

## City Council Regular Meeting

**Regular Meeting**

**Wednesday, September 19, 2018**

**6:00 PM**

**City Council Chambers**



**Mayor Steve Napolitano**  
**Mayor Pro Tem Nancy Hersman**  
**Councilmember Richard Montgomery**  
**Councilmember David Lesser**  
**Councilmember Amy Howorth**

Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Interim Finance Director  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Christine Tomikawa, Interim Human Resources Director

**MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, September 13, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Recognition of Jay Saikley for His Continued Efforts in Keeping the Charlie Saikley 6-Man Volleyball Tournament a Legacy Event in the City.

[18-0394](#)

**PRESENT**

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 2. City Council Minutes:

[18-0403](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Regular Meeting Minutes of September 4, 2018

b) City Council Adjourned Regular Meeting Minutes (Closed Session) of  
September 7, 2018

(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Regular Meeting Minutes of September 4, 2018](#)

[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of  
September 7, 2018](#)

### 3. Financial Report:

[18-0377](#)

Schedule of Demands: August 16, 2018 (Interim Finance Director  
Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedules of Demands for August 16, 2018](#)

4. Second Reading and Adoption of Ordinance No. 18-0020 Relating to Camping and Storage of Personal Property in Public Areas and Private Property (City Attorney Barrow). [18-0420](#)  
**ADOPT ORDINANCE NO. 18-0020**  
*Attachments:* [Ordinance No. 18-0020](#)
5. Resolution No. 18-0103 Approving the 2019 Conflict of Interest Code for the City of Manhattan Beach (City Clerk Tamura). [18-0311](#)  
**ADOPT RESOLUTION NO. 18-0103**  
*Attachments:* [Resolution No. 18-0103 – 2019 Conflict of Interest Code \(Strikethrough Version\)](#)  
[Resolution No. 18-0103 - 2019 Conflict of Interest Code \(Clean Version\)](#)
6. Resolution No. 18-0061 Authorizing the City Manager to Execute a Lease with New Cingular Wireless PCS, LLC (AT&T) (Interim Finance Director Charelian). [18-0312](#)  
**ADOPT RESOLUTION NO. 18-0061**  
*Attachments:* [Resolution No. 18-0061](#)  
[Agreement - New Cingular Wireless PCS, LLC.](#)
7. Resolution No. 18-0130 Approving a Three-Year Agreement with Van Lingen Towing, Inc. to Provide Towing Services (Interim Finance Director Charelian). [18-0340](#)  
**ADOPT RESOLUTION NO. 18-0130**  
*Attachments:* [Resolution No. 18-0130](#)  
[Agreement - Van Lingen Towing, Inc.](#)  
[Bid Comparison](#)
8. Resolution No. 18-0104 Awarding RFP No. 1141-18 to UniFirst Corporation for a Four-Year Contract for Uniform Rental Services with an Estimated Value of \$52,000 (Interim Finance Director Charelian). [18-0319](#)  
**ADOPT RESOLUTION NO. 18-0104**  
*Attachments:* [Resolution No. 18-0104](#)  
[Agreement - UniFirst Corporation](#)  
[Bid Comparison](#)

9. Resolution No. 18-0123 Accepting the State of California Office of Traffic Safety, Selective Traffic Enforcement Program (STEP) Grant in the Amount of \$70,000 (Police Chief Abell). [18-0389](#)  
**a) ADOPT RESOLUTION NO. 18-0123**  
**b) APPROPRIATE FUNDS**  
***Attachments:*** [Resolution No. 18-0123](#)  
[Agreement - California Office of Traffic Safety](#)
10. Resolution No. 18-0132 Approving a Pass-Through Agreement with Rincon Consultants, Inc. for \$120,560 to Prepare an Environmental Impact Report (EIR) for the Sunrise Senior Living Project Located at 250-400 North Sepulveda Boulevard (Community Development Director McIntosh). [18-0413](#)  
**ADOPT RESOLUTION NO. 18-0132**  
***Attachments:*** [Resolution No. 18-0132](#)  
[Agreement - Rincon Consultants, Inc.](#)
11. Resolution No. 18-0133 Awarding a Professional Services Agreement to Disability Access Consultants (DAC), Corp. for the Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan for Public Rights of Way and City Facilities Project for a Total of \$99,500 (Public Works Director Katsouleas). [18-0364](#)  
**ADOPT RESOLUTION NO. 18-0133**  
***Attachments:*** [Resolution No. 18-0133](#)  
[Agreement - Disability Access Consultants \(DAC\), Corp.](#)
12. Resolution No. 18-0135 Awarding a Construction Contract to Select Electric Inc. (Select) for the Safe Routes to School Cycle 10 Pedestrian Safety Improvements Project for \$429,459; and Approving the Appropriation of \$35,000 from the Measure R Unreserved Fund Balance (Public Works Director Katsouleas). [18-0414](#)  
**a) ADOPT RESOLUTION NO. 18-0135**  
**b) APPROVE APPROPRIATION**  
***Attachments:*** [Resolution No. 18-0135](#)  
[Agreement – Select Electric Inc.](#)  
[Bid Proposal](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)

13. Resolution No. 18-0136 Authorizing Submittal of a Grant Application to the California Department of Resources Recycling and Recovery (CalRecycle) for Rubberized Pavement Grant Funds (Grant ID 21103) (Public Works Director Katsouleas). [18-0417](#)
- ADOPT RESOLUTION NO. 18-0136**

**Attachments:** [Resolution No. 18-0136](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

14. Consideration of Resolution No. 18-0134 Approving a Three-Year Agreement in the Amount of \$115,500 with Rice/Englander and Associates for Legislative Advocacy and Lobbying Services (City Manager Moe). [18-0428](#)
- a) ADOPT RESOLUTION NO. 18-0134**
- b) APPROPRIATE FUNDS**

**Attachments:** [Resolution No. 18-0134](#)

[Agreement - Rice/Englander & Associates](#)

15. Consideration of Funding Options for the March 5, 2019, General Municipal Election (City Clerk Tamura). [18-0421](#)
- DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [March 5, 2019 Elections Breakdown](#)

[Election Services by Vendor Breakdown](#)

[Election Estimate from the Los Angeles County Registrar-Recorder/County Clerk \(RR/CC\)](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

16. City Council Reports.

17. Discussion of Potential Revisions to the Sunshine Policy; and [18-0401](#)  
Consideration of Ordinance No. 18-0021 Related to Amending the Posting  
of Public Notices (City Clerk Tamura).  
**a) DISCUSS AND CONSIDER REVISIONS**  
**b) INTRODUCE ORDINANCE NO. 18-0021**

**Attachments:** [Ordinance No. 18-0021](#)  
[Proposed Sunshine Policy \(Revised September 19, 2018\)](#)

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

18. Agenda Forecast (City Clerk Tamura). [18-0404](#)  
**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [September 13, 2018 Agenda Forecast](#)

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

19. Recent Planning Commission Quasi-Judicial Decisions [18-0432](#)  
a) Use Permit and Vesting Tentative Parcel Map for a Three-Unit  
Residential Condominium Project- 1823 11th Street  
b) Use Permit and Vesting Tentative Parcel Map for a Three-Unit  
Residential Condominium Project- 1827 11th Street  
(Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

## P. CLOSED SESSION

## Q. ADJOURNMENT

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

September 21, 2018 - Friday -- 9:00 AM - Closed Session (Friday)  
October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
October 9, 2018 - Tuesday -- 1:00 PM - IT Fiber Master Plan Study Session  
October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
October 29, 2018 - Monday -- 6:30 PM - Beach Cities Living Street Manual Study Session (Redondo Beach Public Library)  
November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
January 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Wednesday)  
January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
March 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
September 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
September 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
October 8, 2018 - Monday - 6:00 PM - Library Commission  
October 10, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 15, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
October 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
November 12, 2018 - Monday - 6:00 PM - Library Commission Meeting  
November 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
November 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
November 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*October 8, 2018 – Monday – Columbus Day*

*November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)*

*November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday*

*December 25, 2018 - Tuesday - Christmas Day Observed*

*January 1, 2019 – Tuesday – New Years Day Observed*

*January 21, 2019 – Monday – Martin Luther King Day*

*February 18, 2019 - Monday - Presidents Day*

*May 27, 2019 – Monday – Memorial Day*

*July 4, 2019 - Thursday - Independence Day*

*September 2, 2019 - Monday - Labor Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*September 28, 2018*

*October 12, 2018*

*October 26, 2018*

*November 9, 2018*

*November 23, 2018*

*December 7, 2018*

*December 21, 2018*

*January 4, 2019*

*January 18, 2019*

*February 1, 2019*

*February 15, 2019*