



**CITY OF MANHATTAN BEACH
LIBRARY COMMISSION MEETING**

**October 9, 2018
City Hall
City Council Chambers
1400 Highland Ave.
Manhattan Beach, CA 90266
6:00 PM**

A G E N D A

- A. CALL TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**
Commissioner Casady
Commissioner Elasowich
Commissioner Schreiner
Commissioner Windes
Commissioner Jones
Commissioner Owen
- D. APPROVAL OF MINUTES**
September 10, 2018
- E. CEREMONIAL**
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**
The public may address the Commission regarding City business not on the agenda.
Librarian's Report – Acting Library Manager, Michael Mackavoy will discuss library programs, activities and updates.
- G. GENERAL BUSINESS**
Review and Discussion of Library Surplus Funds Recommendations
Discussion of Library Commission Workplan items
- H. COMMISSION ITEMS**
Commissioner Jones - Introduction of possible work plan items
- I. STAFF ITEMS**
- J. ADJOURNMENT**

**CITY OF MANHATTAN BEACH
MINUTES OF THE LIBRARY COMMISSION**

September 10, 2018
6:00 p.m.
City Council Chambers

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 6:00 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Elasowich, Casady, Schreiner, Windes, Jones, Owen

Absent: none

D. APPROVAL OF MINUTES

Commissioner Jones moved to approve the July 9, 2018 minutes with the following changes requested by Commissioner Windes:

P. 2, Paragraph 3 – Strike sentence “Commissioner Windes stated that if she were a student, she would want to know the criteria for receiving an award.”

P. 2, Paragraph 4 – strike sentence “Commissioner Windes is concerned that the librarians are very possessive of their libraries.”

P. 3, Paragraph 11 – Second sentence, change “is” to “may” to read “Commissioner Windes stated that having the event during the school day may not be a good idea.”

P. 4, Paragraph 1 – Clarify that the Late Night at the Library is organized by the Cultural Arts Division

The spelling of Mr. Rowe was corrected throughout from Roe.

Commissioner Casady seconded the motion. The motion passed.

Ayes: Commissioners Elasowich, Casady, Schreiner, Windes, Jones, Owen

Nays: None

Abstain: None

Absent: None

E. CEREMONIAL

Recognition of Manhattan Beach Library Outstanding Summer Readers – The Commission with the assistance of Michael Mackavoy and Claire Moore, presented Logan Hamalainen, Maddy Pieronek, Camille Jorenby and Brendan Jorenby with Certificates of Achievement for their achievements in the summer reading program. Commissioner Casady stated that he was curious as to how Camille and Brendan Jorenby were such voracious readers and

that he found out that they do not have iPhones or iPads, aside from the school issued iPads.

Recognition of Michael Mackavoy, Children's Librarian – The Commission thanked Mr. Mackavoy for assisting two homeless women to obtain bus tickets so they could join their family.

F. AUDIENCE PARTICIPATION

Chair Elasowich opened the floor to audience participation.

Librarian's Report – Michael Mackavoy, Interim Library Manager announced programming that would be held in September. Over 3,000 people attended programs this summer and over 600 children and teens participated in the summer reading program. The Polynesian music and dance program was a big success with 120 attendees. The library is gearing up for the Fall and getting back to Story time. They are introducing a new story time program for 3-5 year olds called Smarty pants Story time, which is geared to prepare children for school. A Spanish story time is also planned.

Afterschool activities will be held Wednesday afternoons. On the 1st Wednesdays of the month, there will be a performer. October is Hispanic Heritage month. Bilingual family music concerts. 2nd Wednesdays of the month will feature the library mobile maker space MakeMo, focusing on science, technology, engineering, art and math (STEAM) activities. The 3rd Wednesdays will feature I Count movies. The 4th & 5th Wednesdays will be art activities.

Commissioner Jones offered to reach out to Northrop Grumman to possibly work with the library on the STEM (minus the art component) activities. Mr. Mackavoy accepted her offer.

Commissioner Windes inquired about having a Blind Date with a Book event at the library. Mr. Mackavoy is supportive.

Kelly Hulbert, Assistant Regional Administrator for L.A. County Library system – Ms. Hulbert spoke about Mr. Mackavoy and the great role model and inspiration he is for children at the library and especially for the boys at the library.

G. GENERAL BUSINESS

Discussion of Commission workplan items:

Commissioner Casady asked for the commissioners to start thinking about a January Library Lunch Club. He will reach out to Pages bookstore to start the process of choosing an author. Commissioner Windes mentioned that pricing for the event should take into consideration that not everyone will want to buy a book. For example, if people from the same family attend, they may not each need a book. Manager Kelso stated that it would be easier to have two separate prices, one with a book and one without.

Commissioner Casady also asked the commissioners to think about different ways to get the word out, as not all of the planned avenues for the last event worked as well as was hoped. There was some discussion about partnering the Chamber of Commerce. Commissioner Jones recommended finding out what needs to be done to get traction with

the various groups. Commissioner Casady stated that a small graphic that can be inserted into an electronic newsletter, with a link to the event page, could be effective. Commissioner Windes feels that it is important to make it easier to pay for the tickets. Commissioner Casady will reach out to the Chamber to research payment options. Manager Kelso stated that if the City will be paying for services associated with the event, payment should be coming directly to the City. If payment is going to another entity (i.e. Pages, Chamber of Commerce) a contract will be necessary. Manager Kelso will look into alternative payment options.

Commissioner Windes pointed out that the author should also be exclusive to the Lunch Club event and not also appear at Pages within a close timeframe.

Commissioner Elasowich mentioned that the weather in January might require the event to be held indoors which would affect how many people could attend.

Commissioner Windes stated that there wasn't much press associated with the first event. Commissioner Elasowich stated that the commission could work on that closer to the event.

Commissioners Windes and Jones suggested the event should be in the 3rd week of January instead of mid-January and rest of the commission agreed. Commissioner Jones suggested that a subject could somehow be related to New Years resolutions.

School Library usage - Commissioner Windes reported that she and Commissioner Schreiner had reached out to Dr. Matthews and Michelle Syverson, who are very busy with the start of school, and were unable to schedule a meeting. Mr. Matthews and Ms. Syverson will be in contact when they are available.

Commissioner Elasowich reached out to the school librarians. The librarians are not having a meeting until September 26th, after which they and will get back to Commissioner Elasowich to schedule an October meet and greet. Mondays and Fridays seem to be the most available days at the library.

There was some discussion about the Cultural Arts Public Arts Trust Fund and whether it could be used for joint events at the library, with the Cultural Arts Commission. Commissioner Jones volunteered to research the criteria for the use of the Public Arts Trust Fund. Commissioner Casady asked her to confirm whether or not the funds could be used for performing arts.

Commissioner Jones asked if the Commission would like to review some of her ideas at the next meeting. The commission was in agreement to add it to the agenda.

H. COMMISSION ITEMS

Commissioner Windes volunteered to check the dates of proposed events at the library to make sure they do not conflict with other City events.

I. STAFF ITEMS

Manager Kelso announced that the November meeting falls on Veterans Day. The Commission decided to reschedule the meeting for November 5th, 2018.

The Library Commission library surplus funds recommendations review by City Council has been moved to November. Manager Kelso will send a staff report and the commission can discuss at next meeting.

J. ADJOURNMENT

Commissioner Windes moved to adjourn the meeting. Commissioner Schreiner seconded the motion. The motion passed.

Ayes: Commissioners Casady, Elasowich, Kunkee, Schreiner, Windes, Scalabrini

Nays: None

Abstain: None

Absent: None

The meeting was adjourned at 7:27 PM.

DRAFT

TO:

Library Commission

FROM:

Eve Kelso, Recreation Services Manager

SUBJECT:

Review and Approve Attached Staff Report to the City Council of Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds

RECOMMENDATION:

Review and Approve Attached Staff Report to the City Council of Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds

FISCAL IMPLICATIONS:

No fiscal implications associated with the recommended action.

BACKGROUND:

The Los Angeles County Library Administration provides a financial report and summary of activities from the prior fiscal year on an annual basis. At the February 12, 2018 Library Commission meeting, the Commission made recommendations to be presented to City Council. Since so much time has passed and new commissioners have joined the Commission, a review and approval by the Library Commission of the staff report to City Council is recommended.

DISCUSSION:

The Los Angeles County Library financial report and summary of activities for the fiscal year 2016-17 is tentatively scheduled for the November 6, 2018 City Council meeting, along with a list of recommendations for the use of surplus funds. The list provides a number of program and maintenance options for City Council funding consideration. These projects are detailed on the attached staff report and include both short and long-term recommendations.

City Council may offer additional suggestions for use of the surplus funds.

Attachment:

1. Draft Staff Report to City Council for November 6, 2018 meeting

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Mark Leyman, Parks and Recreation Director
Eve Kelso, Recreation Services Manager

SUBJECT:

Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Discuss and provide direction on the Library Commission recommendations for the use of Manhattan Beach County Library surplus funds.

FISCAL IMPLICATIONS:

If the City Council approves the Library Commission recommendations, the total would be \$81,756, with ongoing expenditures of \$56,756, and a one-time expenditure of \$25,000 for the Family Place certification. The itemized costs are as follows:

- 1) Full Time Adult Services Librarian to replace unfilled ½ time position- \$52,756 to augment the current ½ time salary; total annual cost of position is \$105,512
- 2) Family Place- \$25,000
- 3) Additional window cleanings- \$4,000

BACKGROUND:

Each year the County of Los Angeles Public Library provides a summary of activities and financial report for the fiscal year (Attachment 1). Skye Patrick, County Librarian and Erika Bonilla, Administrative Deputy met with City staff on December 13, 2017 from the County to discuss the summary and possible service enhancements. The attachment is a summary of services including data on circulation and programming highlights. The financial summary includes a surplus of \$672,000 and a capital reserve balance of \$4,000,000.

DISCUSSION:

The Library Commission met on Monday, February 12, 2018 to discuss the Los Angeles County report and make recommendations for City Council consideration. Don Rowe, Los Angeles County Library Regional Administrator and Melissa McCollum, Manhattan Beach Library Manager presented an overview of programs and Countywide data, in addition to trends and the variety of County Library services available. Staff presented the variety of County recommendations for enhancement of services. The

recommendations were:

- Enhance opportunities for adults in Manhattan Beach by increasing the 20 hour per week Adult Services Librarian position to a full-time Adult Services Librarian
- Family Place - Currently the library is a "best practices" library that does not facilitate the twice yearly, 5-week workshops. It would be in the best interest of the community if the library became an official Family Place, which would mean a cost of \$25,000 cost for training and certification. Once the library becomes an official Family Place Library, they would qualify to receive Emergent Literacy's Family Place funding.
- Supplemental Programming - In past years, before the closure of the library, the Manhattan Beach Library received supplemental funds from the city to provide enhanced programming at the library. Reinstating these funds would provide additional educational (STEAM) programming, music, and the arts. For example: libraries in the 2nd District are using STEAM funding to provide an 8 to 10-week chess program that brings instructors from the LA Chess Club to provide lessons. Other programming would involve both music and the arts.*
- Collection Development - Due to the increase in size of the Manhattan Beach Library and essential weeding of dated and shabby materials, the library does need building up in the following areas: children's Beginning Readers and Picture Books, Juvenile and Adult Non-Fiction, and DVDs.
- Services and Program Enhancements
 - Solar charging station for patio area = \$50,000
 - Additional bay for Laptop tower (12 laptops) = \$60,000
 - Speaker Series with 8 events = \$100,000
 - *Supplemental funding for Children's STEAM or STEM programs at MB Library = TBD. Suggest \$50,000
 - Librarian IV for youth tutoring and mentoring. \$140,000 covers salary and benefits. Malibu is covering \$70,000 and requesting \$70,000 from Manhattan Beach.
- Building/exterior Enhancements
 - Building maintenance reserve fund = \$500,000
 - Increased window cleaning maintenance = \$1,000 per cleaning – cost est. for remove/replacing film as we have received complaints (Melissa too) – get cost estimates
 - No water recycling; tap into West Basin - being researched

Library Commission Recommendations:

After reviewing the County recommendations for use of surplus funds, the Library Commission recommended the following three priority items:

1. Increasing the hours of the Adult Services Librarian to full-time status, primarily to

better recruit and retain qualified personnel, which will enhance opportunities for adults in Manhattan Beach

- Since its opening, the Adult Services Librarian position has been difficult to fill, with ongoing staff turn-over. A full time position would provide continuity, and assist with high volume of community programs and events.
2. Family Place, which would make the library become an official Family Place Library, with twice yearly, 5-week workshops, which focus on early childhood information, parent education, emergent literacy, socialization and family support.
 - The Library Commission believes strongly in this program and has brought up the recommendation of having “Family Place” in previous meetings. The certification of this program will assist pre-kindergarten and kindergarten children in Manhattan Beach Unified School District in early childhood development.
 3. Additional window cleaning, which will improve the view and overall clean appearance of the library.
 - The Library Commission supports the evaluation of window cleaning services to determine if the current schedule is sufficient and if additional funding is needed to support additional cleanings. Further, Staff has received concerns about the “film” on the glass and whether it can be removed or replaced to improve visibility.

After these recommendations were made, the City Council held a joint meeting with the Library Commission on June 4, 2018. The City Council proposed additional areas for the Library Commission to explore for potential use of the library surplus funds including:

- Additional programming at the Library to include the quarterly late night at the library events and summer outdoor movies.

Recommendation: City staff requests \$5,000/ year to be set aside for events, to also include the Library Lunch Club events. The library patio was not available this summer for suggested dates, however, City staff are still looking into a fall evening movie. The Library plans to continue the late night at the library events.

- Consider utilizing surplus funds to fund library services including school librarians and explore potential use of the Mira Costa High School and/or Manhattan Beach Middle School libraries for public use on the weekends.

Recommendation: The Library Commission has formed a subcommittee, which will meet with school librarians to explore the possibility of library services to the general public, budget needs, logistics, and pros and cons of opening up school libraries to the public. The Library Commission will resume discussion on this matter at the September 10 meeting.

- Promotion of library events.

Recommendation: The Library Commission is asking for further direction from City Council on this matter.

The Library Commission would like direction from the City Council prior to discussing the remaining recommendations. These options from the County include:

- Supplemental programming
- Collection development
- Services and programs
- Additional building and exterior enhancements

An additional project that the Commission can discuss includes:

- Bookmobile programming / Art Projects (collaboration with cultural arts)

Based upon City Council direction, the Library Commission may explore these options further to develop recommendations for City Council consideration.

PUBLIC OUTREACH/INTEREST:

This item was presented at the February 12, 2018 Library Commission meeting.

LEGAL REVIEW

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

Attachment:

1. Financial Summary and Summary of Services Report (Los Angeles County Manhattan Beach Library)



November 15, 2017

Mark Danaj
1400 Highland Avenue
Manhattan Beach, CA 90266

Dear Mr. Danaj:

Enclosed please find the information you will need for our meeting on December 13, 2017 at 2:30 p.m. I have included the past year's library financial report and a summary of activities. Please find a comprehensive list of services and programs we recommend that should be continued as well as a list of new recommendations for the use of Manhattan Beach's excess funds.

We appreciate your support of both the Manhattan Beach Library as well as the many other libraries in our County of Los Angeles Public Library system.

Looking forward to working with you and the City in 2017/2018.

Very best,

Skye Patrick
County Library Director

SP:BC:dk:Manhattan Beach City Repor 2017 Ltr/ex

Attachments

c: Yolanda De Ramus
Barbara Custen
Erika Bonilla
Don Rowe

COUNTY OF LOS ANGELES SUPERVISORS

Hilda Solis
1st District

Mark Ridley-Thomas
2nd District

Sheila Kuehl
3rd District

Janice Hahn
4th District

Kathryn Barger
5th District



County
Los Angeles
Library

Skye Patrick
County Librarian

November 13, 2017

Mark Danaj
City Manager
City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266

Dear Mr. Danaj:

The following information provides the cost for library service in your city as well as the collected property tax, special tax, and City contribution, if applicable. Please see the attached report for the Fiscal Year 2016-2017 cost of services detail.

Cost of Library Service		\$ 3,111,609
Revenue:		
• Property Tax Contribution	\$ 3,783,787	
• Special Tax Contribution	-	
• City Contribution	-	
Total Contribution		<u>3,783,787</u>
Surplus / (Deficit)		<u>\$ 672,178</u>

As always, I will be happy to discuss any questions that you might have or provide additional information.

Very best,

Skye Patrick
County Library Director

SP:EB:fd

Enclosure

c: Supervisor Janice Hahn

COUNTY OF LOS ANGELES SUPERVISORS

Hilda Solis
1st District

Mark Ridley-Thomas
2nd District

Sheila Kuehl
3rd District

Janice Hahn
4th District

Kathryn Barger
5th District

**County of Los Angeles Public Library
Operating Statement
Fiscal Year 2016-2017**

Draft

Manhattan Beach Library
1320 Highland Ave., Manhattan Beach

*Cost Code: 318
Org Code: 41273*

Operating Costs

Actual

Salaries and Employee Benefits	\$917,732
Services and Supplies	
Books and Materials	136,860
Lease-Buildings	827,848
Maintenance-Buildings and Grounds	180,088
Facilities Special Jobs	0
Professional and Special Services	54,598
Insurance	912
Supplies and Miscellaneous Exp	7,529
Utilities	67,608
Facilities Services Operations	203,003
Regional Operations	90,520
Acquisitions and Cataloging	58,783
Integrated Library System	56,431
Information Services	28,670
Equipment and Technology	0

Sub-Total Operating Costs

\$2,630,582

Support Costs

Administration	272,468
Information Technology Equipment and Services	88,981
Public Services Programs	86,644
Countywide Overhead Charge	32,934

Sub-Total Support Costs

481,027

Total Cost of Service

\$3,111,609

Operating Revenue \$26,510

Note: Lease-Buildings include \$809,450 bond payment.

COUNTY OF LOS ANGELES PUBLIC LIBRARY

Reserve Balance - incl. FY 2016-17 Surplus/(Deficit)

	Manhattan Beach
FY 16-17 Property Tax/Special Tax	\$ 3,783,787
FY 16-17 City Contribution	-
FY 16-17 Cost	3,111,608
FY 16-17 Surplus / (Deficit)	\$ 672,179
Add: Other adjustment	-
Add: Beginning Balance - Designation in FY 17-18 Budget (incl. FY 15-16 surplus)	3,338,736
Ending Designation Balance (will be reflected in FY 18-19 SQ Budget)	\$ 4,010,915



County of Los Angeles Public Library MANHATTAN BEACH LIBRARY

Introduction

On May 1, 2017, the Manhattan Beach Library celebrated its second year in the two-story 21,500 square foot building designed by architectural firm Johnson Favaro. New public art by Kathy Taslitz – Personal Archeology and Prevailing Affinities – was installed in the interior of the building this year to the delight of many residents.

The Manhattan Beach Library remains beloved by the community with resources and programs that meet the informational, educational, and recreational needs of citizens of all ages. The following report documents library use from July 2016 to June 2017.



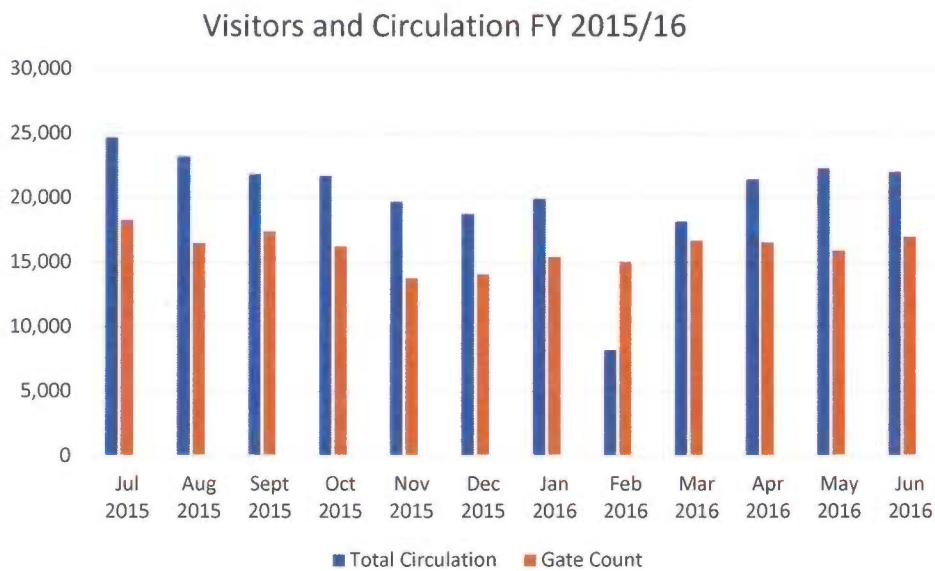
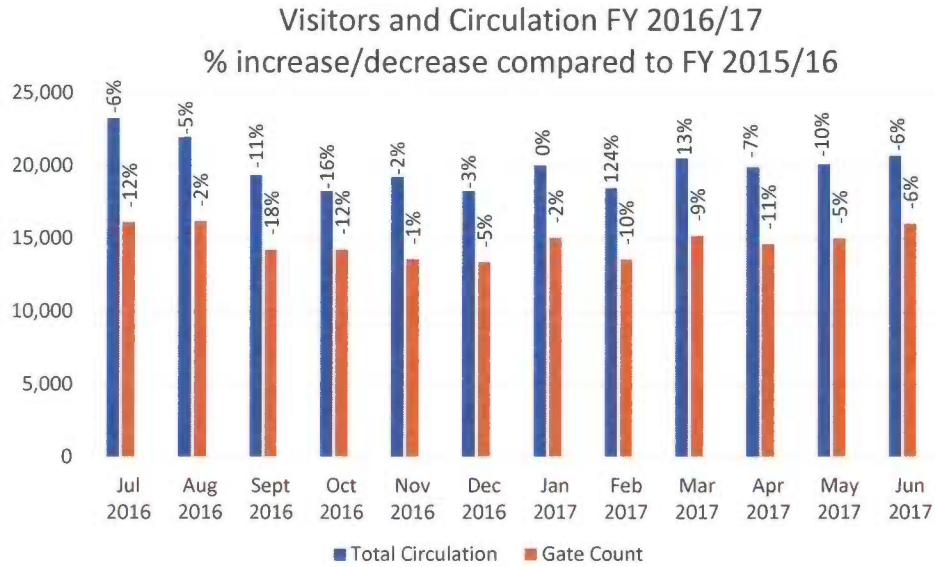
Usage

The Manhattan Beach Library sees considerable usage from children, teens, families with young children, adults, and seniors.

- The library received more than 177,481 visits in Fiscal Year 2016-2017, with an average of 14,790 people visiting the library each month.
- The library continues to see record levels of use when compared to the old library. Last year, the library added 3,551 new library card holders. Altogether, there are more than 38,893 registered Manhattan Beach Library customers.
- The greatest levels of library use occur on Tuesdays and Wednesdays during the popular storytimes and during special programming.
- The library meeting room is heavily used by the community to facilitate civic awareness and involvement on important issues.
- Four library study rooms serve as a productive space for job seekers conducting Skype interviews, entrepreneurs holding business meetings, and students focused on collaborative or quiet learning and are reserved on a regular basis.
- The Manhattan Beach Library's website had a total of 100,354 visits (~35% increase over last Fiscal Year).

- The library hosted 16,471 public Internet PC and 55,994 Wi-Fi sessions during the 2016-2017 Fiscal Year.

Visitors and Circulation FY 2016-2017



Circulation

Materials in the Manhattan Beach Library serve Manhattan Beach residents as well as library patrons throughout Los Angeles County.

Manhattan Beach Library customers checked out over 162,746 books, audiobooks, DVDs, and magazines last year. Customers also took full advantage of the ability to access the millions of items available in the County Library system, placing 55,320 holds. As seen in the chart below, checkouts remain fairly steady throughout the day, with business tapering off during the last hour of each day on weekdays. The largest number of items circulated on Tuesdays, followed by Wednesdays and Saturdays.

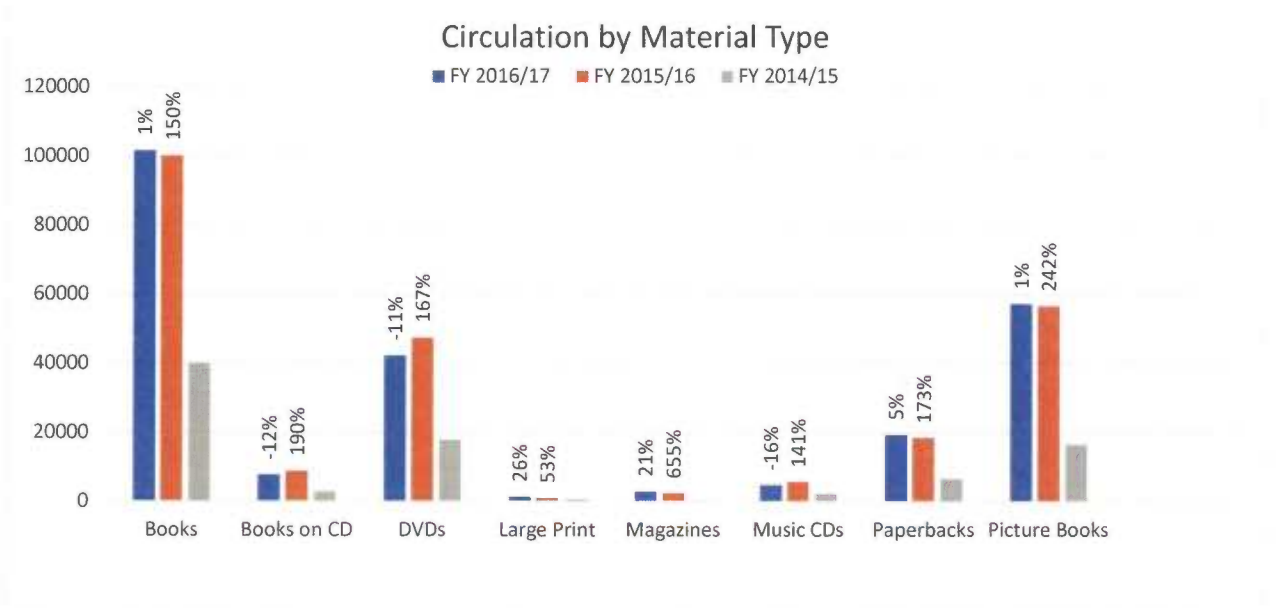
Highlights:

- During FY 2016-2017, Manhattan Beach Library circulated 240,205 items, with a 0.8% decrease in the circulation of DVDs, music CDs and books on CD.
- 55,320 holds were placed for Manhattan Beach Library with 50,579 holds filled.
- Books remained the most popular item type, circulating 106,680 times.

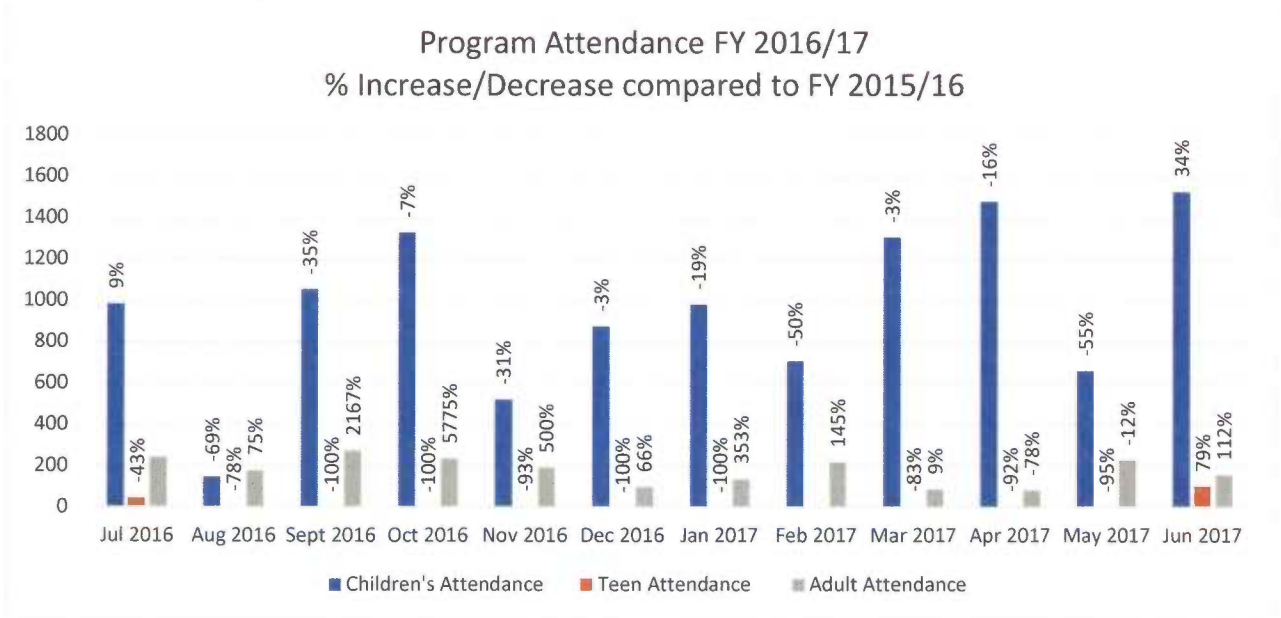
Total Checkouts by Day of Week and Hour of Day
July 2016 – June 2017

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:00 AM							1
8:00 AM					3	1	23
9:00 AM		137	121	119	147	15	232
10:00 AM		2,119	2,924	2,491	2,225	14	3,130
11:00 AM		2,539	3,217	4,061	2,726	288	3,677
12:00 PM	181	2,175	2,766	2,972	2,008	3,555	3,323
1:00 PM	2,900	2,464	2,631	2,415	2,404	3,235	3,354
2:00 PM	2,961	2,277	2,617	3,448	2,433	3,391	3,504
3:00 PM	3,004	2,822	3,537	3,298	3,447	3,255	3,909
4:00 PM	4,279	2,899	3,739	3,768	3,486	4,253	5,283
5:00 PM	85	2,362	2,960	2,204	2,586	3,341	104
6:00 PM		1,443	1,847	1,408	30	26	
7:00 PM		974	1,379	1,222			
8:00 PM		742	914	906			
9:00 PM		8	2				
DAILY TOTAL	13,410	22,961	28,654	28,312	21,495	21,374	26,540

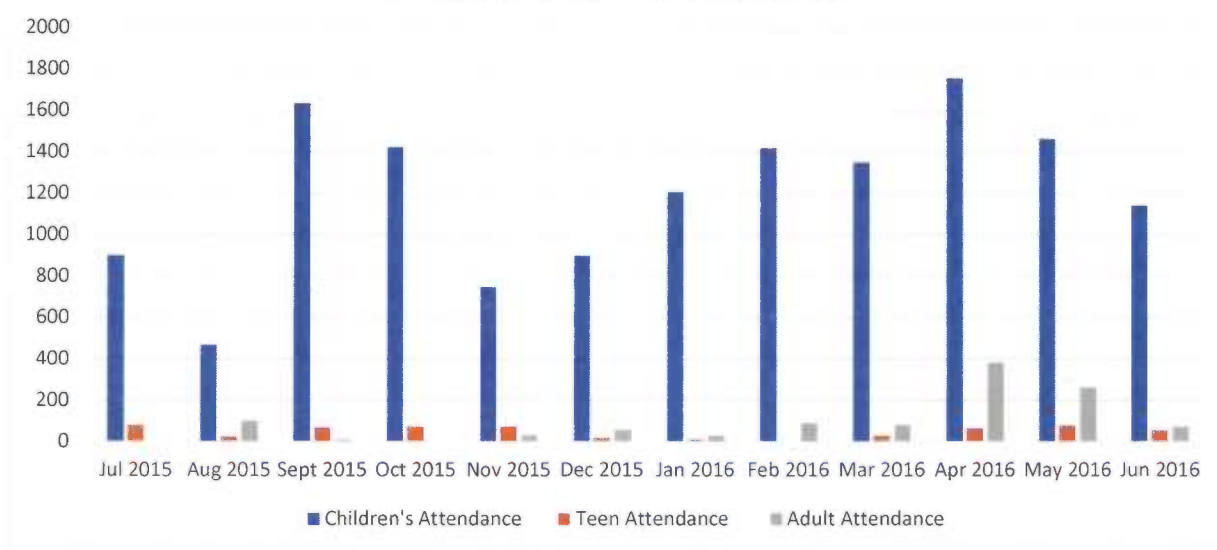
Manhattan Beach Library Circulation by Material Type



Library Programs



Program Attendance FY 2015/16



The Manhattan Beach Library offered a variety of high quality programming for all ages, with 315 programs attracting 13,876 attendees. Children and Teen programs were extremely popular, and toddler and family storytimes continued to be a major draw. New youth programs during the last fiscal year included baby storytime for children 0-18 months and caregivers, Library Fit Camp and Blue Bucket Activity Group encouraging physical activity and teamwork, and MakMo Mobile Makerspace providing a variety of STEAM (Science, Technology, Engineering, Art, Math) activities for elementary school students.

Teens participated in programs of interest to them, including the Manhattan Beach Library's first Escape Room and Dance-a-Thon. A teen from Mira Costa High School also proposed and helped facilitate a new program that allowed young readers to practice reading with Reading Education Assistance Dogs in the library. Another highlight was the library support offered to teens during finals in June, including extra study space as well as study breaks (yoga, coloring stations, tea and donut tasting, notes of encouragement, and visits from therapy animals).

The Library has a robust teen volunteer program that provided community service opportunities within the library. Last year, 222 teens and adults volunteered for 3,147 hours. The Library's volunteer program serves as an introduction to job related skill building and community service while providing students with needed credit toward graduation. The Manhattan Beach Library recently hired a former teen volunteer and Manhattan Beach resident as a Library Page.

High profile author programs in partnership with {pages}: a bookstore, including appearances by Viet Thanh Nguyen, Nathan Hill, Kenny Loggins, Jen Sincero, and more, were adult programming highlights this year. The Manhattan Beach Library's Evening

Book Club and ongoing classes for adults, including drawing, yoga, meditation, and dance, also proved popular.

Another highpoint this past year was the introduction of Beyond Books – outdoor music performances and related art exhibits in partnership with the City of Manhattan Beach and Friends of the Manhattan Beach Library. The Marcus Miller Ensemble performed jazz during an art exhibit curated by Jackie May and Dulce Stein featuring local artists inspired by jazz for a September 2016 event. In February 2017, Dulce Stein curated the El Rebozo Art Show featuring the work of Gabriela Malinalxochitl Zapata, Juan Solis, and other Los Angeles artists during which the LA Opera's Zarzuela Project performed.

Manhattan Beach Library customers participated in two community read programs this year. Beach Cities Read in partnership with the Redondo Beach Library, Hermosa Beach Library, and Torrance Library featured David Byrne's Bicycle Diaries. Inspired by the book, the Manhattan Beach Library's Year Two Celebration, held on April 29, 2017, featured a bicycle skills course for kids, Talking Heads cover band, specialty bikes, and vegan tacos. The Manhattan Beach Library also participated in the County Library's Big Read featuring Dashiell Hammett's The Maltese Falcon. The September 2016 Kick-Off Party included live swing music, a detective mystery game, free books, and a presentation by Dashiell Hammett's granddaughter. We also hosted a book discussion about The Maltese Falcon and screened the 1941 John Huston film.

Manhattan Beach Library staff participated in several community programs and partnerships, including Taste of Blue Zones with the City of Manhattan Beach and Beach Cities Health District, Summer Surf Movie Series with the City of Manhattan Beach and Nikau Kai, Community Interactive Forums with the Manhattan Beach Senior Citizens Resources Committee, City of Manhattan Beach's Older Adults Program, Manhattan Beach Historical Society, and Manhattan Beach Conservancy, and Hot August Nights – a series of dance classes at the library co-sponsored by the Older Adults Program.

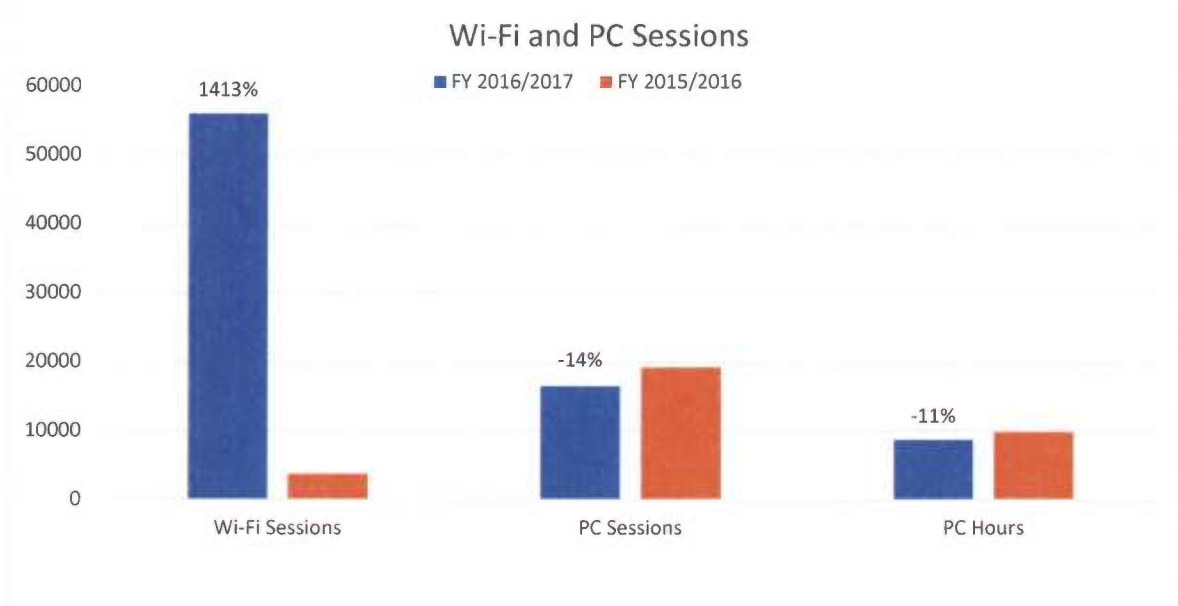


WiFi and eResources

Manhattan Beach is a tech savvy community equipped with their own devices, that took advantage of the e-Resources offered by the Library.

- A total of 55,994 sessions using the free WiFi throughout the building. Additionally, 5,120 library customers utilized 16,471 sessions on 29 public Internet PC workstations, for a total of 8,713 hours.
- During the last fiscal year, 36,670 e-books and audiobooks were downloaded by Manhattan Beach customers.
- The Manhattan Beach Library page on the County Library website had a total of 100,354 views, and the Manhattan Beach Library's Facebook page was used regularly to promote programming and services to community members.

WiFi and PC usage



Recommendations

- Enhance opportunities for adults in Manhattan Beach by increasing the Adult Services Librarian position to a full-time Adult Services Librarian
- Family Place - Currently the library is a "best practices" library that does not facilitate the twice yearly, 5-week workshops. It would be in the best interest of the community if the library became an official Family Place, which would mean a cost of \$25,000 cost for training and certification. Once the library becomes an official Family Place Library, they would qualify to receive Emergent Literacy's Family Place funding.
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 - Solar charging station for patio area = \$50,000
 - Additional bay for Laptop tower (12 laptops) = \$60,000
 - Speaker Series with 8 events = \$100,000
 - *Supplemental funding for Children's STEAM or STEM programs at Manhattan Beach Library = TBD. Suggest \$50,000
 - Librarian IV for Senior/Youth tutoring and mentoring. \$140,000 covers salary and benefits. Malibu is covering \$70,000 and requesting \$70,000 from Manhattan Beach.
- Building/exterior Enhancements
 - Building maintenance reserve fund = \$500,000
 - Increased window cleaning maintenance = \$1,000 per cleaning
 - No water recycling; tap into West Basin – being researched