

## City Council Regular Meeting

**Regular Meeting**

**Tuesday, December 18, 2018**

**6:00 PM**

**City Council Chambers**



**Mayor Steve Napolitano**  
**Mayor Pro Tem Nancy Hersman**  
**Councilmember Richard Montgomery**  
**Councilmember David Lesser**  
**Councilmember Amy Howorth**

Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Finance Director  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Christine Tomikawa, Interim Human Resources Director

**MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, December 12, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

*Bella Jacobson*

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Recognition of the Manhattan Beach Little League Junior All-Stars for Finishing 2nd in the Nation at the 2018 Junior League World Series.  
**PRESENT**

[18-0543](#)

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 2. City Council Minutes:

[18-0519](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Special Multi-Agency Meeting) of October 29, 2018
- b) City Adjourned Regular Meeting Minutes (Closed Session) of November 16, 2018
- c) City Council Special Meeting Minutes (Closed Session) of December 4, 2018
- d) City Council Regular Meeting Minutes of December 4, 2018 (City Clerk Tamura).

### APPROVE

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Special Multi-Agency Meeting\) of October 29, 2018](#)  
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of November 16, 2018](#)  
[City Council Special Meeting Minutes \(Closed Session\) of December 4, 2018](#)  
[City Council Regular Meeting Minutes of December 4, 2018](#)

3. Financial Report: [18-0511](#)  
Schedule of Demands: November 8, 2018 (Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**  
**Attachments:** [Schedules of Demands for November 8, 2018](#)
4. Accept Resignation from Library Commissioner Cort Casady, Declare Vacant Library Commission Seat No. 1 (Casady), and Direct the City Clerk to Conduct Public Outreach (City Clerk Tamura). [18-0530](#)  
**a) ACCEPT RESIGNATION**  
**b) DECLARE VACANCY**  
**c) CONDUCT PUBLIC OUTREACH**  
**Attachments:** [Commissioner Casady Resignation Letter](#)
5. Updated Facility Reservation Policy and Facility and Park Reservation Fees (Parks and Recreation Director Leyman). [18-0290](#)  
**APPROVE**  
**Attachments:** [Facility Reservation Policy](#)  
[Proposed Facility Reservations Fee Chart](#)  
[Proposed Park Reservations Fee Chart](#)
6. Request from USA Volleyball to Host the National Beach Volleyball Tournament Junior Championships on July 18, 2019 - July 23, 2019 (Parks and Recreation Director Leyman). [18-0523](#)  
**APPROVE**  
**Attachments:** [Special Event Application](#)  
[Tournament Schematic](#)
7. Second Reading of Ordinance No. 18-0024 (1) Amending the Manhattan Beach Municipal Code to Regulate Accessory Dwelling Units (ADUs) - Second Units on Lots with Single Family Residences, Amend Current Code Provisions Regarding Accessory Structures, and Revise the Definition of "Kitchen" and (2) Making a Determination of Exemption Under CEQA (Community Development Director McIntosh). [18-0532](#)  
**ADOPT ORDINANCE NO. 18-0024**  
**Attachments:** [Ordinance No. 18-0024](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**J. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Approve Continuation of West Marine Neighborhood Traffic Management Plan Traffic Calming Measures and Implementation of Follow-Up Measures (Community Development Director McIntosh). [18-0522](#)  
**a) RECEIVE AND FILE FOLLOW UP REPORT**  
**b) APPROVE CONTINUATION OF EXISTING TRAFFIC CALMING MEASURES**  
**c) APPROVE IMPLEMENTATION OF PROPOSED FOLLOW-UP MEASURES**  
  
**Attachments:** [PPIC Report with Related Exhibits - October 25, 2018](#)  
[Mailed Public Notice](#)
9. Review of Proposed Fire Station No. 2 Design Concepts, Floorplan and Site Plan, and Selection of Final Design for the Exterior of the Building (Public Works Director Katsouleas). [18-0525](#)  
**DISCUSS AND PROVIDE DIRECTION**  
  
**Attachments:** [Proposed Floor Plan, Site Plan and Exterior Design Options](#)  
[PowerPoint Presentation](#)
10. Letter to the California Public Utilities Commission Regarding Southern California Edison's 2019 Energy Resource Recovery Account (ERRA) Filing (City Manager Moe). [18-0544](#)  
**APPROVE LETTER OF OPPOSITION**  
  
**Attachments:** [Proposed Letter to the California Public Utilities Commission](#)
11. Proposal from the South Bay Boardriders Club to Donate a Catalina Classic Paddleboard Race Bronze Sculpture (Parks and Recreation Director Leyman). [18-0517](#)  
**DISCUSS AND PROVIDE DIRECTION**  
  
**Attachments:** [Catalina Classic Presentation](#)  
[Cultural Arts Commission Meeting Minutes - February 26, 2018](#)  
[Cultural Arts Commission Meeting Minutes - October 15, 2018](#)  
[Installation Renderings \(Images 1-5\)](#)
12. Updated Field Use and Allocation Policy and Field Use Fees (Parks and Recreation Director Leyman). [18-0324](#)  
**APPROVE**  
  
**Attachments:** [Field Use & Allocation Policy](#)  
[Proposed Field Fees](#)

13. Cultural Arts Commission Recommendation for Approval and Disbursement of Funds for the Revised List of Four Sculpture Garden Projects, Purchase of One Sculpture, and Accept Donation of One Sculpture (Parks and Recreation Director Leyman). [18-0355](#)
- a) **APPROVE**  
b) **DISBURSE FUNDS**  
c) **ACCEPT DONATION**
- Attachments:** [Sculpture Garden Finalists Presentation](#)  
[Sculpture Garden Commission Artist Ranking Totals](#)
14. Utility Box Beautification Project Artwork Proposals and Locations, and Disbursement of \$19,500 from the Public Art Trust Fund (Parks and Recreation Director Leyman). [18-0528](#)
- a) **APPROVE**  
b) **DISBURSE FUNDS**
- Attachments:** [Utility Box Artwork and Locations Presentation](#)
15. Ordinance Nos. 18-0025 and 18-0025-U (1) Amending the Manhattan Beach Municipal Code to Regulate Sidewalk Vendors; and (2) Making a Determination of Exemption under CEQA (City Attorney Barrow). [18-0545](#)
- a) **ADOPT URGENCY ORDINANCE NO. 18-0025-U**  
b) **INTRODUCE ORDINANCE NO. 18-0025**
- Attachments:** [Urgency Ordinance No. 18-0025-U](#)  
[Ordinance No. 18-0025](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

16. Agenda Forecast (City Clerk Tamura). [18-0520](#)
- DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [December 18, 2018 Agenda Forecast](#)

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

**O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

17. This Item Contains the Library Commission Meeting Minutes of November 5, 2018 (Parks and Recreation Director Leyman).  
**INFORMATION ITEM ONLY**

[18-0546](#)

Attachments: [Library Commission Meeting Minutes of November 5, 2018](#)

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting*  
*January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting*  
*March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)*  
*April 9, 2019 - Tuesday -- 6:00 PM - Work Plan Meeting*  
*April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)*  
*April 20, 2019 - Tuesday -- 6:00 PM - Joint City Council/MBUSD Board Members Meeting*  
*April 23, 2019 - Tuesday -- TBD - Boards and Commissions Interviews*  
*May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting*  
*June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*December 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*December 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*December 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*January 9, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*January 14, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*January 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*January 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*January 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*January 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*February 11, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*February 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*February 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*February 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*February 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*February 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*December 25, 2018 - Tuesday - Christmas Day Observed*  
*January 1, 2019 – Tuesday – New Years Day Observed*  
*January 21, 2019 – Monday – Martin Luther King Day*  
*February 18, 2019 - Monday - Presidents Day*  
*May 27, 2019 – Monday – Memorial Day*  
*July 4, 2019 - Thursday - Independence Day*  
*September 2, 2019 - Monday - Labor Day*  
*October 7, 2019 – Monday – Columbus Day*  
*November 11, 2019 – Monday – Veterans Day*  
*November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*December 21, 2018*  
*January 4, 2019*  
*January 18, 2019*  
*February 1, 2019*  
*February 15, 2019*  
*March 1, 2019*  
*March 15, 2019*  
*March 29, 2019*  
*April 12, 2019*  
*April 26, 2019*  
*May 10, 2019*  
*May 24, 2019*  
*June 7, 2019*  
*June 21, 2019*