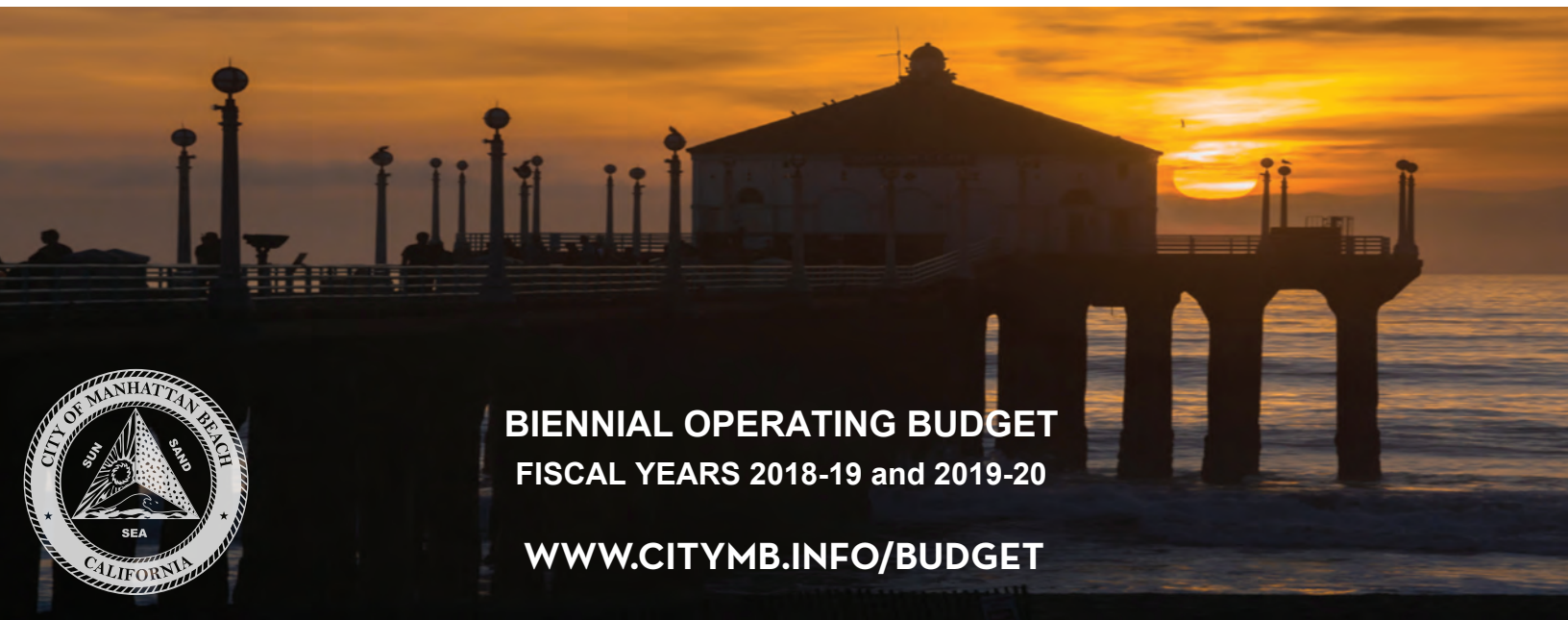




# CITY OF MANHATTAN BEACH

## ADOPTED BUDGET ADDENDUM

FISCAL YEAR 2019-20



BIENNIAL OPERATING BUDGET  
FISCAL YEARS 2018-19 and 2019-20

[WWW.CITYMB.INFO/BUDGET](http://WWW.CITYMB.INFO/BUDGET)



**CITY OF  
MANHATTAN BEACH  
CALIFORNIA**



**BUDGET ADDENDUM  
ADOPTED JUNE 4, 2019  
BIENNIAL OPERATING BUDGET  
FISCAL YEARS  
2018-19 and 2019-20**





Mayor Pro Tem  
Richard Montgomery



Mayor  
Nancy Hersman



Councilmember  
Suzanne Hadley



*Elected Officials*



Councilmember  
Hildy Stern



Councilmember  
Steve Napolitano



City Treasurer  
Tim Lilligren



## Elected Officials & Executive Staff

---

### Elected Officials

### Term Ends

<i>Mayor</i>	<i>Nancy Hersman</i>	<i>November 2020</i>
<i>Mayor Pro-Tem</i>	<i>Richard Montgomery</i>	<i>November 2020</i>
<i>City Council Members</i>	<i>Suzanne Hadley</i>	<i>November 2022</i>
	<i>Hildy Stern</i>	<i>November 2022</i>
	<i>Steve Napolitano</i>	<i>November 2020</i>
<i>City Treasurer</i>	<i>Tim Lilligren</i>	<i>November 2020</i>

### Executive Staff

<i>City Manager</i>	<i>Bruce Moe</i>
<i>City Clerk</i>	<i>Liza Tamura</i>
<i>City Attorney</i>	<i>Quinn M. Barrow</i>
<i>Finance Director</i>	<i>Steve S. Charelian</i>
<i>Human Resources Director</i>	<i>Lisa Jenkins</i>
<i>Parks &amp; Recreation Director</i>	<i>Mark Leyman</i>
<i>Police Chief</i>	<i>Derrick Abell</i>
<i>Fire Chief</i>	<i>Daryn Drum</i>
<i>Community Development Director</i>	<i>Anne McIntosh</i>
<i>Public Works Director</i>	<i>Stephanie Katsouleas, P.E.</i>
<i>Information Technology Director</i>	<i>Sanford Taylor</i>

---

# User Guide

---

## Table of Contents

### Introduction

This section explains the biennial budget process, highlights significant changes included in the Addendum, and points users to more detailed budget information.

### Revenue Summaries

This section provides revenue summary charts and tables updated for the FY 2019-20 Adopted Budget and with FY 2018-19 Estimated Actuals. Charts and tables include:

- Source of Funds by Fund Type – Citywide
- Source of Funds by Category – General Fund
- Schedule of Revenues by Fund & Category
- Schedule of Revenues by Category & Fund
- Historical Comparison of Adopted Budget Revenues.

### Expenditure Summaries

This section provides expenditure summary charts and tables updated for the FY 2019-20 Adopted Budget and with FY 2018-19 Estimated Actuals. Charts and tables include:

- Use of Funds by Fund Type – Citywide
- Schedule of Expenditures by Fund – Citywide
- Use of Funds by Category – Citywide
- Schedule of Expenditures by Fund & Category – Citywide
- Use of Funds by Department – Citywide
- Expenditures by Department Program – Citywide
- Historical Comparison of Adopted Budget Expenditures
- Use of Funds by Category – General Fund
- Use of Funds by Department – General Fund

### Operating Budget

This section provides department-level budget updates made during the FY 2019-20 exception-based budget process arranged in the following schedules:

- Changes from the Approved Budget by Fund
- Changes from the Approved Budget by Department
  - Includes Department Performance Measures & Workplace Indicators
- Schedule of Revenue Detail by Fund – Citywide
- Schedule of Expenditure Detail – Citywide
- Schedule of Expenditure Detail – General Fund
- Schedule of Expenditure Detail – Department
- Schedule of Expenditure Detail – Minor Program



### **Capital Budget**

This section summarizes the five-year Capital Improvement Plan. Schedules of capital projects by fund are included as well as a schedule of other capital equipment purchases, including vehicles.

### **Five Year Forecast**

This section provides a revised Five Year Forecast with updated fund balances after the completion of FY 2017-18, FY 2018-19 year-end estimates, and Adopted FY 2019-20 Operating and Capital Budgets. Growth factors are applied to forecast revenues and expenditures in future fiscal years.

### **Appendix**

This section provides an updated narrative on major revenue sources, revised schedules of Full-time Positions and Debt Service, and resolutions adopting the FY 2019-20 Operating Budget and GANN Appropriations Limit.



## Introduction

Introduction.....	1
Organization Chart.....	6
Department/Fund Matrix .....	7
Budget Awards.....	8

## Summaries

Source of Funds by Fund Type – City-Wide .....	12
Source of Funds – General Fund.....	13
Schedule of Revenues by Fund & Category – City-Wide.....	14
Schedule of Revenues by Category & Fund.....	15
Comparison of Revenues Graph – City-Wide.....	16
Use of Funds by Fund Type – City-Wide.....	17
Schedule of Expenditures by Fund – City-Wide.....	18
Use of Funds by Category – City-Wide .....	19
Schedule of Expenditures by Fund & Category – City-Wide .....	20
Use of Funds by Department – City-Wide.....	21
Expenditures by Department Program – City-Wide .....	22
Comparison of Budgeted Expenditures.....	24
Use of Funds by Category – General Fund.....	25
Use of Funds by Department – General Fund.....	25
Schedule of Reserved & Designated Fund Balances.....	26

## Operating Budget

Adopted Amendments to Approved Budget by Fund.....	30
Amendments to Approved Budget by Department (Expenditures only).....	38
Schedule of Revenue Detail by Fund – City-Wide.....	58
Schedule of Expenditure Detail – City-Wide.....	64
Schedule of Expenditure Detail – General Fund .....	66
Schedule of Expenditure Detail by Minor Program .....	68
Schedule of Expenditure Detail by Department.....	71

## Capital Budget Summary

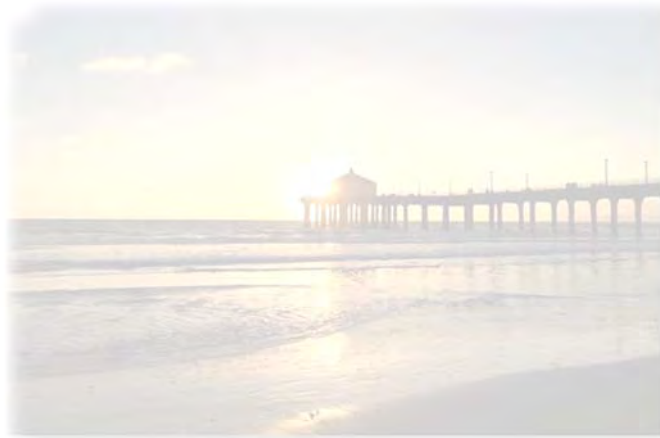
Schedule of Capital Projects by Fund and Type.....	90
Schedule of Capital Purchases – Equipment & Vehicles .....	96

## Five Year Forecast

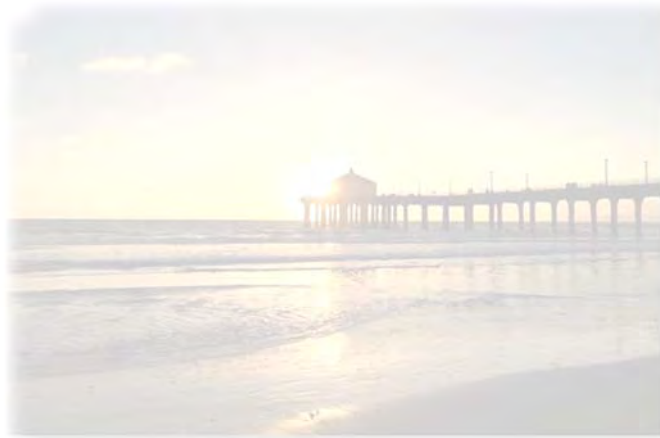
Five Year Forecast .....	98
General Fund Forecast – City-wide.....	108
Growth Factors .....	110

## Appendix

Schedule of Full-Time Positions and Staff Count.....	112
Schedule of Debt Service & Lease Payments.....	114
Budget Adoption Resolution .....	116
Appropriations Limit Resolution and Calculation .....	123



# Introduction



## **Biennial Budget Process**

The purpose of the two-year budget is to encourage long range planning and link the spending plan to the overall vision of the City Council, which prioritizes the City's goals for the coming years. The advantages of the two-year budget include a greater emphasis on management, service delivery, program evaluation and monitoring. It also improves long-term planning, reallocation of human resources to more value-added activities other than budget preparation, and reduction in staff time spent on budget development in the second budget year.

In the beginning of the two-year budget cycle last year, the first year of the biennial budget (FY 2018-19) was adopted and the second year (FY 2019-20) was approved as a spending plan, but not adopted. Adoption of the second year occurs in June before the beginning of the fiscal year. Staff performed a review process for any critical changes to the second year spending plan and presented options to reduce and/or streamline costs to the City Council for consideration. The City Council formally adopted the second year spending plan for FY 2019-20 as modified through this exception-based review process on June 4, 2019.

One of the greatest benefits to the two-year budget involves the City's Capital Improvement Plan (CIP). Previously, under the one-year budget process, the development and approval of the CIP occurred concurrently with the operating budget. This did not provide adequate time for a thorough review of one the City's major spending components - capital projects. Now, with the two-year budget, the first year (FY 2018-19) centered on the operating budget, with year two more closely focusing on the five year CIP. Accordingly, in this second year of the budget cycle, the entire Capital Improvement Plan has been reprioritized and realigned with updated funding estimates and City Council priorities.

## **FY 2019-20 Budget As Approved**

The FY 2019-20 Budget was first approved by the City Council on June 19, 2018, during year one of the biennial budget process. As approved, City-wide revenues totaled \$125,031,863 and expenditures totaled \$125,808,281. General Fund revenues totaled \$75,199,750 and expenditures totaled \$74,625,671, resulting in an expected General Fund surplus of \$574,079.

## **FY 2019-20 Adopted Budget (Changes to Previously-Approved Budget)**

Changes to the Approved FY 2019-20 Budget include adjustments to revenues to reflect recent trends both positive and negative, as well as expenditure adjustments necessary to align the budget with operational needs. As adopted, the FY 2019-20 Operating Budget includes City-wide revenues totaling \$128,930,652 and expenditures totaling \$128,589,749. General Fund revenues total \$76,085,386 and expenditures total \$75,024,437, resulting in an expected General Fund surplus of \$1,060,949. Highlights of the proposed adjustments are presented below.

### General Fund Revenues

Property Taxes, the General Fund's largest revenue source, were increased by \$296,142 according to revised data provided by the County of Los Angeles. Manhattan Beach's strong housing market, and residential construction and remodeling, has added to the assessed valuation of properties in recent years. We anticipate a measured continuation of this upward trend in assessed values in future years.

Transient Occupancy Taxes were increased by \$250,000 in anticipation of the rate increase approved by voters in March 2019. Voters approved Measure A, which allows for the City's Transient Occupancy Tax

## Introduction to the Addendum

(Hotel bed tax) to increase from 10% up to 14% as directed by the City Council. Currently, the City Council has directed the rate to increase to 12% beginning May 2020.

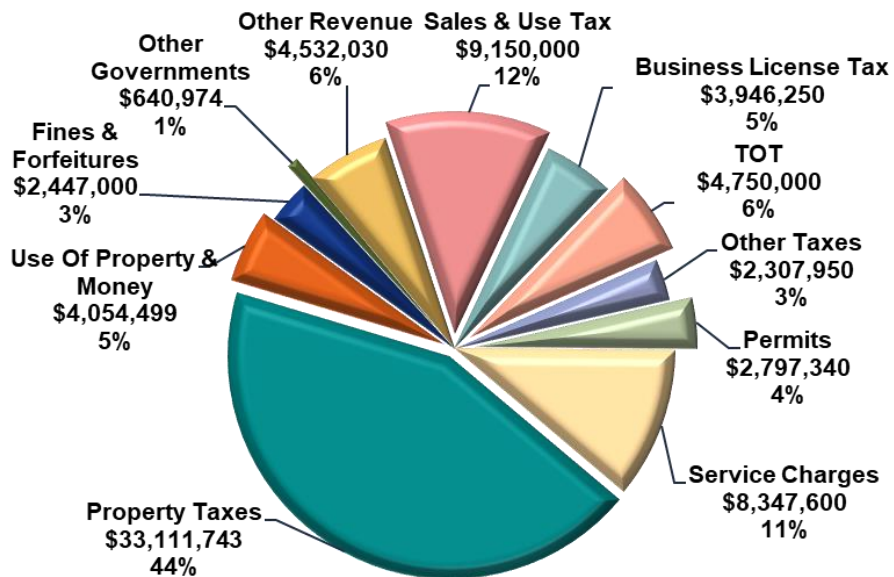
Various service charges and fees were increased by \$138,450, mostly due to activity in Parks and Recreation classes and Fire Plan Check fees, which were trending higher than prior years. All service charges are based on the fee schedule set by the City Council to fully recover the cost of programs and services provided. Additional ceramics classes added in FY 2019-20 are expected to increase revenues by an additional \$32,000.

Ambulance Fees were reduced by \$80,000 to reflect changes in the Basic Life Support (BLS) ambulance services provided by the Fire Department. The City Council recently directed changes to the program and contracted with a private company for these services, which resulted in changes to the cost recovery for these services.

Parking Citations were reduced by \$100,000 based on recent trends in the number of citations issued. The City has experienced several issues with parking meters at their end-of-life resulting in both a loss of parking meter revenue and losing the ability to cite for expired meters. The purchase of new “smart” meters is budgeted in FY 2019-20 which should result in these revenues returning to previous trends in future years.

The City has been successful in obtaining several grants in the last year. The California Coastal Commission recently awarded the City \$225,000 to assist with our Local Coastal Program Update and Climate Adaptation and Resiliency efforts. This project is a significant step toward the City’s environmental sustainability goals. Additionally, Public Safety grant awards for front-line emergency responder equipment and enhanced traffic safety patrols are being carried forward to FY 2019-20.

With these changes incorporated, General Fund revenues in FY 2019-20 total \$76,085,386.



### General Fund Expenditures

Several changes to General Fund Expenditures were the result of adjustments in personnel. The most significant change in personnel costs was for part-time employee salary adjustments. These adjustments, totaling \$129,552 in the General Fund, were necessary to meet the State-wide minimum wage increase to \$13.00 on January 1, 2020. Although few positions are at the minimum wage rate, higher position



## Introduction to the Addendum

---

classifications must also be adjusted to prevent compaction issues and maintain appropriate ranges within the salary grades. Furthermore, part-time positions with an equivalent full-time classification were updated to reflect recently approved MOU increases.

One part-time Administrative Clerk II position was added to backfill the City reception desk and assist all departments with clerical duties. Consistent coverage for reception and phone support is needed for the new City Hall schedule of being open 49 hours per week. The position will also assist departments with clerical needs that change from week to week depending on workloads and priorities. For instance, some departments regularly mail out public notices to households and businesses. The new “floating” part-time Administrative Clerk will be able to immediately assist as the need arises, resulting in the task being accomplished in a timely manner while full-time staff focus on more valued-added activities. The cost of this part-time position is offset by a reduction in Planning contract services.

Two full-time position classifications are included in the FY 2019-20 Proposed Budget. In the Police Department, a vacant Secretary position was eliminated for the addition of a Crime Analyst at a cost of \$15,659. The Crime Analyst will perform critical tracking and analysis of crime statistics and trends, develop and link local intelligence, and assist officers in identifying, locating, and apprehending suspects. The Crime Analyst will also conduct patrol briefings, create and disseminate wanted flyers, assist with case work-up and management, review surveillance video, and attend regional intelligence meetings.

In the Information Technology Department, a vacant GIS Technician was eliminated for an Information Systems Specialist. Unlike the GIS Technician’s limited duties, the Information Systems Specialist classification is a generalist able to provide Help Desk support, hardware/software deployments and maintenance, website maintenance, and other tasks. The duties formerly conducted by the GIS Technician will be performed by a new part-time GIS Technician, for which the cost is fully offset by the elimination of IT Intern hours, who had been providing basic Help Desk support and light clerical duties. This re-organization results in an overall savings of \$8,056 while providing a higher level of service.

Another change to the FY 2019-20 Approved Budget is a restructuring of the Fire Department ambulance operator program with no net effect on the expenditure budget. Using a contracted ambulance service instead of part-time Ambulance Operators to transport residents with non-acute medical needs frees up Firefighter Paramedics for higher-priorities, whether advanced life support medical calls or non-medical fire emergencies.

One-time purchases and initiatives carried forward to FY 2019-20 total \$626,324. These items were all budgeted in the current year but remain unspent for various reasons.

In Management Services, the cost for MuniCode Transparency software upgrades (\$8,200) and a Community Survey (\$20,000) were delayed for other higher-level priorities. A Community Survey was last conducted in 2015 to gauge the levels of service and satisfaction with the City’s engagement efforts. Repeating the survey in FY 2019-20 will allow the City Council and management to measure areas still needing improvement and learn of new concerns that have recently emerged.

One-time assessments from the South Bay Regional Public Communications Authority to replace the 9-1-1 dispatch and records management software system are budgeted in both the Police (\$150,000) and Fire (\$55,000) Departments. The new software is expected to be fully implemented in FY 2019-20. Other public safety grant-funded equipment purchases, and the respective grant reimbursement revenue, were also re-budgeted in FY 2019-20.

## Introduction to the Addendum

---

Within the Community Development Department, funds for environmental sustainability initiatives to update the City's Local Coastal Plan and Climate Adaptation and Resiliency efforts, including research on Sea Level Rise impacts, were carried forward from the prior year and enhanced to meet the full scope of the project. The total project is now budgeted for \$425,000 in FY 2019-20, however, the previously mentioned grant reimbursement of \$225,000 from the California Coastal Commission will help offset this cost.

The Parks and Recreation Department budget includes \$40,000 added in Contract Services to rent a temporary band stage for this year's Concerts in the Park. The current stage was deemed unsafe for continued use. After the conclusion of this year's concert series, the City plans to construct a permanent band shell stage utilizing Public Arts Trust Funds. The cost to construct a permanent structure (\$100,000) is budgeted in the CIP Fund along with the offsetting revenue from the Public Arts Trust to fund the project.

The balance of the adjustments, which are considered technical in nature, are listed by fund and program in the "Amendments to the Approved Budget" section of this document. These include other minor adjustments to revenues and expenditures based on trends, carryforwards (re-budgeting) of prior year projects yet to be completed, changes to the Capital Improvement Plan, and other minor adjustments directed by the City Council.

Summaries by fund and category are provided for an overview of the proposed spending plan. For greater detail, the "Operating Budget" section includes Revenue and Expenditure schedules by fund and category as well as department-level expenditure budget updates made during the FY 2019-20 exception-based budget process.

### Capital Budget Summary

In this second year of the biennial budget process, infrastructure and larger-scale capital improvements were the focus. All projects were reviewed through the lens of current needs and resources. Accordingly, projects were reprioritized based on estimated funding allocations and City Council priorities. The Capital Budget Summary section includes a summary by fund as well as a listing of individual projects and their associated cost estimates. For full project details, readers should consult the Fiscal Year 2020-24 Capital Improvement Program document on the City's website at [www.citymb.info/CIP](http://www.citymb.info/CIP).

### Five Year Forecast

The Five Year Forecast has been updated with FY 2017-18 fund balances, FY 2018-19 year-end estimates, and the FY 2019-20 Operating and Capital Budgets as proposed. Growth factors are then applied to this foundation to develop future fiscal year estimates through FY 2023-24. As presented, the General Fund has a range of surpluses from a low of \$1,026,704 to \$1,979,054 over the five-year period. It is important to note that the subsidies going to the Stormwater Fund and Street Lighting and Landscaping Fund continue to draw down General Fund balances.

Significant among the City's challenges are retirement system costs. For FY 2019-20, the City has budgeted \$4.17 million to provide employees with defined benefit pension plans through the California Public Employees' Retirement System (CalPERS). In addition, \$5.05 million is budgeted to pay down the City's unfunded actuarial liability.

The City has been working with CalPERS actuaries to review and analyze different payment scenarios. These payment scenarios, and resulting short and long-term impacts, will be presented to the Finance Subcommittee

and City Council in the coming months. The Five Year Forecast as proposed includes the *minimum* payments required by CalPERS over the next five years. Similar to paying any credit card or amortized loan, the minimum payment due covers the cost of interest and does little to reduce the principal liability.

Over the last three years, CalPERS has phased reductions in the discount rate (the assumed rate of return on invested funds) from 7.5% to 7% in FY 2019-20 and adopted a new strategic asset allocation policy with the goal of maximizing investment returns for the long-term sustainability of the fund.

CalPERS' net investment returns were mixed in FY 2015-16 (0.6%), FY 2016-17 (11.2%), and FY 2017-18 (8.6%). The total net time-weighted rate of returns for this three year period was 6.7%, short of the new assumed 7.0% rate of return. When CalPERS' net investment returns do not meet its assumed rate of return, the liabilities of public agencies in CalPERS will increase. For Manhattan Beach, contributions are expected to rise from \$9.2 million in FY 2019-20 up to \$12.5 million by FY 2023-24. Although our five year forecast indicates the ability to absorb these increases, this is predicated on revenue and cost projections based on trend analysis and assuming no significant economic shocks (e.g. recession). Clearly these additional costs crowd-out the ability to enhance service levels or fund other priorities, so further analysis and discussion is needed.

### PERFORMANCE MEASURES

The City's multi-year budget process places a great emphasis on management, service delivery, program evaluation and monitoring. Performance measurement is a key component to monitoring and evaluating our achievements as we strive for community goals and priorities. Updates to performance measures and workload indicators are also included for each department. This data, along with periodic community survey results, is used to inform future policy and program recommendations.

### CONCLUSION

The creation of the City's two year budget, and this update for the second year of the spending plan, is the result of a collaborative effort from community members and staff in every City department. We are proud to point out that our biennial budget once again received awards both from the California Society of Municipal Finance Officers and from the Government Finance Officers Association.

Copies of the Operating Budget are available for public review at City Hall in the Finance Department and City Clerk's Office. The budget is also available online at the City's website:

**[www.citymb.info](http://www.citymb.info)**



Steve S. Charelian  
Finance Director

**CITIZENS OF MANHATTAN BEACH**

**City Council**

**City Treasurer**

**Parking & Public  
Improvements  
Commission**

**Board of Building  
Appeals**

**Planning  
Commission**

**Parks &  
Recreation  
Commission**

**Cultural Arts  
Commission**

**Library  
Commission**

**City Attorney**

**City Manager**

**Finance**

**Community  
Development**

**Police**

**Fire**

**Public  
Works**

**City Clerk**

**Human  
Resources**

**Parks &  
Recreation**

**Information  
Technology**

Administration  
~  
Accounting  
~  
Revenue  
Services  
~  
General  
Services

Administration  
~  
Planning  
~  
Building  
~  
Code  
Enforcement  
~  
Traffic  
Engineering  
~  
Environmental  
Sustainability

Administration  
~  
Patrol  
~  
Investigations  
~  
Technical  
Support  
~  
Community  
Affairs  
~  
Traffic  
Safety  
~  
Jail Operations  
~  
Parking  
Enforcement  
~  
Animal Control  
~  
Asset Forfeiture

Administration  
~  
Prevention  
~  
Fire  
Operations  
~  
Emergency  
Medical  
Services  
~  
Support  
Services

Administration  
~  
Civil Engineering  
~  
Street  
Maintenance  
~  
Building &  
Grounds  
Maintenance  
~  
Transportation  
~  
Street Lighting &  
Landscaping  
~  
Streetscape  
Maintenance  
~  
Water Programs  
~  
Storm Drain  
Maintenance  
~  
Sewer  
Maintenance  
~  
Refuse  
Management  
~  
Parking Facilities  
~  
Fleet Services

Administration  
~  
Records  
Management  
~  
Elections  
~  
Conflict of  
Interest/  
Campaign Filing  
~  
Open  
Government

Administration  
~  
Risk  
Management

Administration  
~  
Recreation  
Services  
~  
Cultural Arts  
~  
Sports &  
Aquatics  
~  
Community  
Programs

Information  
Technology  
~  
Geographic  
Information  
Systems

Department / Fund Matrix	Management Services	Finance	Human Resources	Parks and Recreation	Police	Fire	Community Development	Public Works	Information Technology
General Fund	✓	✓	✓	✓	✓	✓	✓	✓	✓
Street Lighting & Landscape Fund								✓	
Streets & Highways Fund								✓	
Asset Forfeiture Fund					✓				
Police Grants Fund					✓				
Prop A Fund				✓					
Prop C Fund								✓	
AB 2766 Fund								✓	
Measure R Fund								✓	
Measure M Fund								✓	
Capital Improvement Fund	✓	✓		✓	✓	✓		✓	
Water Fund								✓	
Stormwater Fund								✓	
Wastewater Fund								✓	
Refuse Fund								✓	
Parking Fund								✓	
County Parking Lot Fund								✓	
State Pier & Parking Lot Fund								✓	
Insurance Reserve Fund			✓						
Information Technology Fund									✓
Fleet Management Fund								✓	
Building Maintenance & Ops Fund		✓						✓	
Special Assessment Redemption Fund		✓							
Pension Trust Fund		✓							
PARS Investment Trust		✓							

7



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Manhattan Beach  
California**

For the Biennium Beginning

**July 1, 2018**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Manhattan Beach, California for its biennial budget for the biennium beginning July 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our next biennial budget will continue to conform to program requirements, and will submit it to GFOA to determine its eligibility for another award.

# California Society of Municipal Finance Officers

*Certificate of Award*

***Excellence Award for  
Fiscal Years 18-19 and 19-20 Operating Budget***

*Presented to the*

***City of Manhattan Beach***

For meeting the criteria established to achieve the CSMFO Excellence Award for Budgeting

*January 2, 2019*



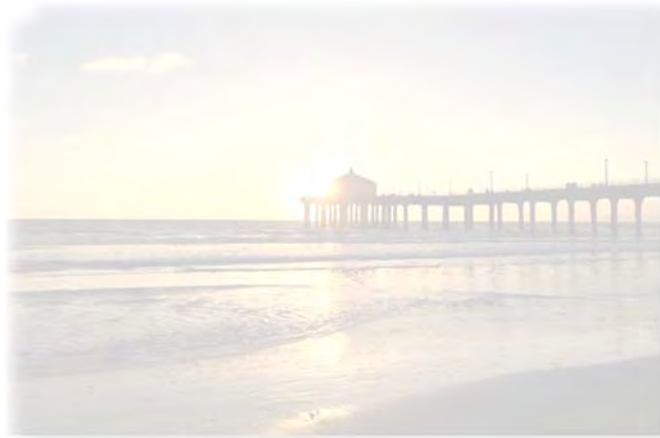
*Margaret Moggia*

*Margaret Moggia  
CSMFO President*

*Sara J Roush*

*Sara Roush, Chair  
Recognition Committee*

*Dedicated Excellence in Municipal Financial Reporting*



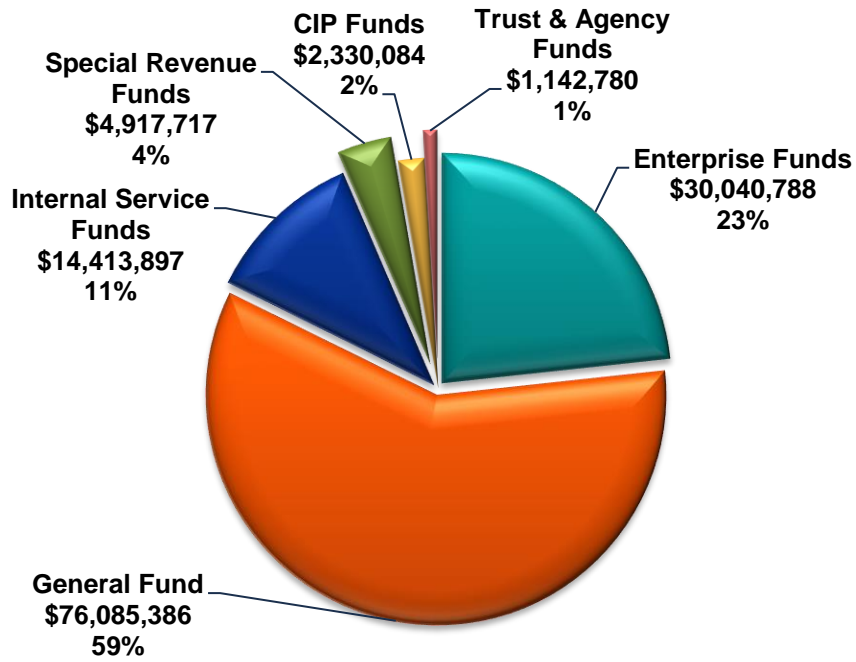


# Summaries

# SOURCE OF FUNDS BY FUND TYPE

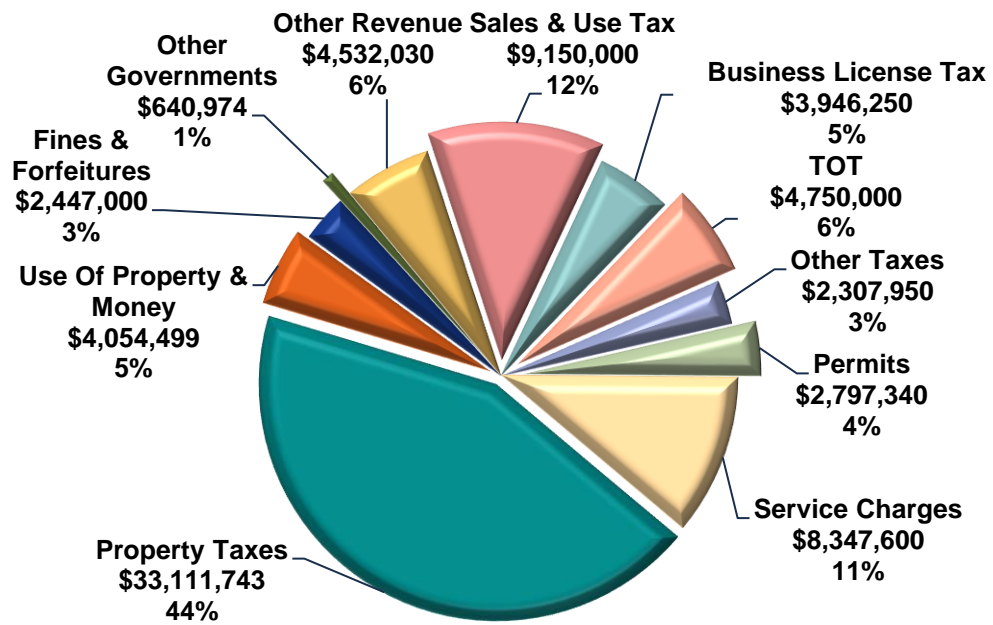
---

FY 2019-20 Source of Funds - City-Wide = \$128,930,652



# SOURCE OF FUNDS - GENERAL FUND

FY 2019-20 Source of Funds - General Fund = \$76,085,386



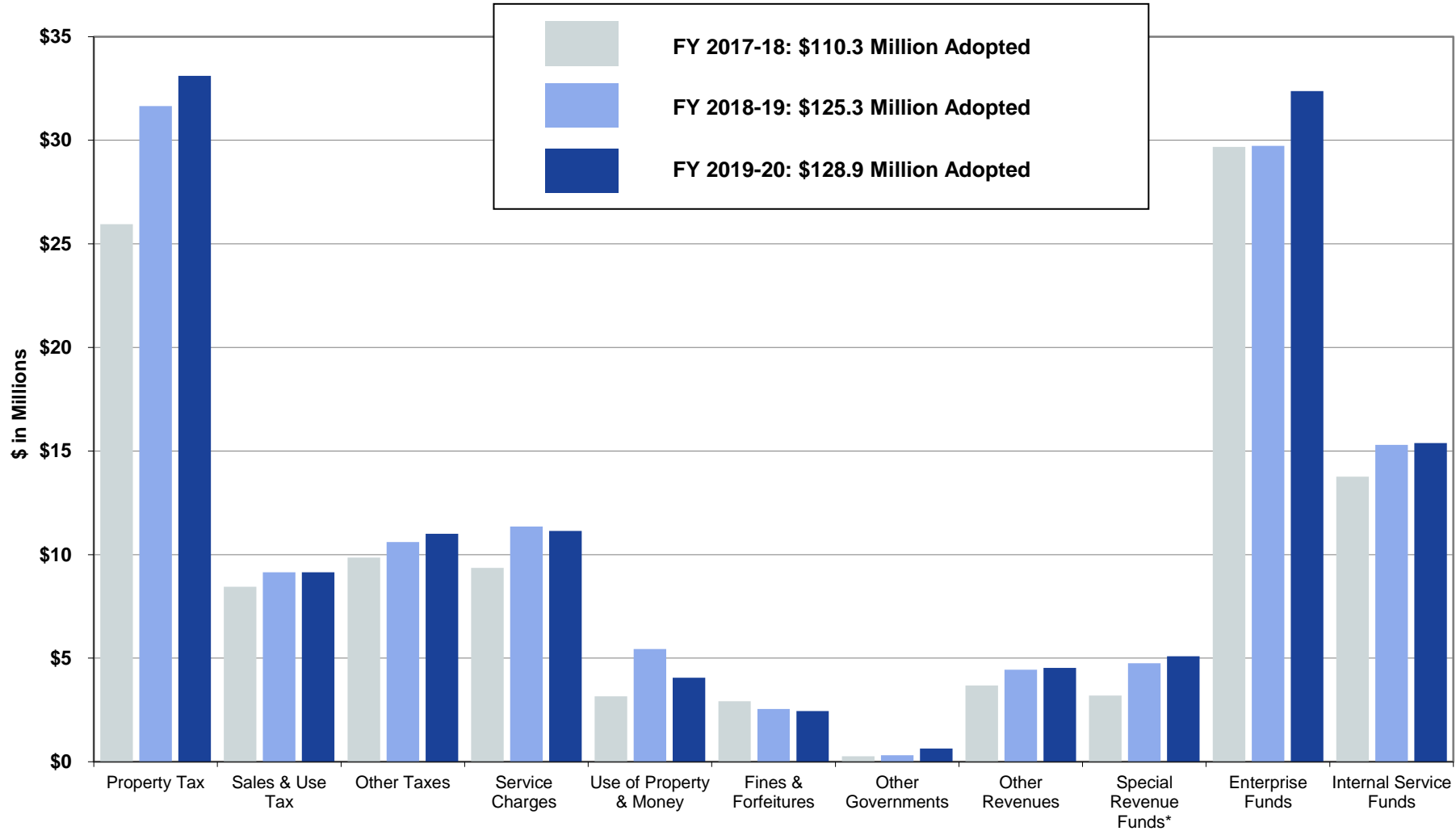
## SCHEDULE OF REVENUES BY FUND & CATEGORY

	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	Change from 2018-19 Adopted	
<b>General Fund</b>						
Revenue from Property Taxes	\$30,318,225	\$31,657,588	\$31,960,114	\$33,111,743	\$1,454,155	4.6%
Revenue from Sales & Use Tax	8,970,808	9,150,000	9,072,249	9,150,000	-	-
Revenue from Transient Occupancy Tax	3,764,684	4,500,000	4,525,000	4,750,000	250,000	5.6%
Revenue from Business License Tax	3,718,418	3,811,000	3,850,000	3,946,250	135,250	3.5%
Revenue from Other Taxes	2,451,744	2,292,950	2,337,250	2,307,950	15,000	0.7%
Revenue from Permits	3,365,671	3,061,340	3,048,640	2,797,340	(264,000)	(8.6%)
Revenue from Fines & Forfeitures	2,472,308	2,547,000	2,447,000	2,447,000	(100,000)	(3.9%)
Revenue from Use of Property & Money	2,784,876	5,444,709	5,521,833	4,054,499	(1,390,210)	(25.5%)
Revenue from Vehicle License Fee	18,680	15,000	17,276	15,000	-	-
Revenue from Other Governments	344,991	294,350	305,860	625,974	331,624	112.7%
Revenue from Service Charges	9,075,609	8,291,150	8,335,714	8,347,600	56,450	0.7%
Miscellaneous Revenues	4,361,172	4,440,030	4,884,763	4,532,030	92,000	2.1%
<b>Total General Fund</b>	<b>\$71,647,186</b>	<b>\$75,505,117</b>	<b>\$76,305,699</b>	<b>\$76,085,386</b>	<b>\$580,269</b>	<b>0.8%</b>
<b>Special Revenue Funds</b>						
Street Lighting & Landscaping	\$393,983	\$394,474	\$394,428	\$394,800	\$326	0.1%
Gas Tax	1,034,492	1,446,239	1,665,308	1,619,869	173,630	12.0%
Asset Forfeiture	38,579	8,000	14,521	8,000	-	-
Police Safety Grants	140,425	141,217	143,169	141,328	111	0.1%
Proposition A	683,986	949,298	949,363	1,039,166	89,868	9.5%
Proposition C	593,672	641,136	709,644	672,715	31,579	4.9%
AB 2766	46,007	47,154	48,808	47,212	58	0.1%
Measure R	418,987	458,225	459,810	480,818	22,593	4.9%
Measure M	370,688	489,728	501,192	513,809	24,081	4.9%
<b>Total Special Revenue Funds</b>	<b>\$3,720,819</b>	<b>\$4,575,471</b>	<b>\$4,886,243</b>	<b>\$4,917,717</b>	<b>\$342,246</b>	<b>7.5%</b>
<b>Capital Project Funds</b>						
Capital Improvement	\$4,082,167	\$1,910,922	\$3,092,926	\$2,326,804	\$415,882	21.8%
<b>Total Capital Projects Funds</b>	<b>\$4,082,167</b>	<b>\$1,910,922</b>	<b>\$3,092,926</b>	<b>\$2,326,804</b>	<b>\$415,882</b>	<b>21.8%</b>
<b>Underground Utility Construction Fund</b>						
Underground Utility Construction	\$5,244	\$3,124	\$3,108	\$3,280	\$156	5.0%
<b>Total Underground Utility Construction Fund</b>	<b>\$5,244</b>	<b>\$3,124</b>	<b>\$3,108</b>	<b>\$3,280</b>	<b>\$156</b>	<b>5.0%</b>
<b>Enterprise Funds</b>						
Water	\$15,684,435	\$15,573,728	\$15,827,436	\$15,646,664	\$72,936	0.5%
Stormwater	355,414	367,721	370,060	368,633	912	0.2%
Wastewater	3,460,485	3,518,274	3,514,103	3,524,488	6,214	0.2%
Refuse	4,330,096	4,354,322	4,330,095	4,354,992	670	0.0%
Parking	2,533,982	2,597,598	2,726,067	4,299,078	1,701,480	65.5%
County Parking Lots	801,828	793,500	792,800	1,043,500	250,000	31.5%
State Pier & Parking Lot	857,147	616,984	695,789	803,433	186,449	30.2%
<b>Total Enterprise Funds</b>	<b>\$28,023,387</b>	<b>\$27,822,127</b>	<b>\$28,256,350</b>	<b>\$30,040,788</b>	<b>\$2,218,661</b>	<b>8.0%</b>
<b>Internal Service Funds</b>						
Insurance Reserve	\$7,092,807	\$6,851,720	\$7,038,129	\$6,851,720	-	-
Information Technology	2,283,324	2,718,124	2,718,124	2,814,647	\$96,523	3.6%
Fleet Management	2,048,472	2,703,266	2,738,157	2,663,995	(39,271)	(1.5%)
Building Maintenance & Operations	1,631,176	2,053,234	1,978,482	2,083,535	30,301	1.5%
<b>Total Internal Service Funds</b>	<b>\$13,055,779</b>	<b>\$14,326,344</b>	<b>\$14,472,892</b>	<b>\$14,413,897</b>	<b>\$87,553</b>	<b>0.6%</b>
<b>Trust &amp; Agency Funds</b>						
Special Assessment Redemption Fund	\$955,960	\$965,000	\$984,745	\$965,000	-	-
Pension Trust	161,461	177,314	171,491	177,780	\$466	0.3%
PARS Investment Trust	13,621	-	6,000	-	-	-
<b>Total Trust &amp; Agency Funds</b>	<b>\$1,131,042</b>	<b>\$1,142,314</b>	<b>\$1,162,236</b>	<b>\$1,142,780</b>	<b>\$466</b>	<b>0.0%</b>
<b>Grand Total</b>	<b>\$121,665,624</b>	<b>\$125,285,419</b>	<b>\$128,179,454</b>	<b>\$128,930,652</b>	<b>\$3,645,233</b>	<b>2.9%</b>

**SCHEDULE OF REVENUES BY CATEGORY & FUND**

	Property Taxes	Sales Taxes	Other Taxes	Licenses and Permits	From Other Agencies	Charges for Services	Fines and Forfeitures	Interest and Rents	Grants	Operating Transfers In	Other	2019-20 Adopted
<b>General Fund</b>												
General Fund	\$33,111,743	\$9,150,000	\$11,004,200	\$2,797,340	\$312,850	\$8,347,600	\$2,447,000	\$4,054,499	\$328,124	\$3,664,530	\$867,500	\$76,085,386
<b>Special Revenue Funds</b>												
Street Lighting & Landscaping	-	-	377,688	-	-	-	-	-	-	17,112	-	394,800
Gas Tax	-	-	-	-	1,143,530	-	-	58,389	417,950	-	-	1,619,869
Asset Forfeiture	-	-	-	-	-	-	-	8,000	-	-	-	8,000
Police Safety Grants	-	-	-	-	-	-	-	2,328	139,000	-	-	141,328
Proposition A	-	-	728,752	-	-	7,200	-	-	-	-	303,214	1,039,166
Proposition C	-	-	604,481	-	-	-	-	68,234	-	-	-	672,715
AB 2766	-	-	-	-	46,000	-	-	1,212	-	-	-	47,212
Measure R	-	-	453,410	-	-	-	-	27,408	-	-	-	480,818
Measure M	-	-	513,809	-	-	-	-	-	-	-	-	513,809
<b>Capital Project Funds</b>												
Capital Improvement	-	-	810,000	21,804	600,000	685,000	110,000	-	-	100,000	-	2,326,804
<b>Underground Utility Construction Funds</b>												
Underground Utility Construction	-	-	-	-	-	-	-	3,280	-	-	-	3,280
<b>Enterprise Funds</b>												
Water	-	-	-	-	-	15,195,000	-	436,664	-	-	15,000	15,646,664
Stormwater	-	-	-	-	-	349,484	-	19,149	-	-	-	368,633
Wastewater	-	-	-	20,000	-	3,391,000	-	115,488	-	-	(2,000)	3,524,488
Refuse	-	-	-	-	-	4,334,624	-	13,068	10,000	-	(2,700)	4,354,992
Parking	-	-	137,000	-	-	4,098,000	-	28,078	-	-	36,000	4,299,078
County Parking Lots	-	-	-	-	-	1,043,500	-	-	-	-	-	1,043,500
State Pier & Parking Lot	-	-	-	-	-	775,000	-	27,433	-	-	1,000	803,433
<b>Internal Service Funds</b>												
Insurance Reserve	-	-	-	-	-	-	-	-	-	6,801,720	50,000	6,851,720
Information Technology	-	-	-	-	-	-	-	-	-	2,814,647	-	2,814,647
Fleet Management	-	-	-	-	-	-	-	-	-	2,638,995	25,000	2,663,995
Building Maintenance & Operati	-	-	-	-	-	-	-	-	-	2,083,535	-	2,083,535
<b>Trust &amp; Agency Funds</b>												
Special Assessment Redemption Fund	-	-	965,000	-	-	-	-	-	-	-	-	965,000
Pension Trust	-	-	-	-	-	-	-	9,780	-	-	168,000	177,780
PARS Investment Trust	-	-	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>\$33,111,743</b>	<b>\$9,150,000</b>	<b>\$15,594,340</b>	<b>\$2,839,144</b>	<b>\$2,102,380</b>	<b>\$38,226,408</b>	<b>\$2,557,000</b>	<b>\$4,873,010</b>	<b>\$895,074</b>	<b>\$18,120,539</b>	<b>\$1,461,014</b>	<b>\$128,930,652</b>

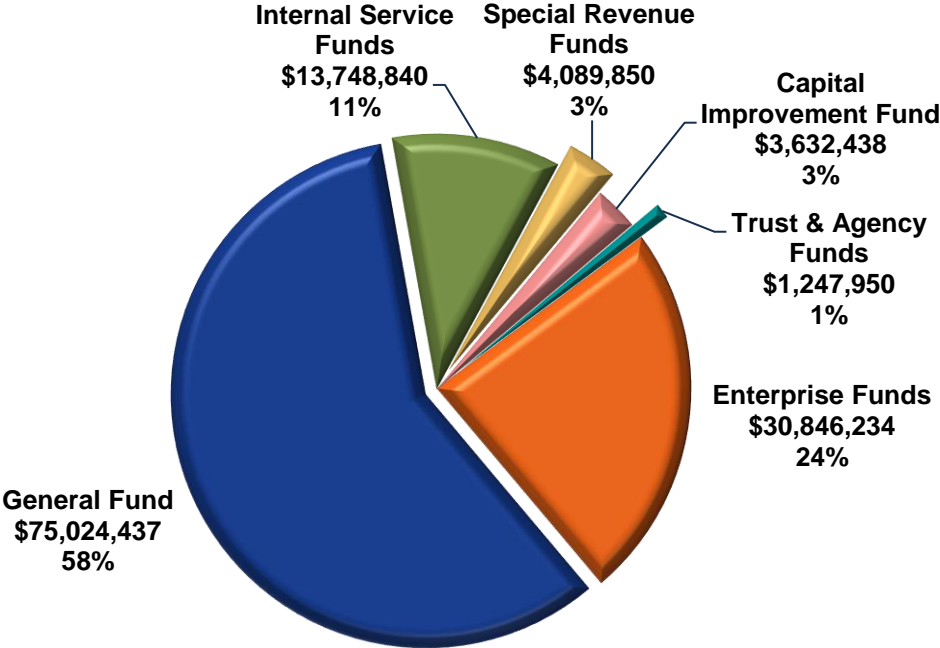
# COMPARISON OF BUDGETED REVENUES



\* Includes Trust Funds

# USE OF FUNDS BY FUND TYPE

FY 2019-20 Use of Funds - City-Wide = \$128,589,749



## SCHEDULE OF EXPENDITURES BY FUND

	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	Change from Prior Amount	Percent
<b>General Fund</b>	<b>\$68,160,232</b>	<b>\$75,689,871</b>	<b>\$73,777,030</b>	<b>\$75,024,437</b>	<b>(\$665,434)</b>	<b>(0.9%)</b>
Street Lighting & Landscaping Fund	\$592,920	\$574,436	\$585,220	\$546,801	(\$27,635)	(4.8%)
Gas Tax Fund	1,953,795	2,175,259	3,320,575	880,000	(1,295,259)	(59.5%)
Asset Forfeiture Fund	197,462	164,500	170,615	153,700	(10,800)	(6.6%)
Police Safety Grants Fund	60,366	140,000	185,500	140,000	-	0.0%
Proposition A Fund	878,116	945,978	953,890	1,009,249	63,271	6.7%
Proposition C Fund	731,928	759,000	734,000	461,000	(298,000)	(39.3%)
AB 2766 Fund	20,089	45,600	45,600	2,100	(43,500)	(95.4%)
Measure R Fund	518,462	472,000	215,930	380,000	(92,000)	(19.5%)
Measure M Fund	-	311,000	435,000	517,000	206,000	66.2%
<b>Total Special Revenue Funds</b>	<b>\$4,953,137</b>	<b>\$5,587,773</b>	<b>\$6,646,330</b>	<b>\$4,089,850</b>	<b>(\$1,497,923)</b>	<b>(26.8%)</b>
Capital Improvement Fund	\$1,477,839	\$2,421,664	\$7,209,524	\$3,632,438	\$1,210,774	50.0%
<b>Total Capital Improvement Fund</b>	<b>\$1,477,839</b>	<b>\$2,421,664</b>	<b>\$7,209,524</b>	<b>\$3,632,438</b>	<b>\$1,210,774</b>	<b>50.0%</b>
Underground Assessment Districts Fund	\$403,265	-	\$197,475	-	-	-
<b>Underground Assessment Districts Fund</b>	<b>\$403,265</b>	<b>-</b>	<b>\$197,475</b>	<b>-</b>	<b>-</b>	<b>-</b>
Water Fund	\$11,786,113	\$38,503,963	\$13,668,226	\$13,559,497	(\$24,944,466)	(64.8%)
Stormwater Fund	1,502,048	1,615,767	1,178,964	1,639,089	23,322	1.4%
Wastewater Fund	1,883,913	5,349,957	2,536,703	5,063,346	(286,611)	(5.4%)
Refuse Fund	4,215,004	4,998,200	4,228,159	4,949,052	(49,148)	(1.0%)
Parking Fund	2,654,998	2,459,513	2,537,217	4,283,311	1,823,798	74.2%
County Parking Lots Fund	553,010	626,714	625,268	752,250	125,536	20.0%
State Pier & Parking Lot Fund	1,567,384	623,283	804,054	599,689	(23,594)	(3.8%)
<b>Total Enterprise Funds</b>	<b>\$24,162,469</b>	<b>\$54,177,397</b>	<b>\$25,578,590</b>	<b>\$30,846,234</b>	<b>(\$23,331,163)</b>	<b>(43.1%)</b>
Insurance Reserve Fund	\$7,305,435	\$6,434,699	\$6,591,405	\$6,527,858	\$93,159	1.4%
Information Technology Fund	2,204,428	3,729,659	3,698,474	2,899,836	(829,823)	(22.2%)
Fleet Management Fund	1,462,545	1,590,369	2,916,125	2,293,190	702,821	44.2%
Building Maintenance & Operations Fund	1,635,201	1,964,376	1,990,015	2,027,956	63,580	3.2%
<b>Total Internal Service Funds</b>	<b>\$12,607,609</b>	<b>\$13,719,103</b>	<b>\$15,196,019</b>	<b>\$13,748,840</b>	<b>\$29,737</b>	<b>0.2%</b>
Special Assessment Redemption Fund	\$922,519	\$158,850	\$158,850	\$1,006,950	\$848,100	533.9%
Post-Employment Benefits Trust Fund	234,846	232,000	232,000	241,000	9,000	3.9%
<b>Total Trust &amp; Agency Funds</b>	<b>\$1,157,365</b>	<b>\$390,850</b>	<b>\$390,850</b>	<b>\$1,247,950</b>	<b>\$857,100</b>	<b>219.3%</b>
<b>Grand Total</b>	<b>\$112,921,916</b>	<b>\$151,986,658</b>	<b>\$128,995,819</b>	<b>\$128,589,749</b>	<b>(\$23,396,909)</b>	<b>(15.4%)</b>
<b>Total Operating Expenses</b>	<b>\$106,274,026</b>	<b>\$115,723,399</b>	<b>\$115,517,083</b>	<b>\$115,664,749</b>	<b>(\$58,650)</b>	<b>(0.1%)</b>
<b>Total Capital Projects*</b>	<b>\$6,647,890</b>	<b>\$36,263,259</b>	<b>\$13,478,736</b>	<b>\$12,925,000</b>	<b>(\$23,338,259)</b>	<b>(64.4%)</b>

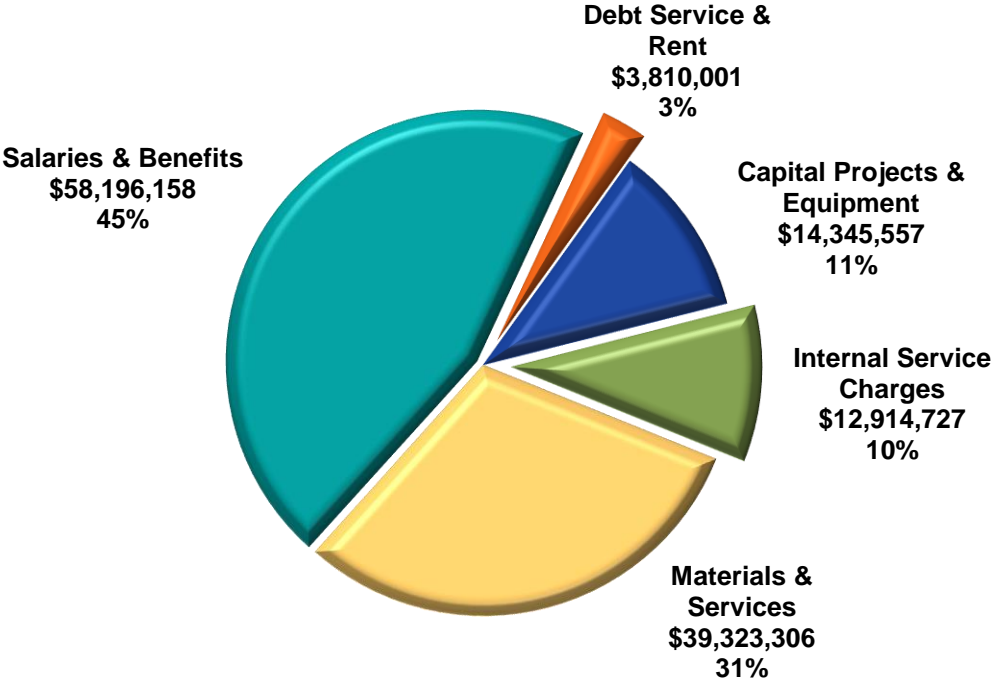
\*FY2018-19 estimate includes carryover projects from the prior year.



# USE OF FUNDS BY CATEGORY

---

FY 2019-20 Use of Funds - City-Wide = \$128,589,749

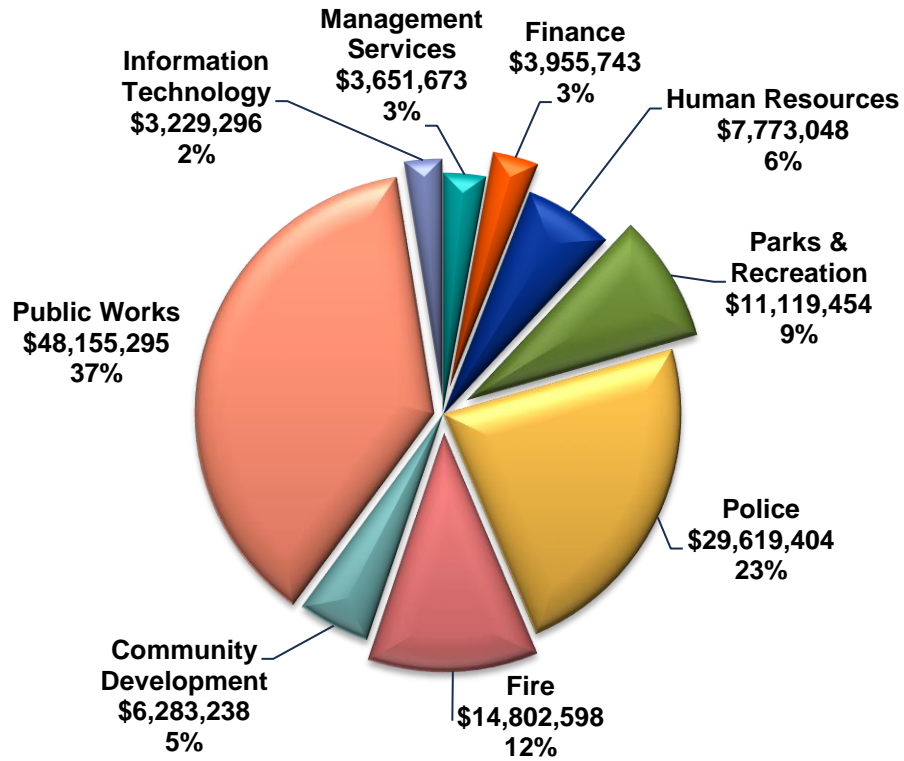


## FY 2019-20 SCHEDULE OF EXPENDITURES BY FUND & CATEGORY

	Salaries & Benefits	Materials & Services	Capital Projects & Equipment	Debt Service & Rent	Internal Service Charge	Total	Percent of Total
General Fund	\$52,201,675	\$14,380,408	\$103,124	\$485,475	\$7,853,755	\$75,024,437	58.3%
Street Lighting & Landscaping Fund	-	460,562	35,000	-	51,239	546,801	0.4%
Gas Tax Fund	-	-	800,000	-	80,000	880,000	0.7%
Asset Forfeiture Fund	35,200	118,500	-	-	-	153,700	0.1%
Police Safety Grants Fund	-	140,000	-	-	-	140,000	0.1%
Proposition A Fund	742,880	137,710	-	-	128,659	1,009,249	0.8%
Proposition C Fund	-	-	400,000	-	61,000	461,000	0.4%
AB 2766 Fund	-	-	-	-	2,100	2,100	0.0%
Measure R Fund	-	-	340,000	-	40,000	380,000	0.3%
Measure M Fund	-	-	480,000	-	37,000	517,000	0.4%
Capital Improvement Fund	-	-	2,710,000	772,438	150,000	3,632,438	2.8%
Water Fund	1,242,408	8,176,420	1,707,509	172,841	2,260,319	13,559,497	10.5%
Stormwater Fund	94,557	661,021	710,000	-	173,511	1,639,089	1.3%
Wastewater Fund	439,503	349,631	3,254,156	85,134	934,922	5,063,346	3.9%
Refuse Fund	117,256	3,971,365	654,289	-	206,142	4,949,052	3.8%
Parking Fund	172,932	1,111,737	1,853,834	715,163	429,645	4,283,311	3.3%
County Parking Lot Fund	36,376	109,323	-	572,000	34,551	752,250	0.6%
State Pier & Parking Lot Fund	39,223	416,083	-	-	144,383	599,689	0.5%
Insurance Reserve Fund	513,652	5,944,185	-	-	70,021	6,527,858	5.1%
Information Technology Fund	1,281,743	1,316,071	252,982	-	49,040	2,899,836	2.3%
Fleet Management Fund	468,444	727,475	1,044,663	-	52,608	2,293,190	1.8%
Building Maintenance Fund	569,309	1,302,815	-	-	155,832	2,027,956	1.6%
Special Assessment Redemption Bon	-	-	-	1,006,950	-	1,006,950	0.8%
Post-Employment Benefits Trust Fund	241,000	-	-	-	-	241,000	0.2%
<b>Grand Total FY 2019-20</b>	<b>\$58,196,158</b>	<b>\$39,323,306</b>	<b>\$14,345,557</b>	<b>\$3,810,001</b>	<b>\$12,914,727</b>	<b>\$128,589,749</b>	<b>100.0%</b>
<b>Grand Total FY 2018-19 Adopted</b>	<b>\$56,192,369</b>	<b>\$40,703,914</b>	<b>\$39,572,899</b>	<b>\$2,825,802</b>	<b>\$12,691,674</b>	<b>\$151,986,658</b>	
<b>Dollar Change</b>	<b>\$2,003,789</b>	<b>(\$1,380,608)</b>	<b>(\$25,227,342)</b>	<b>\$984,199</b>	<b>\$223,053</b>	<b>(\$23,396,909)</b>	
<b>Percent Change</b>	<b>3.57%</b>	<b>(3.39%)</b>	<b>(63.75%)</b>	<b>34.83%</b>	<b>1.76%</b>	<b>(15.39%)</b>	

# USE OF FUNDS BY DEPARTMENT

FY 2019-20 Use of Funds - City-Wide = \$128,589,749



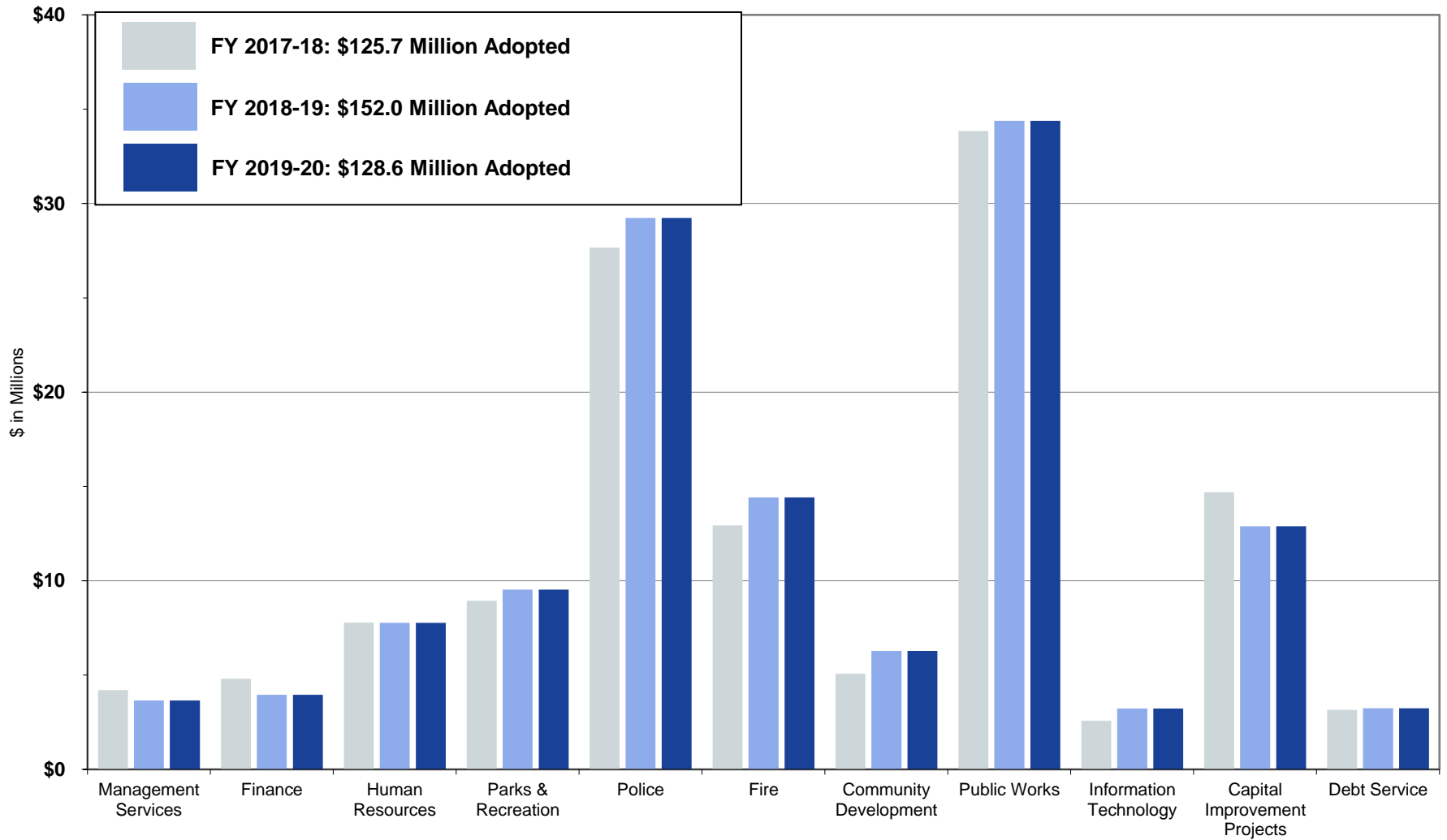
## EXPENDITURES BY DEPARTMENT PROGRAM

	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018-19 Adopted</i>	
<b>Management Services</b>						
City Council	\$388,275	\$1,590,472	\$1,534,089	\$491,349	(\$1,099,123)	(69.1%)
City Manager	2,177,485	1,448,477	1,368,564	1,327,374	(121,103)	(8.4%)
City Treasurer	36,414	44,385	37,200	45,322	937	2.1%
City Clerk	677,641	896,416	1,048,713	791,423	(104,993)	(11.7%)
City Attorney	1,143,978	990,961	1,099,534	996,205	5,244	0.5%
<b>Total Management Services</b>	<b>\$4,423,793</b>	<b>\$4,970,711</b>	<b>\$5,088,100</b>	<b>\$3,651,673</b>	<b>(\$1,319,038)</b>	<b>(26.5%)</b>
<b>Finance</b>						
Administration	\$1,284,208	\$1,394,705	\$1,395,764	\$1,368,112	(\$26,593)	(1.9%)
Accounting	698,642	733,897	736,030	728,575	(5,322)	(0.7%)
Revenue Services	991,958	1,142,712	974,919	1,163,033	20,321	1.8%
General Services	655,408	685,013	673,052	696,023	11,010	1.6%
<b>Total Finance</b>	<b>\$3,630,216</b>	<b>\$3,956,327</b>	<b>\$3,779,766</b>	<b>\$3,955,743</b>	<b>(\$584)</b>	<b>(0.0%)</b>
<b>Human Resources</b>						
Administration	\$1,128,224	\$1,299,170	\$1,166,880	\$1,245,190	(\$53,980)	(4.2%)
Risk Management	7,305,435	6,434,699	6,591,405	6,527,858	93,159	1.4%
<b>Total Human Resources</b>	<b>\$8,433,659</b>	<b>\$7,733,869</b>	<b>\$7,758,285</b>	<b>\$7,773,048</b>	<b>\$39,179</b>	<b>0.5%</b>
<b>Parks &amp; Recreation</b>						
Administration	\$2,945,440	\$2,937,215	\$3,315,899	\$4,074,158	\$1,136,943	38.7%
Recreation Services	2,418,836	2,743,536	2,605,133	2,829,898	86,362	3.1%
Cultural Arts	827,085	822,068	866,679	912,344	90,276	11.0%
Sports & Aquatics	1,542,000	1,486,165	1,490,377	1,518,154	31,989	2.2%
Volunteers	185,852	194,797	201,124	202,006	7,209	3.7%
Older Adults	559,484	530,244	554,592	573,645	43,401	8.2%
Transportation	878,116	945,978	953,890	1,009,249	63,271	6.7%
<b>Total Parks &amp; Recreation</b>	<b>\$9,356,813</b>	<b>\$9,660,003</b>	<b>\$9,987,695</b>	<b>\$11,119,454</b>	<b>\$1,459,451</b>	<b>15.1%</b>
<b>Police</b>						
Administration	\$6,793,530	\$6,779,415	\$6,846,208	\$6,909,372	\$129,957	1.9%
Patrol	9,320,743	9,606,921	9,510,694	10,202,009	595,088	6.2%
Investigations	2,832,241	2,803,170	2,543,267	2,930,880	127,710	4.6%
Technical Support Services	2,826,410	4,074,067	3,874,625	3,114,635	(959,432)	(23.5%)
Crime Prevention	599,201	584,110	596,503	610,424	26,314	4.5%
Traffic Safety	2,139,305	2,284,331	2,153,599	2,389,146	104,815	4.6%
Jail Operations	669,593	714,592	718,120	737,240	22,648	3.2%
Parking Enforcement	1,893,167	2,042,818	1,701,668	2,116,906	74,088	3.6%
Animal Control	236,163	299,950	341,180	315,092	15,142	5.0%
Asset Forfeiture	197,462	164,500	170,615	153,700	(10,800)	(6.6%)
Law Enforcement Grants	60,366	140,000	185,500	140,000	-	-
<b>Total Police</b>	<b>\$27,568,180</b>	<b>\$29,493,874</b>	<b>\$28,641,978</b>	<b>\$29,619,404</b>	<b>\$125,530</b>	<b>0.4%</b>
<b>Fire</b>						
Administration	\$2,836,915	\$3,434,397	\$3,649,271	\$3,468,413	\$34,016	1.0%
Prevention	702,579	862,463	819,599	887,741	25,278	2.9%
Fire Operations	6,942,265	7,217,436	7,573,472	7,487,711	270,275	3.7%
Emergency Medical Services	1,951,474	2,368,107	2,232,656	2,409,053	40,946	1.7%
Support Services	517,806	689,905	658,258	549,680	(140,225)	(20.3%)
<b>Total Fire</b>	<b>\$12,951,039</b>	<b>\$14,572,308</b>	<b>\$14,933,255</b>	<b>\$14,802,598</b>	<b>\$230,290</b>	<b>1.6%</b>

## EXPENDITURES BY DEPARTMENT PROGRAM

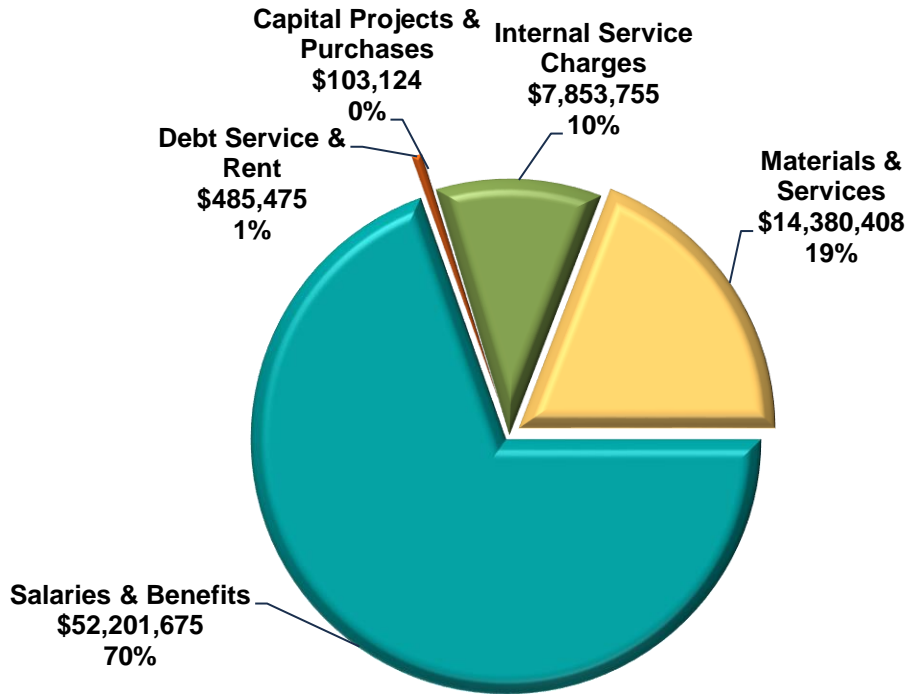
	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018-19 Adopted</i>	
<b>Community Development</b>						
Administration	\$706,830	\$1,190,579	\$1,172,716	\$834,236	(\$356,343)	(29.9%)
Planning	1,046,254	1,302,654	1,107,876	1,290,275	(12,379)	(1.0%)
Building	2,320,500	2,590,524	2,497,228	2,616,163	25,639	1.0%
Code Enforcement	399,375	439,245	435,504	459,641	20,396	4.6%
Traffic Engineering	338,852	460,056	386,951	430,497	(29,559)	(6.4%)
Environmental Programs	166,610	371,409	218,284	652,426	281,017	75.7%
<b>Total Community Development</b>	<b>\$4,978,420</b>	<b>\$6,354,467</b>	<b>\$5,818,559</b>	<b>\$6,283,238</b>	<b>(\$71,229)</b>	<b>(1.1%)</b>
<b>Public Works</b>						
Administration	\$1,174,339	\$1,246,201	\$1,218,247	\$1,289,669	\$43,468	3.5%
Civil Engineering	4,091,941	4,314,816	6,431,756	5,309,226	994,410	23.0%
Street Maintenance	4,893,566	6,099,131	9,079,549	4,665,884	(1,433,247)	(23.5%)
Building & Grounds	2,650,535	3,142,428	3,129,503	3,202,191	59,763	1.9%
Transportation	20,089	45,600	45,600	2,100	(43,500)	(95.4%)
Street Lighting & Landscaping	408,440	408,517	419,471	413,093	4,576	1.1%
Streetscape Maintenance	184,479	165,919	165,749	133,708	(32,211)	(19.4%)
Water Administration	3,026,212	26,884,806	3,346,944	3,858,164	(23,026,642)	(85.6%)
Water Source of Supply	6,605,706	7,991,184	6,776,104	6,515,100	(1,476,084)	(18.5%)
Water Pumping/Treatment	867,170	1,945,974	1,967,718	1,603,467	(342,507)	(17.6%)
Water Maintenance	1,287,026	1,681,999	1,577,460	1,582,766	(99,233)	(5.9%)
Storm Drain Maintenance	1,502,048	1,615,767	1,178,964	1,639,089	23,322	1.4%
Sewer Maintenance	1,883,913	5,349,957	2,536,703	5,063,346	(286,611)	(5.4%)
Environmental & Refuse Management	4,215,004	4,998,200	4,228,159	4,949,052	(49,148)	(1.0%)
Parking Facilities	4,775,391	3,709,510	3,966,539	5,635,250	1,925,740	51.9%
Fleet Maintenance	1,462,545	1,590,369	2,916,125	2,293,190	702,821	44.2%
<b>Total Public Works</b>	<b>\$39,048,404</b>	<b>\$71,190,378</b>	<b>\$48,984,590</b>	<b>\$48,155,295</b>	<b>(\$23,035,083)</b>	<b>(32.4%)</b>
<b>Information Technology</b>						
Information Technology	\$2,531,392	\$4,054,721	\$4,003,592	\$3,229,296	(\$825,425)	(20.4%)
<b>Total Information Technology</b>	<b>\$2,531,392</b>	<b>\$4,054,721</b>	<b>\$4,003,592</b>	<b>\$3,229,296</b>	<b>(\$825,425)</b>	<b>(20.4%)</b>
<b>Grand Total</b>	<b>\$112,921,916</b>	<b>\$151,986,658</b>	<b>\$128,995,819</b>	<b>\$128,589,749</b>	<b>(\$23,396,909)</b>	<b>(15.4%)</b>

# COMPARISON OF BUDGETED EXPENDITURES

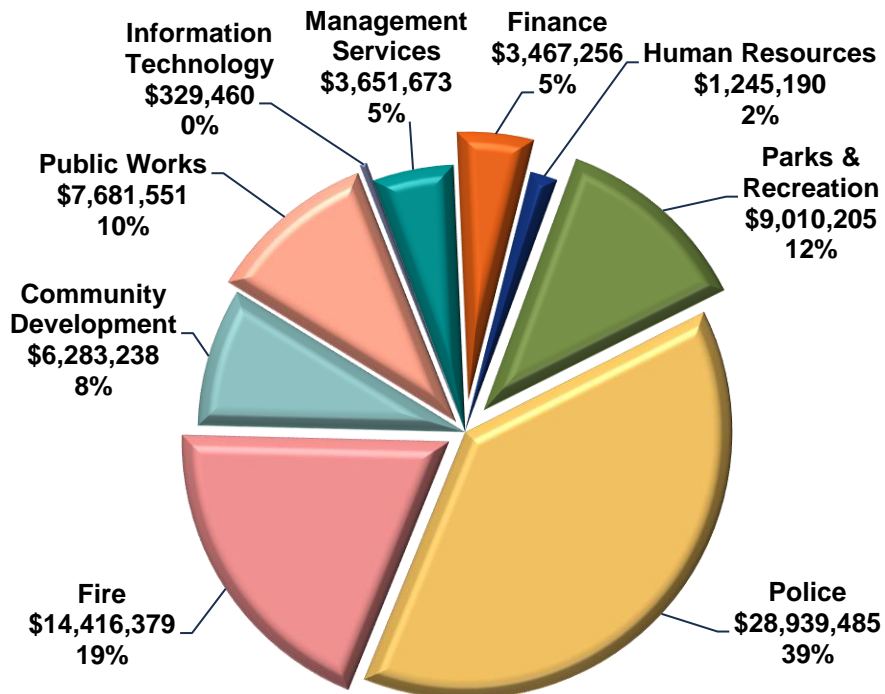


## USE OF FUNDS - GENERAL FUND

**FY 2019-20 Use of Funds by Category = \$75,024,437**



**FY 2019-20 Use of Funds by Department = \$75,024,437**



**FIVE YEAR FORECAST**

**All Funds**

**FY 2020 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2019 Opening Balance	FY 2020 Estimated Revenues	FY 2020 Operating Expenditures	FY 2020 Capital Equip & Projects	FY 2020 Debt Service Payments	FY 2020 Total Expenditures	FY 2020 Fund Balance Before Xfers	FY 2020 Fund Transfers	06/30/2020 Total Fund Balance	06/30/2020 Reserves & Designations	06/30/2020 Unreserved Balance
<b>General Fund Undesignated</b>	\$5,478,070	\$76,085,386	(\$74,010,838)	(\$528,124)	(\$485,475)	(\$75,024,437)	\$6,539,019	(\$66,913)	\$5,040,899		\$5,040,899
<i>Transfer from County Lots Parking Fund</i>								291,250			
<i>Transfer to Street Lighting Fund</i>								(\$152,001)			
<i>Transfer to Stormwater Fund</i>								(1,270,456)			
<i>Transfer to Pension Trust Fund</i>								(50,000)			
<i>Transfer to Pension Rate Stabilization Fund</i>								(250,000)			
Financial Policy Designation	14,937,974						14,937,974	66,913	15,004,887	\$15,004,887	
Reserve for Economic Uncertainty	4,000,000						4,000,000		4,000,000	4,000,000	
<b>Total General Fund Balance</b>	<b>\$24,416,044</b>	<b>\$76,085,386</b>	<b>(\$74,010,838)</b>	<b>(\$528,124)</b>	<b>(\$485,475)</b>	<b>(\$75,024,437)</b>	<b>\$25,476,993</b>	<b>(\$1,431,207)</b>	<b>\$24,045,786</b>	<b>\$19,004,887</b>	<b>\$5,040,899</b>
<b>Special Revenue Funds</b>											
Street Lighting & Landscape	-	\$394,800	(\$511,801)	(\$35,000)	-	(\$546,801)	(\$152,001)	\$152,001	-		-
Gas Tax	-	1,619,869	(80,000)	(800,000)	-	(880,000)	739,869		\$739,869		\$739,869
Asset Forfeiture & Safety Grants	\$354,629	8,000	(153,700)	-	-	(153,700)	208,929		208,929		208,929
Police Safety Grants	177,487	141,328	(140,000)	-	-	(140,000)	178,815		178,815		178,815
Prop A	(4,527)	1,039,166	(1,009,249)	-	-	(1,009,249)	25,390		25,390		25,390
Prop C	114,061	672,715	(61,000)	(400,000)	-	(461,000)	325,776		325,776		325,776
AB 2766	155,287	47,212	(2,100)	-	-	(2,100)	200,399		200,399		200,399
Measure R	219,952	480,818	(40,000)	(340,000)	-	(380,000)	320,770		320,770		320,770
Measure M	386,880	513,809	(37,000)	(480,000)	-	(517,000)	383,689		383,689		383,689
<b>Total Special Revenue Funds Balance</b>	<b>\$1,403,769</b>	<b>\$4,917,717</b>	<b>(\$2,034,850)</b>	<b>(\$2,055,000)</b>	<b>-</b>	<b>(\$4,089,850)</b>	<b>\$2,231,636</b>	<b>\$152,001</b>	<b>\$2,383,637</b>	<b>-</b>	<b>\$2,383,637</b>
<b>Capital Project Funds</b>											
Capital Improvement Fund	\$1,450,286	\$2,326,804	(\$150,000)	(\$2,710,000)	(\$772,438)	(\$3,632,438)	\$144,652		\$144,652	-	\$144,652
Underground Utility Construction Fund	1,681	3,280	-	-	-	-	4,961		4,961	-	4,961
<b>Total Capital Project Funds Balance</b>	<b>\$1,451,967</b>	<b>\$2,330,084</b>	<b>(\$150,000)</b>	<b>(\$2,710,000)</b>	<b>(\$772,438)</b>	<b>(\$3,632,438)</b>	<b>\$149,613</b>	<b>-</b>	<b>\$149,613</b>	<b>-</b>	<b>\$149,613</b>
<b>Enterprise Funds</b>											
Water	\$2,427,189	\$15,646,664	(\$11,679,147)	(\$1,707,509)	(\$172,841)	(\$13,559,497)	\$4,514,356		\$4,514,356	\$3,950,663	\$563,693
Stormwater*	-	368,633	(929,089)	(710,000)	-	(1,639,089)	(1,270,456)	\$1,270,456	-	-	-
Wastewater	3,643,656	3,524,488	(1,724,056)	(3,254,156)	(85,134)	(5,063,346)	2,104,798		2,104,798	603,063	1,501,735
Refuse*	834,576	4,354,992	(4,294,763)	(654,289)	-	(4,949,052)	240,516		240,516	240,516	-
Parking*	297,319	4,299,078	(1,714,314)	(1,653,834)	(715,163)	(4,083,311)	513,086		513,086	513,086	-
County Parking Lots	-	1,043,500	(180,250)	-	(572,000)	(752,250)	291,250	(291,250)	-	-	-
State Pier & Parking	353,697	803,433	(599,689)	-	-	(599,689)	557,441		557,441	199,896	357,544
<b>Enterprise Fund Reserves:</b>											
North Manhattan Beach BID Reserve	553,653	-	-	(200,000)	-	(200,000)	353,653	-	353,653	353,653	-
<b>Total Enterprise Funds Balance</b>	<b>\$8,110,089</b>	<b>\$30,040,788</b>	<b>(\$21,121,308)</b>	<b>(\$8,179,788)</b>	<b>(\$1,545,138)</b>	<b>(\$30,846,234)</b>	<b>\$7,304,643</b>	<b>\$979,206</b>	<b>\$8,283,849</b>	<b>\$5,860,877</b>	<b>\$2,422,972</b>
<b>Internal Service Funds</b>											
Insurance Reserve	\$4,208,721	\$6,851,720	(\$6,527,858)	-	-	(\$6,527,858)	\$4,532,583		\$4,532,583	\$2,000,000	\$2,532,583
Information Technology	304,320	2,814,647	(2,646,854)	(\$252,982)	-	(2,899,836)	219,131		219,131		219,131
Fleet Management	3,151,370	2,663,995	(1,248,527)	(1,044,663)	-	(2,293,190)	3,522,175		3,522,175		3,522,175
Building Maintenance & Operations	(15,560)	2,083,535	(2,027,956)	-	-	(2,027,956)	40,019		40,019		40,019
<b>Total Insurance Service Funds Balance</b>	<b>\$7,648,851</b>	<b>\$14,413,897</b>	<b>(\$12,451,195)</b>	<b>(\$1,297,645)</b>	<b>-</b>	<b>(\$13,748,840)</b>	<b>\$8,313,908</b>	<b>-</b>	<b>\$8,313,908</b>	<b>\$2,000,000</b>	<b>\$6,313,908</b>



**FIVE YEAR FORECAST**

**All Funds**

**FY 2020 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2019 Opening Balance	FY 2020 Estimated Revenues	FY 2020 Operating Expenditures	FY 2020 Capital Equip & Projects	FY 2020 Debt Service Payments	FY 2020 Total Expenditures	FY 2020 Fund Balance Before Xfers	FY 2020 Fund Transfers	06/30/2020 Total Fund Balance	06/30/2020 Reserves & Designations	06/30/2020 Unreserved Balance
<b>Trust &amp; Agency Funds</b>											
Underground Assessment Fund	\$1,720,061	\$965,000	-	-	(\$1,006,950)	(\$1,006,950)	\$1,678,111		\$1,678,111	\$1,678,111	-
Post-Employment Benefits Trust Fund	157,335	177,780	(\$241,000)	-	-	(241,000)	94,115	\$50,000	144,115	144,115	-
Pension Rate Stabilization Fund	1,013,621	-	-	-	-	-	1,013,621	250,000	1,263,621	1,263,621	-
<b>Total Trust Agency Funds Balance</b>	<b>\$2,891,017</b>	<b>\$1,142,780</b>	<b>(\$241,000)</b>	<b>-</b>	<b>(\$1,006,950)</b>	<b>(\$1,247,950)</b>	<b>\$2,785,847</b>	<b>\$300,000</b>	<b>\$3,085,847</b>	<b>\$3,085,847</b>	<b>-</b>
<b>Grand Total</b>	<b>\$45,921,737</b>	<b>\$128,930,652</b>	<b>(\$110,009,191)</b>	<b>(\$14,770,557)</b>	<b>(\$3,810,001)</b>	<b>(\$128,589,749)</b>	<b>\$46,262,640</b>	<b>-</b>	<b>\$46,262,640</b>	<b>\$29,951,611</b>	<b>\$16,311,030</b>

\* Not meeting current Financial Reserve Policy.



# **Operating Budget**

## **Amendments to Approved Budget by Fund**

## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
<b>General Fund</b>				
Revenue	Property Tax	Property Tax increased per higher assessed values	296,142	-
One-time	Due From Other Governments	California Coastal Commission Grant for Climate Adaptation and Resiliency Project	225,000	275,000
Revenue	Other Taxes	Transient Occupancy Tax Increase due to Measure A	160,000	-
One-time	Due From Other Governments	Carryforward Police & Fire Department State Homeland Security Grant for Equipment	103,124	103,124
Revenue	Fines & Forfeitures	Parking Citations adjusted based on recent trends	(100,000)	-
Revenue	Service Charges	Ambulance Fees adjusted based on recent trends	(80,000)	-
Ongoing	Administrative Service Charges	Administrative Service Charges increased in Streets & Highways and Meas R Funds	70,000	-
Revenue	Service Charges	Special Event Fees for Recreation Services	61,750	-
Revenue	Service Charges	Reservation Fees for Facilities & Parks	50,000	-
Ongoing	Service Charges	Arts/Education Class Fees and costs for added Ceramics classes	32,000	29,521
Revenue	Service Charges	Fire Plan Check Fees	24,000	-
Revenue	Other Taxes	Business License Tax Allocation adjusted based on forecast	20,920	-
One-time	Due From Other Governments	Carryforward Police Department Traffic Safety Grant for enhanced enforcement	20,000	20,000
Ongoing	Service Charges	Downtown Business Association annual contribution for holiday lighting	2,700	-
Ongoing	Contract & Professional Services	BLS Ambulance Program - Moved program costs to Contract Services	-	186,140
Personnel	Salary & Wages	BLS Ambulance Program - Eliminate Part-time Employee Salaries/Benefits	-	(173,840)
One-time	Contract & Professional Services	Carryforward Police Department CAD/RMS Replacement	-	150,000
Personnel	Salary & Wages	Citywide Part-Time Salary Adjustments due to Minimum Wage Increase/FTE Adjustments	-	129,552
Expenditure Control	Contract Services	Eliminate Traffic Impact Guidelines Update project (to be completed in future year)	-	(80,000)
Expenditure Control	Printing	Reduce Manhappenings print production	-	(69,520)
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(64,000)
One-time	Contract & Professional Services	Carryforward Fire Department CAD/RMS Replacement	-	55,000
Expenditure Control	Contract Services	Reduce contract cleaning at recreation facilities	-	(55,000)
One-time	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW Electrician Truck	-	50,000
One-time	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW Inspector Truck	-	50,000
Expenditure Control	Council Contingency	Reduce City Council Contingency Budget	-	(50,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	46,462
Expenditure Control	Contract Services	Reduce advanced planning project services	-	(40,135)
One-time	Contract & Professional Services	Temporary Concerts in the Park Stage Rental (Permanent Stage Construction in CIP)	-	40,000
Ongoing	Materials & Services	Increase in City Funds Exchange (GF to Prop A)	-	39,000
Expenditure Control	Public Safety Vehicles	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	-	(29,034)
Expenditure Control	Contract Services	Reduce contract assistance for Federal grants	-	(25,000)
Ongoing	Contract Services	Increase QuickCaption Contract due to increased amount of meetings	-	25,000
Expenditure Control	Contract Services	Lowered amount for Granicus contract to adjust based on use	-	(22,142)
Expenditure Control	Public Safety Vehicles	Eliminate one Fire BLS Ambulance (Fleet Rental)	-	(20,300)
One-time	Contract & Professional Services	Carryforward Community Survey	-	20,000
Expenditure Control	Contract Services	Increase for extra organic product supplies	-	20,000
Personnel	Salary & Wages	Fire Department Overtime during City Special Events	-	18,492
Expenditure Control	Contract Services	Eliminate Actuarial Analyses for CalPERS reports contract	-	(16,200)
Personnel	Salary & Wages	Reclassify vacant Police Department Secretary to Crime Analyst	-	15,659
Expenditure Control	Materials & Services	Eliminate remaining BLS Ambulance Program Supplies (moved to Contract Services)	-	(12,300)
Expenditure Control	Departmental Supplies	Reduce refreshments provided at all City Council meetings	-	(11,300)
Ongoing	Materials & Services	City Council Department Supplies Increase	-	11,050
Expenditure Control	Departmental Supplies	Eliminate remaining BLS Ambulance Departmental Supplies (moved to Contract Services)	-	(10,350)
Expenditure Control	Contract Services	Eliminate City Manager & Attorney Performance Evaluation Consultant	-	(10,000)
Expenditure Control	Departmental Supplies	Reduce annual supply and equipment purchases at Begg Pool	-	(10,000)
Expenditure Control	Contract Services	Eliminate City Council Retreat Consultant Costs	-	(9,000)
Expenditure Control	Contract Services	Reduce Contract Services for re-negotiated Audit Services contract	-	(9,000)

## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
Expenditure Control	Departmental Supplies	Eliminate remaining BLS Program costs (moved to Contract Services)	-	(8,820)
One-time	Contract & Professional Services	Carryforward MuniCode Transparency Upgrades Project	-	8,200
Expenditure Control	Employee Development	Eliminate IAP2 Civic Engagement Training	-	(8,000)
Expenditure Control	Computer Contract Services	Eliminate annual warranty cost for identified equipment	-	(8,000)
Expenditure Control	Departmental Supplies	Reduce purchase & replacement of radios, batteries & accessories	-	(7,900)
Expenditure Control	Departmental Supplies	Eliminate food/supplies for Community engagement meetings	-	(7,500)
Expenditure Control	Computer Contract Services	Eliminate OpenGov Online Financial Transparency Reporting platform	-	(7,000)
Expenditure Control	Overtime	Reduce projected overtime hours	-	(6,384)
Expenditure Control	Public Service Events	Reduce Mira Costa Grad Night Sponsorship	-	(6,000)
Expenditure Control	Public Service Events	Reduce Miscellaneous Public Event Sponsorships	-	(5,500)
Expenditure Control	Departmental Supplies	Reduce Fire Operations Departmental supplies	-	(5,100)
Expenditure Control	Contract Services	Reduce Emergency Medical billing services	-	(5,000)
Expenditure Control	City Events	Reduce Contract Services for AV equipment during Pumpkin Race	-	(5,000)
Expenditure Control	Employee Development	Eliminate Tyler Conference for two employees	-	(4,900)
Expenditure Control	Public Safety Vehicles	Eliminate one Fire BLS Ambulance (Fleet Maintenance)	-	(4,766)
Expenditure Control	Contract Services	Eliminate Emergency Preparedness town hall-style meetings	-	(4,000)
Expenditure Control	Public Service Events	Reduce TEDx Event Sponsorship	-	(4,000)
Expenditure Control	Employee Development	Eliminate California Specialized Training Institute training for 1 employee	-	(3,800)
Expenditure Control	Memberships & Dues	Eliminate Southern California Association of Governments Membership Dues	-	(3,700)
Expenditure Control	Employee Development	Reduce funds for various City Clerk training/conference	-	(3,240)
Expenditure Control	Overtime	Reduce Fire Overtime allotment	-	(3,024)
Expenditure Control	Publications/Advertising	Reduce community engagement meetings from 3 to 2 per year	-	(3,000)
Expenditure Control	Part-time Reductions	Eliminate Summer Internship Program	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate League of California Cities Leadership Training for Councilmembers	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate League of California Cities Forum Conference	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate National League of Cities Congressional City Conference	-	(3,000)
Expenditure Control	Employee Development	Eliminate Conference and Training in EMS	-	(2,570)
Expenditure Control	Employee Development	Eliminate Alliance for Innovation City Membership	-	(2,550)
Expenditure Control	Overtime	Reduce Overtime for Accounting staff	-	(2,500)
Expenditure Control	Employee Development	Eliminate Communications-related training for one position	-	(2,500)
Expenditure Control	Conferences & Meetings	Eliminate Local Government Commission Conference	-	(2,500)
Expenditure Control	Contract Services	Reduce Cell Phone services costs in lieu of stipend to City Manager	-	(2,460)
Expenditure Control	Employee Development	Reduce Training budget (Americans for the Arts)	-	(2,320)
Expenditure Control	Printing	Reduction of Budget Printing Costs - Reduction of Number Printed	-	(2,200)
Personnel	Salary & Wages	Reclassify vacant GIS Technician to IS Specialist	-	2,160
Expenditure Control	Employee Development	Eliminate Conferences and Training in Support Services	-	(2,150)
Expenditure Control	Employee Development	Reduce Conference and Training in Operations	-	(2,050)
Expenditure Control	Salary & Wages	Eliminate the remaining Medicare funds in the BLS Program	-	(2,030)
Expenditure Control	Employee Development	Eliminate Funding for Public Records Act and Ethics Training	-	(2,000)
Expenditure Control	Employee Development	Eliminate ICMA Conference for 1 Employee	-	(2,000)
Expenditure Control	Departmental Supplies	Reduce ceramics equipment repair and replacement contingency	-	(2,000)
Expenditure Control	Employee Development	Eliminate Engineering APWA Memberships	-	(2,000)
Expenditure Control	Memberships & Dues	Eliminate California Coastal Coalition Membership Dues	-	(2,000)
Expenditure Control	Contract Services	Eliminate one cell phone and associated service	-	(1,800)
Expenditure Control	Overtime	Reduce overtime as most meetings occur while personnel on-duty	-	(1,640)
Expenditure Control	Computer Contract Services	Eliminate custom software reports for utility billing	-	(1,500)
Expenditure Control	Employee Development	Eliminate ESRI Conference for 1 Employee	-	(1,500)
Expenditure Control	Part-time Reductions	Eliminate City Council Agenda Packet Delivery	-	(1,499)
Expenditure Control	Publications/Advertising	Eliminate camp and activity street banner	-	(1,300)

## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
Expenditure Control	Employee Development	Eliminate ELGL Annual Conference for 1 Employee	-	(1,200)
Ongoing	Programs - Arts	Increase to add Shakespeare by the Sea Art Program	-	1,000
Expenditure Control	Departmental Supplies	Reduce Fire Administration departmental supplies	-	(1,000)
Expenditure Control	Departmental Supplies	Reduce supplies used for arson investigations	-	(1,000)
Expenditure Control	Conferences & Meetings	Eliminate South Bay Business Leaders Summit Conference	-	(700)
Expenditure Control	Conferences & Meetings	Eliminate Southern California Association of Governments General Assembly	-	(600)
Expenditure Control	Overtime	Eliminate Overtime for Administrative staff	-	(500)
Expenditure Control	Publications/Advertising	Reduce Advertising/Outreach for Budget Meetings	-	(500)
Expenditure Control	Printing	Eliminate Purchase of Taxi Decals	-	(500)
Ongoing	Programs - Arts	Increase due to planned expansion of Metlox art exhibition	-	500
Expenditure Control	Contract Services	Reduce Monthly Cell Phone bills based on historical data	-	(500)
Expenditure Control	Employee Development	Eliminate IAP2 Civic Engagement Membership Dues	-	(420)
Expenditure Control	Departmental Supplies	Reduce Finance Accounting Departmental Supplies	-	(400)
Expenditure Control	Employee Development	Reduce memberships for Emergency Services Coordinator	-	(250)
Expenditure Control	Printing	Reduction of CAFR Printing Costs - Reduction of Number Printed	-	(200)
Expenditure Control	Publications/Advertising	Eliminate Advertising budget and utilize City social media	-	(200)
Expenditure Control	Memberships & Dues	Eliminate United States/Mexico Sister Cities Association Membership Dues	-	(200)
Expenditure Control	Employee Development	Eliminate membership dues for ASPA organization	-	(100)
Personnel	Salary & Wages	Add Part-time Administrative Clerk II (\$32,464 offset by reduction in Contract Services)	-	-
<b>Total General Fund</b>			<b>885,636</b>	<b>398,766</b>
			<b>Net Impact to Fund Balance</b>	
				<b>486,870</b>
<b>Street Lighting &amp; Landscape Fund</b>				
Revenue	Other Taxes	True up Streetlight Assessments to match Engineers report	(195)	-
Other	Utilities	Electricity Savings due to Purchase of Edison Light Poles	-	(60,000)
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(38,000)
Capital	Capital Improvement Projects	Annual Streetlight Replacement	-	35,000
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	19,471
<b>Total Street Lighting &amp; Landscape Fund</b>			<b>(195)</b>	<b>(43,529)</b>
			<b>Net Impact to Fund Balance</b>	
				<b>43,334</b>
<b>Streets &amp; Highways Fund</b>				
Revenue	Due from Other Governments	Gas Tax - Sec2103	26,772	-
Revenue	Due from Other Governments	SB1 Road Maintenance Rehabilitation	(11,284)	-
Revenue	Due from Other Governments	Gas Tax - Sec2105	(10,217)	-
Revenue	Due from Other Governments	Gas Tax - Sec2106	(3,894)	-
Revenue	Due from Other Governments	Gas Tax - Sec2107	1,828	-
Revenue	Due from Other Governments	MTA - SB821 TDA	1,212	-
Revenue	Due from Other Governments	SB1 Highway Users Loan	243	-
Capital	Capital Improvement Projects	Annual Slurry Seal Program	-	(385,000)
Capital	Capital Improvement Projects	Annual Curb, Gutter and Ramp Replacement	-	(65,000)
Ongoing	Internal Services Charges	Increase Administrative Service Charges due to project activity	-	52,000
<b>Total Streets &amp; Highways Fund</b>			<b>4,660</b>	<b>(398,000)</b>
			<b>Net Impact to Fund Balance</b>	
				<b>402,660</b>

## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
<b>Prop A Fund</b>				
Revenue	Miscellaneous Revenue	Increase in City Funds Exchange (GF to Prop A)	55,714	-
Revenue	Other Taxes	MTA - Prop A - Transit Sales Tax	13,316	-
Personnel	Salary & Wages	Citywide Part-Time Salary Adjustments due to Minimum Wage Increase/FTE Adjustments	-	43,756
Expenditure Control	Programs - Seniors	Eliminate Dial-a-Ride services on Thursday evenings due to low enrollment	-	(4,495)
<b>Total Prop A Fund</b>			<b>69,030</b>	<b>39,261</b>
			<b>Net Impact to Fund Balance</b>	
				<b>29,769</b>
<b>Prop C Fund</b>				
Revenue	Other Taxes	MTA - Prop C - Transit Sales Tax	11,045	-
Capital	Capital Improvement Projects	Street Resurfacing: Arterial & Collector	-	(300,000)
<b>Total Prop C Fund</b>			<b>11,045</b>	<b>(300,000)</b>
			<b>Net Impact to Fund Balance</b>	
				<b>311,045</b>
<b>Measure R Fund</b>				
Revenue	Other Taxes	MTA - Measure R	8,324	-
Capital	Capital Improvement Projects	Aviation (West-side) and 33rd Sidewalk	-	(320,000)
Capital	Capital Improvement Projects	Rosecrans Bike Lane Improvements	-	240,000
Other	Internal Services Charges	Increase Administrative Service Charges due to project activity	-	18,000
<b>Total Measure R Fund</b>			<b>8,324</b>	<b>(62,000)</b>
			<b>Net Impact to Fund Balance</b>	
				<b>70,324</b>
<b>Measure M Fund</b>				
Revenue	Other Taxes	MTA - Measure M	9,389	-
Capital	Capital Improvement Projects	Rowell Avenue Sidewalk Connection (Curtis & 1st St.)	-	(640,000)
Capital	Capital Improvement Projects	Traffic Signal Pole at 15th & Highland	-	280,000
<b>Total Measure M Fund</b>			<b>9,389</b>	<b>(360,000)</b>
			<b>Net Impact to Fund Balance</b>	
				<b>369,389</b>
<b>CIP Fund</b>				
Revenue	Other Governments	Prop A Grant Reimbursement for Polliwog Playground Equip	600,000	-
Revenue	Interfund Charges & Transfers	Public Arts Trust Transfer for Permanent Band Stage	100,000	-
Capital	Capital Improvement Projects	Polliwog Playground Resurfacing and Equipment	-	1,000,000
Capital	Capital Improvement Projects	Senior Center and Scout House	-	450,000
Capital	Capital Improvement Projects	School District Project TBD	-	250,000
Capital	Capital Improvement Projects	Facilities Improvements	-	(200,000)
Capital	Capital Improvement Projects	ALPR Pole on Sepulveda Blvd	-	150,000
Capital	Capital Improvement Projects	Construct Permanent Band Stage at Polliwog Park	-	100,000
Capital	Capital Improvement Projects	Fire Station 1 Diesel Exhaust Removal System	-	30,000
<b>Total CIP Fund</b>			<b>700,000</b>	<b>1,780,000</b>
			<b>Net Impact to Fund Balance</b>	
				<b>(1,080,000)</b>
<b>Water Fund</b>				
Expenditure Control	Assessments & Taxes	Eliminate Chevron lease for groundwater pumping	-	(361,000)
Capital	Capital Improvement Projects	Replace and Modernize Automated Water Monitoring System	-	200,000
Expenditure Control	Contract Services	Eliminate Chevron lease for groundwater pumping	-	(200,000)
Expenditure Control	Departmental Supplies	Reduce water meter purchases	-	(100,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	15,894
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(5,000)
Expenditure Control	Contract Services	Reduce printing/mailing costs for annual consumer confidence report	-	(4,000)
<b>Total Water Fund</b>			<b>-</b>	<b>(454,106)</b>
			<b>Net Impact to Fund Balance</b>	
				<b>454,106</b>

## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
<b>Stormwater Fund</b>				
Capital	Capital Improvement Projects	Joint Watershed Project: Hermosa Greenbelt moved to FY 2020-21	-	(500,000)
Capital	Capital Improvement Projects	CCTV Storm Drain System	-	150,000
Capital	Capital Improvement Projects	Storm Drain Debris Collection Devices	-	(150,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	874
<b>Total Stormwater Fund</b>			-	<b>(499,126)</b>
			<b>Net Impact to Fund Balance</b>	<b>499,126</b>
<b>Wastewater Fund</b>				
Other	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW CCTV Vehicle	-	30,000
Expenditure Control	Contract Services	Reduce sewer video inspections	-	(30,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	1,273
<b>Total Wastewater Fund</b>			-	<b>1,273</b>
			<b>Net Impact to Fund Balance</b>	<b>(1,273)</b>
<b>Refuse Fund</b>				
Capital	Capital Improvement Projects	City-Owned Refuse Enclosure Improvements	-	500,000
Expenditure Control	Departmental Supplies	Eliminate promotional and educational supplies	-	(6,000)
Expenditure Control	Contract Services	Eliminate shredding events not included in contract	-	(2,500)
<b>Total Refuse Fund</b>			-	<b>491,500</b>
			<b>Net Impact to Fund Balance</b>	<b>(491,500)</b>
<b>Parking Fund</b>				
Revenue	Service Charges	Parking Meter Rate Increase	1,700,000	-
Capital	Capital Improvement Projects	Parking Meter Upgrades moved from FY 2020-21	-	1,400,000
Capital	Capital Improvement Projects	Parking Structure Structural Rehab of Lot 4	-	250,000
Capital	Capital Improvement Projects	North MB Tree and Grate Installations (NMBBID Reserve Funds)	-	200,000
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(28,000)
Expenditure Control	Contract Services	Eliminate contract PPIC Secretary and use existing staff to record meetings	-	(20,700)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	6,289
<b>Total Parking Fund</b>			<b>1,700,000</b>	<b>1,807,589</b>
			<b>Net Impact to Fund Balance</b>	<b>(107,589)</b>
<b>County Parking Lots Fund</b>				
Revenue	Service Charges	Parking Lot C Meter Rate Increase	200,000	-
Revenue	Service Charges	Parking Lot B Meter Rate Increase	50,000	-
Other	Debt Service	Parking Lot C Meter Land Lease to County	-	99,000
Other	Debt Service	Parking Lot B Meter Land Lease to County	-	33,000
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(10,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	85
<b>Total County Parking Lots Fund</b>			<b>250,000</b>	<b>122,085</b>
			<b>Net Impact to Fund Balance</b>	<b>127,915</b>
<b>State Pier &amp; Parking Fund</b>				
Revenue	Service Charges	Parking Meter Rate Increase	185,000	-
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(43,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	2,619
<b>Total State Pier &amp; Parking Fund</b>			<b>185,000</b>	<b>(40,381)</b>
			<b>Net Impact to Fund Balance</b>	<b>225,381</b>



## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
<b>Insurance Reserve Fund</b>				
Expenditure Control	Contract Services	Reduce budget for the City's Wellness Program (MBFit)	-	(17,500)
Expenditure Control	Contract Services	Eliminate Dispute Resolution Service used for civil conflicts	-	(11,000)
Expenditure Control	Employee Development	Eliminate Employee Safety Incentive Program	-	(5,000)
<b>Total Insurance Reserve Fund</b>			-	<b>(33,500)</b>
			<b>Net Impact to Fund Balance</b>	
				<b>33,500</b>
<b>Information Technology Fund</b>				
One-time	Contract & Professional Services	Carryforward Public Works Document Scanning Services	-	50,000
One-time	Property & Equipment	Carryforward ERP Implementation Consultant	-	43,376
Expenditure Control	Contract Services	Reduction in fiber network redundant support	-	(24,650)
Expenditure Control	Computer Contract Services	Reduction in Social Media Contract Management System (Sprout Social)	-	(24,342)
One-time	Contract & Professional Services	Carryforward Human Resources Document Scanning Services	-	20,000
Expenditure Control	Computer Contract Services	Reduction in vendor contract services for broadcast support	-	(20,000)
One-time	Materials & Services	Carryforward OnBase Hyland Software & Maintenance	-	18,000
Personnel	Salary & Wages	Reduce IT Intern hours for addition of part-time GIS Technician	-	(10,216)
Expenditure Control	Departmental Supplies	Reduction in scheduled printer replacements	-	(5,000)
Expenditure Control	Contract Services	Adjustment of Information Technology copier budget	-	(2,000)
<b>Total Information Technology Fund</b>			-	<b>45,168</b>
			<b>Net Impact to Fund Balance</b>	
				<b>(45,168)</b>
<b>Fleet Management Fund</b>				
Revenue	Interfund Charges & Transfers	Carryforward Transfer In for Net New Vehicles	130,000	-
Revenue	Interfund Charges & Transfers	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(29,034)	-
Revenue	Interfund Charges & Transfers	Eliminate one Fire BLS Ambulance (Fleet Rental)	(20,300)	-
Revenue	Interfund Charges & Transfers	Eliminate one Fire BLS Ambulance (Fleet Maintenance)	(4,766)	-
One-time	Property & Equipment	Carryforward Replacement of PD Animal Control Truck	-	79,722
One-time	Materials & Services	New Fleet Management Software	-	50,000
One-time	Property & Equipment	Carryforward Purchase of New PW Electrician Truck	-	50,000
One-time	Property & Equipment	Carryforward Purchase of New PW Inspector Truck	-	50,000
One-time	Property & Equipment	Carryforward Purchase of New PW CCTV Vehicle	-	30,000
<b>Total Fleet Management Fund</b>			<b>75,900</b>	<b>259,722</b>
			<b>Net Impact to Fund Balance</b>	
				<b>(183,822)</b>
<b>Building Maintenance &amp; Operations Fund</b>				
Ongoing	Contract Services	Increase due to switch to gopher trapping and extra organic product supplies	-	17,200
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	9,546
<b>Total Building Maintenance &amp; Operations Fund</b>			-	<b>26,746</b>
			<b>Net Impact to Fund Balance</b>	
				<b>(26,746)</b>
<b>TOTAL</b>			<b>\$3,898,789</b>	<b>\$2,781,468</b>



# **Operating Budget**

## **Amendments to Approved Budget by Department**

# MANAGEMENT SERVICES

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Object	Description	Expenditures
General Fund	City Council	Council Contingency	Reduce City Council Contingency Budget	(50,000)
General Fund	City Clerk	Computer Contract Services	Increase QuickCaption Contract due to increased amount of meetings	25,000
General Fund	City Clerk	Computer Contract Services	Lowered amount for Granicus contract to adjust based on use	(22,142)
General Fund	City Council	Contract Services	Carryforward Community Survey	20,000
General Fund	City Council	Departmental Supplies	Reduce refreshments provided at all City Council meetings	(11,300)
General Fund	City Council	Departmental Supplies	City Council Department Supplies Increase	11,050
General Fund	City Council	Contract Services	Eliminate City Manager & Attorney Performance Evaluation Consultant	(10,000)
General Fund	City Council	Contract Services	Eliminate City Council Retreat Consultant Costs	(9,000)
General Fund	City Clerk	Computer Contract Services	Carryforward for MuniCode Transparency Upgrades Project	8,200
General Fund	City Manager	Training & Conferences	Eliminate IAP2 Civic Engagement Training	(8,000)
General Fund	City Manager	Departmental Supplies	Eliminate food/supplies for Community engagement meetings	(7,500)
General Fund	City Council	Public Service Events	Reduce Mira Costa Grad Night Sponsorship	(6,000)
General Fund	City Council	Public Service Events	Reduce Miscellaneous Public Event Sponsorships	(5,500)
General Fund	City Council	Public Service Events	Reduce TEDx Event Sponsorship	(4,000)
General Fund	City Council	Memberships & Dues	Eliminate Southern California Association of Gov'ts Member Dues	(3,700)
General Fund	City Clerk	Training & Conferences	Reduce funds for various City Clerk training/conference	(3,240)
General Fund	City Council	Departmental Supplies	Reduce community engagement meetings from 3 to 2 per year	(3,000)
General Fund	City Manager	Part Time Employee Salaries	Eliminate Summer Internship Program	(3,000)
General Fund	City Council	Training & Conferences	Eliminate League of California Cities Leadership Training for Council	(3,000)
General Fund	City Council	Training & Conferences	Eliminate League of California Cities Forum Conference	(3,000)
General Fund	City Council	Training & Conferences	Eliminate National League of Cities Congressional City Conference	(3,000)
General Fund	City Manager	Memberships & Dues	Eliminate Alliance for Innovation City Membership	(2,550)
General Fund	City Council	Training & Conferences	Eliminate Local Government Commission Conference	(2,500)
General Fund	City Manager	Contract Services	Reduce Cell Phone services costs in lieu of stipend to City Manager	(2,460)
General Fund	City Clerk	Training & Conferences	Eliminate Funding for Public Records Act and Ethics Training	(2,000)
General Fund	City Council	Memberships & Dues	Eliminate California Coastal Coalition Membership Dues	(2,000)
General Fund	City Council	Part Time Employee Salaries	Eliminate City Council Agenda Packet Delivery	(1,499)
General Fund	City Manager	Training & Conferences	Eliminate ELGL Annual Conference for 1 Employee	(1,200)
General Fund	City Clerk	Part Time Employee Salaries	Part Time Employee Salary Adjustment	743
General Fund	City Council	Training & Conferences	Eliminate South Bay Business Leaders Summit Conference	(700)
General Fund	City Council	Training & Conferences	Eliminate Southern California Association of Gov'ts General Assembly	(600)
General Fund	City Manager	Part Time Employee Salaries	Part Time Employee Salary Adjustment	449
General Fund	City Manager	Memberships & Dues	Eliminate IAP2 Civic Engagement Membership Dues	(420)
General Fund	City Council	Memberships & Dues	Eliminate United States/Mexico Sister Cities Assoc Membership Dues	(200)
General Fund	City Council	Part Time Employee Salaries	Part Time Employee Salary Adjustment	196
General Fund	City Manager	Memberships & Dues	Eliminate membership dues for ASPA organization	(100)
<b>TOTAL</b>				<b>(\$105,973)</b>

### Description of Significant Changes

Unspent funds for a Community Survey, which was last completed in 2015, were carried forward to FY 2019-20. This survey allows City Council and staff to measure progress towards City and community goals along with potentially highlighting areas for improvement. The survey can also serve to help City Council and staff to learn of any new concerns that may have emerged.

Unspent funds for the MuniCode Transparency Upgrades project were carried forward to FY 2019-20.

Several line items in Contract Services, Computer Contract Services, Materials & Services, Public Service Events, Memberships & Dues and Training & Conferences were reduced or eliminated to repurpose the funds for current priorities and generate a larger surplus to boost future reserves.










The City Council's Contingency Budget was reduced to make the amount available to be repurposed and to boost future reserves.

City Council authorized an increase to the QuickCaption contract to provide captions for an increased amount of scheduled meetings.

Part Time Salaries within three programs were adjusted to meet State minimum wage requirements and/or to bring wages in line with the full-time equivalent.

# MANAGEMENT SERVICES

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Budget
 % - Residents that agree Manhattan Beach is a "good" or "excellent" place to live <sup>1</sup>	97%	No Data	No Data	100%	No Data	100%
 % - Employees that feel "prepared" and "trained" to do their jobs <sup>2</sup>	60%	No Data	No Data	70%	No Data	75%
 % - Increase of citizens engaging with the City on average via new online engagement tools including social media <sup>3</sup>	315%	59%	23%	20%	26%	25%
 % - City Council Agendas and Agenda Packets Posted within Mandated Timeframes	94%	100%	100%	100%	100%	100%
 % - Regular City Council Meeting Minutes Presented for Approval at Next Regular City Council Meeting	74%	71%	88%	100%	80%	100%
 % - Public Records Requests responded to within mandated timeframes	99%	98%	98%	100%	99%	100%
 % - Average annual portfolio yield	1.01%	1.23%	1.61%	1.50%	2.10%	2.00%
 Maintain sufficient liquidity to meet operating needs	Yes	Yes	Yes	Yes	Yes	Yes
 Update and adopt Investment Policy annually	Yes	Yes	Yes	Yes	Yes	Yes

<sup>1</sup>The City conducted the last Community Survey in 2015 which established a baseline of 97%. The goal of this Performance Measure is to be measured biennially via the Community Survey. The next measurement will be taken in FY 2019-20.

<sup>2</sup>The City conducted an in-depth employee survey in the FY 2015-2016. This Performance Measure will be measured every two to three years. The next measurement will be taken in FY 2019-2020.

<sup>3</sup>Online citizen engagement is defined as the number of followers and subscribers on the City's social media sites, including Twitter, Facebook and Open City Hall.

# FINANCE

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Object	Description	Expenditures
General Fund	Revenue Services	Part Time Employee Salaries	Add Part Time Administrative Clerk II to backfill Reception Desk	32,464
General Fund	Accounting	Contract Services	Eliminate Actuarial Analyses for CalPERS reports contract	(16,200)
General Fund	Accounting	Audit Services	Reduce Contract Services for re-negotiated Audit Services contract	(9,000)
General Fund	Administration	Computer Contract Services	Eliminate OpenGov Online Financial Transparency Reporting platform	(7,000)
General Fund	Accounting	Part Time Employee Salaries	Part Time Employee Salary Adjustment	5,468
General Fund	Revenue Services	Contract Services	Reduce Emergency Medical billing services	(5,000)
General Fund	Accounting	Training & Conferences	Eliminate Tyler Conference	(2,500)
General Fund	Accounting	Overtime Regular Employees	Reduce Overtime for Accounting staff	(2,500)
General Fund	Purchasing	Training & Conferences	Eliminate Tyler Conference	(2,400)
General Fund	Administration	Printing	Reduction of Budget Printing Costs - Reduction of Number Printed	(2,200)
General Fund	Administration	Training & Conferences	Eliminate ICMA Conference for 1 Employee	(2,000)
General Fund	Revenue Services	Computer Contract Services	Eliminate custom software reports for utility billing	(1,500)
General Fund	Administration	Overtime Regular Employees	Eliminate Overtime for Administrative staff	(500)
General Fund	Administration	Advertising	Reduce Advertising/Outreach for Budget Meetings	(500)
General Fund	Revenue Services	Printing	Eliminate Purchase of Taxi Decals	(500)
General Fund	General Services	Part Time Employee Salaries	Part Time Employee Salary Adjustment	404
General Fund	Accounting	Departmental Supplies	Reduce Finance Accounting Departmental Supplies	(400)
General Fund	Accounting	Printing	Reduction of CAFR Printing Costs - Reduction of Number Printed	(200)
<b>TOTAL</b>				<b>(\$14,064)</b>

## Description of Significant Changes

A Part Time Administrative Clerk II position has been added to backfill the City Reception Desk during the additional hours of operation that were recently added. This position will also assist departments Citywide with fluctuating clerical demands (e.g. public notice mailings that need to be sent). The cost of this position is fully offset by a reduction in Planning Contact Services in Community Development.

Part Time Salaries within two programs were adjusted to meet State minimum wage requirements and/or to bring wages in line with the full-time equivalent.









Several line items in Contract Services, Audit Services, Memberships & Dues and Training & Conferences were reduced or eliminated to repurpose the funds for current priorities and generate a larger surplus to boost future reserves.

Contract services for audit services and actuarial analyses were reduced or eliminated to match current utilization.

Printing costs for the department were reduced to reflect a move towards digital publication.

# FINANCE

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
 Maintain AAA/Aaa GO Bond Rating	Yes	Yes	Yes	Yes	Yes	Yes
 Attain an Unmodified audit opinion	Yes	Yes	Yes	Yes	Yes	Yes
 Attain CSMFO and GFOA Annual Budget Awards	Yes	Yes	Yes	Yes	Yes	Yes
 Attain GFOA Annual Financial Reporting Achievement	Yes	Yes	Yes	Yes	Yes	Yes
 % - Monthly collection rate on residential utility bill	94%	95%	96%	96%	96%	96%
 % - Bi-monthly auto debit utility payments processed through Electronic Bill Presentment Payment (EBPP) Program	24%	34%	36%	38%	40%	38%
 % - Bi-monthly Electronic Bill Presentment Payment (EBPP) Program paperless customers	34%	30%	30%	30%	36%	30%
 % - Process purchase requests (<\$20k) w/in 5 business days	82%	93%	85%	85%	85%	85%

# HUMAN RESOURCES

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Object	Description	Expenditures
Insurance Fund	Risk Management	Contract Services	Reduce budget for the City's Wellness Program (MBFit)	(17,500)
Insurance Fund	Risk Management	Contract Services	Eliminate Dispute Resolution Service used for civil conflicts	(11,000)
Insurance Fund	Risk Management	Employee Awards & Events	Eliminate Employee Safety Incentive Program	(5,000)
<b>TOTAL</b>				<b>(\$33,500)</b>

## Description of Significant Changes








The City's Wellness and Safety Incentive programs were adjusted to reflect historical costs. Staff will re-evaluate programs and funding needs.

A contract for a dispute resolution service available to community members for non-City related issues was eliminated.



# HUMAN RESOURCES

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
 # - Leadership Development Training per year	13	12	3	11	8	5
 % - New Employee onboarding follow up	100%	100%	100%	100%	80%	100%
 % - Complete recruitment process in 75 business days	63%	83%	90%	86%	64%	95%
 % - Employee Performance Reviews Completed	n/a	70%	100%	62%	84%	100%
 # - Workers' Comp Claims Days Lost	1,712	1,058	1,100	1,928	3,000	1,100
 % - Wellness program participation	38%	63%	40%	63%	52%	50%
 # - Liability claims average days open	365	318	200	282	209	250

# PARKS & RECREATION

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Category	Description	Expenditures
General Fund	Administration	Printing	Reduce Manhappenings print production and postage	(69,520)
General Fund	Recreation Services	Contract Services	Reduce contract cleaning at recreation facilities	(55,000)
Prop A Fund	Transportation	Part Time Employee Salaries	Part Time Employee Salary Adjustment	43,756
General Fund	Concert in the Park	Contract Services	Concerts in the Park Temporary Stage Rental	40,000
General Fund	Administration	City Funds Exchange	Increase in City Funds Exchange (General Fund to Prop A) for Dial-A-Ride	39,000
General Fund	Art Classes	Contract Services	Additional Ceramics Classes	29,521
General Fund	Recreation Services	Part Time Employee Salaries	Part Time Employee Salary Adjustment	28,971
General Fund	Senior Services	Part Time Employee Salaries	Part Time Employee Salary Adjustment	28,526
General Fund	Recreation Services	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	18,064
General Fund	Special Events	Part Time Employee Salaries	Part Time Employee Salary Adjustment	15,583
General Fund	Swimming Activities	Part Time Employee Salaries	Part Time Employee Salary Adjustment	12,090
General Fund	Aquatics	Departmental Supplies	Reduce annual supplies and equipment purchases at Begg Pool	(10,000)
General Fund	Tennis Operations	Part Time Employee Salaries	Part Time Employee Salary Adjustment	5,385
General Fund	Recreation Services	Contract Services	Reduce Contract Services for AV equipment during Pumpkin Race	(5,000)
Prop A Fund	Transportation	Part Time Employee Salaries	Eliminate Dial-a-Ride services on Thurs evenings due to low enrollment	(4,495)
General Fund	Cultural Arts	Part Time Employee Salaries	Part Time Employee Salary Adjustment	4,119
General Fund	Art Classes	Part Time Employee Salaries	Part Time Employee Salary Adjustment	3,228
General Fund	Facility & Parks Res.	Part Time Employee Salaries	Part Time Employee Salary Adjustment	3,101
General Fund	Cultural Arts	Training & Conferences	Reduce Training budget (Americans for the Arts)	(2,320)
General Fund	Cultural Arts	Departmental Supplies	Reduce ceramics equipment repair and replacement contingency	(2,000)
General Fund	Cultural Arts	Printing	Eliminate camp and activity street banner	(1,300)
General Fund	Cultural Arts	Contract Services	Increase to add Shakespeare by the Sea Art Program	1,000
General Fund	Sports Classes	Part Time Employee Salaries	Part Time Employee Salary Adjustment	620
General Fund	Older Adult Activities	Part Time Employee Salaries	Part Time Employee Salary Adjustment	605
General Fund	Cultural Arts	Departmental Supplies	Increase due to planned expansion of Metlox art exhibition	500
General Fund	Volunteers	Part Time Employee Salaries	Part Time Employee Salary Adjustment	277
General Fund	Special Activity Classes	Part Time Employee Salaries	Part Time Employee Salary Adjustment	92
<b>TOTAL</b>				<b>\$124,803</b>

### Description of Significant Changes

A reduction in the publication of Manhappenings will lead to savings as the focus moves to digital publication.

Reduced contract cleaning at City recreation facilities. Part Time staff will assist with clean-up as needed.

Contract Services was increased to rent a temporary stage for Concerts in the Park. The City-owned bandshell was deemed no longer safe for use. Construction of the new permanent stage is included in the CIP Fund, but will not be completed before the FY 2019-20 concert series.

Part Time Salaries within twelve programs were adjusted to meet State minimum wage requirements and/or to bring wages in line with full-time equivalents.















The exchange of General Fund monies for restricted Prop A funds was increased to cover the cost of Part Time wage increases for bus drivers within the Transportation program per the recent MOU negotiated in FY 2018-19 (after the budget for upcoming fiscal year had already been approved).

Additional ceramics classes were added to respond to additional demand from the community. The income from the class registrations are expected to slightly exceed the cost of additional classes.

Several line items in Contract Services, Department Supplies, Memberships & Dues and Training & Conferences were reduced or eliminated to repurpose the funds for current priorities and generate a larger surplus to boost future reserves.

# PARKS & RECREATION

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
 % - Favorable customer rating of registration process	95%	92%	100%	98%	99%	100%
 % - Residents satisfied with Recreation Department's special events <sup>1</sup>	89%	No Data	95%	No Data	No Data	100%
 % - Repeat customers	56%	62%	65%	65%	65%	70%
 % - Returning students in ceramics and art education programs	68%	70%	85%	85%	90%	85%
 % - Parks and Recreation employees satisfied with their job <sup>2</sup>	84%	90%	100%	No Data	No Data	100%
 % - Teen Center/REC programs and camps rated favorably	88%	96%	100%	100%	95%	100%
 % - Facility, Park and Field reservations rated favorably	99%	99%	100%	97%	95%	100%
 % - Sports, fitness and aquatics classes/programs rated favorably	91%	93%	100%	97%	98%	100%
 % - Satisfaction from City residents for providing services and programs for seniors	61%	No Data	75%	75%	No Data	75%
 % - Patrons rating Dial-A-Ride drivers favorably	100%	100%	100%	100%	100%	100%
<b>Workload Trends</b>						
 # - Sports league and tournament teams	350	331	450	295	464	352
 # - Hours donated by volunteers annually	23,410	19,200	20,000	20,000	19,000	20,000
 \$ - Annual savings from use of volunteers	\$546,233	\$449,664	\$468,400	\$468,400	\$444,980	\$468,400
 # - Manhattan Beach Arts Center participants	2,000	7,468	9,000	9,000	9,000	9,000

1 - A City wide survey is done every two years, next survey to be done in 2018/2019

2 - Department wide survey completed in 2016

# POLICE DEPARTMENT

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Category	Description	Expenditures
General Fund	Communications	SBRPCA Communications	Carryforward CAD/RMS Replacement - Police Department	150,000
General Fund	Patrol	Machinery & Equipment	Carryforward State Homeland Security Grant for Police Equipment	93,124
General Fund	Patrol	Overtime Special Events	Carryforward Traffic Safety Grant - Police Patrols	20,000
General Fund	Investigations	Salaries & Allowances	Add Crime Analyst in lieu of vacant Police Department Secretary	15,659
General Fund	Parking Enforcement	Part Time Employee Salaries	Part Time Employee Salary Adjustment	13,773
General Fund	Administration	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	12,443
General Fund	Traffic Safety	Fleet Rental Allocation	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(8,838)
General Fund	Investigations	Fleet Rental Allocation	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(7,552)
General Fund	Parking Enforcement	Fleet Rental Allocation	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(6,926)
General Fund	Administration	Fleet Rental Allocation	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(2,829)
General Fund	Animal Control	Fleet Rental Allocation	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(2,006)
General Fund	Technical Supp. Serv.	Part Time Employee Salaries	Part Time Employee Salary Adjustment	1,772
General Fund	School Resource Officer	Fleet Rental Allocation	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(883)
General Fund	Administration	Part Time Employee Salaries	Part Time Employee Salary Adjustment	399
General Fund	Traffic Safety	Part Time Employee Salaries	Part Time Employee Salary Adjustment	188
<b>TOTAL</b>				<b>\$278,324</b>

### Description of Significant Changes

Unspent funds for the South Bay Regional Public Communication Authority (SBRPCA) Computer Aided Dispatch (CAD) and Records Management Systems (RMS) project are being carried forward to FY 2019-20. The project is not expected to be completed until FY 2019-20.

Unspent funds for the State Homeland Security Grant for Interoperable Communication Equipment and the Traffic Safety Grant for Police Patrols are being carried forward for use in FY 2019-20.













A vacant Secretary position is being reclassified to a Crime Analyst in the Investigations division. The Crime Analyst will perform critical tracking and analysis of crime statistics and trends, develop and link local intelligence, and provide these updates to Detectives and during Patrol briefings.

Reductions in the cost of vehicle replacement charges for non-patrol vehicles stem from recalculations that extend the useful life of the vehicles.

Part Time Salaries within four programs were adjusted to meet State minimum wage requirements and/or to bring wages in line with the full-time equivalent.

# POLICE DEPARTMENT

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2019-2020
	Actual	Actual	Actual	Budget	Estimate	Budget
 % - Residents Feel Safe in Manhattan Beach <sup>1</sup>	95%	No Data	95%	No Data	N/A	95%
 % - Resident Satisfaction with Police Services <sup>1</sup>	89%	No Data	90%	No Data	N/A	90%
 # - Average response time to emergency calls (minutes)	1:51	1:58	1:59	1:59	1:58	1:59
 %- Reduce Violent Crimes by 3%	0%	0%	3% Reduction	3% Reduction	5% Reduction	3% Reduction
 %- Reduce Property Crime by 3%	0%	0%	3% Reduction	5% Reduction	5% Reduction	3% Reduction
 %- Increase Social Media Subscribers/Followers by 15%	55%	68%	15%	30%	30%	15%
 % - Maintain Vacancy Factor below 5%	2%	4%	<5%	10%	8%	<5%
 % - Provide Perishable Skills Training <sup>2</sup> In-House Annually	100%	100%	100%	100%	100%	100%
 % - Public records requests completed within 10 days	95%	95%	95%	95%	95%	95%
 %- Increase DUI Enforcement Efforts by 5%	10%	10%	5%	15%	15%	5%
 % - Reduce Traffic Collisions by 5% <sup>3</sup>	19% Increase	7% Increase	5% Reduction	5% Reduction	3% Reduction	5% Reduction
 % - Maintain Compliance with all State/County jail inspections	100%	100%	100%	100%	100%	100%

<sup>1</sup>Baseline survey results from 2015 Community Survey. This performance measure will be measured via the 2018/2019 City-wide Community Survey.

<sup>2</sup>The Commission on Peace Officer Standards and Training (POST) requires that each sworn officer complete training on identified "perishable skills" once every two years; MBPD strives to provide each of these training courses on an annual basis to ensure that officers are trained to provide the highest level of service to our community and to reduce liability.

<sup>3</sup>Utilize traffic calming measures and proactive enforcement to ensure safe movement of vehicles and pedestrians; in partnership with the Traffic Engineer, analyze traffic patterns and work to minimize traffic problems through traffic calming measures.

# FIRE DEPARTMENT

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Category	Description	Expenditures
General Fund	Emergency Med. Serv.	Contract Services	BLS Ambulance Program - Contract Services	186,140
General Fund	Emergency Med. Serv.	Part Time Employee Salaries	BLS Ambulance Program - Part Time Employee Salaries/Benefits	(173,840)
General Fund	Administration	SBRPCA Communications	Carryforward CAD/RMS Replacement - Fire Department	55,000
General Fund	Emergency Med. Serv.	Fleet Rental Allocation	Eliminate one Fire BLS Ambulance (Fleet Rental)	(20,300)
General Fund	Fire Operations	Overtime Special Events	Fire Department Overtime - Special Events Coverage	18,492
General Fund	Emergency Med. Serv.	Uniforms/Safety Equipment	BLS Ambulance Program - Supplies	(12,300)
General Fund	Emergency Med. Serv.	Departmental Supplies	Eliminate remaining BLS Ambulance Dept Suppl (moved to Contract Serv)	(10,350)
General Fund	Administration	Machinery & Equipment	Carryforward State Homeland Security Grant Fire Equipment	10,000
General Fund	Emergency Med. Serv.	Departmental Supplies	Eliminate remaining BLS Program costs (moved to Contract Services)	(8,820)
General Fund	Administration	Computer Contract Services	Eliminate annual warranty cost for identified equipment	(8,000)
General Fund	Communications	Departmental Supplies	Reduce purchase & replacement of radios, batteries & accessories	(7,900)
General Fund	Fire Operations	Electricity	Increase from City's shift to 100% Renewable Energy	6,460
General Fund	Emergency Prep	Overtime Sworn Employees	Reduce projected overtime hours	(6,384)
General Fund	Operations	Departmental Supplies	Reduce Fire Operations Departmental supplies	(5,100)
General Fund	Emergency Med. Serv.	Fleet Maintenance Allocation	Eliminate one Fire BLS Ambulance (Fleet Maintenance)	(4,766)
General Fund	Emergency Prep	Contract Services	Eliminate Emergency Preparedness town hall-style meetings	(4,000)
General Fund	Emergency Prep	Training & Conferences	Eliminate California Specialized Training Institute training for 1 employee	(3,800)
General Fund	Public Education	Overtime	Reduce Fire Overtime allotment	(3,024)
General Fund	Emergency Med. Serv.	Training & Conferences	Eliminate Conference and Training in EMS	(2,570)
General Fund	Public Education	Training & Conferences	Eliminate Communications-related training for one position	(2,500)
General Fund	Support Services	Training & Conferences	Eliminate Conferences and Training in Support Services	(2,150)
General Fund	Operations	Training & Conferences	Reduce Conference and Training in Operations	(2,050)
General Fund	Emergency Med. Serv.	Medicare	Eliminate the remaining Medicare funds in the BLS Program	(2,030)
General Fund	Communications	Contract Services	Eliminate one cell phone and associated service	(1,800)
General Fund	Communications	Overtime Sworn Employees	Reduce overtime as most meetings occur while personnel on-duty	(1,640)
General Fund	Administration	Departmental Supplies	Reduce Fire Administration departmental supplies	(1,000)
General Fund	Investigations	Departmental Supplies	Reduce supplies used for arson investigations	(1,000)
General Fund	Support Services	Contract Services	Reduce Monthly Cell Phone bills based on historical data	(500)
General Fund	Administration	Part Time Employee Salaries	Part Time Employee Salary Adjustment	432
General Fund	Emergency Prep	Memberships & Dues	Reduce memberships for Emergency Services Coordinator	(250)
<b>TOTAL</b>				<b>(\$9,550)</b>

### Description of Significant Changes

The basic life support (BLS) ambulance operator program was restructured by eliminating Part Time ambulance operators for a contracted BLS ambulance service. By eliminating all budgeted Part Time salaries and supplies, the net result is cost neutral.

Unspent funds for the South Bay Regional Public Communication Authority (SBRPCA) Computer Aided Dispatch (CAD) and Records Management Systems (RMS) project were carried forward to FY 2019-20. The project is not expected to complete until FY 2019-20.









Part Time Salaries within one program were adjusted to meet State minimum wage requirements and/or to bring wages in line with the full-time equivalent.

Unspent funds for the State Homeland Security Grant for Interoperable Communication Equipment are being carried forward to FY 2019-20. The grant funds will be used for equipment purchases.

Several line items in Contract Services, Departmental Supplies, Overtime Sworn Employees, Memberships & Dues and Training & Conferences were reduced or eliminated to repurpose the funds for current priorities and generate a larger surplus to boost future reserves.

# FIRE DEPARTMENT

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2019-2020
	Actual	Actual	Actual	Budget	Estimate	Budget
 % - Total property loss (based on total property value) due to fire	8%	4%	<10% of total property value of all structures	5%	6%	<10% of total property value of all structures
 % - First-arriving paramedic within 5:00 min of an emergency call	73%	71%	90%	73%	71%	90%
 % - First-arriving unit to fire calls within 6:00 min	86%	100%	90%	100%	100%	90%
 % - Businesses which offer services or have processes requiring an operational permit that are issued a fire permit	No Data	33%	>95%	37%	100%	>95%
 % - Increase of citizens and community members that are trained as CERT or BERT (Community/Business Emergency Response Team) members	No Data	1.4%	>1.4%	1.5%	1.6%	>1.4%
 # - Community members that were educated or trained about fire services through planned outreach activities	No Data	686*	1000	936	948	1000
 % - Plans returned to contractors and developers for residential fire sprinkler, fire alarm and solar installation in less than 4 business days	100%	100%	100%	100%	100%	100%
 % - Businesses or occupancies required to have an annual inspection that are code compliant	95%	52%	>95%	48%	89%	>95%

\*This measurement has previously been tracked as # of hours of CERT training offered. The City offered 100 hours in FY 2013-2014, 246 hours in FY 2014-2015 and is estimated to offer 108 hours in FY 2015-2016. Moving forward, MBFD will track this measure through % of the community that has been trained, including the business community, for which a new curriculum will be created by the department.

# COMMUNITY DEVELOPMENT

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Category	Description	Expenditures
General Fund	Environmental Prog.	Contract Services	Carryforward Climate Adaptation and Resiliency	150,000
General Fund	Environmental Prog.	Contract Services	Climate Adaptation and Resiliency (additional funds request)	125,000
General Fund	Traffic Engineering	Contract Services	Eliminate Traffic Impact Guidelines Update (to be completed in future year)	(80,000)
General Fund	Planning	Contract Services	Reduce advanced planning project services	(40,135)
General Fund	Planning	Contract Services	Reduce Contract Services in lieu of Part Time Administrative Clerk II	(32,464)
General Fund	Planning	Part Time Employee Salaries	Part Time Employee Salary Adjustment	1,085
General Fund	Environmental Prog.	Part Time Employee Salaries	Part Time Employee Salary Adjustment	1,004
<b>TOTAL</b>				<b>\$124,490</b>

## Description of Significant Changes

Part Time Salaries within two programs were adjusted to meet State minimum wage requirements and/or to bring wages in line with the full-time equivalent.

Unspent funds in the amount of \$150,000 for the Environmental Sustainability Climate Adaptation and Resiliency project were carried forward to FY 2019-20. To meet the full scope of the project, an additional \$125,000 was added. This project is a significant step towards preparing the City for the impacts of sea level rise, and furthers the City's environmental sustainability goals in climate action and adaptation. The total expenditure for this project will be \$425,000. However, the total project cost will be offset by a \$225,000 grant from the California Coastal Commission.












Contract Services are being reduced to reflect a decreased need for advanced planning project services and to offset the Part Time Administrative Clerk II added to backfill the City Reception Desk and assist departments with fluctuating clerical demands (e.g. public notice mailings that need to be sent). The Administrative Clerk II position will be housed within the Finance Department.

A Traffic Impact Guidelines project is being eliminated from this year's budget. It will be included in the budget for a future fiscal year's budget.



# COMMUNITY DEVELOPMENT

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2019-2020
	Actual	Actual	Actual	Goal	Estimate	Goal
 % - Review of discretionary planning applications for initial completeness within 30 days (Effectiveness)*	38%	43%	85%	85%	88%	85%
 % - Building plan checks of large projects (>\$250k) completed in six weeks (Efficiency)	93%	97%	90%	85%	95%	90%
 % - Building plan checks completed over-the-counter (Efficiency)	No Data	24%	30%	20%	10%	30%
 % - Code Enforcement cases with an initial response within two days (Efficiency)*	75%	56%	90%	50%	65%	90%
 % - Division level traffic and parking requests addressed within 10 days (Efficiency)*	No Data	52%	95%	65%	75%	95%
<b>Workload Trends</b>						
 # - Walk-in customers served at Permit Center <sup>1</sup>	20,410	21,117	22,600	15,000	17,000	15,000
 # - Discretionary planning applications reviewed	101	129	120	120	110	120
 # - Temporary encroachments issued (New)	No Data	No Data	No Data	200	500	300
 # - Code Enforcement cases	381	644	394	900	600	900
 # - Public Information and Civic Engagement Opportunities on Environmental Initiatives <sup>2</sup>	70	48	50	50	65	55
 # - Individuals Reached with Education on Environmental Initiatives* <sup>3</sup>	NA	NA	NA	NA	7000	2150

\*Revised performance measures beginning FY 2019

<sup>1</sup> Community Development purchased new software to track counter traffic. Total numbers reported reduced due to an operational improvement for sign in procedures.

<sup>2</sup> Public Information and Civic Engagement Opportunities via community study sessions, Sustainability Task Force meetings, website announcements, citywide newsletter articles, community meetings, advertisements in the local papers, presentations to community groups, and staff reports on environmental initiatives. This public outreach effort serves to provide timely and relevant information to educate the community and promote the City's ongoing environmental sustainability work.

<sup>3</sup> This number only includes counts that can be made, such as individuals at presentations, meetings, tablings, events, etc. This number does NOT include web, newspaper, social media, and recordings/broadcasting outreach numbers.

# PUBLIC WORKS

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Category	Description	Expenditures
Prkg Fund	Street Meters & Lots	CIP Bldg. & Facility - C Yr	Parking Meter Upgrades	1,400,000
CIP Fund	Civil Engineering	Infrastructure Improvements	Polliwog Playground Resurfacing and Equipment	1,000,000
Measure M Fund	Street Repair	CIP Street Improvements - C Yr	Rowell Avenue Sidewalk Connection (Curtis & 1st St.)	(640,000)
Refuse Fund	Refuse Management	CIP Bldg. & Facility - C Yr	City-Owned Refuse Enclosure Improvements	500,000
Stormwater Fund	Storm Drain Maint.	CIP Bldg. & Facility - C Yr	Joint Watershed Project: Hermosa Greenbelt	(500,000)
CIP Fund	Civil Engineering	Infrastructure Improvements	Senior Center and Scout House	450,000
Streets & Hwys Fund	Street Repair	CIP Street Improvements - C Yr	Annual Slurry Seal Program	(385,000)
Water Fund	Water Pumping	Assessments & Taxes	Eliminate Chevron lease for groundwater pumping	(361,000)
Measure R Fund	Street Repair	CIP Street Improvements - C Yr	Aviation (West-side) and 33rd Sidewalk	(320,000)
Prop C Fund	Civil Engineering	CIP Street Improvements - C Yr	Street Resurfacing: Arterial & Collector	(300,000)
Measure M Fund	Street Repair	CIP Street Improvements - C Yr	Traffic Signal Pole at 15th & Highland	280,000
CIP Fund	Civil Engineering	Infrastructure Improvements	School District Project TBD	250,000
Prkg Fund	Street Meters & Lots	CIP Bldg. & Facility - C Yr	Parking Structure Structural Rehab: Lot 4	250,000
Measure R Fund	Street Repair	CIP Street Improvements - C Yr	Rosecrans Bike Lane Improvements	240,000
CIP Fund	Civil Engineering	Infrastructure Improvements	Facilities Improvements	(200,000)
Prkg Fund	Street Meters & Lots	CIP Bldg. & Facility - C Yr	North MB Tree and Grate Installations	200,000
Water Fund	Water Administration	CIP Bldg. & Facility - C Yr	Replacing and Modernizing Automated Water Monitoring (SCADA) System	200,000
Water Fund	Water Source/Supply	Contract Services	Eliminate Chevron lease for groundwater pumping	(200,000)
CIP Fund	Street Repair	CIP Street Improvements - C Yr	Automatic License Plate Reader Pole on Sepulveda Blvd	150,000
Stormwater Fund	Storm Drain Maint.	CIP Bldg. & Facility - C Yr	CCTV Storm Drain System	150,000
Stormwater Fund	Storm Drain Maint.	CIP Bldg. & Facility - C Yr	Storm Drain Debris Collection Devices	(150,000)
CIP Fund	Civil Engineering	Infrastructure Improvements	Construct Permanent Band Stage at Polliwog Park	100,000
Water Fund	Water Maint.	Departmental Supplies	Reduce water meter replacement purchases	(100,000)
Cty Prkg Lots Fund	County Lot C	Land Leases	Parking Lot C Meter Land Lease to County	99,000
Fleet Fund	Fleet Replacement	Vehicles	Carryforward Replacement of PD Animal Control Truck	79,722
Streets & Hwys Fund	Street Repair	CIP Street Improvements - C Yr	Annual Curb, Gutter and Ramp Replacement	(65,000)
Street Lighting Fund	Street Lighting	Electricity	Electricity Savings due to Purchase of Edison Light Poles	(60,000)
General Fund	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(60,000)
Streets & Hwys Fund	Civil Engineering	Administrative Service Charges	Administrative Service Charges	52,000
Fleet Fund	Fleet Replacement	Computer Supplies & Software	New Fleet Management Software	50,000
Fleet Fund	Fleet Replacement	Vehicles	Carryforward Purchase of New PW Electrician Truck	50,000
Fleet Fund	Fleet Replacement	Vehicles	Carryforward Purchase of New PW Inspector Truck	50,000
General Fund	Civil Engineering	Transfers Out	Transfer to Fleet Fund for net new PW Inspector Truck	50,000
General Fund	Street Repair	Transfers Out	Transfer to Fleet Fund for net new PW Electrician Truck	50,000
State Pier and Prkg	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(43,000)
Street Lighting Fund	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(38,000)
Street Lighting Fund	Street Lighting	CIP Bldg. & Facility - C Yr	Annual Streetlight Replacement	35,000
Cty Prkg Lots Fund	County Lot B	Land Leases	Parking Lot B Meter Land Lease to County	33,000
CIP Fund	Civil Engineering	Infrastructure Improvements	Fire Station 1 Diesel Exhaust Removal System	30,000
Fleet Fund	Fleet Replacement	Vehicles	Carryforward Purchase of New PW CCTV Vehicle	30,000
Wastewater Fund	Sewer Maint.	Transfers Out	Transfer to Fleet Fund for net new PW CCTV Vehicle	30,000
Wastewater Fund	Sewer Maint.	Contract Services	Reduce sewer video inspections	(30,000)
Prkg Fund	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(28,000)
General Fund	Civil Engineering	Contract Services	Reduce contract assistance for Federal grants	(25,000)
Prkg Fund	Meters/Lots/Structures	Contract Services	Eliminate contract PPIC Secretary and use existing staff to record meetings	(20,700)
General Fund	Parks Maint.	Contract Services	Increase for extra organic product supplies	20,000
Street Lighting Fund	Street Lighting	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	18,697
Measure R Fund	Street Repair	Administrative Service Charge	Administrative Service Charges	18,000
Building Maint Fund	Bldg & Grounds Maint.	Contract Services	Increase due to switch to gopher trapping and extra organic product supplies	17,200
Water Fund	Water Pumping	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	15,809
Building Maint Fund	Bldg & Grounds Maint.	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	9,546
Cty Prkg Lots Fund	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(9,000)
Prkg Fund	Street Meters & Lots	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	6,289
Refuse Fund	Refuse Management	Departmental Supplies	Eliminate promotional and educational supplies	(6,000)
Water Fund	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(5,000)
General Fund	Building & Maint.	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	4,412
General Fund	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(4,000)
Water Fund	Water Treatment	Contract Services	Reduce printing/mailing costs for annual consumer confidence report	(4,000)
General Fund	Street Repair	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	2,816
State Pier and Prkg	State Lot A Pier	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	2,619
Refuse Fund	Refuse Management	Contract Services	Eliminate shredding events not included in contract	(2,500)
General Fund	Administration	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	2,103
General Fund	Administration	Training & Conferences	Eliminate Engineering APWA Memberships	(2,000)
Wastewater Fund	Sewer Maint.	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	1,273
General Fund	Civil Engineering	Part Time Employee Salaries	Part Time Employee Salary Adjustment	1,042
Cty Prkg Lots Fund	Landscape Maint.	Contract Services	True up budget to new contract for landscape maintenance	(1,000)
Stormwater Fund	Storm Drain Maint.	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	874
Street Lighting Fund	Street Lighting	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	586
General Fund	Administration	Advertising	Eliminate Advertising budget and utilize City social media	(200)
Street Lighting Fund	Street Lighting	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	188
General Fund	Building & Maint.	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	164
Water Fund	Water Source/Supply	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	85
Cty Prkg Lots Fund	County Lot C	Electricity	Increase from City's shift to 100% Renewable Energy at City Facilities	85
<b>TOTAL</b>				<b>\$2,371,110</b>

# PUBLIC WORKS

## Description of Significant Changes

The Five Year Capital Improvement Program was analyzed and reprioritized during the second year of the biennial budget process. Further information on items categorized as Capital Improvement Projects can be found in the Capital Budget Summary section of this document and at [www.citymb.info/CIP](http://www.citymb.info/CIP).

As part of an effort to improve and integrate digital fleet management, the Fleet Maintenance division is allocating funds for new software to provide "smart" vehicle tracking solutions including remote GPS and mileage updates, fuel management, and vehicle status. Fleet Maintenance expects savings in time and increased accuracy due to the reduction of manual entry for fleet data as well as increased opportunity for automating and benchmarking fleet data.

Due to delays in purchasing some new and replacement vehicles, unspent funds budgeted in the Fleet Fund are being carried forward to FY 2019-20. Appropriate transfers out from applicable funds are included for all net new vehicles added to the fleet.

Part Time Salaries within one program were adjusted to meet State minimum wage requirements and/or to bring wages in line with the full-time equivalent.









Savings in the cost of Electricity category are the result of purchasing street light poles from Southern California Edison (SCE). The City now owns and maintains these poles, which changes the pricing structure to reflect the shift of maintenance cost to the City from SCE.

Administrative Services Charges were increased based on the anticipated capital project activity in those funds. Restricted funds such as Gas Tax and Measure R allow for a percentage of construction costs to be allocated for project management and overhead costs, thereby reducing the impact to the City's General Fund.

On May 21, 2019, City Council authorized a shift to the Clean Power Alliance's 100% Renewable Energy level which increased energy costs across multiple programs.

City Council authorized an increased use of organic product supplies and gopher trapping in lieu of standard landscaping and pest control practices.

## Performance Measures

Indicator	Prior Year Actuals				Target	
	2015-2016 Actual	2016-2017 Actuals	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
 % - Project designs completed & contracts awarded	71%	59%	70%	74%	73%	86%
 % - Potholes filled w/in 10 days of work order placement	98%	95%	95%	95%	95%	95%
 % - Graffiti sites abated in one or less days	96%	96%	95%	95%	95%	95%
 % - Facilities work orders responded to w/in 10 days	98%	93%	95%	95%	95%	95%
 % - Imported water purchase reductions	7%	10%	22%	11%	10%	18%
 % - Reduction of water use related to conservation, as compared to the baseline set in the 2010 Urban Water Management Plan	33%	32%	35%	27%	28%	35%
 % - Parking meters repaired w/in 2 days of work order	100%	100%	100%	100%	100%	100%
 % - Law Enforcement Vehicles Ready for Duty	86%	95%	90%	95%	95%	95%

# INFORMATION TECHNOLOGY

## Amendments to FY 2019-20 Approved Budget by Department

Fund	Program	Category	Description	Expenditures
IT Fund	Info Tech	Computer Contract Services	Carryforward Document Scanning Services - Public Works Documents	50,000
IT Fund	Info Tech	ERP Implementation	Carryforward ERP Implementation Consultant	43,376
IT Fund	Administration	Contract Services	Reduction in fiber network redundant support	(24,650)
IT Fund	Administration	Computer Contract Services	Reduction in Social Media Contract Management System (Sprout Social)	(24,342)
IT Fund	Info Tech	Computer Contract Services	Carryforward Document Scanning Services - HR Documents	20,000
IT Fund	Administration	Computer Contract Services	Reduction in vendor contract services for broadcast support	(20,000)
IT Fund	Info Tech	Computer Supplies & Equipment	Carryforward OnBase Hyland Software & Maintenance	18,000
IT Fund	Info Tech	Part Time Employee Salaries	Part Time GIS Technician in lieu of IT Intern hours	(10,216)
IT Fund	Administration	Departmental Supplies	Reduction in scheduled printer replacements	(5,000)
General Fund	GIS	Salary & Allowances	Add IS Specialist in lieu of vacant GIS Technician	2,160
IT Fund	Administration	Contract Services	Adjustment of Information Technology copier budget	(2,000)
General Fund	GIS	Training & Conferences	Eliminate ESRI Conference for 1 Employee	(1,500)
<b>TOTAL</b>				<b>\$45,828</b>

### Description of Significant Changes

A vacant GIS Technician position has been reclassified to an IS Specialist. The generalized IS Specialist position will support all City services, including Help Desk support, hardware/software deployments and maintenance, website maintenance, etc. The duties formerly conducted by the GIS Technician will be performed by a new Part Time GIS Technician, for which the cost is fully offset by the elimination of IT Intern hours. This re-organization results in an overall savings of \$8,056.

Unspent funds for various scanning services and software implementations are being carried forward to FY 2019-20. These projects are in currently in progress and expected to be completed in FY 2019-20. Selection of a vendor during FY 2018-19 took longer than expected as departments such as Community Development and Human Resources had specific scanning and/or security requirements.





Several line items in Contract Services, Computer Contract Services and Training & Conferences were reduced or eliminated to repurpose the funds for current priorities and generate a larger surplus to boost future reserves.

Computer contract services for broadcast support was reduced to match current utilization.

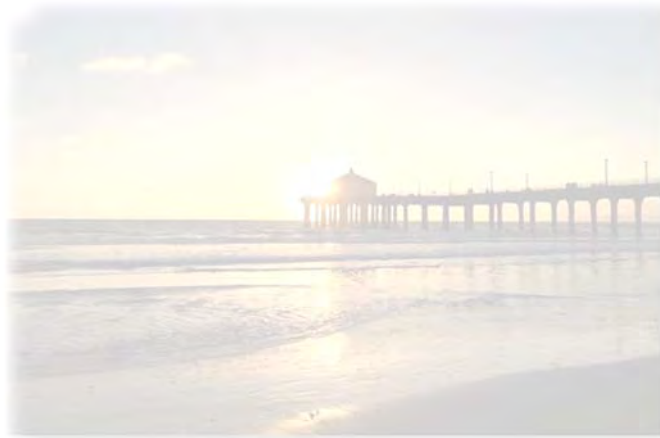
Additional savings were implemented by reducing the replacement of printers by extending the useful life calculation.

# INFORMATION TECHNOLOGY

## Performance Measures

Indicator	Prior Year Actuals			Target		
	2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2019-2020
	Actual	Actual	Actual	Budget	Estimate	Budget
 # - City Meetings/Events Broadcasted/Recorded	68	64	67	75	72	73
 # - Granicus internet viewers of City meetings	15,987	18,184	12,600	12,600	13,178	13,600
 # - Website e-Notification Subscribers	5,504	5,660	2,200	5,660	5,804	5,900
 \$ - I.T. Spending per Enterprise employee	\$3,670	\$5,567	\$5,321	\$5,321	\$7,186	\$7,190

\*Adopted expenditures for I.T. divided by number of total employees. Benchmarked against multiple industry standards per Gartner 2013 (all industry standard of \$13,197; Local/State Government standard of \$7,060). Determines the amount of IT support the average enterprise employee receives.



# Operating Budget

## SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018-19 Adopted</i>	
<b>General Fund</b>							
3101	CYr Secured Property Tax	\$24,512,502	\$25,698,500	\$25,983,252	\$27,022,582	\$1,324,082	5.2%
3102	CYr Unsecured Property Tax	953,591	940,000	940,000	940,000	-	-
3103	PYr Secured Property Tax	(49,269)	-	-	-	-	-
3104	PYr Unsecured Property Tax	27,323	20,000	20,000	20,000	-	-
3105	Supplemental Property Tax	696,972	600,000	650,000	600,000	-	-
3106	Property Tax Collection Administratic	(346,114)	(350,000)	(377,226)	(360,000)	(10,000)	2.9%
3107	Interest & Penalties	76,470	80,000	75,000	80,000	-	-
3108	Property Tax in Lieu of VLF	4,446,750	4,669,088	4,669,088	4,809,161	140,073	3.0%
<b>Revenue from Property Tax</b>		<b>\$30,318,225</b>	<b>\$31,657,588</b>	<b>\$31,960,114</b>	<b>\$33,111,743</b>	<b>\$1,454,155</b>	<b>4.6%</b>
3201	Sales & Use Tax	\$8,970,808	\$9,150,000	\$9,072,249	\$9,150,000	-	-
3202	Franchise Tax	1,262,037	1,155,700	1,200,000	1,155,700	-	-
3203	Transient Occupancy Tax	3,764,684	4,500,000	4,525,000	4,750,000	\$250,000	5.6%
3204	Business License Tax	3,718,418	3,811,000	3,850,000	3,946,250	135,250	3.5%
3206	Real Estate Transfer Tax	788,205	750,000	750,000	765,000	15,000	2.0%
3207	PSAF Sales Tax	401,471	386,250	386,250	386,250	-	-
3216	SB 1186 Disability Access & Educati	31	-	-	-	-	-
3217	AB 1379 Disability Access & Educati	-	1,000	1,000	1,000	-	-
<b>Revenue from Other Taxes</b>		<b>\$18,905,654</b>	<b>\$19,752,950</b>	<b>\$19,783,499</b>	<b>\$20,153,200</b>	<b>\$400,250</b>	<b>2.0%</b>
3301	Building Permits	\$2,118,129	\$1,890,000	\$1,890,000	\$1,650,000	(\$240,000)	(12.7%)
3302	Other Construction Permits	592,412	525,000	525,000	525,000	-	-
3303	Home Occupation Permits	3,741	5,100	5,100	5,100	-	-
3304	Fire Code Permits - Annual	132,837	125,000	140,000	125,000	-	-
3305	Fire Permits - One Time	49,615	50,000	35,000	50,000	-	-
3306	Outdoor Facilities Permits	1,112	500	500	500	-	-
3307	Film Permits	63,473	90,000	75,000	90,000	-	-
3309	Building Permits Surcharge	209,324	189,000	189,000	165,000	(24,000)	(12.7%)
3310	Police Alarm Permits	74,903	76,500	76,500	76,500	-	-
3311	Fire Construction Inspections	59,346	50,000	54,000	50,000	-	-
3312	Studio Tenant Fees	3,956	4,000	2,300	4,000	-	-
3350	Other Permits	3,572	4,240	4,240	4,240	-	-
3361	Animal License Fees	53,251	52,000	52,000	52,000	-	-
<b>Revenue from Permits</b>		<b>\$3,365,671</b>	<b>\$3,061,340</b>	<b>\$3,048,640</b>	<b>\$2,797,340</b>	<b>(\$264,000)</b>	<b>(8.6%)</b>
3401	Vehicle Code Fines	\$130,761	\$125,000	\$125,000	\$125,000	-	-
3402	Parking Citations	2,241,452	2,350,000	2,250,000	2,250,000	(\$100,000)	(4.3%)
3404	Comm Dev Fines	31,361	12,000	20,000	12,000	-	-
3421	Municipal Code Fines	68,734	60,000	52,000	60,000	-	-
<b>Revenue from Fines &amp; Forfeitures</b>		<b>\$2,472,308</b>	<b>\$2,547,000</b>	<b>\$2,447,000</b>	<b>\$2,447,000</b>	<b>(\$100,000)</b>	<b>(3.9%)</b>
3501	Interest Earnings	\$810,507	\$875,480	\$880,099	\$919,254	\$43,774	5.0%
3505	Installment Fund Earnings	\$57	-	\$150	-	-	-
3506	Unrealized Investment Gain/Loss	(410,542)	-	-	-	-	-
3509	Other Interest Income	11,122	5,420	3,898	-	(5,420)	-
3510	Loan Principal	51,998	1,489,902	1,494,268	-	(1,489,902)	-
3511	Misc. Rents & Concessions	30,417	32,960	35,060	33,949	989	3.0%
3512	Golf Course Rent	7,870	10,000	10,000	10,000	-	-
3513	Tennis Club Rent	268,517	299,000	301,415	306,000	7,000	2.3%
3514	Tennis Club Percent Rent	56,733	190,000	180,000	190,000	-	-
3515	Marriott Hotel Rent	670,993	1,265,000	1,265,000	1,300,000	35,000	2.8%
3516	Minimum Hotel Rent Payments	399,996	400,000	399,996	400,000	-	-
3517	Wireless Communication Income	168,169	171,604	171,604	176,752	5,148	3.0%
3518	1334 Building Lease	85,200	41,314	41,314	42,553	1,239	3.0%
3519	Metlox Lease Payments	503,121	511,069	511,069	518,952	7,883	1.5%
3520	Investment Amortization	(80,714)	(75,000)	-	(75,000)	-	-
3531	Tennis Club Parking Lot Lease	29,784	32,000	32,000	32,000	-	-
3532	Mall Parking Lot Lease	134,446	135,960	135,960	140,039	4,079	3.0%
3533	Post Office Lease	41,459	53,800	53,800	53,800	-	-
3534	Library Parking Lot Lease	5,743	6,200	6,200	6,200	-	-
<b>Revenue from Use of Property &amp; Money</b>		<b>\$2,784,876</b>	<b>\$5,444,709</b>	<b>\$5,521,833</b>	<b>\$4,054,499</b>	<b>(\$1,390,210)</b>	<b>(25.5%)</b>



## SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18	2018-19	2018-19	2019-20	Change from	
		Actual	Adopted	Estimate	Adopted	2018-19 Adopted	
3601	Vehicle in Lieu	\$18,680	\$15,000	\$17,276	\$15,000	-	-
3602	Homeowners Property Tax Relief	150,422	150,000	150,000	150,000	-	-
3604	State Mandated Cost Reimbursemer	11,256	11,500	12,081	15,000	\$3,500	30.4%
3605	BCHD Grant	29,359	29,000	29,000	29,000	-	-
3607	STC Reimbursement	14,246	3,850	3,850	3,850	-	-
3608	POST Reimbursement	14,908	25,000	25,000	25,000	-	-
3613	Miscellaneous Revenue	16,000	-	-	-	-	-
3617	State Grant Programs	-	-	20,000	225,000	225,000	-
3618	Federal Grant Programs	17,766	-	-	103,124	103,124	-
3622	Proposition A Project Specific	91,034	75,000	65,929	75,000	-	-
<b>Revenue from Other Governments</b>		<b>\$363,671</b>	<b>\$309,350</b>	<b>\$323,136</b>	<b>\$640,974</b>	<b>\$331,624</b>	<b>107.2%</b>
3701	New Residential Unit Fee	\$1,831	\$5,000	\$4,900	\$5,000	-	-
3702	Building Record Report Fees	147,449	\$135,000	115,000	135,000	-	-
3703	Building Plan Check Fees	1,807,116	1,800,000	1,800,000	1,800,000	-	-
3704	Planning Filing Fees	254,428	289,000	290,000	265,000	(\$24,000)	(8.3%)
3705	Microfilm Fees	187,552	157,500	157,500	137,500	(20,000)	(12.7%)
3706	Reproduction Fees	18,895	30,000	25,000	30,000	-	-
3707	Police False Alarm Fees	80,913	105,000	95,000	105,000	-	-
3708	Police Service Fees	181,329	50,000	50,000	50,000	-	-
3709	Special Event OT Reimbursement	124,420	125,000	180,000	145,000	20,000	16.0%
3710	DUI Cost Recovery	15,262	25,000	28,000	25,000	-	-
3711	Booking Fees	13,614	19,000	18,000	19,000	-	-
3712	Book Removal	3,888	6,000	5,000	6,000	-	-
3713	Vehicle Release Fee	72,342	85,000	80,000	85,000	-	-
3714	Animal Impound Fees	928	1,800	1,200	1,800	-	-
3715	Fire Services Fees	418,825	220,000	380,000	220,000	-	-
3716	Ambulance Fees	863,520	810,000	550,000	730,000	(80,000)	(9.9%)
3717	Fire Plan Check	227,168	76,000	120,000	100,000	24,000	31.6%
3718	Fire Inspection Fees	2,372	5,000	5,000	5,000	-	-
3719	Public Works Misc Fees	19,542	20,000	140,000	22,700	2,700	13.5%
3725	Traffic Engineering Services	20,741	10,000	11,000	10,000	-	-
3726	Appeal Fees	-	500	500	500	-	-
3727	Traffic Engineer - Special Events	650	300	300	300	-	-
3728	Community Development Reimburse	11,641	130,000	27,330	100,000	(30,000)	(23.1%)
3734	Right of Way Permits	1,001,664	720,000	720,000	720,000	-	-
3735	Inter-City Median Maintenance	-	7,000	7,484	7,000	-	-
3736	Sepulveda Sweeping Reimbursemer	973	2,000	6,000	2,000	-	-
3771	Facility & Parks Reservations	725,304	625,000	625,000	675,000	50,000	8.0%
3772	Special Activities Classes	499,382	120,000	125,000	120,000	-	-
3773	Special Events	355,695	438,250	475,000	500,000	61,750	14.1%
3774	Tennis Operations	166,171	441,000	440,000	441,000	-	-
3776	Arts/Education Classes	251,213	233,000	233,000	280,000	47,000	20.2%
3778	Sports Leagues & Tournaments	367,564	281,000	300,000	281,000	-	-
3779	Sports Classes	518,002	615,300	635,000	615,300	-	-
3780	Swimming Classes	559,643	538,000	538,000	538,000	-	-
3784	Concerts in the Park	54,127	65,000	65,000	70,000	5,000	7.7%
3786	Older Adults Activities	101,289	100,000	82,000	100,000	-	-
3791	Returned Check Fees	156	500	500	500	-	-
<b>Revenue from Service Charges</b>		<b>\$9,075,609</b>	<b>\$8,291,150</b>	<b>\$8,335,714</b>	<b>\$8,347,600</b>	<b>\$56,450</b>	<b>0.7%</b>
3896	Operating Service Transfers	\$3,180,388	\$3,572,530	\$3,637,530	\$3,664,530	\$92,000	2.6%
<b>Revenue from Interfund Charges &amp; Transf</b>		<b>\$3,180,388</b>	<b>\$3,572,530</b>	<b>\$3,637,530</b>	<b>\$3,664,530</b>	<b>\$92,000</b>	<b>2.6%</b>
3902	Sale of Property	\$10,345	\$2,500	\$1,000	\$2,500	-	-
3905	Cash Over/Short	29	-	-	-	-	-
3909	Bad Debt Recovery	40,605	25,000	25,000	25,000	-	-
3910	Contributions from Private Parties	-	-	5,000	-	-	-
3913	Workers Comp Salary Continuation	958,624	750,000	1,100,000	750,000	-	-
3946	Public Works Reimbursement	1,179	-	1,058	-	-	-
3947	City Store Sales	2,125	-	175	-	-	-
3994	P-Card Incentive	43,122	40,000	40,000	40,000	-	-
3995	Miscellaneous Revenues	124,755	50,000	75,000	50,000	-	-
<b>Miscellaneous Revenue</b>		<b>\$1,180,784</b>	<b>\$867,500</b>	<b>\$1,247,233</b>	<b>\$867,500</b>	<b>-</b>	<b>-</b>
<b>Total General Fund</b>		<b>\$71,647,186</b>	<b>\$75,505,117</b>	<b>\$76,305,699</b>	<b>\$76,085,386</b>	<b>\$580,269</b>	<b>0.8%</b>

## SCHEDULE OF REVENUE DETAIL BY FUND

	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018-19 Adopted</i>	
<b>Street Lighting &amp; Landscaping Fund</b>						
3211 CYr Assessments	\$268,183	\$267,477	\$267,431	\$267,283	(\$194)	(0.1%)
3212 PYr Assessments	-	2,900	2,900	2,900	-	-
3213 CYr Streetscape Assessments	107,289	107,006	107,006	107,005	(1)	(0.0%)
3214 PYr Streetscape Assessments	-	500	500	500	-	-
3501 Interest Earnings	1	-	-	-	-	-
3506 Unrealized Investment Gain/Loss	81	-	-	-	-	-
3899 Transfers In	18,429	16,591	16,591	17,112	521	3.1%
<b>Total Street Lighting &amp; Landscaping Fund</b>	<b>\$393,983</b>	<b>\$394,474</b>	<b>\$394,428</b>	<b>\$394,800</b>	<b>\$326</b>	<b>0.1%</b>
<b>Streets &amp; Highways Fund</b>						
3501 Interest Earnings	\$56,391	\$55,609	\$56,547	\$58,389	\$2,780	5.0%
3506 Unrealized Investment Gain/Loss	(35,463)	-	-	-	-	-
3609 State Gas Tax 2105	186,687	207,651	201,430	200,226	(7,425)	(3.6%)
3610 State Gas Tax 2106	126,503	125,194	123,749	123,024	(2,170)	(1.7%)
3611 State Gas Tax 2107	262,054	263,775	270,550	268,926	5,151	2.0%
3613 Miscellaneous Grants	10,705	-	100,000	-	-	-
3614 SB 821 TDA	46,701	24,066	24,066	26,000	1,934	8.0%
3637 State Gas Tax 2103	132,627	135,814	127,669	307,007	171,193	126.0%
3638 Measure R Regional	-	-	150,000	-	-	-
3642 Highway Users Loan	40,344	40,344	40,587	40,587	243	0.6%
3643 Road Maintenance Rehab	207,943	593,786	570,710	595,710	1,924	0.3%
<b>Total Streets &amp; Highways Fund</b>	<b>\$1,034,492</b>	<b>\$1,446,239</b>	<b>\$1,665,308</b>	<b>\$1,619,869</b>	<b>\$173,630</b>	<b>12.0%</b>
<b>Asset Forfeiture Fund</b>						
3501 Interest Earnings	\$9,348	\$8,000	\$9,319	\$8,000	-	-
3506 Unrealized Investment Gain/Loss	(5,609)	-	-	-	-	-
3615 Fed Forfeitures - DOJ Local	24,463	-	-	-	-	-
3627 State Forfeitures - Regional	10,378	-	5,202	-	-	-
3629 Fed Forfeitures - Treas Regional	(1)	-	-	-	-	-
<b>Total Asset Forfeiture Fund</b>	<b>\$38,579</b>	<b>\$8,000</b>	<b>\$14,521</b>	<b>\$8,000</b>	<b>-</b>	<b>-</b>
<b>Police Safety Grants Fund</b>						
3501 Interest Earnings	\$3,138	\$2,217	\$4,169	\$2,328	111	5.0%
3506 Unrealized Investment Gain/Loss	(2,129)	-	-	-	-	-
3617 State SLES Program	139,416	139,000	139,000	139,000	-	-
<b>Total Federal Law Enforcement Services F</b>	<b>\$140,425</b>	<b>\$141,217</b>	<b>\$143,169</b>	<b>\$141,328</b>	<b>\$111</b>	<b>0.1%</b>
<b>Proposition A Fund</b>						
3221 Transit Sales Tax	\$658,403	\$694,598	\$694,598	\$728,752	\$34,154	4.9%
3501 Interest Earnings	-	-	65	-	-	-
3506 Unrealized Investment Gain/Loss	20	-	-	-	-	-
3760 Dial-A-Ride Fares	6,415	6,000	6,000	6,000	-	-
3761 Bus Pass Subsidies	1,172	1,200	1,200	1,200	-	-
3995 Miscellaneous Revenues	17,976	17,500	17,500	17,500	-	-
3996 City Funds Exchange	-	230,000	230,000	285,714	55,714	24.2%
<b>Total Proposition A Fund</b>	<b>\$683,986</b>	<b>\$949,298</b>	<b>\$949,363</b>	<b>\$1,039,166</b>	<b>\$89,868</b>	<b>9.5%</b>
<b>Proposition C Fund</b>						
3221 Transit Sales Tax	\$545,025	\$576,151	\$576,151	\$604,481	\$28,330	4.9%
3501 Interest Earnings	72,801	64,985	83,493	68,234	3,249	5.0%
3506 Unrealized Investment Gain/Loss	(46,994)	-	-	-	-	-
3641 Measure R SB Highway	22,840	-	50,000	-	-	-
<b>Total Proposition C Fund</b>	<b>\$593,672</b>	<b>\$641,136</b>	<b>\$709,644</b>	<b>\$672,715</b>	<b>\$31,579</b>	<b>4.9%</b>
<b>AB 2766 Fund</b>						
3501 Interest Earnings	\$1,978	\$1,154	\$2,808	\$1,212	\$58	5.0%
3506 Unrealized Investment Gain/Loss	(1,385)	-	-	-	-	-
3621 AB 2766 Air Quality	45,414	46,000	46,000	46,000	-	-
<b>Total AB 2766 Fund</b>	<b>\$46,007</b>	<b>\$47,154</b>	<b>\$48,808</b>	<b>\$47,212</b>	<b>\$58</b>	<b>0.1%</b>

## SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18	2018-19	2018-19	2019-20	Change from	
		Actual	Adopted	Estimate	Adopted	2018-19	Adopted
<b>Measure R</b>							
3224	Proposition R Sales Tax	\$409,046	\$432,122	\$432,122	\$453,410	\$21,288	4.9%
3501	Interest Earnings	27,082	26,103	27,688	27,408	1,305	5.0%
3506	Unrealized Investment Gain/Loss	(17,141)	-	-	-	-	-
<b>Total Measure R Fund</b>		<b>\$418,987</b>	<b>\$458,225</b>	<b>\$459,810</b>	<b>\$480,818</b>	<b>\$22,593</b>	<b>4.9%</b>
<b>Measure M</b>							
3225	Measure M Sales Tax	\$370,688	\$489,728	\$489,728	\$513,809	\$24,081	4.9%
3501	Interest Earnings	-	-	11,464	-	-	-
<b>Total Measure M Fund</b>		<b>\$370,688</b>	<b>\$489,728</b>	<b>\$501,192</b>	<b>\$513,809</b>	<b>\$24,081</b>	<b>4.9%</b>
<b>Capital Improvement Fund</b>							
3203	Transient Occupancy Tax	\$664,396	\$794,118	\$783,016	\$810,000	\$15,882	2.0%
3308	Park Development/Quimby	18,170	21,804	27,255	21,804	-	-
3402	Parking Citations	98,664	110,000	110,000	110,000	-	-
3505	Installment Fund Earnings	278	-	800	-	-	-
3612	Aid to Cities/STP-Local	384,890	-	96,359	-	-	-
3613	Miscellaneous Grants	270,000	-	30,000	-	-	-
3617	State Grant Programs	28,928	-	707,775	-	-	-
3618	Federal Grant Programs	1,280,328	300,000	455,819	-	(300,000)	-
3622	Prop A Project Specific	-	-	-	600,000	600,000	-
3751	Parking Meters	636,154	685,000	680,000	685,000	-	-
3899	Transfers In	-	-	-	100,000	100,000	-
3910	Contributions From Private Parties	700,359	-	200,000	-	-	-
3995	Miscellaneous Revenues	-	-	1,902	-	-	-
<b>Total Capital Improvement Fund</b>		<b>\$4,082,167</b>	<b>\$1,910,922</b>	<b>\$3,092,926</b>	<b>\$2,326,804</b>	<b>\$415,882</b>	<b>21.8%</b>
<b>Underground Utility Construction Fund</b>							
3501	Interest Earnings	\$3,072	\$3,124	\$3,108	\$3,280	\$156	5.0%
3504	Construction Fund Earnings	1,617	-	-	-	-	-
3506	Unrealized Investment Gain/Loss	555	-	-	-	-	-
<b>Total Underground Utility Construction Fu</b>		<b>\$5,244</b>	<b>\$3,124</b>	<b>\$3,108</b>	<b>\$3,280</b>	<b>\$156</b>	<b>5.0%</b>
<b>Water Fund</b>							
3501	Interest Earnings	\$553,811	\$458,728	\$647,436	\$481,664	\$22,936	5.0%
3506	Unrealized Investment Gain/Loss	(363,815)	-	-	-	-	-
3520	Investment Amortization	(35,558)	(45,000)	-	(45,000)	-	-
3737	Utility Service Charge	15,408,059	14,950,000	14,950,000	15,000,000	50,000	0.3%
3738	Utility Connection Fees	28,891	100,000	100,000	100,000	-	-
3740	Meter Installation	54,935	55,000	88,000	55,000	-	-
3746	Penalties	38,387	40,000	40,000	40,000	-	-
3902	Sale of Property	2,580	10,000	5,000	10,000	-	-
3909	Bad Debt Recovery	4,632	4,000	5,000	4,000	-	-
3916	Bad Debt Wrieoff	(14,684)	(9,000)	(9,000)	(9,000)	-	-
3995	Miscellaneous Revenues	7,197	10,000	1,000	10,000	-	-
<b>Total Water Fund</b>		<b>\$15,684,435</b>	<b>\$15,573,728</b>	<b>\$15,827,436</b>	<b>\$15,646,664</b>	<b>\$72,936</b>	<b>0.5%</b>
<b>Stormwater Fund</b>							
3501	Interest Earnings	\$18,513	\$18,237	\$20,576	\$19,149	\$912	5.0%
3506	Unrealized Investment Gain/Loss	(11,645)	-	-	-	-	-
3520	Investment Amortization	(1,344)	-	-	-	-	-
3737	Utility Service Charge	345,406	345,000	345,000	345,000	-	-
3748	Street Sweeping	4,484	4,484	4,484	4,484	-	-
<b>Total Stormwater Fund</b>		<b>\$355,414</b>	<b>\$367,721</b>	<b>\$370,060</b>	<b>\$368,633</b>	<b>\$912</b>	<b>0.2%</b>
<b>Wastewater Fund</b>							
3351	Fats, Oil, Grease Permit	20,909	\$20,000	\$20,000	\$20,000	-	-
3501	Interest Earnings	156,105	124,274	175,103	130,488	6,214	5.0%
3506	Unrealized Investment Gain/Loss	(103,445)	-	-	-	-	-
3520	Investment Amortization	(9,948)	(15,000)	-	(15,000)	-	-
3737	Utility Service Charges	3,371,642	3,300,000	3,300,000	3,300,000	-	-
3738	Utility Connection Fees	18,524	80,000	10,000	80,000	-	-
3746	Penalties	10,463	11,000	11,000	11,000	-	-
3916	Bad Debt Writeoff	(3,765)	(2,000)	(2,000)	(2,000)	-	-
<b>Total Wastewater Fund</b>		<b>\$3,460,485</b>	<b>\$3,518,274</b>	<b>\$3,514,103</b>	<b>\$3,524,488</b>	<b>\$6,214</b>	<b>0.2%</b>

## SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18	2018-19	2018-19	2019-20	Change from	
		Actual	Adopted	Estimate	Adopted	2018-19	2018-19
						Adopted	Adopted
<b>Refuse Fund</b>							
3501	Interest Earnings	\$14,865	\$13,398	\$18,757	\$14,068	\$670	5.0%
3506	Unrealized Investment Gain/Loss	(9,571)	-	-	-	-	-
3520	Investment Amortization	(973)	(1,000)	-	(1,000)	-	-
3613	Miscellaneous Grants	18,816	10,000	9,100	10,000	-	-
3732	Residential City Cost Recovery	287,314	300,000	300,000	300,000	-	-
3733	Commercial City Cost Recovery	196,690	195,000	195,000	195,000	-	-
3742	Residential Refuse Fee	2,175,225	2,193,755	2,193,755	2,193,755	-	-
3743	Commercial Refuse Fee	1,491,792	1,541,869	1,541,869	1,541,869	-	-
3746	Penalties	19,331	8,000	34,000	8,000	-	-
3747	Recycling	36,256	36,000	36,000	36,000	-	-
3748	Street Sweeping	-	-	(286)	-	-	-
3750	Waste Management Plan	103,321	60,000	-	60,000	-	-
3916	Bad Debt Writeoff	(4,765)	(3,000)	(3,000)	(3,000)	-	-
3995	Miscellaneous Revenues	1,795	300	4,900	300	-	-
<b>Total Refuse Fund</b>		<b>\$4,330,096</b>	<b>\$4,354,322</b>	<b>\$4,330,095</b>	<b>\$4,354,992</b>	<b>\$670</b>	<b>0.0%</b>
<b>Parking Fund</b>							
3209	BID - A License Surcharge	\$109,993	\$108,000	\$108,000	\$108,000	-	-
3210	BID - B License Surcharge	28,771	29,000	29,000	29,000	-	-
3501	Interest Earnings	26,229	29,598	30,267	31,078	\$1,480	5.0%
3505	Installment Fund Earnings	116	-	200	-	-	-
3506	Unrealized Investment Gain/Loss	(15,833)	-	-	-	-	-
3520	Investment Amortization	(1,808)	(3,000)	-	(3,000)	-	-
3751	Parking Meters	2,047,886	2,170,000	2,300,000	3,870,000	1,700,000	78.3%
3752	Parking Lot Spaces	219,823	225,000	225,000	225,000	-	-
3758	Cash Key Parking Program	88,142	-	-	-	-	-
3759	Permit Parking Program	650	3,000	3,100	3,000	-	-
3910	Contribution From Private Parties	9,099	15,000	10,000	15,000	-	-
3995	Miscellaneous Revenues	20,914	21,000	20,500	21,000	-	-
<b>Total Parking Meter Fund</b>		<b>\$2,533,982</b>	<b>\$2,597,598</b>	<b>\$2,726,067</b>	<b>\$4,299,078</b>	<b>\$1,701,480</b>	<b>65.5%</b>
<b>County Parking Lots Fund</b>							
3753	Parking Lot B Meters	\$157,778	\$160,000	\$160,000	\$210,000	\$50,000	31.3%
3754	Parking Lot C Meters	631,480	620,000	620,000	820,000	200,000	32.3%
3755	Parking Lot B Spaces	1,350	2,500	1,800	2,500	-	-
3756	Parking Lot C Spaces	11,220	11,000	11,000	11,000	-	-
<b>Total County Parking Lots Fund</b>		<b>\$801,828</b>	<b>\$793,500</b>	<b>\$792,800</b>	<b>\$1,043,500</b>	<b>\$250,000</b>	<b>31.5%</b>
<b>State Pier &amp; Parking Lot Fund</b>							
3501	Interest Earnings	\$28,198	\$28,984	\$19,603	\$30,433	\$1,449	5.0%
3506	Unrealized Investment Gain/Loss	(17,525)	-	-	-	-	-
3511	Misc. Rents & Concessions	6,353	-	-	-	-	-
3520	Investment Amortization	(1,905)	(3,000)	-	(3,000)	-	-
3751	Parking Meters	537,225	590,000	590,000	775,000	185,000	31.4%
3910	Contributions From Private Parties	303,792	-	84,986	-	-	-
3995	Miscellaneous Revenues	1,009	1,000	1,200	1,000	-	-
<b>Total State Pier &amp; Parking Lot Fund</b>		<b>\$857,147</b>	<b>\$616,984</b>	<b>\$695,789</b>	<b>\$803,433</b>	<b>\$186,449</b>	<b>30.2%</b>
<b>Insurance Reserve Fund</b>							
3850	Workers Comp Billing	\$3,858,840	\$4,933,680	\$4,933,680	\$4,933,680	-	-
3851	Unemployment Billings	34,920	25,020	25,020	25,020	-	-
3852	Liability Insurance Billings	3,179,100	1,843,020	1,843,020	1,843,020	-	-
3906	Insurance Recoveries	17,834	-	236,266	-	-	-
3911	Cobra Payments	49	-	100	-	-	-
3914	Excess of SIR Recoveries	2,055	50,000	-	50,000	-	-
3995	Miscellaneous Revenues	9	-	43	-	-	-
<b>Total Insurance Reserve fund</b>		<b>\$7,092,807</b>	<b>\$6,851,720</b>	<b>\$7,038,129</b>	<b>\$6,851,720</b>	-	-
<b>Information Technology Fund</b>							
3860	Information Technology Charge	\$2,283,324	\$2,718,124	\$2,718,124	\$2,814,647	\$96,523	3.6%
<b>Total Information Technology Fund</b>		<b>\$2,283,324</b>	<b>\$2,718,124</b>	<b>\$2,718,124</b>	<b>\$2,814,647</b>	<b>\$96,523</b>	<b>3.6%</b>

## SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018-19 Adopted</i>	
<b>Fleet Management Fund</b>							
3853	Fleet Rental Charge	\$1,038,420	\$1,342,998	\$1,342,998	\$1,314,154	(\$28,844)	(2.1%)
3854	Fleet Maintenance Charge	964,204	1,161,768	1,289,956	1,194,841	33,073	2.8%
3899	Transfers In	-	173,500	43,500	130,000	(43,500)	(25.1%)
3901	Damage Claims	6,645	-	-	-	-	-
3902	Sale of Property	22,111	-	29,203	-	-	-
3942	Reimbursement Gas Charges MBUS	17,092	25,000	25,000	25,000	-	-
3995	Miscellaneous Revenues	-	-	7,500	-	-	-
<b>Total Fleet Management Fund</b>		<b>\$2,048,472</b>	<b>\$2,703,266</b>	<b>\$2,738,157</b>	<b>\$2,663,995</b>	<b>(\$39,271)</b>	<b>(1.5%)</b>
<b>Building Maintenance &amp; Operations Fund</b>							
3861	Building Maintenance	\$1,530,929	\$1,922,340	\$1,851,246	\$1,951,560	\$29,220	1.5%
3862	Warehouse Sales	77,643	105,894	102,236	106,975	1,081	1.0%
3863	Garage Sales	22,604	25,000	25,000	25,000	-	-
<b>Total Building Maintenance &amp; Operation F</b>		<b>\$1,631,176</b>	<b>\$2,053,234</b>	<b>\$1,978,482</b>	<b>\$2,083,535</b>	<b>\$30,301</b>	<b>1.5%</b>
<b>Special Assessment Redemption Fund</b>							
3211	CYr Assessments	\$950,388	\$965,000	\$965,000	\$965,000	-	-
3503	Bond Reserve Fund Earnings	4,999	-	10,000	-	-	-
3505	Installment Fund Earnings	573	-	500	-	-	-
3936	Bond Redemption	-	-	9,245	-	-	-
<b>Total Special Assessment Redemption Fu</b>		<b>\$955,960</b>	<b>\$965,000</b>	<b>\$984,745</b>	<b>\$965,000</b>	<b>-</b>	<b>-</b>
<b>Pension Trust Fund</b>							
3501	Interest Earnings	\$2,333	\$9,314	\$3,491	\$9,780	\$466	5.0%
3506	Unrealized Investment Gain/Loss	(222)	-	-	-	-	-
3945	Reimbursement Ca Emplr Ret Ben T	159,350	168,000	168,000	168,000	-	-
<b>Total Pension Trust Fund</b>		<b>\$161,461</b>	<b>\$177,314</b>	<b>\$171,491</b>	<b>\$177,780</b>	<b>\$466</b>	<b>0.3%</b>
<b>PARS Investment Trust</b>							
3523	PARS Section 115 Interest	\$13,621	-	\$6,000	-	-	-
<b>Total Pension Trust Fund</b>		<b>\$13,621</b>	<b>-</b>	<b>\$6,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Total</b>		<b>\$121,665,624</b>	<b>\$125,285,419</b>	<b>\$128,179,454</b>	<b>\$128,930,652</b>	<b>\$3,645,233</b>	<b>2.9%</b>

## SCHEDULE OF EXPENDITURE DETAIL - CITY-WIDE

Object Description	2017-18	2018-19	2018-19	2019-20	Change from	
	Actual	Adopted	Estimate	Adopted	2018-19	Adopted
4101 Salaries & Allowances	\$15,870,323	\$16,945,246	\$15,710,583	\$17,253,535	\$308,289	1.8%
4102 Sworn Employee Salaries	13,495,998	13,117,842	12,421,022	13,350,722	232,880	1.8%
4103 Part Time Employee Salaries	2,785,018	2,658,211	2,775,912	2,710,719	52,508	2.0%
4111 Overtime Regular Employees	360,278	378,763	488,041	364,898	(13,865)	(3.7%)
4112 Overtime Sworn Employees	3,285,921	3,464,398	3,492,240	3,514,860	50,462	1.5%
4113 Overtime Mutual Aid	244,399	165,312	340,000	169,344	4,032	2.4%
4114 Overtime Special Events	417,880	299,288	506,138	347,004	47,716	15.9%
4115 Cooperative Resources	74,767	72,384	72,384	69,600	(2,784)	(3.8%)
4116 Overtime Training & Special Detail	124,550	224,400	224,400	230,400	6,000	2.7%
4120 Supplemental Pension Plan	21,690	22,000	22,000	23,000	1,000	4.5%
4121 Single Highest Year Plan	53,805	54,000	54,000	56,000	2,000	3.7%
4123 Commuter Pay	13,800	15,000	15,000	15,000	-	-
4124 Fire Retiree's Health Ins	23,927	25,000	25,000	26,000	1,000	4.0%
4125 Police Retiree's Health Plan	87,384	84,000	84,000	87,000	3,000	3.6%
4126 Miscellaneous Retirees Health Plan	48,039	47,000	47,000	49,000	2,000	4.3%
4201 Group Medical Insurance	4,226,413	4,806,277	4,255,577	4,984,926	178,649	3.7%
4202 Medicare	496,608	457,397	484,542	464,952	7,555	1.7%
4203 Unemployment	34,920	25,020	25,020	25,020	-	-
4204 401A Plan City	253,414	296,845	255,338	302,173	5,328	1.8%
4205 Workers Compensation	3,858,840	4,933,680	4,933,680	4,933,680	-	-
4211 PERS Regular Contributions	1,247,184	1,581,133	1,337,582	1,650,585	69,452	4.4%
4212 PERS Sworn Contributions	2,343,987	2,473,214	2,296,384	2,517,941	44,727	1.8%
4218 PERS Regular Net Pension Liability	1,001,794	1,311,270	1,265,418	1,630,999	319,729	24.4%
4219 PERS Sworn Net Pension Liability	2,061,396	2,734,689	2,639,103	3,418,800	684,111	25.0%
4220 Accrued Leave (203)	(203)	-	-	-	-	-
4221 PERS Supplement Retirement Paym	3,428	-	18,034	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>\$52,432,132</b>	<b>\$56,192,369</b>	<b>\$53,788,398</b>	<b>\$58,196,158</b>	<b>\$2,003,789</b>	<b>3.6%</b>
5101 Contract Services	\$18,632,226	\$19,995,040	\$20,468,989	\$20,306,651	\$311,611	1.6%
5103 Audit Services	67,542	66,000	59,000	87,000	21,000	31.8%
5104 Computer Contract Services	952,881	1,249,804	1,224,985	1,151,581	(98,223)	(7.9%)
5105 Elections	396	129,192	314,182	8,080	(121,112)	(93.7%)
5106 SBRPCA Communications	1,844,353	2,004,775	1,799,775	1,988,374	(16,401)	(0.8%)
5107 Physical/Psychological Exams	61,451	50,590	60,090	50,870	280	0.6%
5108 Legal Services	974,071	813,000	926,000	753,000	(60,000)	(7.4%)
5109 Background Investigations	8,216	7,584	6,364	7,684	100	1.3%
5201 Office Supplies	141,921	149,300	151,141	150,600	1,300	0.9%
5202 Memberships & Dues	108,435	137,276	130,797	128,557	(8,719)	(6.4%)
5203 Reference Books & Periodicals	13,276	15,633	14,640	23,469	7,836	50.1%
5205 Training, Conferences & Meetings	417,274	747,765	705,395	701,735	(46,030)	(6.2%)
5206 Uniforms/Safety Equipment	208,093	271,967	287,311	248,405	(23,562)	(8.7%)
5207 Advertising	88,088	118,996	106,282	115,964	(3,032)	(2.5%)
5208 Postage	94,049	99,107	100,420	99,107	-	-
5209 Tools & Minor Equipment	8,750	9,300	9,300	9,400	100	1.1%
5210 Computers, Supplies & Software	477,861	711,138	694,325	710,784	(354)	(0.0%)
5211 Automotive Parts	20,876	25,000	20,000	25,000	-	-
5212 Office Equipment Maintenance	96	3,250	3,550	3,350	100	3.1%
5213 Computer Maintenance & Repairs	2,394	24,434	24,057	24,434	-	-
5214 Employee Awards & Events	17,347	38,950	32,450	34,000	(4,950)	(12.7%)
5216 Tuition Reimbursement	23,336	32,000	30,000	32,000	-	-
5217 Departmental Supplies	1,705,398	2,240,088	2,305,009	2,119,526	(120,562)	(5.4%)
5218 Recruitment Costs	35,575	49,844	49,520	49,844	-	-
5219 STC Training	6,063	3,850	3,000	3,850	-	-
5220 POST Training	15,367	43,700	48,000	43,700	-	-
5221 Automotive Repair Services	58,572	72,100	72,100	72,100	-	-
5222 Warehouse Inventory Purchases	78,390	80,000	80,000	80,000	-	-
5223 Bus Pass Subsidies	5,374	6,600	4,000	6,600	-	-
5224 Recreation Bus Trips	47,098	57,222	57,222	59,225	2,003	3.5%
5225 Printing	136,578	175,979	187,213	107,753	(68,226)	(38.8%)
5226 Automotive Fuel	304,216	398,500	398,500	426,250	27,750	7.0%
5227 City Store Purchases	4,191	10,000	10,000	10,000	-	-
5231 Bank Service Charge	636,365	632,000	685,000	647,000	15,000	2.4%

## SCHEDULE OF EXPENDITURE DETAIL - CITY-WIDE

Object Description	2017-18	2018-19	2018-19	2019-20	Change from	
	Actual	Adopted	Estimate	Adopted	2018-19	Adopted
5232 Bad Debt Expense	\$5,850	-	-	-	-	-
5240 Assessments & Taxes	121,460	\$773,140	\$773,221	\$432,960	(\$340,180)	(44.0%)
5250 Insurance Premiums	713,326	809,293	764,000	868,633	59,340	7.3%
5251 Claims Paid	5,490,564	4,300,000	4,553,334	4,300,000	-	-
5252 Claims Administration	213,441	235,829	232,494	242,658	6,829	2.9%
5253 Miscellaneous Bonds/Insurance	-	8,450	6,750	9,106	656	7.8%
5254 Unemployment Claims	10,925	25,000	25,000	25,000	-	-
5255 Property Insurance	164,805	240,000	207,607	276,000	36,000	15.0%
5260 Council Contingencies	-	100,000	42,150	50,000	(50,000)	(50.0%)
5262 Public Service Events	40,862	44,375	40,000	28,875	(15,500)	(34.9%)
5263 City Funds Match	9,977	6,000	6,595	8,000	2,000	33.3%
5264 City Funds Exchange	-	161,000	161,000	200,000	39,000	24.2%
5265 Service Agency Contributions	37,315	37,315	37,315	37,315	-	-
5266 DMBBPA Allocation	109,522	110,000	110,000	110,000	-	-
5267 UAD Loan Program	2,389	-	860	-	-	-
5268 UAD Construction Fund Refunds	-	-	197,475	-	-	-
5269 M.B. School Support	-	1,000,000	1,000,000	-	(1,000,000)	(100.0%)
5271 Bond Refunding	403,265	-	-	-	-	-
5501 Telephone	299,452	210,728	246,206	217,049	6,321	3.0%
5502 Electricity	1,137,698	1,302,336	1,189,708	1,383,922	81,586	6.3%
5503 Natural Gas	129,452	116,181	116,427	119,666	3,485	3.0%
5504 Water	528,412	564,192	502,530	581,117	16,925	3.0%
5601 Administrative Service Charge	3,180,389	3,572,530	3,637,530	3,664,530	92,000	2.6%
<b>Total Materials &amp; Services</b>	<b>\$39,795,223</b>	<b>\$44,086,353</b>	<b>\$44,918,820</b>	<b>\$42,840,724</b>	<b>(\$1,245,629)</b>	<b>(2.8%)</b>
5611 Warehouse Purchases	\$77,643	\$105,894	\$102,236	\$106,975	\$1,081	1.0%
5612 Garage Purchases	22,604	25,000	25,000	25,000	-	-
5621 Information Systems Allocation	2,283,324	2,718,124	2,718,124	2,814,647	96,523	3.6%
5631 Insurance Allocation	3,179,100	1,843,020	1,843,020	1,843,020	-	-
5641 Fleet Rental Allocation	1,038,420	1,342,998	1,342,998	1,314,154	(28,844)	(2.1%)
5642 Fleet Maintenance Allocation	964,201	1,161,768	1,289,956	1,194,841	33,073	2.8%
5651 Building & Operations Allocation	1,530,927	1,922,340	1,851,246	1,951,560	29,220	1.5%
<b>Total Internal Services</b>	<b>\$9,096,219</b>	<b>\$9,119,144</b>	<b>\$9,172,580</b>	<b>\$9,250,197</b>	<b>\$131,053</b>	<b>1.4%</b>
9101 Transfers Out	\$18,429	\$190,091	\$60,091	\$147,112	(\$42,979)	(22.6%)
<b>Total Transfers</b>	<b>\$18,429</b>	<b>\$190,091</b>	<b>\$60,091</b>	<b>\$147,112</b>	<b>(\$42,979)</b>	<b>(22.6%)</b>
<b>Total Operating Expenditures</b>	<b>\$101,345,431</b>	<b>\$109,587,957</b>	<b>\$107,939,888</b>	<b>\$110,434,191</b>	<b>\$846,234</b>	<b>(1.5%)</b>
6111 Furniture & Fixtures	\$23,193	-	\$5,011	-	-	-
6121 Machinery & Equipment	65,084	\$40,000	85,380	\$103,124	\$63,124	157.8%
6131 Vehicles	497,249	429,681	1,626,171	1,044,663	614,982	143.1%
6141 Computer Equipment & Software	207,136	2,121,067	2,321,839	57,719	(2,063,348)	(97.3%)
6142 ERP Implementation	-	718,892	718,892	215,051	(503,841)	(70.1%)
6151 Land	550,501	-	-	-	-	-
6212 CIP Bldg & Facility - CYr	2,184,353	26,185,000	2,301,231	3,445,000	(22,740,000)	(86.8%)
6222 CIP Street Improvements - CYr	2,914,217	4,048,259	7,180,505	2,270,000	(1,778,259)	(43.9%)
6232 CIP Utility Improvements - CYr	-	-	115,000	-	-	-
6242 CIP Line Improvements - CYr	1,243,163	5,000,000	762,000	4,750,000	(250,000)	(5.0%)
6252 CIP Landscape & Site - CYr	58,370	-	310,000	1,100,000	1,100,000	-
6263 Infrastructure Improvements	247,788	1,030,000	2,810,000	1,360,000	330,000	32.0%
<b>Total Capital Projects &amp; Equipment</b>	<b>\$7,991,053</b>	<b>\$39,572,899</b>	<b>\$18,236,028</b>	<b>\$14,345,557</b>	<b>(\$25,227,342)</b>	<b>(63.7%)</b>
7101 Bond Principal	\$2,125,000	\$1,434,000	\$1,430,000	\$2,345,000	\$911,000	63.5%
7102 Bond Interest	1,000,965	935,102	935,102	875,301	(59,801)	(6.4%)
7103 Bond Administration Fee	17,369	16,700	14,800	17,700	1,000	6.0%
7301 Land Leases	441,003	440,000	440,000	572,000	132,000	30.0%
7303 Property & Equipment Interest	1,095	-	-	-	-	-
<b>Total Debt Service</b>	<b>\$3,585,433</b>	<b>\$2,825,802</b>	<b>\$2,819,902</b>	<b>\$3,810,001</b>	<b>\$984,199</b>	<b>34.8%</b>
<b>Total Capital Expenditures &amp; Debt Service</b>	<b>\$11,576,486</b>	<b>\$42,398,701</b>	<b>\$21,055,930</b>	<b>\$18,155,558</b>	<b>(\$24,243,143)</b>	<b>(57.2%)</b>
<b>Total City-Wide Expenditures</b>	<b>\$112,921,916</b>	<b>\$151,986,658</b>	<b>\$128,995,819</b>	<b>\$128,589,749</b>	<b>(\$23,396,909)</b>	<b>(15.4%)</b>

## SCHEDULE OF EXPENDITURE DETAIL - GENERAL FUND

Object Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018-19 Adopted</i>	
4101 Salaries & Allowances	\$12,798,498	\$13,583,361	\$12,591,948	\$13,800,377	\$217,016	1.6%
4102 Sworn Employee Salaries	13,495,998	13,117,842	12,421,022	13,350,722	232,880	1.8%
4103 Part Time Employee Salaries	2,388,763	2,309,717	2,348,375	2,328,133	18,416	0.8%
4111 Overtime Regular Employees	252,150	266,766	288,362	250,751	(16,015)	(6.0%)
4112 Overtime Sworn Employees	3,237,860	3,429,198	3,447,240	3,479,660	50,462	1.5%
4113 Overtime Mutual Aid	244,399	165,312	340,000	169,344	4,032	2.4%
4114 Overtime Special Events	415,604	297,288	503,138	344,804	47,516	16.0%
4115 Cooperative Resources	74,767	72,384	72,384	69,600	(2,784)	(3.8%)
4116 Overtime Training & Special Detail	124,550	224,400	224,400	230,400	6,000	2.7%
4123 Commuter Pay	-	15,000	15,000	15,000	-	-
4201 Group Medical Insurance	3,721,513	4,175,623	3,728,152	4,330,806	155,183	3.7%
4202 Medicare	445,724	404,048	432,593	410,283	6,235	1.5%
4203 Unemployment	34,920	25,020	25,020	25,020	-	-
4204 401A Plan City	214,258	250,197	218,481	254,381	4,184	1.7%
4205 Workers Compensation	3,393,600	4,610,040	4,610,040	4,610,040	-	-
4211 PERS Regular Contributions	996,961	1,238,074	1,065,279	1,299,764	61,690	5.0%
4212 PERS Sworn Contributions	2,343,987	2,473,214	2,296,384	2,517,941	44,727	1.8%
4218 PERS Regular Net Pension Liability	795,456	1,041,822	1,005,388	1,295,849	254,027	24.4%
4219 PERS Sworn Net Pension Liability	2,061,396	2,734,689	2,639,103	3,418,800	684,111	25.0%
4221 PERS Supplement Retirement Paym	3,428	-	18,034	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>\$47,043,833</b>	<b>\$50,433,995</b>	<b>\$48,290,343</b>	<b>\$52,201,675</b>	<b>\$1,767,680</b>	<b>3.5%</b>
5101 Contract Services	\$5,306,289	\$6,171,090	\$6,416,739	\$6,418,901	\$247,811	4.0%
5103 Audit Services	67,542	66,000	59,000	87,000	21,000	31.8%
5104 Computer Contract Services	519,620	604,276	559,674	523,275	(81,001)	(13.4%)
5105 Elections	396	129,192	314,182	8,080	(121,112)	(93.7%)
5106 SBRPCA Communications	1,844,353	2,004,775	1,799,775	1,988,374	(16,401)	(0.8%)
5107 Physical/Psychological Exams	61,451	50,590	60,090	50,870	280	0.6%
5108 Legal Services	974,071	813,000	926,000	753,000	(60,000)	(7.4%)
5109 Background Investigations	8,216	7,584	6,364	7,684	100	1.3%
5201 Office Supplies	140,435	148,150	150,088	149,450	1,300	0.9%
5202 Memberships & Dues	95,730	120,286	113,837	110,822	(9,464)	(7.9%)
5203 Reference Books & Periodicals	12,541	13,903	13,140	21,739	7,836	56.4%
5205 Training, Conferences & Meetings	335,423	614,360	575,370	567,130	(47,230)	(7.7%)
5206 Uniforms/Safety Equipment	184,583	205,795	224,741	196,318	(9,477)	(4.6%)
5207 Advertising	77,426	105,296	92,582	99,264	(6,032)	(5.7%)
5208 Postage	89,974	97,730	98,984	97,730	-	-
5209 Tools & Minor Equipment	3,720	1,500	1,500	1,500	-	-
5210 Computers, Supplies & Software	50,767	62,706	42,150	39,391	(23,315)	(37.2%)
5212 Office Equipment Maintenance	96	3,250	3,550	3,350	100	3.1%
5214 Employee Awards & Events	17,347	33,950	32,450	34,000	50	0.1%
5216 Tuition Reimbursement	23,336	32,000	30,000	32,000	-	-
5217 Departmental Supplies	1,059,123	1,079,418	1,150,772	1,052,483	(26,935)	(2.5%)
5218 Recruitment Costs	35,575	49,844	49,520	49,844	-	-
5219 STC Training	6,063	3,850	3,000	3,850	-	-
5220 POST Training	15,367	43,700	48,000	43,700	-	-
5221 Automotive Repair Services	58,572	72,100	72,100	72,100	-	-
5225 Printing	127,103	161,117	172,397	91,841	(69,276)	(43.0%)
5227 City Store Purchases	4,191	10,000	10,000	10,000	-	-
5231 Bank Service Charge	181,368	175,000	175,000	178,000	3,000	1.7%
5240 Assessments & Taxes	2,834	2,800	2,881	2,800	-	-
5260 Council Contingencies	-	100,000	42,150	50,000	(50,000)	(50.0%)
5262 Public Service Events	40,862	44,375	40,000	28,875	(15,500)	(34.9%)
5263 City Funds Match	9,977	6,000	6,595	8,000	2,000	33.3%
5264 City Funds Exchange	-	161,000	161,000	200,000	39,000	24.2%
5265 Service Agency Contributions	37,315	37,315	37,315	37,315	-	-
5269 M.B. School Support	-	1,000,000	1,000,000	-	(1,000,000)	(100.0%)



## SCHEDULE OF EXPENDITURE DETAIL - GENERAL FUND

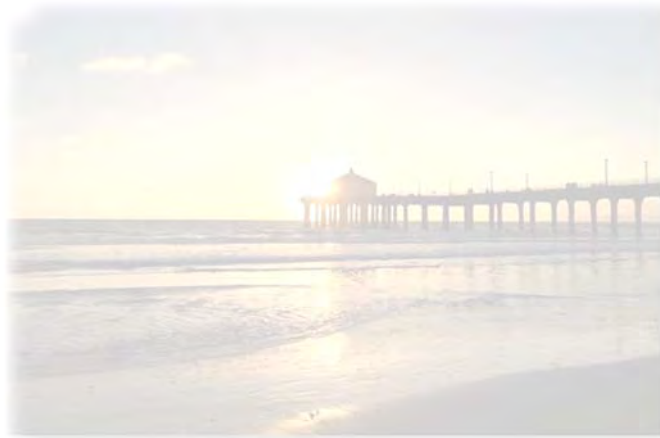
Object Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018-19 Adopted</i>	
5501 Telephone	\$116,710	\$117,556	\$92,983	\$121,082	\$3,526	3.0%
5502 Electricity	487,979	563,850	525,675	627,228	63,378	11.2%
5503 Natural Gas	26,592	23,444	24,778	24,147	703	3.0%
5504 Water	419,228	458,401	399,407	472,153	13,752	3.0%
<b>Total Materials &amp; Services</b>	<b>\$12,442,174</b>	<b>\$15,395,203</b>	<b>\$15,533,790</b>	<b>\$14,263,296</b>	<b>(\$1,131,907)</b>	<b>(7.4%)</b>
5611 Warehouse Purchases	\$27,547	\$39,204	\$38,110	\$39,767	\$563	1.4%
5621 Information Systems Allocation	2,108,352	2,360,722	2,360,722	2,501,662	140,940	6.0%
5631 Insurance Allocation	2,983,140	1,496,220	1,496,220	1,496,220	-	-
5641 Fleet Rental Allocation	868,080	1,153,948	1,153,948	1,125,104	(28,844)	(2.5%)
5642 Fleet Maintenance Allocation	814,429	975,440	1,095,599	1,001,582	26,142	2.7%
5651 Building & Operations Allocation	1,321,577	1,664,040	1,602,499	1,689,420	25,380	1.5%
<b>Total Internal Services</b>	<b>\$8,123,124</b>	<b>\$7,689,574</b>	<b>\$7,747,098</b>	<b>\$7,853,755</b>	<b>\$164,181</b>	<b>2.1%</b>
9101 Transfers Out	\$18,429	\$116,591	\$16,591	\$117,112	\$521	0.4%
<b>Total Transfers</b>	<b>\$18,429</b>	<b>\$116,591</b>	<b>\$16,591</b>	<b>\$117,112</b>	<b>\$521</b>	<b>0.4%</b>
<b>Total Operating Expenditures</b>	<b>\$67,627,560</b>	<b>\$73,635,363</b>	<b>\$71,587,822</b>	<b>\$74,435,838</b>	<b>\$800,475</b>	<b>(2.8%)</b>
6111 Furniture & Fixtures	-	-	\$5,011	-	-	-
6121 Machinery & Equipment	\$38,284	-	45,380	\$103,124	\$103,124	-
6141 Computer Equipment & Software	33,413	\$1,570,033	1,656,244	-	(1,570,033)	(100.0%)
<b>Total Capital Projects &amp; Equipment</b>	<b>\$71,697</b>	<b>\$1,570,033</b>	<b>\$1,706,634</b>	<b>\$103,124</b>	<b>(\$1,466,909)</b>	<b>(93.4%)</b>
7101 Bond Principal	\$265,000	\$295,000	\$295,000	\$305,000	\$10,000	3.4%
7102 Bond Interest	194,375	185,975	185,975	176,975	(9,000)	(4.8%)
7103 Bond Administration Fee	1,600	3,500	1,600	3,500	-	-
<b>Total Debt Service</b>	<b>\$460,975</b>	<b>\$484,475</b>	<b>\$482,575</b>	<b>\$485,475</b>	<b>\$1,000</b>	<b>0.2%</b>
<b>Total Capital Expenditures &amp; Debt Service</b>	<b>\$532,672</b>	<b>\$2,054,508</b>	<b>\$2,189,209</b>	<b>\$588,599</b>	<b>(\$1,465,909)</b>	<b>(71.4%)</b>
<b>Total General Fund Expenditures</b>	<b>\$68,160,232</b>	<b>\$75,689,871</b>	<b>\$73,777,030</b>	<b>\$75,024,437</b>	<b>(\$665,434)</b>	<b>(0.9%)</b>

## SCHEDULE OF EXPENDITURE BY MINOR PROGRAM

Program	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	<i>Change from 2018/19 Adopted</i>	
<b>Management Services</b>						
City Council	\$388,275	\$1,590,472	\$1,534,089	\$491,349	(\$1,099,123)	(69.1%)
City Manager	2,177,485	1,448,477	1,368,564	1,327,374	(121,103)	(8.4%)
City Treasurer	36,414	44,385	37,200	45,322	937	2.1%
City Clerk	677,641	896,416	1,048,713	791,423	(104,993)	(11.7%)
City Attorney	1,143,978	990,961	1,099,534	996,205	5,244	0.5%
<b>Total Management Services</b>	<b>\$4,423,793</b>	<b>\$4,970,711</b>	<b>\$5,088,100</b>	<b>\$3,651,673</b>	<b>(\$1,319,038)</b>	<b>(26.5%)</b>
<b>Finance</b>						
Administration	\$1,284,208	\$1,394,705	\$1,395,764	\$1,368,112	(\$26,593)	(1.9%)
Accounting	698,642	733,897	736,030	728,575	(5,322)	(0.7%)
Revenue Services	480,213	616,170	457,737	640,940	24,770	4.0%
Business Licensing	117,126	106,655	109,113	107,317	662	0.6%
Parking Citations	227,968	222,354	221,683	230,127	7,773	3.5%
Utility Billing	166,651	197,533	186,386	184,649	(12,884)	(6.5%)
Purchasing	444,914	437,526	430,565	448,536	11,010	2.5%
General Services	210,494	247,487	242,487	247,487	-	-
<b>Total Finance</b>	<b>\$3,630,216</b>	<b>\$3,956,327</b>	<b>\$3,779,766</b>	<b>\$3,955,743</b>	<b>(\$584)</b>	<b>(0.0%)</b>
<b>Human Resources</b>						
Administration	\$1,128,224	\$1,299,170	\$1,166,880	\$1,245,190	(\$53,980)	(4.2%)
Risk Management	692,947	764,526	750,619	762,720	(1,806)	(0.2%)
Liability	1,827,224	1,286,572	1,486,186	1,350,965	64,393	5.0%
Workers Compensation	4,785,264	4,383,601	4,354,600	4,414,173	30,572	0.7%
<b>Total Human Resources</b>	<b>\$8,433,659</b>	<b>\$7,733,869</b>	<b>\$7,758,285</b>	<b>\$7,773,048</b>	<b>\$39,179</b>	<b>0.5%</b>
<b>Parks &amp; Recreation</b>						
Administration	\$2,945,440	\$2,937,215	\$3,315,899	\$4,074,158	\$1,136,943	38.7%
Recreation Services	1,081,682	1,121,904	1,077,107	1,157,927	36,023	3.2%
Teen Drop In Center	101,056	181,505	164,731	184,134	2,629	1.4%
Special Activity Classes	390,445	140,085	145,075	141,222	1,137	0.8%
Special Events	374,464	484,012	472,895	505,247	21,235	4.4%
Tennis Operations	142,970	386,106	355,230	394,027	7,921	2.1%
Facility & Parks Reservations	328,219	429,924	390,096	447,341	17,417	4.1%
Cultural Arts	426,234	498,566	398,423	513,347	14,781	3.0%
Art Classes	287,951	253,697	360,932	288,054	34,357	13.5%
Concerts In The Park	112,900	69,805	107,324	110,943	41,138	58.9%
Sports Leagues & Tournaments	381,142	211,489	260,979	215,657	4,168	2.0%
Sports Classes	442,703	539,307	517,660	545,650	6,343	1.2%
Swimming Activities	521,799	543,422	521,927	559,231	15,809	2.9%
Sports & Aquatics Administration	196,355	191,947	189,811	197,616	5,669	3.0%
Volunteers	185,852	194,797	201,124	202,006	7,209	3.7%
Older Adults Activities	151,208	153,088	153,149	158,605	5,517	3.6%
Senior Services	408,276	377,156	401,443	415,040	37,884	10.0%
Transportation	878,116	945,978	953,890	1,009,249	63,271	6.7%
<b>Total Parks &amp; Recreation</b>	<b>\$9,356,813</b>	<b>\$9,660,003</b>	<b>\$9,987,695</b>	<b>\$11,119,454</b>	<b>\$1,459,451</b>	<b>15.1%</b>
<b>Police Department</b>						
Administration	\$6,793,530	\$6,779,415	\$6,846,208	\$6,909,372	\$129,957	1.9%
Patrol	9,320,743	9,606,921	9,510,694	10,202,009	595,088	6.2%
Investigations	2,820,004	2,770,838	2,512,190	2,899,216	128,378	4.6%
School Resource Officer	12,237	32,332	31,077	31,664	(668)	(2.1%)
Technical Support Services	1,423,636	2,574,310	2,524,868	1,626,537	(947,773)	(36.8%)
Communications	1,402,773	1,499,757	1,349,757	1,488,098	(11,659)	(0.8%)
Crime Prevention	599,201	584,110	596,503	610,424	26,314	4.5%
Traffic Safety	2,139,305	2,284,331	2,153,599	2,389,146	104,815	4.6%
Jail Operations	669,593	714,592	718,120	737,240	22,648	3.2%
Parking Enforcement	1,893,167	2,042,818	1,701,668	2,116,906	74,088	3.6%
Animal Control	236,163	299,950	341,180	315,092	15,142	5.0%
DOJ Regional	197,462	164,500	170,615	153,700	(10,800)	(6.6%)
State SLES Grant	60,366	140,000	185,500	140,000	-	-
<b>Total Police Department</b>	<b>\$27,568,180</b>	<b>\$29,493,874</b>	<b>\$28,641,978</b>	<b>\$29,619,404</b>	<b>\$125,530</b>	<b>0.4%</b>

## SCHEDULE OF EXPENDITURE BY MINOR PROGRAM

Program	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	Change from 2018/19 Adopted	
<b>Fire Department</b>						
Administration	\$2,836,915	\$3,434,397	\$3,649,271	\$3,468,413	\$34,016	1.0%
Prevention	698,215	827,095	799,399	853,373	26,278	3.2%
Fire Investigation	4,364	35,368	20,200	34,368	(1,000)	(2.8%)
Fire Operations	6,942,265	7,217,436	7,573,472	7,487,711	270,275	3.7%
Emergency Medical Services	1,951,474	2,368,107	2,232,656	2,409,053	40,946	1.7%
Support Services	349,810	319,935	308,748	333,835	13,900	4.3%
Emergency Preparedness	36,151	128,456	118,592	114,577	(13,879)	(10.8%)
Fire Reserves	77,286	-	76	-	-	-
CERT	6,788	25,940	24,940	26,520	580	2.2%
Communications	36,401	183,978	174,306	48,390	(135,588)	(73.7%)
Public Education	11,372	31,596	31,596	26,358	(5,238)	(16.6%)
<b>Total Fire Department</b>	<b>\$12,951,039</b>	<b>\$14,572,308</b>	<b>\$14,933,255</b>	<b>\$14,802,598</b>	<b>\$230,290</b>	<b>1.6%</b>
<b>Community Development</b>						
Administration	\$706,830	\$1,190,579	\$1,172,716	\$834,236	(\$356,343)	(29.9%)
Current Planning	564,839	1,302,654	1,080,982	1,290,275	(12,379)	(1.0%)
Advance Planning	481,415	-	26,894	-	-	-
Plan Check	1,280,487	1,466,284	1,421,467	1,445,694	(20,590)	(1.4%)
Inspection	1,040,013	1,124,240	1,075,761	1,170,469	46,229	4.1%
Code Enforcement	399,375	439,245	435,504	459,641	20,396	4.6%
Traffic Engineering	338,852	460,056	386,951	430,497	(29,559)	(6.4%)
Environmental Programs	166,610	371,409	218,284	652,426	281,017	75.7%
<b>Total Community Development</b>	<b>\$4,978,420</b>	<b>\$6,354,467</b>	<b>\$5,818,559</b>	<b>\$6,283,238</b>	<b>(\$71,229)</b>	<b>(1.1%)</b>
<b>Public Works</b>						
Administration	\$1,174,339	\$1,246,201	\$1,218,247	\$1,289,669	\$43,468	3.5%
Civil Engineering	4,091,941	4,314,816	6,431,756	5,309,226	994,410	23.0%
Street Repair	4,343,435	5,058,967	7,857,355	3,978,506	(1,080,461)	(21.4%)
Sidewalk Repair	229,511	665,000	755,000	300,000	(365,000)	(54.9%)
Traffic Control	320,620	375,164	467,195	387,378	12,214	3.3%
Bldg & Grounds Maintenance	1,443,521	1,716,889	1,747,528	1,780,469	63,580	3.7%
Parks Maintenance	922,571	1,140,327	1,112,722	1,187,169	46,842	4.1%
School District Maintenance	284,442	285,212	269,253	234,553	(50,659)	(17.8%)
Transportation	20,089	45,600	45,600	2,100	(43,500)	(95.4%)
Street Lighting	406,437	404,232	415,569	408,551	4,319	1.1%
Arbolado Tract Lighting	2,003	4,285	3,902	4,542	257	6.0%
Streetscape Maintenance	184,479	165,919	165,749	133,708	(32,211)	(19.4%)
Water Administration	3,026,212	26,884,806	3,346,944	3,858,164	(23,026,642)	(85.6%)
Water Source Of Supply	6,605,706	7,991,184	6,776,104	6,515,100	(1,476,084)	(18.5%)
Water Pumping	818,723	1,650,979	1,668,301	1,306,772	(344,207)	(20.8%)
Water Treatment	48,447	294,995	299,417	296,695	1,700	0.6%
Water Maintenance	1,287,026	1,681,999	1,577,460	1,582,766	(99,233)	(5.9%)
Storm Drain Maintenance	1,502,048	1,615,767	1,178,964	1,639,089	23,322	1.4%
Sewer Maintenance	1,883,913	5,349,957	2,536,703	5,063,346	(286,611)	(5.4%)
Refuse Management	4,215,004	4,998,200	4,228,159	4,949,052	(49,148)	(1.0%)
Street Meters & City Lots	2,654,998	2,459,513	2,537,217	4,283,311	1,823,798	74.2%
State Lot A Pier	1,567,384	623,283	804,054	599,689	(23,594)	(3.8%)
County Lot B - 26th St	155,083	176,965	176,823	210,618	33,653	19.0%
County Lot C - El Porto	397,927	449,749	448,445	541,632	91,883	20.4%
Fleet Maintenance	964,201	1,160,688	1,289,954	1,248,527	87,839	7.6%
Fleet Replacement	498,344	429,681	1,626,171	1,044,663	614,982	143.1%
<b>Total Public Works</b>	<b>\$39,048,404</b>	<b>\$71,190,378</b>	<b>\$48,984,590</b>	<b>\$48,155,295</b>	<b>(\$23,035,083)</b>	<b>(32.4%)</b>
<b>Information Technology</b>						
Information Technology	\$2,204,428	\$3,729,659	\$3,698,474	\$2,899,836	(\$829,823)	(22.2%)
Geographic Information Services	326,964	325,062	305,117	329,460	4,398	1.4%
<b>Total Information Technology</b>	<b>\$2,531,392</b>	<b>\$4,054,721</b>	<b>\$4,003,592</b>	<b>\$3,229,296</b>	<b>(\$825,425)</b>	<b>(20.4%)</b>
<b>Total</b>	<b>\$112,921,916</b>	<b>\$151,986,658</b>	<b>\$128,995,819</b>	<b>\$128,589,749</b>	<b>(\$23,396,909)</b>	<b>(15.4%)</b>



## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Management Services

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$1,376,435	\$1,128,104	\$1,034,241	\$1,018,039	27.9%
4103	Part Time Employee Salaries	25,530	33,960	23,803	30,849	0.8%
4111	Overtime Regular Employees	1,156	5,000	4,000	5,000	0.1%
4201	Group Medical Insurance	229,161	206,454	205,475	214,295	5.9%
4202	Medicare	19,554	14,488	14,791	14,738	0.4%
4203	Unemployment	480	420	420	420	0.0%
4204	401A Plan City	43,540	39,247	35,997	40,033	1.1%
4205	Workers Compensation	1,920	59,820	59,820	59,820	1.6%
4211	PERS Regular Contribution	88,317	84,254	74,927	85,738	2.3%
4218	PERS Regular Net Pensions Liability	76,826	74,167	71,575	92,252	2.5%
<b>Total Salaries &amp; Benefits</b>		<b>\$1,862,920</b>	<b>\$1,645,914</b>	<b>\$1,525,049</b>	<b>\$1,561,184</b>	<b>42.8%</b>
5101	Contract Services	\$384,797	\$356,840	\$362,000	\$325,380	8.9%
5104	Computer Contract Services	89,430	94,360	82,691	105,658	2.9%
5105	Elections	396	129,192	314,182	8,080	0.2%
5108	Legal Services	766,502	625,000	750,000	625,000	17.1%
5201	Office Supplies	16,010	12,000	14,138	12,500	0.3%
5202	Memberships & Dues	56,600	62,375	59,120	53,405	1.5%
5203	Reference Books & Periodicals	466	1,600	1,500	1,600	0.0%
5205	Training, Conferences & Meetings	78,344	142,965	123,795	115,425	3.2%
5207	Advertising	14,238	19,830	16,330	17,330	0.5%
5208	Postage	823	401	419	401	0.0%
5210	Computers, Supplies & Software	600	-	-	-	-
5212	Office Equipment Maintenance	96	250	250	250	0.0%
5214	Employee Awards & Events	-	11,500	11,500	11,500	0.3%
5217	Departmental Supplies	63,771	48,200	55,186	40,550	1.1%
5225	Printing	499	1,450	1,350	1,500	0.0%
5227	City Store Purchases	4,191	10,000	10,000	10,000	0.3%
5240	Assessments & Taxes	2,834	2,800	2,881	2,800	0.1%
5260	Council Contingencies	-	100,000	42,150	50,000	1.4%
5262	Public Service Events	40,862	44,375	40,000	28,875	0.8%
5269	M.B. School Support	-	1,000,000	1,000,000	-	-
5501	Telephone	3,475	5,502	4,373	5,666	0.2%
<b>Total Materials &amp; Services</b>		<b>\$1,523,935</b>	<b>\$2,668,640</b>	<b>\$2,891,865</b>	<b>\$1,415,920</b>	<b>38.8%</b>
5611	Warehouse Purchases	\$171	\$250	\$300	\$250	0.0%
5621	Information Technology Allocation	145,800	264,167	264,167	279,939	7.7%
5631	Insurance Allocation	759,120	224,400	224,400	224,400	6.1%
5651	Building & Operations Allocation	131,826	167,340	161,151	169,980	4.7%
<b>Total Internal Services</b>		<b>\$1,036,916</b>	<b>\$656,157</b>	<b>\$650,018</b>	<b>\$674,569</b>	<b>18.5%</b>
<b>Total Operating Expenditures</b>		<b>\$4,423,771</b>	<b>\$4,970,711</b>	<b>\$5,066,932</b>	<b>\$3,651,673</b>	<b>100.0%</b>
6111	Furniture & Fixtures	-	-	\$5,011	-	-
6141	Computer Equipment & Software	-	-	16,157	-	-
6212	CIP Bldg & Facility - CYr	\$22	-	-	-	-
<b>Total Capital Projects &amp; Equipment</b>		<b>\$22</b>	<b>-</b>	<b>\$21,168</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>\$4,423,793</b>	<b>\$4,970,711</b>	<b>\$5,088,100</b>	<b>\$3,651,673</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$4,423,771	\$4,970,711	\$5,088,100	\$3,651,673	100.0%
Capital Improvement Fund		22	-	-	-	-
<b>Total Source of Funds</b>		<b>\$4,423,793</b>	<b>\$4,970,711</b>	<b>\$5,088,100</b>	<b>\$3,651,673</b>	<b>100.0%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

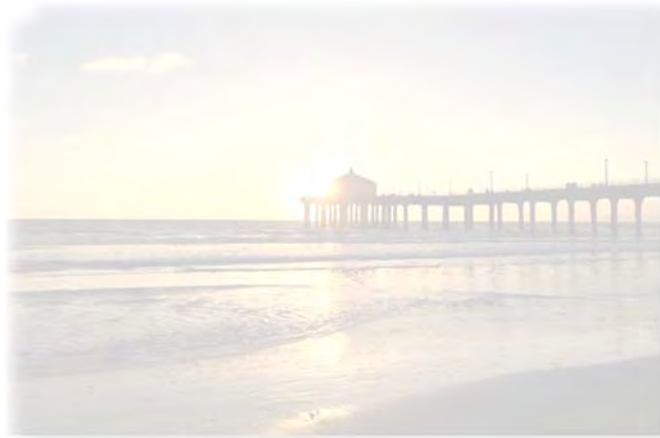
### Finance

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$1,475,595	\$1,574,106	\$1,422,213	\$1,615,417	40.8%
4103	Part Time Employee Salaries	44,095	48,365	61,150	86,701	2.2%
4111	Overtime Regular Employees	2,534	12,602	5,948	15,017	0.4%
4120	Supplemental Pension Plan	21,690	22,000	22,000	23,000	0.6%
4121	Single Highest Year Plan	53,805	54,000	54,000	56,000	1.4%
4124	Fire Retiree's Health Insurance	23,927	25,000	25,000	26,000	0.7%
4125	Police Retiree's Health Plan	87,384	84,000	84,000	87,000	2.2%
4126	Miscellaneous Retirees Health Plan	48,039	47,000	47,000	49,000	1.2%
4201	Group Medical Insurance	227,358	261,038	227,030	270,791	6.8%
4202	Medicare	19,095	21,267	18,669	21,819	0.6%
4203	Unemployment	480	420	420	420	0.0%
4204	401A Plan City	29,280	41,424	34,249	42,254	1.1%
4205	Workers Compensation	52,500	44,520	44,520	44,520	1.1%
4211	PERS Regular Contribution	111,505	141,826	116,257	145,342	3.7%
4218	PERS Regular Net Pension Liability	90,446	116,016	111,961	144,303	3.6%
<b>Total Salaries &amp; Benefits</b>		<b>\$2,287,733</b>	<b>\$2,493,584</b>	<b>\$2,274,417</b>	<b>\$2,627,584</b>	<b>66.4%</b>
5101	Contract Services	\$293,621	\$350,887	\$417,667	\$280,187	7.1%
5103	Audit Services	67,542	66,000	59,000	87,000	2.2%
5104	Computer Contract Services	187,722	213,271	194,782	125,850	3.2%
5201	Office Supplies	10,396	10,500	10,000	10,500	0.3%
5202	Memberships & Dues	2,166	2,825	2,665	2,825	0.1%
5203	Reference Books & Periodicals	175	1,100	915	1,100	0.0%
5205	Training, Conferences & Meetings	15,942	39,975	39,350	31,800	0.8%
5206	Uniforms/Safety Equipment	985	1,290	900	1,290	0.0%
5207	Advertising	1,752	2,100	960	1,450	0.0%
5208	Postage	36,807	44,870	44,563	44,870	1.1%
5210	Computer Supplies & Software	1,233	2,300	2,150	-	-
5211	Automotive Parts	20,876	25,000	20,000	25,000	0.6%
5214	Employee Awards & Events	679	600	600	600	0.0%
5217	Departmental Supplies	10,566	7,450	9,020	7,050	0.2%
5218	Recruitment Costs	174	-	-	-	-
5222	Warehouse Inventory Purchases	78,390	80,000	80,000	80,000	2.0%
5225	Printing	10,216	13,337	24,736	10,937	0.3%
5231	Bank Service Charge	181,368	175,000	175,000	178,000	4.5%
5267	UAD Loan Program	2,389	-	860	-	-
5501	Telephone	9,828	6,274	4,986	6,462	0.2%
<b>Total Materials &amp; Services</b>		<b>\$932,828</b>	<b>\$1,042,779</b>	<b>\$1,088,154</b>	<b>\$894,921</b>	<b>22.6%</b>
5611	Warehouse Purchases	\$6,528	\$12,530	\$11,530	\$12,530	0.3%
5621	Information Technology Allocation	194,412	156,849	156,849	166,217	4.2%
5631	Insurance Allocation	15,480	6,600	6,600	6,600	0.2%
5641	Fleet Rental Allocation	5,100	5,050	5,050	5,050	0.1%
5642	Fleet Maintenance Allocation	1,434	1,935	2,084	2,001	0.1%
5651	Building & Operations Allocation	186,701	237,000	228,235	240,840	6.1%
<b>Total Internal Services</b>		<b>\$409,655</b>	<b>\$419,964</b>	<b>\$410,348</b>	<b>\$433,238</b>	<b>11.0%</b>
<b>Total Operating Expenditures</b>		<b>\$3,630,216</b>	<b>\$3,956,327</b>	<b>\$3,772,919</b>	<b>\$3,955,743</b>	<b>100.0%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Finance

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
6141	Computer Equipment & Software	-	-	\$6,846	-	-
<b>Total Capital Projects &amp; Equipment</b>		-	-	<b>\$6,846</b>	-	-
<b>Total Expenditures</b>		<b>\$3,630,216</b>	<b>\$3,956,327</b>	<b>\$3,779,766</b>	<b>\$3,955,743</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$3,182,488	\$3,476,840	\$3,304,419	\$3,467,256	87.7%
Capital Improvement Fund		2,389	-	860	-	-
Building Maintenance & Operations Fund		210,494	247,487	242,487	247,487	6.3%
Pension Trust Fund		234,846	232,000	232,000	241,000	6.1%
<b>Total Source of Funds</b>		<b>\$3,630,216</b>	<b>\$3,956,327</b>	<b>\$3,779,766</b>	<b>\$3,955,743</b>	<b>100.0%</b>





## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Human Resources

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$845,740	\$817,150	\$717,181	\$833,179	10.7%
4103	Part Time Employee Salaries	718	-	-	-	-
4111	Overtime Regular Employees	389	2,500	2,500	2,500	0.0%
4123	Commuter Pay	-	15,000	15,000	15,000	0.2%
4201	Group Medical Insurance	134,942	139,053	114,278	144,290	1.9%
4202	Medicare	11,816	11,848	9,835	12,081	0.2%
4203	Unemployment	480	420	420	420	0.0%
4204	401A Plan City	31,617	31,097	23,963	31,716	0.4%
4205	Workers Compensation	28,200	51,960	51,960	51,960	0.7%
4211	PERS Regular Contribution	63,302	68,158	54,161	69,521	0.9%
4218	PERS Regular Net Pension Liability	48,822	64,977	62,706	80,821	1.0%
<b>Total Salaries &amp; Benefits</b>		<b>\$1,166,025</b>	<b>\$1,202,163</b>	<b>\$1,052,004</b>	<b>\$1,241,488</b>	<b>16.0%</b>
5101	Contract Services	\$167,693	\$266,992	\$275,639	\$232,440	3.0%
5104	Computer Contract Services	7,308	7,545	7,545	1,767	0.0%
5107	Physical/Psychological Exams	32,555	36,090	45,590	36,090	0.5%
5108	Legal Services	173,039	180,000	173,000	120,000	1.5%
5201	Office Supplies	3,826	8,450	8,450	8,450	0.1%
5202	Memberships & Dues	1,862	2,859	2,925	2,859	0.0%
5203	Reference Books & Periodicals	882	930	250	930	0.0%
5205	Training, Conferences & Meetings	28,767	84,075	89,075	88,575	1.1%
5208	Postage	4,179	887	925	887	0.0%
5214	Employee Awards & Events	8,783	18,500	12,500	13,500	0.2%
5216	Tuition Reimbursement	23,307	32,000	30,000	32,000	0.4%
5217	Departmental Supplies	1,799	1,500	1,500	1,500	0.0%
5218	Recruitment Costs	30,870	44,300	45,000	44,300	0.6%
5225	Printing	57	150	150	150	0.0%
5250	Insurance Premiums	713,326	809,293	764,000	868,633	11.2%
5251	Claims Paid	5,490,564	4,300,000	4,553,334	4,300,000	55.3%
5252	Claims Administration	213,441	235,829	232,494	242,658	3.1%
5253	Miscellaneous Bonds/Insurance	-	8,450	6,750	9,106	0.1%
5254	Unemployment	10,925	25,000	25,000	25,000	0.3%
5255	Property Insurance	164,805	240,000	207,607	276,000	3.6%
5501	Telephone	9,687	3,404	2,706	3,506	0.0%
<b>Total Materials &amp; Services</b>		<b>\$7,087,673</b>	<b>\$6,306,254</b>	<b>\$6,484,440</b>	<b>\$6,308,351</b>	<b>81.2%</b>
5611	Warehouse Purchases	\$175	\$300	\$300	\$300	0.0%
5621	Information Technology Allocation	87,408	120,572	120,572	116,829	1.5%
5631	Insurance Allocation	15,480	6,960	6,960	6,960	0.1%
5651	Building & Operations Allocation	76,898	97,620	94,009	99,120	1.3%
<b>Total Internal Services</b>		<b>\$179,961</b>	<b>\$225,452</b>	<b>\$221,841</b>	<b>\$223,209</b>	<b>2.9%</b>
<b>Total Expenditures</b>		<b>\$8,433,659</b>	<b>\$7,733,869</b>	<b>\$7,758,285</b>	<b>\$7,773,048</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$1,128,224	\$1,299,170	\$1,166,880	\$1,245,190	16.0%
Insurance Reserve		7,305,435	6,434,699	6,591,405	6,527,858	84.0%
<b>Total Source of Funds</b>		<b>\$8,433,659</b>	<b>\$7,733,869</b>	<b>\$7,758,285</b>	<b>\$7,773,048</b>	<b>100.0%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Parks and Recreation

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$1,808,774	\$1,904,429	\$1,823,404	\$1,952,919	17.6%
4103	Part Time Employee Salaries	1,857,906	1,762,698	1,897,220	1,909,606	17.2%
4111	Overtime Regular Employees	20,526	29,986	26,370	29,989	0.3%
4201	Group Medical Insurance	308,072	353,824	317,310	366,885	3.3%
4202	Medicare	52,228	50,606	54,234	51,450	0.5%
4203	Unemployment	11,280	8,100	8,100	8,100	0.1%
4204	401A Plan City	25,379	40,391	30,149	36,913	0.3%
4205	Workers Compensation	2,640	106,800	106,800	106,800	1.0%
4211	PERS Regular Contribution	206,918	283,196	228,175	319,588	2.9%
4218	PERS Regular Net Pension Liability	143,610	153,499	148,114	190,928	1.7%
<b>Total Salaries &amp; Benefits</b>		<b>\$4,437,333</b>	<b>\$4,693,529</b>	<b>\$4,639,876</b>	<b>\$4,973,178</b>	<b>44.7%</b>
5101	Contract Services	\$2,087,645	\$2,181,565	\$2,228,187	\$2,233,187	20.1%
5104	Computer Contract Services	16,399	17,745	21,000	18,670	0.2%
5201	Office Supplies	42,660	37,500	37,500	37,500	0.3%
5202	Memberships & Dues	11,273	15,398	13,473	15,398	0.1%
5203	Reference Books & Periodicals	2,223	1,738	2,200	1,774	0.0%
5205	Training, Conferences & Meetings	42,728	60,100	51,430	57,780	0.5%
5206	Uniforms/Safety Equipment	13,010	18,547	18,045	14,345	0.1%
5207	Advertising	32,345	58,366	51,292	58,534	0.5%
5208	Postage	33,746	32,016	32,682	32,016	0.3%
5210	Computer Supplies & Software	5,471	6,316	2,500	5,316	0.0%
5217	Departmental Supplies	410,619	347,638	358,200	339,301	3.1%
5218	Recruitment Costs	4,035	5,544	4,520	5,544	0.0%
5223	Bus Pass Subsidies	5,374	6,600	4,000	6,600	0.1%
5224	Recreation Bus Trips	47,098	57,222	57,222	59,225	0.5%
5225	Printing	89,385	106,642	110,861	38,906	0.3%
5264	City Funds Exchange	-	161,000	161,000	200,000	1.8%
5265	Service Agency Contributions	37,315	37,315	37,315	37,315	0.3%
5501	Telephone	18,312	20,000	15,769	20,600	0.2%
5502	Electricity	200,800	219,224	210,678	243,865	2.2%
5503	Natural Gas	6,626	6,147	7,209	6,331	0.1%
<b>Total Materials &amp; Services</b>		<b>\$3,107,062</b>	<b>\$3,396,623</b>	<b>\$3,425,083</b>	<b>\$3,432,207</b>	<b>30.9%</b>
5611	Warehouse Purchases	\$13,312	\$17,984	\$18,230	\$18,465	0.2%
5621	Information Technology Allocation	340,104	511,023	511,023	541,533	4.9%
5631	Insurance Allocation	740,160	279,360	279,360	279,360	2.5%
5641	Fleet Rental Allocation	46,620	40,600	40,600	42,800	0.4%
5642	Fleet Maintenance Allocation	57,061	69,129	74,474	76,456	0.7%
5651	Building & Operations Allocation	131,775	167,280	161,094	169,980	1.5%
<b>Total Internal Services</b>		<b>\$1,329,032</b>	<b>\$1,085,376</b>	<b>\$1,084,781</b>	<b>\$1,128,594</b>	<b>10.1%</b>
<b>Total Operating Expenditures</b>		<b>\$8,873,427</b>	<b>\$9,175,528</b>	<b>\$9,149,740</b>	<b>\$9,533,979</b>	<b>85.7%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Parks and Recreation

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
6121	Machinery & Equipment	-	-	\$45,380	-	-
6252	CIP Landscape & Site - CYr	\$22,412	-	310,000	\$1,100,000	9.9%
<b>Total Capital Projects &amp; Equipment</b>		<b>\$22,412</b>	<b>-</b>	<b>\$355,380</b>	<b>\$1,100,000</b>	<b>9.9%</b>
7101	Bond Principal	\$265,000	\$295,000	\$295,000	\$305,000	2.7%
7102	Bond Interest	194,375	185,975	185,975	176,975	1.6%
7103	Bond Administration Fee	1,600	3,500	1,600	3,500	0.0%
<b>Total Debt Service</b>		<b>\$460,975</b>	<b>\$484,475</b>	<b>\$482,575</b>	<b>\$485,475</b>	<b>4.4%</b>
<b>Total Capital Expenditures &amp; Debt Service</b>		<b>\$483,387</b>	<b>\$484,475</b>	<b>\$837,955</b>	<b>\$1,585,475</b>	<b>14.3%</b>
<b>Total Expenditures</b>		<b>\$9,356,813</b>	<b>\$9,660,003</b>	<b>\$9,987,695</b>	<b>\$11,119,454</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$8,456,286	\$8,714,025	\$8,723,804	\$9,010,205	81.0%
Proposition A Fund		878,116	945,978	953,890	1,009,249	9.1%
Capital Improvement Fund		22,412	-	310,000	1,100,000	9.9%
<b>Total Source of Funds</b>		<b>\$9,356,813</b>	<b>\$9,660,003</b>	<b>\$9,987,695</b>	<b>\$11,119,454</b>	<b>100.0%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Police

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$2,701,484	\$2,751,541	\$2,680,371	\$2,833,105	9.6%
4102	Sworn Employee Salaries	8,500,196	8,282,102	7,735,789	8,446,711	28.5%
4103	Part Time Employee Salaries	432,765	372,628	403,000	388,760	1.3%
4111	Overtime Regular Employees	180,117	148,132	203,000	161,949	0.5%
4112	Overtime Sworn Employees	1,617,866	1,575,890	1,531,000	1,608,986	5.4%
4113	Overtime Mutual Aid	18	-	-	-	-
4114	Overtime Special Events	385,680	239,150	410,000	266,150	0.9%
4201	Group Medical Insurance	1,493,578	1,677,923	1,479,759	1,739,850	5.9%
4202	Medicare	182,930	160,200	174,321	163,718	0.6%
4203	Unemployment	12,480	8,700	8,700	8,700	0.0%
4204	401A Plan City	11,861	11,597	11,759	15,290	0.1%
4205	Workers Compensation	2,199,600	2,697,660	2,697,660	2,697,660	9.1%
4211	PERS Regular Contribution	201,573	241,094	220,672	248,334	0.8%
4212	PERS Sworn Contributions	1,492,640	1,604,377	1,448,824	1,636,621	5.5%
4218	PERS Regular Net Pension Liability	162,627	217,575	209,970	270,625	0.9%
4219	PERS Sworn Net Pension Liability	1,441,965	1,895,498	1,829,244	2,354,801	8.0%
4221	PERS Supplement Retirement Paym	3,428	-	11,800	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$21,020,809</b>	<b>\$21,884,067</b>	<b>\$21,055,869</b>	<b>\$22,841,260</b>	<b>77.1%</b>
5101	Contract Services	\$537,796	\$677,690	\$706,600	\$723,790	2.4%
5104	Computer Contract Services	122,041	173,450	149,020	178,150	0.6%
5106	SBRPCA Communications	1,386,961	1,499,207	1,349,207	1,487,531	5.0%
5107	Physical/Psychological Exams	28,700	13,700	13,700	13,900	0.0%
5108	Legal Services	34,530	8,000	3,000	8,000	0.0%
5109	Background Investigations	7,016	6,720	5,500	6,820	0.0%
5201	Office Supplies	37,486	48,200	45,000	49,600	0.2%
5202	Memberships & Dues	7,556	8,755	8,860	9,105	0.0%
5203	Reference Books & Periodicals	1,023	1,140	1,000	1,140	0.0%
5205	Training, Conferences & Meetings	109,159	110,645	113,150	112,395	0.4%
5206	Uniforms/Safety Equipment	138,418	147,255	150,500	137,355	0.5%
5207	Advertising	18,050	6,000	6,000	3,000	0.0%
5208	Postage	5,807	8,959	9,343	8,959	0.0%
5210	Computer Supplies & Software	7,264	24,500	17,000	8,600	0.0%
5214	Employee Awards & Events	2,361	2,850	2,850	2,900	0.0%
5217	Departmental Supplies	245,586	330,900	352,200	334,500	1.1%
5219	STC Training	6,063	3,850	3,000	3,850	0.0%
5220	POST Training	15,367	43,700	48,000	43,700	0.1%
5225	Printing	14,930	17,800	13,000	17,800	0.1%
5263	City Funds Match	9,977	6,000	6,595	8,000	0.0%
5501	Telephone	34,882	47,984	36,383	49,424	0.2%
5502	Electricity	127,479	151,013	148,937	167,986	0.6%
5503	Natural Gas	6,881	5,365	6,391	5,526	0.0%
5504	Water	17,744	16,105	16,278	16,588	0.1%
<b>Total Materials &amp; Services</b>		<b>\$2,923,077</b>	<b>\$3,359,788</b>	<b>\$3,211,514</b>	<b>\$3,398,619</b>	<b>11.5%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Police

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
5611	Warehouse Purchases	\$1,369	\$2,000	\$2,000	\$2,000	0.0%
5621	Information Technology Allocation	738,288	646,037	646,037	684,605	2.3%
5631	Insurance Allocation	1,000,620	541,440	541,440	541,440	1.8%
5641	Fleet Rental Allocation	445,500	468,870	468,870	450,266	1.5%
5642	Fleet Maintenance Allocation	619,709	711,846	799,398	736,471	2.5%
5651	Building & Operations Allocation	386,100	478,680	460,977	485,400	1.6%
<b>Total Internal Services</b>		<b>\$3,191,587</b>	<b>\$2,848,873</b>	<b>\$2,918,722</b>	<b>\$2,900,182</b>	<b>9.8%</b>
<b>Total Operating Expenditures</b>		<b>\$27,135,473</b>	<b>\$28,092,728</b>	<b>\$27,186,105</b>	<b>\$29,140,061</b>	<b>98.4%</b>
6111	Furniture & Fixtures	\$23,193	-	-	-	-
6121	Machinery & Equipment	-	-	-	\$93,124	0.3%
6141	Computer Equipment & Software	25,328	\$1,014,814	\$1,069,541	-	-
<b>Total Capital Projects &amp; Equipment</b>		<b>\$48,521</b>	<b>\$1,014,814</b>	<b>\$1,069,541</b>	<b>\$93,124</b>	<b>0.3%</b>
7101	Bond Principal	\$240,000	\$250,000	\$250,000	\$257,500	0.9%
7102	Bond Interest	142,581	135,232	135,232	127,619	0.4%
7103	Bond Administration	1,605	1,100	1,100	1,100	0.0%
<b>Total Debt Service</b>		<b>\$384,186</b>	<b>\$386,332</b>	<b>\$386,332</b>	<b>\$386,219</b>	<b>1.3%</b>
<b>Total Capital Expenditures &amp; Debt Service</b>		<b>\$432,707</b>	<b>\$1,401,146</b>	<b>\$1,455,873</b>	<b>\$479,343</b>	<b>1.6%</b>
<b>Total Expenditures</b>		<b>\$27,568,180</b>	<b>\$29,493,874</b>	<b>\$28,641,978</b>	<b>\$29,619,404</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$26,926,166	\$28,803,042	\$27,899,531	\$28,939,485	97.7%
Asset Forfeiture		197,462	164,500	170,615	153,700	0.5%
Police Safety Grants Fund		60,366	140,000	185,500	140,000	0.5%
Capital Improvement Fund		384,186	386,332	386,332	386,219	1.3%
<b>Total Source of Funds</b>		<b>\$27,568,180</b>	<b>\$29,493,874</b>	<b>\$28,641,978</b>	<b>\$29,619,404</b>	<b>100.0%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

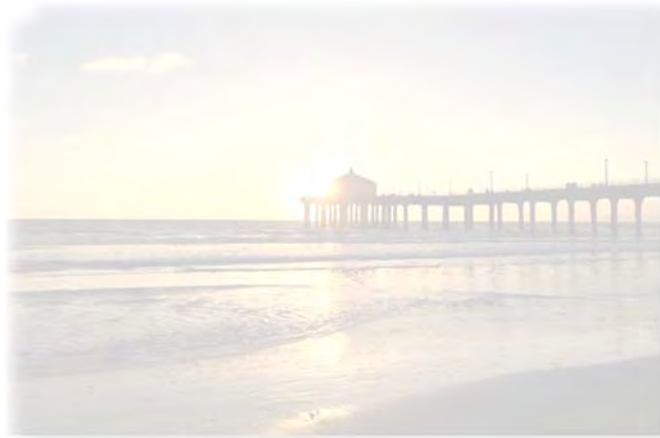
### Fire

Object	Description	2017-18	2018-19	2018-19	2019-20	% of
		Actual	Adopted	Estimate	Adopted	Total
4101	Salaries & Allowances	\$89,992	\$90,715	\$60,941	\$92,055	0.6%
4102	Sworn Employee Salaries	4,995,803	4,835,740	4,685,233	4,904,011	33.1%
4103	Part Time Employee Salaries	168,271	301,477	162,577	161,909	1.1%
4111	Overtime Regular Employees	12,687	25,000	1,778	1,000	0.0%
4112	Overtime Sworn Employees	1,668,055	1,888,508	1,961,240	1,905,874	12.9%
4113	Overtime Mutual Aid	244,381	165,312	340,000	169,344	1.1%
4114	Overtime Special Events	12,946	17,138	47,138	35,904	0.2%
4115	Cooperative Resources	74,767	72,384	72,384	69,600	0.5%
4116	Overtime Training & Special Detail	124,550	224,400	224,400	230,400	1.6%
4201	Group Medical Insurance	673,929	671,225	666,378	696,047	4.7%
4202	Medicare	98,544	71,961	93,941	70,894	0.5%
4203	Unemployment	1,260	420	420	420	0.0%
4204	401A Plan City	4,624	5,422	2,973	5,531	0.0%
4205	Workers Compensation	1,101,660	1,512,780	1,512,780	1,512,780	10.2%
4211	PERS Regular Contribution	11,123	19,789	11,132	19,903	0.1%
4212	PERS Sworn Contributions	851,346	868,837	847,560	881,320	6.0%
4218	PERS Regular Net Pension Liability	2,118	7,354	7,097	9,148	0.1%
4219	PERS Sworn Net Pension Liability	619,431	839,191	809,859	1,063,999	7.2%
4221	PERS Supplement Retirement Paym	-	-	6,234	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$10,755,486</b>	<b>\$11,617,653</b>	<b>\$11,514,065</b>	<b>\$11,830,139</b>	<b>79.9%</b>
5101	Contract Services	\$231,178	\$276,681	\$266,717	\$451,521	3.1%
5104	Computer Contract Services	35,208	42,650	56,289	40,850	0.3%
5106	SBRPCA Communications	457,392	505,568	450,568	500,843	3.4%
5107	Physical/Psychological Exams	196	800	800	880	0.0%
5109	Background Investigations	1,200	864	864	864	0.0%
5201	Office Supplies	3,099	6,400	6,400	5,400	0.0%
5202	Memberships & Dues	2,417	5,724	4,999	5,885	0.0%
5203	Reference Books & Periodicals	1,813	3,650	3,350	3,650	0.0%
5205	Training, Conferences & Meetings	63,686	130,150	111,150	114,430	0.8%
5206	Uniforms/Safety Equipment	34,121	62,075	76,566	54,165	0.4%
5208	Postage	591	214	223	214	0.0%
5209	Tools & Minor Equipment	323	-	-	-	-
5214	Employee Awards & Events	3,606	4,000	3,000	4,000	0.0%
5217	Departmental Supplies	148,750	212,100	245,950	192,475	1.3%
5221	Automotive Repair Services	58,572	72,100	72,100	72,100	0.5%
5225	Printing	365	2,350	2,250	2,250	0.0%
5501	Telephone	25,425	18,079	15,747	18,621	0.1%
5502	Electricity	66,197	78,392	77,286	87,204	0.6%
5503	Natural Gas	6,166	5,219	6,129	5,376	0.0%
5504	Water	8,693	7,802	7,776	8,036	0.1%
<b>Total Materials &amp; Services</b>		<b>\$1,148,997</b>	<b>\$1,434,818</b>	<b>\$1,408,164</b>	<b>\$1,568,764</b>	<b>10.6%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Fire

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
5611	Warehouse Purchases	\$4,369	\$6,500	\$6,500	\$6,500	0.0%
5621	Information Technology Allocation	155,496	335,802	335,802	355,846	2.4%
5631	Insurance Allocation	67,740	48,600	48,600	48,600	0.3%
5641	Fleet Rental Allocation	212,760	371,880	371,880	351,580	2.4%
5642	Fleet Maintenance Allocation	40,546	65,415	71,861	62,910	0.4%
5651	Building & Operations Allocation	144,780	179,520	172,881	182,040	1.2%
<b>Total Internal Services</b>		<b>\$625,691</b>	<b>\$1,007,717</b>	<b>\$1,007,524</b>	<b>\$1,007,476</b>	<b>6.8%</b>
<b>Total Operating Expenditures</b>		<b>\$12,530,174</b>	<b>\$14,060,188</b>	<b>\$13,929,753</b>	<b>\$14,406,379</b>	<b>97.3%</b>
6121	Machinery & Equipment	\$28,593	-	-	\$10,000	0.1%
6141	Computer Equipment & Software	8,085	\$125,788	\$127,170	-	-
6212	CIP Bldg & Facility - CYr	-	-	490,000	-	-
<b>Total Capital Projects &amp; Equipment</b>		<b>\$36,678</b>	<b>\$125,788</b>	<b>\$617,170</b>	<b>\$10,000</b>	<b>0.1%</b>
7101	Bond Principal	\$240,000	\$250,000	\$250,000	\$257,500	1.7%
7102	Bond Interest	142,581	135,232	135,232	127,619	0.9%
7103	Bond Administration	1,605	1,100	1,100	1,100	0.0%
<b>Total Debt Service</b>		<b>\$384,186</b>	<b>\$386,332</b>	<b>\$386,332</b>	<b>\$386,219</b>	<b>2.6%</b>
<b>Total Capital Expenditures &amp; Debt Service</b>		<b>\$420,865</b>	<b>\$512,120</b>	<b>\$1,003,502</b>	<b>\$396,219</b>	<b>2.7%</b>
<b>Total Expenditures</b>		<b>\$12,951,039</b>	<b>\$14,572,308</b>	<b>\$14,933,255</b>	<b>\$14,802,598</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$12,566,852	\$14,185,976	\$14,056,923	\$14,416,379	97.4%
Capital Improvement Fund		384,186	386,332	876,332	386,219	2.6%
<b>Total Source of Funds</b>		<b>\$12,951,039</b>	<b>\$14,572,308</b>	<b>\$14,933,255</b>	<b>\$14,802,598</b>	<b>100.0%</b>





## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Community Development

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$2,424,839	\$2,713,783	\$2,536,150	\$2,784,236	44.3%
4103	Part Time Employee Salaries	92,688	29,694	76,125	32,679	0.5%
4111	Overtime Regular Employees	22,311	21,867	17,237	16,867	0.3%
4201	Group Medical Insurance	352,516	433,373	381,445	449,427	7.2%
4202	Medicare	35,903	39,682	36,806	40,633	0.6%
4203	Unemployment	480	420	420	420	0.0%
4204	401A Plan City	28,660	32,282	30,915	32,928	0.5%
4205	Workers Compensation	4,440	48,960	48,960	48,960	0.8%
4211	PERS Regular Contribution	186,752	228,070	195,977	234,061	3.7%
4218	PERS Regular New Pension Liability	144,119	209,050	201,743	260,022	4.1%
<b>Total Salaries &amp; Benefits</b>		<b>\$3,292,708</b>	<b>\$3,757,181</b>	<b>\$3,525,778</b>	<b>\$3,900,233</b>	<b>62.1%</b>
5101	Contract Services	\$1,032,198	\$1,346,348	\$1,036,082	\$1,482,224	23.6%
5201	Office Supplies	7,973	13,600	13,600	14,000	0.2%
5202	Memberships & Dues	12,688	16,390	16,390	17,330	0.3%
5203	Reference Books & Periodicals	2,252	3,325	3,325	8,525	0.1%
5205	Training, Conferences & Meetings	20,909	47,700	46,950	51,275	0.8%
5206	Uniforms/Safety Equipment	4,043	6,900	6,800	6,000	0.1%
5207	Advertising	10,999	18,500	17,500	18,650	0.3%
5208	Postage	4,331	6,942	7,240	6,942	0.1%
5209	Tools & Minor Equipment	3,143	1,500	1,500	1,500	0.0%
5210	Computer Supplies & Software	16,073	14,990	13,500	15,675	0.2%
5214	Employee Awards & Events	525	500	500	500	0.0%
5217	Departmental Supplies	29,730	34,150	35,700	34,150	0.5%
5225	Printing	11,424	18,550	19,500	18,610	0.3%
5501	Telephone	8,617	9,163	7,283	9,439	0.2%
<b>Total Materials &amp; Services</b>		<b>\$1,164,906</b>	<b>\$1,538,558</b>	<b>\$1,225,870</b>	<b>\$1,684,820</b>	<b>26.8%</b>
5611	Warehouse Purchases	\$1,418	\$2,000	\$2,000	\$2,100	0.0%
5621	Information Technology Allocation	262,332	245,525	245,525	260,183	4.1%
5631	Insurance Allocation	15,480	63,420	63,420	63,420	1.0%
5641	Fleet Rental Allocation	8,520	74,218	74,218	74,218	1.2%
5642	Fleet Maintenance Allocation	13,449	14,445	25,843	14,944	0.2%
5651	Building & Operations Allocation	219,607	278,880	268,566	283,320	4.5%
<b>Total Internal Services</b>		<b>\$520,806</b>	<b>\$678,488</b>	<b>\$679,572</b>	<b>\$698,185</b>	<b>11.1%</b>
<b>Total Operating Expenditures</b>		<b>\$4,978,420</b>	<b>\$5,974,227</b>	<b>\$5,431,220</b>	<b>\$6,283,238</b>	<b>100.0%</b>
6141	Computer Equipment & Software	-	\$380,240	\$387,339	-	-
<b>Total Capital Projects &amp; Equipment</b>		<b>-</b>	<b>\$380,240</b>	<b>\$387,339</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>\$4,978,420</b>	<b>\$6,354,467</b>	<b>\$5,818,559</b>	<b>\$6,283,238</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$4,978,420	\$6,354,467	\$5,818,559	\$6,283,238	100.0%
<b>Total Source of Funds</b>		<b>\$4,978,420</b>	<b>\$6,354,467</b>	<b>\$5,818,559</b>	<b>\$6,283,238</b>	<b>100.0%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

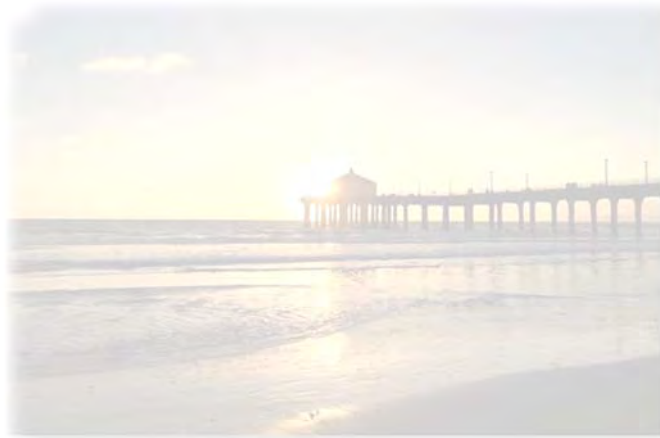
### Public Works

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$4,178,809	\$4,965,690	\$4,495,721	\$5,097,441	10.6%
4103	Part Time Employee Salaries	128,633	68,919	113,481	69,961	0.1%
4111	Overtime Regular Employees	67,916	96,878	174,028	94,600	0.2%
4114	Overtime Special Events	19,254	43,000	49,000	44,950	0.1%
4123	Commuter Pay	13,800	-	-	-	-
4201	Group Medical Insurance	684,802	919,969	743,212	954,584	2.0%
4202	Medicare	61,515	72,004	67,142	73,911	0.2%
4203	Unemployment	7,980	6,120	6,120	6,120	0.0%
4204	401A Plan City	60,178	69,234	67,529	70,617	0.1%
4205	Workers Compensation	466,560	348,780	348,780	348,780	0.7%
4211	PERS Regular Contribution	308,909	431,096	362,214	442,299	0.9%
4218	PERS Regular Net Pension Liability	276,847	388,895	375,302	483,721	1.0%
4220	Accrued Leave	(203)	-	-	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$6,275,000</b>	<b>\$7,410,585</b>	<b>\$6,802,529</b>	<b>\$7,686,984</b>	<b>16.0%</b>
5101	Contract Services	\$13,825,951	\$14,421,540	\$15,084,130	\$14,488,075	30.1%
5104	Computer Contract Services	16,955	59,610	77,494	81,000	0.2%
5201	Office Supplies	18,985	11,500	15,000	11,500	0.0%
5202	Memberships & Dues	11,461	20,550	20,250	19,350	0.0%
5203	Reference Books & Periodicals	4,218	1,650	1,650	4,250	0.0%
5205	Training, Conferences & Meetings	26,518	81,000	79,500	82,200	0.2%
5206	Uniforms/Safety Equipment	17,517	35,900	34,500	35,250	0.1%
5207	Advertising	10,705	14,200	14,200	17,000	0.0%
5208	Postage	5,315	4,818	5,025	4,818	0.0%
5209	Tools & Minor Equipment	5,285	7,800	7,800	7,900	0.0%
5210	Computer Supplies & Software	71,749	58,150	55,450	63,350	0.1%
5212	Office Equipment Maintenance	-	2,000	2,000	2,100	0.0%
5214	Employee Awards & Events	1,392	1,000	1,500	1,000	0.0%
5217	Departmental Supplies	792,572	1,255,850	1,245,350	1,167,700	2.4%
5218	Recruitment Costs	495	-	-	-	-
5225	Printing	7,585	14,900	14,900	16,800	0.0%
5226	Automotive Fuel	304,216	398,500	398,500	426,250	0.9%
5231	Banking Service Fees	454,997	457,000	510,000	469,000	1.0%
5232	Bad Debt Expense	5,850	-	-	-	-
5240	Assessments & Taxes	118,626	770,340	770,340	430,160	0.9%
5266	DMMBPA Allocation	109,522	110,000	110,000	110,000	0.2%
5268	UAD Construction Fund Refunds	-	-	197,475	-	-
5271	Bond Refunding	403,265	-	-	-	-
5501	Telephone	186,874	95,079	154,792	97,930	0.2%
5502	Electricity	743,223	853,707	752,807	884,867	1.8%
5503	Natural Gas	109,779	99,450	96,698	102,433	0.2%
5504	Water	501,975	540,285	478,476	556,493	1.2%
<b>Total Materials &amp; Services</b>		<b>\$17,755,029</b>	<b>\$19,314,829</b>	<b>\$20,127,837</b>	<b>\$19,079,426</b>	<b>39.6%</b>
5601	Administrative Service Charge	\$3,180,389	\$3,572,530	\$3,637,530	\$3,664,530	7.6%
5611	Warehouse Purchases	49,944	63,530	60,630	64,030	0.1%
5612	Garage Purchases	22,604	25,000	25,000	25,000	0.1%
5621	Information Technology Allocation	359,484	438,149	438,149	409,495	0.9%
5631	Insurance Allocation	549,540	665,700	665,700	665,700	1.4%
5641	Fleet Rental Allocation	319,920	382,380	382,380	390,240	0.8%
5642	Fleet Maintenance Allocation	232,002	298,998	316,295	302,059	0.6%
5651	Building & Operations Allocation	\$220,281	\$275,100	\$264,926	\$279,180	0.6%
<b>Total Internal Services</b>		<b>\$4,934,163</b>	<b>\$5,721,387</b>	<b>\$5,790,610</b>	<b>\$5,800,234</b>	<b>12.0%</b>

## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Public Works

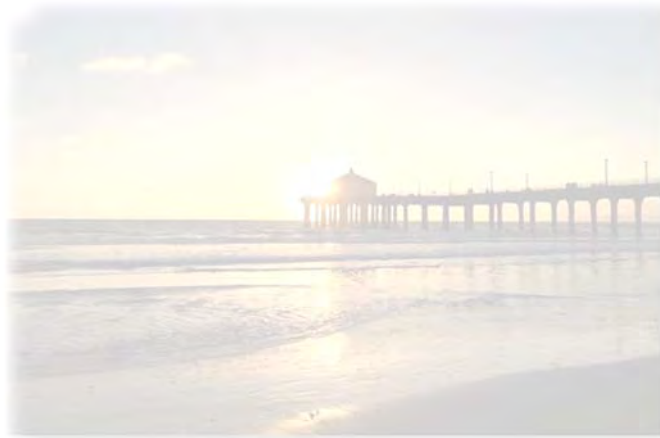
Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
9101	Transfers Out	\$18,429	\$190,091	\$60,091	\$147,112	0.3%
<b>Total Transfers</b>		<b>\$18,429</b>	<b>\$190,091</b>	<b>\$60,091</b>	<b>\$147,112</b>	<b>0.3%</b>
<b>Total Operating Expenditures</b>		<b>\$28,982,621</b>	<b>\$32,636,892</b>	<b>\$32,781,067</b>	<b>\$32,713,756</b>	<b>67.9%</b>
6121	Machinery & Equipment	\$36,491	\$40,000	\$40,000	-	-
6131	Vehicles	497,249	429,681	1,626,171	\$1,044,663	2.2%
6141	Computer Equipment & Software	-	133,290	175,360	-	-
6142	ERP Implementation	-	118,593	118,593	19,788	0.0%
6151	Land	550,501	-	-	-	-
6212	CIP Bldg. & Facility - CYr	2,184,331	26,185,000	1,811,231	3,445,000	7.2%
6222	CIP Street Improvements - CYr	2,914,217	4,048,259	7,180,505	2,270,000	4.7%
6232	CIP Utility Improvements - CYr	-	-	115,000	-	-
6242	CIP Line Improvements - CYr	1,243,163	5,000,000	762,000	4,750,000	9.9%
6252	CIP Landscape & Site - CYr	35,958	-	-	-	-
6263	Infrastructure Improvements	247,788	1,030,000	2,810,000	1,360,000	2.8%
<b>Total Capital Projects &amp; Equipment</b>		<b>\$7,709,698</b>	<b>\$36,984,823</b>	<b>\$14,638,860</b>	<b>\$12,889,451</b>	<b>26.8%</b>
7101	Bond Principal	\$1,380,000	\$639,000	\$635,000	\$1,525,000	3.2%
7102	Bond Interest	521,428	478,663	478,663	443,088	0.9%
7103	Bond Administration	12,559	11,000	11,000	12,000	0.0%
<b>Total Debt Service</b>		<b>\$1,913,987</b>	<b>\$1,128,663</b>	<b>\$1,124,663</b>	<b>\$1,980,088</b>	<b>4.1%</b>
7301	Land Leases	\$441,003	\$440,000	\$440,000	\$572,000	1.2%
7303	Property & Equipment Interest	1,095	-	-	-	-
<b>Total Property &amp; Equipment Leases</b>		<b>\$442,099</b>	<b>\$440,000</b>	<b>\$440,000</b>	<b>\$572,000</b>	<b>1.2%</b>
<b>Total Capital Expenditures &amp; Debt Service</b>		<b>\$10,065,783</b>	<b>\$38,553,486</b>	<b>\$16,203,523</b>	<b>\$15,441,539</b>	<b>32.1%</b>
<b>Total Expenditures</b>		<b>\$39,048,404</b>	<b>\$71,190,378</b>	<b>\$48,984,590</b>	<b>\$48,155,295</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$6,171,060	\$7,560,578	\$7,413,697	\$7,681,551	16.0%
Street Lighting & Landscape Fund		592,920	574,436	585,220	546,801	1.1%
Gas Tax		1,953,795	2,175,259	3,320,575	880,000	1.8%
Proposition C Fund		731,928	759,000	734,000	461,000	1.0%
AB 2766 Fund		20,089	45,600	45,600	2,100	0.0%
Measure R		518,462	472,000	215,930	380,000	0.8%
Measure M		-	311,000	435,000	517,000	1.1%
Capital Improvement Fund		684,645	1,649,000	5,636,000	1,760,000	3.7%
Underground Assessment Districts		403,265	-	197,475	-	-
Water Fund		11,786,113	38,503,963	13,668,226	13,559,497	28.2%
Stormwater Fund		1,502,048	1,615,767	1,178,964	1,639,089	3.4%
Wastewater Fund		1,883,913	5,349,957	2,536,703	5,063,346	10.5%
Refuse Fund		4,215,004	4,998,200	4,228,159	4,949,052	10.3%
Parking Fund		2,654,998	2,459,513	2,537,217	4,283,311	8.9%
County Parking Lots Fund		553,010	626,714	625,268	752,250	1.6%
State Pier and Parking Lot Fund		1,567,384	623,283	804,054	599,689	1.2%
Fleet Management Fund		1,462,545	1,590,369	2,916,125	2,293,190	4.8%
Building Maintenance & Operations Fund		1,424,707	1,716,889	1,747,528	1,780,469	3.7%
Special Assessment Redemption Fund		922,519	158,850	158,850	1,006,950	2.1%
<b>Total Source of Funds</b>		<b>\$39,048,404</b>	<b>\$71,190,378</b>	<b>\$48,984,590</b>	<b>\$48,155,295</b>	<b>100.0%</b>



## SCHEDULE OF EXPENDITURE DETAIL BY DEPARTMENT

### Information Technology

Object	Description	2017-18 Actual	2018-19 Adopted	2018-19 Estimate	2019-20 Adopted	% of Total
4101	Salaries & Allowances	\$968,655	\$999,728	\$940,361	\$1,027,144	31.8%
4103	Part Time Employee Salaries	34,413	40,470	38,556	30,254	0.9%
4111	Overtime Regular Employees	52,641	36,798	53,180	37,976	1.2%
4201	Group Medical Insurance	122,054	143,418	120,690	148,757	4.6%
4202	Medicare	15,023	15,341	14,803	15,708	0.5%
4204	401A Plan City	18,275	26,151	17,804	26,891	0.8%
4205	Workers Compensation	1,320	62,400	62,400	62,400	1.9%
4211	PERS Regular Contribution	68,784	83,650	74,067	85,799	2.7%
4218	PERS Regular Net Pension Liability	56,380	79,737	76,950	99,179	3.1%
<b>Total Salaries &amp; Benefits</b>		<b>\$1,337,545</b>	<b>\$1,487,693</b>	<b>\$1,398,811</b>	<b>\$1,534,108</b>	<b>47.5%</b>
5101	Contract Services	\$71,347	\$116,497	\$91,967	\$89,847	2.8%
5104	Computer Contract Services	477,818	641,173	636,164	599,636	18.6%
5201	Office Supplies	1,486	1,150	1,053	1,150	0.0%
5202	Memberships & Dues	2,412	2,400	2,115	2,400	0.1%
5203	Reference Books & Periodicals	224	500	450	500	0.0%
5205	Training, Conferences & Meetings	31,220	51,155	50,995	47,855	1.5%
5208	Postage	2,451	-	-	-	-
5210	Computer Supplies & Software	375,470	604,882	603,725	617,843	19.1%
5212	Office Equipment Maintenance	-	1,000	1,300	1,000	0.0%
5213	Computer Maintenance & Repair	2,394	24,434	24,057	24,434	0.8%
5216	Tuition Reimbursement	29	-	-	-	-
5217	Departmental Supplies	2,005	2,300	1,903	2,300	0.1%
5225	Printing	2,119	800	466	800	0.0%
5501	Telephone	2,352	5,243	4,167	5,401	0.2%
<b>Total Materials &amp; Services</b>		<b>\$971,328</b>	<b>\$1,451,534</b>	<b>\$1,418,362</b>	<b>\$1,393,166</b>	<b>43.1%</b>
5611	Warehouse Purchases	\$358	\$800	\$746	\$800	0.0%
5631	Insurance Allocation	15,480	6,540	6,540	6,540	0.2%
5651	Building & Operations Allocation	32,959	40,920	39,407	41,700	1.3%
<b>Total Internal Services</b>		<b>\$48,798</b>	<b>\$48,260</b>	<b>\$46,693</b>	<b>\$49,040</b>	<b>1.5%</b>
<b>Total Operating Expenditures</b>		<b>\$2,357,670</b>	<b>\$2,987,487</b>	<b>\$2,863,866</b>	<b>\$2,976,314</b>	<b>92.2%</b>
6141	Computer Equipment & Software	\$173,722	\$466,935	\$539,426	\$57,719	1.8%
6142	ERP Implementation	-	\$600,299	600,299	195,263	6.0%
<b>Total Capital Projects &amp; Equipment</b>		<b>\$173,722</b>	<b>\$1,067,234</b>	<b>\$1,139,725</b>	<b>\$252,982</b>	<b>7.8%</b>
<b>Total Expenditures</b>		<b>\$2,531,392</b>	<b>\$4,054,721</b>	<b>\$4,003,592</b>	<b>\$3,229,296</b>	<b>100.0%</b>
<b>Source of Funds</b>						
General Fund		\$326,964	\$325,062	\$305,117	\$329,460	10.2%
Information Systems Fund		2,204,428	3,729,659	3,698,474	2,899,836	89.8%
<b>Total Source of Funds</b>		<b>\$2,531,392</b>	<b>\$4,054,721</b>	<b>\$4,003,592</b>	<b>\$3,229,296</b>	<b>100.0%</b>



# **Capital Budget Summary**

## SCHEDULE OF CAPITAL PROJECTS BY FUND

	Remaining	Capital Improvement Plan					TOTAL
	Allocation as of 02/28/19 <sup>1</sup>	Adopted FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Five-Year
<b>CIP Project Funding Summary</b>							
Streets Lighting & Landscape Fund	-	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
Streets & Highways Fund	\$4,955,154	800,000	990,000	1,750,000	750,000	1,750,000	10,995,154
Prop C Fund	21,402,725	400,000	800,000	-	1,200,000	-	23,802,725
Measure R Fund	1,483,905	340,000	720,000	-	800,000	-	3,343,905
Measure M Fund	335,000	480,000	640,000	600,000	-	800,000	2,855,000
CIP Fund	7,166,576	2,710,000	700,000	850,000	850,000	850,000	13,126,576
Water Fund	36,630,732	1,700,000	2,050,000	1,750,000	2,250,000	2,000,000	46,380,732
Stormwater Fund	1,476,367	710,000	1,210,000	710,000	710,000	710,000	5,526,367
Wastewater Fund	7,421,289	3,250,000	3,000,000	2,500,000	1,100,000	2,500,000	19,771,289
Refuse Fund	150,000	650,000	-	-	-	-	800,000
Parking Fund	480,250	1,850,000	-	-	150,000	800,000	3,280,250
State Pier & Lot Fund	240,000	-	-	-	-	-	240,000
	<b>\$81,741,998</b>	<b>\$12,925,000</b>	<b>\$10,145,000</b>	<b>\$8,195,000</b>	<b>\$7,845,000</b>	<b>\$9,445,000</b>	<b>\$130,296,998</b>

<sup>1</sup> "Remaining Allocation as of 02/28/19" column includes estimated carryover funding that will be expended as multi-year projects progress. Reported carryover funds reflect the amount of fund balance previously committed to projects in prior year adopted budgets. In the Five Year Forecast, Opening Fund Balances include assumptions for Committed Capital Project expenditures and, where applicable, anticipated grant revenue.



## SCHEDULE OF CAPITAL PROJECTS BY FUND

		Remaining	Capital Improvement Plan					TOTAL
		Allocation as	Adopted				Five-Year	
		of 02/28/19 <sup>1</sup>	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	
<b>Street Lighting &amp; Landscape Fund</b>								
75	Annual Streetlight Replacement (Streetlight Fund)	-	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
<b>Street Lighting &amp; Landscape Total</b>		-	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b>Streets &amp; Highways Fund</b>								
<b>Streets-Concrete Repairs</b>								
21	Annual Curb, Gutter and Ramp Replacement	\$766,003	\$300,000	\$365,000	\$365,000	\$365,000	\$365,000	\$2,526,003
22	Strand Resurfacing Project	200,000	-	-	-	-	-	200,000
23	Village Field ADA Access: Design	100,000	-	-	-	-	-	100,000
<b>Streets-Concrete Repairs Total</b>		<b>\$1,066,003</b>	<b>\$300,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$2,826,003</b>
<b>Streets-Pavement Projects</b>								
24	Annual Slurry Seal Program	\$1,155,000	-	\$585,000	\$385,000	\$385,000	\$385,000	\$2,895,000
25	Annual Street Resurfacing Program	375,000	\$500,000	-	1,000,000	-	1,000,000	2,875,000
26	Street Resurfacing: Marine from Sepulveda to Aviation	598,259	-	-	-	-	-	598,259
27	Morningside Drive: 10th to MBB	199,368	-	-	-	-	-	199,368
28	Triennial Pavement Management System Update	-	-	40,000	-	-	-	40,000
<b>Streets-Pavement Projects Total</b>		<b>\$2,327,627</b>	<b>\$500,000</b>	<b>\$625,000</b>	<b>\$1,385,000</b>	<b>\$385,000</b>	<b>\$1,385,000</b>	<b>\$6,607,627</b>
<b>Streets-Capacity Improvements</b>								
29	Aviation at Artesia, SB to WB Right-Turn Lane (SBHP Grant)	\$1,349,066	-	-	-	-	-	\$1,349,066
30	Sepulveda & 8th St Intersection Improvements (HSIP Grant)	212,458	-	-	-	-	-	212,458
<b>Streets-Capacity Improvements Total</b>		<b>\$1,561,524</b>	-	-	-	-	-	<b>\$1,561,524</b>
<b>Streets &amp; Highways Total</b>		<b>\$4,955,154</b>	<b>\$800,000</b>	<b>\$990,000</b>	<b>\$1,750,000</b>	<b>\$750,000</b>	<b>\$1,750,000</b>	<b>\$10,995,154</b>
<b>Prop C Fund</b>								
<b>Streets-Pavement Projects</b>								
31	Street Resurfacing: Marine from Sepulveda to Aviation	\$450,414	-	-	-	-	-	\$450,414
32	Annual Street Resurfacing Program	700,000	\$400,000	\$800,000	-	\$1,200,000	-	3,100,000
<b>Streets-Pavement Projects Total</b>		<b>\$1,150,414</b>	<b>\$400,000</b>	<b>\$800,000</b>	-	<b>\$1,200,000</b>	-	<b>\$3,550,414</b>
<b>Streets-Capacity Improvements</b>								
33	Dual LT Lanes on MBB at Sepulveda (SBHP Grant)	\$1,244,681	-	-	-	-	-	\$1,244,681
34	Sepulveda Bridge (SBHP Grant)	8,692,678	-	-	-	-	-	8,692,678
34	Sepulveda Bridge Widening (MTA Call Grant)	6,697,261	-	-	-	-	-	6,697,261
34	Sepulveda Bridge Widening Prop C Local	2,632,251	-	-	-	-	-	2,632,251
35-36	Sepulveda Intersection Improvements - Cedar/Marine only	985,440	-	-	-	-	-	985,440
<b>Streets-Capacity Improvements Total</b>		<b>\$20,252,311</b>	-	-	-	-	-	<b>\$20,252,311</b>
<b>Prop C Total</b>		<b>\$21,402,725</b>	<b>\$400,000</b>	<b>\$800,000</b>	-	<b>\$1,200,000</b>	-	<b>\$23,802,725</b>

## SCHEDULE OF CAPITAL PROJECTS BY FUND

		Remaining	Capital Improvement Plan				TOTAL
		Allocation as	Adopted				Five-Year
		of 02/28/19 <sup>1</sup>	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
<b>Measure R</b>							
<b>Streets-Pavement Projects</b>							
37	Street Resurfacing: Liberty Village	\$748,905	-	-	-	-	\$748,905
38	Annual Street Resurfacing Program	-	-	\$400,000	-	\$800,000	1,200,000
<b>Streets-Pavement Projects Total</b>		<b>\$748,905</b>	<b>-</b>	<b>\$400,000</b>	<b>-</b>	<b>\$800,000</b>	<b>\$1,948,905</b>
<b>Streets-Capacity Improvements</b>							
39	Protected LT Lanes: MBB at Peck Ave	\$285,000	-	-	-	-	\$285,000
<b>Streets-Capacity Improvements Total</b>		<b>\$285,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$285,000</b>
<b>Streets-Pedestrian Improvements</b>							
40	Ocean Drive Walkstreet Crossings	\$450,000	-	-	-	-	\$450,000
41	Rosecrans Bike Lane Improvements (relocated from CIP Fund)	-	\$240,000	-	-	-	240,000
42	Aviation (West-side) and 33rd Sidewalk	-	100,000	\$320,000	-	-	420,000
<b>Streets-Pedestrian Improvements Total</b>		<b>\$450,000</b>	<b>\$340,000</b>	<b>\$320,000</b>	<b>-</b>	<b>-</b>	<b>\$1,110,000</b>
<b>Measure R Total</b>		<b>\$1,483,905</b>	<b>\$340,000</b>	<b>\$720,000</b>	<b>-</b>	<b>\$800,000</b>	<b>\$3,343,905</b>
<b>Measure M</b>							
43	ADA Transition Plan within Public Rights of Way	\$60,000	-	-	-	-	\$60,000
44	Street Resurfacing: Liberty Village	275,000	-	-	-	-	275,000
45	Rowell Avenue Sidewalk Connection (Curtis & 1st St.)	-	\$200,000	\$640,000	-	-	840,000
46	Annual Street Resurfacing Program	-	-	-	\$600,000	-	1,400,000
47	Traffic Signal Pole: 15th and Highland	-	280,000	-	-	-	280,000
<b>Streets-Pedestrian Improvements Total</b>		<b>\$335,000</b>	<b>\$480,000</b>	<b>\$640,000</b>	<b>\$600,000</b>	<b>-</b>	<b>\$2,855,000</b>
<b>Measure M Total</b>		<b>\$335,000</b>	<b>\$480,000</b>	<b>\$640,000</b>	<b>\$600,000</b>	<b>-</b>	<b>\$2,855,000</b>

# SCHEDULE OF CAPITAL PROJECTS BY FUND

		Remaining	Capital Improvement Plan					TOTAL
		Allocation as	Adopted				Five-Year	
		of 02/28/19 <sup>1</sup>	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	
<b>CIP Fund</b>								
<b>Facilities Projects</b>								
48	Facility Improvements	\$1,880,481	\$630,000	\$600,000	\$400,000	\$650,000	\$650,000	\$4,810,481
49	Streetlight LED Retrofit	381,189	-	-	-	-	-	381,189
50	City Hall 1st & 2nd Floor Restroom Remodel	476,550	-	-	-	-	-	476,550
51	Mariposa Fitness Station	217,500	-	-	-	-	-	217,500
52	Village Field Light Fixtures Replacement	39,597	-	-	-	-	-	39,597
53-54	Ceramics Studio Upgrades	267,000	-	-	-	-	-	267,000
55	City Hall Remodel	42,000	-	-	-	-	-	42,000
56	Engineering Division Space Planning	336,023	-	-	-	-	-	336,023
57	Fire Station 2 Design Development	777,441	-	-	-	-	-	777,441
58	Senior and Scout House	550,000	450,000	-	-	-	-	1,000,000
59	Replacement/Upgrade Fire Station 1 Diesel Exhaust Removal Sys.	-	30,000	-	-	-	-	30,000
60	Begg Field Improvements (Lighting, Fencing, etc.)	500,000	-	-	-	-	-	500,000
61	Historic Documents Repository	-	-	-	250,000	-	-	250,000
62	School District Project - TBD	-	250,000	-	-	-	-	250,000
<b>Facilities Projects Total</b>		<b>\$5,467,781</b>	<b>\$1,360,000</b>	<b>\$600,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$9,377,781</b>
<b>Right-of-Way Projects</b>								
63	Downtown Streetscape Improvements: Traffic Signal Pole Replace	\$993,050	-	-	-	-	-	\$993,050
64	Traffic Signal Battery Back-Up Installation	110,000	-	-	-	-	-	110,000
65	Traffic Signal Preemption Devices	158,282	-	-	-	-	-	158,282
66	Annual Non-Motorized Transport. Program (Bike Ins, Crswlks, etc.)	7,715	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	507,715
67	Veterans Parkway Pedestrian Access Master Plan	79,748	-	-	-	-	-	79,748
68	Roadway Safety Bollards/Barriers (concepts only)	-	-	-	-	-	-	-
69	Automatic License Plate Reader - Sepulveda Blvd (pole only)	-	150,000	-	-	-	-	150,000
<b>Right-of-Way Projects Subtotal</b>		<b>\$1,348,795</b>	<b>\$250,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$1,998,795</b>
<b>Grants and Special Funds Projects</b>								
70	Polliwog Playground Resurfacing & Equip. Replace. (Prop A/CIP)	-	\$1,000,000	-	-	-	-	\$1,000,000
71	Polliwog Band Stage (Public Art Trust Fund)	-	100,000	-	-	-	-	100,000
72	Village Field Access Ramp Construction (CDBG Funds)	\$300,000	-	-	-	-	-	300,000
73	Annual ADA Improvements Program (CDBG Funds)	-	-	-	\$100,000	\$100,000	\$100,000	300,000
74	Sepulveda/Oak Neighborhood Intrusion Study (Man. Village Mall)	50,000	-	-	-	-	-	50,000
<b>Grants and Special Funds Projects Total</b>		<b>\$350,000</b>	<b>\$1,100,000</b>	<b>-</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$1,750,000</b>
<b>CIP Fund Total</b>		<b>\$7,166,576</b>	<b>\$2,710,000</b>	<b>\$700,000</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$13,126,576</b>

## SCHEDULE OF CAPITAL PROJECTS BY FUND

		Remaining	Capital Improvement Plan					TOTAL
		Allocation as	Adopted					
		of 02/28/19 <sup>1</sup>	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Five-Year
<b>Water Fund</b>								
<b>Water Projects</b>								
76	Annual Pipe Replacement Program	\$3,100,000	\$1,500,000	\$1,500,000	\$1,500,000	\$2,000,000	\$2,000,000	\$11,600,000
77	Water Meter Upgrade and Automation	5,340,000	-	-	-	-	-	5,340,000
78	Block 35 Ground Level Reservoir Replacement (Design Only)	1,200,000	-	-	-	-	-	1,200,000
79	Chloramination System at Wells 11 & 15	302,879	-	-	-	-	-	302,879
80	Larsson Street Booster Station Improvement	745,500	-	-	-	-	-	745,500
81	Paint Block 35 Elevated Tank	841,594	-	-	-	-	-	841,594
82	Peck Ground Level Reservoir Replacement	23,110,364	-	-	-	-	-	23,110,364
83	Redrill & Equip Well 15	650,000	-	-	-	-	-	650,000
84	Utility Radio Telemetry	215,395	-	-	-	-	-	215,395
85	Well 11A Variable Frequency Drive Installation	125,000	-	-	-	-	-	125,000
86	Well 15 Electrical Panel Replacement and VFD Installation	300,000	-	-	-	-	-	300,000
87	Well Collection Line from Well 11A to Block 35 (Design Only)	700,000	-	-	-	-	-	700,000
88	Water Masterplan Update	-	-	300,000	-	-	-	300,000
89	Electronics Automation - SCADA, etc.	-	200,000	-	-	-	-	200,000
90	Generator Upgrades - Larsson, Well 15 and Block 35	-	-	250,000	250,000	250,000	-	750,000
<b>Water Projects Total</b>		<b>\$36,630,732</b>	<b>\$1,700,000</b>	<b>\$2,050,000</b>	<b>\$1,750,000</b>	<b>\$2,250,000</b>	<b>\$2,000,000</b>	<b>\$46,380,732</b>
<b>Water Total</b>		<b>\$36,630,732</b>	<b>\$1,700,000</b>	<b>\$2,050,000</b>	<b>\$1,750,000</b>	<b>\$2,250,000</b>	<b>\$2,000,000</b>	<b>\$46,380,732</b>
<b>Stormwater Fund</b>								
<b>Stormwater Projects</b>								
91	Storm Drain Debris Collection Devices	\$670,159	\$60,000	-	\$210,000	\$210,000	\$210,000	\$1,360,159
92	Storm Drain Repairs	556,208	500,000	-	500,000	500,000	500,000	2,556,208
93	CCTV Storm Drain System	-	150,000	-	-	-	-	150,000
94	Stormwater Masterplan Update	250,000	-	-	-	-	-	250,000
95	Joint Watershed Project: Hermosa Greenbelt	-	-	\$500,000	-	-	-	500,000
96	Manhattan Vill. Trash Capture Device (reallocated from Refuse)	-	-	710,000	-	-	-	710,000
<b>Stormwater Projects Total</b>		<b>\$1,476,367</b>	<b>\$710,000</b>	<b>\$1,210,000</b>	<b>\$710,000</b>	<b>\$710,000</b>	<b>\$710,000</b>	<b>\$5,526,367</b>
<b>Stormwater Total</b>		<b>\$1,476,367</b>	<b>\$710,000</b>	<b>\$1,210,000</b>	<b>\$710,000</b>	<b>\$710,000</b>	<b>\$710,000</b>	<b>\$5,526,367</b>

## SCHEDULE OF CAPITAL PROJECTS BY FUND

		Remaining	Capital Improvement Plan					TOTAL
		Allocation as	Adopted				Five-Year	
		of 02/28/19 <sup>1</sup>	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	
<b>Wastewater Fund</b>								
<b>Wastewater Projects</b>								
97	Annual Rehabilitation of Gravity Sewer Mains	\$1,648,200	\$1,100,000	\$1,100,000	\$1,100,000	\$1,100,000	\$1,500,000	\$7,548,200
98	Poinsettia Sewage Lift Station and Force Main Replacement	3,297,480	-	-	-	-	-	3,297,480
99	Pacific Lift Station Upgrade	2,400,000	-	-	-	-	-	2,400,000
100	Utility Radio Telemetry	75,609	-	-	-	-	-	75,609
101	Voorhees Lift Station Upgrade	-	2,150,000	-	-	-	-	2,150,000
102	Meadows Lift Station Upgrade	-	-	1,600,000	-	-	-	1,600,000
103	Wastewater Master Plan Update	-	-	300,000	-	-	-	300,000
104	Palm Lift Station Upgrade	-	-	-	1,400,000	-	-	1,400,000
105	City Hall Lift Station Upgrade	-	-	-	-	-	1,000,000	1,000,000
<b>Wastewater Projects Total</b>		<b>\$7,421,289</b>	<b>\$3,250,000</b>	<b>\$3,000,000</b>	<b>\$2,500,000</b>	<b>\$1,100,000</b>	<b>\$2,500,000</b>	<b>\$19,771,289</b>
<b>Wastewater Total</b>		<b>\$7,421,289</b>	<b>\$3,250,000</b>	<b>\$3,000,000</b>	<b>\$2,500,000</b>	<b>\$1,100,000</b>	<b>\$2,500,000</b>	<b>\$19,771,289</b>
<b>Refuse Fund</b>								
<b>Facilities Projects</b>								
106	City-owned Refuse Enclosure Improvements	\$150,000	\$650,000	-	-	-	-	\$800,000
<b>Facilities Projects Total</b>		<b>\$150,000</b>	<b>\$650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$800,000</b>
<b>Refuse Total</b>		<b>\$150,000</b>	<b>\$650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$800,000</b>
<b>Parking Fund</b>								
<b>Parking Projects</b>								
107	Parking Structure Structural Rehab: Lot 4	480,250	250,000	-	-	-	-	\$730,250
108	Parking Structure Structural Analysis/Design: Lot 3	-	-	-	-	150,000	800,000	\$950,000
109	Parking Meter Upgrades	-	1,400,000	-	-	-	-	\$1,400,000
110	Tree and Grate Installations (NMB-BID Fund)	-	200,000	-	-	-	-	\$200,000
<b>Parking Projects Total</b>		<b>\$480,250</b>	<b>\$1,850,000</b>	<b>-</b>	<b>-</b>	<b>\$150,000</b>	<b>\$800,000</b>	<b>\$3,280,250</b>
<b>Parking Total</b>		<b>\$480,250</b>	<b>\$1,850,000</b>	<b>-</b>	<b>-</b>	<b>\$150,000</b>	<b>\$800,000</b>	<b>\$3,280,250</b>
<b>State Pier &amp; Lot Fund</b>								
<b>Facilities Projects</b>								
<b>Facilities Projects Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Parking Projects</b>								
111	Pier Lot Safety Lighting	\$40,000	-	-	-	-	-	\$40,000
112	Pier Railings - Design	200,000	-	-	-	-	-	200,000
<b>Parking Projects Total</b>		<b>\$240,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$240,000</b>
<b>State Pier &amp; Lot Fund Total</b>		<b>\$240,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$240,000</b>

## FY 2019-20 SCHEDULE OF CAPITAL PURCHASES - EQUIPMENT & VEHICLES

Department	Description / Vehicle to Be Replaced	Expenditure Type	Prior Year Carryforward	Adopted Expenditure	FY 2020 Adopted
<b>EQUIPMENT (Objects 6141 &amp; 6142)</b>					
Information Technology	ERP - Finance/HR System <sup>1</sup>	Replacement	\$43,376	\$171,675	\$215,051
Information Technology	Citywide Network Equipment Replacements	Replacement		57,719	57,719
<b>Total Equipment Purchases</b>			<b>\$43,376</b>	<b>\$229,394</b>	<b>\$272,770</b>
<b>VEHICLES (Object 6131)</b>					
<b>New Vehicles for FY 2020</b>					
Public Works	Truck for re-instated Public Works Inspector	New	\$50,000		\$50,000
Public Works	Truck for re-intstated Electrician	New	50,000		50,000
Public Works	CCTV Vehicle	New	30,000		30,000
<b>Replacement Vehicles for FY 2020</b>					
Community Development	Chevrolet Bolt	Replacement		\$71,917	71,917
Parks and Recreation	Portable Bandstand	Replacement		177,813	177,813
Parks and Recreation	Chevrolet Bolt	Replacement		26,937	26,937
Police Department	Chevrolet Tahoe	Replacement		60,683	60,683
Police Department	Chevrolet Tahoe	Replacement		60,420	60,420
Police Department	Chevrolet Tahoe PPV Supervisor	Replacement		60,028	60,028
Police Department	F-250 SD Supercab XTL 4x4	Replacement	79,722		79,722
Public Works	Freightliner FL-70 Aerial	Replacement		210,143	210,143
Public Works	Ford F250 Valve Cycle Truck	Replacement		167,000	167,000
<b>Total Vehicle Purchases</b>			<b>\$209,722</b>	<b>\$834,941</b>	<b>\$1,044,663</b>
<b>Total Funded Capital Purchases - Equipment &amp; Vehicles</b>			<b>\$253,098</b>	<b>\$1,064,335</b>	<b>\$1,317,433</b>
<b>TOTAL CAPITAL PURCHASES BY DEPARTMENT</b>					
Management Services			-	-	-
Finance			-	-	-
Human Resources			-	-	-
Parks and Recreation			-	\$204,750	\$204,750
Police Department			\$79,722	181,131	260,853
Fire Department			-	-	-
Community Development			-	71,917	71,917
Public Works			130,000	377,143	507,143
Information Technology			43,376	229,394	272,770
<b>Grand Total</b>			<b>\$253,098</b>	<b>\$1,064,335</b>	<b>\$1,317,433</b>

*Represents capital expenditures (units > \$5k) only.*

*A majority of the vehicles are purchased by Public Works through the Fleet Fund. A rental charge is then assessed to the respective departments for the estimated life of the vehicle.*

# Five Year Forecast

**FIVE YEAR FORECAST**

**All Funds**

**FY 2020 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2019 Opening Balance	FY 2020 Estimated Revenues	FY 2020 Operating Expenditures	FY 2020 Capital Equip & Projects	FY 2020 Debt Service Payments	FY 2020 Total Expenditures	FY 2020 Fund Balance Before Xfers	FY 2020 Fund Transfers	06/30/2020 Total Fund Balance	06/30/2020 Reserves & Designations	06/30/2020 Unreserved Balance
<b>General Fund Undesignated</b>	\$5,478,070	\$76,085,386	(\$74,010,838)	(\$528,124)	(\$485,475)	(\$75,024,437)	\$6,539,019	(\$66,913)	\$5,040,899		\$5,040,899
<i>Transfer from County Lots Parking Fund</i>								291,250			
<i>Transfer to Street Lighting Fund</i>								(\$152,001)			
<i>Transfer to Stormwater Fund</i>								(1,270,456)			
<i>Transfer to Pension Trust Fund</i>								(50,000)			
<i>Transfer to Pension Rate Stabilization Fund</i>								(250,000)			
Financial Policy Designation	14,937,974						14,937,974	66,913	15,004,887	\$15,004,887	
Reserve for Economic Uncertainty	4,000,000						4,000,000		4,000,000	4,000,000	
<b>Total General Fund Balance</b>	<b>\$24,416,044</b>	<b>\$76,085,386</b>	<b>(\$74,010,838)</b>	<b>(\$528,124)</b>	<b>(\$485,475)</b>	<b>(\$75,024,437)</b>	<b>\$25,476,993</b>	<b>(\$1,431,207)</b>	<b>\$24,045,786</b>	<b>\$19,004,887</b>	<b>\$5,040,899</b>
<b>Special Revenue Funds</b>											
Street Lighting & Landscape	-	\$394,800	(\$511,801)	(\$35,000)	-	(\$546,801)	(\$152,001)	\$152,001	-		-
Gas Tax	-	1,619,869	(80,000)	(800,000)	-	(880,000)	739,869		\$739,869		\$739,869
Asset Forfeiture & Safety Grants	\$354,629	8,000	(153,700)	-	-	(153,700)	208,929		208,929		208,929
Police Safety Grants	177,487	141,328	(140,000)	-	-	(140,000)	178,815		178,815		178,815
Prop A	(4,527)	1,039,166	(1,009,249)	-	-	(1,009,249)	25,390		25,390		25,390
Prop C	114,061	672,715	(61,000)	(400,000)	-	(461,000)	325,776		325,776		325,776
AB 2766	155,287	47,212	(2,100)	-	-	(2,100)	200,399		200,399		200,399
Measure R	219,952	480,818	(40,000)	(340,000)	-	(380,000)	320,770		320,770		320,770
Measure M	386,880	513,809	(37,000)	(480,000)	-	(517,000)	383,689		383,689		383,689
<b>Total Special Revenue Funds Balance</b>	<b>\$1,403,769</b>	<b>\$4,917,717</b>	<b>(\$2,034,850)</b>	<b>(\$2,055,000)</b>	<b>-</b>	<b>(\$4,089,850)</b>	<b>\$2,231,636</b>	<b>\$152,001</b>	<b>\$2,383,637</b>	<b>-</b>	<b>\$2,383,637</b>
<b>Capital Project Funds</b>											
Capital Improvement Fund	\$1,450,286	\$2,326,804	(\$150,000)	(\$2,710,000)	(\$772,438)	(\$3,632,438)	\$144,652		\$144,652	-	\$144,652
Underground Utility Construction Fund	1,681	3,280	-	-	-	-	4,961		4,961	-	4,961
<b>Total Capital Project Funds Balance</b>	<b>\$1,451,967</b>	<b>\$2,330,084</b>	<b>(\$150,000)</b>	<b>(\$2,710,000)</b>	<b>(\$772,438)</b>	<b>(\$3,632,438)</b>	<b>\$149,613</b>	<b>-</b>	<b>\$149,613</b>	<b>-</b>	<b>\$149,613</b>
<b>Enterprise Funds</b>											
Water	\$2,427,189	\$15,646,664	(\$11,679,147)	(\$1,707,509)	(\$172,841)	(\$13,559,497)	\$4,514,356		\$4,514,356	\$3,950,663	\$563,693
Stormwater*	-	368,633	(929,089)	(710,000)	-	(1,639,089)	(1,270,456)	\$1,270,456	-	-	-
Wastewater	3,643,656	3,524,488	(1,724,056)	(3,254,156)	(85,134)	(5,063,346)	2,104,798		2,104,798	603,063	1,501,735
Refuse*	834,576	4,354,992	(4,294,763)	(654,289)	-	(4,949,052)	240,516		240,516	240,516	-
Parking*	297,319	4,299,078	(1,714,314)	(1,653,834)	(715,163)	(4,083,311)	513,086		513,086	513,086	-
County Parking Lots	-	1,043,500	(180,250)	-	(572,000)	(752,250)	291,250	(291,250)	-	-	-
State Pier & Parking	353,697	803,433	(599,689)	-	-	(599,689)	557,441		557,441	199,896	357,544
<b>Enterprise Fund Reserves:</b>											
North Manhattan Beach BID Reserve	553,653	-	-	(200,000)	-	(200,000)	353,653		353,653	353,653	-
<b>Total Enterprise Funds Balance</b>	<b>\$8,110,089</b>	<b>\$30,040,788</b>	<b>(\$21,121,308)</b>	<b>(\$8,179,788)</b>	<b>(\$1,545,138)</b>	<b>(\$30,846,234)</b>	<b>\$7,304,643</b>	<b>\$979,206</b>	<b>\$8,283,849</b>	<b>\$5,860,877</b>	<b>\$2,422,972</b>
<b>Internal Service Funds</b>											
Insurance Reserve	\$4,208,721	\$6,851,720	(\$6,527,858)	-	-	(\$6,527,858)	\$4,532,583		\$4,532,583	\$2,000,000	\$2,532,583
Information Technology	304,320	2,814,647	(2,646,854)	(\$252,982)	-	(2,899,836)	219,131		219,131		219,131
Fleet Management	3,151,370	2,663,995	(1,248,527)	(1,044,663)	-	(2,293,190)	3,522,175		3,522,175		3,522,175
Building Maintenance & Operations	(15,560)	2,083,535	(2,027,956)	-	-	(2,027,956)	40,019		40,019		40,019
<b>Total Insurance Service Funds Balance</b>	<b>\$7,648,851</b>	<b>\$14,413,897</b>	<b>(\$12,451,195)</b>	<b>(\$1,297,645)</b>	<b>-</b>	<b>(\$13,748,840)</b>	<b>\$8,313,908</b>	<b>-</b>	<b>\$8,313,908</b>	<b>\$2,000,000</b>	<b>\$6,313,908</b>



**FIVE YEAR FORECAST**

**All Funds**

**FY 2020 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2019 Opening Balance	FY 2020 Estimated Revenues	FY 2020 Operating Expenditures	FY 2020 Capital Equip & Projects	FY 2020 Debt Service Payments	FY 2020 Total Expenditures	FY 2020 Fund Balance Before Xfers	FY 2020 Fund Transfers	06/30/2020 Total Fund Balance	06/30/2020 Reserves & Designations	06/30/2020 Unreserved Balance
<b>Trust &amp; Agency Funds</b>											
Underground Assessment Fund	\$1,720,061	\$965,000	-	-	(\$1,006,950)	(\$1,006,950)	\$1,678,111		\$1,678,111	\$1,678,111	-
Post-Employment Benefits Trust Fund	157,335	177,780	(\$241,000)	-	-	(241,000)	94,115	\$50,000	144,115	144,115	-
Pension Rate Stabilization Fund	1,013,621	-	-	-	-	-	1,013,621	250,000	1,263,621	1,263,621	-
<b>Total Trust Agency Funds Balance</b>	<b>\$2,891,017</b>	<b>\$1,142,780</b>	<b>(\$241,000)</b>	<b>-</b>	<b>(\$1,006,950)</b>	<b>(\$1,247,950)</b>	<b>\$2,785,847</b>	<b>\$300,000</b>	<b>\$3,085,847</b>	<b>\$3,085,847</b>	<b>-</b>
<b>Grand Total</b>	<b>\$45,921,737</b>	<b>\$128,930,652</b>	<b>(\$110,009,191)</b>	<b>(\$14,770,557)</b>	<b>(\$3,810,001)</b>	<b>(\$128,589,749)</b>	<b>\$46,262,640</b>	<b>-</b>	<b>\$46,262,640</b>	<b>\$29,951,611</b>	<b>\$16,311,030</b>

\* Not meeting current Financial Reserve Policy.

**FIVE YEAR FORECAST**

**All Funds**

**FY 2021 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2020 Opening Balance	FY 2021 Estimated Revenues	FY 2021 Operating Expenditures	FY 2021 Capital Equip & Projects	FY 2021 Debt Service Payments	FY 2021 Total Expenditures	FY 2021 Fund Balance Before Xfers	FY 2021 Fund Transfers	06/30/2021 Total Fund Balance	06/30/2021 Reserves & Designations	06/30/2021 Unreserved Balance
<b>General Fund Undesignated</b>	\$5,040,899	\$78,759,983	(\$76,966,456)	-	(\$481,100)	(\$77,447,556)	\$6,353,327	(\$484,624)	\$3,894,816		\$3,894,816
<i>Transfer from County Lots Parking Fund</i>								274,792			
<i>Transfer to Street Lighting Fund</i>								(152,233)			
<i>Transfer to Stormwater Fund</i>								(1,796,446)			
<i>Transfer to Pension Trust Fund</i>								(50,000)			
<i>Transfer to Pension Rate Stabilization Fund</i>								(250,000)			
<i>Financial Policy Designation</i>	15,004,887						15,004,887	484,624	15,489,511	\$15,489,511	
<i>Reserve for Economic Uncertainty</i>	4,000,000						4,000,000		4,000,000	4,000,000	
<b>Total General Fund Balance</b>	<b>\$24,045,786</b>	<b>\$78,759,983</b>	<b>(\$76,966,456)</b>	<b>-</b>	<b>(\$481,100)</b>	<b>(\$77,447,556)</b>	<b>\$25,358,214</b>	<b>(\$1,973,886)</b>	<b>\$23,384,327</b>	<b>\$19,489,511</b>	<b>\$3,894,816</b>
<b>Special Revenue Funds</b>											
Street Lighting & Landscape	-	\$402,354	(\$519,586)	(\$35,000)	-	(\$554,586)	(\$152,233)	\$152,233	-		-
Gas Tax	\$739,869	1,621,037	(100,000)	(990,000)	-	(1,090,000)	1,270,906		\$1,270,906		\$1,270,906
Asset Forfeiture & Safety Grants	208,929	8,160	(61,404)	-	-	(61,404)	155,685		155,685		155,685
Police Safety Grants	178,815	102,375	(140,000)	-	-	(140,000)	141,190		141,190		141,190
Prop A	25,390	1,053,957	(1,032,935)	-	-	(1,032,935)	46,412		46,412		46,412
Prop C	325,776	686,169	(62,220)	(800,000)	-	(862,220)	149,725		149,725		149,725
AB 2766	200,399	47,236	(2,142)	-	-	(2,142)	245,493		245,493		245,493
Measure R	320,770	490,434	(50,000)	(720,000)	-	(770,000)	41,205		41,205		41,205
Measure M	383,689	524,085	(37,740)	(640,000)	-	(677,740)	230,034		230,034		230,034
<b>Total Special Revenue Funds Balance</b>	<b>\$2,383,637</b>	<b>\$4,935,807</b>	<b>(\$2,006,028)</b>	<b>(\$3,185,000)</b>	<b>-</b>	<b>(\$5,191,028)</b>	<b>\$2,128,416</b>	<b>\$152,233</b>	<b>\$2,280,649</b>	<b>-</b>	<b>\$2,280,649</b>
<b>Capital Project Funds</b>											
Capital Improvement Fund	\$144,652	\$1,643,440	(\$153,000)	(\$700,000)	(\$771,806)	(\$1,624,806)	\$163,286		\$163,286	-	\$163,286
Underground Utility Construction Fund	4,961	-	-	-	-	-	4,961		4,961		4,961
<b>Total Capital Project Funds Balance</b>	<b>\$149,613</b>	<b>\$1,643,440</b>	<b>(\$153,000)</b>	<b>(\$700,000)</b>	<b>(\$771,806)</b>	<b>(\$1,624,806)</b>	<b>\$168,247</b>	<b>-</b>	<b>\$168,247</b>	<b>-</b>	<b>\$168,247</b>
<b>Enterprise Funds</b>											
Water	\$4,514,356	\$16,111,247	(\$11,999,041)	(\$2,050,000)	(\$172,092)	(\$14,221,133)	\$6,404,470		\$6,404,470	\$4,057,044	\$2,347,425
Stormwater*	-	369,151	(955,596)	(1,210,000)	-	(2,165,596)	(1,796,446)	\$1,796,446	-	-	-
Wastewater	2,104,798	3,628,928	(1,737,109)	(3,000,000)	(84,670)	(4,821,779)	911,947		911,947	607,260	304,687
Refuse*	240,516	4,485,292	(4,421,867)	-	-	(4,421,867)	303,941		303,941	303,941	-
Parking	513,086	4,302,380	(1,753,257)	-	(711,240)	(2,464,497)	2,350,969		2,350,969	821,499	1,529,470
County Parking Lots	-	1,043,500	(185,268)	-	(583,440)	(768,708)	274,792	(274,792)	-	-	-
State Pier & Parking	557,441	803,982	(614,315)	-	-	(614,315)	747,108		747,108	204,772	542,336
<b>Enterprise Fund Reserves:</b>											
North Manhattan Beach BID Reserve	353,653	-	-	-	-	-	353,653		353,653	353,653	
<b>Total Enterprise Funds Balance</b>	<b>\$8,283,849</b>	<b>\$30,744,479</b>	<b>(\$21,666,452)</b>	<b>(\$6,260,000)</b>	<b>(\$1,551,442)</b>	<b>(\$29,477,894)</b>	<b>\$9,550,434</b>	<b>\$1,521,654</b>	<b>\$11,072,087</b>	<b>\$6,348,168</b>	<b>\$4,723,919</b>
<b>Internal Service Funds</b>											
Insurance Reserve	\$4,532,583	\$6,936,153	(\$6,721,513)	-	-	(\$6,721,513)	\$4,747,223		\$4,747,223	\$2,000,000	\$2,747,223
Information Technology	219,131	2,870,940	(2,399,110)	(\$200,000)	-	(2,599,110)	490,960		490,960		490,960
Fleet Management	3,522,175	2,716,775	(1,283,123)	(1,250,000)	-	(2,533,123)	3,705,827		3,705,827		3,705,827
Building Maintenance & Operations	40,019	2,125,206	(2,074,648)	-	-	(2,074,648)	90,577		90,577		90,577
<b>Total Insurance Service Funds Balance</b>	<b>\$8,313,908</b>	<b>\$14,649,074</b>	<b>(\$12,478,395)</b>	<b>(\$1,450,000)</b>	<b>-</b>	<b>(\$13,928,395)</b>	<b>\$9,034,587</b>	<b>-</b>	<b>\$9,034,587</b>	<b>\$2,000,000</b>	<b>\$7,034,587</b>

100

**FIVE YEAR FORECAST**

**All Funds**

**FY 2021 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2020 Opening Balance	FY 2021 Estimated Revenues	FY 2021 Operating Expenditures	FY 2021 Capital Equip & Projects	FY 2021 Debt Service Payments	FY 2021 Total Expenditures	FY 2021 Fund Balance Before Xfers	FY 2021 Fund Transfers	06/30/2021 Total Fund Balance	06/30/2021 Reserves & Designations	06/30/2021 Unreserved Balance
<b>Trust &amp; Agency Funds</b>											
Underground Assessment Fund	\$1,678,111	\$984,300	-	-	(\$1,027,089)	(\$1,027,089)	\$1,635,322		\$1,635,322	\$1,635,322	-
Post-Employment Benefits Trust Fund	144,115	171,976	(\$242,580)	-	-	(242,580)	73,510	\$50,000	123,510	123,510	-
Pension Rate Stabilization Fund	1,263,621	-	-	-	-	-	1,263,621	250,000	1,513,621	1,513,621	-
<b>Total Trust Agency Funds Balance</b>	<b>\$3,085,847</b>	<b>\$1,156,276</b>	<b>(\$242,580)</b>	<b>-</b>	<b>(\$1,027,089)</b>	<b>(\$1,269,669)</b>	<b>\$2,972,453</b>	<b>\$300,000</b>	<b>\$3,272,453</b>	<b>\$3,272,453</b>	<b>-</b>
<b>Grand Total</b>	<b>\$46,262,640</b>	<b>\$131,889,059</b>	<b>(\$113,512,911)</b>	<b>(\$11,595,000)</b>	<b>(\$3,831,437)</b>	<b>(\$128,939,348)</b>	<b>\$49,212,352</b>	<b>-</b>	<b>\$49,212,352</b>	<b>\$31,110,133</b>	<b>\$18,102,219</b>

\* Not meeting current Financial Reserve Policy.

\$126

**FIVE YEAR FORECAST**

**All Funds**

**FY 2022 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2021 Opening Balance	FY 2022 Estimated Revenues	FY 2022 Operating Expenditures	FY 2022 Capital Equip & Projects	FY 2022 Debt Service Payments	FY 2022 Total Expenditures	FY 2022 Fund Balance Before Xfers	FY 2022 Fund Transfers	06/30/2022 Total Fund Balance	06/30/2022 Reserves & Designations	06/30/2022 Unreserved Balance
<b>General Fund Undesignated</b>	\$3,894,816	\$81,086,915	(\$79,080,464)	-	(\$480,050)	(\$79,560,514)	\$5,421,217	(\$422,592)	\$3,481,580		\$3,481,580
<i>Transfer from County Lots Parking Fund</i>								258,109			
<i>Transfer to Street Lighting Fund</i>								(152,463)			
<i>Transfer to Stormwater Fund</i>								(1,322,691)			
<i>Transfer to Insurance Reserve Fund</i>								-			
<i>Transfer to Pension Trust Fund</i>								(50,000)			
<i>Transfer to Pension Rate Stabilization Fund</i>								(250,000)			
Financial Policy Designation	15,489,511						15,489,511	422,592	15,912,103	\$15,912,103	
Reserve for Economic Uncertainty	4,000,000						4,000,000		4,000,000	4,000,000	
<b>Total General Fund Balance</b>	<b>\$23,384,327</b>	<b>\$81,086,915</b>	<b>(\$79,080,464)</b>	<b>-</b>	<b>(\$480,050)</b>	<b>(\$79,560,514)</b>	<b>\$24,910,728</b>	<b>(\$1,517,045)</b>	<b>\$23,393,683</b>	<b>\$19,912,103</b>	<b>\$3,481,580</b>
<b>Special Revenue Funds</b>											
Street Lighting & Landscape	-	\$410,059	(\$527,522)	(\$35,000)	-	(\$562,522)	(\$152,463)	\$152,463	-		-
Gas Tax	\$1,270,906	1,622,228	(100,000)	(1,750,000)	-	(1,850,000)	1,043,134		\$1,043,134		\$1,043,134
Asset Forfeiture & Safety Grants	155,685	8,323	(62,122)	-	-	(62,122)	101,886		101,886		101,886
Police Safety Grants	141,190	102,422	(140,000)	-	-	(140,000)	103,612		103,612		103,612
Prop A	46,412	1,069,046	(1,056,222)	-	-	(1,056,222)	59,236		59,236		59,236
Prop C	149,725	699,893	(63,464)	-	-	(63,464)	786,153		786,153		786,153
AB 2766	245,493	47,261	(2,185)	-	-	(2,185)	290,569		290,569		290,569
Measure R	41,205	500,243	(50,000)	-	-	(50,000)	491,448		491,448		491,448
Measure M	230,034	534,567	(38,495)	(600,000)	-	(638,495)	126,106		126,106		126,106
<b>Total Special Revenue Funds Balance</b>	<b>\$2,280,649</b>	<b>\$4,994,041</b>	<b>(\$2,040,010)</b>	<b>(\$2,385,000)</b>	<b>-</b>	<b>(\$4,425,010)</b>	<b>\$2,849,680</b>	<b>\$152,463</b>	<b>\$3,002,143</b>	<b>-</b>	<b>\$3,002,143</b>
<b>Capital Project Funds</b>											
Capital Improvement Fund	\$163,286	\$1,764,540	(\$156,060)	(\$850,000)	(\$770,726)	(\$1,776,786)	\$151,040		\$151,040	-	\$151,040
Underground Utility Construction Fund	4,961	-	-	-	-	-	4,961		4,961		4,961
<b>Total Capital Project Funds Balance</b>	<b>\$168,247</b>	<b>\$1,764,540</b>	<b>(\$156,060)</b>	<b>(\$850,000)</b>	<b>(\$770,726)</b>	<b>(\$1,776,786)</b>	<b>\$156,001</b>	<b>-</b>	<b>\$156,001</b>	<b>-</b>	<b>\$156,001</b>
<b>Enterprise Funds</b>											
Water	\$6,404,470	\$16,589,681	(\$12,322,688)	(\$1,750,000)	(\$174,479)	(\$14,247,167)	\$8,746,984		\$8,746,984	\$ 4,165,722	\$4,581,261
Stormwater*	-	369,680	(982,371)	(710,000)	-	(1,692,371)	(1,322,691)	\$1,322,691	-	-	-
Wastewater*	911,947	3,736,474	(1,779,876)	(2,500,000)	(85,845)	(4,365,721)	282,700		282,700	282,700	-
Refuse*	303,941	4,619,499	(4,551,882)	-	-	(4,551,882)	371,558		371,558	371,558	-
Parking	2,350,969	4,305,747	(1,793,755)	-	(716,869)	(2,510,623)	4,146,093		4,146,093	836,874	3,309,219
County Parking Lots	-	1,043,500	(190,282)	-	(595,109)	(785,391)	258,109	(258,109)	-	-	-
State Pier & Parking	747,108	804,541	(629,173)	-	-	(629,173)	922,476		922,476	209,724	712,751
<b>Enterprise Fund Reserves:</b>											
North Manhattan Beach BID Reserve	353,653	-	-	-	-	-	353,653		353,653	353,653	
<b>Total Enterprise Funds Balance</b>	<b>\$11,072,087</b>	<b>\$31,469,121</b>	<b>(\$22,250,026)</b>	<b>(\$4,960,000)</b>	<b>(\$1,572,302)</b>	<b>(\$28,782,328)</b>	<b>\$13,758,881</b>	<b>\$1,064,582</b>	<b>\$14,823,463</b>	<b>\$6,220,232</b>	<b>\$8,603,231</b>
<b>Internal Service Funds</b>											
Insurance Reserve	\$4,747,223	\$7,074,375	(\$6,920,987)	-	-	(\$6,920,987)	\$4,900,610		\$4,900,610	\$2,000,000	\$2,900,610
Information Technology	490,960	2,928,359	(2,463,037)	(\$200,000)	-	(2,663,037)	756,282		756,282		756,282
Fleet Management	3,705,827	2,770,611	(1,316,408)	(1,250,000)	-	(2,566,408)	3,910,030		3,910,030		3,910,030
Building Maintenance & Operations	90,577	2,167,710	(2,130,693)	-	-	(2,130,693)	127,594		127,594		127,594
<b>Total Insurance Service Funds Balance</b>	<b>\$9,034,587</b>	<b>\$14,941,055</b>	<b>(\$12,831,126)</b>	<b>(\$1,450,000)</b>	<b>-</b>	<b>(\$14,281,126)</b>	<b>\$9,694,516</b>	<b>-</b>	<b>\$9,694,516</b>	<b>\$2,000,000</b>	<b>\$7,694,516</b>

102

**FIVE YEAR FORECAST**

**All Funds**

**FY 2022 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2021 Opening Balance	FY 2022 Estimated Revenues	FY 2022 Operating Expenditures	FY 2022 Capital Equip & Projects	FY 2022 Debt Service Payments	FY 2022 Total Expenditures	FY 2022 Fund Balance Before Xfers	FY 2022 Fund Transfers	06/30/2022 Total Fund Balance	06/30/2022 Reserves & Designations	06/30/2022 Unreserved Balance
<b>Trust &amp; Agency Funds</b>											
Underground Assessment Fund	\$1,635,322	\$1,003,986	-	-	(\$1,047,631)	(\$1,047,631)	\$1,591,677		\$1,591,677	\$1,591,677	-
Post-Employment Benefits Trust Fund	123,510	172,175	(\$224,192)	-	-	(224,192)	71,494	\$50,000	121,494	121,494	-
Pension Rate Stabilization Fund	1,513,621	-	-	-	-	-	1,513,621	250,000	1,763,621	1,763,621	-
<b>Total Trust Agency Funds Balance</b>	<b>\$3,272,453</b>	<b>\$1,176,161</b>	<b>(\$224,192)</b>	<b>-</b>	<b>(\$1,047,631)</b>	<b>(\$1,271,822)</b>	<b>\$3,176,792</b>	<b>\$300,000</b>	<b>\$3,476,792</b>	<b>\$3,476,792</b>	<b>-</b>
<b>Grand Total</b>	<b>\$49,212,351</b>	<b>\$135,431,833</b>	<b>(\$116,581,878)</b>	<b>(\$9,645,000)</b>	<b>(\$3,870,708)</b>	<b>(\$130,097,586)</b>	<b>\$54,546,599</b>	<b>-</b>	<b>\$54,546,599</b>	<b>\$31,609,127</b>	<b>\$22,937,472</b>

\* Not meeting current Financial Reserve Policy.

**FIVE YEAR FORECAST**

**All Funds**

**FY 2023 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2022 Opening Balance	FY 2023 Estimated Revenues	FY 2023 Operating Expenditures	FY 2023 Capital Equip & Projects	FY 2023 Debt Service Payments	FY 2023 Total Expenditures	FY 2023 Fund Balance Before Xfers	FY 2023 Fund Transfers	06/30/2023 Total Fund Balance	06/30/2023 Reserves & Designations	06/30/2023 Unreserved Balance
<b>General Fund Undesignated</b>	\$3,481,580	\$83,492,085	(\$81,704,584)	-	(\$480,050)	(\$82,184,634)	\$4,789,030	(\$524,824)	\$2,753,190		\$2,753,190
<i>Transfer from County Lots Parking Fund</i>								241,146			
<i>Transfer to Street Lighting Fund</i>								(152,694)			
<i>Transfer to Stormwater Fund</i>								(1,349,468)			
<i>Transfer to Pension Rate Stabilization Fund</i>								(250,000)			
<i>Financial Policy Designation*</i>	15,912,103						15,912,103	524,824	16,436,927	\$16,436,927	
<i>Reserve for Economic Uncertainty</i>	4,000,000						4,000,000		4,000,000	4,000,000	
<b>Total General Fund Balance</b>	<b>\$23,393,683</b>	<b>\$83,492,085</b>	<b>(\$81,704,584)</b>	<b>-</b>	<b>(\$480,050)</b>	<b>(\$82,184,634)</b>	<b>\$24,701,133</b>	<b>(\$1,511,016)</b>	<b>\$23,190,117</b>	<b>\$20,436,927</b>	<b>\$2,753,190</b>
<b>Special Revenue Funds</b>											
Street Lighting & Landscape	-	\$417,918	(\$535,612)	(\$35,000)	-	(\$570,612)	(\$152,694)	\$152,694	-		-
Gas Tax	\$1,043,134	1,623,443	(100,000)	(750,000)	-	(850,000)	1,816,577		\$1,816,577		\$1,816,577
Asset Forfeiture & Safety Grants	101,886	8,490	(57,855)	-	-	(57,855)	52,521		52,521		52,521
Police Safety Grants	103,612	102,470	(140,000)	-	-	(140,000)	66,082		66,082		66,082
Prop A	59,236	1,084,439	(1,079,201)	-	-	(1,079,201)	64,473		64,473		64,473
Prop C	786,153	713,891	(64,734)	(1,200,000)	-	(1,264,734)	235,310		235,310		235,310
AB 2766	290,569	47,286	(2,229)	-	-	(2,229)	335,627		335,627		335,627
Measure R	491,448	510,248	(50,000)	(800,000)	-	(850,000)	151,696		151,696		151,696
Measure M	126,106	545,258	(39,265)	-	-	(39,265)	632,100		632,100		632,100
<b>Total Special Revenue Funds Balance</b>	<b>\$3,002,143</b>	<b>\$5,053,442</b>	<b>(\$2,068,894)</b>	<b>(\$2,785,000)</b>	<b>-</b>	<b>(\$4,853,894)</b>	<b>\$3,201,692</b>	<b>\$152,694</b>	<b>\$3,354,386</b>	<b>-</b>	<b>\$3,354,386</b>
<b>Capital Project Funds</b>											
Capital Improvement Fund	\$151,040	\$1,786,165	(\$159,181)	(\$850,000)	(\$770,772)	(\$1,779,953)	\$157,252		\$157,252	-	\$157,252
Underground Utility Construction Fund	4,961	-	-	-	-	-	4,961		4,961		4,961
<b>Total Capital Project Funds Balance</b>	<b>\$156,001</b>	<b>\$1,786,165</b>	<b>(\$159,181)</b>	<b>(\$850,000)</b>	<b>(\$770,772)</b>	<b>(\$1,779,953)</b>	<b>\$162,213</b>	<b>-</b>	<b>\$162,213</b>	<b>-</b>	<b>\$162,213</b>
<b>Enterprise Funds</b>											
Water	\$8,746,984	\$17,082,378	(\$12,652,582)	(\$2,250,000)	(\$174,487)	(\$15,077,070)	\$10,752,292		\$10,752,292	\$4,275,690	\$6,476,602
Stormwater*	-	370,221	(1,009,689)	(710,000)	-	(1,719,689)	(1,349,468)	\$1,349,468	-	-	-
Wastewater	282,700	3,847,218	(1,822,755)	(1,100,000)	(85,849)	(3,008,604)	1,121,314		1,121,314	636,201	485,113
Refuse*	371,558	4,757,729	(4,685,436)	-	-	(4,685,436)	443,851		443,851	443,851	-
Parking	4,146,093	4,309,182	(1,834,894)	(150,000)	(716,898)	(2,701,792)	5,753,483		5,753,483	850,597	4,902,886
County Parking Lots	-	1,043,500	(195,343)	-	(607,011)	(802,354)	241,146	(241,146)	-	-	-
State Pier & Parking	922,476	805,112	(644,323)	-	-	(644,323)	1,083,264		1,083,264	214,774	868,490
<b>Enterprise Fund Reserves:</b>											
North Manhattan Beach BID Reserve	353,653	-	-	-	-	-	353,653		353,653	353,653	
<b>Total Enterprise Funds Balance</b>	<b>\$14,823,463</b>	<b>\$32,215,340</b>	<b>(\$22,845,022)</b>	<b>(\$4,210,000)</b>	<b>(\$1,584,245)</b>	<b>(\$28,639,267)</b>	<b>\$18,399,536</b>	<b>\$1,108,322</b>	<b>\$19,507,857</b>	<b>\$6,774,767</b>	<b>\$12,733,091</b>
<b>Internal Service Funds</b>											
Insurance Reserve	\$4,900,610	\$7,215,362	(\$7,127,707)	-	-	(\$7,127,707)	\$4,988,265		\$4,988,265	\$2,000,000	\$2,988,265
Information Technology	756,282	2,986,926	(2,525,767)	(\$200,000)	-	(2,725,767)	1,017,441		1,017,441		1,017,441
Fleet Management	3,910,030	2,825,523	(1,349,398)	(1,250,000)	-	(2,599,398)	4,136,155		4,136,155		4,136,155
Building Maintenance & Operations	127,594	2,211,064	(2,186,837)	-	-	(2,186,837)	151,822		151,822		151,822
<b>Total Insurance Service Funds Balance</b>	<b>\$9,694,516</b>	<b>\$15,238,875</b>	<b>(\$13,189,709)</b>	<b>(\$1,450,000)</b>	<b>-</b>	<b>(\$14,639,709)</b>	<b>\$10,293,683</b>	<b>-</b>	<b>\$10,293,683</b>	<b>\$2,000,000</b>	<b>\$8,293,683</b>

**FIVE YEAR FORECAST**

**All Funds**

**FY 2023 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2022 Opening Balance	FY 2023 Estimated Revenues	FY 2023 Operating Expenditures	FY 2023 Capital Equip & Projects	FY 2023 Debt Service Payments	FY 2023 Total Expenditures	FY 2023 Fund Balance Before Xfers	FY 2023 Fund Transfers	06/30/2023 Total Fund Balance	06/30/2023 Reserves & Designations	06/30/2023 Unreserved Balance
<b>Trust &amp; Agency Funds</b>											
Underground Assessment Fund	\$1,591,677	\$1,024,066	-	-	(\$1,068,583)	(\$1,068,583)	\$1,547,159		\$1,547,159	\$1,547,159	-
Post-Employment Benefits Trust Fund	121,494	172,379	(\$225,435)	-	-	(225,435)	68,437		68,437	68,437	-
Pension Rate Stabilization Fund	1,763,621	-	-	-	-	-	1,763,621	\$250,000	2,013,621	2,013,621	-
<b>Total Trust Agency Funds Balance</b>	<b>\$3,476,792</b>	<b>\$1,196,444</b>	<b>(\$225,435)</b>	<b>-</b>	<b>(\$1,068,583)</b>	<b>(\$1,294,019)</b>	<b>\$3,379,218</b>	<b>\$250,000</b>	<b>\$3,629,218</b>	<b>\$3,629,218</b>	<b>-</b>
<b>Grand Total</b>	<b>\$54,546,599</b>	<b>\$138,982,351</b>	<b>(\$120,192,825)</b>	<b>(\$9,295,000)</b>	<b>(\$3,903,650)</b>	<b>(\$133,391,476)</b>	<b>\$60,137,474</b>	<b>-</b>	<b>\$60,137,474</b>	<b>\$32,840,911</b>	<b>\$27,296,563</b>

\* Not meeting current Financial Reserve Policy.

**FIVE YEAR FORECAST**

**All Funds**

**FY 2024 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2023 Opening Balance	FY 2024 Estimated Revenues	FY 2024 Operating Expenditures	FY 2024 Capital Equip & Projects	FY 2024 Debt Service Payments	FY 2024 Total Expenditures	FY 2024 Fund Balance Before Xfers	FY 2024 Fund Transfers	06/30/2024 Total Fund Balance	06/30/2024 Reserves & Designations	06/30/2024 Unreserved Balance
<b>General Fund Undesignated</b>	\$2,753,190	\$85,978,279	(\$83,519,175)	-	(\$480,050)	(\$83,999,225)	\$4,732,244	(\$362,918)	\$2,813,648		\$2,813,648
<i>Transfer from County Lots Parking Fund</i>								223,938			
<i>Transfer to Street Lighting Fund</i>								(152,925)			
<i>Transfer to Stormwater Fund</i>								(1,376,691)			
<i>Transfer to Pension Rate Stabilization Fund</i>								(250,000)			
<i>Financial Policy Designation*</i>	16,436,927						16,436,927	362,918	16,799,845	\$16,799,845	
<i>Reserve for Economic Uncertainty</i>	4,000,000						4,000,000		4,000,000	4,000,000	
<b>Total General Fund Balance</b>	<b>\$23,190,117</b>	<b>\$85,978,279</b>	<b>(\$83,519,175)</b>	<b>-</b>	<b>(\$480,050)</b>	<b>(\$83,999,225)</b>	<b>\$25,169,171</b>	<b>(\$1,555,678)</b>	<b>\$23,613,493</b>	<b>\$20,799,845</b>	<b>\$2,813,648</b>
<b>Special Revenue Funds</b>											
Street Lighting & Landscape	-	\$425,934	(\$543,858)	(\$35,000)	-	(\$578,858)	(\$152,925)	\$152,925	-		-
Gas Tax	\$1,816,577	1,624,682	(100,000)	(1,750,000)	-	(1,850,000)	1,591,259		\$1,591,259		\$1,591,259
Asset Forfeiture & Safety Grants	52,521	8,659	(58,602)	-	-	(58,602)	2,579		2,579		2,579
Police Safety Grants	66,082	102,520	(140,000)	-	-	(140,000)	28,602		28,602		28,602
Prop A	64,473	1,100,142	(1,101,448)	-	-	(1,101,448)	63,167		63,167		63,167
Prop C	235,310	728,168	(66,028)	-	-	(66,028)	897,450		897,450		897,450
AB 2766	335,627	47,312	(2,273)	-	-	(2,273)	380,666		380,666		380,666
Measure R	151,696	520,453	(50,000)	-	-	(50,000)	622,148		622,148		622,148
Measure M	632,100	556,163	(40,050)	(800,000)	-	(840,050)	348,213		348,213		348,213
<b>Total Special Revenue Funds Balance</b>	<b>\$3,354,386</b>	<b>\$5,114,034</b>	<b>(\$2,102,260)</b>	<b>(\$2,585,000)</b>	<b>-</b>	<b>(\$4,687,260)</b>	<b>\$3,781,160</b>	<b>\$152,925</b>	<b>\$3,934,085</b>	<b>-</b>	<b>\$3,934,085</b>
<b>Capital Project Funds</b>											
Capital Improvement Fund	\$157,252	\$1,808,328	(\$162,365)	(\$850,000)	(\$770,818)	(\$1,783,183)	\$182,397		\$182,397	-	\$182,397
Underground Utility Construction Fund	4,961	-	-	-	-	-	4,961		4,961		4,961
<b>Total Capital Project Funds Balance</b>	<b>\$162,213</b>	<b>\$1,808,328</b>	<b>(\$162,365)</b>	<b>(\$850,000)</b>	<b>(\$770,818)</b>	<b>(\$1,783,183)</b>	<b>\$187,359</b>	<b>-</b>	<b>\$187,359</b>	<b>-</b>	<b>\$187,359</b>
<b>Enterprise Funds</b>											
Water	\$10,752,292	\$17,589,766	(\$12,987,673)	(\$2,000,000)	(\$174,496)	(\$15,162,169)	\$13,179,888		\$13,179,888	\$4,387,390	\$8,792,498
Stormwater*	-	370,774	(1,037,466)	(710,000)	-	(1,747,466)	(1,376,691)	\$1,376,691	-	-	-
Wastewater*	1,121,314	3,961,257	(1,865,309)	(2,500,000)	(85,853)	(4,451,163)	631,408		631,408	631,408	-
Refuse*	443,851	4,900,103	(4,822,500)	-	-	(4,822,500)	521,453		521,453	521,453	-
Parking	5,753,483	4,312,686	(1,876,533)	(800,000)	(716,927)	(3,393,461)	6,672,708		6,672,708	864,487	5,808,222
County Parking Lots	-	1,043,500	(200,411)	-	(619,151)	(819,562)	223,938	(223,938)	-	-	-
State Pier & Parking	1,083,264	805,694	(659,733)	-	-	(659,733)	1,229,226		1,229,226	219,911	1,009,315
<b>Enterprise Fund Reserves:</b>											
North Manhattan Beach BID Reserve	353,653	-	-	-	-	-	353,653		353,653	353,653	
<b>Total Enterprise Funds Balance</b>	<b>\$19,507,857</b>	<b>\$32,983,780</b>	<b>(\$23,449,626)</b>	<b>(\$6,010,000)</b>	<b>(\$1,596,428)</b>	<b>(\$31,056,054)</b>	<b>\$21,435,583</b>	<b>\$1,152,754</b>	<b>\$22,588,337</b>	<b>\$6,978,302</b>	<b>\$15,610,035</b>
<b>Internal Service Funds</b>											
Insurance Reserve	\$4,988,265	\$7,359,169	(\$7,341,586)	-	-	(\$7,341,586)	\$5,005,848		\$5,005,848	\$2,000,000	\$3,005,848
Information Technology	1,017,441	3,046,664	(2,585,899)	(\$200,000)	-	(2,785,899)	1,278,206		1,278,206		1,278,206
Fleet Management	4,136,155	2,881,533	(1,381,561)	(1,250,000)	-	(2,631,561)	4,386,127		4,386,127		4,386,127
Building Maintenance & Operations	151,822	2,255,285	(2,242,426)	-	-	(2,242,426)	164,681		164,681		164,681
<b>Total Insurance Service Funds Balance</b>	<b>\$10,293,683</b>	<b>\$15,542,651</b>	<b>(\$13,551,473)</b>	<b>(\$1,450,000)</b>	<b>-</b>	<b>(\$15,001,473)</b>	<b>\$10,834,861</b>	<b>-</b>	<b>\$10,834,861</b>	<b>\$2,000,000</b>	<b>\$8,834,861</b>

100



**FIVE YEAR FORECAST**

**All Funds**

**FY 2024 SCHEDULE OF RESERVED & DESIGNATED FUND BALANCES**

	07/01/2023 Opening Balance	FY 2024 Estimated Revenues	FY 2024 Operating Expenditures	FY 2024 Capital Equip & Projects	FY 2024 Debt Service Payments	FY 2024 Total Expenditures	FY 2024 Fund Balance Before Xfers	FY 2024 Fund Transfers	06/30/2024 Total Fund Balance	06/30/2024 Reserves & Designations	06/30/2024 Unreserved Balance
<b>Trust &amp; Agency Funds</b>											
Underground Assessment Fund	\$1,547,159	\$1,044,547	-	-	(\$1,089,955)	(\$1,089,955)	\$1,501,751		\$1,501,751	\$1,501,751	-
Post-Employment Benefits Trust Fund	68,437	172,586	(\$226,704)	-	-	(226,704)	14,319		14,319	14,319	-
Pension Rate Stabilization Fund	2,013,621	-	-	-	-	-	2,013,621	\$250,000	2,263,621	2,263,621	-
<b>Total Trust Agency Funds Balance</b>	<b>\$3,629,218</b>	<b>\$1,217,133</b>	<b>(\$226,704)</b>	<b>-</b>	<b>(\$1,089,955)</b>	<b>(\$1,316,659)</b>	<b>\$3,529,692</b>	<b>\$250,000</b>	<b>\$3,779,692</b>	<b>\$3,779,692</b>	<b>-</b>
<b>Grand Total</b>	<b>\$60,137,474</b>	<b>\$142,644,205</b>	<b>(\$123,011,601)</b>	<b>(\$10,895,000)</b>	<b>(\$3,937,251)</b>	<b>(\$137,843,853)</b>	<b>\$64,937,826</b>	<b>-</b>	<b>\$64,937,826</b>	<b>\$33,557,839</b>	<b>\$31,379,988</b>

\* Not meeting current Financial Reserve Policy.

## Five Year Forecast

## General Fund

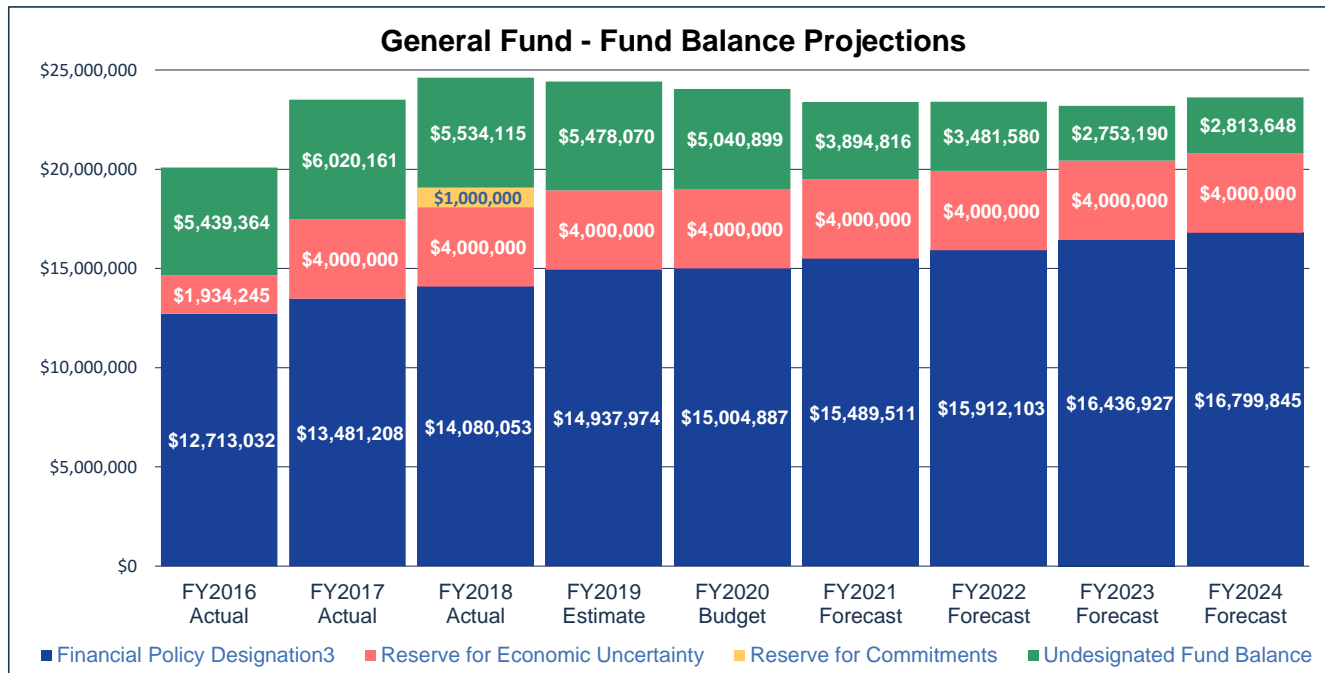
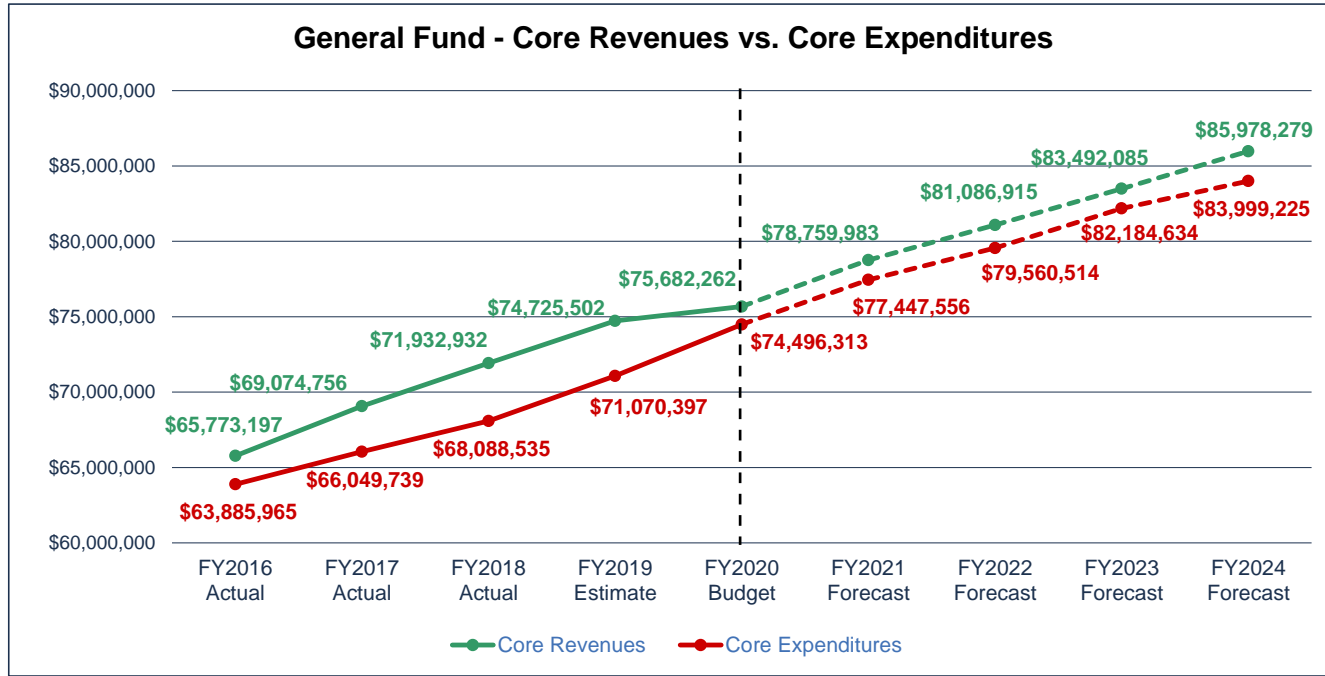
	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
General Fund	Actual	Actual	Actual	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
<b>BEGINNING FUND BALANCE</b>	21,115,623	20,086,641	23,501,369	24,614,168	24,416,044	24,045,786	23,384,327	23,393,683	23,190,117
<b>Revenues</b>									
<b>Core Revenues</b>	65,773,197	69,074,756	71,932,932	74,725,502	75,682,262	78,759,983	81,086,915	83,492,085	85,978,279
<b>Non-core Revenues (One-time &amp; Grants)<sup>1</sup></b>	1,074,052	2,503,002	(285,742)	1,580,197	403,124	-	-	-	-
<b>Total Revenues &amp; Other Inflows (A)</b>	<b>\$66,847,249</b>	<b>\$71,577,758</b>	<b>\$71,647,190</b>	<b>\$76,305,699</b>	<b>\$76,085,386</b>	<b>\$78,759,983</b>	<b>\$81,086,915</b>	<b>\$83,492,085</b>	<b>\$85,978,279</b>
<b>Expenditures</b>									
<b>Core Expenditures</b>	63,885,965	66,049,739	68,088,535	71,070,397	74,496,313	77,447,556	79,560,514	82,184,634	83,999,225
<b>Non-core Expenditures (One-time &amp; Capital)<sup>2</sup></b>	2,464,364	492,486	71,697	2,706,634	528,124	-	-	-	-
<b>Total Expenditures &amp; Other Outflow (B)</b>	<b>66,350,330</b>	<b>66,542,225</b>	<b>68,160,232</b>	<b>73,777,030</b>	<b>75,024,437</b>	<b>77,447,556</b>	<b>79,560,514</b>	<b>82,184,634</b>	<b>83,999,225</b>
Annual Structural (Core) Surplus/(Deficit)	1,887,231	3,025,017	3,844,398	3,655,105	1,185,949	1,312,428	1,526,401	1,307,450	1,979,054
Annual Surplus/(Deficit) Before Transfers	496,919	5,035,533	3,486,959	2,528,669	1,060,949	1,312,428	1,526,401	1,307,450	1,979,054
<b>Fund Equity Transfers Total (C)</b>	<b>(1,525,902)</b>	<b>(1,620,805)</b>	<b>(2,351,671)</b>	<b>(2,726,792)</b>	<b>(1,431,207)</b>	<b>(1,973,886)</b>	<b>(1,517,045)</b>	<b>(1,511,016)</b>	<b>(1,555,678)</b>
Street Lighting & Landscape Fund	(215,395)	(230,296)	(198,935)	(190,792)	(152,001)	(152,233)	(152,463)	(152,694)	(152,925)
CIP Fund	-	(500,000)	-	(547,600)	-	-	-	-	-
Stormwater Fund	(841,286)	(967,382)	(982,355)	(1,223,073)	(1,270,456)	(1,796,446)	(1,322,691)	(1,349,468)	(1,376,691)
County Parking Lots Fund	197,779	170,422	246,618	184,972	291,250	274,792	258,109	241,146	223,938
Insurance Fund	(667,000)	(667,000)	(667,000)	-	-	-	-	-	-
Information Technology Fund	-	561,684	-	(600,299)	-	-	-	-	-
Pension Trust Fund	-	-	-	(100,000)	(50,000)	(50,000)	(50,000)	-	-
PARS Trust Fund	-	-	(750,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
Other Financing Sources	-	11,767	-	-	-	-	-	-	-
Annual Incr./((Decr.) in Fund Balance (=A-B+C)	(1,028,983)	3,414,728	1,135,287	(198,123)	(370,258)	(661,459)	9,356	(203,566)	423,376
<b>ENDING FUND BALANCE</b>	<b>\$20,086,641</b>	<b>\$23,501,369</b>	<b>\$24,614,168</b>	<b>\$24,416,044</b>	<b>\$24,045,786</b>	<b>\$23,384,327</b>	<b>\$23,393,683</b>	<b>\$23,190,117</b>	<b>\$23,613,493</b>
Financial Policy Designation <sup>3</sup>	\$ 12,713,032	\$ 13,481,208	\$ 14,080,053	\$ 14,937,974	\$ 15,004,887	\$ 15,489,511	\$ 15,912,103	\$ 16,436,927	\$ 16,799,845
Reserve for Economic Uncertainty	\$ 1,934,245	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000
Reserve for Commitments	-	-	\$ 1,000,000	-	-	-	-	-	-
Undesignated Fund Balance	\$ 5,439,364	\$ 6,020,161	\$ 5,534,115	\$ 5,478,070	\$ 5,040,899	\$ 3,894,816	\$ 3,481,580	\$ 2,753,190	\$ 2,813,648

Not Meeting Policy by<sup>3</sup>

<sup>1</sup> Includes City Manager loan repayments in FY 2016-17 and FY 2018-19.

<sup>2</sup> FY2019 includes one-time Public Safety and Public Works radios (\$1,189,793), Permitting Software Solution (\$380,240) and \$1.0 million payment to MBUSD.

<sup>3</sup> Financial Policy is 20% of adopted budget operating expenditures. If fund balance is projected to fall below the policy designation, the anticipated shortfall will be indicated in red.



## Growth Factors for FY 2021 to FY 2024 Projections

	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
	Actual	Actual	Actual	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
<b>Core Revenues</b>									
Property Tax	7.8%	7.1%	7.5%	5.4%	3.6%	4.0%	4.0%	4.0%	4.0%
Sales & Use Tax	1.9%	-4.1%	0.1%	1.1%	0.9%	2.0%	2.0%	2.0%	2.0%
Other Taxes & Assessments	-6.3%	-8.7%	1.7%	-4.6%	-2.8%	2.0%	2.0%	2.0%	2.0%
Transient Occupancy Tax	7.2%	0.4%	-15.0%	20.2%	5.0%	19.7%	2.5%	2.5%	2.5%
Business License Tax	3.0%	5.2%	1.6%	3.5%	2.5%	3.0%	3.0%	3.0%	3.0%
Charges for Services	3.9%	11.2%	18.7%	-10.1%	0.1%	3.0%	3.0%	3.0%	3.0%
Building Permits	41.8%	-4.5%	30.7%	-10.8%	-12.7%	2.0%	2.0%	2.0%	2.0%
Building Plan Check Fees	-24.6%	78.0%	-4.6%	-0.4%	0.0%	2.0%	2.0%	2.0%	2.0%
Licenses & Permits	12.4%	-1.5%	15.2%	-7.1%	-1.0%	2.0%	2.0%	2.0%	2.0%
Fines	-0.1%	-0.4%	-0.9%	-1.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Interest Earnings	47.0%	20.4%	27.3%	19.3%	-4.5%	2.0%	2.0%	2.0%	2.0%
Rents & Leases	10.9%	9.5%	-27.9%	28.1%	2.1%	2.0%	2.0%	2.0%	2.0%
Real Estate Transfer Tax	10.0%	-4.6%	4.3%	-4.8%	2.0%	2.0%	2.0%	2.0%	2.0%
From Other Agencies	-47.9%	-45.1%	-0.3%	-0.7%	0.3%	0.0%	0.0%	0.0%	0.0%
Miscellaneous	-11.3%	37.1%	20.4%	5.6%	-30.2%	0.0%	0.0%	0.0%	0.0%
Operating Transfers In	2.9%	0.0%	6.1%	14.4%	0.7%	2.8%	1.9%	1.9%	1.9%
<b>Core Revenues</b>	<b>4.7%</b>	<b>5.0%</b>	<b>4.1%</b>	<b>3.9%</b>	<b>1.3%</b>	<b>4.1%</b>	<b>3.0%</b>	<b>3.0%</b>	<b>3.0%</b>
<b>Non-Core Revenues</b>									
Unrealized Investment Gain/Loss	1989.1%	-306.9%	-3.6%	-100.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Grants	-49.8%	-13.5%	63.7%	-31.1%	369.1%	-100.0%	0.0%	0.0%	0.0%
Lease Purchase Proceeds	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Property Transfer Fee	0.0%	-6.4%	-100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Non-core Revenues</b>	<b>478.3%</b>	<b>133.0%</b>	<b>-111.4%</b>	<b>-653.0%</b>	<b>-74.5%</b>	<b>-100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Total Revenues &amp; Other Inflows</b>	<b>6.1%</b>	<b>7.1%</b>	<b>0.1%</b>	<b>6.5%</b>	<b>-0.3%</b>	<b>3.5%</b>	<b>3.0%</b>	<b>3.0%</b>	<b>3.0%</b>
<b>Core Expenditures</b>									
Salary & Wages	4.4%	3.9%	2.2%	-2.4%	5.5%	2.0%	2.0%	2.0%	2.0%
Employee Benefits	10.5%	4.6%	6.0%	14.5%	13.2%	7.3%	6.1%	5.2%	3.8%
Contract & Professional Services	5.7%	-2.3%	6.6%	15.5%	-7.2%	8.7%	0.0%	5.9%	0.1%
Materials & Services	3.2%	-2.5%	-0.6%	28.3%	-5.0%	1.8%	1.8%	1.8%	1.8%
Utilities	-1.7%	0.9%	-7.7%	-0.7%	19.3%	1.0%	1.0%	1.0%	1.0%
Internal Service Charges	9.2%	7.8%	0.8%	-4.6%	1.4%	2.0%	2.0%	2.0%	2.0%
Property Leases & Rentals	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Bond Debt Service	-67.9%	23.9%	3.8%	4.7%	0.6%	-0.9%	-0.2%	0.0%	0.0%
Operating Transfers Out	122.6%	-59.1%	-5.5%	-10.0%	605.9%	-85.1%	2.0%	2.0%	2.0%
<b>Core Expenditures</b>	<b>4.8%</b>	<b>3.4%</b>	<b>3.1%</b>	<b>4.4%</b>	<b>4.8%</b>	<b>4.0%</b>	<b>2.7%</b>	<b>3.3%</b>	<b>2.2%</b>
<b>Non-Core Expenditures</b>									
City Manager Loan	0.0%	-94.8%	-100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Property & Equipment	187.1%	3.4%	-81.3%	2280.3%	-94.0%	-100.0%	0.0%	0.0%	0.0%
Capital Improvement Projects	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Non-core Expenditures</b>	<b>1804.1%</b>	<b>-80.0%</b>	<b>-85.4%</b>	<b>3675.1%</b>	<b>-80.5%</b>	<b>-100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Total Expenditures &amp; Other Outflows</b>	<b>8.6%</b>	<b>0.3%</b>	<b>2.4%</b>	<b>8.2%</b>	<b>1.7%</b>	<b>3.2%</b>	<b>2.7%</b>	<b>3.3%</b>	<b>2.2%</b>

# Appendix

## FY 2019-20 SCHEDULE OF FULL-TIME POSITIONS

Department	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Change
Management Services	17.0	17.0	15.0	15.0	-
Finance	17.0	17.0	18.0	18.0	-
Human Resources	8.0	8.0	8.0	8.0	-
Parks and Recreation	25.0	25.0	25.0	25.0	-
Police	106.8	106.8	107.8	107.8	-
Fire	31.2	31.2	31.2	31.2	-
Community Development	24.0	28.0	30.0	30.0	-
Public Works	56.0	60.0	62.0	62.0	-
Information Technology	9.0	9.0	9.0	9.0	-
<b>Total</b>	<b>294.0</b>	<b>302.0</b>	<b>306.0</b>	<b>306.0</b>	<b>-</b>

### Discussion of Changes in Full-Time Positions:

The Fiscal Year 2019-20 Budget includes 306 authorized full-time positions. The following staffing changes were adopted this budget cycle:

*Management Services:* No changes.

*Finance:* Upgrade Account Services Representatives I to I/II flex class. Change salary grade of Purchasing Clerk to be level with Secretary.

*Human Resources:* No changes.

*Parks & Recreation:* No changes.

*Police:* Reclassify vacant Secretary to Crime Analyst.

*Fire:* No changes.

*Community Development:* No changes.

*Public Works:* No changes.

*Information Technology:* Reclassify vacant GIS Technician to IS Specialist.

## FY 2019-20 FULL-TIME POSITION COUNT

Department/Title	Department/Title	Department/Title	Department/Title
<b>Management Services</b>	<b>Police</b>	<b>Public Works</b>	
City Clerk 1.0	Administrative Clerk I/II 5.0	Building Repair Craftsperson 4.0	
City Manager 1.0	Chief of Police 1.0	City Engineer 1.0	
Deputy City Clerk 1.0	Community Services Officer 15.0	Director 1.0	
City Treasurer (Elected) 1.0	Crime Analyst 1.0	Electrician 2.0	
Councilmember (Elected) 5.0	Executive Secretary 2.0	Engineering Technician I/II/III 1.0	
Executive Assistant 1.0	IS Specialist <i>(shared with Fire)</i> 0.8	Equipment Maint Supervisor 1.0	
Legal Secretary 1.0	Lead Records Technician 2.0	Equipment Mechanic I/II 3.0	
Management Analyst 1.0	Records Manager 1.0	Executive Secretary 1.0	
Receptionist Clerk 1.0	Park Enforcement Officer 1.0	Public Works Inspector 2.0	
Senior Deputy City Clerk 1.0	Police Captain 2.0	Maint Worker I/II 15.0	
Senior Management Analyst 1.0	Police Lieutenant 5.0	Maint Worker III 4.0	
<b>Management Services Total 15.0</b>	Police Officer 46.0	Maintenance Supervisor 3.0	
	Police Sergeant 11.0	Maintenance Superintendent 1.0	
<b>Finance</b>	Police Services Officer 7.0	Meter Repair Worker 2.0	
Accountant 2.0	Records Technician 7.0	Principal Engineer 1.0	
Account Services Rep I/II 5.0	Senior Management Analyst 1.0	Secretary 3.0	
Buyer 1.0	<b>Police Total 107.8</b>	Sewer Maint Worker I/II 3.0	
Controller 1.0	<b>Fire</b>	Senior Civil Engineer 6.0	
Director 1.0	Battalion Chief 3.0	Senior Management Analyst 2.0	
Executive Secretary 1.0	Executive Secretary 1.0	Senior Plant Operator 1.0	
Management Analyst 1.0	Fire Captain/Paramedic 6.0	Urban Forester 1.0	
Manager 2.0	Fire Chief 1.0	Utilities Manager 1.0	
Purchasing Clerk 1.0	Fire Engineer/Paramedic 6.0	Water Dist Supervisor 1.0	
Revenue Services Specialist 1.0	Fire Marshal/Captain 1.0	Water Meter Reader 1.0	
Senior Accountant 1.0	Firefighter/Paramedic 13.0	Water Plant Operator 1.0	
Senior Financial Analyst 1.0	IS Specialist <i>(shared with Police)</i> 0.2	<b>Public Works Total 62.0</b>	
<b>Finance Total 18.0</b>	<b>Fire Total 31.2</b>	<b>Information Technology</b>	
<b>Human Resources</b>	<b>Community Development</b>	Director 1.0	
Director 1.0	Administrative Clerk I/II 3.0	GIS Analyst 1.0	
Executive Assistant 1.0	Assistant Planner 3.0	IS Specialist 3.0	
Human Resources Assistant 1.0	Associate Planner 2.0	IT Analyst 1.0	
Human Resources Analyst 1.0	Building Official 1.0	Manager 1.0	
Human Resources Manager 1.0	Building Services Analyst 1.0	Network Administrator 1.0	
Human Resources Technician 2.0	Code Enforcement Officer 3.0	Senior Management Analyst 1.0	
Risk Manager 1.0	Director 1.0	<b>Information Tech Total 9.0</b>	
<b>Human Resources Total 8.0</b>	Executive Secretary 1.0	<b>Total City-Wide 306.0</b>	
<b>Parks and Recreation</b>	Environmental Prog. Manager 1.0		
Director 1.0	Inspector 1.0		
Secretary 1.0	Plan Check Engineer 1.0		
Graphic Artist 1.0	Planning Manager 1.0		
Manager 2.0	Permits Technician 2.0		
Management Analyst 1.0	Principal Building Inspector 1.0		
Recreation Supervisor 4.0	Secretary 1.0		
Recreation Coordinator 7.0	Senior Building Inspector 2.0		
Reservation Clerk 1.0	Senior Management Analyst 1.0		
Senior Manager 1.0	Senior Permits Technician 1.0		
Recreation Prog. Supervisor 3.0	Senior Plan Check Engineer 1.0		
Transportation Operator 3.0	Traffic Engineer 1.0		
<b>Parks and Recreation Total 25.0</b>	Traffic Engineering Tech I/II 1.0		
	<b>Community Development Total 30.0</b>		

## SCHEDULE OF DEBT SERVICE & LEASE PAYMENTS

---

### **Marine Sports Fields Lease – General Fund**

**Maturity Date: January 1, 2033**

In Fiscal Year 2001, the City entered into a Sale/Leaseback transaction with the Beach Cities Health District (BCHD). This transaction was a result of the City purchasing from TRW (now Northrup Grumman) seven acres of property located at the corner of Marine and Aviation within the City of Manhattan Beach. The City subsequently sold the property to BCHD with an exclusive agreement to lease back six of the seven acres. The lease authorized BCHD to spend funds up to \$2.5 million to construct recreational facilities on the property. These improvements were completed in Fiscal Year 2000-2001. In Fiscal Year 2002, the City issued variable rate Certificates of Participation to effect a full internal financing of the Sports Fields. The proceeds were used to pay in full all principal and interest obligations under the aforementioned lease with BCHD.

In Fiscal Year 2017, the City refunded the variable rate Certificates of Participation and issued fixed rate Certificates of Participation to secure lower interest rate payments through the maturity date of 2033. Debt service payments can be found in the Parks & Recreation administration budget.

### **Metlox Refunding Certificates of Participation – Parking Fund**

**Maturity Date: January 1, 2032**

In January 2003 the City issued Certificates of Participation to Finance public improvements at the Metlox site. These funds were used to construct a two-level underground parking garage as well as a 45,000 square foot town square open space to complement the retail developments. The amount of the bond was \$13,350,000. In July 2012, with the call date of January 2013 approaching, the City determined to take advantage of a substantially improved interest rate environment by issuing \$10,210,000 of Certificates of Participation to refund the 2003 Metlox Public Improvements Certificates of Participation. The refunding took place in January 2013.

### **Water/Wastewater Refunding Certificates of Participation – Water/Wastewater Fund**

**Maturity Date: January 1, 2032**

In Fiscal Year 2013, the City was able to take advantage of the current interest rate market and refund existing debt that carried interest rates that were substantially higher than current rates. The existing debt, issued in 1996 was used to finance 1996 and 1997 water and wastewater projects. Since these bonds could be called without penalty, the City issued \$2,765,000 of Certificate of Participation refunding bonds in July 2012 (concurrent with the Metlox refunding bonds) and the 1996 issue was refunded in August 2012.

### **Police/Fire Facility Refunding Certificates of Participation – Capital Improvement Project Fund**

**Maturity Date: January 1, 2032**

In February 2013, the City issued \$10,510,000 of Certificates of Participation to advance refund the 2004 Police Fire Facility Certificates of Participation. This refunding mirrors that of the Metlox and Water/Wastewater refunding in that the City took advantage of the reduced interest rate environment. This advance refunding will reduce debt service payments over 19 years by \$3,608,790. The 2004 Certificates of Participation were redeemed in January 2014. The original certificates were issued to complete financing for the January 2007 construction of the Police/Fire/Civic Center.

### **Underground Utility Assessment Bonds – Special Assessment Redemption Fund**

**Maturity Date: September 2, 2026**

In fiscal years 2005 and 2006 the City issued 1915 Act Underground Utility Assessment Bonds that financed the undergrounding of overhead appurtenances in five districts within the City. The two series were refinanced in FY 2018 to take advantage of lower interest rates. These bonds are not debt of the City, which acts a conduit between the property owners and the bond holders. Assessments are placed on the property tax bill in order to fund annual debt service.

### **Legal Debt Limit**

The City is subject to a legal general bonded debt limit equal to 3.75 percent of the total assessed value of property in Manhattan Beach. The City's total net taxable assessed property value is approximately \$16.4 billion, resulting in a legal general bonded debt limit of \$615,000,000. The City has no general bonded debt subject to the debt limit.



## FY 2019-20 SCHEDULE OF DEBT SERVICE & LEASE PAYMENTS

Description	Fund	FY 2019-20 Principal	FY 2019-20 Interest	FY 2019-20 Lease	FY 2019-20 Total	Principal Remaining	Interest Remaining	Total Remaining
Marine Avenue Sports Field Bonds	General	\$305,000	\$176,975		\$481,975	\$5,040,000	\$1,142,700	\$6,182,700
Water/Wastewater Refunding Bonds	Water/Wastewater	205,000	52,375		257,375	1,405,000	156,850	1,561,850
Metlox Refunding Bonds	Parking	460,000	253,763		713,763	6,970,000	1,607,731	8,577,731
Police/Fire Facility Refunding Bonds	Capital Improvement	515,000	255,238		770,238	7,165,000	1,501,913	8,666,913
Utility Assessment Districts	Spec Assess Redemption	860,000	136,950		996,950	4,135,000	419,325	4,554,325
<b>Total Bonded Debt Service</b>		<b>\$2,345,000</b>	<b>\$875,300</b>		<b>\$3,220,300</b>	<b>\$24,715,000</b>	<b>\$4,828,519</b>	<b>\$29,543,519</b>
Operating Leases - County Lots	County Parking Lots			\$572,000	\$572,000			
<b>Total Operating Lease</b>		-	-	<b>\$572,000</b>	<b>\$572,000</b>	-	-	-
<b>Total Lease Payments</b>		-	-	<b>\$572,000</b>	<b>\$572,000</b>	-	-	-
<b>Total</b>		<b>\$2,345,000</b>	<b>\$875,300</b>	<b>\$572,000</b>	<b>\$3,792,300</b>	<b>\$24,715,000</b>	<b>\$4,828,519</b>	<b>\$29,543,519</b>

*Excludes Administration Costs. Interest calculated on modified accrual basis.*

RESOLUTION NO. 19-0049

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL ADOPTING THE FISCAL YEAR 2019-2020 OPERATING BUDGET; AND AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN PERSONNEL-RELATED ACTIONS

THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City Council makes the following findings:

A. The Manhattan Beach Municipal Code provides that the City Manager shall cause to be prepared and submitted to the City Council an annual budget;

B. The budget covering the fiscal year 2019-2020 has been reviewed by the City Council with regard to the approval of estimated revenues and expenditures; and

C. The City Council has made such necessary revisions to the budget as provided for in Exhibit A attached hereto.

SECTION 2. The Fiscal Year 2019-2020 Operating Budget as presented to the City Council at the June 4, 2019 City Council meeting, and as amended by the revisions set forth in the attached Exhibit A, is hereby adopted as the official municipal budget for the City of Manhattan Beach ("Fiscal Year 2019-2020 Operating Budget").

SECTION 3. The City Clerk is directed to maintain one copy of the Fiscal Year 2019-2020 Operating Budget on file at all times for inspection by the public.

SECTION 4. Beginning on July 1, 2019, the City Manager is hereby authorized to proceed with the implementation of the programs as set forth in the approved and adopted budget, and to transfer any sum of appropriated funds between departments and programs provided they do not cross funds.

SECTION 5. The City Manager is hereby authorized to establish the position of Crime Analyst with a salary range of MM02 (\$6,345 - \$8,238 monthly), as a result of the upgrade of a vacant Secretary position included in the Fiscal year 2019-2020 Operating Budget. The classification and compensation analysis related to the newly established position was completed by Human Resources in April 2019.

SECTION 6. The City Manager is hereby authorized to amend the salary range for the Purchasing Clerk classification in Fiscal Year 2019-2020, following

the completion of a classification and compensation analysis by Human Resources.

SECTION 7. The City Manager is hereby authorized to establish a flex classification for Account Services Representative I/II in Fiscal Year 2019-2020, following the completion of a classification and compensation analysis by Human Resources.


SECTION 8. Unexpended appropriations from the Fiscal Year 2019-2020 Operating Budget may be carried forward to the next fiscal year provided the funds have been previously encumbered for a specific purpose, or apply to authorized, but uncompleted projects in the Capital Improvement Plan.

SECTION 9. This Resolution shall take effect immediately upon adoption.

SECTION 10. The City Clerk shall certify to the passage and adoption of this Resolution.

ADOPTED on June 4, 2019.

AYES: Napolitano, Stern, Hadley, Montgomery and Mayor Hersman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

  
\_\_\_\_\_  
NANCY HERSMAN  
Mayor

ATTEST:

  
\_\_\_\_\_  
LIZA TAMURA  
City Clerk

Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
<b>General Fund</b>				
Revenue	Property Tax	Property Tax increased per higher assessed values	296,142	-
One-time	Due From Other Governments	California Coastal Commission Grant for Climate Adaptation and Resiliency Project	225,000	275,000
Revenue	Other Taxes	Transient Occupancy Tax Increase due to Measure A	160,000	-
One-time	Due From Other Governments	Carryforward Police & Fire Department State Homeland Security Grant for Equipment	103,124	103,124
Revenue	Fines & Forfeitures	Parking Citations adjusted based on recent trends	(100,000)	-
Revenue	Service Charges	Ambulance Fees adjusted based on recent trends	(80,000)	-
Ongoing	Administrative Service Charges	Administrative Service Charges increased in Streets & Highways and Meas R Funds	70,000	-
Revenue	Service Charges	Special Event Fees for Recreation Services	61,750	-
Revenue	Service Charges	Reservation Fees for Facilities & Parks	50,000	-
Ongoing	Service Charges	Arts/Education Class Fees and costs for added Ceramics classes	32,000	29,521
Revenue	Service Charges	Fire Plan Check Fees	24,000	-
Revenue	Other Taxes	Business License Tax Allocation adjusted based on forecast	20,920	-
One-time	Due From Other Governments	Carryforward Police Department Traffic Safety Grant for enhanced enforcement	20,000	20,000
Ongoing	Service Charges	Downtown Business Association annual contribution for holiday lighting	2,700	-
Ongoing	Contract & Professional Services	BLS Ambulance Program - Moved program costs to Contract Services	-	186,140
Personnel	Salary & Wages	BLS Ambulance Program - Eliminate Part-time Employee Salaries/Benefits	-	(173,840)
One-time	Contract & Professional Services	Carryforward Police Department CAD/RMS Replacement	-	150,000
Personnel	Salary & Wages	Citywide Part-Time Salary Adjustments due to Minimum Wage Increase/FTE Adjustments	-	129,552
Expenditure Control	Contract Services	Eliminate Traffic Impact Guidelines Update project (to be completed in future year)	-	(80,000)
Expenditure Control	Printing	Reduce Manhappenings print production	-	(69,520)
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(64,000)
One-time	Contract & Professional Services	Carryforward Fire Department CAD/RMS Replacement	-	55,000
Expenditure Control	Contract Services	Reduce contract cleaning at recreation facilities	-	(55,000)
One-time	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW Electrician Truck	-	50,000
One-time	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW Inspector Truck	-	50,000
Expenditure Control	Council Contingency	Reduce City Council Contingency Budget	-	(50,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	46,462
Expenditure Control	Contract Services	Reduce advanced planning project services	-	(40,135)
One-time	Contract & Professional Services	Temporary Concerts in the Park Stage Rental (Permanent Stage Construction in CIP)	-	40,000
Ongoing	Materials & Services	Increase in City Funds Exchange (GF to Prop A)	-	39,000
Expenditure Control	Public Safety Vehicles	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	-	(29,034)
Expenditure Control	Contract Services	Reduce contract assistance for Federal grants	-	(25,000)
Ongoing	Contract Services	Increase QuickCaption Contract due to increased amount of meetings	-	25,000
Expenditure Control	Contract Services	Lowered amount for Granicus contract to adjust based on use	-	(22,142)
Expenditure Control	Public Safety Vehicles	Eliminate one Fire BLS Ambulance (Fleet Rental)	-	(20,300)
One-time	Contract & Professional Services	Carryforward Community Survey	-	20,000
Expenditure Control	Contract Services	Increase due to switch to manual weeding and organic pesticides	-	20,000
Personnel	Salary & Wages	Fire Department Overtime during City Special Events	-	18,492
Expenditure Control	Contract Services	Eliminate Actuarial Analyses for CalPERS reports contract	-	(16,200)
Personnel	Salary & Wages	Reclassify vacant Police Department Secretary to Crime Analyst	-	15,659
Expenditure Control	Materials & Services	Eliminate remaining BLS Ambulance Program Supplies (moved to Contract Services)	-	(12,300)
Expenditure Control	Departmental Supplies	Reduce refreshments provided at all City Council meetings	-	(11,300)
Ongoing	Materials & Services	City Council Department Supplies Increase	-	11,050
Expenditure Control	Departmental Supplies	Eliminate remaining BLS Ambulance Departmental Supplies (moved to Contract Services)	-	(10,350)
Expenditure Control	Contract Services	Eliminate City Manager & Attorney Performance Evaluation Consultant	-	(10,000)
Expenditure Control	Departmental Supplies	Reduce annual supply and equipment purchases at Begg Pool	-	(10,000)
Expenditure Control	Contract Services	Eliminate City Council Retreat Consultant Costs	-	(9,000)
Expenditure Control	Contract Services	Reduce Contract Services for re-negotiated Audit Services contract	-	(9,000)
Expenditure Control	Departmental Supplies	Eliminate remaining BLS Program costs (moved to Contract Services)	-	(8,820)
One-time	Contract & Professional Services	Carryforward MuniCode Transparency Upgrades Project	-	8,200
Expenditure Control	Employee Development	Eliminate IAP2 Civic Engagement Training	-	(8,000)
Expenditure Control	Computer Contract Services	Eliminate annual warranty cost for identified equipment	-	(8,000)
Expenditure Control	Departmental Supplies	Reduce purchase & replacement of radios, batteries & accessories	-	(7,900)
Expenditure Control	Departmental Supplies	Eliminate food/supplies for Community engagement meetings	-	(7,500)
Expenditure Control	Computer Contract Services	Eliminate OpenGov Online Financial Transparency Reporting platform	-	(7,000)
Expenditure Control	Overtime	Reduce projected overtime hours	-	(6,384)

**Amendments to the FY 2019-20 Approved Budget**

Adj. Type	Category	Description	Revenues	Expenditures
Expenditure Control	Public Service Events	Reduce Mira Costa Grad Night Sponsorship	-	(6,000)
Expenditure Control	Public Service Events	Reduce Miscellaneous Public Event Sponsorships	-	(5,500)
Expenditure Control	Departmental Supplies	Reduce Fire Operations Departmental supplies	-	(5,100)
Expenditure Control	Contract Services	Reduce Emergency Medical billing services	-	(5,000)
Expenditure Control	City Events	Reduce Contract Services for AV equipment during Pumpkin Race	-	(5,000)
Expenditure Control	Employee Development	Eliminate Tyler Conference for two employees	-	(4,900)
Expenditure Control	Public Safety Vehicles	Eliminate one Fire BLS Ambulance (Fleet Maintenance)	-	(4,766)
Expenditure Control	Contract Services	Eliminate Emergency Preparedness town hall-style meetings	-	(4,000)
Expenditure Control	Public Service Events	Reduce TEDx Event Sponsorship	-	(4,000)
Expenditure Control	Employee Development	Eliminate California Specialized Training Institute training for 1 employee	-	(3,800)
Expenditure Control	Memberships & Dues	Eliminate Southern California Association of Governments Membership Dues	-	(3,700)
Expenditure Control	Employee Development	Reduce funds for various City Clerk training/conference	-	(3,240)
Expenditure Control	Overtime	Reduce Fire Overtime allotment	-	(3,024)
Expenditure Control	Publications/Advertising	Reduce community engagement meetings from 3 to 2 per year	-	(3,000)
Expenditure Control	Part-time Reductions	Eliminate Summer Internship Program	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate League of California Cities Leadership Training for Councilmembers	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate League of California Cities Forum Conference	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate National League of Cities Congressional City Conference	-	(3,000)
Expenditure Control	Employee Development	Eliminate Conference and Training in EMS	-	(2,570)
Expenditure Control	Employee Development	Eliminate Alliance for Innovation City Membership	-	(2,550)
Expenditure Control	Overtime	Reduce Overtime for Accounting staff	-	(2,500)
Expenditure Control	Employee Development	Eliminate Communications-related training for one position	-	(2,500)
Expenditure Control	Conferences & Meetings	Eliminate Local Government Commission Conference	-	(2,500)
Expenditure Control	Contract Services	Reduce Cell Phone services costs in lieu of stipend to City Manager	-	(2,460)
Expenditure Control	Employee Development	Reduce Training budget (Americans for the Arts)	-	(2,320)
Expenditure Control	Printing	Reduction of Budget Printing Costs - Reduction of Number Printed	-	(2,200)
Personnel	Salary & Wages	Reclassify vacant GIS Technician to IS Specialist	-	2,160
Expenditure Control	Employee Development	Eliminate Conferences and Training in Support Services	-	(2,150)
Expenditure Control	Employee Development	Reduce Conference and Training in Operations	-	(2,050)
Expenditure Control	Salary & Wages	Eliminate the remaining Medicare funds in the BLS Program	-	(2,030)
Expenditure Control	Employee Development	Eliminate Funding for Public Records Act and Ethics Training	-	(2,000)
Expenditure Control	Employee Development	Eliminate ICMA Conference for 1 Employee	-	(2,000)
Expenditure Control	Departmental Supplies	Reduce ceramics equipment repair and replacement contingency	-	(2,000)
Expenditure Control	Employee Development	Eliminate Engineering APWA Memberships	-	(2,000)
Expenditure Control	Memberships & Dues	Eliminate California Coastal Coalition Membership Dues	-	(2,000)
Expenditure Control	Contract Services	Eliminate one cell phone and associated service	-	(1,800)
Expenditure Control	Overtime	Reduce overtime as most meetings occur while personnel on-duty	-	(1,640)
Expenditure Control	Computer Contract Services	Eliminate custom software reports for utility billing	-	(1,500)
Expenditure Control	Employee Development	Eliminate ESRI Conference for 1 Employee	-	(1,500)
Expenditure Control	Part-time Reductions	Eliminate City Council Agenda Packet Delivery	-	(1,499)
Expenditure Control	Publications/Advertising	Eliminate camp and activity street banner	-	(1,300)
Expenditure Control	Employee Development	Eliminate ELGL Annual Conference for 1 Employee	-	(1,200)
Ongoing	Programs - Arts	Increase to add Shakespeare by the Sea Art Program	-	1,000
Expenditure Control	Departmental Supplies	Reduce Fire Administration departmental supplies	-	(1,000)
Expenditure Control	Departmental Supplies	Reduce supplies used for arson investigations	-	(1,000)
Expenditure Control	Conferences & Meetings	Eliminate South Bay Business Leaders Summit Conference	-	(700)
Expenditure Control	Conferences & Meetings	Eliminate Southern California Association of Governments General Assembly	-	(600)
Expenditure Control	Overtime	Eliminate Overtime for Administrative staff	-	(500)
Expenditure Control	Publications/Advertising	Reduce Advertising/Outreach for Budget Meetings	-	(500)
Expenditure Control	Printing	Eliminate Purchase of Taxi Decals	-	(500)
Ongoing	Programs - Arts	Increase due to planned expansion of Metlox art exhibition	-	500
Expenditure Control	Contract Services	Reduce Monthly Cell Phone bills based on historical data	-	(500)
Expenditure Control	Employee Development	Eliminate IAP2 Civic Engagement Membership Dues	-	(420)
Expenditure Control	Departmental Supplies	Reduce Finance Accounting Departmental Supplies	-	(400)
Expenditure Control	Employee Development	Reduce memberships for Emergency Services Coordinator	-	(250)

Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures	
Expenditure Control	Printing	Reduction of CAFR Printing Costs - Reduction of Number Printed	-	(200)	
Expenditure Control	Publications/Advertising	Eliminate Advertising budget and utilize City social media	-	(200)	
Expenditure Control	Memberships & Dues	Eliminate United States/Mexico Sister Cities Association Membership Dues	-	(200)	
Expenditure Control	Employee Development	Eliminate membership dues for ASPA organization	-	(100)	
Personnel	Salary & Wages	Add Part-time Administrative Clerk II (\$32,464 offset by reduction in Contract Services)	-	-	
<b>Total General Fund</b>			<b>885,636</b>	<b>398,766</b>	
<b>Street Lighting &amp; Landscape Fund</b>				<b>486,870</b>	<b>Net Impact to Fund Balance</b>
Revenue	Other Taxes	True up Streetlight Assessments to match Engineers report	(195)	-	
Other	Utilities	Electricity Savings due to Purchase of Edison Light Poles	-	(60,000)	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(38,000)	
Capital	Capital Improvement Projects	Annual Streetlight Replacement	-	35,000	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	19,471	
<b>Total Street Lighting &amp; Landscape Fund</b>			<b>(195)</b>	<b>(43,529)</b>	<b>43,334 Net Impact to Fund Balance</b>
<b>Streets &amp; Highways Fund</b>					
Revenue	Due from Other Governments	Gas Tax - Sec2103	26,772	-	
Revenue	Due from Other Governments	SB1 Road Maintenance Rehabilitation	(11,284)	-	
Revenue	Due from Other Governments	Gas Tax - Sec2105	(10,217)	-	
Revenue	Due from Other Governments	Gas Tax - Sec2106	(3,894)	-	
Revenue	Due from Other Governments	Gas Tax - Sec2107	1,828	-	
Revenue	Due from Other Governments	MTA - SB821 TDA	1,212	-	
Revenue	Due from Other Governments	SB1 Highway Users Loan	243	-	
Capital	Capital Improvement Projects	Annual Slurry Seal Program	-	(385,000)	
Capital	Capital Improvement Projects	Annual Curb, Gutter and Ramp Replacement	-	(65,000)	
Ongoing	Internal Services Charges	Increase Administrative Service Charges due to project activity	-	52,000	
<b>Total Streets &amp; Highways Fund</b>			<b>4,660</b>	<b>(398,000)</b>	<b>402,660 Net Impact to Fund Balance</b>
<b>Prop A Fund</b>					
Revenue	Miscellaneous Revenue	Increase in City Funds Exchange (GF to Prop A)	55,714	-	
Revenue	Other Taxes	MTA - Prop A - Transit Sales Tax	13,316	-	
Personnel	Salary & Wages	Citywide Part-Time Salary Adjustments due to Minimum Wage Increase/FTE Adjustments	-	43,756	
Expenditure Control	Programs - Seniors	Eliminate Dial-a-Ride services on Thursday evenings due to low enrollment	-	(4,495)	
<b>Total Prop A Fund</b>			<b>69,030</b>	<b>39,261</b>	<b>29,769 Net Impact to Fund Balance</b>
<b>Prop C Fund</b>					
Revenue	Other Taxes	MTA - Prop C - Transit Sales Tax	11,045	-	
Capital	Capital Improvement Projects	Street Resurfacing: Arterial & Collector	-	(300,000)	
<b>Total Prop C Fund</b>			<b>11,045</b>	<b>(300,000)</b>	<b>311,045 Net Impact to Fund Balance</b>
<b>Measure R Fund</b>					
Revenue	Other Taxes	MTA - Measure R	8,324	-	
Capital	Capital Improvement Projects	Aviation (West-side) and 33rd Sidewalk	-	(320,000)	
Capital	Capital Improvement Projects	Rosecrans Bike Lane Improvements	-	240,000	
Other	Internal Services Charges	Increase Administrative Service Charges due to project activity	-	18,000	
<b>Total Measure R Fund</b>			<b>8,324</b>	<b>(62,000)</b>	<b>70,324 Net Impact to Fund Balance</b>
<b>Measure M Fund</b>					
Revenue	Other Taxes	MTA - Measure M	9,389	-	
Capital	Capital Improvement Projects	Rowell Avenue Sidewalk Connection (Curtis & 1st St.)	-	(640,000)	
Capital	Capital Improvement Projects	Traffic Signal Pole at 15th & Highland	-	280,000	
<b>Total Measure M Fund</b>			<b>9,389</b>	<b>(360,000)</b>	<b>369,389 Net Impact to Fund Balance</b>

## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures	
<b>CIP Fund</b>					
Revenue	Other Governments	Prop A Grant Reimbursement for Polliwog Playground Equip	600,000	-	
Revenue	Interfund Charges & Transfers	Public Arts Trust Transfer for Permanent Band Stage	100,000	-	
Capital	Capital Improvement Projects	Polliwog Playground Resurfacing and Equipment	-	1,000,000	
Capital	Capital Improvement Projects	Senior Center and Scout House	-	450,000	
Capital	Capital Improvement Projects	School District Project TBD	-	250,000	
Capital	Capital Improvement Projects	Facilities Improvements	-	(200,000)	
Capital	Capital Improvement Projects	ALPR Pole on Sepulveda Blvd	-	150,000	
Capital	Capital Improvement Projects	Construct Permanent Band Stage at Polliwog Park	-	100,000	
Capital	Capital Improvement Projects	Fire Station 1 Diesel Exhaust Removal System	-	30,000	
<b>Total CIP Fund</b>			<b>700,000</b>	<b>1,780,000</b>	
				<b>(1,080,000)</b>	<b>Net Impact to Fund Balance</b>
<b>Water Fund</b>					
Expenditure Control	Assessments & Taxes	Eliminate Chevron lease for groundwater pumping	-	(361,000)	
Capital	Capital Improvement Projects	Replace and Modernize Automated Water Monitoring System	-	200,000	
Expenditure Control	Contract Services	Eliminate Chevron lease for groundwater pumping	-	(200,000)	
Expenditure Control	Departmental Supplies	Reduce water meter purchases	-	(100,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	15,894	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(5,000)	
Expenditure Control	Contract Services	Reduce printing/mailing costs for annual consumer confidence report	-	(4,000)	
<b>Total Water Fund</b>			<b>-</b>	<b>(454,106)</b>	
				<b>454,106</b>	<b>Net Impact to Fund Balance</b>
<b>Stormwater Fund</b>					
Capital	Capital Improvement Projects	Joint Watershed Project: Hermosa Greenbelt moved to FY 2020-21	-	(500,000)	
Capital	Capital Improvement Projects	CCTV Storm Drain System	-	150,000	
Capital	Capital Improvement Projects	Storm Drain Debris Collection Devices	-	(150,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	874	
<b>Total Stormwater Fund</b>			<b>-</b>	<b>(499,126)</b>	
				<b>499,126</b>	<b>Net Impact to Fund Balance</b>
<b>Wastewater Fund</b>					
Other	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW CCTV Vehicle	-	30,000	
Expenditure Control	Contract Services	Reduce sewer video inspections	-	(30,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	1,273	
<b>Total Wastewater Fund</b>			<b>-</b>	<b>1,273</b>	
				<b>(1,273)</b>	<b>Net Impact to Fund Balance</b>
<b>Refuse Fund</b>					
Capital	Capital Improvement Projects	City-Owned Refuse Enclosure Improvements	-	500,000	
Expenditure Control	Departmental Supplies	Eliminate promotional and educational supplies	-	(6,000)	
Expenditure Control	Contract Services	Eliminate shredding events not included in contract	-	(2,500)	
<b>Total Refuse Fund</b>			<b>-</b>	<b>491,500</b>	
				<b>(491,500)</b>	<b>Net Impact to Fund Balance</b>
<b>Parking Fund</b>					
Revenue	Service Charges	Parking Meter Rate Increase	1,700,000	-	
Capital	Capital Improvement Projects	Parking Meter Upgrades moved from FY 2020-21	-	1,400,000	
Capital	Capital Improvement Projects	Parking Structure Structural Rehab of Lot 4	-	250,000	
Capital	Capital Improvement Projects	North MB Tree and Grate Installations (NMBBID Reserve Funds)	-	200,000	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(28,000)	
Expenditure Control	Contract Services	Eliminate contract PPIC Secretary and use existing staff to record meetings	-	(20,700)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	6,289	
<b>Total Parking Fund</b>			<b>1,700,000</b>	<b>1,807,589</b>	
				<b>(107,589)</b>	<b>Net Impact to Fund Balance</b>

## Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures	
<b>County Parking Lots Fund</b>					
Revenue	Service Charges	Parking Lot C Meter Rate Increase	200,000	-	
Revenue	Service Charges	Parking Lot B Meter Rate Increase	50,000	-	
Other	Debt Service	Parking Lot C Meter Land Lease to County	-	99,000	
Other	Debt Service	Parking Lot B Meter Land Lease to County	-	33,000	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(10,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	85	
<b>Total County Parking Lots Fund</b>			<b>250,000</b>	<b>122,085</b>	
				<b>127,915</b>	<b>Net Impact to Fund Balance</b>
<b>State Pier &amp; Parking Fund</b>					
Revenue	Service Charges	Parking Meter Rate Increase	185,000	-	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(43,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	2,619	
<b>Total State Pier &amp; Parking Fund</b>			<b>185,000</b>	<b>(40,381)</b>	
				<b>225,381</b>	<b>Net Impact to Fund Balance</b>
<b>Insurance Reserve Fund</b>					
Expenditure Control	Contract Services	Reduce budget for the City's Wellness Program (MBFit)	-	(17,500)	
Expenditure Control	Contract Services	Eliminate Dispute Resolution Service used for civil conflicts	-	(11,000)	
Expenditure Control	Employee Development	Eliminate Employee Safety Incentive Program	-	(5,000)	
<b>Total Insurance Reserve Fund</b>			<b>-</b>	<b>(33,500)</b>	
				<b>33,500</b>	<b>Net Impact to Fund Balance</b>
<b>Information Technology Fund</b>					
One-time	Contract & Professional Services	Carryforward Public Works Document Scanning Services	-	50,000	
One-time	Property & Equipment	Carryforward ERP Implementation Consultant	-	43,376	
Expenditure Control	Contract Services	Reduction in fiber network redundant support	-	(24,650)	
Expenditure Control	Computer Contract Services	Reduction in Social Media Contract Management System (Sprout Social)	-	(24,342)	
One-time	Contract & Professional Services	Carryforward Human Resources Document Scanning Services	-	20,000	
Expenditure Control	Computer Contract Services	Reduction in vendor contract services for broadcast support	-	(20,000)	
One-time	Materials & Services	Carryforward OnBase Hyland Software & Maintenance	-	18,000	
Personnel	Salary & Wages	Reduce IT Intern hours for addition of part-time GIS Technician	-	(10,216)	
Expenditure Control	Departmental Supplies	Reduction in scheduled printer replacements	-	(5,000)	
Expenditure Control	Contract Services	Adjustment of Information Technology copier budget	-	(2,000)	
<b>Total Information Technology Fund</b>			<b>-</b>	<b>45,168</b>	
				<b>(45,168)</b>	<b>Net Impact to Fund Balance</b>
<b>Fleet Management Fund</b>					
Revenue	Interfund Charges & Transfers	Carryforward Transfer In for Net New Vehicles	130,000	-	
Revenue	Interfund Charges & Transfers	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(29,034)	-	
Revenue	Interfund Charges & Transfers	Eliminate one Fire BLS Ambulance (Fleet Rental)	(20,300)	-	
Revenue	Interfund Charges & Transfers	Eliminate one Fire BLS Ambulance (Fleet Maintenance)	(4,766)	-	
One-time	Property & Equipment	Carryforward Replacement of PD Animal Control Truck	-	79,722	
One-time	Materials & Services	New Fleet Management Software	-	50,000	
One-time	Property & Equipment	Carryforward Purchase of New PW Electrician Truck	-	50,000	
One-time	Property & Equipment	Carryforward Purchase of New PW Inspector Truck	-	50,000	
One-time	Property & Equipment	Carryforward Purchase of New PW CCTV Vehicle	-	30,000	
<b>Total Fleet Management Fund</b>			<b>75,900</b>	<b>259,722</b>	
				<b>(183,822)</b>	<b>Net Impact to Fund Balance</b>
<b>Building Maintenance &amp; Operations Fund</b>					
Ongoing	Contract Services	Increase due to switch to gopher trapping and organic pesticides	-	17,200	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	9,546	
<b>Total Building Maintenance &amp; Operations Fund</b>			<b>-</b>	<b>26,746</b>	
				<b>(26,746)</b>	<b>Net Impact to Fund Balance</b>
<b>TOTAL</b>			<b>\$3,898,789</b>	<b>\$2,781,468</b>	



RESOLUTION NO. 19-0050

A RESOLUTION OF THE MANHATTAN BEACH CITY  
COUNCIL ESTABLISHING THE APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2019-2020

THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES AS  
FOLLOWS:

SECTION 1. The City Council makes the following findings:

A. Government code Section 7910 requires the City Council to establish its appropriations limit pursuant to Article XIII B of the State Constitution; and

B. The appropriations limit to be applied to the "proceeds of taxes" as defined by Section 7910 of the Government Code for Fiscal Year 2019-2020 has been calculated to be \$82,461,392.

SECTION 2. The City Council elects to use as the annual adjustment factors in calculating the appropriations limit, the percentage change in California per capita income and the annual population for the City of Manhattan Beach.


SECTION 3. The City Council hereby establishes the appropriations limit for the City of Manhattan Beach for Fiscal Year 2019-2020 at \$82,461,392.

SECTION 4. This Resolution shall take effect immediately.


SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

ADOPTED on June 4, 2019.

AYES: Napolitano, Stern, Hadley, Montgomery and Mayor Hersman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

  
\_\_\_\_\_  
NANCY HERSMAN  
Mayor

ATTEST:

  
\_\_\_\_\_  
LIZA TAMURA  
City Clerk

# APPROPRIATIONS LIMIT CALCULATION

---

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Manhattan Beach's population or County population.

For fiscal year 2019-2020, the estimated tax proceeds appropriated by the Manhattan Beach City Council are under the Limit. The adjusted Appropriation Limit for fiscal year 2019-2020 is \$82,461,392. This amount is the maximum amount of tax proceeds the City is able to appropriate and spend in fiscal year 2019-2020. The appropriations subject to the Limit are \$55,136,806, leaving the City with an appropriations capacity of \$27,324,586.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

## SPENDING LIMIT CALCULATION - FISCAL YEAR 2019-2020

### Appropriations subject to limit

Fiscal year 2019-2020 Revenues (all funds)	\$128,930,652
Less: Non tax proceeds	73,793,846
Plus: User fees in excess of costs	-
<b>Total appropriations subject to limit</b>	<b><u>\$55,136,806</u></b>

### Appropriation limit

Fiscal year 2018-2019 adjusted appropriation limit	\$79,412,267
A. Population adjustment (Based on change in City/County population)	0.999900
B. Change in per capita income	1.038500
<b>Total Annual Adjustment = (A multiplied by B)</b>	<b><u>1.0383962</u></b>
Increase in appropriation limit	\$3,049,125
<b>Fiscal year 2019-2020 appropriation limit</b>	<b><u>\$82,461,392</u></b>

Appropriations subject to limit	<b><u>\$55,136,806</u></b>
Remaining appropriation capacity	\$27,324,586

**Available capacity as a percent of appropriation limit** **33.14%**





City of  
**Manhattan Beach**

1400 Highland Avenue, Manhattan Beach, CA 90266  
[www.citymb.info](http://www.citymb.info)