



**CITY OF MANHATTAN BEACH
LIBRARY COMMISSION MEETING**

**August 12, 2019
City Hall
City Council Chambers
1400 Highland Ave.
Manhattan Beach, CA 90266
6:00 PM**

A G E N D A

- A. CALL TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**
 - Commissioner Bond
 - Commissioner Windes
 - Commissioner Siemak
 - Commissioner Schreiner
 - Commissioner Jones
 - Commissioner Parikh
- D. APPROVAL OF MINUTES**
 - July 8, 2019
- E. CEREMONIAL**
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**
 - The public may address the Commission regarding City business not on the agenda.
 - Librarian's Report – Library Manager, Maria Manigbas will discuss library programs, activities and updates.
- G. GENERAL BUSINESS**
 - Discussion of Library Commission Workplan items
- H. STAFF ITEMS**
- I. COMMISSION ITEMS**
- J. ADJOURNMENT**

**CITY OF MANHATTAN BEACH
MINUTES OF THE LIBRARY COMMISSION**

July 8, 2019
6:00 p.m.
City Council Chambers

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A. CALL TO ORDER

The meeting was called to order at 6:03 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Bond, Windes, Siemak, Schreiner, Jones

Absent: Parikh

D. APPROVAL OF MINUTES

Commissioner Windes moved to approve the May 13, 2019 minutes with corrections:

P.2. paragraph 5 – remove duplicate word “Commissioner”

P.4, paragraph 2 – remove the voting section as adjournment was done by order

Commissioner Jones seconded the motion. The motion passed.

Ayes: Commissioners Bond, Windes, Schreiner, Jones, Naves: None

Abstain: Commissioner Siemak

Absent: Commissioner Parikh

E. CEREMONIAL

None

F. AUDIENCE PARTICIPATION

Chair Schreiner opened the floor to audience participation.

Community Library Manager, Maria Manigbas gave some program updates including:

The full-time librarian started last week and Michael Mackavoy is still on loan to Lomita.

The library hosted 37 programs in June with 1,359 total attendees.

The LA County Library of the Year celebration was held at the MB Library and was a huge success with an estimated 800-900 people in attendance. Commissioner Windes is looking forward to the 5-Year anniversary celebration and stated that people will remember this party. Commissioner Jones stated that they should discuss what was successful, in order to plan wisely for the anniversary party. Manager Kelso clarified that if the library is holding an event to celebrate the anniversary, it would be the commission’s role to support the event, not create it. Commissioner Jones would like to establish what role the commission would have in the event. Ms. Manigbas explained that conversations have started regarding the celebration. Commissioner Windes is concerned about who will be funding the celebration. Commissioner Siemak recommended that Ms. Manigbas create a summary of

the recent event, a wish list and a preliminary budget to start discussions on how the Commission can help with the anniversary celebration in 2020.

Melinda Reiter added that there is also a County Library Foundation that may have helped support the Library of the Year celebration.

The July calendar was distributed to the commissioners.

The floor was closed to public comment.

G. GENERAL BUSINESS

Discussion of Work plan items:

East Manhattan Beach Alternate Library – Manager Kelso reported that she had spoken with Ms. Manigbas regarding the Bookmobile availability over the summer. Ms. Manigbas talked with Don Rowe and they will be discussing on July 9, 2019 at the executive committee meeting. Commissioner Jones commented that even if it can't work this summer, we should put the wheels in motion for next summer. Commissioner Windes stated that the Mira Costa library will be available, but agreed that the wheels should be set in motion, just in case. Commissioner Windes added that the agreement between the school district and the County includes funding for the summer hours at the Mira Costa library. Those funds were requested to be diverted to the Bookmobile, if used as a substitution. Commissioner Schreiner reported that she had spoken to Dr. Matthew's secretary who stated that Dr. Matthews was speaking with Skye Patrick. Commissioner Windes stated that the message received was that the commission would not be involved until a plan the school district and County library create a plan.

Library Meet and Greet –A meet and greet was held to introduce the librarians to the commission. Ms. Manigbas recommended Tuesdays when considering a future date because of staffing. Commissioner Jones feels that this is an event that could involve the student commissioner. Commissioners Jones and Bond will work with this event. The commission decided that March would be a good month for the Meet and Greet. Manager Kelso stated that she is retiring at the end of the year, so the commission will have a new liaison whose schedule will also need to be considered.

Library Lunch Club – Commissioner Windes updated Commissioner Siemak on her progress with the Library Lunch Club. She reported that Steve Lopez is interested but she does not have a commitment from Chris Erskine yet. The Commission would not be obligated to sell Steve Lopez' books but Pages could bring some to sell. Commissioner Windes suspects that Chris Erskine will want his book to be sold. She added that former commissioner Casady offered to make an introduction to MB Post to solicit food donations. Commissioner Windes stated that there would be only one meal choice, vegetarian.

She asked Cort Casady if he would emcee the event and he said yes. The commission tentatively decided that March may be a possibility. Ms. Manigbas will check on March, Friday dates from 10:00 a.m.-2:00 p.m. The commission will present Mr. Erskine and Mr. Lopez with 2 available dates and try to secure both speakers. Maria will check February 7, 28 and all Fridays in March. A budget needs to be developed so that funds, if necessary, may be requested from City Council.

MB Writer Awards - Commissioner Jones stated that there is a lot of work to be done with a vision of presenting “The Oscars” of MB Writers. She explained the concept to Commission Siemak. She and Commissioner Bond will brainstorm categories and present at the next meeting. One criterion is that you have to live in Manhattan Beach. It was discussed to include students attending Manhattan Beach schools. Commissioners Jones and Bond will work on criteria. Commissioner Windes suggested that there might be members of the public, including librarians who could help with judging. Commissioner Jones suggested that commissioners think of people who might be interested and qualified. The goal would be to launch in June/July 2020. Commissioner Siemak suggested an award for the worst bit of prose ever written to bring some fun to the event.

Commissioner Windes feels that the judges should be professional writers instead of the commission. Commissioner Jones feels that the commission should be a part of the whole process. Manager Kelso clarified that any certificates given to winners by the City Council would be provided by the Council.

Book Vending Machine –tabled

Commissioner Windes asked for clarification of what items on the workplan were approved by the City Council. Manager Kelso will try to clarify.

H. STAFF ITEMS – None

I. COMMISSION ITEMS

Commissioner Jones stated that she is pleased with how productive this meeting has been and hopes it is a sign of things to come. She added that it is very valuable to sit in on other commission meetings to see what everyone is working on.

Commissioner Windes thanked Maria for a wonderful event and stated that she had received much positive feedback.

J. ADJOURNMENT

Commissioner Windes moved to adjourn the meeting. Commissioner Siemak seconded the motion. The motion passed.

The meeting was adjourned at 7:35 PM.