



Finance Subcommittee Meeting Draft Action Minutes

Meeting Date: October 24, 2019
Recording Secretary: Helga Foushanes

In Attendance: Tim Lilligren, Treasurer
Nancy Hersman, Mayor
Steve Napolitano, Council Member
Bruce Moe, City Manager
Steve S. Charelian, Finance Director
Henry Mitzner, Controller
Cynthia Mickschl, Acting Revenue Services Manager

Called to Order: 3:00 p.m. by Tim Lilligren, Treasurer

Agenda Item #1 – Public Comments

None.

Agenda Item #2 - Approval of Minutes from September 26, 2019 Finance Subcommittee Meeting

The Finance Subcommittee approved the minutes of September 26, 2019.

Agenda Item #3 – Cost Allocation Plan and User Fee Study Results

Courtney Ramos (Project Manager) and Khushboo Hussain (Lead Analyst) from Matrix Consulting Group presented the results of the Cost Allocation Plan and User Fee Study. The proposed User Fee if adopted using current City Council policies and statutory limitations, will result in an estimated revenue increase of approximately \$600,000.

The Finance Subcommittee discussed the item and directed staff to proceed to the full City Council with the study results.

Agenda item #4 – Adjournment

The meeting adjourned at 3:58 p.m.