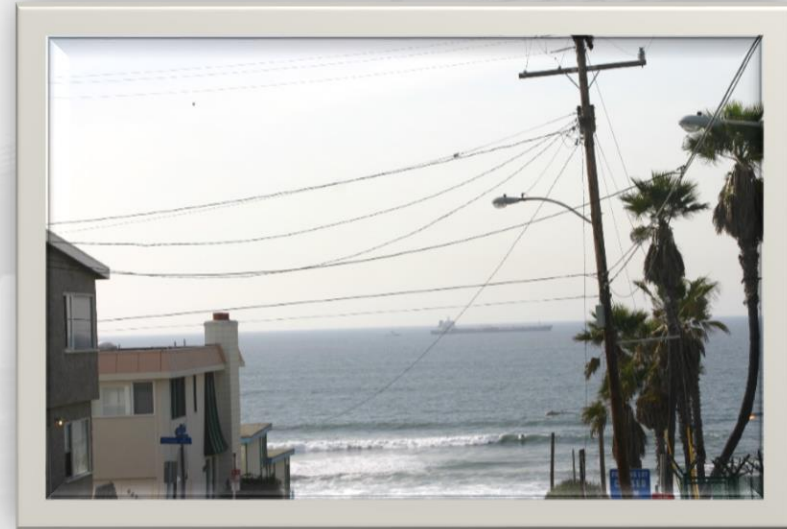


Utility Undergrounding District Formation Procedures

District 4



Stephanie Katsouleas, Public Works Director
Prem Kumar, City Engineer
Anastasia Seims, Senior Civil Engineer

UUAD Program Overview



District 4 – General Boundaries

Boundary Pl. to 1st St.

Ardmore Ave. to Sepulveda Blvd.

167 Parcels



Tonight's Purpose

Count Prop 218 Protest Ballots Form or Dissolve District 4

Steps Taken to Get to this Point:

- ▶ Petition drive initiated
- ▶ Design plans with 3 utilities completed
- ▶ Assessment methodology developed and applied
- ▶ Project bid this past fall
- ▶ Preliminary Assessment Engineer's Report completed
- ▶ Prop 218 voting commenced on November 19, 2019
- ▶ Public Meeting held on December 10, 2019 to review methodology

Prop 218 Voting Process

November 19, 2019

- ▶ Assessment Engineers Report Presented
- ▶ Prop 218 voting initiated; ballot materials mailed; public hearing set


December 10, 2019

Public meeting held to review assessments

January 7, 2020

Ballots due and counted

August 7, 2019


CITY OF MANHATTAN BEACH
UNDERGROUND UTILITY ASSESSMENT DISTRICT NO. 19-X

Assessor Parcel Number: XXXX-XXX-XXX
Situs: Property Street Address, 90266

PROPERTY OWNER'S NAME
PROPERTY OWNER'S MAILING ADDRESS
CITY, STATE ZIP CODE

**Proposed Parcel Underground
Utility Assessment:
\$XX,XXX.XX**

This Assessment Ballot is for the use of the property owner of the parcel identified herein, which parcel is subject to the Proposed Underground Utility Assessment. The ballot may be used to express either support for or opposition to the assessment. In order to be counted, this ballot must be signed in the space provided below by an owner or, if the owner is a partnership or a corporation, by an authorized representative of the owner. The ballot should then be placed in the enclosed envelope, sealed and must be delivered to the City Clerk, whether by mail or in person, as follows.

Mail Delivery: If by mail, place the ballot in the mail with sufficient time to be received no later than 5:30 pm on October 1, 2019. If your ballot is not received by this time, it will not be counted.

Personal Delivery: If in person, deliver to the City Clerk at any time up to the close of the Public Hearing on October 1, 2019, in the City Council Chamber, 1400 Highland Avenue, Manhattan Beach.

For additional information regarding the Proposed Assessment, please see the enclosed legal notice and additional information notice.

THIS IS NOT A BILL

Please cut along this line, place the ballot below in the enclosed envelope, seal the envelope and return to the City Clerk.

If you elect to have the Proposed Underground Utility Assessment identified above financed through the issuance of bonds and paid over 20 years, there would be an additional increase to your annual property taxes. The ESTIMATED annual installment for assessments not paid in cash is: \$65.11 per \$1000 of Assessment.

If you elect to pay the Proposed Underground Utility Assessment identified above in full during the Cash Collection Period ending November 5, 2019, the ESTIMATED cash payment amount is: \$xxxx.xx (representing a reduction of approximately \$xxxx.xx from the Proposed Underground Utility Assessment).

OFFICIAL PROPERTY OWNER ASSESSMENT BALLOT 3<

Assessor's Parcel Number: XXXX-XXX-XXX
Owner Name: PROPERTY OWNER'S NAME
Situs Address: PROPERTY ADDRESS, MANHATTAN BEACH, CA 90266
Ballot Reference #: xxxx

Proposed Maximum Assessment Amount: \$XX,XXX.XX

____ Yes, I SUPPORT the formation of the Underground Utility Assessment District No. 19-x and the levying of the Proposed Underground Utility Assessment ____ No, I am OPPOSED to the formation of the Underground Utility Assessment District No. 19-X

Date Printed Owner's Name Owner's Signature

Mail or Hand Deliver To: City Clerk, 1400 Highland Ave., City of Manhattan Beach, CA 90266

Recap: Parcel Assessment

| | UUAD 19-4 |
|--|----------------------|
| Number of Parcels | 167 |
| Total Assessment | \$7,255,000 |
| Residential Parcel: FULL Assessment Range | \$35,851 - \$61,210 |
| Residential Parcel: PARTIAL Assessment Range | \$14,650 - \$36,885 |
| Average RESIDENTIAL Parcel Assessment | \$42,423 |
| Commercial Parcel Assessment (5 properties) | \$42,280 - \$128,323 |

Recap: Assessment Methodology

| 1/3 Aesthetics Benefit | 1/3 Safety Benefit | 1/3 Reliability Benefit |
|--|--|---|
| <ul style="list-style-type: none">• 1/3 of total cost• Improved aesthetics of streetscape• Based on the unique area of each parcel in the District | <ul style="list-style-type: none">• 1/3 of total cost• Enhanced safety by undergrounding utilities• Assumed to benefit all parcels equally | <ul style="list-style-type: none">• 1/3 of total cost• Enhanced reliability by undergrounding utilities• Assumed to benefit all parcels equally |

$1/3 + 1/3 + 1/3 = \text{Total Parcel Assessment}$

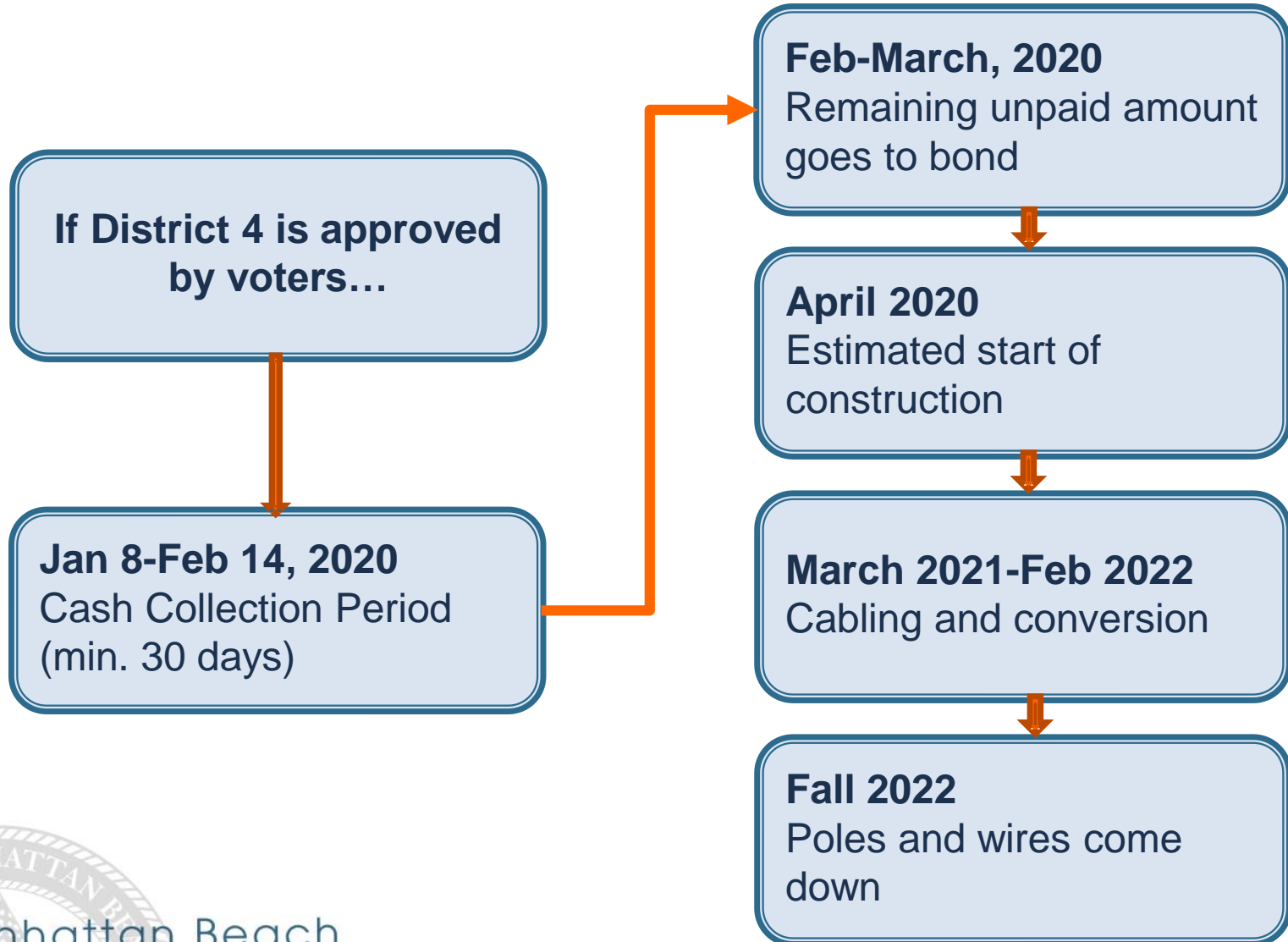
Tonight's Action

Complete Prop 218 Ballot Procedures for District 4



1. Conduct Public Hearing and receive testimony
2. County the returned ballots
3. Adopt the following Resolution(s) based on ballot results:
 - **Resolution 20-0003** to either:
 - a. **Confirm** the Final Assessment Engineer's Report, Assessments, and proceedings; or
 - b. **Abandon** the proceedings and dissolve the District.
 - **Resolution 20-0004** to award the construction contract, authorize the City Manager to execute the Agreement, and authorize the City Manager to approve additional work, if necessary.

UUAD 4 Next Steps



Questions

