

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, February 4, 2020**  
**6:00 PM**  
**City Council Chambers**



**Mayor Nancy Hersman**  
**Mayor Pro Tem Richard Montgomery**  
**Councilmember Suzanne Hadley**  
**Councilmember Hildy Stern**  
**Councilmember Steve Napolitano**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Steve Charelian, Finance Director  
Daryn Drum, Fire Chief  
Patrick Griffin, Interim Information Technology Director  
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks and Recreation Director  
Carrie Tai, Community Development Director  
Liza Tamura, City Clerk

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 29, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

*Pledge to the Flag - Akash Mishra, Manhattan Beach Middle School*

*National Anthem - Manhattan Beach Middle School Band*

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring February 16-22, 2020, as National Engineers Week.  
**PRESENT**

[20-0074](#)

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**2. City Council Minutes:**[20-0031](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes (Closed Session) of January 21, 2020

b) City Council Regular Meeting Minutes of January 21, 2020  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of January 21, 2020](#)  
[City Council Regular Meeting Minutes of January 21, 2020](#)

3. Financial Reports: [20-0047](#)  
a) Schedule of Demands December 19, 2019, and January 2, 2020  
b) Investment Portfolio for the Month Ending December 31, 2019  
c) Month End Report for December 31, 2019  
(Finance Director Charelian).  
**ACCEPT REPORTS AND DEMANDS**  
**Attachments:** [Schedule of Demands for December 19, 2019 and January 2, 2020](#)  
[Investment Portfolio for the Month Ending December 31, 2019](#)  
[Month End Report for December 31, 2019](#)
4. Consider Introducing an Ordinance to Prohibit the Sale of Tobacco Products in the City (City Manager Moe and City Attorney Barrow). [20-0055](#)  
**INTRODUCE ORDINANCE NO. 20-0007**  
**Attachments:** [Ordinance No. 20-0007](#)
5. Consider Adopting an Urgency Ordinance and Introducing an Ordinance to Maintain a Prohibition of the Use or Operation of Shared Mobility Devices in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City and Adopting a Categorical Exemption (Community Development Director Tai). [20-0067](#)  
**a) ADOPT URGENCY ORDINANCE NO. 20-0008-U**  
**b) INTRODUCE ORDINANCE NO. 20-0008**  
**Attachments:** [Urgency Ordinance No. 20-0008-U](#)  
[Ordinance No. 20-0008](#)
6. Consider Adopting a Resolution Approving a Memorandum of Understanding Between the City of Manhattan Beach and Manhattan Beach Firefighters' Association (Human Resources Director Jenkins). [20-0075](#)  
**ADOPT RESOLUTION NO. 20-0017**  
**Attachments:** [Resolution No. 20-0017](#)  
[MBFA MOU \(Final Version\)](#)  
[MBFA MOU \(Strikethrough Version\)](#)
7. Consider Adopting a Resolution Awarding a Professional Design Service Agreement to AECOM Technical Services Inc., for the 2020 Storm Drain Master Plan Update Project for \$250,000 and Authorizing the City Manager to Execute the Agreement (Public Works Director Katsouleas). [20-0039](#)  
**ADOPT RESOLUTION NO. 20-0012 APPROVING AN AGREEMENT**  
**Attachments:** [Resolution No. 20-0012](#)  
[Agreement-AECOM Technical Services, Inc.](#)  
[Location Map](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Consider Adopting a Resolution Approving an Agreement with the Downtown Manhattan Beach Business and Professional Association (DMBBPA) for the Management of a Certified Farmers Market and Utilization of City Property and Right-of-Way (Finance Director Charelian). [20-0016](#)  
**ADOPT RESOLUTION NO. 20-0013**

Attachments: [Resolution No. 20-0013](#)  
[Agreement - DMBBPA](#)  
[DMBBPA Letter to the City](#)

9. Consider Approving an Updated Banner Policy (Parks and Recreation Director Leyman). [20-0007](#)  
**APPROVE**

Attachments: [Banner Ordinance](#)  
[Current Banner Policy](#)  
[Proposed Banner Policy](#)  
[2018-2019 Banner List](#)  
[Banner Pole Map](#)  
[Cal Trans Banner Code](#)

10. Consider Approving the Parking and Public Improvements Commission's Recommendation to Incorporate Proposed Crosswalk Enhancements into New or Ongoing Projects as Part of the City's Capital Improvements Plan and Pursue Funding Opportunities (Community Development Director Tai and Public Works Director Katsouleas). [20-0015](#)  
**APPROVE**

Attachments: [PPIC Staff Report and Attachments - September 26, 2019](#)  
[PPIC Minutes - September 26, 2019](#)  
[Candidate Location Ranking List](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

11. Agenda Forecast (City Clerk Tamura).  
**DISCUSS AND PROVIDE DIRECTION**

[20-0032](#)

Attachments: [January 29, 2020 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**P. CLOSED SESSION****Q. ADJOURNMENT**

**R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*February 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 14, 2020 - Tuesday -- 6:00 PM - Work Plan Meeting*  
*April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 28, 2019 - Tuesday -- TBD - Boards and Commissions Interviews*  
*May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting*  
*November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

February 10, 2020 - Monday - 6:00 PM - Library Commission Meeting  
February 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
February 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
February 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 27, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
March 9, 2020 - Monday - 6:00 PM - Library Commission Meeting  
March 11, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 16, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
March 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 8, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 13, 2020 - Monday - 6:00 PM - Library Commission Meeting  
April 20, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
April 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
May 11, 2020 - Monday - 6:00 PM - Library Commission Meeting  
May 13, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
May 18, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
May 25, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
May 27, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
May 28, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
June 8, 2020 - Monday - 6:00 PM - Library Commission Meeting  
June 10, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
June 15, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
June 22, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

February 17, 2020 - Monday - Presidents Day  
May 25, 2020 - Monday - Memorial Day  
July 4, 2020 - Friday - Independence Day  
September 7, 2020 - Monday - Labor Day  
October 12, 2020 - Monday - Columbus Day  
November 11, 2020 - Wednesday - Veterans Day  
November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2020 - Friday - Christmas Day Observed  
January 1, 2021 - Friday - New Years Day Observed  
January 18, 2021 - Monday - Martin Luther King Day