



**CITIZEN SELF SERVICE PORTAL (CSS)**

Begin Your Online Permitting Process

# CITIZEN SELF SERVICE (CSS)

SPOTLIGHT

FEBRUARY 18, 2020



# COMM DEV HOMEPAGE

## Community Development

Welcome to the Community Development Department

[City Hall Hours](#) are Mondays through Thursdays 7:30 AM to 5:30 PM and Fridays 7:30 AM to 4:30 PM. Before you plan a trip to City Hall, check out our [Permitting Center Schedule](#) to know when staff and services are available.

### Apply for your permit online

Community Development now accepts permit applications online. Please visit the Citizen Self Service to start your application.



# CSS HOMEPAGE

Home

Apply ▾

Map

Search 🔍

Calendar 0



### Search Public Records

This tool can be used to search for existing permits and inspections.



### Apply

This tool can be used to apply for a permit or plan.



### Login or Register

Login to an existing or create a new account. You can also find help if you forgot your login information.



### Code Enforcement

Click here to report a concern or get more information about code enforcement



### Map

Explore the map to see the activity occurring in your neighborhood.



### Calendar

Click here to find out about certain events like holidays and public hearings.



# PUBLIC SEARCH

## Public Information

Search All ▾ for  Exact Phrase   Search Reset  Export

Found 629,564 results

### Filter Results

All 629564

Permit 152655

Plan 1095

Inspection

475814

Sort Permit Number ▾ Ascending ▾

[Next](#) | [Top](#) | [Paging Options](#) | [Filter Options](#) | [Main Menu](#)

Permit Number [01-00100](#)

Type Legacy Permit - Legacy Miscellaneous

Project Name

Status Finalized

Main Parcel ↗

Address ↕

Applied Date 01/02/2001

Issued Date 01/02/2001

Expiration Date 07/01/2001

Finalized Date 11/08/2001



[Previous](#) | [Next](#) | [Top](#) | [Paging Options](#) | [Filter Options](#) | [Main Menu](#)

Permit Number [01-00101](#)

Type New Residential Building Permit

Project Name

Status Finalized

Main Parcel

Address ↕

Applied Date 01/02/2001

Issued Date 02/13/2001

Expiration Date 08/12/2001

Finalized Date 01/08/2002



[Previous](#) | [Next](#) | [Top](#) | [Paging Options](#) | [Filter Options](#) | [Main Menu](#)

Permit Number [01-00102](#)

Type Mechanical Residential Permit

Project Name

Applied Date 01/02/2001

Issued Date 01/02/2001

Expiration Date 07/01/2001



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Home

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## Application Assistant

Search for application names and keywords



All

Trending

PERMITS

PLANS

Hide Categories

All

PERMITS 78

All 78

Commercial Building Permit

10

Demolition Permit 2

Electrical Permit 3

Fire Permit 4

Garage Sale 1

Grading Permit 1

Mechanical Permit 2

Plumbing Permit 4

Pool Permit 4

Public Works/Traffic Permit

20

Reroof Permit 1

Residential Building Permit 7

### Commercial Addition/Tenant Improvement Permit

Apply

Category Name:  
Commercial Building Permit

Description:  
Modifications to an existing commercial space configured to accommodate the specific requirements of the tenants business needs.

### Commercial Foundation Only Permit

Apply

Category Name:  
Commercial Building Permit

Description:  
Supplemental permit for large commercial projects when construction of a building or structure is divided into phases.

### Commercial Request to Work After Hours

Apply

Category Name:  
Commercial Building Permit

Description:  
Commercial projects that request to work outside city construction hours.

### Commercial Seismic Retrofit Permit

Apply

Category Name:  
Commercial Building Permit

Description:  
Modification to an existing commercial structure to provide resilience during a seismic event. Types include masonry retrofit, soft-story retrofit, underfloor bracing, etc.

### Commercial Site Wall/ Landscape/ Hardscape Permit

Apply

Category Name:  
Commercial Building Permit

Description:  
Commercial site wall/ landscape/ hardscape permit including irrigation installation, planting, landscape lighting, site walls, parking lot re-pavement/ striping, etc.



# DASHBOARD

Dashboard

Home

Apply ▾

View ▾

Map

Report

Search 🔍

Calendar 0

## My Permits

<b>Attention</b> <b>1</b> Garage Sale Permit 1	<b>Pending</b> <b>7</b> Commercial Additio... 3 Garage Sale Permit 1 Other 3	<b>Active</b> <b>2</b> Moving Van Permit 1 Residential Windo... 1	<b>Draft</b> <b>0</b>	<b>Recent</b> <b>9</b> Commercial Additio... 3 Moving Van Permit 1 Other 5
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[View My Permits](#)

## My Plans

<b>Attention</b> <b>0</b>	<b>Pending</b> <b>0</b>	<b>Active</b> <b>0</b>	<b>Draft</b> <b>0</b>	<b>Recent</b> <b>0</b>
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[View My Plans](#)

## My Inspections

<b>Requested</b> <b>0</b>	<b>Scheduled</b> <b>0</b>	<b>Closed</b> <b>1</b>
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## My Invoices

Current <b>0</b>	<b>\$0.00</b>	<a href="#">Add To Cart</a>
Past Due	<b>\$0.00</b>	<a href="#">Add To Cart</a>



# WORKFLOW

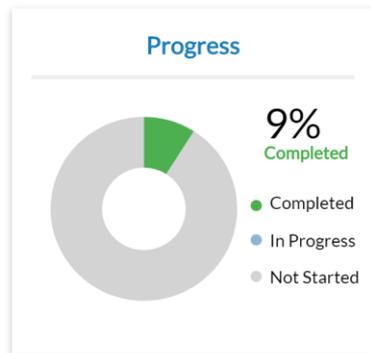
Permit Number: BLDR-20-00057



[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

**Type:** Residential Window/Door Change Out Permit      **Status:** Issued      **Project Name:**

- Summary
- Locations
- Fees
- Reviews
- Inspections
- eReviews
- Attachments
- Contacts
- Sub-Records
- Holds
- Meetings
- More Info



- ### Workflow
- Issue Permit - Passed
  - Confirm Application Valid - Passed : 02/11/2020
  - Rough Energy - Passed : 02/11/2020
  - Exterior Pre-Wrap -
  - Fenestration -

- ### Available Actions
- Request Inspection Fenestration
  - Request Inspection Exterior Pre-Wrap



**THANK YOU**  
**QUESTIONS?**

