



City of Manhattan Beach

EXECUTIVE SUMMARY Americans with Disabilities Act and Section 504 of the Rehabilitation Act SELF-EVALUATION AND TRANSITION PLAN UPDATE

January 2020





TABLE OF CONTENTS

PURPOSE OF THE ADA/504 SELF-EVALUATION AND TRANSITION PLAN 1

BACKGROUND..... 1

DIFFERENCES BETWEEN A SELF-EVALUATION AND TRANSITION PLAN..... 3

SELF-EVALUATION PLAN 3

TRANSITION PLAN 4

PRIOR ADA SELF-EVALUATION AND TRANSITION PLANS 5

DATES OF SELF-EVALUATION AND TRANSITION PLANS 5

ADA/504 SELF-EVALUATION AND TRANSITION PLAN 5

REGULAR SELF-EVALUATION AND TRANSITION PLAN UPDATES..... 5

CLASSIFICATION OF THE CITY OF MANHATTAN BEACH..... 6

GENERAL INFORMATION ABOUT THE CITY OF MANHATTAN BEACH 6

CITY ORGANIZATION 7

FOCUS OF THE UPDATED ADA SELF-EVALUATION AND TRANSITION PLAN 8

METHODOLOGY FOR THE SELF-EVALUATION AND TRANSITION PLAN..... 8

EXECUTIVE SUMMARY OF THE ADA/504 SELF-EVALUATION AND TRANSITION PLAN..... 9

NOTICE TO THE PUBLIC OF THE SELF-EVALUATION AND TRANSITION PLAN UPDATE 10

LOCATION OF SELF-EVALUATION 10

DESIGNATION OF ADA COORDINATOR..... 10

POSTING OF IDENTITY OF ADA/504 COORDINATOR AND NOTICE OF RIGHTS 12

STATEMENT OF ACCOMMODATIONS ON PUBLIC NOTICES 13

STATEMENT OF NONDISCRIMINATION 14

INPUT INTO THE SELF-EVALUATION PROCESS 14

GRIEVANCE/UNIFORM COMPLAINT PROCEDURES 15

ACCESS TO PROGRAMS, SERVICES, ACTIVITIES AND EVENTS..... 16

SERVICE ANIMALS..... 19

ELIGIBILITY CRITERIA 19

EQUALLY EFFECTIVE COMMUNICATION 19

INTERPRETER SERVICES 20

TELECOMMUNICATIONS DEVICES FOR THE DEAF..... 20

WEBSITE ACCESSIBILITY 21

ALTERNATE FORMATS..... 21

AVAILABILITY OF ONLINE INFORMATION AND SERVICES 22

ACCEPTABLE TERMINOLOGY..... 22

STAFF TRAINING 23

NEW EMPLOYEE AND VOLUNTEER ORIENTATION 24

OUTREACH MATERIALS AND ACTIVITIES 24

DISTRIBUTION AND LOCATION OF PUBLICATIONS..... 25

FEES AND SURCHARGES..... 25

EMERGENCY EVACUATION PROCEDURES 25

ORGANIZATIONS REPRESENTING PERSONS WITH DISABILITIES 26

FACILITIES LEASED BY THE CITY 27

SELECTION OF CONTRACTORS AND CONTRACTED SERVICES..... 27

BUILDING AND CONSTRUCTION..... 28

MAINTENANCE OF ACCESSIBLE FEATURES..... 29

OPPORTUNITIES FOR INPUT 31

SURVEYS FOR THE PUBLIC..... 31

SURVEYS FOR STAFF 32

PLANNING AND BUDGETING FOR ACCESSIBILITY..... 33

APPENDIX A - PUBLIC NOTICES AND POSTINGS..... 35

APPENDIX B – GRIEVANCE POLICY AND FORM 38

APPENDIX C – SURVEYS FOR PUBLIC AND STAFF INPUT..... 41

SURVEY FOR COMMUNITY MEMBERS, ORGANIZATIONS, AND VOLUNTEERS 41

SURVEY FOR STAFF 45

SURVEY RESULTS 67

APPENDIX D – FACILITIES, PARKS AND PUBLIC RIGHTS-OF-WAY 132

FACILITIES, PARKS AND RECREATIONAL AREAS 132

SIDEWALKS AND CURB RAMPS..... 135

BUS STOPS..... 152

SIGNALIZED INTERSECTIONS..... 153

The City of Manhattan Beach ADA Title II Self-evaluation was prepared by Disability Access Consultants, LLC with the collaboration and assistance of City of Manhattan Beach staff and input by other interested individuals and community members.

Tim Birthisel served as the primary contact and facilitator for the Americans with Disabilities Act (ADA) and Section 504 Self-evaluation under the direction of Prem Kumar, City Engineer, of the City of Manhattan Beach. Tim Birthisel, P.E. is the designated Americans with Disabilities Act (ADA) and Section 504 Coordinator for the ADA/504 Self-evaluation and Transition Plan. A copy of the Self-evaluation and Transition Plan is available from the ADA/504 Coordinator. Accessible alternate formats are available.

Disability Access Consultants, LLC (DAC)
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Purpose of the ADA/504 Self-evaluation and Transition Plan

The purpose of the City of Manhattan Beach Americans with Disabilities Act (ADA) Title II and Section 504 (504) Self-evaluation is to document the results of the City of Manhattan Beach's review of access to programs, services, activities, events, facilities, parks, and public rights-of-way by individuals with disabilities in order to determine if any discriminatory or potentially discriminatory practices, policies or procedures exist that may deny access for individuals with disabilities. This report contains findings and recommendations based on the ADA/504 review of the City of Manhattan Beach and includes a review of potential programmatic and physical barriers that may deny access for persons with disabilities.

As evidenced by this study and update, the City of Manhattan Beach (City) is committed to complying with the tenets of Title II of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973 (504), and other federal, state statutes and regulations to provide accessibility for persons with disabilities. The update further serves to demonstrate the ongoing compliance efforts by the City.

The City of Manhattan Beach contracted with Disability Access Consultants, LLC (DAC) to conduct a review of programs, services and activities of the City in accordance of Title II of the ADA. City buildings, parks, and public rights-of-way were assessed to update the City of Manhattan Beach ADA Self-evaluation and Transition Plan. The study included accessibility requirements for the Americans with Disabilities Act (ADA) Title II, the California Building Code, Caltrans requirements, California Manual on Uniform Traffic Control Devices (CAMUTCD) and the Public Right-of-Way Accessibility Guidelines (PROWAG).

As public input is important to develop and prioritize the plan, the City conducted public outreach as described in the public outreach portion of this document. It is recognized that input from stakeholders is a valuable component of an updated, usable and realistic plan. As additional input from stakeholders is received, the ADA Coordinator or designated person is responsible to evaluate the input and incorporate into the ADA plan as appropriate.

The City of Manhattan Beach has demonstrated a commitment from the highest level of leadership with coordination of compliance activities and involvement of persons with disabilities and methodologies for compliance procedures. As evidenced in the current updated ADA/504 Report, the City of Manhattan Beach understands that the ADA/504 Compliance Plan is not a static document but requires ongoing implementation and periodic updates.

To further the City's commitment to provide programs, services and activities in a nondiscriminatory manner for individuals with disabilities, the City has conducted an updated ADA/504 Self-evaluation of programs, services, activities to identify any potential programmatic barriers and a transition plan to identify any physical barriers.

The ADA/504 Self-evaluation provides a current benchmark for accessibility efforts by the City and provides an updated framework for implementation. The current study also incorporates recent code changes, updates in accessibility standards and regulations in addition to accessibility trends. The ADA Self-evaluation and Transition Plan activities work together to address the requirements of the ADA.

Background

The ADA and Section 504 of the Rehabilitation Act requires state and local governments, such as city and county governments (referred to as public entities in this document) to ensure that their facilities, public rights-of-ways, policies, procedures and practices are accessible and do not discriminate against individuals with disabilities. The ADA and Section 504 require the City to provide access to City programs, services and activities. Buildings and public rights-of-way are assessed for compliance with

accessibility standards and regulations as a noncompliant building may, for example, deny access to a program, service or activity of the City.

The ADA has five separate titles:

- Title I: Employment
- Title II: Public Services: State and Local Government
- Title III: Public Accommodations and Services Operated by Private Entities
- Title IV: Telecommunications
- Title V: Miscellaneous Provisions

The focus of the current study is on Title II of the ADA to provide access to public areas of facilities and access to all City programs, services and activities. Title III requirements are reviewed in selected cases due to the City's use of outside vendors and private groups and agencies during the provision of City programs, services and activities. Thus, requirements of Title III do overlap and integrate into the current study in cases where City contracts with outside vendors. Title I of the ADA provides requirements for employees and is not the focus of this study. Individual employee access accommodations are handled on a case-by-case basis.

Section 504 requires public entities that receive federal or state funding to ensure that they do not have any discriminatory practices. As such the requirements of Section 504 are very similar to those of the ADA that was passed by congress in 1990. Section 504 of the Rehabilitation Act of 1973 (Public Law 93-112) prohibits discrimination based on disability in federally assisted programs and the flow through sub-recipients, including contractors. The Americans with Disabilities Act passed in 1990 (Public Law 101-336) is a broader civil rights statute that prohibits discrimination against people with disabilities.

In addition to the Department of Justice (DOJ), the Federal Highway Administration's (FHWA) and the United States Department of Transportation (USDOT) have requirements for accessibility in accordance with the Americans with Disabilities Act (ADA) and Section 504. Pedestrians with disabilities should have an equal opportunity to use the pedestrian access routes in an accessible and safe manner.

As part of FHWA's regulatory responsibility under Title II of the ADA (ADA) and Section 504 of the Rehabilitation Act of 1973 (504), the FHWA is required to ensure that recipients of federal aid and state and local entities that are responsible for roadways and pedestrian facilities do not discriminate on the basis of disability in any highway transportation program, activity, service or benefit they provide to the general public; and to ensure that individuals with disabilities have equitable opportunities to use the public rights-of-way system. Furthermore, laws and regulations require accessible planning, design, and construction to integrate persons with disabilities and that the public entity does not discriminate.

As the California Department of Transportation (Caltrans) is a recipient of federal funds and cities, counties and other public entities are subrecipients of the flow through funding, public entities are required to demonstrate their compliance with the ADA and Section 504 of the Rehabilitation Act. A component of the Caltrans request is the development of a comprehensive ADA/504 Self-evaluation and Transition Plan. As such, completion of a comprehensive ADA Self-evaluation and Transition Plan is an accepted practice to take the place of an updated Section 504 plan. As such, the City's ADA/504 Self-evaluation and Transition Plan meets the requirements of not only the ADA plan, but the Section 504 plan as well. By completing this comprehensive plan, the City will not only meet its ADA and Section 504 compliance requirements, but will have a sustainable plan that can be updated, monitored, managed and will document progress for ongoing accessibility compliance.

Section 504 of the 1973 Rehabilitation Act (Public Law 93-112) prohibits discrimination on the basis of disability in federally assisted programs. Section 504 requirements for USDOT administrations are covered under 49 CFR Part 27 (USDOT), Nondiscrimination on the Basis of Disability in Programs and Activities Receiving or Benefiting from Financial Assistance. The Americans with Disabilities Act (ADA,

1990, Public Law 101-336) is a broader civil rights statute that prohibits discrimination against people with disabilities.

The Department of Justice (DOJ) has rulemaking authority and enforcement responsibility for Title II, while USDOT is legally obligated to implement compliance procedures relating to transportation, including those for highways, streets, and traffic management. The Federal Highway Administration (FHWA) Office of Civil Rights oversees the DOT requirements in these areas.

In order to ensure compliance, Caltrans conducts reviews to ensure that:

- FHWA recipients and subrecipients are informed of their responsibilities to provide accessibility in their programs, activities, facilities and public rights-of-way
- Recipients and subrecipients are in compliance with the ADA and Section 504
- Recipients and subrecipients are applying appropriate accessibility standards to all public rights-of-way and transportation facilities
- All complaints filed under Section 504 or the ADA are processed in accordance with established complaint procedures

Differences Between a Self-evaluation and Transition Plan

The self-evaluation component of the ADA/504 plan identifies any barriers or potential barriers for persons with disabilities and includes a review of policies, programs, activities, services and facilities. Barriers identified may include policies or procedures that may inadvertently discriminate against persons with disabilities. An example of a self-evaluation component that was reviewed is the City's website. The accessibility review of the website was conducted to determine if changes are needed to make the website more accessible. Many persons with disabilities use the information on the website to view activities, enroll in courses or to provide input. Another example may be the use of inappropriate terminology such as the word "handicapped" instead of the term person with a disability. A key and required component of the self-evaluation is the opportunity for input by the public, organizations that represent persons with disabilities, staff and other interested persons. The City conducted activities to solicit comments and input by the public using a variety of methodologies in order to incorporate comments into the overall content and prioritization of the plan. Public outreach activities are discussed in the public outreach portion of this report. Detailed responses are included in the Appendix.

The transition plan on the other hand, assigns estimated dates for the removal of all physical barriers identified in the plan as required by the ADA for public entities with more than 50 employees. The City, using DAC's recommended priority worksheet, has assigned dates for barrier removal in the City Transition Plan and is developing an implementation plan over time that will incorporate priorities identified by the public and staff, concerns or complaints, prevalence of use by persons with disabilities, current remodeling and construction projects, funding sources, resources and other variables related to the removal of physical barriers.

Self-evaluation Plan

The City of Manhattan Beach ADA Title II Self-evaluation has been prepared by Disabilities Access Consultants, LLC (DAC), with the collaboration and assistance of City of Manhattan Beach (City) staff and input by other interested individuals and community members. DAC was contracted to conduct a comprehensive survey of City buildings, parks, playgrounds, and trails in addition to the policies and programs of the City. The goal of the City is that all potential physical and programmatic barriers for accessibility are identified and removed over time in accordance with a plan that is approved and funded by the City.

To further the City's commitment to provide programs, services and activities in a nondiscriminatory manner for individuals with disabilities, the City conducted an ADA/504 Self-evaluation of programs, services, activities. The ADA/504 Self-evaluation provides a current benchmark for accessibility efforts by the City and provides an updated framework for implementation. The current study also incorporates recent code changes, updates in accessibility standards and regulations in addition to accessibility trends. The ADA Self-evaluation and Transition Plan activities work together to address the requirements of the ADA.

Transition Plan

The ADA requires state and local governments to develop and implement a transition plan to achieve program accessibility. After conducting a self-evaluation, a public entity is required in accordance with Title II of the ADA to develop a transition plan for structural changes and work with the public entity's departments and agencies to modify policies and procedures.

The term "transition plan" comes from the terminology in the 1990 Americans with Disabilities Act (ADA) that describes how public entities would be "transitioning" into compliance during the timelines of 1992 to 1995. The term "barrier removal" plan is used in addition to the term transition plan, as public entities are no longer transitioning into compliance during the three years set aside in the law. The transition/barrier removal plan identifies the noncompliant barrier that may deny access to goods and services, the proposed method to remove the barrier, the identity of the responsible person to oversee the implementation of the plan and the projected schedule for barrier removal of "structural" barriers. The self-evaluation, on the other hand focuses on programmatic barriers that may deny access to programs services and activities. The two plans work congruently to remove the structural and programmatic barriers.

To effectuate Title II of the ADA, Department of Justice regulation *28 CFR 35.150(d) Transition Plan* requires public entities to review and identify physical barriers and steps needed to enable accessible programs when viewed in their entirety. Public entities must ensure that people with disabilities are not excluded from programs, activities and services because of inaccessible facilities. Each facility is not necessarily required to be accessible. A public entity's services, programs, or activities, when "viewed in their entirety," must be accessible. This standard is known as "program accessibility" and is a key requirement under Title II of the ADA.

A comprehensive transition plan should contain the following:

1. A list of the physical barriers in a public entity's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
2. A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible;
3. The schedule for taking the necessary steps to achieve compliance with Title II of the ADA and the plan should identify the interim steps that will be taken during each year of the transition period; and,
4. The name of the official responsible for the plan's implementation (Usually the ADA Coordinator).

Structural changes are not always required where there are other feasible solutions such as moving a recreational class to an accessible location. However, structural changes leading to increased integration should be considered where feasible.

Where structural modifications are required to achieve program accessibility, a public entity with 50 or more employees must complete a transition plan that provides for the removal of these barriers. Any

structural modifications must be completed as expeditiously as possible and are required to be in the City's transition plan.

Prior ADA Self-evaluation and Transition Plans

The 2019-20 study conducted by Disability Access Consultants updates and/or augments selected accessibility surveys and studies that were conducted previously.

Dates of Self-evaluation and Transition Plans

The ADA self-evaluation and transition/barrier removal plans were prepared using information and input during 2019. As the City understands the commitment for regular updates and annual reports, the City has committed to a process to update its plan on a regular basis.

ADA/504 Self-evaluation and Transition Plan

To further the City's commitment to provide programs, services and activities in a nondiscriminatory manner for individuals with disabilities, the City decided to conduct an updated Americans with Disabilities Act (ADA) and Section 504 Self-evaluation of programs, services, activities, parks and facilities.

The updated ADA/504 Self-evaluation provides a current benchmark for accessibility efforts by the City and provides an updated framework for implementation. The current study also incorporates recent updates in the ADA, California Building Code, Caltrans and accessibility trends.

The self-evaluation of policies, procedures and activities was conducted in 2019 under the direction of Tim Birthisel, P.E, Senior Civil Engineer for the City of Manhattan Beach. Disability Access Consultants, LLC (DAC) was contracted to conduct a comprehensive survey of all City programs, services, activities, polices, buildings, parks, parking lots and public rights-of-way. The goal of the City is that all potential physical and programmatic barriers for accessibility are identified and removed.

Regular Self-evaluation and Transition Plan Updates

The ADA/504 plan is a living, on-going document and requires regular updates to keep it current. As barriers are removed it is important to update the plan to reflect the current barrier removal progress. If for some reason existing sites are acquired by the City, new facilities are built, sidewalks are added or other factors change, the City will need to update the ADA Plan. Many city and county governments have a practice of updating their plan on an ongoing basis but prepare a progress update. The City understands that the ADA/504 plan is a living, on-going document and requires regular updates to keep it current.

In its continuing efforts to maintain compliance, the City has several mechanisms in place to provide for an ongoing update of the self-evaluation and transition plan in order to provide a realistic and manageable plan to remove barriers. The City has the use of a secure online accessibility management software called DACTrak, to update, document and track the findings and the implementation of the plan, including progress reports. Accessibility standards and regulations may change and will be incorporated into the plan as appropriate. DACTrak can be updated as codes change, which allows the ADA plan to stay current without the need to do any re-inspections.

The City's designated ADA Coordinator is empowered with oversight responsibility for implementation of the requirements of the ADA, 504 and related accessibility standards and regulation.

Although the City actively solicited comments and surveys of programs, services and activities from City staff, community organizations and members of the public from July 2019 to October 2019, it is anticipated that additional comments and input may be received and incorporated into the plan as appropriate.

As public input is important to develop and prioritize the plan, the City solicited input from the public and staff as described in the public outreach portion of this document. It is recognized that input from stakeholders is a valuable component of an updated, usable and realistic plan.

Updates may also be necessitated by changes in the ADA, the California Building Code, PROWAG or MUTCD. An example requiring updates that was facilitated by litigation is on-street parking. Another example is the FHWA and DOT memorandum clarifying what is maintenance and what is an alteration and when alterations trigger curb ramp installations.

Classification of the City of Manhattan Beach

The City of Manhattan Beach is classified as a "public entity" pursuant to Title II of the Americans with Disabilities Act which applies to state and local governments. A public entity covered by Title II is defined as a state or local government.

As defined, the term "public entity" does not include the federal government. Title II, therefore, does not apply to the federal government, which is covered by sections 501 and 504 of the Rehabilitation Act of 1973. Title II is intended to apply to all programs, activities, and services provided or operated by state and local governments. It also applies to contractors and vendors of the public entity. As Section 504 of the Rehabilitation Act applies to programs or activities receiving Federal financial assistance, the City understands that compliance with Section 504 is required.

Title II of the ADA covers programs, activities, and services of public entities. Title II is divided into two subtitles. This study focuses on subtitle A of Title II, which is implemented by the Department of Justice's Title II regulation. Subtitle B, covering public transportation, and the Department of Transportation's regulation implementing that subtitle, are not addressed in this study. The City did, however survey and incorporate findings from City owned and maintained public rights-of-way. In accordance with the ADA and Section 504, public rights-of-way are considered programs, services and activities of the public entity.

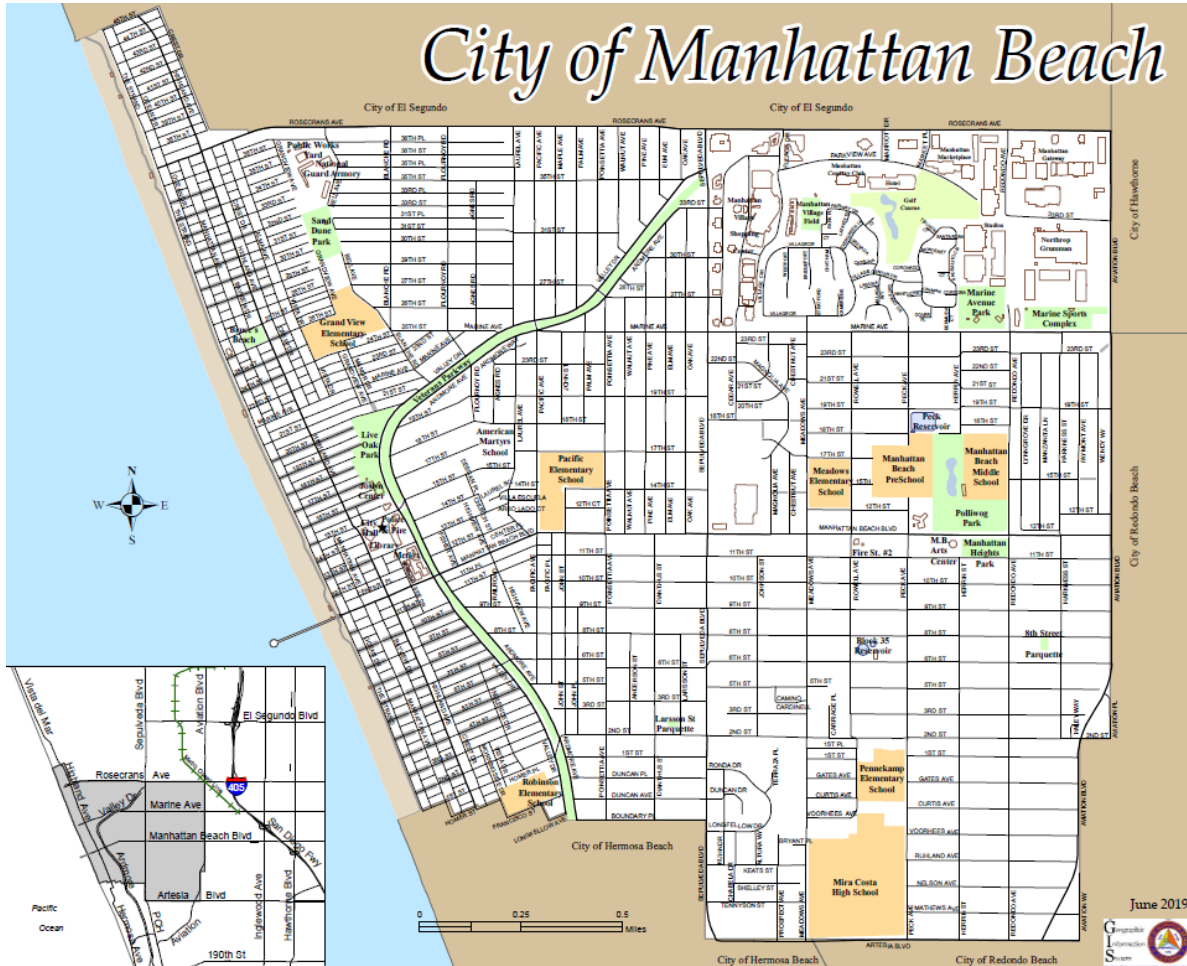
Subtitle A, the focus of the City of Manhattan Beach Self-evaluation and Transition Plan, is intended to protect qualified individuals with disabilities from discrimination on the basis of disability in the services, programs, or activities of all state and local governments. It additionally extends the prohibition of discrimination on the basis of disability established by section 504 of the Rehabilitation Act of 1973, as amended, to all activities of state and local governments, including those that do not receive Federal financial assistance. By law, the Department of Justice's Title II regulation adopts the general prohibitions of discrimination established under section 504 and incorporates specific prohibitions of discrimination from the ADA. Section 508 standards for website accessibility are also incorporated into the study.

General Information about the City of Manhattan Beach

According to information on the City's website:

The City of Manhattan Beach is a part of Los Angeles County and is located 19 miles southwest of downtown Los Angeles. The City hosts 2.1 miles of beachfront, 40 acres of recreational beach areas in total and 120 miles of paved streets. The City's downtown area is 3.88 square miles. There is 48 acres of major park land in Manhattan Beach, in addition to the 21-acre Manhattan Beach Parkway. And according to the 2017 US Census Bureau Estimate, the population of the City of Manhattan Beach is 35,135. The City's assessed valuation is \$17.6 billion. In its earliest days, Manhattan Beach was part of the ten-mile ocean frontage of Rancho Sausal Redondo, which means "Round Clump of Willows." At one time the area was called "Shore Acres" by George Peck, who owned a section of the north end of town. In 1901, John Merrill bought the south portion and called his section Manhattan after his old home, New York City. Peck and Merrill, unable to agree on a city name, flipped a coin and Manhattan

won. The official date of incorporation was December 2, 1912. After World War II a large influx of people came as a result of the desirability of the area for year-round living. Servicemen visiting during the war returned to live here. The development of the defense industry brought many people to the South Bay to reside and work in the city.



City Organization

City government facts according to the City's website:

- **Government:** Manhattan Beach is a General Law city, operating under the council-manager form of government
- **City Council:** The Manhattan Beach City Council is comprised of five (5) members, each serving a nine (9) month mayoral position during their four (4) year term
- **Employees:** The City has 306 full-time employees

Manhattan Beach, a General Law City, has a five-member City Council, elected at large to formulate policy for the city. Each member serves a nine (9) month mayoral position during their four (4) year term.

City Council meetings are held on the first and third Tuesday of every month at 6:00 PM in Council Chambers located in City Hall at 1400 Highland Avenue. Meetings are broadcasted live via Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and Live Streaming

Video. Public participation and input is encouraged. Meetings may be rescheduled to an alternate date or cancelled by City Council minute action. Please check the City Calendar to note any changes or contact the City Clerk's office at (310) 802-5056. A PDF (searchable) version of the closed captions is available on the City's Calendar on that City Council Meeting date. This PDF is available three calendar days after the meeting takes place. The SAMI file is available nine (9) calendar days after the City Council meeting.

Focus of the Updated ADA Self-Evaluation and Transition Plan

Barriers that deny or limit access to programs, services or activities may be structural or nonstructural. Nonstructural barriers may be due to policies, practices or procedures that may inadvertently limit, segregate or discriminate against individuals with disabilities.

The focus of the City of Manhattan Beach ADA/504 Self-evaluation and Transition Plan targets access to the City's programs, services and activities in nonstructural or programmatic areas as defined by Title II of the ADA and Section 504 of the Rehabilitation Act. Structural barriers are referenced in the transition plan by site and are contained in detail in individualized Transition/Barrier Removal reports of sites inspected and are available from the ADA Coordinator and in the DACTrak Accessibility Management System. It is important to note that some structural barriers may be addressed by using a programmatic methodology if they did not involve new construction or new remodeling and renovation. Findings, recommendations and other pertinent information from the study has been loaded into the web based DACTrak Accessibility Management System developed by Disability Access Consultants (DAC) and licensed to the City of Manhattan Beach.

Methodology for the Self-evaluation and Transition Plan

A City of Manhattan Beach staff member was designated to provide oversight representation and direction regarding the study of City programs, services, activities and events. Tim Birthisel was designated as the City staff member to serve as the City contact for the ADA/504 Self-evaluation.

Several methods have been used to provide comprehensive input regarding the public's accessibility to programs, services and activities offered by the City, including:

- Review of policies, procedures and other documents
- Survey of community members, organizations representing persons with disabilities
- Survey for staff
- Review of the previous efforts by the City
- Inspection of City beach sites, facilities, parks, public rights-of-way and other areas
- Information posted on the website, newspapers and other publications
- Public postings and notices requesting input at City locations in conspicuous locations
- Public input

Relevant policies, procedures and documents were reviewed. A review of programs, services and activities for compliance with the requirements of Title II of the ADA and Section 504 of the Rehabilitation Act was completed. Surveys were distributed as one measure to determine the level of ADA/504 compliance within the organization. Public postings and notices were displayed in City locations asking for input in the study. Announcements have also been made in the local newspaper in multiple languages, and on the City of Manhattan Beach website.

Using the features available in the DACTrak accessibility management software, the City can generate compliance assessment reports that provide the following information:

- A description of the noncompliant physical element
- Identification of the reason(s) a physical element is considered noncompliant
- Applicable federal and state accessibility code references that apply to the element

- Digital photographs of the noncompliant physical element
- Summary and detail aerial maps depicting the location of the noncompliant physical element, which can be exported into an ArcGIS file format
- Recommended method to bring the item into compliance
- A construction cost estimate when applicable
- A list of compliant elements found for each facility

The transition/barrier removal plan identifies the noncompliant barrier that may deny access to facilities and the proposed method to remove the barrier, the identity of the responsible person to oversee the implementation of the plan and the projected schedule for barrier removal of "structural" barrier. The self-evaluation, on the other hand focuses on programmatic barriers that may deny access to programs services and activities. The two plans work congruently to remove the structural and programmatic barriers.

Public entities, such as the City of Manhattan Beach, are required to provide access to City programs, services and activities for the recipients of services. Thus, the City must provide access for individuals with disabilities and document areas of noncompliance in order to develop a plan to remove physical barriers. Documentation of the barriers is incorporated into the plan as the barriers are removed. Plans are updated, for example, as the City acquires additional properties, remodels facilities or removes properties from its inventory list.

Facilities, parks and public rights-of-way inspected by DAC are listed in the Appendix D.

Executive Summary of the ADA/504 Self-evaluation and Transition Plan

The executive summary contains findings regarding the extent to which the City of Manhattan Beach's policies and practices provide access to the City's programs, services and activities for persons with disabilities. Both programmatic and physical barriers are discussed in the executive summary. Recommendations may not necessarily indicate corrective action, but in many cases are recommendations that may enhance the current compliance activities.

Findings and recommendations for potential physical barriers are found in the online DACTrak software program. DACTrak contains photographs of physical barriers, GIS information, findings, recommendations, estimated costs and other information. Custom reports and transition plan information can be generated from DACTrak to monitor and track the implementation of the plan.

Noncompliant findings regarding physical barriers that may deny access for persons with disabilities are documented in the updated City of Manhattan Beach ADA/504 Transition/Barrier Removal Plan that is contained in the DACTrak Accessibility Management Software. Access to information contained in the DACTrak program is available from the City of Manhattan Beach ADA/504 Coordinator. The City of Manhattan Beach Executive Summary serves as a roadmap to assist the City with ongoing compliance.

The results from the ADA/504 Self-evaluation demonstrate not only the commitment by the City to provide access to City programs, services and activities, but documentation of the overall compliance by the City of Manhattan Beach.

General Findings

- The City of Manhattan Beach has demonstrated its ongoing commitment to enhance its accessibility to City programs, services and activities by conducting an Americans with Disabilities Act (ADA/504) Self-evaluation and Transition/barrier removal plan.
- The findings and recommendations for the city buildings, parks and public rights-of-way (PROW) inspected are contained in the DACTrak Accessibility Management Software. The DACTrak software program provides the City with an online tool to update its plan, document progress, estimate costs and schedule barrier removal. DACTrak allows the user to prioritize in a variety

of methods. Different report formats can be printed from the DACTrak Accessibility Management Software provided by Disability Access Consultants.

- Although the funding for the removal of accessibility barriers is incorporated into existing projects, the City can plan to set aside additional funds for an ADA Budget to augment other ADA activities. Accommodations, for example, that are needed but are not a part of a current project, may be able to be addressed with a dedicated ADA Budget.

General Recommendations

- The City should develop methods and procedures to update and maintain a current plan, budget funds, schedule, implement, document, and monitor barrier removal activities.
- The City should develop internal oversight procedures and methods to monitor new construction to verify that the work completed is compliant with accessibility standards.
- Funds should be allocated for ADA projects and removal of ADA/504 and Title 24 barriers to accessibility, in addition to components of the Public Right of Way Accessibility Guidelines (PROWAG) and the California Manual on Uniform Traffic Control Devices (CMUTCD).

Notice to the Public of the Self-Evaluation and Transition Plan Update

Public notices of the Self-evaluation process and study were posted in August and September 2019 in conspicuous locations throughout the City, as well as on the City's website and in the Manhattan Beach Reporter local newspaper. An announcement was also made during a City Council Meeting. A copy of the notice of the Self-evaluation and Transition Plan is included in Appendix A.

Location of Self-Evaluation

The ADA/504 Self-evaluation and Transition Plan will be maintained and made available for public inspection by the City's ADA Coordinator, Tim Birthisel. The ADA/504 Self-evaluation and Transition Plan is available in alternate formats, as requested. Accommodations are also made by the City as requested.

Designation of ADA Coordinator

The regulations implementing the ADA and 504 require any public entity with fifty (50) or more employees to designate at least one employee to coordinate ADA/504 compliance (28 CFR §35.107(a)). In addition, federal regulations require public entities to make available to interested persons the name, office address and telephone number of the ADA Coordinator. Furthermore, in providing for notice, a public entity must comply with the requirements for effective communication in Section 35.160.

The requirements for effective communication and other ADA and 504 requirements are discussed in more detail in this executive summary report.

Compliant Findings

- ✓ As required by Title II of the ADA and Section 504 of the Rehabilitation Act of 1974, the City has designated an ADA and Section 504 Coordinator. Tim Birthisel, P.E. is designated as the ADA/504 Coordinator for the City. The ADA Coordinator provides centralized oversight and coordination of ADA compliance efforts with City departments.
- ✓ The identity of the ADA Coordinator as well as the address, phone number, and email address were noticed and posted on the City's website and on grievance procedures and forms.
- ✓ The ADA/504 Coordinator's name and contact information is:
 - Tim Birthisel, P.E.
 - City of Manhattan Beach
 - ADA/Section 504 Coordinator
 - 1400 Highland Avenue
 - Manhattan Beach, CA 90266

- Phone: (310) 802-5368
 - Email: tbirthisel@citymb.info
 - TTY: California Relay at 711
- ✓ The ADA/504 Coordinator's name and contact information is also listed on the Grievance Procedures Posting and Grievance Form Under the Americans With Disabilities Act information available on the website.
 - ✓ Requests for information from the ADA Coordinator can be sent by email, phone, and/or mail. The ADA Coordinator currently does not have a direct TTY number but can be reached by using the California Relay Service. Information is available in alternate formats upon request.
 - ✓ Requests for copies or information about the City of Manhattan Beach ADA/504 Self-evaluation and Transition Plan can be obtained from the ADA/504 Coordinator. The City offers alternate methods and accommodations (e.g., enlarged print, Braille) to provide access to review or provide input into the City's ADA/504 Plan.
 - ✓ The results from the public and staff surveys indicated that the identity of the ADA/504 Coordinator was not well known.
 - ✓ The City has an ADA Accessibility page on the website to facilitate communication and information regarding accessibility issues.

Noncompliant Findings

- ✓ Input from the surveys of the community indicated that the identity of the ADA or 504 Coordinator was not known by 90% of the respondents.

Recommendations

Additional recommendations listed will maintain and enhance the requirements and do not reflect corrective action, except for the need to provide more information in multiple methods regarding the identity of the ADA/504 Coordinator.

- Information regarding the identity of the City's ADA Coordinator should continue to be provided to staff, posted at all City locations, incorporated into new employee orientation and volunteer packets, and placed in frequently used publications, on the website and in staff and public directories.
- It is recommended that the City continue to publish the name, address, e-mail address and phone numbers of the City's ADA Coordinator in appropriate public notices, brochures, pamphlets, press releases and other documents frequently distributed to the general public. Publications should also include a TDD/TYY and/or the California relay phone number.
- Publications should be updated if the identity of the ADA/504 Coordinator changes or if more than one ADA Coordinator is designated.
- Information regarding the identity of the City's ADA/504 Coordinator should continue to be provided to staff, posted at all City locations, incorporated into new employee orientation packets, and placed in frequently used publications, on the website and in staff and public directories.
- It is recommended that the City continue to publish the name, address, e-mail address and phone numbers of the City of Manhattan Beach ADA/504 Coordinator in appropriate public notices, brochures, pamphlets and other documents frequently distributed to the general public. Publications should also include the Telecommunications Device for the Deaf or Teletypewriter (TDD/TTY) and/or the California relay phone number.

- Public Works
- + Bid Opportunities
- Engineering Division
 - Capital Improvement Program (CIP) Budget and Project Updates
 - + Utility Undergrounding
 - Americans with Disabilities Act (ADA) Transition Plan
 - Peck Reservoir Replacement Project
 - Survey Information
 - Standard Drawings
 - Request for Bids
 - Engineering Bid Results
 - Capital Improvement Project Working Documents
 - Private Contractors, Engineers, and Developers
 - Organizational Chart
 - Engineering Division Work Roles and Responsibilities
 - Fire Station No. 2 Project
 - Sepulveda Bridge Widening Project
 - Aviation Boulevard at Artesia Boulevard Right Turn Improvement Project
- + Maintenance Division

[Departments](#) » [Public Works](#) » [Engineering Division](#) »

Accessibility

Font Size: [+](#) [-](#) [+](#) [Share & Bookmark](#) [Feedback](#) [Print](#)

Americans with Disabilities Act (ADA) of 1990 Transition Plan

ADA Nondiscrimination Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Manhattan Beach will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Manhattan Beach does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City of Manhattan Beach will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Manhattan Beach programs, services, and activities.

Modifications to Policies and Procedures: The City of Manhattan Beach will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the City of Manhattan Beach offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Manhattan Beach, should contact the office of the program, service or activity coordinator as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Manhattan Beach to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

For complaints that a program, service or activity of the City of Manhattan Beach is not accessible to persons with disabilities, please complete the Grievance Form and email to [Tim Birtchisel](#), ADA/504 Coordinator or by calling (310) 802-5368 or TTY: California Relay at 7-1-1.

[Grievance Form](#) (PDF)
[Grievance Form](#) (Word)

The City of Manhattan Beach will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Posting of Identity of ADA/504 Coordinator and Notice of Rights

Federal regulations require public entities to make available to interested persons the name, office address and telephone number of the ADA/504 coordinator (28 CFR §35.107(a)).

In addition, Section 35.106 requires a public entity to disseminate sufficient information to applicants, participants, beneficiaries and other interested persons to inform them of the rights and protections afforded by the ADA/504. Furthermore, in providing for notice, the City must comply with the requirements for effective communication in Section 35.160.

A copy of the public rights notice is in Appendix A.

Compliant Findings

- ✓ The identity of the ADA/504 Coordinator and the notice of the rights afforded individuals with disabilities were posted and noticed at the commencement of the study. The identity of the ADA/504 Coordinator, address, phone number, and email address were noticed and posted.
- ✓ The City's website contains this information on a page dedicated to the Americans with Disabilities Act and is easily found through a menu selection link under City Government on the home page.

Recommendations

- The City should provide ongoing notice of the identity of the City of Manhattan Beach ADA/504 Coordinator on its website and in frequently used publications or documents accessed by the general public and by recipients of programs, services and activities.
- The notice may also be provided in newspaper advertisements, on applications, at program sites, in program handbooks, in regular mailings, on legal notices, in requests for proposals/qualifications, on facility use agreements, and in contracts.
- The notice should include the name, title, address and phone numbers of the ADA/504 Coordinator. The notice should include a TDD/TTY number and/or California Relay number to ensure equally effective communication. Although not required, it is recommended that the notice include the e-mail address for the ADA/504 Coordinator.
- Notices should be posted in conspicuous locations on a regular basis.
- Information regarding the requirement to post the identity of the ADA/504 Coordinator, notice of rights in accordance with the ADA/504 and related information should be sent to each department by the ADA/504 Coordinator or other appropriate official. A standard notice should be given as an example. Each department could add specific information applicable to the provision of programs, services and activities.
- Posting and notice requirements should be updated if the identity of the ADA/504 Coordinator changes or if more than one ADA/504 Coordinator is designated.

Statement of Accommodations on Public Notices

Statements of accommodations should be available on public notices and agendas. The City is required to provide Title II information in alternative formats to ensure that that information is accessible to people with disabilities.

Noncompliant Findings

- ✓ A statement of accommodations was not found on all high use public facing publications.

Partial Compliance

- ✓ Although not consistent and not available on public facing documents, the City of Manhattan Beach City Council agenda includes a statement of accommodations that states:
In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.
- ✓ The Manhattan Beach Library has a statement of accommodation that states "For ADA accommodation, such as a sign language interpreter or materials in an alternate format, call (562) 940-8462 (voice) or (562) 940-8477 (TTY), M-F, 8-5, at least six days prior to event."

Recommendations

- It is recommended that the City include a standardized or consistent statement of accommodation and compliance on all agendas, meeting announcements and other public facing documents.
- A standard statement of accommodation should be developed and disseminated to all city departments with information as to the purpose of the accommodations statement.
- The statement of accommodations that is used for by the library should be revised to decrease the current requirement for notice being required "six" days in advance and revised to state either 48 hours but not more than 72 hours.

Statement of Nondiscrimination

All public entities are required to provide information to applicants, participants, beneficiaries, employees and other interested persons of the rights and protections afforded by Title II of the ADA (26 CFR §35.106).

Compliant Findings

- ✓ The City's nondiscrimination notice is compliant and is included in the Appendix A.

Recommendations

- Nondiscrimination statements should be posted on frequently used publications for the public.
- Policies, practices and procedures for nondiscrimination should refer to members of the public, in addition to employees, and address nondiscrimination regarding access to all programs, services and activities for individuals with disabilities and not be limited to employment. The City should consider adopting a general nondiscrimination policy for access to programs, services, activities, applicants and employees.
- Statements of nondiscrimination should be included on selected publications, brochures describing programs, services and activities offered by the City, new employee materials, recruitment materials; publications and frequently used forms and documents.
- Departments should be directed to include the statement in selected publications, documents and forms.
- Contracts and vendors that provide printing and publication services should be notified of required statements, required font and required contrast for accessible publications.
- The new employee orientation packet and volunteer information should include a statement of nondiscrimination by the City regarding the public's access to programs, services, activities, recruitment and employment.

Input into the Self-Evaluation Process

The regulations which implement the ADA require public entities to provide an opportunity to interested persons and organizations to participate in the Self-evaluation process. For three years after completion of the Self-evaluation, the public entity must keep records of any problems identified. (28 CFR §35.105)

Compliant Findings

- ✓ Public Notice and Posting was published in the Beach Reporter on July 4, 2019 and on July 11, 2019. The public input timeframe was July 2019 to October 2019.
- ✓ The City of Manhattan Beach provided opportunities using different methodologies to solicit input into the City plan. Public input surveys were available in hard copy format at several high public use City facilities. Links were provided on the City's website. In addition to formal surveys, the phone number, email address and mailing address of the City of Manhattan Beach ADA/504 Coordinator was posted publicly offering several further methods for citizens to offer comments.

PUBLIC NOTICE

In keeping with its ongoing efforts to serve all members of the community, the City of Manhattan Beach is updating its Americans with Disabilities Act (ADA) self-evaluation and transition plan. The accessibility plan provides a comprehensive plan for access for individuals with disabilities to City facilities, programs, services, activities and events.

The City is seeking input from stakeholders: individuals with disabilities as well as agencies and organizations representing individuals with disabilities, patrons, community members, employees, and other interested individuals who wish to participate in the evaluation. Stakeholder's guidance will help us address and prioritize current and future needs. Individuals who would like to provide input are invited to complete a survey and/or call/email the ADA Coordinator.

Your comments and opinions are important to us and will provide valuable information regarding how the City can better serve individuals with disabilities. Surveys can be found on the City Website at www.citymb.info and are available upon request from:

Tim Birthisel – ADA/504 Coordinator
City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266
Phone: 310-802-5368
TTY: California Relay at 7-1-1
tbirthisel@citymb.info

Published as The Beach Reporter No. 8362,
July 4, 11, 2019

Public notices and postings are included in the Appendix A.

Recommendations

- Although no additional activities are required, the City may wish to conduct periodic customer satisfaction surveys or gather input from recipient of services as an ongoing activity. An additional emphasis may include outreach activities to collect and integrate input from individuals with disabilities and organizations representing individuals with disabilities on an ongoing basis.

Grievance/Uniform Complaint Procedures

A public entity that employs fifty (50) or more people must adopt and publish grievance procedures which provide for the prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA (28 CFR §35.107(b)).

Compliant Findings

- ✓ From the Americans with Disabilities Act link on the City's website, users can access the City's grievance procedures and forms, each of which includes contact information for the City's ADA Coordinator if someone would need to file a grievance or call with a complaint or suggestion. The notice includes information on the procedure for filing a grievance with expected windows of response, and a secondary contact if further discussion is needed for resolution. The form that is provided for a grievant to complete, is thorough which aids the process to ensure the City collects the information needed to investigate and resolve a grievance. It is noted that the instructions are to type or print information onto the grievance form. However, the form is only available as a standard PDF, not a fillable PDF form which would allow a user to type responses into the document.

Recommendations

- The City should make efforts to inform staff and the public of the existence of the City's ADA/504 Coordinator, grievance procedures, the steps for handling grievances, and the City policies for remediation of grievances.
- Information regarding complaint procedures should be readily available to members of the public, as well as to employees and applicants. Procedures should outline the steps needed to resolve a complaint.
- Grievance procedures should be available in accessible alternate formats.
- A method to collect data and collect a profile of complaints and grievances should be developed. The status of the complaint and the time from complaint to resolution should be documented to assist with interventions and staff development to reduce or eliminate repeated complaints.
- Complaint procedures and forms should be available at all City buildings and in all departments.
- Training should be provided to staff regarding the requirement and purpose of the grievance procedure.
- The City might consider the centralization of complaint handling to assist with the tracking of complaint resolution. A centralized database and analysis of types and locations of complaints may also assist with developing profiles to assist with targeting quality control and training measures. Centralized record keeping of such information will help the City to regularly update its compliance efforts, and plan for additional compliance implementation for training and budget considerations.
- The ADA/504 Coordinator or designated staff can develop updated reports based on a profile of concerns or complaints to determine the needs for proposed training materials, agenda items, and proposed budget expenditures.
- Procedures should continue to be developed, implemented and institutionalized to provide consistency for complaint resolution and record keeping.

- Grievance procedures should also provide an alternate point of contact other than the ADA/504 Coordinator.

Access to Programs, Services, Activities and Events

A public entity may not adopt official policies that are discriminatory or engage in practices that are discriminatory. This prohibition applies to policies that are explicitly exclusionary and to those which appear to be neutral but have a discriminatory effect (28 CFR §35.130(b)(3)).

The ADA/504 prohibits public entities from excluding persons with disabilities from programs, activities or services offered by the public entity. The law allows a public entity to use both structural and nonstructural methods to achieve accessibility to programs, services and activities (28 CFR §35.150(a)(1); (b)(1)).

Compliant Findings-Partial Compliance

- ✓ City programs, services and activities were reviewed, and the majority were found to be nondiscriminatory. Public input was sought regarding access to programs, services and activities as described in the opportunities for public input section of this summary. Some members of the public made suggestions to improve accessibility.
- ✓ The Park & Recreation Department offers a "Dial-A-Ride" service for residents who are 55+ years old or have disabilities regardless of age.
- ✓ City has an online Enews sign-up process for news updates and notifications. Enews provides access to information about City programs, services and activities.
- ✓ The City distributes information for programs, services, activities and events by hard copy and online.

eNews Sign-Up

Font Size: + - + Share & Bookmark Feedback Print

Please Read Our Disclaimer:

The City of Manhattan Beach provides e-mail updates in an effort to improve the timeliness and ease of access to information on the City's web site. For purposes of subscribing to receive e-mail update(s), you are required to provide an e-mail address. No other personal information will be collected for this purpose. Your e-mail address will be retained in confidence and will not be released unless release is compelled by issuance of a subpoena. The City will not use your e-mail address for any purpose other than transmission of the specific e-mail update(s) to which you've subscribed.

You may unsubscribe to e-mail update(s) you receive by following the directions provided at the bottom of each update. If you unsubscribe, your e-mail address will be deleted from our system. Please read our privacy policy for additional information.

Sign up for alerts from the
Manhattan Beach Police Department
& other public safety agencies in your area

- ✓ The City utilizes various social media platforms such as Facebook, Twitter, Instagram, YouTube and Cable and Webcast services via a TV channel MBTV to communicate with residents and visitors.
- ✓ Accessible portable toilets and accessible parking spaces are available for most City concerts and events held in Polliwog Park. The location of the accessible portable toilets is indicated on maps of selected events.
- ✓ The City has a City of Manhattan Beach Mobility Plan that demonstrates additional activities for to enhance access by persons with disabilities.

- ✓ The City Parks and Recreation Department integrates children with special needs and provides information on the website.

- Parks and Recreation
- Calendar
- + MANHAPPENINGS
- ACTIVITY REGISTRATION
- Adult Sports Leagues
- + Aquatics
- + Beach Volleyball
- + Cultural Arts
- Department Information
- Children with Special Needs
- + Donations
- Parks and Recreation Employment Opportunities
- Personal Training
- + Volunteer Opportunities
- + Older Adults Program
- + Parks and Facilities
- + REC Program
- SAND DUNE RESERVATIONS
- + Special Events
- + Teen Center
- + Tennis
- Contact Parks and Recreation
- FAQ

Departments » Parks and Recreation » Department Information »

Children with Special Needs

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Follow us on [f](#) [@](#) [t](#)

The City of Manhattan Beach Parks and Recreation Department provides a variety of programs, activities and classes for all members of our community; including children with special needs. Parents wishing to enroll their child with special needs in any of the City's programs, activities and classes should make sure to complete the space on the [Registration Form](#) (PDF) where *requests for special accommodations* can be made. Those parents that complete this section will be contacted by Parks and Recreation Department staff so that all reasonable requests can be made to accommodate the inclusion of their child.

A variety of activities can be found in the [MANHAPPENINGS](#) activity guide. Check out some of the [Golden Heart Ranch classes](#).

Parents looking for after school or vacation activities for their child with special needs need look no further than the [REC Program](#), [REC Camp](#), [REC Summer Camp](#), [Teen Center Program](#), [Teen Center Vacation Days](#), [Teen Center Summer Camp](#), and the [Aquatics Program](#). Each of these City-sponsored programs has children with special needs as regular program participants. When, due to the nature of a child's disability, the child requires an aide or caregiver provided by the family, our staff will work closely with the child's caregiver to maximize inclusion in the program.

Recently, City Council directed staff to research and develop additional ways to service the children with special needs of our community. Expanding current services, programs and activities, creating new ones and augmenting the services and programs of local organizations working with children with special needs are all options that are under consideration.

The City offers dedicated times for children with special needs to participate in events such as the [Pumpkin Race](#) and the [Holiday Snow Park](#).

Additional Resources

Parents interested in additional opportunities for children with special needs are encouraged to contact the following organizations:

- [PEDIATRIC THERAPY NETWORK](#)
1815 West 213th Street, Torrance, CA 90501
(310) 328-0276
- [CHALLENGER LITTLE LEAGUE](#)
Manhattan Little League
(310) 345-7954
- [FRIENDSHIP CIRCLE](#)
2108 Vail Avenue, Redondo Beach, CA 90278

Operation of Shared Mobility Devices

Post Date: 07/30/2018 3:42 PM

On August 21, 2018, the Manhattan Beach City Council approved an urgency ordinance prohibiting the use of "Shared Mobility Devices" within the City of Manhattan Beach. Effective immediately, "Shared Mobility Devices" will be prohibited from being operated in the public right-of-way, being placed in the public right-of-way or on public property, or offered for use anywhere within the City of Manhattan Beach.

A "Shared Mobility Device" is defined as; any wheeled device (other than an automobile or motorcycle) that is powered by a motor; is accessed by an on-demand portal (i.e. smartphone application, membership card or similar method); is operated by a private entity that owns, manages, and maintains devices for shared use by members of the public and is available to members of the public in unstaffed, self-service locations, except those locations which are designated by the City of Manhattan Beach.

It is now illegal to; park, leave standing, leave lying, abandon, or otherwise place a shared mobility device in a public right-of-way, or on public property anywhere within the City of Manhattan Beach; operate a shared mobility device in a public right-of-way or on public property anywhere within the City of Manhattan Beach.

The purpose of this ordinance is to allow for adequate pedestrian safety throughout the City and to provide time for the City to develop a comprehensive set of regulations regulating such devices.

Recommendations

- The ADA/504 Coordinator should continue to monitor and receive information regarding concerns or issues about access to programs, services and activities and take the appropriate action regarding any potential discriminatory practices for persons with disabilities.
- Social media platforms should be reviewed to make sure that they are accessible for persons with disabilities.
- The ADA/504 Coordinator should continue to monitor programmatic access.
- Additional and ongoing training should be provided regarding the requirements of the Americans with Disabilities Act and accommodations that provide equal access to programs, services and activities.
- Meetings and events open to the public should be held in buildings that meet accessibility requirements, or in the accessible portion of the building with accessible elements that serve the area where the meeting or event is held. For example, parking, restrooms and drinking fountains that serve the area where the meeting and event is held should also be accessible.
- Information regarding the facility should include information regarding accessible features and elements of the site. For example, accessible parking, accessible restrooms and other items and elements should be indicated on documents and on the website. Indicating accessible paths of travel and accessible entrances also provides valuable information for individuals with disabilities. A contact number and email address should be provided for additional assistance.
- Information about how to request accommodations should appear on all public notices, announcements and agendas. Information should be disseminated to all departments and divisions regarding the statement for accommodations requirement.
- The City should provide training for staff and volunteers regarding accommodations for individuals with disabilities. All staff, and in particular frontline staff such as receptionists and staff with high public contact, should receive training on interacting and accommodating individuals with disabilities.
- Additional training materials and videos should be purchased or developed to assist with training efforts.
- Currently, individuals requesting ADA/504 Accommodations are directed to contact the City's ADA/504 Coordinator by phone fax or email. The City of Manhattan Beach does not currently have an ADA/504 accessibility or accommodation request form on their website. This form could be added to the City's dedicated Americans with Disabilities Act page and be available using several methods and alternate formats upon request. The ADA/504 Coordinator should maintain records of requests, concern and comments and the status and method to resolve the concerns.
- Citizens requesting ADA/504 Accommodations specifically for participation in a City Meeting are directed to contact the City Clerk by phone with their request.
- The City should assist departments with planning and budgeting for selected accommodations, such as large print, CD-ROMs and Braille materials.
- A centralized method for producing alternate formats may provide a cost savings and reduce the timelines to produce alternate formats.

Noncompliant Findings

- ✓ The City adopted an ordinance on July 30, 2018 prohibiting the use of a shared mobility device within the City of Manhattan Beach. The ordinance states that a shared mobility device is any wheeled device other than an automobile or motorcycle that is powered by a motor. The ordinance may be discriminatory for persons with disabilities that may need a shared mobility device as a reasonable accommodation due to their disability.

Recommendation

- The ordinance regarding shared mobility devices should be reviewed and consideration given for use in certain cases by persons with disabilities as a reasonable accommodation. The City should consider developing an overall policy regarding “other power-driven mobility devices” (OPDMD) in accordance with the Department of Justice (DOJ) requirement for OPDMDs.

Service Animals

The Department of Justice (DOJ) published revised final regulations implementing the Americans with Disabilities Act (ADA) for Title II (State and local government services) and Title III (public accommodations and commercial facilities) on September 15, 2010, in the Federal Register. These requirements, or rules, clarify and refine issues that have arisen over the past 20 years and contain new, and updated, requirements, including the 2010 Standards for Accessible Design (2010 Standards). Beginning on March 15, 2011, only dogs and miniature horses are recognized as service animals under Titles II and III of the ADA. A service animal is a dog (in some cases a miniature horse) that is individually trained to do work or perform tasks for a person with a disability. Public entities, such as the City, must permit service animals to accompany people with disabilities in all areas where members of the public are allowed to go.

Compliant Findings

- ✓ The City of Manhattan Beach has a policy that it will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the City of Manhattan Beach offices, even where pets are generally prohibited.”

Recommendations

- Staff should be provided information regarding service animals to understand the definition of a service animal and that service animals must be permitted to go to all public areas, with the exception of aquatic/pool. Information should be provided to staff to assist them to recognize a service animal and to understand the questions that they can ask. It should be clarified that it is never acceptable to ask about the person’s disability.
- No reference to the use of service animals listed on the City of Manhattan Beach Animal Control web page on the City’s website. It is recommended that information regarding service animals be added.

Eligibility Criteria

Public entities cannot use eligibility criteria that tend to exclude or screen out persons with disabilities (28 CFR §35.130(b)(8)).

Compliant Findings

- ✓ No discriminatory practices were noted regarding eligibility criteria for program access.

Recommendations

- Program eligibility criteria should be reviewed as they are drafted or modified to ensure that eligibility criteria do not put additional burdens or requirements on individuals with disabilities.
- The City should continue to ensure that all eligibility criteria allow for accommodations for individuals with disabilities.

Equally Effective Communication

Public entities must ensure that applicants, participants and members of the public with disabilities have communication access that is equally effective as that provided to persons without disabilities (28 CFR §35.160(a)).

Auxiliary Aids and Services

Partial Compliance

- ✓ The City does have some auxiliary aids and services available to persons with disabilities.
- ✓ The Joslyn Community Center promotes their Braille Institute and screenings.
- ✓ The City provides "closed captioning" for all its Regular City Council Meetings for the hearing impaired.

Recommendations

- The City should provide staff training and information regarding auxiliary aids and effective communication to employees and volunteers.
- The City's policy directives should require equally effective communications for programs, services and activities provided for the public by the City of Manhattan Beach.
- The City could purchase a portable indoor-outdoor assistive listening system that could be checked out from the ADA/504 Coordinator on an as-needed basis. Information should be sent to departments regarding the availability of assistive listening systems.

Interpreter Services

Partial Compliance

- ✓ Interpreter services are generally handled individually by departments.
- ✓ An on-call contract is currently not in place.

Recommendations

- Interpreters should be provided as determined through the request for accommodation process or in circumstances where an interpreter is known to be required. The City may want to inquire about a contract for City-wide interpreter services for departments to utilize as needed to provide a quicker response at a lower cost.
- The City must ensure that those individuals utilizing a language other than English and are deaf, are also provided interpreter services that specialize in signing for that language.
- The City may consider the use of a video relay interpreter system to augment the current contract and arrangements for interpreters.

Telecommunications Devices for the Deaf

Compliant Findings

- ✓ TTY/TDD numbers were not found to be available in some departments, City publications, website pages or in staff or service directories, however, the City uses the relay system.

Recommendations

- All staff responsible for responding to incoming telephone calls should be trained in the proper use and protocol of TDD/TTYs. Information and training should be provided on an ongoing basis.
- The City should install additional telecommunications devices for the deaf (TTY/TDD) phone lines in several areas or purchase a network compatible system that would reside on the server.
- Departments with high public use should purchase a unit or a network system. The City might consider the purchase of a network PC compatible TTY/TDD system that would allow individual computers to be networked and access TTY/TDD calls, instead of purchasing separate TTY/TDD units that require a dedicated line. The advantages of the networkable system are allowing the user to transfer calls, conduct conference calls and utilize voice mail.
- Employees who communicate with the public should become familiar with the use of TDD/TTY communications and how to maintain the TDD/TTY in an operable condition. The development of TDD/TTY help sheets noting abbreviated words commonly used in TDD/TTY communications

would be helpful to staff when communicating via TDD/TTY. Posting the help sheet near TDD/TTY's would also be helpful to the user.

- Procedures should be developed and institutionalized to ensure that TDD/TTY and other communication devices are maintained in working and operable order at all times.
- The City may wish to purchase additional back up TDD/TTYs for replacement, in the event that permanently located TDDs may be temporarily out of commission.
- If available, publication of all TDD/TTY numbers can be provided in program literature, in phone directories and on selected publications.

Website Accessibility

There are three levels of website accessibility recognized by the World Wide Web Consortium (W3C). The standards are referred to as Web Content Accessibility Guidelines 2.0 (WCAG 2.0). Websites for Title II entities such as the City of Manhattan Beach are required to comply with WCAG 2.0 Level AA. Level AA requirements include all minimum standards of Level A as well.

Partial Compliance

- ✓ The City website was found to be reasonably compliant regarding website accessibility to meet WCAG 2.0 Level AA protocols.
- ✓ A comprehensive analysis of the City of Manhattan Beach's website was completed in November 2018 and the results are being provided to the City as a separate report. The comprehensive review covered the evaluation of one hundred ninety-four (194) individual web pages. Links to external sites and web pages were not evaluated. The report indicates the following:
 - Minimal errors were identified by the evaluation tool.
 - A consistent error indicated throughout the City's website is contrast errors. Contrast errors signify very low contrast between foreground and background colors. Larger text does not require as much contrast as smaller text. Adequate contrast is necessary for all users, especially users with low vision.

Recommendations

- The City should attempt to add suitable text descriptions to linked images and form labels.
- The City should continue to monitor its website accessibility.
- The City should ensure that the website vendor/contractor provide a compliant website and issue a statement of accessibility.

Alternate Formats

Alternate formats should be available for persons with disabilities to provide equal access.

Partial Compliance

- ✓ Not all statements of accommodations or nondiscrimination statements do not specify to persons with disabilities that alternate formats are available and it is not known what alternate formats may be available for public documents.

Recommendations

- The City should consider a method to centralize a department, possibly connected to information services or printing, that would provide documents and materials in alternate accessible formats. The centralized approach to developing and maintaining alternate accessible formats may be more cost effective and timely.
- The City should continue to provide staff training regarding the requirements for accessible alternate formats, what accessible alternate formats are and how to provide accessible alternate formats. Procedures should be put in place for the development of accessible alternate formats.

- The City should produce accessible alternate formats for high use areas where the probability for a request for an alternate format is high. Examples include provision of audiocassettes, large print, information that sent via e-mail, screen readers, Braille, and pictograms.
- It is recommended that the City consider contracting out selected services to organizations that have the ability to develop Braille documents for brochures, pamphlets, applications, documents and other public information written in text.

Availability of Online Information and Services

Information regarding City of Manhattan Beach programs, services and activities should be available in alternate formats to assist individuals with disabilities.

Partial Compliance

- ✓ The accessibility of City of Manhattan Beach information, meetings, agendas and minutes is more accessible due to the online availability of documents for meetings that are archived. The City's website has pages for upcoming and archived meetings that includes agendas, minutes and video files of previously held meetings. A video archive of meetings provides a significant step to accessibility of actual meetings, in addition to other methods of providing information to members of the public. No option for viewing the archived meeting with closed captioning was located.

Recommendations

- It is recommended, however, that not all information and forms that the public would need to access are not exclusively available online only. For example, some persons may not have access to the internet and therefore may be denied access. It is recommended that both online and hard copy forms and applications be used, not only online.
- Public notices regarding meetings and other methods for input should have a statement of accommodations that includes who to contact for an accommodation. A TTY/TDD number, if used, should also be included. To meet the Title II public entity requirements of WCAG 2.0 Level AA, recordings of meetings and videos are required to be closed or open captioned.
- Regarding input for public meetings and agendas, the methods for submitting information should also be expanded to include a system for online input in addition to appearing in person and submitting written comments when appropriate.

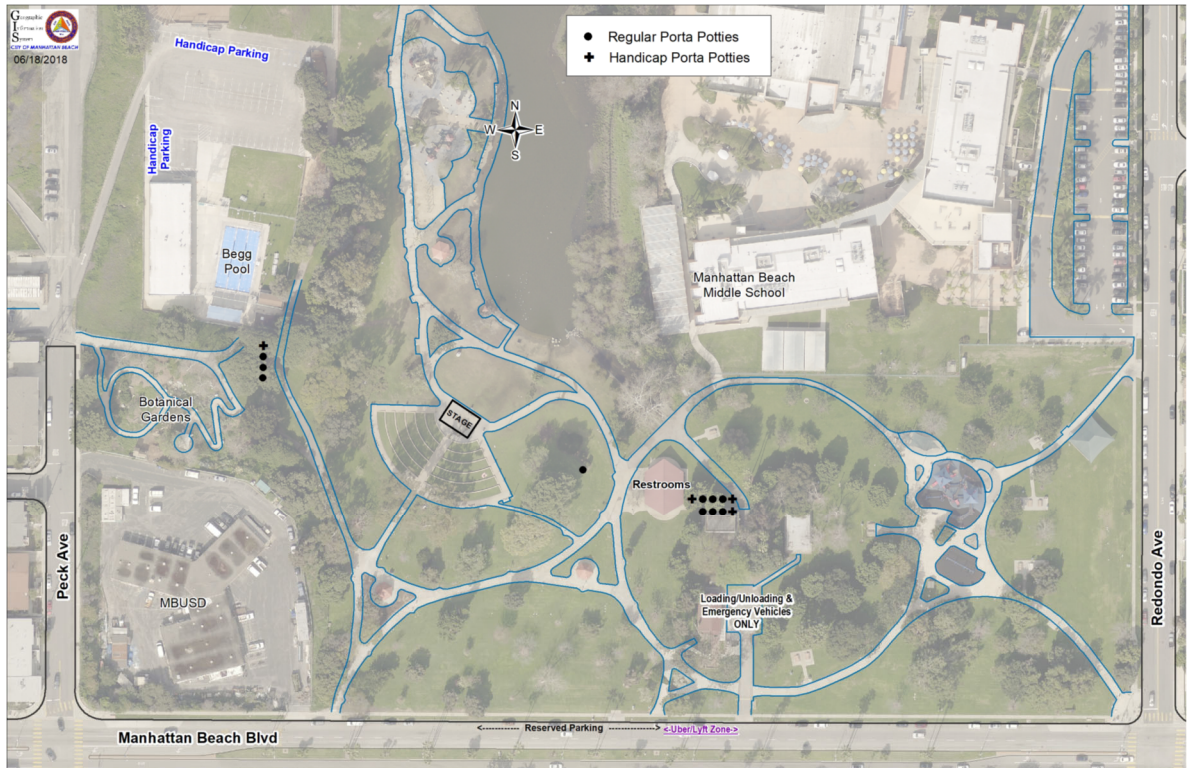
Acceptable Terminology

Partial Compliance

- ✓ Some documents reviewed contained the word "handicapped" instead of the term "disabled." For example, the map referring to "handicap" porta-potties uses the outdated terminology.
- ✓ Indicating the location of accessible restrooms for persons with disabilities is a good method to provide increased accessibility.

Recommendations

- City publications should be reviewed to see if the word "handicapped" is used. The words "individuals with disabilities" or "persons with disabilities" should replace "handicapped". The term "disabled person" should also be avoided. Information regarding acceptable terminology in "people first language" should also be provided to City staff. Publications should be updated as they are reprinted.
- It is recommended that the ADA/504 Coordinator disseminate information or provide training regarding acceptable terminology to be utilized by departments and staff.



Staff Training

On-going compliance with the ADA/504 can only be achieved if City staff and officials receive ongoing and updated training about the rights of persons with disabilities and the obligations of public employees under the ADA/504. Although training is not required by the ADA/504, training regarding the requirements of the ADA/504 is recommended.

Partial Compliance

- ✓ The City is planning to provide training for staff in 2020 and has set aside funds for staff training.

Recommendations

- The City should continue to provide ongoing training regarding the ADA/504 for facilities, public rights-of-way and outdoor recreation standards. Suggested training topics should include, but are not limited to:
 - Requirements of the ADA/504 for the City of Manhattan Beach
 - Individuals with Disabilities
 - Acceptable Terminology and Expressions
 - Noncompliance Consequences
 - Accessible vs. Compliant
 - Barriers – Programmatic or Physical
 - Providing Services for Individuals with Disabilities
 - Service animals
 - Other
 - Leased Sites
 - Special Events
 - Accessible Locations for Meetings
 - Events & Voting

- Auxiliary Aids and Services
- Construction & Remodeling
- Maintenance of Accessible Features
- Community Donations and Construction Projects
- City of Manhattan Beach Responsibilities
- Notice of the ADA/504 Coordinator
- Notice and Rights Posted for individuals with disabilities
- TDD/TTY
- Assistive Listening
- Grievance Complaint Procedures
- Statement of Accommodations
- Individuals with Disabilities Participation
- Use of City Facilities by Organizations and Individuals
- Reasonable Accommodations
- Statement of Accommodations
- Effective Communication
- Alternate and Accessible Formats
- Accessible Websites
- Volunteers
- Accessibility standards and regulations (ADA, CBC, PROWAG, MUTCD, Caltrans)
- The City should provide staff training in additional formats other than a classroom session, if needed. Training methodologies could include videos (captioned) that could be viewed at the training or checked out by departments and agencies.
- Handouts and training materials should be prepared, if needed, in alternate accessible formats.
- The ADA/504 Coordinator should continue to provide or coordinate additional ADA/504 training to all management and staff who have regular contact with the public.

New Employee and Volunteer Orientation

Partial Compliance

- ✓ The City's Volunteer information does not include a statement of nondiscrimination or reasonable accommodations.

Recommendations

- The City should add information as to the identity, title, address, phone number and e-mail address of the ADA/504 Coordinator to new employee orientation and volunteer information.
- The City should develop training materials and videos for new employees and volunteers regarding information and requirements of Title I and Title II of the ADA and Section 504. Materials could also be offered on providing accommodations for individuals with disabilities.

Outreach Materials and Activities

The ADA/504 does not specifically state how a public entity provides for accessibility to the City's programs, services and activities. One method is to disseminate information in a variety of locations and formats to enhance the access to programs, services and activities of the City.

Partial Compliance

- ✓ No specific outreach activities were noted regarding providing activities and materials for individuals with disabilities. However, when meetings and activities are scheduled, a member of the Public Works Department reviews the location to determine accessibility. In addition, a statement of accommodation is included on public outreach meeting notices.

Recommendations

- The City should consider including additional pictures and references to individuals with disabilities in publications, brochures and materials.
- Organizations representing individuals with disabilities and areas with an increased population of individuals with disabilities could be targeted for input regarding additional methods to disseminate information regarding programs, services and activities of the city.
- In City publications, areas or services that are accessible should be indicated with descriptive text and the International Symbol of Accessibility (ISA). For example, accessible restrooms and routes can be designated on the website, on maps and in publications.

Distribution and Location of Publications

Publications, documents and brochures are required to be accessible for individuals with disabilities.

Partial Compliance

- ✓ Most publications, brochures and documents are displayed in departments and areas that were accessible for individuals with disabilities. Displays should also allow for retrieval of the information without utilizing a tight pinching or grasping motion and be within a compliant reach range.

Recommendations

- The ADA/504 Coordinator should continue to provide information to departments regarding the placement of brochures, pamphlets and information in accessible locations and in accessible containers or displays for individuals with disabilities. Including requirements for reach ranges and clear floor space to access publications would also be helpful.
- Counters and areas that are lowered for access by individuals with disabilities should be maintained and kept clear of display and work items.

Fees and Surcharges

Public entities may not charge a fee or add a surcharge to a fee to cover the cost of making its facilities, programs, services or activities accessible to persons with disabilities. (28 CFR §35.130(f)).

Compliant Findings

- ✓ There was no evidence of fees charged to individuals with disabilities that were not charged to individuals without disabilities to access programs, services and activities.
- ✓ The City nondiscrimination statement states:
“The City of Manhattan Beach will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs”.

Recommendations

- The ADA/504 Coordinator should continue to randomly review policies and practices to ensure that fees and surcharges are not charged to individuals with disabilities that are not charged to individuals without disabilities.

Emergency Evacuation Procedures

The City is required to plan to meet the needs of persons with disabilities in an emergency and provide access to emergency shelter services.

Partial Compliance

- ✓ The City has an organized Emergency Operations Center with trained City staff.

- ✓ There is no reference as to whether information and training is provided on assisting persons with disabilities.
- ✓ Emergency evacuation routes were posted at most of the sites inspected.
- ✓ The City website contains emergency preparedness and alert information in the event of natural or man-made disasters.
- ✓ Residents can subscribe to Manhattan Beach Alerts Citizen Notification System, which will send immediate emergency notifications from the City to a phone number or email.
- ✓ Information regarding the Emergency Operations Center (EOC) is included on the City's website and includes evacuation routes.

Emergency Operations Center

Manhattan Beach conducts disaster training exercises regularly and over the last few years, has focused its training on not only earthquakes, but terrorism. The City has an organized Emergency Operations Center (EOC) as its "Headquarters" with trained key City workers for their roles in the event of an emergency. No City can stand alone during major disasters and Mutual Aid systems to obtain local, regional, state and federal assistance, including the Federal Emergency Management Agency (FEMA), have already been identified and are in place. Relocation shelters coordinated by the Red Cross will also be activated during a major emergency if needed. One key step that is proven to increase effectiveness of government during a crisis is to identify the potential impacts of a disaster as soon as possible and implement the Mutual Aid system as early as possible. The City of Manhattan Beach is prepared, are you?

Recommendations

- The City should provide additional training and information regarding emergency evacuation procedures, particularly regarding the evacuation of persons with disabilities.
- The City should continue to post evacuation routes and procedures at all City sites and on the website.
- All staff should be made aware of the location of the posted evacuation routes within their facilities.
- The City should develop procedures and a mechanism to monitor the posting of emergency evacuation routes and procedures.
- The City should consider the development of a voluntary registry for individuals that may need additional assistance that may not have access to technology.
- Shelters should be surveyed to determine that they are accessible for individuals with disabilities prior to be designated as an evacuation shelter. A provision should be noted to allow service animals and training should be provided to shelter staff to understand the difference between pets and service animals.
- Designated evacuation shelter sites should also be inspected on a regular basis to determine that the shelter continues to be accessible for persons with disabilities. Noncompliant findings for designated shelters can be found in the City Transition Plan.

Organizations Representing Persons with Disabilities

The ADA/504 does not require the City staff or teams to directly participate with organizations representing persons with disabilities. The City, however, has an opportunity to network and develop collaborative partnerships with individuals and organizations representing persons with disabilities. Through the network, partnerships, the City has provided an additional mechanism for public input to ensure that current and future programs, services and activities are accessible.

Partial Compliance

- ✓ Information regarding the representation of individuals with disabilities on committees was not available.

Recommendations

- The City should continue to include individuals with disabilities on committees and advisory boards.

Policies for the Use of City Facilities

Partial Compliance

- ✓ The City's Department of Parks and Recreation notes that select parks and park facilities are able to be reserved. The City's website includes terms and conditions for reserving a facility or park as well as a facility conduct policy. There is no nondiscrimination notice or information on accessibility in the terms, but the facilities conduct policy does state that users are not permitted to engage in any activity prohibited by municipal, state and/or federal laws, which would include discrimination on the basis of a disability.

Recommendations

- The City should consider the inclusion of a nondiscrimination clause in their facility rental policy. The inclusion of nondiscrimination language in policy and on forms would help ensure that outside groups and organizations would agree to abide by all applicable local, state and federal laws and City policy regarding nondiscriminatory practices during the utilization of City facilities.
- The City should make the application form and facility use agreement available in multiple formats, ensuring at least one is accessible, and offer multiple methods to submit the application. A policy that would prohibit pets in a facility or park should include a notice allowing service dogs, when appropriate.

Facilities Leased by the City

Under Title II of the ADA, the City is responsible for providing access to its programs, services and activities in both owned and leased facilities.

Partial Compliance

- ✓ Some noncompliant findings for leased spaces can be found in the City ADA/504 Transition Plan.

Recommendations

- The City should review the accessibility of sites that are and may be leased in the future prior to engaging in a lease or renewal and establish a procedure for a pre-lease inspection.
- When considering a leased space, the ADA/504 Coordinator, or designated staff member, should be trained to conduct or have a designee or consultant conduct a field inspection of the prospective building to assess the building for a general, functional level of accessibility. The ADA/504 Coordinator could utilize an abbreviated checklist to determine general accessibility of facilities that the City is considering to lease. A more comprehensive inspection could be conducted if the initial review appears to be favorable.

Selection of Contractors and Contracted Services

Public entities cannot use contract procurement criteria that discriminate against persons with disabilities (28 CFR 35.130(b) (5)). Contractors should be held to the same nondiscrimination rules that apply to City employees.

Compliant Findings

- ✓ No discriminatory or exclusionary practices were evident in the selection of contractors and contracted services.

- ✓ The City has a centralized purchasing system administered by the General Services Division, under the Purchasing Department umbrella.
- ✓ The City's website hosts a "Bid Opportunities" web page where vendors can self-register online to receive access to bids and to receive email notifications for bids. Bidding opportunities are also available in hard copy when requested.
- ✓ Purchasing of equipment and software is managed both centrally and by departments.
- ✓ Discriminatory or exclusionary practices were not found regarding the selection of contractors and contracted services.

Recommendations

- The City should continue to monitor use of standard agreements and leases by all City departments.
- It is recommended that the City consider one or more of these avenues to maintain compliance when contracting for services or when leasing facilities:
 - Include ADA/504 compliance requirements in new requests for proposals.
 - Review ADA/504 requirements when contracts or leases are negotiated, revised or renewed.

Building and Construction

Construction of each new facility or part of a facility, or the alteration of existing facilities after January 26, 1992, are required to conform to the ADA Standards. The California Building Code had accessibility requirements and standards since 1983. Construction and major remodeling after these dates are required to be accessible and to meet all applicable accessibility standards and regulations.

Partial Compliant Findings

- ✓ Some noncompliant findings were noted in newly constructed and major remodeling projects that should have been compliant. However, the City has made a commitment to improve accessibility by its ongoing efforts to improve accessibility by adding accessible features and removing barriers to accessibility. The City has comprehensive accessible standards and operating procedures that describe procedures for remodeling and new construction. The City continues to add accessible features to areas in the City to improve accessibility for persons with disabilities.
- ✓ According to the City's website, the City's Building Inspection Division facilitates the permit application process for construction. After a permit application is received, one or more plans examiners reviews the plans to ensure compliance with applicable codes and ordinances. In completing their reviews, the reviewers provide comments or feedback on various parts of the plans submitted and may require corrections before the plans and permit can be approved. As work progresses, inspections are scheduled and completed.

Recommendations

- Due to the findings of the review of new construction and remodeling, the City should enhance their oversight of projects to ensure that remodeling and new construction meet applicable accessibility standards.
- The City should review policies, practices and procedures to review remodeling and construction activities to ensure that they meet the applicable accessibility standards.
- Internal policies and procedures focusing on the review of design and construction activities specific to ADA compliance and Accessibility compliance should be added.
- The City should ensure that accessibility inspections are conducted as work progresses and is completed.

- It is recommended that the City contract for an independent review of plans, remodeling efforts and new construction for accessibility requirements of the Americans with Disabilities Act Standards (ADA) and the California Building Code.
- Language in contracts with outside vendors should state that work will be performed with all applicable state and federal accessibility standards and regulations.
- The City should ensure that contractors are informed when performing construction activities adjacent to or within the public right-of-way that accessible and safe pedestrian routes must be maintained throughout the project. Information on alternate accessible pedestrian routes and detours should be posted on the City's website, as well as at the site during construction.
- Procedures should be established to ensure alteration projects which affect usability of facilities containing a primary function; that the path of travel to the altered area including restrooms, telephones, and drinking fountains serving the altered area be brought into compliance with ADA Standards to the extent of 20% of the cost of the alteration.

Maintenance of Accessible Features

The ADA requires (35.133) public entities to maintain their accessible features and elements.

Compliant Findings

- ✓ The City has formal policies, procedures and ordinances to maintain accessible features as required by the ADA.
- ✓ The City also includes accessibility improvements and renovation in their overall Capital Improvement Plans.
- ✓ The City has regularly scheduled practices to maintain day-to-day maintenance of accessible features, such as re-stripping of parking, trimming vegetation or items that interfere with sidewalks, elevators and paths of travel.
- ✓ The City has policies, procedures and methods to maintain the accessibility of streets and sidewalks.
- ✓ The Streets Maintenance Division is responsible for all activities related to street maintenance including street repair, red curb painting, and street sign maintenance. Street repair includes the patching of potholes, water and sewer street cuts and other damaged areas of City streets and alleys. The Streets Maintenance Division is also responsible for the maintenance of 3,200 street signs and 237,000 linear feet of pavement markings. Potholes can be reported 24 hours per day using the City's [Service Request Form](#).
- ✓ The City has many examples of ordinances to maintain accessibility and include:

7.32.050 - Maintenance.



- A. It is hereby made the duty of all owners and persons having possession and control of real property within the City to cultivate and care for and provide complete maintenance of all trees, shrubs, lawns and ground covers now or hereafter planted or set out within any of the streets, avenues, highways and parkways adjacent to their real properties. This paragraph when applied to those certain residents and property owners designated in Manhattan Beach City Ordinance No. 916 shall not be construed to preclude access of vehicles for the planting, cutting, pruning, or removal of such trees, shrubs, lawns and ground covers provided that permission is first obtained from the Public Works Director for such access.
- B. It shall be the duty of all owners and persons having possession or control of real property within the City promptly to notify the Public Works Director of any tree or shrub in a public area immediately adjacent to his property which is in such condition as to be a menace to public safety or dangerous to life or property.

Chapter 7.12 - SIDEWALK REPAIR



Sections:

7.12.010 - Duty to repair sidewalks.



It shall be the duty of every person owning real property within the City to keep in repair the sidewalk abutting his real property. If the failure of an abutting owner to maintain the sidewalk results in damage or injury to a member of the public, said abutting owner shall be liable to such member of the public.

(§ 1, Ord. 65; as amended by § 1, Ord. 1820, eff. May 3, 1990)

7.12.020 - Notice of repair.



Whenever any sidewalk upon any public street in the City is out of repair, is in need of repair, or is in a condition dangerous or impassable to pedestrians, it shall be the duty of the Street Superintendent to give notice in writing to the owner of such property abutting on such sidewalk to repair the same within four (4) weeks after service of such notice. The written notice requiring repairs and stating the general nature thereof shall be served by leaving a copy thereof with the tenant or occupant of such real property abutting on such sidewalk, if any there be, and by depositing in the United States Mail a copy of such notice addressed to the owner of such property at his last address as given on the assessment rolls of the City, or in case such address is not given, addressed to General Delivery, City of Manhattan Beach. In case there is no occupant or tenant of the property, the notice shall be posted in a conspicuous place upon the property and a copy shall be mailed to the owner of the property as aforesaid.

(§ 2, Ord. 65, as amended by § 1, Ord. 985, eff. October 15, 1964; Ord. No. 1896, Amended, 01/20/94)

7.12.030 - Failure to make repair.



Any person who shall fail to make the repairs necessary to such sidewalk in front of his real property within four (4) weeks after the service of the notice shall be guilty of a misdemeanor.

(§ 3, Ord. 65, as amended by § 1, Ord. 985, eff. October 15, 1964; Ord. No. 1896, Amended, 01/20/94)



7.36.105 - Restoration of public right of way.



Upon completion of the encroachment work authorized by a permit, the permittee shall restore the right of way or street by replacing, repairing or rebuilding it in accordance with the specifications or any special requirement included in the permit, but not less than to its original condition before the encroachment work was commenced and in all cases in good usable quality. The permittee shall remove all obstructions, materials and debris upon the right of way and street, and shall do any other work necessary to restore the right of way and street to a safe and usable condition, as directed by the Director of Public Works. Where excavation occurs within areas already paved, the Director of Public Works may require temporary paving to be installed within four hours after the excavation area is backfilled. In the event that the permittee fails to act promptly to restore the right of way and/or street as provided in this section, or should the nature of any damage to the right of way or street require restoration before the permittee can be notified or can respond to notification, the Director of Public Works may, at his or her option, make the necessary restoration and the permittee shall reimburse the City for the full cost of such work, and such cost shall be a lien upon the permittee's adjacent real property.

Recommendations

- The City should continue to monitor accessible items and elements that are required to be accessible and therefore need to be maintained in an accessible manner.

Opportunities for Input

Title II of the ADA/504 requires opportunity for input into the self-evaluation process by individuals with disabilities, organizations representing individuals with disabilities and other interested individuals.

Compliant Findings

- ✓ Opportunities were provided for input into the self-evaluation and transition plan process. Notices requesting input and the identity of, and contact information for, the ADA/504 Coordinator (Appendix A) were posted at City sites, on the City website and in the Beach Reporter newspaper.
- ✓ The content of the notice is included in the ADA/504 Self-evaluation and Transition Plan.
- ✓ Notices with information regarding the rights of individuals with disabilities were posted at City sites and were placed on the City website.
- ✓ Survey forms to solicit public input were available on the City website and at City sites to afford members of the public and staff an opportunity to provide input. Surveys were available in alternate formats. In addition to posted City contact phone numbers, email addresses were also provided.
- ✓ The public comment period for the ADA/504 Self-evaluation and Transition Plan was advertised for responses to be returned from July 2019 to October 2019.
- ✓ Comments collected during the public input process have been compiled and are included in the Appendix.
- ✓ Comments that impact the development and prioritization of the plan have been incorporated.

Recommendations

- The City should continue to collect input regarding suggestions to improve accessibility on an ongoing basis.

Surveys for the Public

Surveys were available in hard copy at City locations and were also available on the website. A full version of the survey is included in the Appendix C.

A total of 15 surveys were received. Six (6) stated they had a disability, seven (7) stated they did not have a disability and two (2) did not respond if they had a disability or not. General findings and highlights from the survey of the public include:

- No responses indicated that they knew the identity of the ADA Coordinator
- 7 respondents stated that they had requested accommodations
 - Sidewalk clearance of shrubs and vegetation on City property that were overgrown
 - Wheelchair services for buses

- Comments about the excellent Dial-A-Ride services
- Parking for persons with disabilities
- 4 respondents stated that the attitude of the City is very helpful, supportive and positive regarding accessibility issues
- 2 respondents stated that the City is somewhat responsive
- Specific concerns include parking and door access, especially at the Polliwog Park and Joselyn Center
- Priorities included parking, access for wheelchairs, walkers, park access, door access, more activities for persons with disabilities and increased enforcement for illegal parking in accessible parking spaces
- Specific concerns included the inaccessibility of the Oasis Room, stamped concrete that is not accessible, need for talking signals for low vision, accessible printed materials such as large print and color contrast
- One (1) respondent stated that the City has been doing a good job caring for persons with disabilities

Surveys for Staff

Surveys were available for staff to provide input. Surveys were available at city locations and on the website. The surveys included questions regarding accessibility, signage, accommodations, and the availability of auxiliary aids and equipment. A complete version of the survey for staff and the responses are included in Appendix C.

General findings and highlights from the staff survey include:

- 90 % stated they interact with members of the public
- 70% stated they had not had any training related to the ADA
- 70% said they would benefit from additional ADA training
 - 15% - information about policies and procedures
 - 15% - information about assisting persons with disabilities
 - 15% - information about legal requirements
 - 23% - training regarding providing accommodations
 - 15% - providing alternate accommodations
- 90% were not aware of any complaints regarding accessibility
 - Comments were received about inaccessible counter heights and storage of paperwork instead of counters being available for use by persons with disabilities
- 50% of the respondents did not know the identity of the ADA Coordinator
- The following items were listed as the highest priority for accessibility
 - Accessible parking
 - Communications training
 - Communications improvements (signage)
 - Training for staff regarding legal obligations
 - Physical accessibility (ramps, wider access, etc.)
 - Accessibility of published information
 - Accessible website
- 78% stated they do not track accessibility complaints
- 13% of the departments said they offer programs specifically designed for persons with disabilities
- 71% were not familiar with grievance procedures or the process for the public
- 29% did not have procedures to hold meetings or events in accessible locations
- 43% did not include statements of accommodations on publications for special events
- 57% did not know if an additional fee is charged for services for persons with disabilities

- 50% of those with website responsibilities stated they were not knowledgeable regarding accessible website requirements
- 57% stated they have input regarding construction for new or altered facilities
- 43% said that planning and budgeting is done for accessibility

Planning and Budgeting for Accessibility

There is not a specific requirement in the ADA or Section 504 for planning and budgeting for barrier removal. There is a requirement for public entities to incorporate a projected schedule for barrier removal into the transition/barrier removal plan. A City that is budgeting or seeking funds to use for ADA/504 barrier removal and to improve access to programs, services and activities shows intent to implement the barrier removal/transition plan.

Compliant Findings

- ✓ There is evidence that the City is incorporating the removal of barriers to accessibility on an ongoing basis and plans to remove additional barriers to City programs, services and activities.
- ✓ The City of Manhattan Beach has allocated \$100,000 from the FY2020-2024 Capital Improvement Plan towards installing an ADA compliant pathway to connect pedestrian walkways on Parkview Avenue to the Manhattan Beach Village and Senior Villas.
- ✓ The City allocated \$60,000 from the FY2019-2020 Budget towards an ADA Transition Plan and Self-evaluation for review of public rights-of-way, programs, services and overall ADA accessibility.
- ✓ The City's current FY2019-2020 Capital Improvement Plan allocates \$476,550 towards a facility project, City Hall Building 1st & 2nd floor restroom renovations.
- ✓ Sidewalk replacement projects are evident throughout the City – Part of the FY2020-2024 Capital Improvement Plan.

Recommendations

- The City should continue to maintain an ongoing barrier removal implementation plan and document the City's progress, initiatives and funds expended.
- In appropriate cases, it is recommended that the City contract for an independent review of plans, remodeling efforts and new construction for accessibility requirements for the Americans with Disabilities Act Standards (ADA) and Title 24 of the California Building Code. It is important and required that the accessibility barrier removal efforts meet federal and state accessibility codes.
- The ADA/504 Coordinator, or designated staff, should be empowered with the authority to make recommendations and monitor the current City of Manhattan Beach ADA/504 Self-evaluation and Transition Plan.
- In addition to the removal of structural barriers, departments should consider budgeting for accessibility items, especially in the area of communication, such as TTY/TDD's and alternate formats.

Implementing Compliance Recommendations

The City of Manhattan Beach has demonstrated an ongoing commitment to provide equal access to its programs, services and activities to maintain and enhance compliance with the requirements of the Americans with Disabilities Act. This commitment is evident throughout the organizational structure and is demonstrated by its outreach efforts and involvement of the community. The City continues to embrace a concept of full and equal access for all the people it serves.

As further evidence of its efforts for compliance with the Americans with Disabilities Act and related accessibility legislation, the City of Manhattan Beach has continued to prioritize and develop funding projections for implementation of the ADA Self-evaluation and barrier removal/transition plan.

Implementation of the recommendations in the Self-evaluation will continue to require planning, resources, staff training, interdepartmental coordination and collaboration throughout the organizational structure and the public.

Appendix A - Public Notices and Postings

PUBLIC NOTICE

City of Manhattan Beach

In keeping with its ongoing efforts to serve all members of the community, the City of Manhattan Beach is updating its Americans with Disabilities Act (ADA) self-evaluation and transition plan. The accessibility plan provides a comprehensive plan for access for individuals with disabilities to City facilities, programs, services, activities and events.

The City is seeking input from stakeholders: individuals with disabilities as well as agencies and organizations representing individuals with disabilities, patrons, community members, employees, and other interested individuals who wish to participate in the evaluation. Stakeholder's guidance will help us address and prioritize current and future needs. Individuals who would like to provide input are invited to complete a survey and/or call/email the ADA Coordinator.

Your comments and opinions are important to us and will provide valuable information regarding how the City can better serve individuals with disabilities. Surveys can be found on the City Website at www.citymb.info and are available upon request from:

Tim Birthisel – ADA/504 Coordinator
City of Manhattan Beach
1400 Highland Ave
Manhattan Beach, CA 90266
Phone: 310-802-5368
TTY: California Relay at 7-1-1
tbirthisel@citymb.info

PUBLIC NOTICE
Americans with Disabilities Act (ADA)

The City of Manhattan Beach is committed to achieving full compliance with the Americans with Disabilities Act.

City of Manhattan Beach **DOES NOT**:

- Deny the benefits of City programs, services and activities to qualified individuals with a disability on the basis of a disability.
- Discriminate on the basis of disability in access to or provision of programs, services, activities of the City, or application for employment or employment to qualified individuals with disabilities.
- Provide separate, unequal or different programs, services or activities, unless the separate or different programs are necessary to ensure that the benefits and services are equally effective.

The City of Manhattan Beach operates its programs so that, when viewed in their entirety, they are readily accessible to or usable by individuals with disabilities.

In accordance with Section 35.106 of the Americans with Disabilities Act, all participants, applicants, organizations and interested individuals are advised and noticed that the ADA Coordinator for the City is:

Tim Birthisel – ADA/504 Coordinator
City of Manhattan Beach
1400 Highland Ave
Manhattan Beach, CA 90266
Phone: 310-802-5368
TTY: California Relay at 7-1-1
tbirthisel@citymb.info



CITY OF MANHATTAN BEACH
ADA PUBLIC NOTICE



In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA") and Section 504 of the Rehabilitation Act (504), the City of Manhattan Beach will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Manhattan Beach does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The City of Manhattan Beach will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Manhattan Beach' programs, services, and activities.

Modifications to Policies and Procedures: The City of Manhattan Beach will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the City of Manhattan Beach offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Manhattan Beach, should contact the office of the program, service or activity coordinator as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Manhattan Beach to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Manhattan Beach is not accessible to persons with disabilities should be directed to:

Tim Birthisel – ADA/504 Coordinator
City of Manhattan Beach
1400 Highland Ave
Manhattan Beach, CA 90266
Phone: 310-802-5368
TTY: California Relay at 7-1-1
tbirthisel@citymb.info

The City of Manhattan Beach will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Appendix B – Grievance Policy and Form

City of Manhattan Beach Complaint and Grievance Procedure

This Complaint and Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973. It may be used by anyone who wishes to file a complaint or grievance alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Manhattan Beach (CMB). CMB Personnel Policy governs employment-related complaints of disability discrimination.

The CMB wants to hear concerns and complaints from citizens in order to provide accessible programs, services, and activities. A member of the public can contact the CMB with a comment, concern, or complaint without filing a formal grievance. A formal grievance can be filed by completing the CMB Grievance Form.

It is preferred that the formal grievance be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request. If additional accommodations are needed, please contact the ADA Coordinator. The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

[Tim Birthisel](#)

ADA Coordinator

1400 Highland Avenue, Manhattan Beach, CA 90266

(310) 802-5368

California Relay Service: dial 711

Within 30 calendar days after receipt of the complaint, or her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 30 calendar days of the meeting Tim Birthisel or his designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Manhattan Beach and offer options for substantive resolution of the complaint.

If the response by Tim Birthisel or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 30 calendar days after receipt of the response to the **Public Works Director** or his/her designee.

Within 30 calendar days after receipt of the appeal, the **Public Works Director** or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 30 calendar days after the meeting, the **Public Works Director** or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Tim Birthisel or his designee, appeals to the **Public Works Director** or his/her designee, and responses from these two offices will be retained by the CITY OF MANHATTAN BEACH for at least three years.

City of Manhattan Beach
Americans with Disabilities Act and
Section 504 of the Rehabilitation Act of 1973 Grievance Form

Instructions: Please fill out this form completely. A printed or typed response is recommended. Sign and return to the address on last page by email, fax, mail or in person. If you need an accommodation to complete or submit this form, please contact the ADA Coordinator.

1. Complainant: _____
Address: _____
City, State and Zip Code: _____
Telephone: Home: _____ Business: _____

2. Person Discriminated Against: (if other than the complainant): _____
Address: _____
City, State, and Zip Code: _____
Telephone: Home: _____ Business: _____

3. Department or person which you believe has discriminated (if known):
Name: _____
Address: _____
City, State and Zip Code: _____
Telephone Number: _____
When did the discrimination occur? Date: _____

4. Describe the acts of discrimination providing the name(s) where possible of the individuals who discriminated:

5. Have efforts been made to resolve this complaint?
Yes _____ No _____
If yes: what efforts have been taken and what is the status of the grievance?

6. Has the complaint been filed with another bureau, such as the Department of Justice or any other Federal, State, or local civil rights agency or court?

Yes _____ No _____

If yes:

Agency or Court: _____

Contact Person: _____

Address: _____

City, State, and Zip Code: _____

Telephone Number: _____ Date Filed: _____

7. Do you intend to file with another agency or court?

Yes _____ No _____

Agency or Court: _____

Street Address: _____

City, State and Zip Code: _____

Telephone Number: _____

8. Additional comments or information:

Signature: _____ Date: _____

Return to:

Attn: [Tim Birthisel](#)
ADA Coordinator
1400 Highland Avenue, Manhattan Beach, CA 90266
(310) 802-5368
California Relay Service: dial 711

REFERENCES

Americans with Disabilities Act Title II Regulations, Department of Justice 28 CFR Part 35 §35.107

Appendix C – Surveys for Public and Staff Input



Survey for Community Members, Organizations, and Volunteers

The City of Manhattan Beach is in the process of updating its Americans with Disabilities Act (ADA) Self-evaluation and Transition Plan. As part of this process, the City is asking for your input by completing this questionnaire which addresses accessibility of programs, services, and activities offered to the public.

The purpose of this questionnaire is to gather information on how City department and division programs or services are, or are not, accessible to persons with disabilities. The goal is that when each program, service, or activity, is viewed in its entirety, it is readily accessible to and usable by persons with disabilities.

Please complete the following: (Contact information is optional)

Name _____

Title _____

Email _____

Phone _____

What role most adequately describes your association with the City of Manhattan Beach and the representation you are providing?

- Community Member or Visitor with a Disability
- Community Member or Visitor without a Disability
- Community Organization - Please list the name of the organization:

- City Volunteer

Do you participate in programs, services, or activities offered by the City of Manhattan Beach?

- No
- Yes - Please list: _____
- Not applicable

Do you know who to contact if you need assistance, have a concern or complaint, or need an accommodation to access a facility, service, or event?

- No - I do not know who to contact
- Yes - Please list who you would contact: _____
- Not applicable

Have you ever requested an accommodation for a disability from the City?

- No
- Yes - Please describe the request

- Not applicable

Was your accommodation provided?

- No
- Yes
- Yes, but I was unsatisfied with how the accommodation was provided - Please elaborate:

- Not applicable

Is the attitude of City of Manhattan Beach staff towards persons with disabilities generally helpful, supportive, positive, and proactive in solving accessibility issues?

- No
- Yes
- Somewhat
- Don't Know

Are you aware of any specific concerns, complaints, or problems regarding access for persons with disabilities to any of the programs, services, or activities provided by the City of Manhattan Beach?

- No
- Yes, please describe: _____

Do you know who the designated ADA Coordinator is for the City of Manhattan Beach?

- No
- No, I have not had a need or reason to seek out this person.
- Yes - Please provide the name: _____

What do you feel should be the City of Manhattan Beach's the highest priority to improve accessibility for persons with disabilities?

This question is for Organizations only:

What information or other resources can you supply to help educate or inform the City of Manhattan Beach about your organization and your services for persons with disabilities?

This question is for Organizations only:

What general guidance, advice, or assistance could your organization provide to the City of Manhattan Beach to protect against potential discrimination of persons with disabilities in its programs, services, and activities?

Thank you for completing this questionnaire. The information collected will assist the City in improving the accessibility of programs offered to the people it serves. If you have any questions regarding the City of Manhattan Beach’s ADA Self-evaluation and Transition Plan or are aware of any specific physical or programmatic barriers, please use the lines below for your suggestions or comments.

Please return this survey to:

Tim Birthisel, ADA/504 Coordinator
City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266
By [email](#) to Tim Birthisel
By phone at (310) 802-5368

Barbara Thorpe
Disability Access Consultants, LLC (DAC)
2862 Olive Highway, Suite D
Oroville, CA 95966
By [email](#) to Barbara Thorpe
By phone at (530) 533-3000

Survey for Staff



Accessibility Survey for Staff

The City of Manhattan Beach is in the process of updating its Americans with Disabilities Act (ADA) Self-evaluation and Transition Plan. As part of this process, the City is asking for your input by completing this questionnaire which addresses accessibility of programs, services, and activities offered to the public.

Please answer all questions as they pertain to the services, programs, and activities provided. Examples of programs, services, and activities include: obtaining a permit, paying a fee, participating in a recreational program, or attending a public meeting.

The purpose of this questionnaire is to gather information on how City department and division programs and / or services are, or are not, accessible to persons with disabilities. The goal is that when each program, service or activity, is viewed in its entirety, it is readily accessible to and usable by persons with disabilities.

Surveys may be returned and/or comments may be submitted using the contact information below. Additional survey forms, including an online form, are also available for your input.

Tim Birthisel, ADA/504 Coordinator
City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266
By [email](#) to Tim Birthisel
By phone at (310) 802-5368

Barbara Thorpe
Disability Access Consultants, LLC (DAC)
2862 Olive Highway, Suite D
Oroville, CA 95966
By [email](#) to Barbara Thorpe
By phone at (530) 533-3000

1. Please complete the following:

Name _____

Title _____

Email _____

Phone _____

I choose to remain anonymous

2. What description most adequately describes your role with the City of Manhattan Beach?
 - I am responsible for administering a program, service or activity
 - My role is to provide support to a City program, service, and / or activity
 - I am a Department or Division Head, Manager, or the City Manager
3. Please check which department or division you primarily work for.
 - City Clerk
 - Community Development
 - Finance
 - Fire Department
 - Human Resources
 - Information Technology
 - Parks and Recreation
 - Police Department
 - Public Works
 - Other - Please List: _____
4. Does your role require regular interaction with the public?
 - Yes
 - No
5. Have you received training or information regarding the requirements of the Americans with Disabilities Act?
 - Yes
 - No
6. Have you received training on providing services or activities for persons with disabilities?
 - Yes
 - No
7. Would department/division staff be able to provide better customer service if they had training in American Sign Language (ASL) or other means of communicating with people who have hearing or speech difficulties?
 - Yes - Please list staff/positions which would benefit from additional training:

- No
- Don't know
- Not applicable

8. Would ADA related training or technical assistance / services in these areas be helpful for you or other department/division staff? (check all that apply):

- Developing policies and procedures
- How to work with persons with disabilities
- Legal requirements
- How to respond to requests for accommodations (i.e. American Sign Language interpreters, assisted listening devices, etc.)
- How to provide materials in alternate formats (i.e. Braille, audio recordings, etc.)
- American Sign Language (ASL) training
- Other - Please list: _____
- None

9. Have you received, or are you aware of any specific concerns, complaints or problems regarding access for persons with disabilities to any of the programs, services, or activities provided by the City of Manhattan Beach?

- Yes, please describe: _____
- No

10. Do you know who the designated ADA Coordinator is for the City of Manhattan Beach?

- Yes - please provide the name:

- No
- No, I have not had a need or reason to seek out this person.

11. In your opinion, what do you feel should be the highest priority of the City of Manhattan Beach to improve accessibility for persons with disabilities?

12. If your program or activity has eligibility requirements, are there policies or procedures in place to ensure such programs and activities do not discriminate against persons with disabilities?
- Yes
 - No
 - Don't know
 - Not applicable
13. Is there a formal policy in place to respond to requests from the general public for sign language, oral and cued speech interpreters, or other modifications to the program to allow persons with disabilities to participate?
- Yes
 - No
 - Don't know
 - Not applicable
14. Have you or other program staff who interact with the public been trained on the correct procedures to follow when a person requests a sign language, oral or cued speech interpreter?
- Yes - Please describe the training:

 - No
 - Don't know
 - Not applicable
15. How much notice is required to provide an accommodation request for an interpreter?
- 24 hours or less (not including weekends/holidays)
 - 2-4 working days
 - More than 1 week
 - Don't know - have not completed such a request
 - Not applicable
16. Does the department / division have standard operating procedures in place to include persons with disabilities in City programs and activities? For example, allowing a service animal into a facility, allowing someone to bring a personal attendant with them to a class, or moving a class or activity to an accessible location.
- Yes - Please describe the written procedure below:

-
- No
 - Don't know
 - Not applicable

17. Does the program charge an additional fee for modifying the program for a person with disabilities?

- Yes - Please describe: _____
- No
- Don't know
- Not applicable

18. Does the department/division track accessibility requests?

- Yes - Please list how many requests have been received in the past 12 - 36 months and what the requests were for:

-
- No
 - Don't know
 - Not applicable

19. Is an interview required prior to an applicant's admission to the program?

- Yes - Please describe the selection criteria used in the interview:

-
- No
 - Don't know
 - Not applicable

20. Does the department/division offer any programs, services, activities, or events specifically for persons with disabilities?

- Yes - Please describe: _____
- No
- Don't know
- Not applicable

21. Is a "Notice under the Americans with Disabilities Act" or a nondiscrimination statement available and posted for program participants who may be persons with disabilities?

- Yes - Please describe the locations where it is available:

-
- No (skip to question 23)
 - Don't know (skip to question 23)
 - Not applicable (skip to question 23)

22. Does the nondiscrimination statement include information about the City's ADA coordinator and how to contact them or file a grievance?

- Yes
- No
- Don't know

23. Are you familiar with the City's ADA grievance/complaint procedures for persons with disabilities?

- Yes
- No
- Don't know
- Not applicable

Department / Division Use of Public Forms and /or Documents

24. Is the public required to fill out a form to participate in your department / division programs (i.e. applications, registration forms, etc.)?

- Yes - Please describe or list the forms:

-
- No (skip to question 26)
 - Don't know (skip to question 26)
 - Not applicable (skip to question 26)

25. Does the form(s) contain a notice that the City does not discriminate against persons with disabilities?

- Yes
- No
- Don't know

26. Does the department/division make printed materials (i.e. forms, newsletters, brochures, calendars, fact sheets) available to the public?

- Yes - Please describe the printed materials:
-

- No (skip to question 33)
- Don't know (skip to question 33)
- Not applicable (skip to question 33)

27. Is there a formal policy and/or procedure in place to respond to requests from the general public for alternate document formats, i.e. enlarged print or Braille, of the printed materials that are made to the public?

- Yes
- No
- Don't know

28. What types of accessible alternate document formats does the department/division make available for persons with disabilities when requested?

- Audio recording (cassette or digital)
- Braille
- Enlarged print
- Electronic copy (for use with a screen reader)
- Email (i.e. sending a document to a person directly who cannot access it on the web or in person)
- Other media type: Please list: _____
- The department/division does not provide any alternative formats
- Don't know (skip to question 33)

29. How much notice is required to provide the alternate document formats?

- 24 hours or less (not including weekends/holidays)
- 2 - 4 working days
- More than 1 week
- Don't know - have not completed such a request

30. Does the department/division track accessibility requests for alternate formats of printed material?

- Yes - Please list how many requests have been received in the past 12 - 36 months and what the requests were for:

- No
- Don't know

31. Does the department/division charge an additional fee for providing materials in alternative formats for persons with disabilities?

- Yes - Please describe: _____
- No
- Don't know
- Not applicable

32. Does the department/division periodically include images of persons with disabilities in their printed materials and publications?

- Yes, images of persons with disabilities are included
- No, images of persons with disabilities are not included
- Not applicable

Department's Role in Public Meetings

33. Does the department / division conduct meetings, conferences, events, hearings, or interviews with members of the general public?

- Yes
- No (skip to question 41)
- Don't know (skip to question 41)

34. Do department/division notifications of public meetings, events, conferences, hearings, interviews, agendas, meeting minutes and conferences inform of the availability of adaptive/auxiliary aids and accommodations (such as assistive listening devices, readers for the blind, interpreters) to participants with disabilities and how to request such aids and accommodations?

- Yes - Please describe how the notifications are made and how much advance notice is required for requesting an accommodation:

- No
- Don't know

35. Is there a formal policy and/or procedure in place to respond to requests from the general public for note takers, computer-assisted real time transcription services, and other auxiliary aids and services for providing effective communication during the department / division's public meetings?

- Yes
- No

- Don't know
- Not applicable

36. Does the department/division require that public meetings and conferences be held in accessible locations?

- Yes
- No
- Don't know

37. Do all printed or electronic materials about department/division sponsored/hosted public events, public meetings, or public appearances by and with City officials include instructions about how to request accommodations?

- Yes - Please describe the instructions provided and how much advance notice is required to provide accommodations:

-
- No
 - Don't know

38. What types of accommodations is the department/division able to provide to the public when requested?

- American Sign Language interpreters
- Assistive listening devices (like FM transmitters)
- Real-time open captioning
- Electronic/computer-based document readers
- Call-in/speakerphone capability during meetings
- Large print
- Braille
- Other - Please list: _____
- Don't know
- Not applicable

39. Are Assistive listening devices or systems available for public meetings?

- Yes - Please include how many are available and the capacity of seating in the combined rooms utilized for public meetings:

- No
- Don't know

40. Does the department/division charge an additional fee for providing accommodations for persons with disabilities?

- Yes - Please describe: _____
- No
- Don't know
- Not applicable

Department / Division Administration of Boards & Commissions

41. Does the department/division ensure persons with disabilities are allowed the opportunity to participate as members of advisory boards and/or committees?

- Yes - Please describe: _____
- No (skip to question 43)
- Don't know (skip to question 43)
- The program does not have advisory boards or committees (skip to question 43)

42. Are you aware of any persons with disabilities currently serving on any of the department/division advisory boards or committees?

- Yes
- No
- Don't know
- Not applicable

Department / Division's Production of Audiovisual Material

43. Does the department/division produce audiovisual, (film, videotape, television, digital) presentations, or website demonstrations/webinars for the public or provide these types presentations to the public?

- Yes - Please list the types of presentations which are provided:

- No (skip to question 50)
- Don't know (skip to question 50)
- Not applicable (skip to question 50)

44. Is there a formal policy and/or procedure in place to respond to requests from the general public for accessible versions of the audiovisual, televised, or online presentations that are provided to the public?

- Yes
- No
- Don't know
- Not applicable

45. What types of accessible audiovisual, televised or online presentation formats does the department/division make available when requested?

- Captioning
- Transcription
- Other: Please list the other formats:

-
- The department/division does not provide alternative formats (skip to question 50)
 - Don't know (skip to question 50)

46. How much notice is required to provide the accessible presentation formats?

- 24 hours or less (not including weekends/holidays)
- 2-4 working days
- More than 1 week
- Don't know - have not completed such a request

47. Does the department/division track accessibility requests for accessible presentation formats?

- Yes - Please describe how many requests have been received in the past 12 - 36 months and what the requests were for:

-
- No
 - Don't know
 - Not applicable

48. Does the department/division charge an additional fee for providing presentations in accessible formats for persons with disabilities?

- Yes - Please describe: _____
- No

- Don't know
- Not applicable

49. Do the department/division's audiovisual presentations periodically include portrayals of persons with disabilities?

- Yes, persons with disabilities are portrayed
- No, persons with disabilities are not portrayed
- Not applicable

50. Does the department/division main public access number have an automated phone menu service (i.e. press 1 for..., press 2 for...)?

- Yes
- No (skip to question 52)
- Don't know (skip to question 52)
- Not applicable (skip to question 52)

51. Does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?

- Yes
- No
- Don't know

52. What tools does the department/division use to communicate by phone with people with speech or hearing difficulties?

- Text-telephone (TTY/TTD)
- Third-party "relay" system where a trained operator facilitates a conversation between staff and the caller
- Other - Please list: _____
- None (skip to question 55)
- Don't know (skip to question 55)

53. Does the department/division publish the City's (text telephone) relay service in all materials where a phone number is listed?

- Yes
- No
- Don't know

54. If a third-party "Relay" system is used, does department/division staff receive training on how to place a Relay call as well as receive one?

Yes - Please describe the training:

No

Don't know

Department / Division Website Management

55. Does the department/division provide information about its programs, services, or activities on the website?

Yes

No (skip to question 73)

Don't know (skip to question 73)

56. Briefly describe the information provided on the website.

57. Does the department/division web page(s) include information about the accessibility of its programs, services, and activities (parking, bathrooms, assistive listening devices, sign language interpreters, Braille, etc.)?

Yes - Please briefly describe:

No

Don't know

58. Do you have responsibility for creating web page content?

Yes

No (skip to question 73)

59. Are staff members whom are responsible for web page content knowledgeable and trained on website accessibility requirements?

Yes

No

Don't know

60. Does the website home page include easily located information, including a telephone number and email address, for use in reporting website accessibility problems and requesting accessible services and information?
- Yes
 - No
 - Don't know
61. Do all links have a text description that can be read by a screen reader (not just a graphic or "click here")?
- Yes
 - No
 - Don't know
62. Do all the photographs, maps, graphics and other images on the web pages currently have HTML tags (such as an "alt" tag or a long description tag) with text equivalents of the material being visually conveyed?
- Yes
 - No
 - Don't know
63. Are all the documents posted on the web pages available in HTML or other text-based format (for example rich text format (RTF) or word processing format), even if they are also provided in another format, such as Portable Document Format (PDF)?
- Yes
 - No
 - Don't know
64. If a web page has data charts or tables, is HTML used to associate all data cells with column and row identifiers?
- Yes
 - No
 - Don't know
65. Do all video files available on the department's/division's web pages have audio descriptions of what is being displayed in order to provide access to visually conveyed information for people who are blind or have low vision?
- Yes
 - No (skip to question 67)
 - Don't know (skip to question 67)

The department/division does not have video files on its web pages (skip to question 67)

66. Do all video files on the web pages have written captions of spoken communication to provide access to people who are deaf or hard of hearing?

- Yes
- No
- Don't know

67. Does the top of each page with navigation links have a "skip navigation" link? This is a feature which directs screen readers to bypass the row of navigation links and start at the web page content, thus enabling people who use screen readers to avoid having to listen to all the links each time they move to a new page.

- Yes
- No
- Don't know

68. Is the web page content regularly (at least annually) tested for accessibility to ensure it is usable by persons with disabilities, including those who use text to speech browsers?

Yes - Please briefly describe how the content is tested for accessibility:

- No
- Don't know

69. Is there a formal policy established to ensure the web pages will be accessible?

- Yes
- No (skip to question 73)
- Don't know (skip to question 73)
- Not applicable (skip to question 73)

70. Is the policy posted on the website where it can be easily located?

Yes - Please provide the URL of the notice:

- No
- Don't know

71. Is there a standard operating procedure in place to ensure that new and modified web pages and content are accessible?

Yes - Please describe the process:

- No
- Don't know
- Not applicable

72. Do in-house staff and /or contractors responsible for web page content development receive training on the guidelines for website accessibility?

Yes - Please describe the training process:

- No
- Don't know

Department's Use of City Electronic Equipment

73. Does the department/division allow members of the public to use electronic equipment such as copy machines, kiosks, or computers?

Yes - Please describe the equipment which the public is allowed to use:

- No (skip to question 75)
- Don't know (skip to question 75)
- Not applicable (skip to question 75)

74. Does the department/division ensure that the electronic equipment is accessible to and usable by persons with disabilities? For example, is a public computer provided on a lowered counter or in an accessible workstation?

Yes - Please describe how the equipment is made accessible:

- No
- Don't know

75. Are auxiliary aids (such as a movable light source, adjustable worktable levels, paper and pen, magnifying glass, etc.) provided to assist persons with disabilities?

Yes - Please describe: _____

- No
- Don't know

Not applicable

76. Is purchasing of equipment and software managed centrally, departmentally, or both?

Department

Centrally - Please list the name of the centralized department:

Both - Please list the name of the centralized department:

Don't know (skip to question 78)

Not applicable (skip to question 78)

77. Are policies and procedures in place to assure the purchase of accessible products where required?

Yes - Please describe the policies and procedures:

No

Don't know

Department / Division's Transportation of the Public

78. Does the department/division provide transportation to volunteers, visitors, or students?

Yes - Please describe: _____

No (skip to question 80)

Don't know (skip to question 80)

Not applicable (skip to question 80)

79. Does the department/division have procedures to make transportation accessible to persons who have visual, hearing, mobility and learning disabilities?

Yes - Please describe the procedures:

No

Don't know

80. Does the department/division provide facility tours or organize trips for members of the public or students?

Yes - Please list the tours and trips offered:

No (skip to question 82)

- Don't know (skip to question 82)
- Not applicable (skip to question 82)

81. Does the department/division have procedures to make the tours or trips accessible to person who have visual, hearing, mobility and learning disabilities?

- Yes - Please describe the procedures:

-
- No
 - Don't know

Department / Division's Use of Consultants and Contractors

82. Does the department/division hire consultants or contractors?

- Yes
- No (skip to question 86)
- Don't know (skip to question 86)
- Not applicable (skip to question 86)

83. Are consultants, contractors, or vendors who bid on capital projects or other contractual work requested to sign a statement of their intent to comply with the ADA and all applicable accessibility standards?

- Yes - Please list the types of consultants and contractors from whom this is required:

-
- No
 - Don't know

84. Does department/division staff monitor consultants, contractors, or vendors to ensure equal participation of persons with disabilities?

- Yes - Please describe the procedures:

-
- No
 - Don't know

85. When selecting contractors or vendors, does the department/division use criteria that does not discriminate against persons with disabilities?

- Yes - Please describe the criteria used:

-
- No

- Don't know

Facility Use by the Public

86. Do department/division staff have an evacuation plan or procedures in place that describes how to evacuate persons with disabilities from a facility during an emergency?

- Yes - Please describe the procedures:

- No (skip to question 90)

- Don't know (skip to question 90)

- Not applicable (skip to question 90)

87. Is the evacuation route and/or instructions posted in a visible and accessible area of each floor in all facilities used by the department/division?

- Yes
- No
- Don't know

88. Is there staff at each department/division facility trained to carry out the instructions of the evacuation plan or procedures?

- Yes - Please describe the training:

- No

- Don't know

89. Is there staff available whom have had training in American Sign Language or other means of communicating in emergency situations with people who have hearing or speech difficulties?

- Yes - Please describe the staff training process:

- No

- Don't know

90. Does the department/division host any private or public special events on public property?

- Yes - Please describe: _____

- No (skip to question 95)

- Don't know (skip to question 95)

Not applicable (skip to question 95)

91. Do department/division staff notify both private entities and staff of their obligations to facilitate participation of persons with disabilities in special events or private events held on public property?

Yes - Please describe how this is done:

No

Don't know

92. Are there policies and procedures in place for any events which you may sell tickets to with regards to accessible seating?

Yes - Please describe: _____

No

Don't know

Not applicable

93. Are department/division staff whom have contact with the public informed of the department's obligations and policies that enables persons with disabilities to participate in the program?

Yes - Describe how department/division staff are informed:

No

Don't know

Not applicable

94. List all facilities, or portions of facilities, used by your department/division. For each facility, designate the type of activities (i.e. employee workspace, classroom/learning space, meetings & conferences, retail, customer interaction) for which it is used.

95. Do department/division facilities have provisions for accessible seating at public meetings, events, classes, etc. for persons with mobility difficulties?

Yes

No

- Don't know
- Not applicable

96. Are you aware of any areas or elements of the facilities which the department/division utilizes which are not accessible to persons with disabilities?

- Yes - Please describe _____
- No
- Not applicable

97. Has the department/division received requests to improve facility accessibility in the past 3 years?

- Yes - Please describe the requests and how many received:

- No
- Don't know
- Not applicable

98. Is the department/division responsible for the maintenance of any facilities, parks, parking lots, streets, sidewalks or landscaping?

- Yes - Please describe: _____
- No (skip to question 100)
- Don't know (skip to question 100)
- Not applicable (skip to question 100)

99. Are there any procedures in place for monitoring and/or maintaining accessible features (i.e. adjusting door closer speed, repainting accessible parking spaces, repairing uneven curb cuts and sidewalks, trimming trees and hedges encroaching into a sidewalk, etc.)?

- Yes - Please describe: _____
- No
- Don't know

100. Does the department/division rent or lease facilities or space to individuals, groups or organizations?

- Yes
- No
- Not applicable

101. Do you have input or involvement with design and construction activities for new or altered space?

Yes - Please elaborate:

No

Not applicable

102. Are there procedures and/or standards in place which ensure accessibility compliance and best practices are incorporated into design and construction activities?

Yes - please elaborate:

No

Don't know

Not applicable

103. Does the City plan and budget for improving accessibility to its facilities (i.e. buildings, parks, sidewalks, street crossings, parking lots)?

Yes - Please describe: _____

No

Don't know

Not applicable

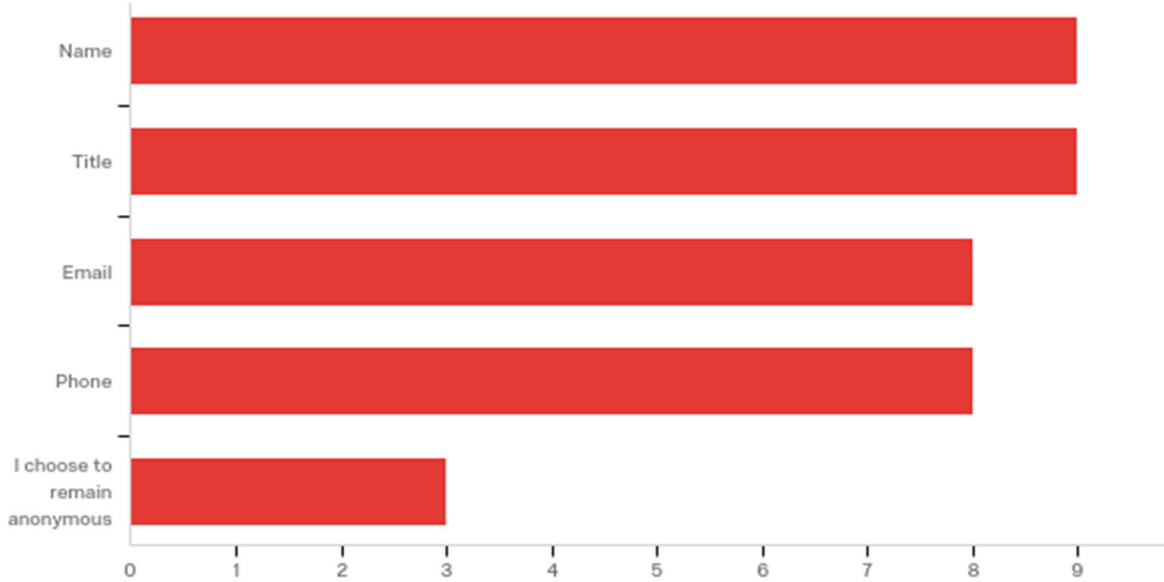
104. Thank you for completing this questionnaire. The information collected will assist the City in improving the accessibility of programs offered to the people it serves. If you have any questions regarding the City of Manhattan Beach's ADA Self-evaluation and Transition Plan, or aware of any specific physical or programmatic barriers, please use the space below for your suggestions or comments.

Thank you for your input!

Survey Results

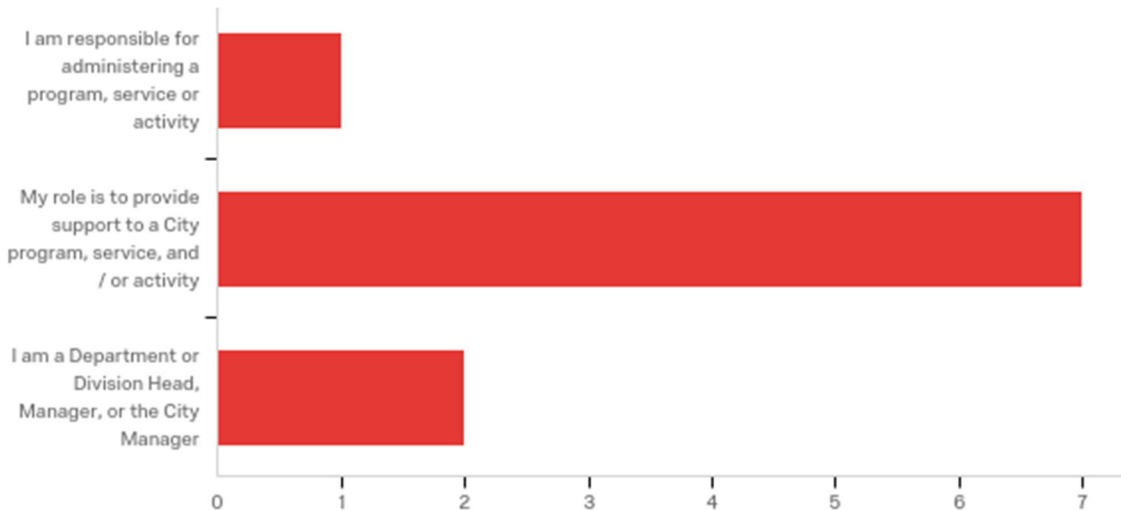
City of Manhattan Beach Survey for Staff and Administrators

Please complete the following:



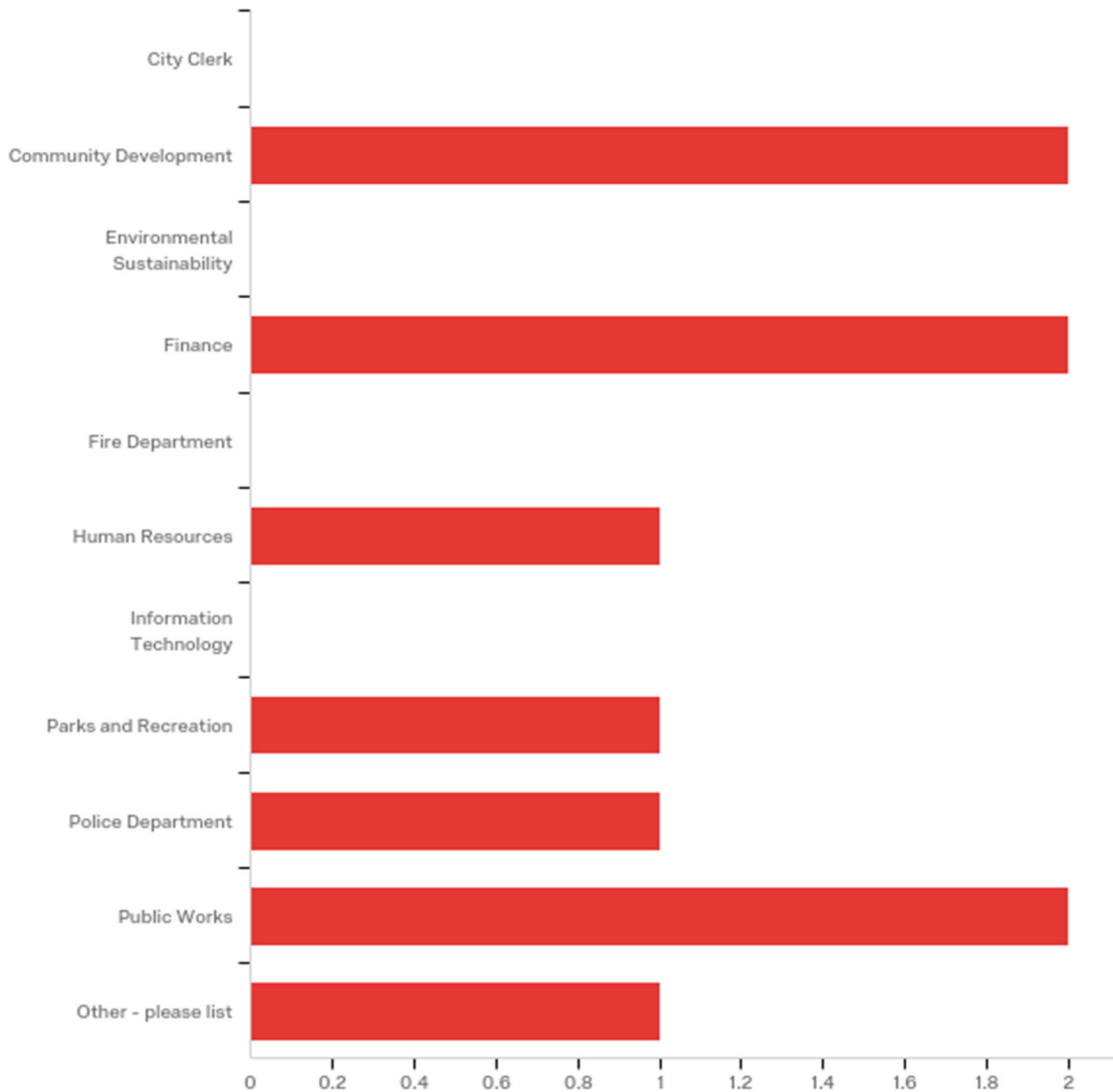
#	Answer	%	Count
1	Name	24.32%	9
2	Title	24.32%	9
3	Email	21.62%	8
5	Phone	21.62%	8
4	I choose to remain anonymous	8.11%	3
	Total	100%	37

What description most adequately describes your role with the City of Manhattan Beach?



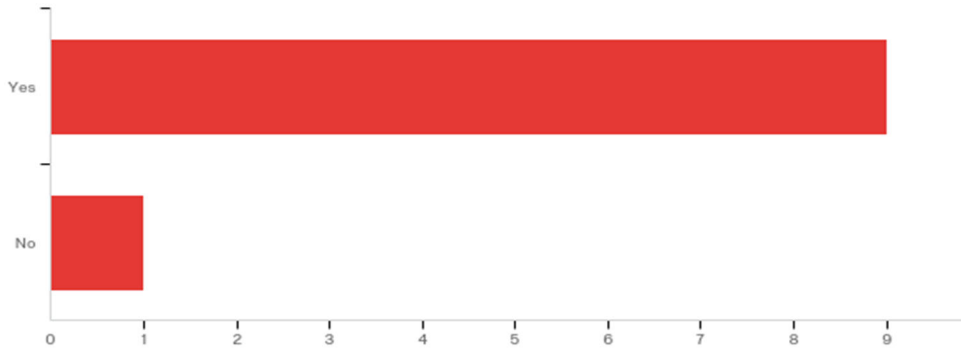
#	Answer	%	Count
1	I am responsible for administering a program, service or activity	10.00%	1
2	My role is to provide support to a City program, service, and / or activity	70.00%	7
3	I am a Department or Division Head, Manager, or the City Manager	20.00%	2
	Total	100%	10

Please check which department or division you primarily work for.



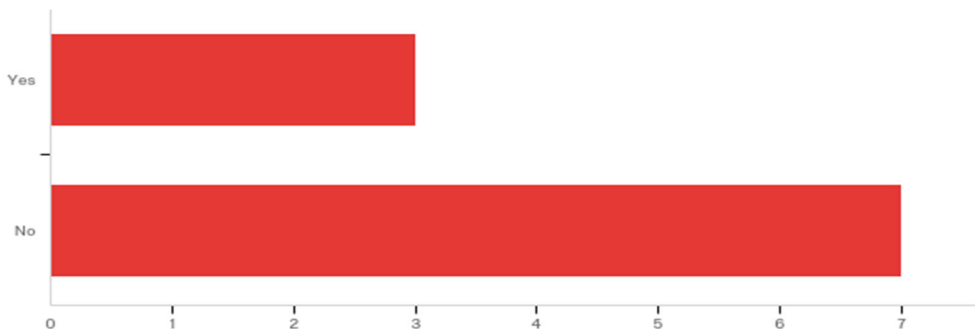
#	Answer	%	Count
1	City Clerk	0.00%	0
2	Community Development	20.00%	2
3	Environmental Sustainability	0.00%	0
11	Finance	20.00%	2
4	Fire Department	0.00%	0
5	Human Resources	10.00%	1
6	Information Technology	0.00%	0
7	Parks and Recreation	10.00%	1
8	Police Department	10.00%	1
9	Public Works	20.00%	2
12	Other - please list	10.00%	1
	Total	100%	10

Does your role require regular interaction with the public?



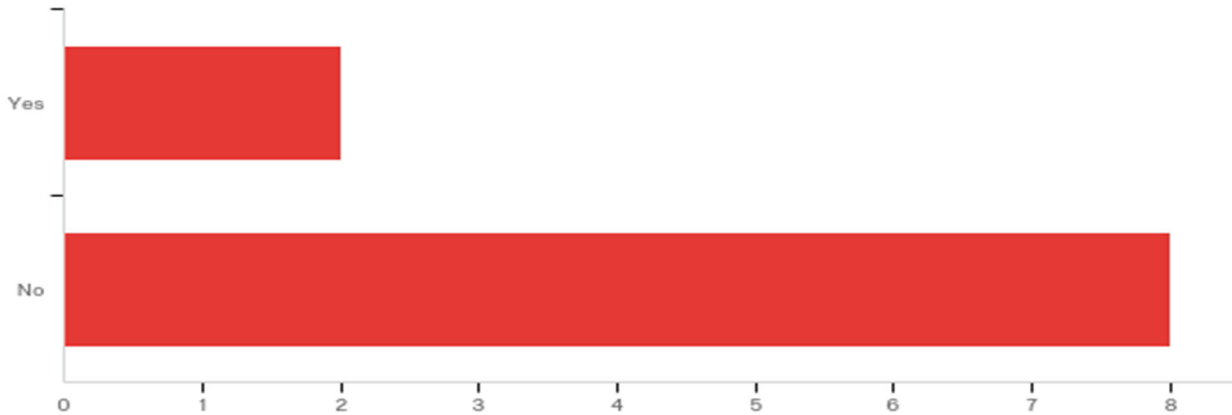
#	Answer	%	Count
1	Yes	90.00%	9
2	No	10.00%	1
	Total	100%	10

Have you received training or information regarding the requirements of the Americans with Disabilities Act?



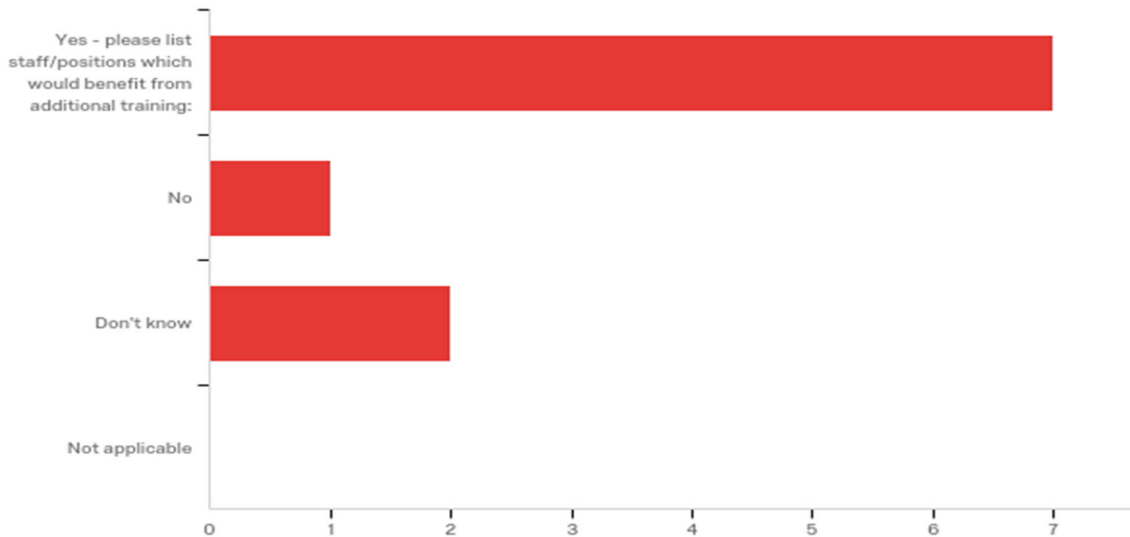
#	Answer	%	Count
1	Yes	30.00%	3
2	No	70.00%	7
	Total	100%	10

Have you received training on providing services or activities for persons with disabilities?



#	Answer	%	Count
1	Yes	20.00%	2
2	No	80.00%	8
	Total	100%	10

Would department/division staff be able to provide better customer service if they had training in American Sign Language (ASL) or other means of communicating with people who have hearing or speech difficulties?



#	Answer	%	Count
1	If yes - please list staff/positions which would benefit from additional training:	70.00%	7
2	No	10.00%	1
3	Don't know	20.00%	2
4	Not applicable	0.00%	0
	Total	100%	10

If yes - please list staff/positions which would benefit from additional training:

Executive Assistant, Deputy City Clerk, Sr. Deputy City Clerk

Officer Kristie Colombo, Admin Clerk Arleslie Cotangco

admin clerks, rec leaders

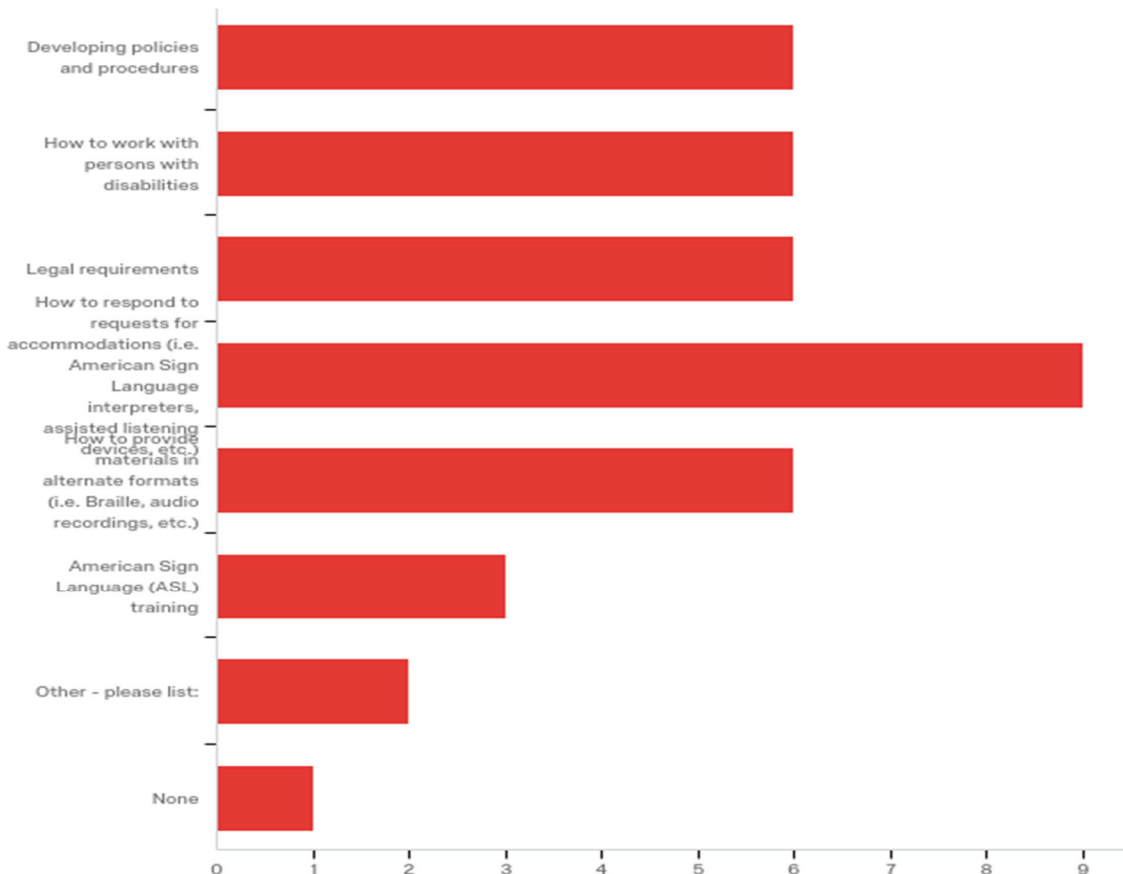
Any position that interacts with the public and/or who works in the public right-of-way.

permit techs, admin, code enforcement, inspectors

All front line staff: Permit Technicians, Admins, Planners, Inspectors, Plan Check Engineers

Cashier

Would ADA related training or technical assistance / services in these areas be helpful for you or other department/division staff? (check all that apply):



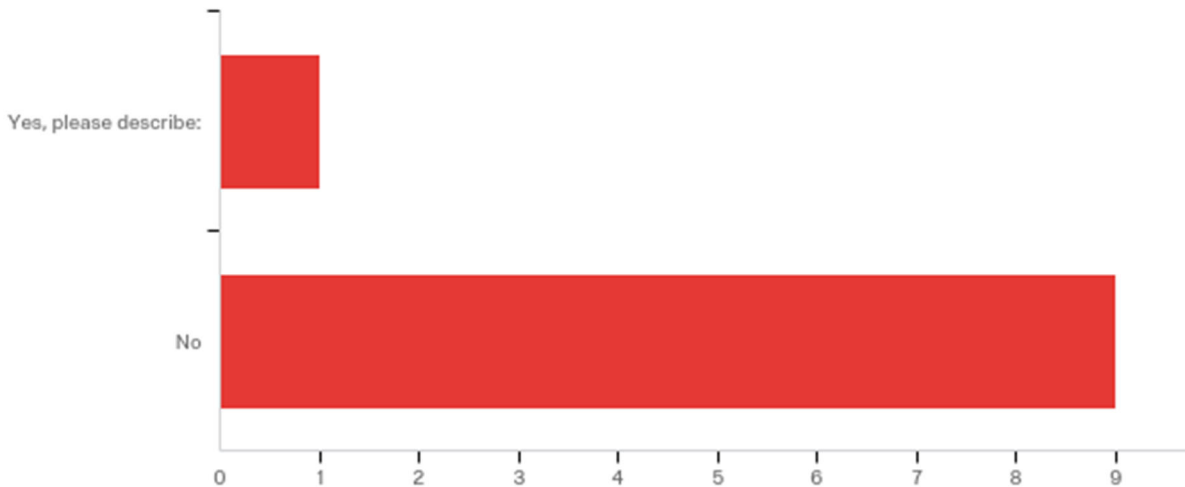
#	Answer	%	Count
1	Developing policies and procedures	15.38%	6
2	How to work with persons with disabilities	15.38%	6
3	Legal requirements	15.38%	6
4	How to respond to requests for accommodations (i.e. American Sign Language interpreters, assisted listening devices, etc.)	23.08%	9
5	How to provide materials in alternate formats (i.e. Braille, audio recordings, etc.)	15.38%	6
6	American Sign Language (ASL) training	7.69%	3
7	Other - please list:	5.13%	2
8	None	2.56%	1
	Total	100%	39

If other - please list:

Legal requirements, policies and procedures I feel should be taken on by legal and HR

We have had no training whatsoever so anything would be helpful as our primary function is to interact with the public

Have you received, or are you aware of any specific concerns, complaints or problems regarding access for persons with disabilities to any of the programs, services, or activities provided by the City of Manhattan Beach?

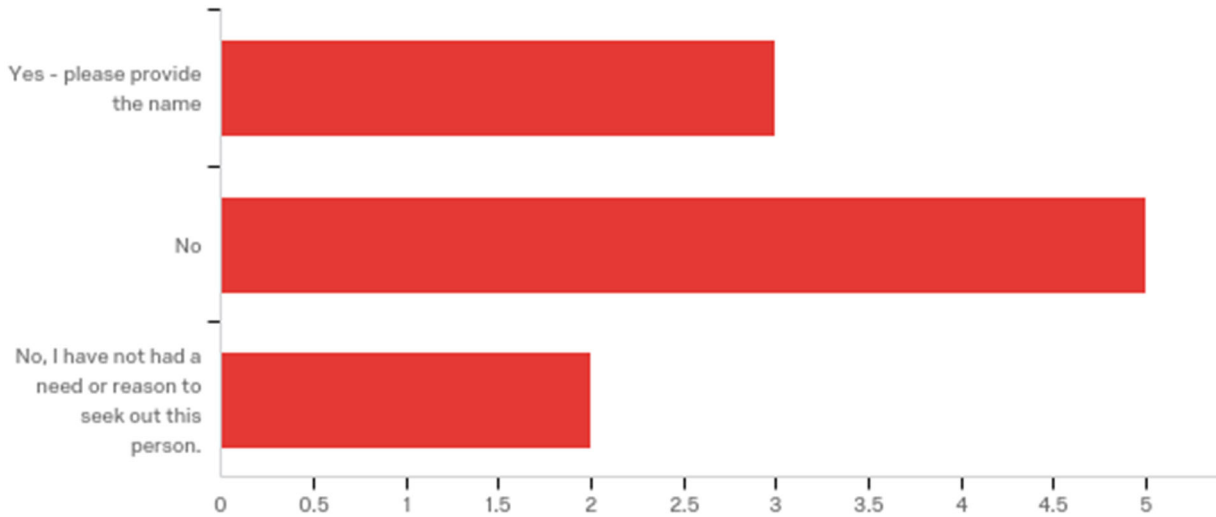


#	Answer	%	Count
1	Yes, please describe:	10.00%	1
2	No	90.00%	9
	Total	100%	10

If yes, please describe:

We do have an accessible height service counter but much of the time it's not usable - it's used to temporarily store excess plans/paperwork.

Do you know who the designated ADA Coordinator is for the City of Manhattan Beach?



#	Answer	%	Count
1	Yes - please provide the name	30.00%	3
2	No	50.00%	5
3	No, I have not had a need or reason to seek out this person.	20.00%	2
	Total	100%	10

If yes - please provide the name:

Tim B

Tim Birthisel

Ryan Heise

In your opinion, what do you feel should be the highest priority of the City of Manhattan Beach to improve accessibility for persons with disabilities?

Wheelchair access, parking for disabled persons

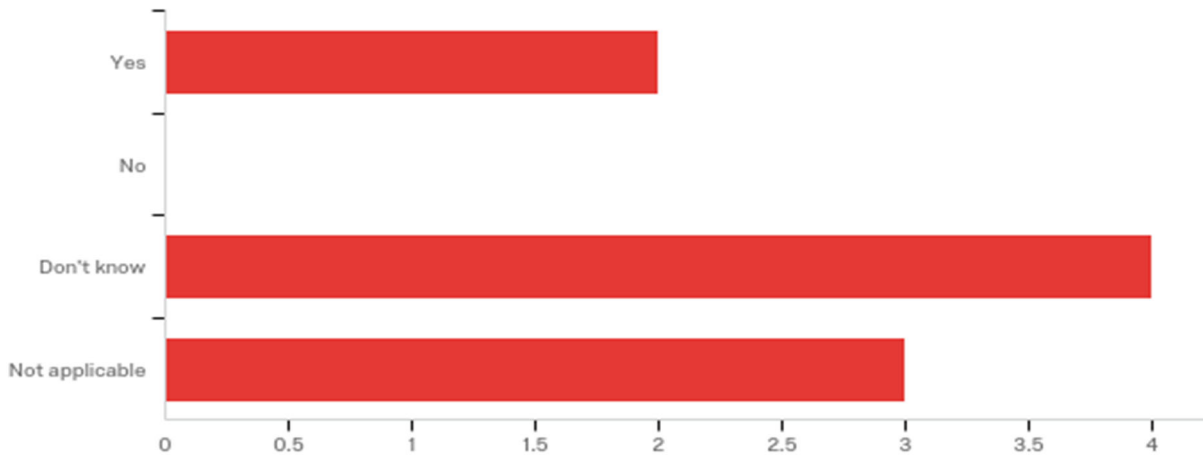
Communications training to help us with people with disabilities.

Physical accessibility for persons with disabilities (ramps, wider access ways, etc.)
 Communication improvements for person (i.e.: signage, signage cards used to communicate, etc.) Training for staff.

Access to city hall - restroom, hallways, counters, etc.

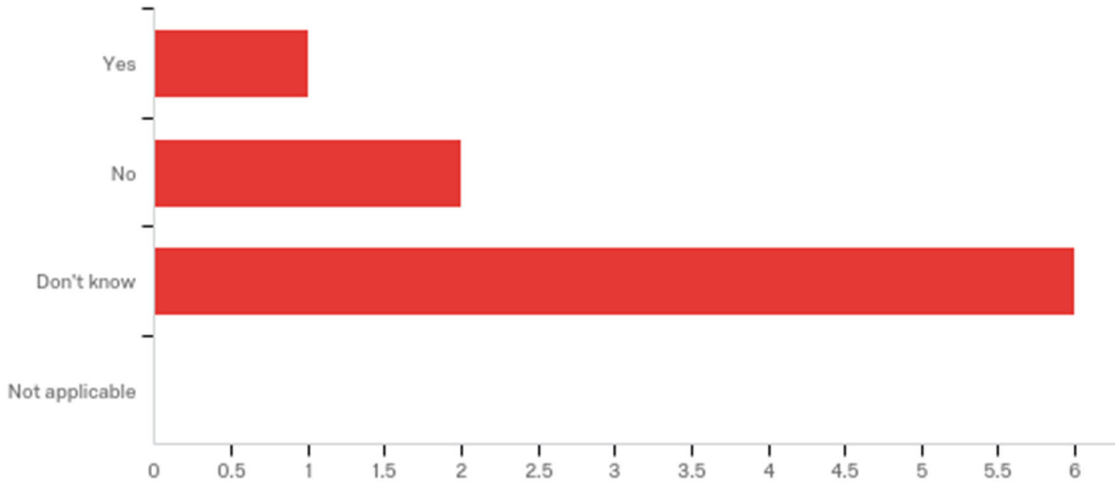
Education of our employees. All city employees need to be aware of accessibility issues and our legal obligation to fix/accommodate them. Many employees think accessibility is limited to bathroom clearances or building construction (i.e. Community Development related). Most are unaware that accessibility also affects their own Department functions including things like telephone conversations with residents, published information on our website, playground equipment, and even public attendance at City Council meetings and the AVP tournament on the beach.

If your program or activity has eligibility requirements, are there policies or procedures in place to ensure such programs and activities do not discriminate against persons with disabilities?



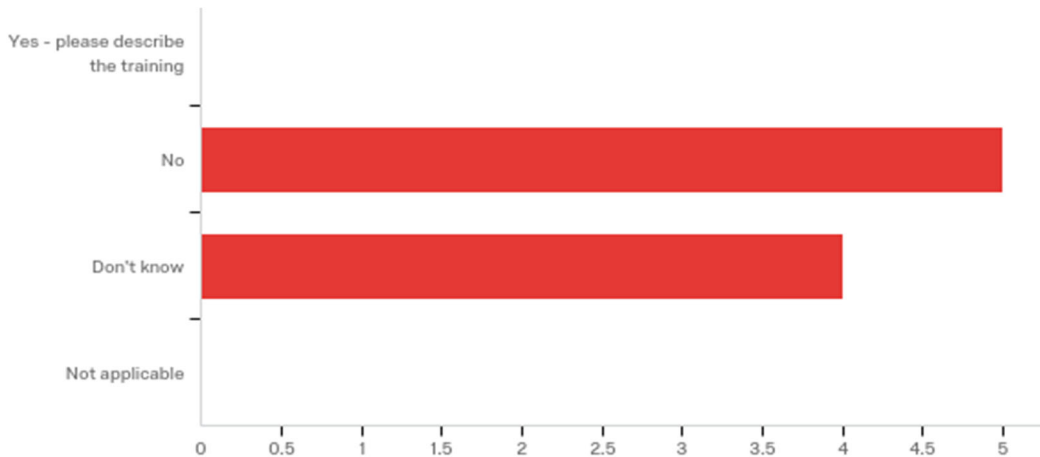
#	Answer	%	Count
1	Yes	22.22%	2
2	No	0.00%	0
3	Don't know	44.44%	4
4	Not applicable	33.33%	3
	Total	100%	9

Is there a formal policy in place to respond to requests from the general public for sign language, oral and cued speech interpreters, or other modifications to the program to allow persons with disabilities to participate?



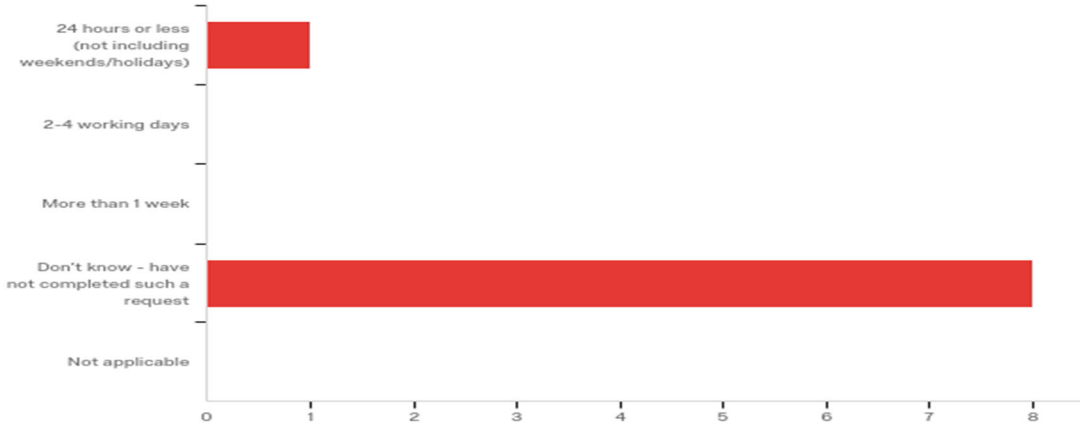
#	Answer	%	Count
1	Yes	11.11%	1
2	No	22.22%	2
3	Don't know	66.67%	6
4	Not applicable	0.00%	0
	Total	100%	9

Have you or other program staff who interact with the public been trained on the correct procedures to follow when a person requests a sign language, oral or cued speech interpreter?



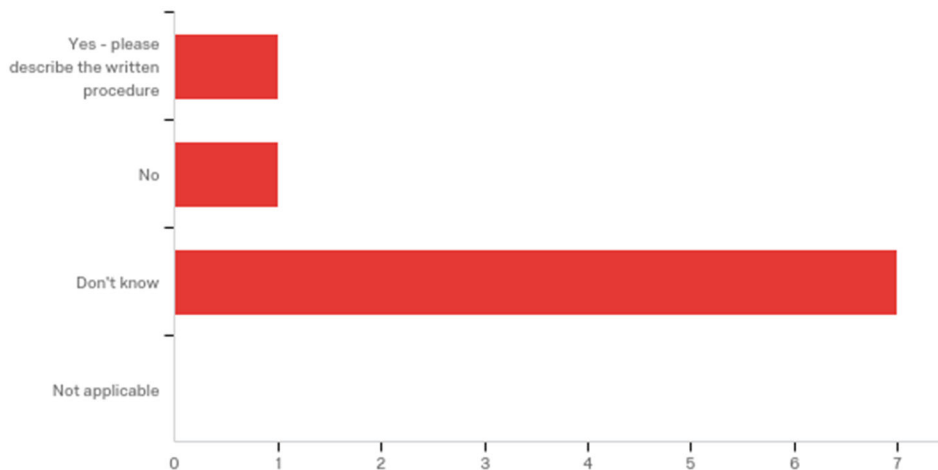
#	Answer	%	Count
1	Yes - please describe the training	0.00%	0
2	No	55.56%	5
3	Don't know	44.44%	4
4	Not applicable	0.00%	0
	Total	100%	9

How much notice is required to provide an accommodation request for an interpreter?



#	Answer	%	Count
1	24 hours or less (not including weekends/holidays)	11.11%	1
2	2-4 working days	0.00%	0
3	More than 1 week	0.00%	0
4	Don't know - have not completed such a request	88.89%	8
5	Not applicable	0.00%	0
	Total	100%	9

Does the department / division have standard operating procedures in place to include persons with disabilities in City programs and activities? For example, allowing a service animal into a facility, allowing someone to bring a personal attendant with them to a class, or moving a class or activity to an accessible location.

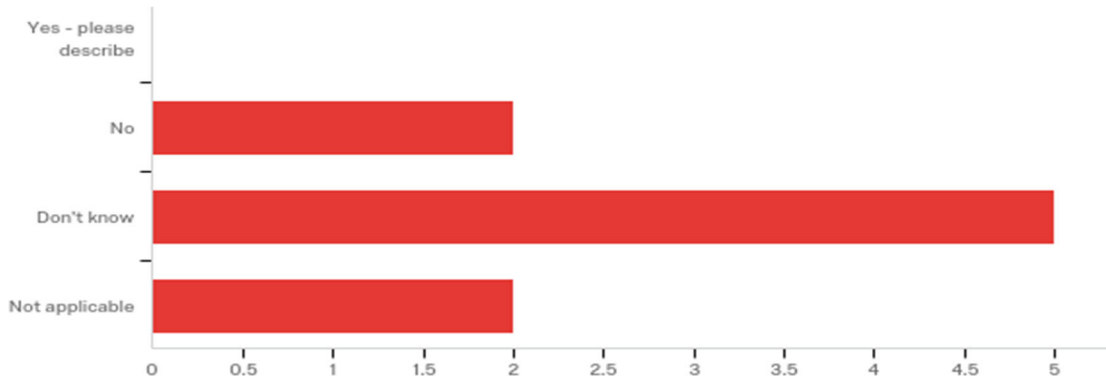


#	Answer	%	Count
1	Yes - please describe the written procedure	11.11%	1
2	No	11.11%	1
3	Don't know	77.78%	7
4	Not applicable	0.00%	0
	Total	100%	9

If yes - please describe the written procedure:

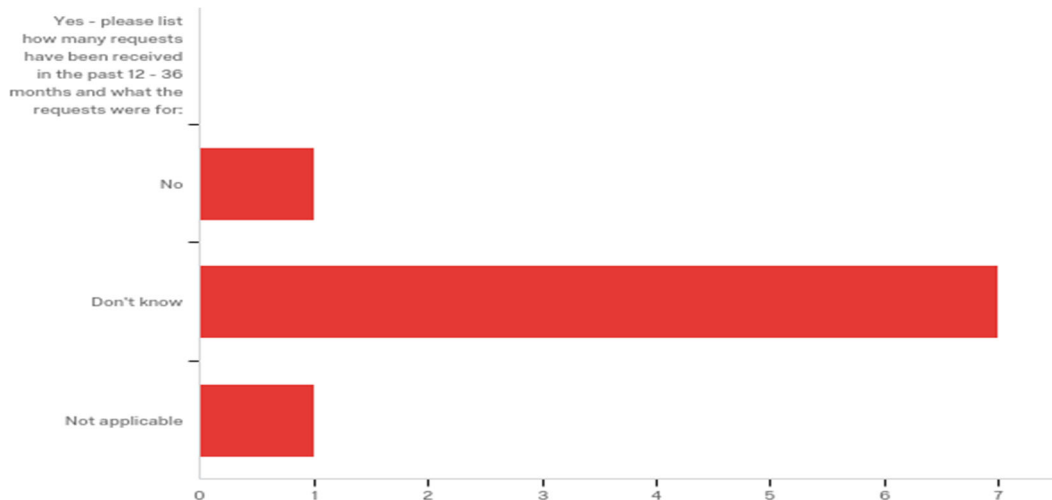
MBPD Policy 332 and 337

Does the program charge an additional fee for modifying the program for a person with disabilities?



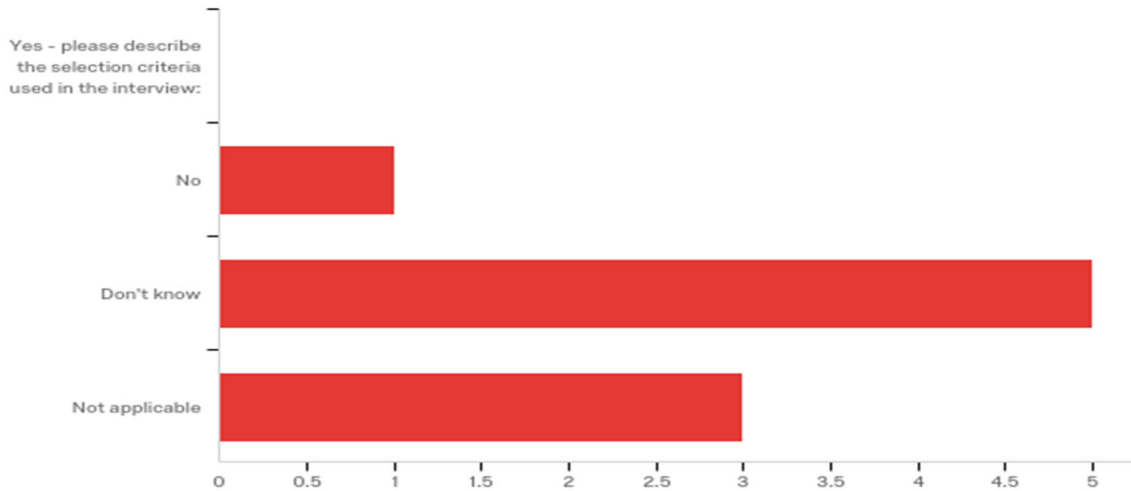
#	Answer	%	Count
1	Yes - please describe	0.00%	0
2	No	22.22%	2
3	Don't know	55.56%	5
4	Not applicable	22.22%	2
	Total	100%	9

Does the department/division track accessibility requests?



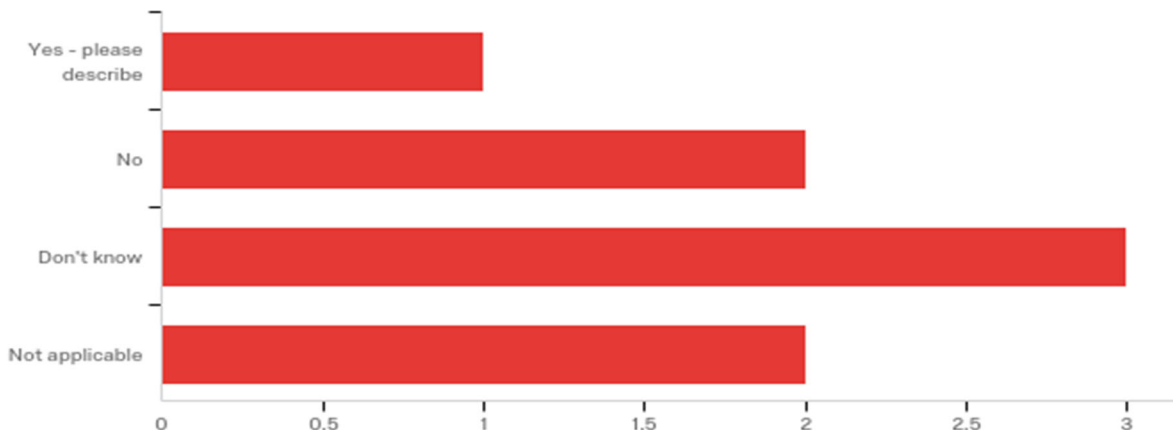
#	Answer	%	Count
1	Yes - please list how many requests have been received in the past 12 - 36 months and what the requests were for:	0.00%	0
2	No	11.11%	1
3	Don't know	77.78%	7
4	Not applicable	11.11%	1
	Total	100%	9

Is an interview required prior to an applicant’s admission to the program?



#	Answer	%	Count
1	Yes-please describe the selection criteria used in the interview:	0.00%	0
2	No	11.11%	1
3	Don't know	55.56%	5
4	Not applicable	33.33%	3
	Total	100%	9

Does the department/division offer any programs, services, activities, or events specifically for persons with disabilities?

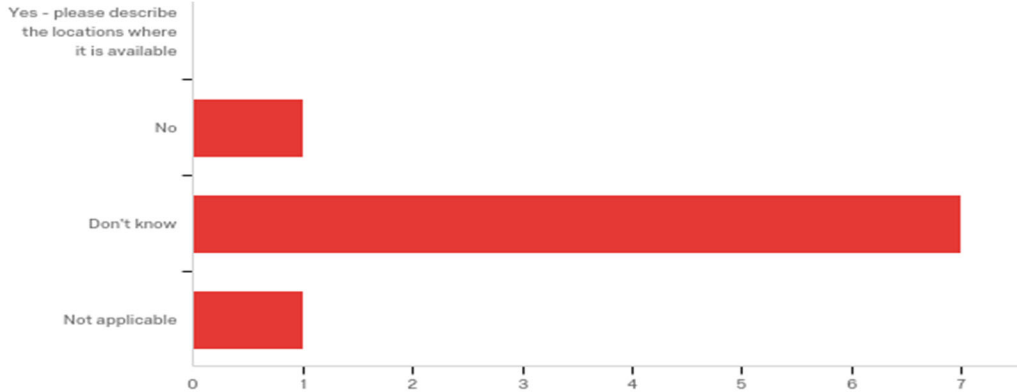


#	Answer	%	Count
1	Yes - please describe	12.50%	1
2	No	25.00%	2
3	Don't know	37.50%	3
4	Not applicable	25.00%	2
	Total	100%	8

If yes - please describe:

Golden Heart Ranch cooking class, Dial a ride

Is a "Notice under the Americans with Disabilities Act" or a nondiscrimination statement available and posted for program participants who may be persons with disabilities?

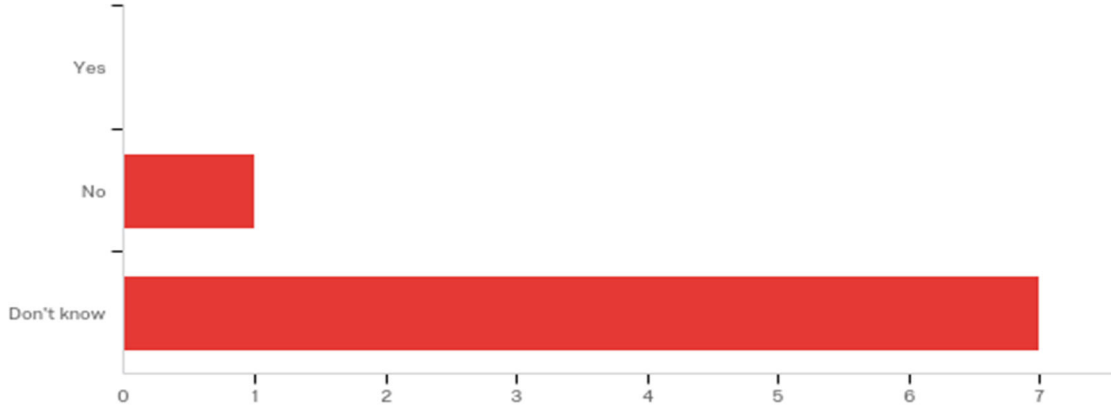


#	Answer	%	Count
1	Yes - please describe the locations where it is available	0.00%	0
2	No	11.11%	1
3	Don't know	77.78%	7
4	Not applicable	11.11%	1
	Total	100%	9

Does the nondiscrimination statement include information about the City’s ADA

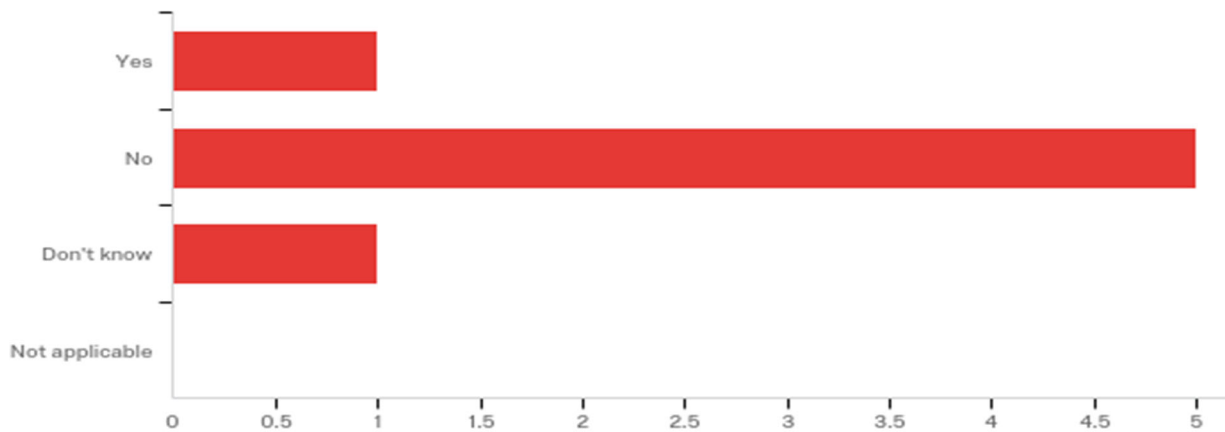
2	No	71.43%	5
3	Don't know	14.29%	1
4	Not applicable	0.00%	0
	Total	100%	7

coordinator and how to contact them or file a grievance?

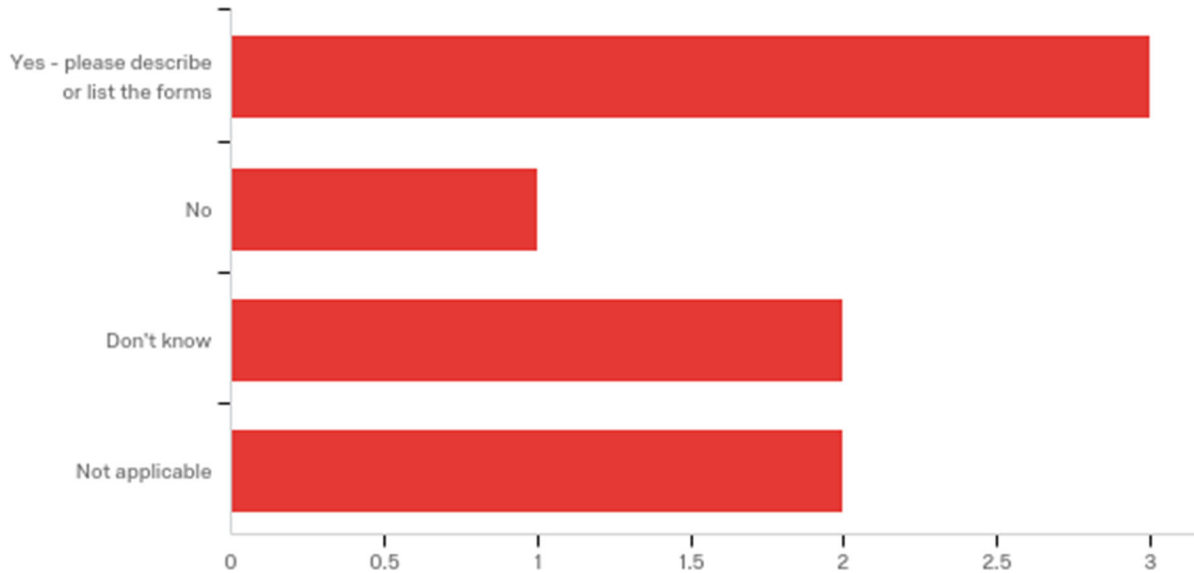


#	Answer	%	Count
1	Yes	0.00%	0
2	No	12.50%	1
3	Don't know	87.50%	7
	Total	100%	8

Are you familiar with the City’s ADA grievance/complaint procedures for persons with disabilities?



Is the public required to fill out a form to participate in your department / division programs (i.e. applications, registration forms, etc.)?



#	Answer	%	Count
1	Yes - please describe or list the forms	37.50%	3
2	No	12.50%	1
3	Don't know	25.00%	2
4	Not applicable	25.00%	2
	Total	100%	8

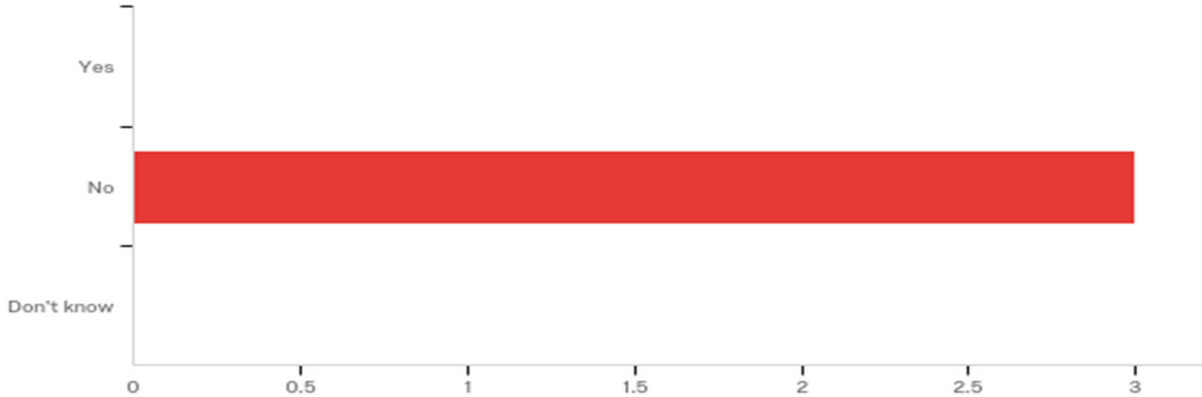
If yes - please describe or list the forms:

program application form

applications

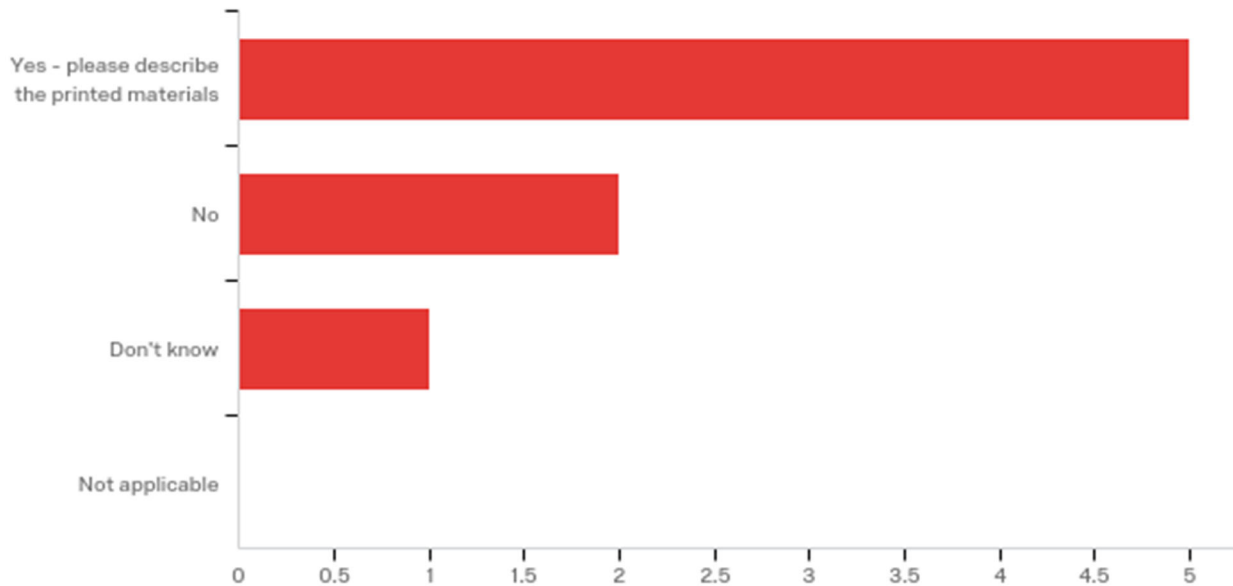
Numerous permit applications, Planning applications, inspection requests. See the CDD website under Permits/Forms/Handouts for Building and Planning Divisions

Does the form(s) contain a notice that the City does not discriminate against persons with disabilities?



#	Answer	%	Count
1	Yes	0.00%	0
2	No	100.00%	3
3	Don't know	0.00%	0
	Total	100%	3

Does the department/division make printed materials (i.e. forms, newsletters, brochures, calendars, fact sheets) available to the public?



2	No	25.00%	2
3	Don't know	12.50%	1
4	Not applicable	0.00%	0
	Total	100%	8

If yes - please describe the printed materials:

All events open to the public, Explorer applications, event announcements

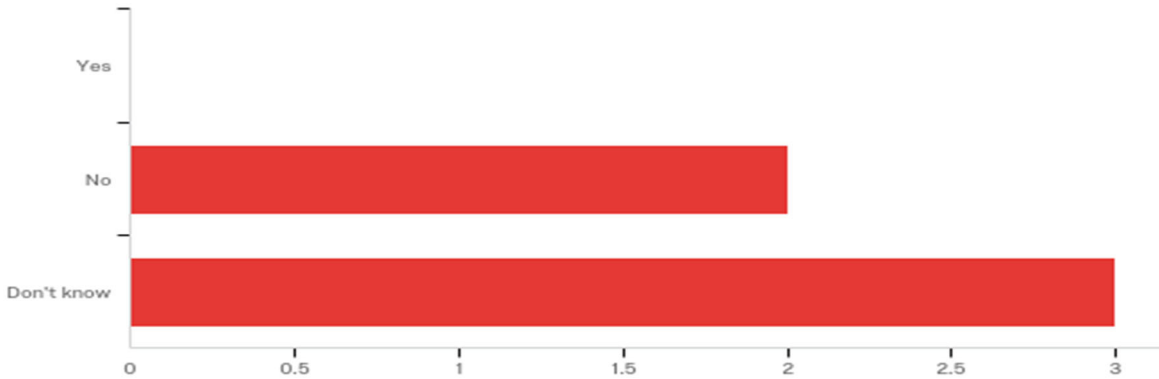
all of the above

applications

See the CDD website under Permits/Forms/Handouts for Building and Planning Divisions

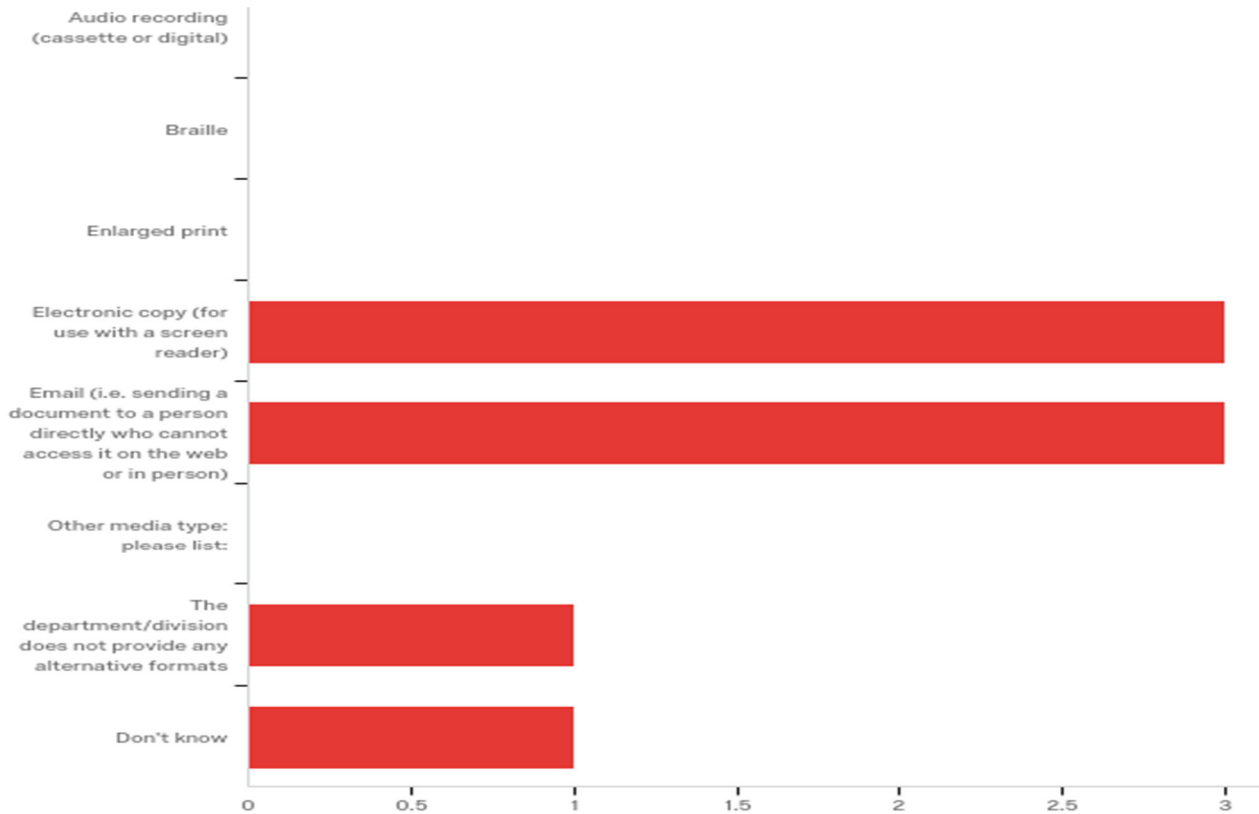
applications, brochures, flyers

Is there a formal policy and/or procedure in place to respond to requests from the general public for alternate document formats, i.e. enlarged print or Braille, of the printed materials that are made to the public?



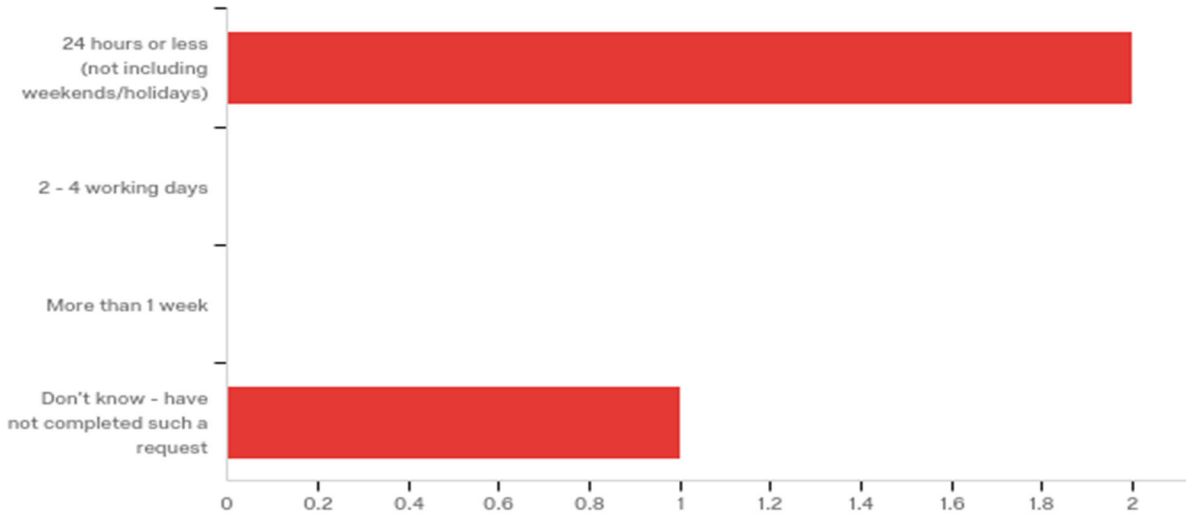
#	Answer	%	Count
1	Yes	0.00%	0
2	No	40.00%	2
3	Don't know	60.00%	3
	Total	100%	5

What types of accessible alternate document formats does the department/division make available for persons with disabilities when requested?



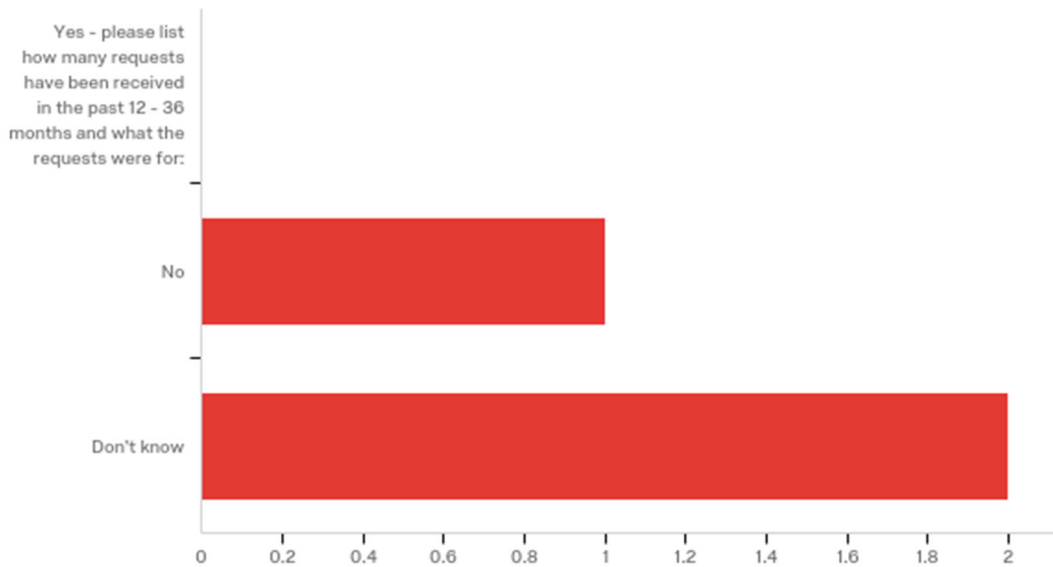
#	Answer	%	Count
1	Audio recording (cassette or digital)	0.00%	0
2	Braille	0.00%	0
3	Enlarged print	0.00%	0
4	Electronic copy (for use with a screen reader)	37.50%	3
5	Email (i.e. sending a document to a person directly who cannot access it on the web or in person)	37.50%	3
6	Other media type: please list:	0.00%	0
7	The department/division does not provide any alternative formats	12.50%	1
8	Don't know	12.50%	1
	Total	100%	8

How much notice is required to provide the alternate document formats?



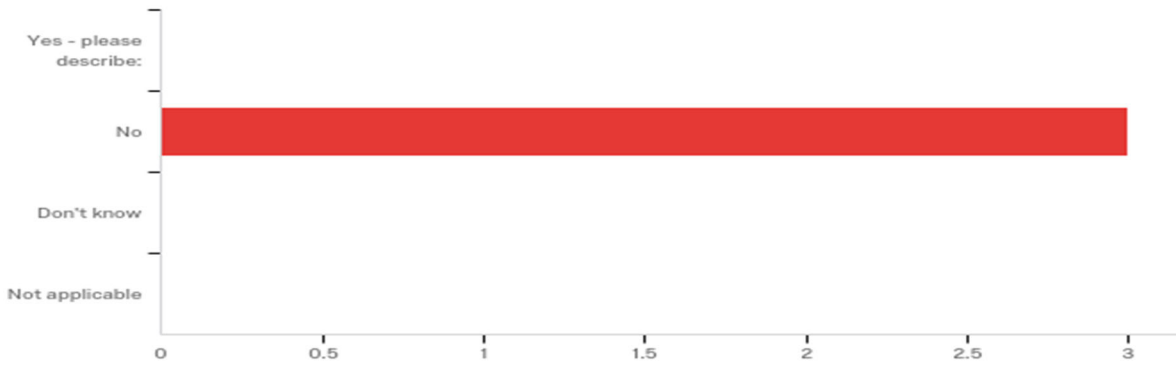
#	Answer	%	Count
1	24 hours or less (not including weekends/holidays)	66.67%	2
2	2 - 4 working days	0.00%	0
3	More than 1 week	0.00%	0
4	Don't know - have not completed such a request	33.33%	1
	Total	100%	3

Does the department/division track accessibility requests for alternate formats of printed material?



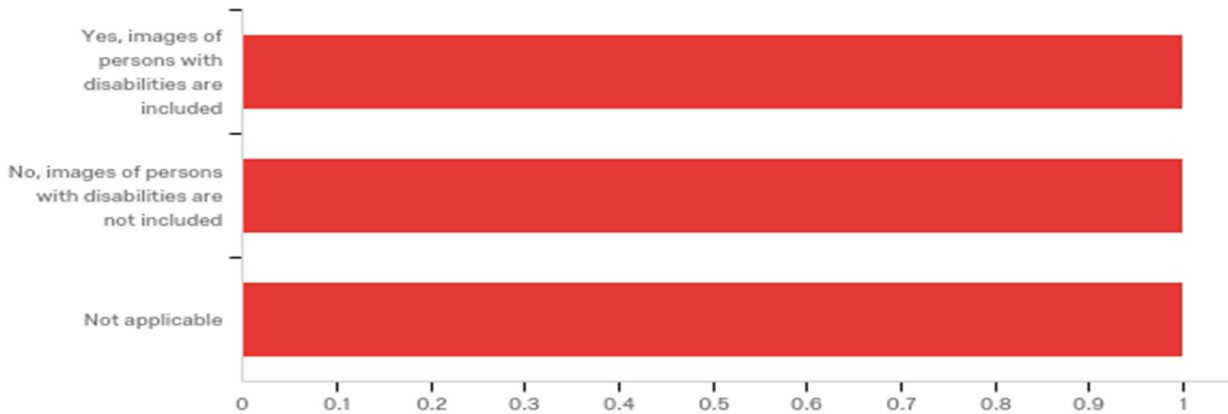
#	Answer	%	Count
1	Yes - please list how many requests have been received in the past 12 - 36 months and what the requests were for:	0.00%	0
2	No	33.33%	1
3	Don't know	66.67%	2
	Total	100%	3

Does the department/division charge an additional fee for providing materials in alternative formats for persons with disabilities?



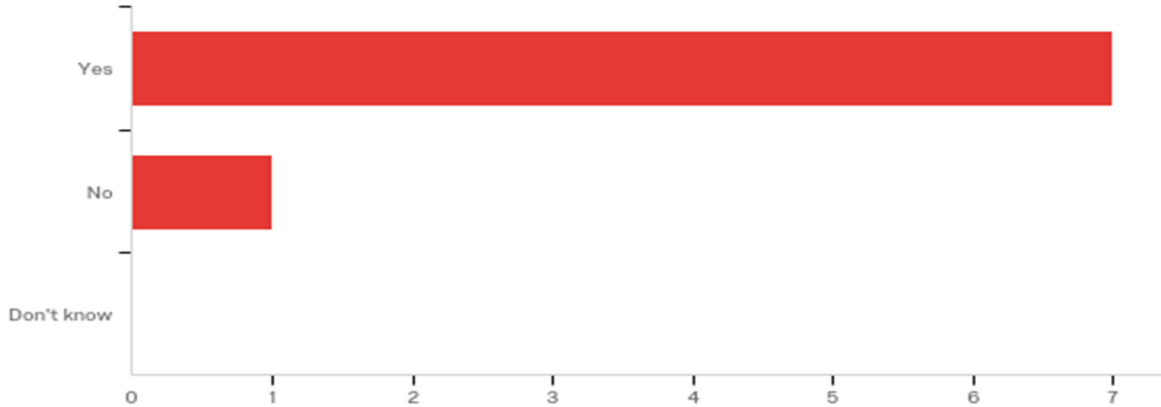
#	Answer	%	Count
1	Yes - please describe:	0.00%	0
2	No	100.00%	3
3	Don't know	0.00%	0
4	Not applicable	0.00%	0
	Total	100%	3

Does the department/division periodically include images of persons with disabilities in their printed materials and publications?



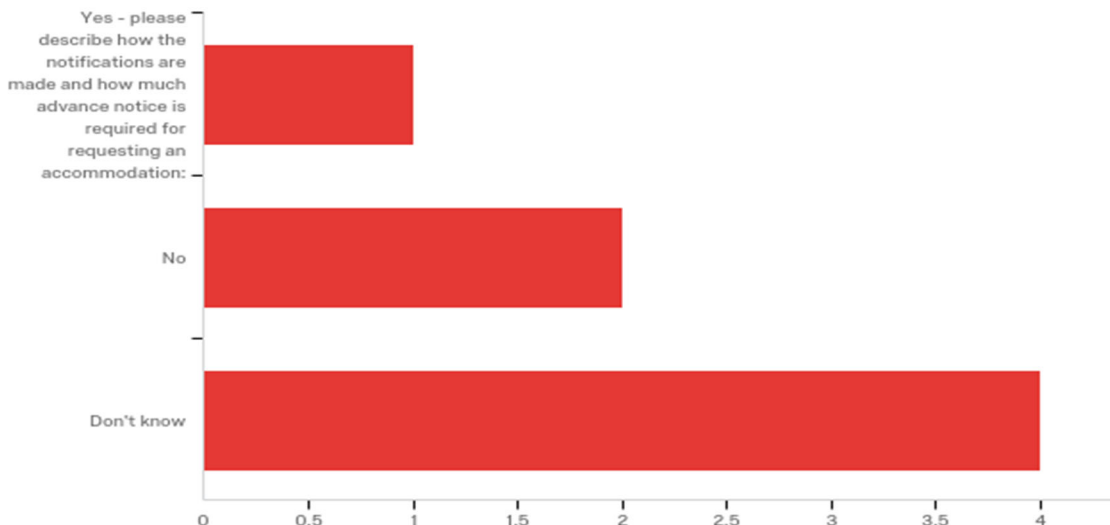
#	Answer	%	Count
1	Yes, images of persons with disabilities are included	33.33%	1
2	No, images of persons with disabilities are not included	33.33%	1
3	Not applicable	33.33%	1
	Total	100%	3

Does the department / division conduct meetings, conferences, events, hearings, or interviews with members of the general public?



#	Answer	%	Count
1	Yes	87.50%	7
2	No	12.50%	1
3	Don't know	0.00%	0
	Total	100%	8

Do department/division notifications of public meetings, events, conferences, hearings, interviews, agendas, meeting minutes and conferences inform of the availability of adaptive/auxiliary aids and accommodations (such as assistive listening devices, readers for the blind, interpreters) to participants with disabilities and how to request such aids and accommodations?

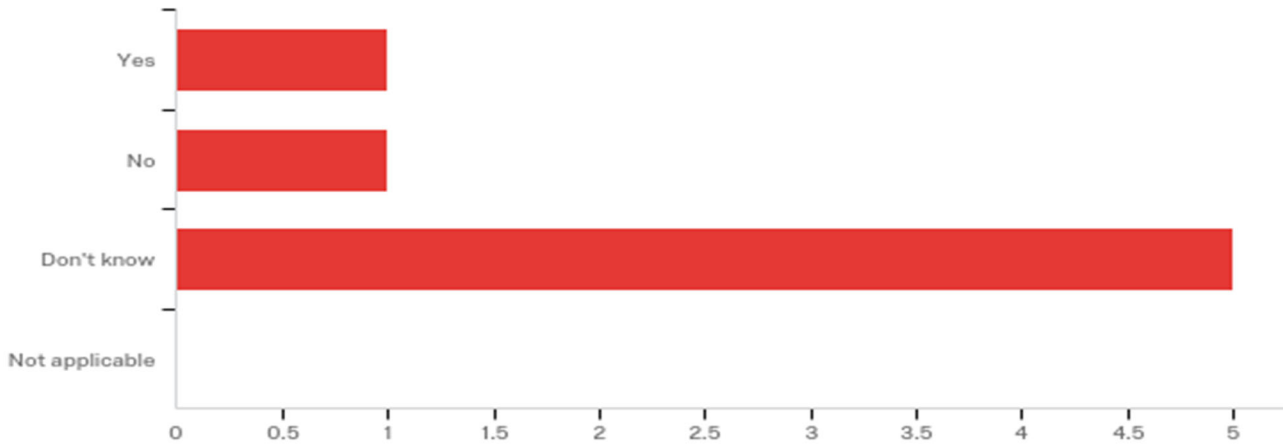


#	Answer	%	Count
1	Yes - please describe how the notifications are made and how much advance notice is required for requesting an accommodation:	14.29%	1
2	No	28.57%	2
3	Don't know	57.14%	4
	Total	100%	7

If yes - please describe how the notifications are made and how much advance notice is required for requesting an accommodation:

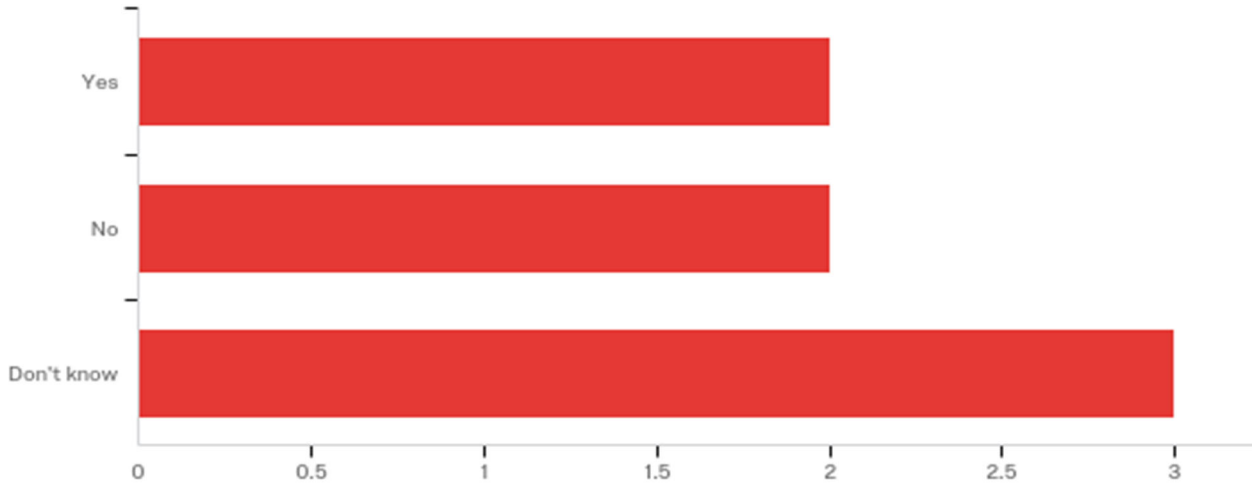
I believe there is a sign outside council chambers for hearing assistance device

Is there a formal policy and/or procedure in place to respond to requests from the general public for note takers, computer-assisted real time transcription services, and other auxiliary aids and services for providing effective communication during the department / division’s public meetings?



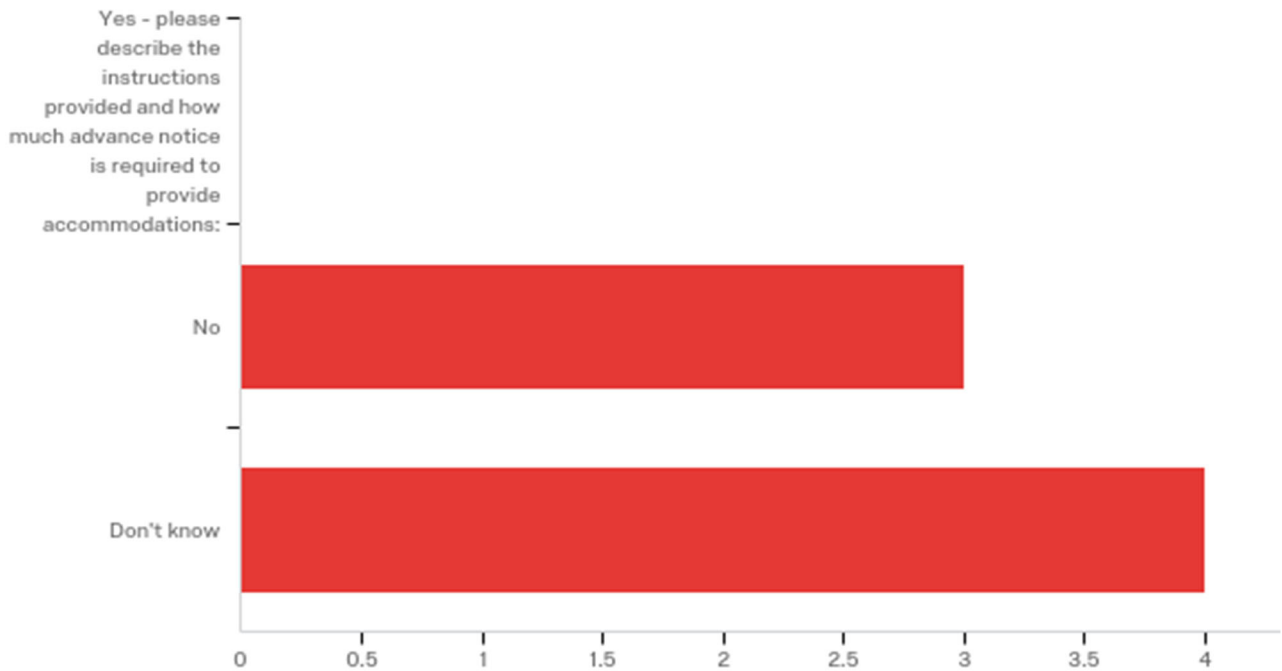
#	Answer	%	Count
1	Yes	14.29%	1
2	No	14.29%	1
3	Don't know	71.43%	5
4	Not applicable	0.00%	0
	Total	100%	7

Does the department/division require that public meetings and conferences be held in accessible locations?



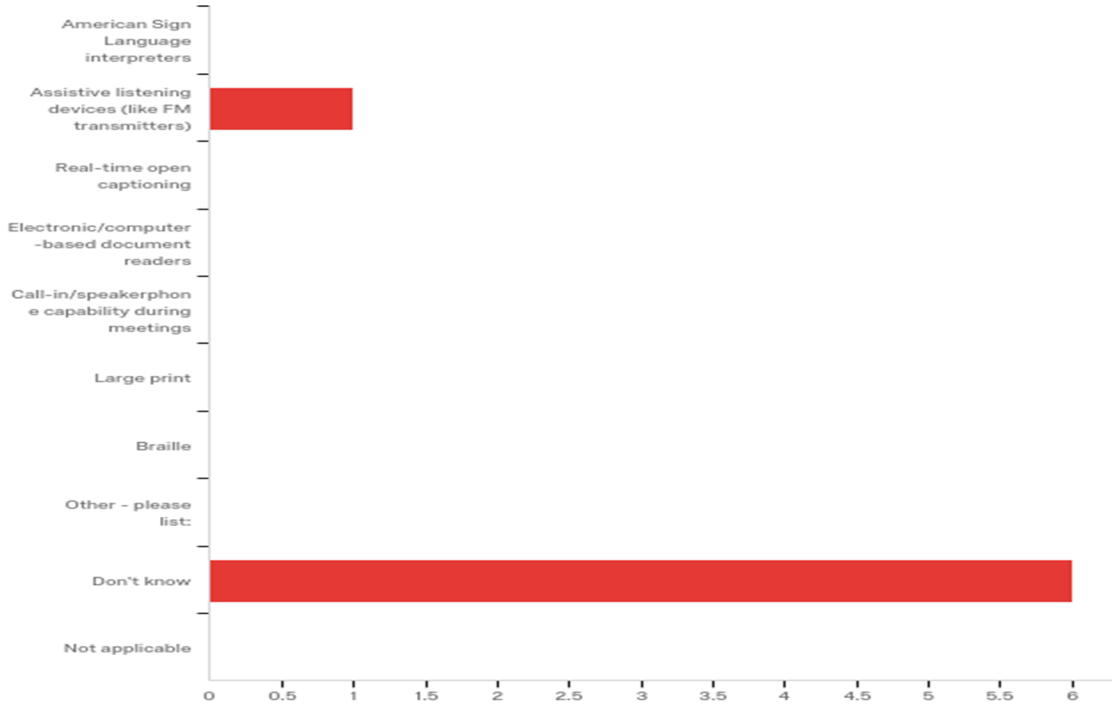
#	Answer	%	Count
1	Yes	28.57%	2
2	No	28.57%	2
3	Don't know	42.86%	3
	Total	100%	7

Do all printed or electronic materials about department/division sponsored/hosted public events, public meetings, or public appearances by and with City officials include instructions about how to request accommodations?



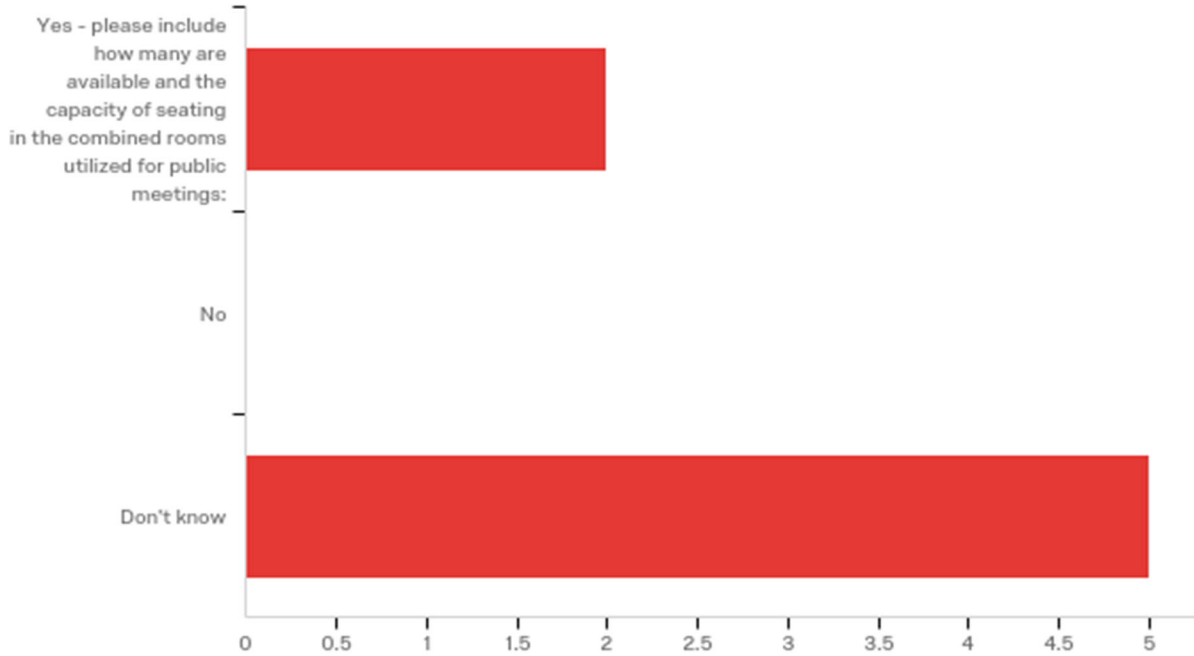
#	Answer	%	Count
1	Yes - please describe the instructions provided and how much advance notice is required to provide accommodations:	0.00%	0
2	No	42.86%	3
3	Don't know	57.14%	4
	Total	100%	7

What types of accommodations is the department/division able to provide to the public when requested?



#	Answer	%	Count
1	American Sign Language interpreters	0.00%	0
2	Assistive listening devices (like FM transmitters)	14.29%	1
3	Real-time open captioning	0.00%	0
4	Electronic/computer-based document readers	0.00%	0
5	Call-in/speakerphone capability during meetings	0.00%	0
6	Large print	0.00%	0
7	Braille	0.00%	0
8	Other - please list:	0.00%	0
9	Don't know	85.71%	6
10	Not applicable	0.00%	0
	Total	100%	7

Are assistive listening devices or systems available for public meetings?



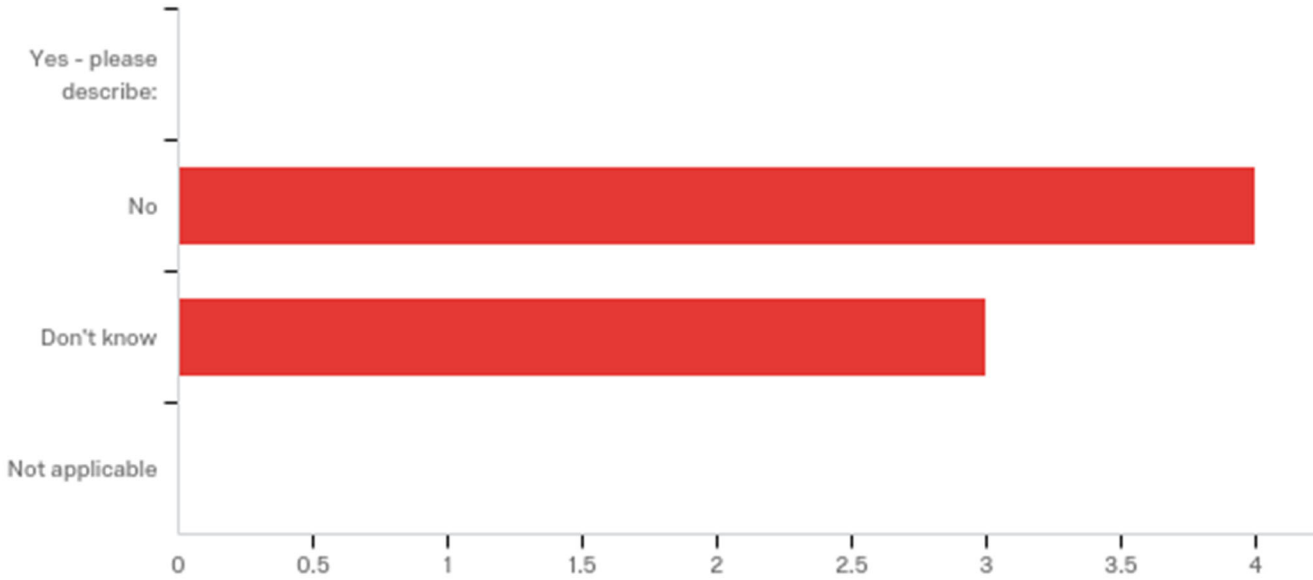
#	Answer	%	Count
1	Yes - please include how many are available and the capacity of seating in the combined rooms utilized for public meetings:	28.57%	2
2	No	0.00%	0
3	Don't know	71.43%	5
	Total	100%	7

If yes - please include how many are available and the capacity of seating in the combined rooms utilized for public meetings:

I believe there is one device and the room houses 99 seats

I believe the Council Chamber does (seating capacity approx. 120). Our Department conference room used for meeting with the public does not.

Does the department/division charge an additional fee for providing accommodations for persons with disabilities?



#	Answer	%	Count
1	Yes - please describe:	0.00%	0
2	No	57.14%	4
3	Don't know	42.86%	3
4	Not applicable	0.00%	0
	Total	100%	7

Does the department/division ensure persons with disabilities are allowed the opportunity to participate as members of advisory boards and/or committees?

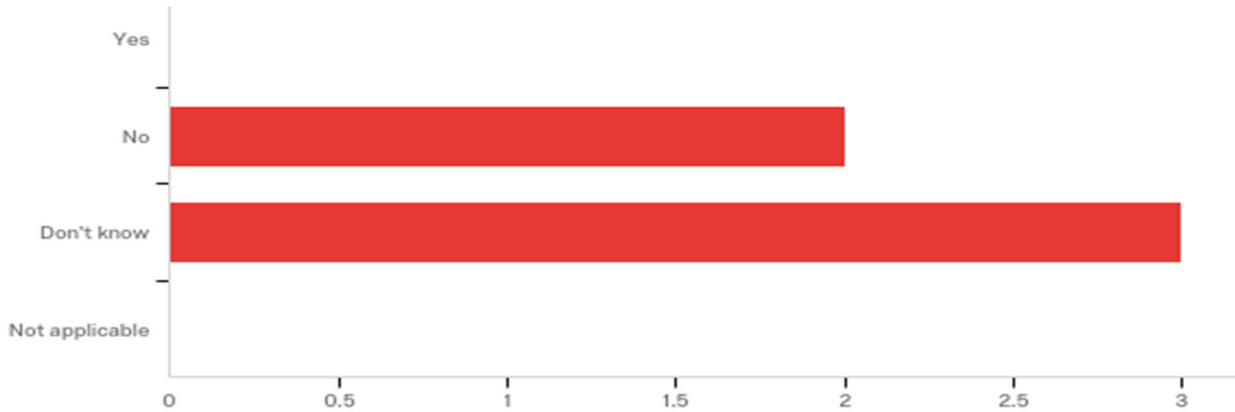


#	Answer	%	Count
1	Yes - please describe:	12.50%	1
2	No	12.50%	1
3	Don't know	50.00%	4
4	The program does not have any advisory boards or committees	25.00%	2
	Total	100%	8

If yes - please describe:

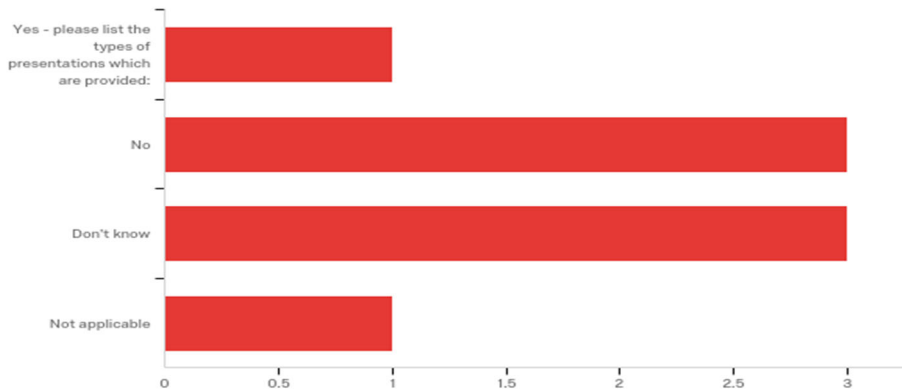
We have not had this circumstance but I'm sure that we would do whatever necessary to make it happen

Are you aware of any persons with disabilities currently serving on any of the department/division advisory boards or committees?



#	Answer	%	Count
1	Yes	0.00%	0
2	No	40.00%	2
3	Don't know	60.00%	3
4	Not applicable	0.00%	0
	Total	100%	5

Does the department/division produce audiovisual, (film, videotape, television, digital) presentations, or website demonstrations/webinars for the public or provide these types presentations to the public?

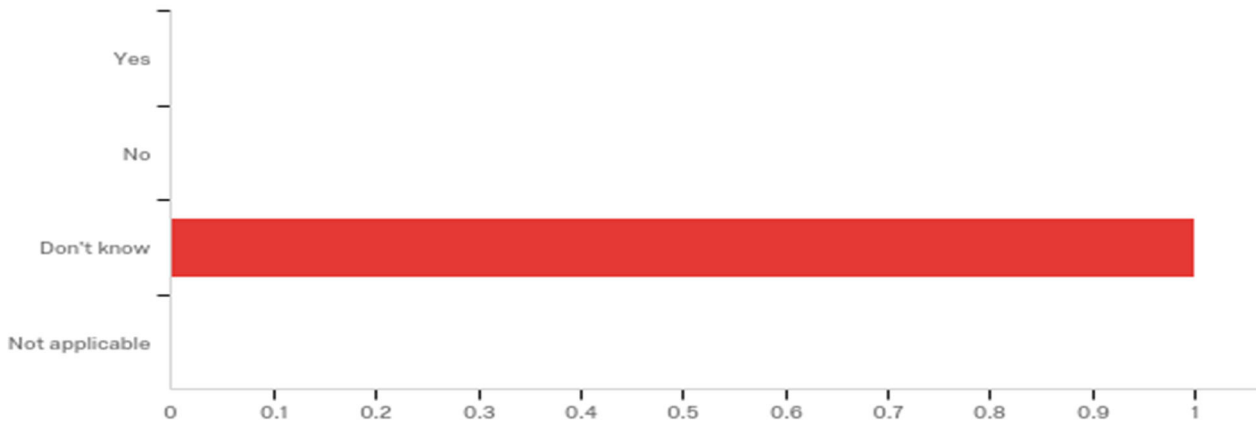


#	Answer	%	Count
1	Yes - please list the types of presentations which are provided:	12.50%	1
2	No	37.50%	3
3	Don't know	37.50%	3
4	Not applicable	12.50%	1
	Total	100%	8

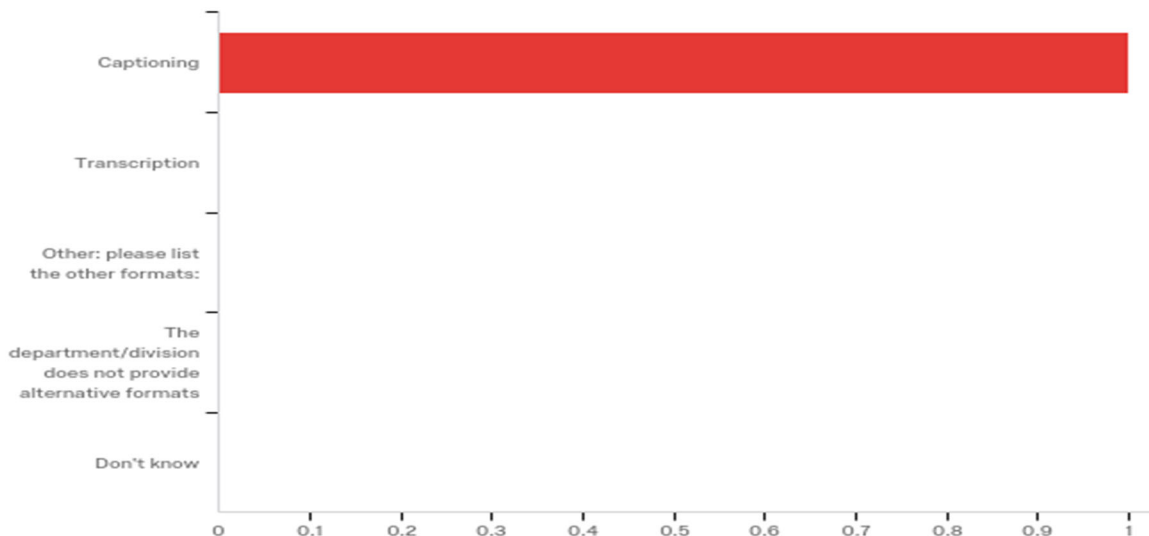
If yes - please list the types of presentations which are provided:

Council meetings and commission meetings

Is there a formal policy and/or procedure in place to respond to requests from the general public for accessible versions of the audiovisual, televised, or online presentations that are provided to the public?

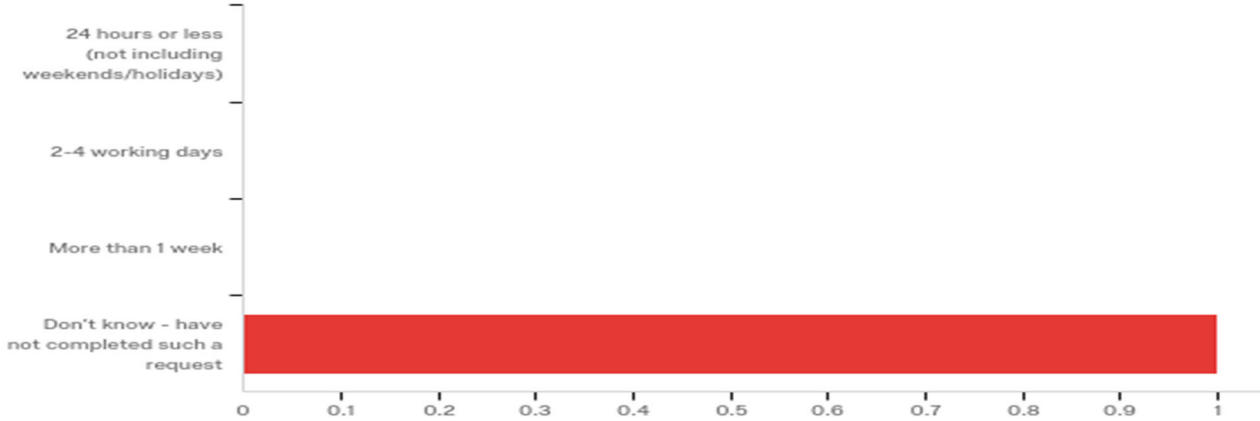


What types of accessible audiovisual, televised or online presentation formats does the department/division make available when requested?



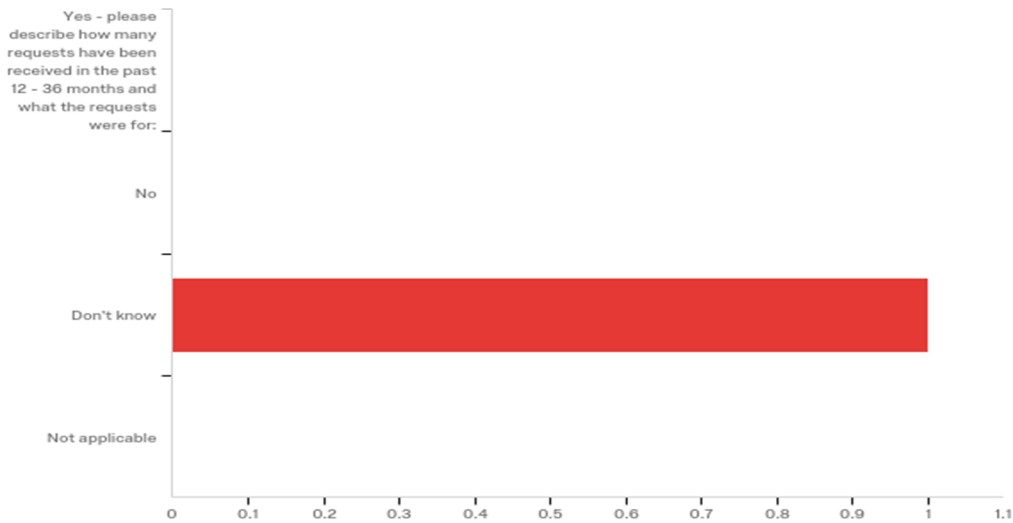
#	Answer	%	Count
1	Captioning	100.00%	1
2	Transcription	0.00%	0
3	Other: please list the other formats:	0.00%	0
4	The department/division does not provide alternative	0.00%	0
5	Don't know	0.00%	0
	Total	100%	1

How much notice is required to provide the accessible presentation formats?



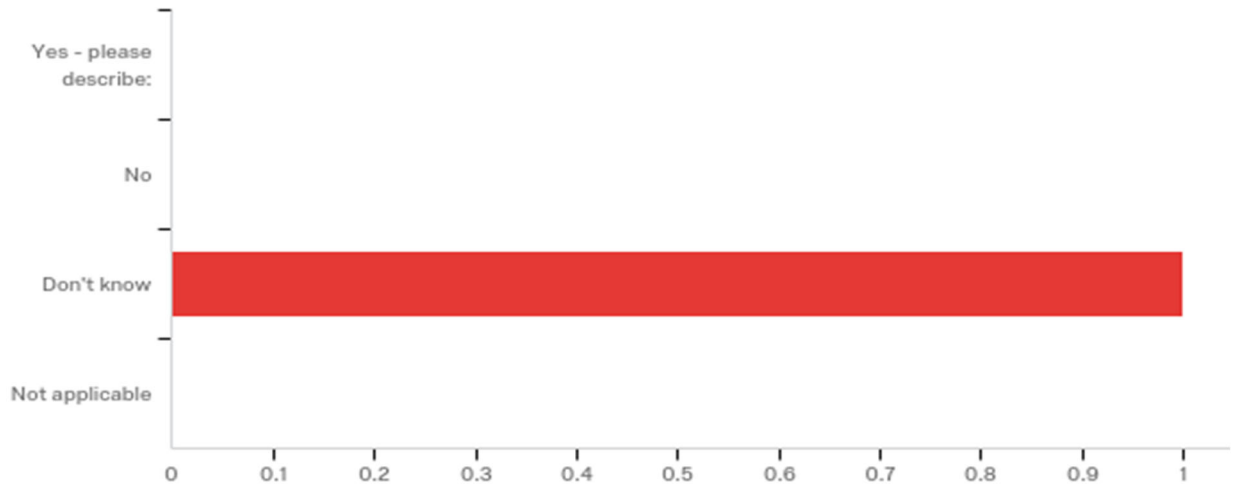
#	Answer	%	Count
1	24 hours or less (not including weekends/holidays)	0.00%	0
2	2-4 working days	0.00%	0
3	More than 1 week	0.00%	0
4	Don't know - have not completed such a request	100.00%	1
	Total	100%	1

Does the department/division track accessibility requests for accessible presentation formats?



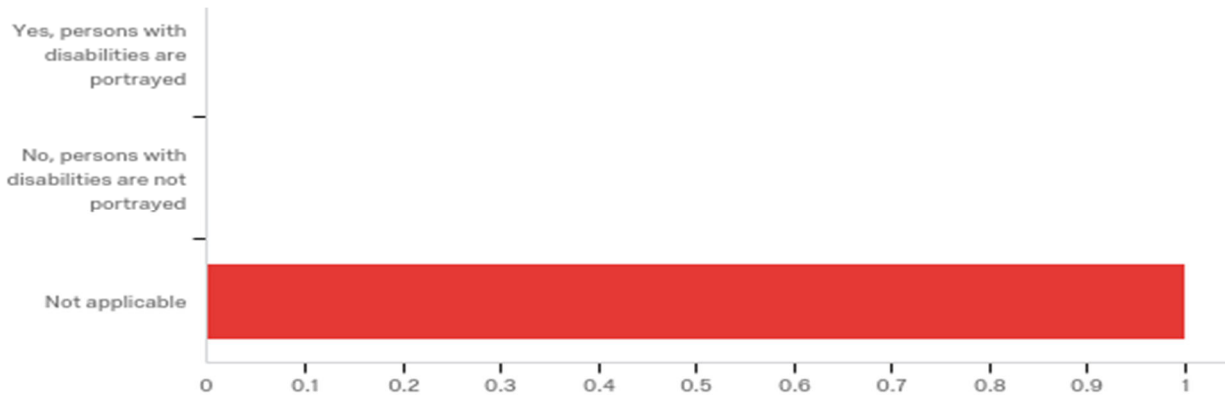
#	Answer	%	Count
1	Yes - please describe how many requests have been received in	0.00%	0
2	No	0.00%	0
3	Don't know	100.00%	1
4	Not applicable	0.00%	0
	Total	100%	1

Does the department/division charge an additional fee for providing presentations in accessible formats for persons with disabilities?



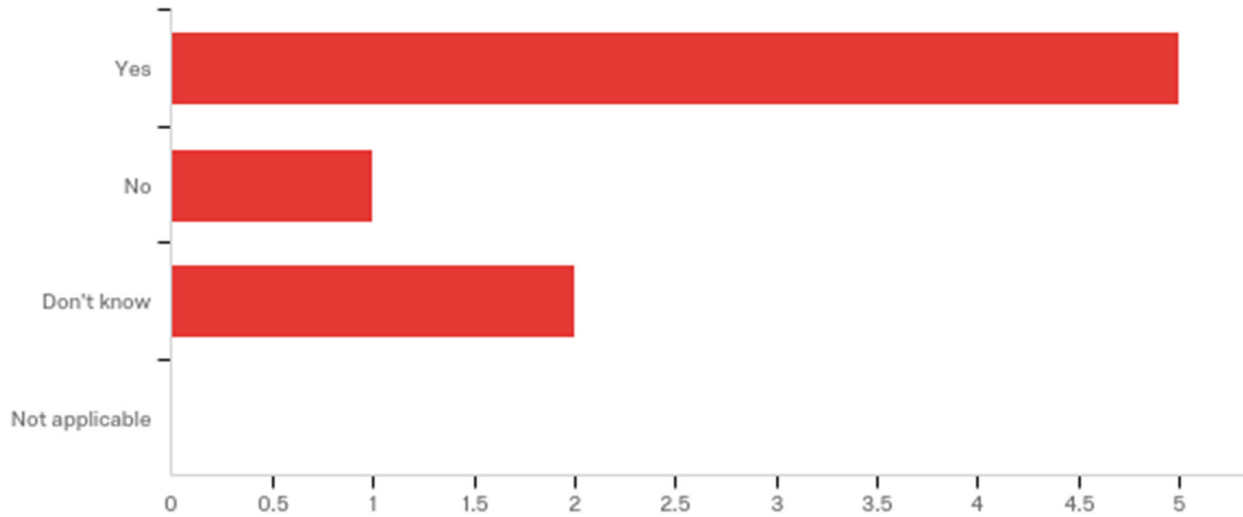
#	Answer	%	Count
1	Yes - please describe:	0.00%	0
2	No	0.00%	0
3	Don't know	100.00%	1
4	Not applicable	0.00%	0
	Total	100%	1

Does the department/division's audiovisual presentations periodically include portrayals of persons with disabilities?



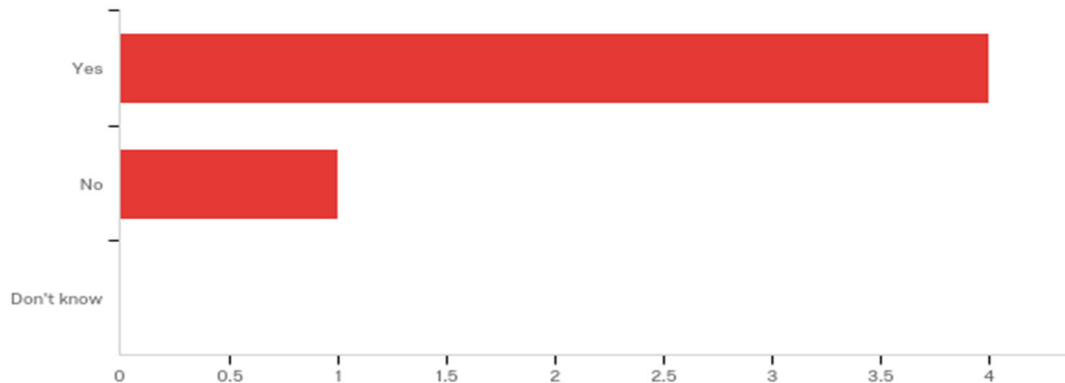
#	Answer	%	Count
1	Yes, persons with disabilities are portrayed	0.00%	0
2	No, persons with disabilities are not portrayed	0.00%	0
3	Not applicable	100.00%	1
	Total	100%	1

Does the department/division main public access number have an automated phone menu service (i.e. press 1 for..., press 2 for...)?



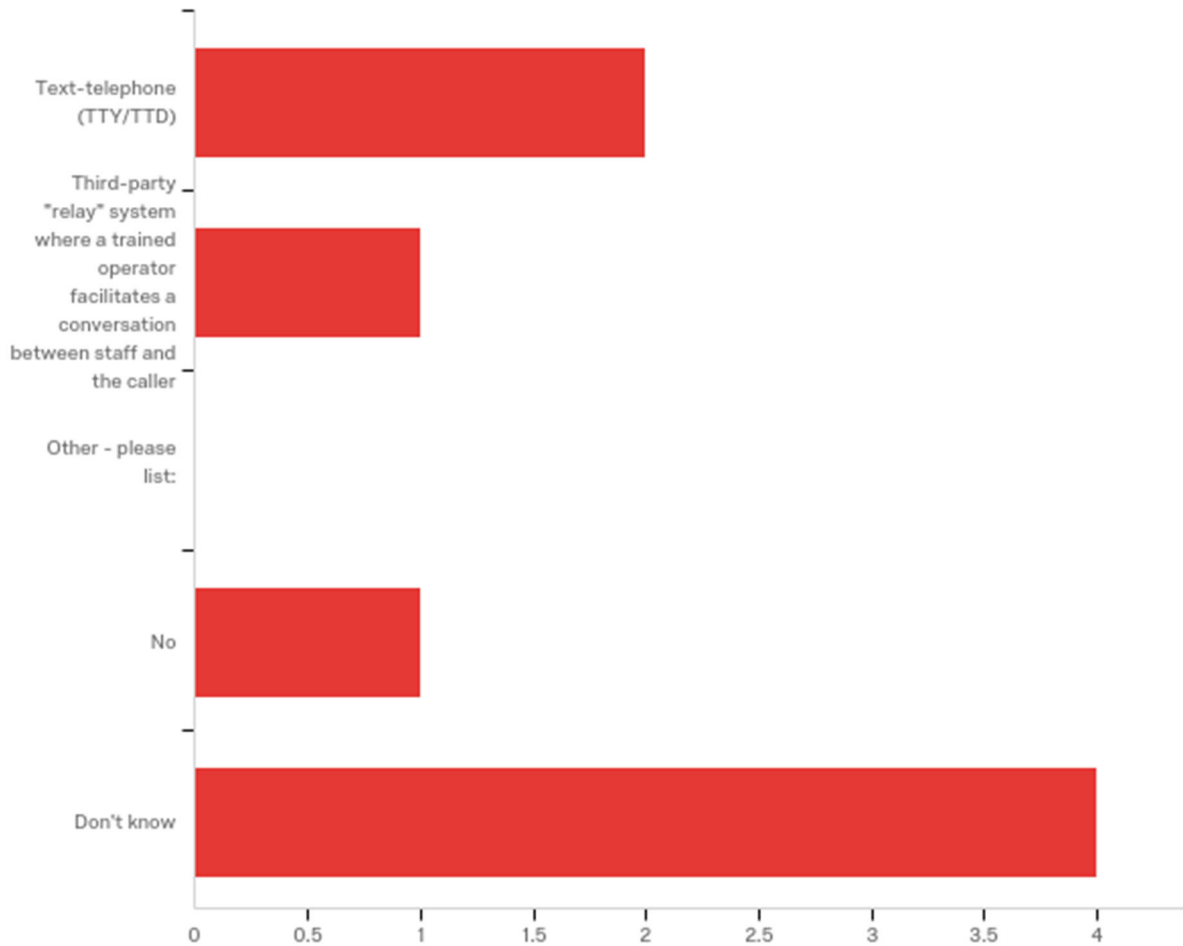
#	Answer	%	Count
1	Yes	62.50%	5
2	No	12.50%	1
3	Don't know	25.00%	2
4	Not applicable	0.00%	0
	Total	100%	8

Does the system offer a simple, 1-step way for a caller to bypass the menu and speak directly with a staff person during regular business hours?



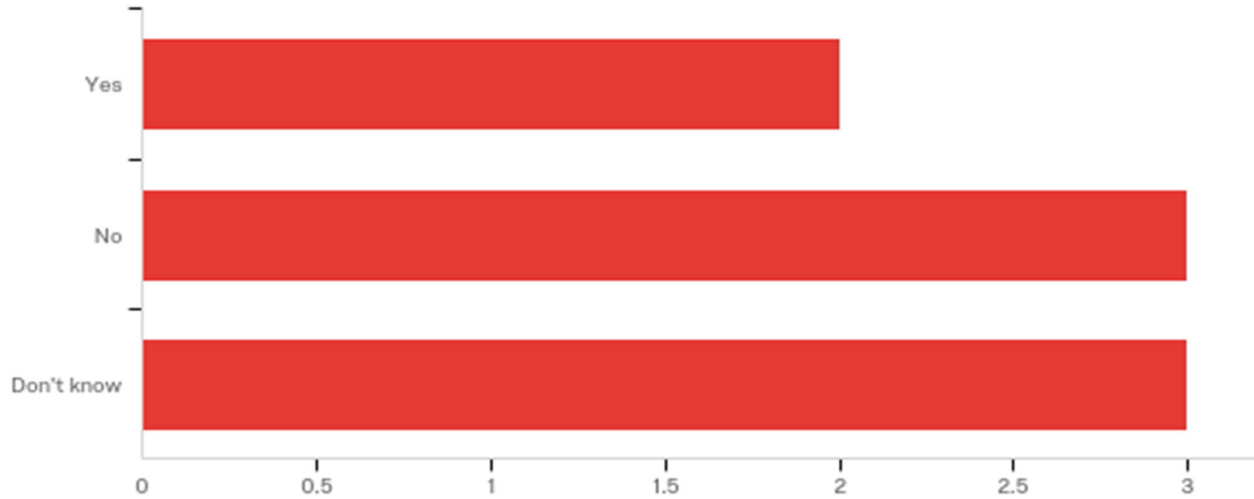
#	Answer	%	Count
1	Yes	80.00%	4
2	No	20.00%	1
3	Don't know	0.00%	0
	Total	100%	5

What tools does the department/division use to communicate by phone with people with speech or hearing difficulties?



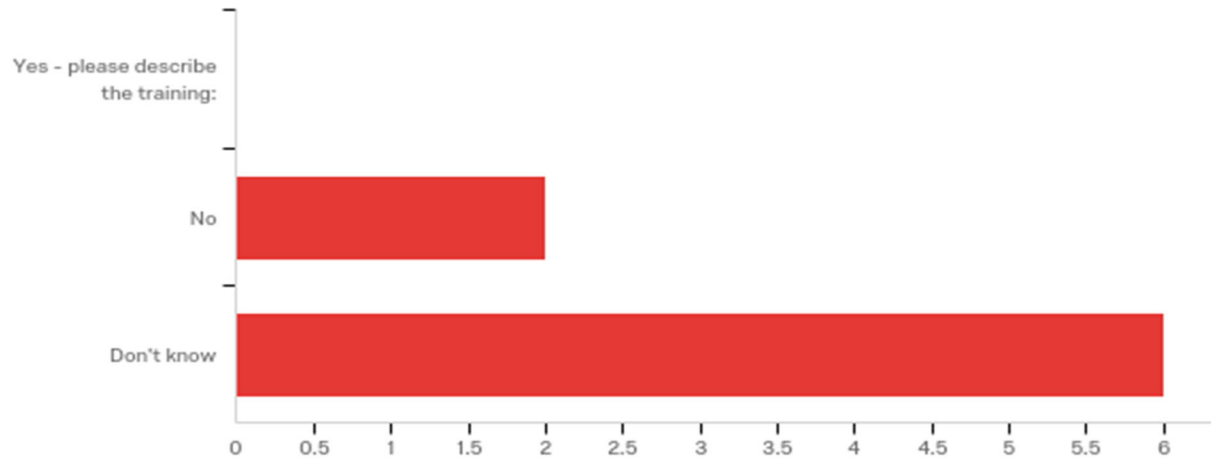
#	Answer	%	Count
1	Text-telephone (TTY/TTD)	25.00%	2
2	Third-party "relay" system where a trained operator facilitates	12.50%	1
3	Other - please list:	0.00%	0
4	No	12.50%	1
5	Don't know	50.00%	4
	Total	100%	8

Does the department/division publish the City's (text telephone) relay service in all materials where a phone number is listed?



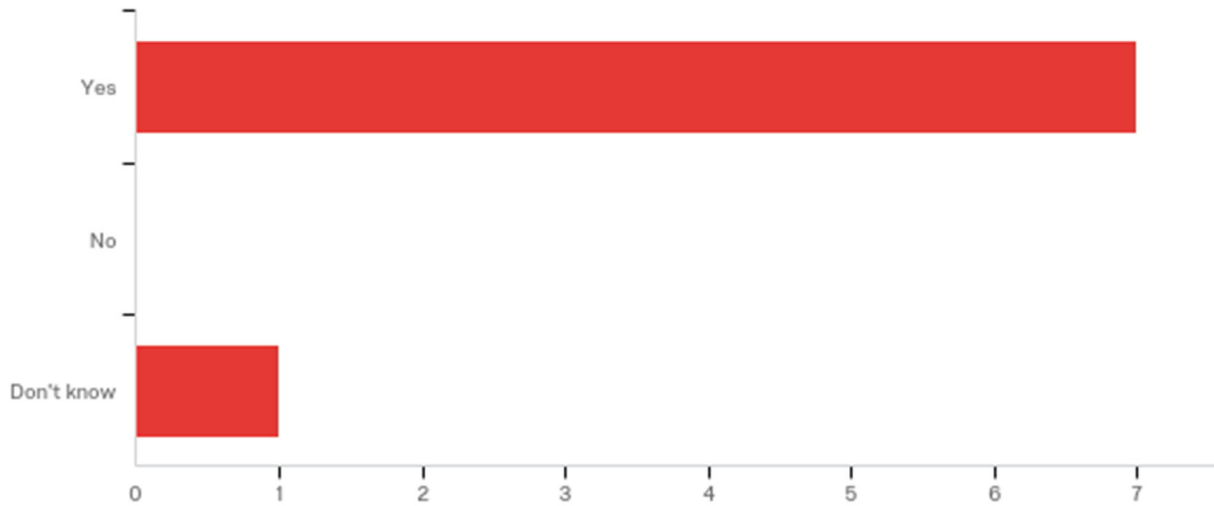
#	Answer	%	Count
1	Yes	25.00%	2
2	No	37.50%	3
3	Don't know	37.50%	3
	Total	100%	8

If a third-party "Relay" system is used, does department/division staff receive training on how to place a Relay call as well as receive one?



#	Answer	%	Count
1	Yes - please describe the training:	0.00%	0
2	No	25.00%	2
3	Don't know	75.00%	6
	Total	100%	8

Does the department/division provide information about its programs, services, or activities on the website?



#	Answer	%	Count
1	Yes	87.50%	7
2	No	0.00%	0
3	Don't know	12.50%	1
	Total	100%	8

Briefly describe the information provided on the website.

Each department has information on the department page on specific programs.

Parks and Rec programs, special event information, calendar of events

General information for our services and what our department does. Construction information, Bids. Contact information.

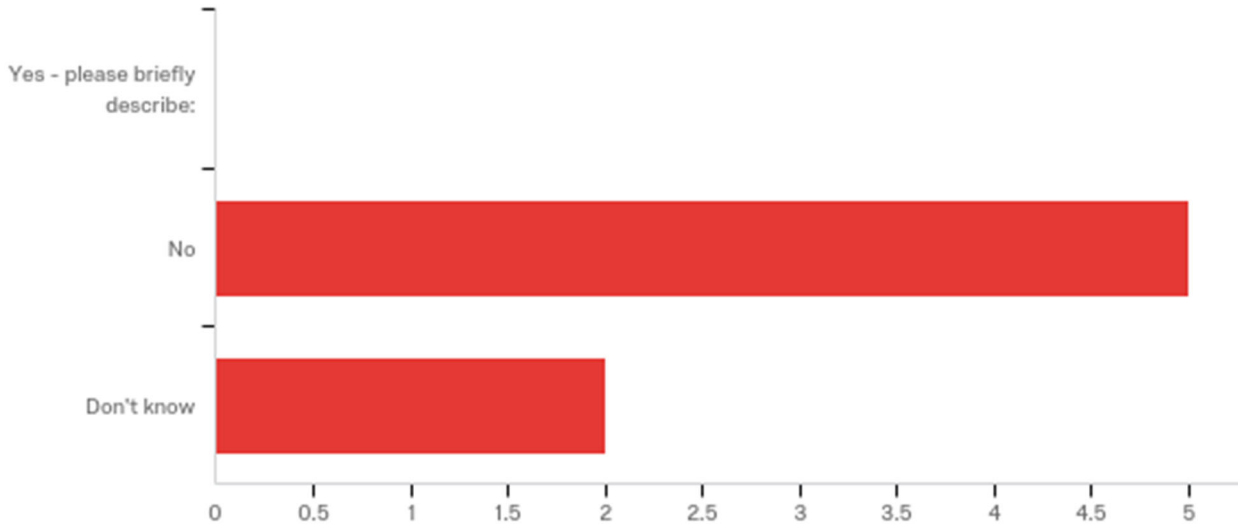
the hours, services, forms, handouts, and information is posted on the website

Planning and Building development regulations, information on obtaining permits, work schedules, inspection times, appointment requests, etc.

Job Opportunities

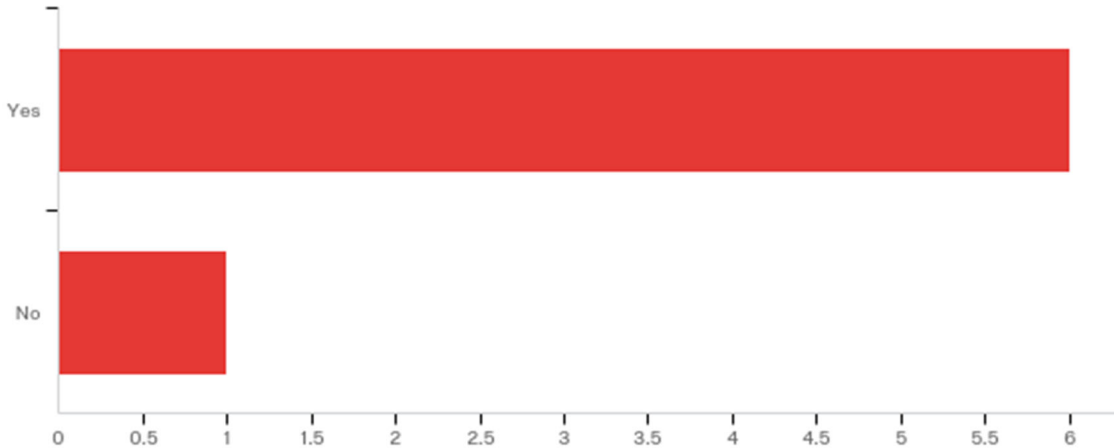
links to payment portals, information regarding permits and licenses available, information regarding accounts receivable, billing and collections

Does the department/division web page(s) include information about the accessibility of its programs, services, and activities (parking, bathrooms, assistive listening devices, sign language interpreters, Braille, etc.)?



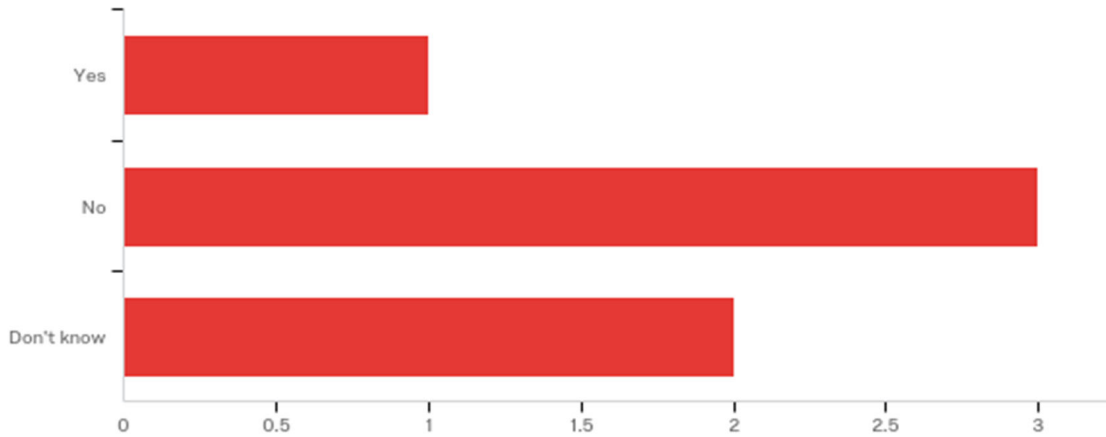
#	Answer	%	Count
1	Yes - please briefly describe:	0.00%	0
2	No	71.43%	5
3	Don't know	28.57%	2
	Total	100%	7

Do you have responsibility for creating web page content?



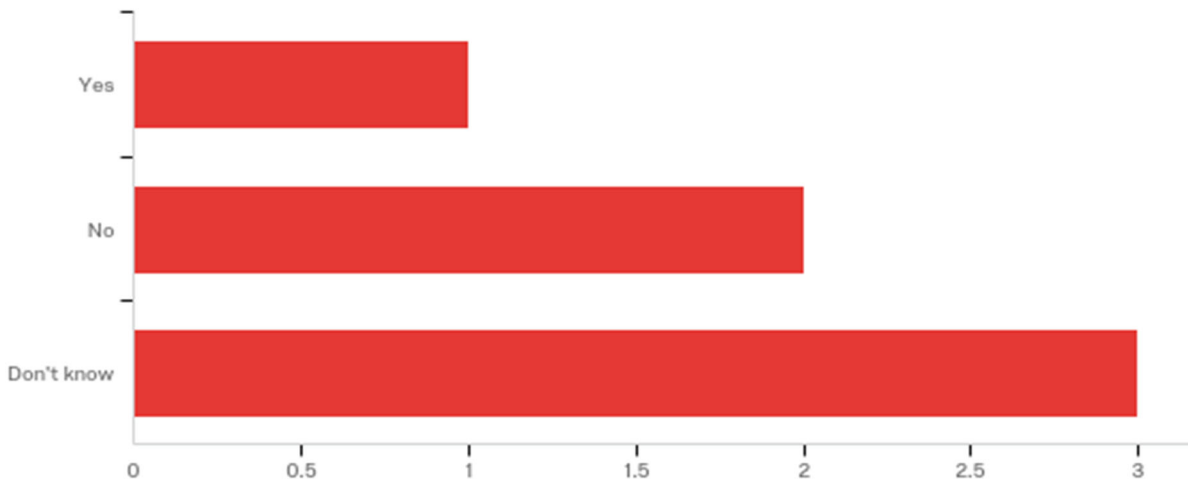
#	Answer	%	Count
1	Yes	85.71%	6
2	No	14.29%	1
	Total	100%	7

Are staff members whom are responsible for web page content knowledgeable and trained on website accessibility requirements?



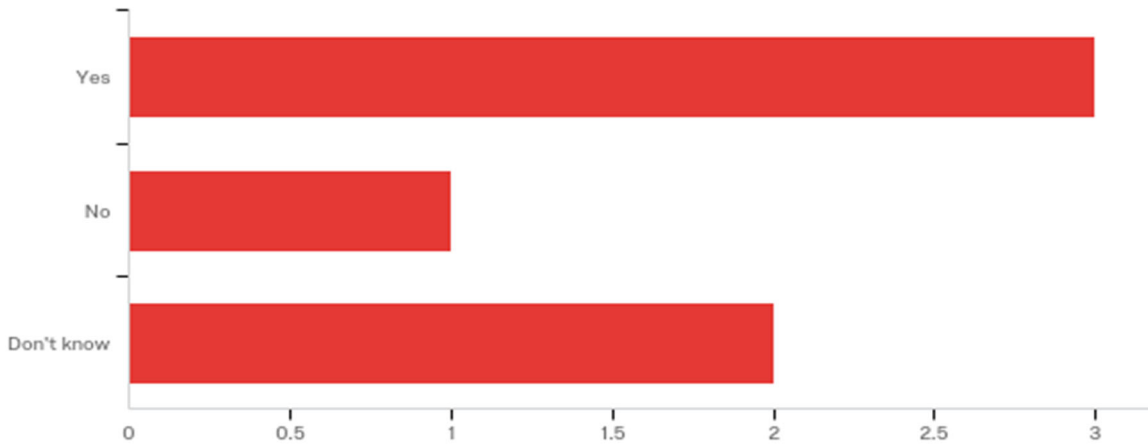
#	Answer	%	Count
1	Yes	16.67%	1
2	No	50.00%	3
3	Don't know	33.33%	2
	Total	100%	6

Does the website home page include easily located information, including a telephone number and email address, for use in reporting website accessibility problems and requesting accessible services and information?



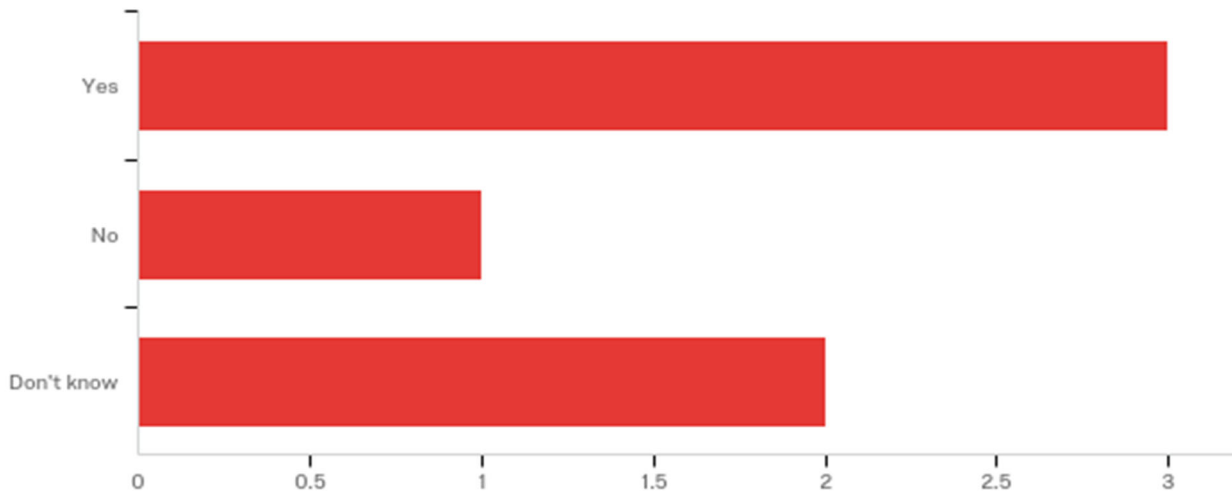
#	Answer	%	Count
1	Yes	16.67%	1
2	No	33.33%	2
3	Don't know	50.00%	3
	Total	100%	6

Do all links have a text description that can be read by a screen reader (not just a graphic or “click here”)?



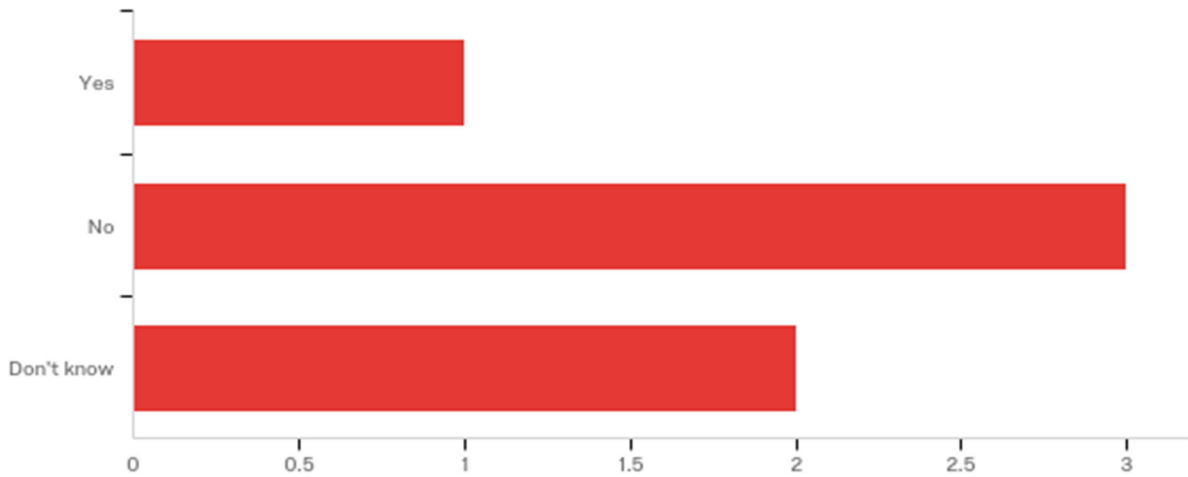
#	Answer	%	Count
1	Yes	50.00%	3
2	No	16.67%	1
3	Don't know	33.33%	2
	Total	100%	6

Do all the photographs, maps, graphics and other images on the web pages currently have HTML tags (such as an “alt” tag or a long description tag) with text equivalents of the material being visually conveyed?



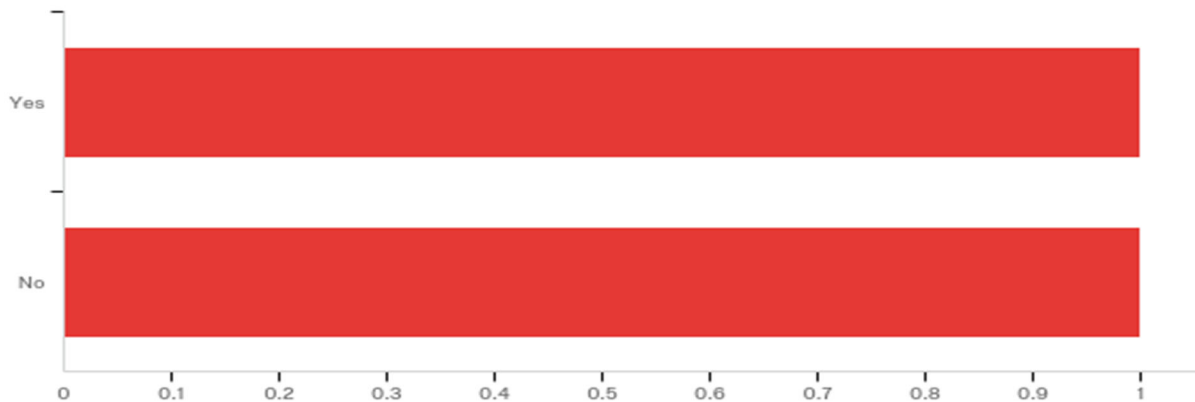
#	Answer	%	Count
1	Yes	50.00%	3
2	No	16.67%	1
3	Don't know	33.33%	2
	Total	100%	6

Are all the documents posted on the web pages available in HTML or other text-based format (for example rich text format (RTF) or word processing format), even if they are also provided in another format, such as Portable Document Format (PDF)?



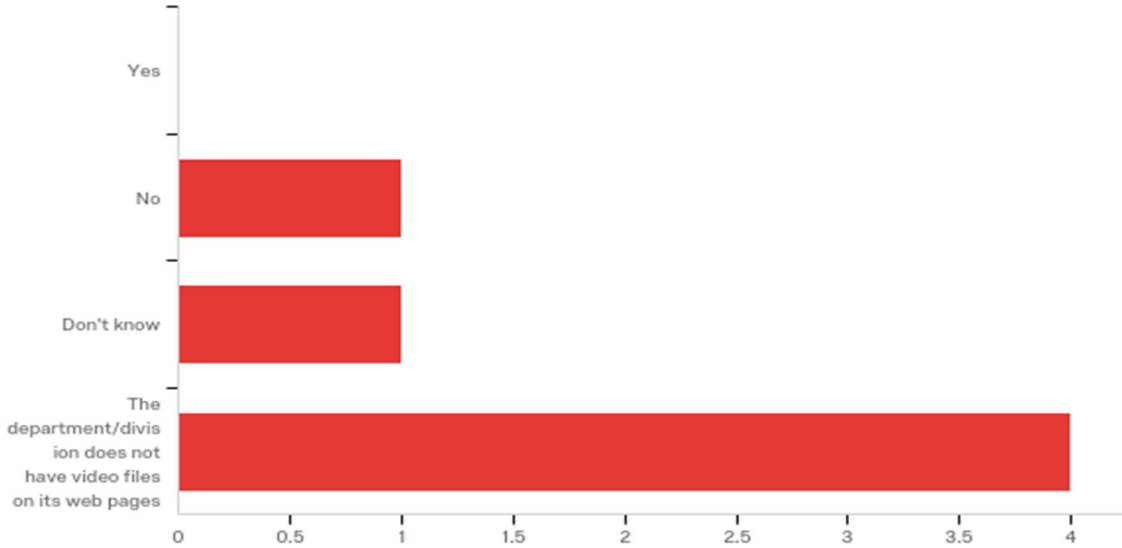
#	Answer	%	Count
1	Yes	16.67%	1
2	No	50.00%	3
3	Don't know	33.33%	2
	Total	100%	6

If a web page has data charts or tables, is HTML used to associate all data cells with column and row identifiers?



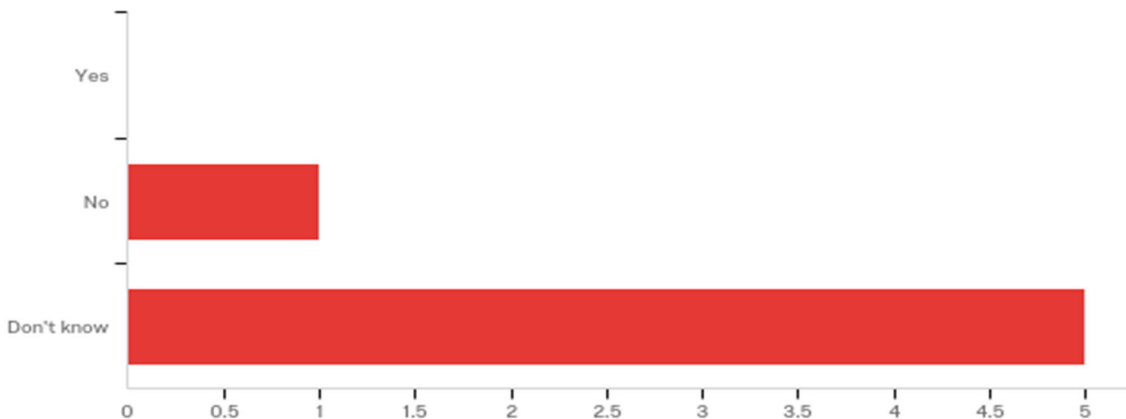
#	Answer	%	Count
1	Yes	50.00%	1
2	No	50.00%	1
	Total	100%	2

Do all video files available on the department's/division's web pages have audio descriptions of what is being displayed in order to provide access to visually conveyed information for people who are blind or have low vision?



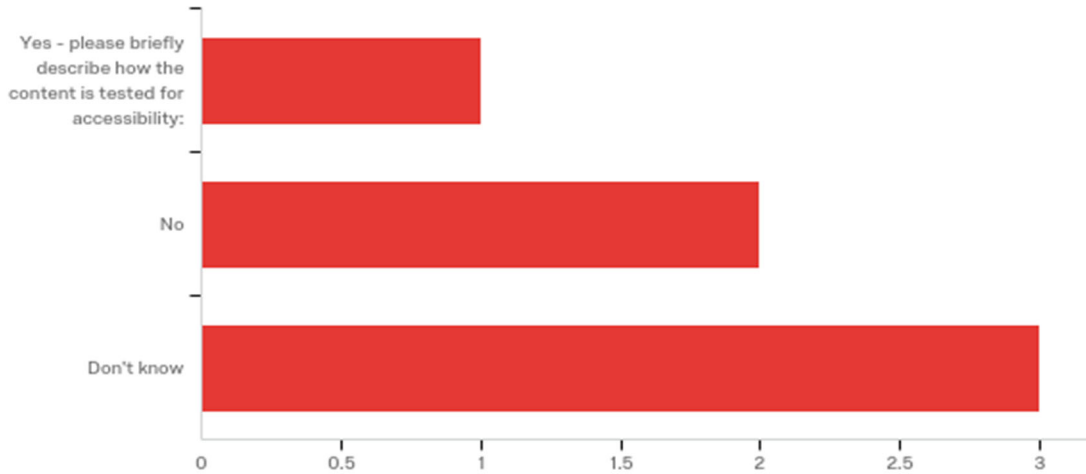
#	Answer	%	Count
1	Yes	0.00%	0
2	No	16.67%	1
3	Don't know	16.67%	1
4	The department/division does not have video files on its web	66.67%	4
	Total	100%	6

Does the top of each page with navigation links have a "skip navigation" link? This is a feature which directs screen readers to bypass the row of navigation links and start at the web page content, thus enabling people who use screen readers to avoid having to listen to all the links each time they move to a new page.



#	Answer	%	Count
1	Yes	0.00%	0
2	No	16.67%	1
3	Don't know	83.33%	5
	Total	100%	6

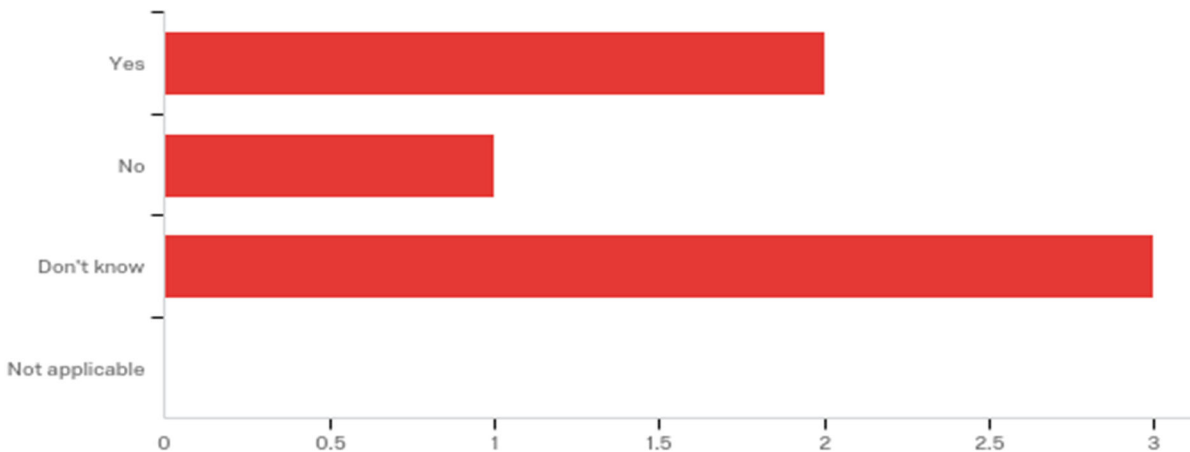
Is the web page content regularly (at least annually) tested for accessibility to ensure it is usable by persons with disabilities, including those who use text to speech browsers?



#	Answer	%	Count
1	Yes - please briefly describe how the content is tested for	16.67%	1
2	No	33.33%	2
3	Don't know	50.00%	3
	Total	100%	6

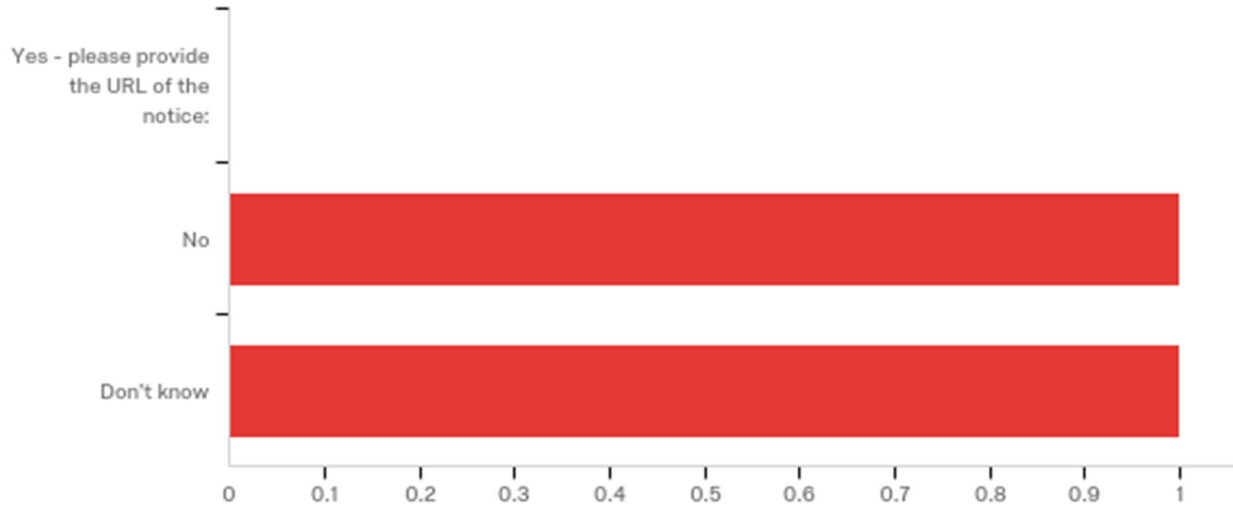
third party vendor crawls site and then reports back level of accessibility

Is there a formal policy established to ensure the web pages will be accessible?



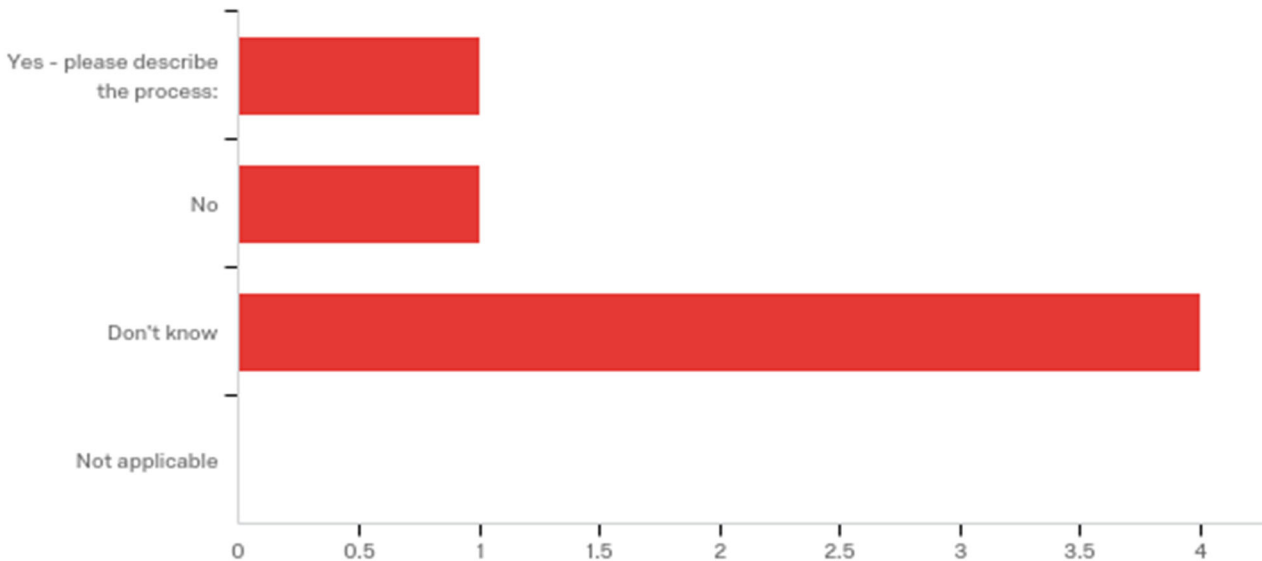
#	Answer	%	Count
1	Yes	33.33%	2
2	No	16.67%	1
3	Don't know	50.00%	3
4	Not applicable	0.00%	0
	Total	100%	6

Is the policy posted on the website where it can be easily located?



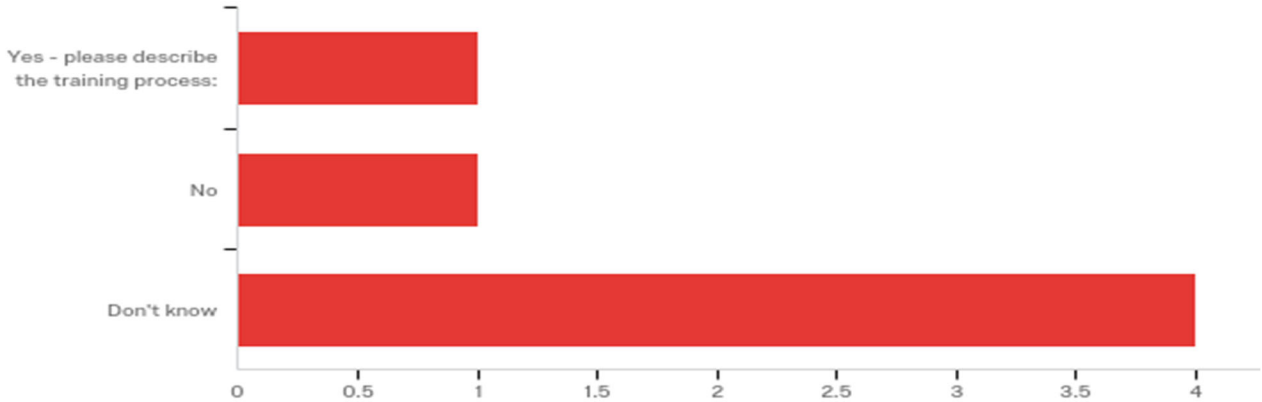
#	Answer	%	Count
1	Yes - please provide the URL of the notice:	0.00%	0
2	No	50.00%	1
3	Don't know	50.00%	1
	Total	100%	2

Is there a standard operating procedure in place to ensure that new and modified web pages and content are accessible?



#	Answer	%	Count
1	Yes - please describe the process:	16.67%	1
2	No	16.67%	1
3	Don't know	66.67%	4
4	Not applicable	0.00%	0
	Total	100%	6

Do in-house staff and /or contractors responsible for web page content development receive training on the guidelines for website accessibility?

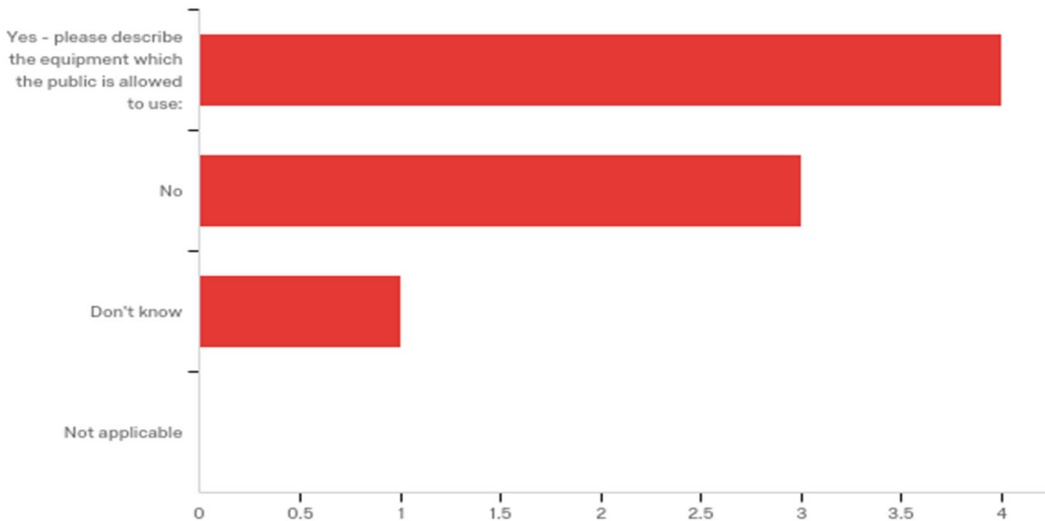


#	Answer	%	Count
1	Yes - please describe the training process:	16.67%	1
2	No	16.67%	1
3	Don't know	66.67%	4
	Total	100%	6

If yes - please describe the training process:

Attend in person training which is recorded for review

Does the department/division allow members of the public to use electronic equipment such as copy machines, kiosks, or computers?

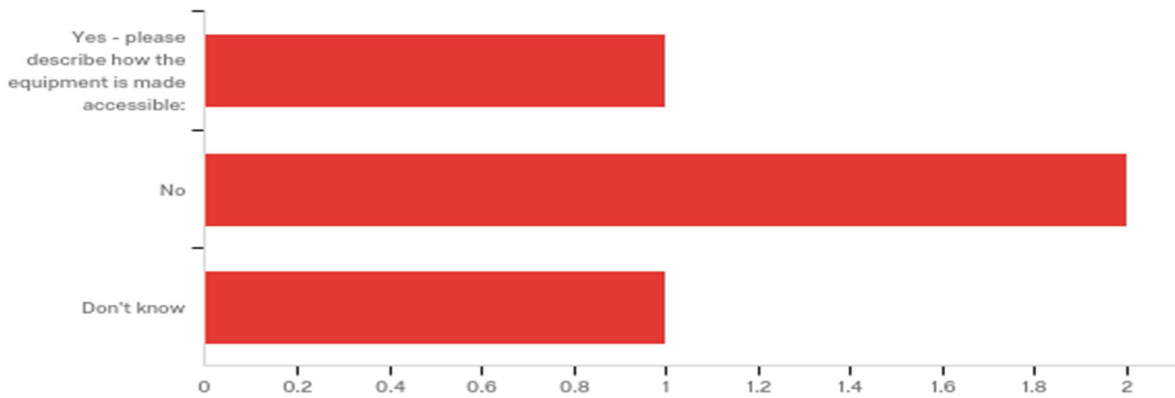


#	Answer	%	Count
1	Yes - please describe the equipment which the public is	50.00%	4
2	No	37.50%	3
3	Don't know	12.50%	1
4	Not applicable	0.00%	0
	Total	100%	8

I believe there are computers in Community Development
 computer in older adult OASIS
 kiosk

The public can view historical construction plans on a computer located on our public

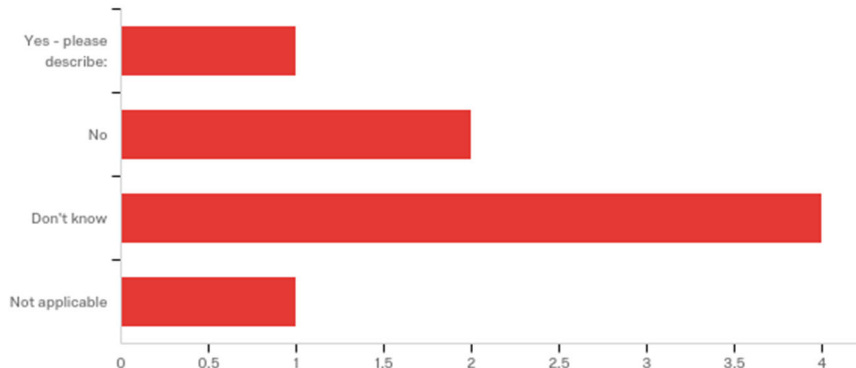
Does the department/division ensure that the electronic equipment is accessible to and usable by persons with disabilities? For example, is a public computer provided on a lowered counter or in an accessible workstation?



#	Answer	%	Count
1	Yes - please describe how the equipment is made accessible:	25.00%	1
2	No	50.00%	2
3	Don't know	25.00%	1
	Total	100%	4

accessible workstation

Are auxiliary aids (such as a movable light source, adjustable worktable levels, paper and pen, magnifying glass, etc.) provided to assist persons with disabilities?

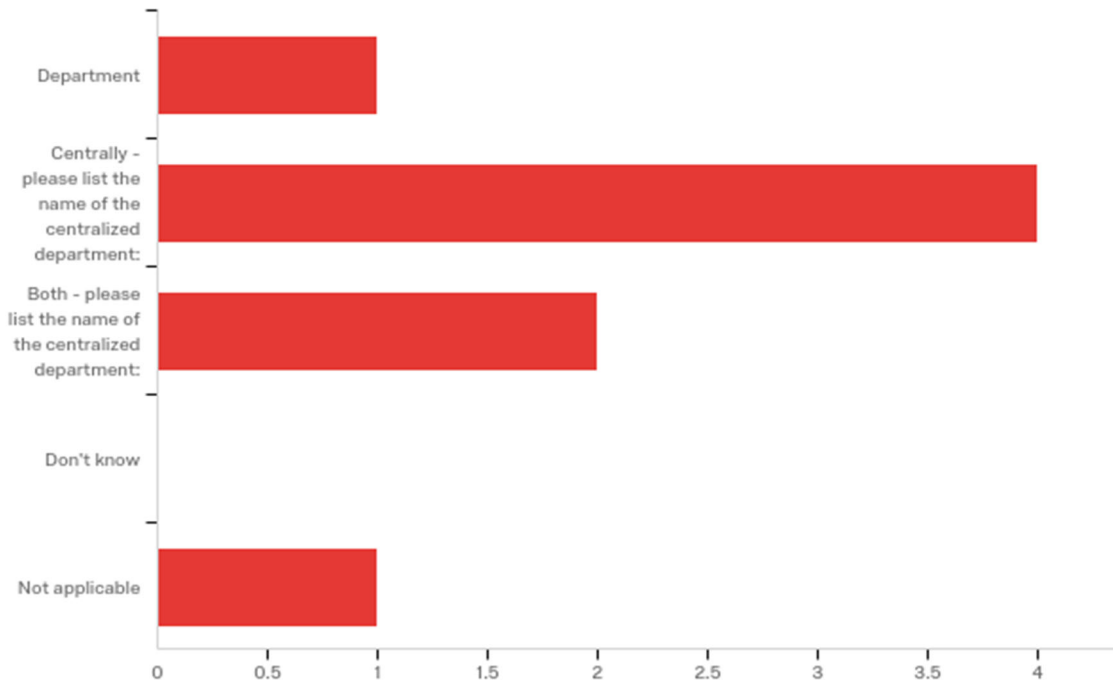


#	Answer	%	Count
1	Yes - please describe:	12.50%	1
2	No	25.00%	2
3	Don't know	50.00%	4
4	Not applicable	12.50%	1
	Total	100%	8

If yes - please describe:

available upon request

Is purchasing of equipment and software managed centrally, departmentally, or both?



#	Answer	%	Count
1	Department	12.50%	1
2	Centrally - please list the name of the centralized department:	50.00%	4
3	Both - please list the name of the centralized department:	25.00%	2
4	Don't know	0.00%	0
5	Not applicable	12.50%	1
	Total	100%	8

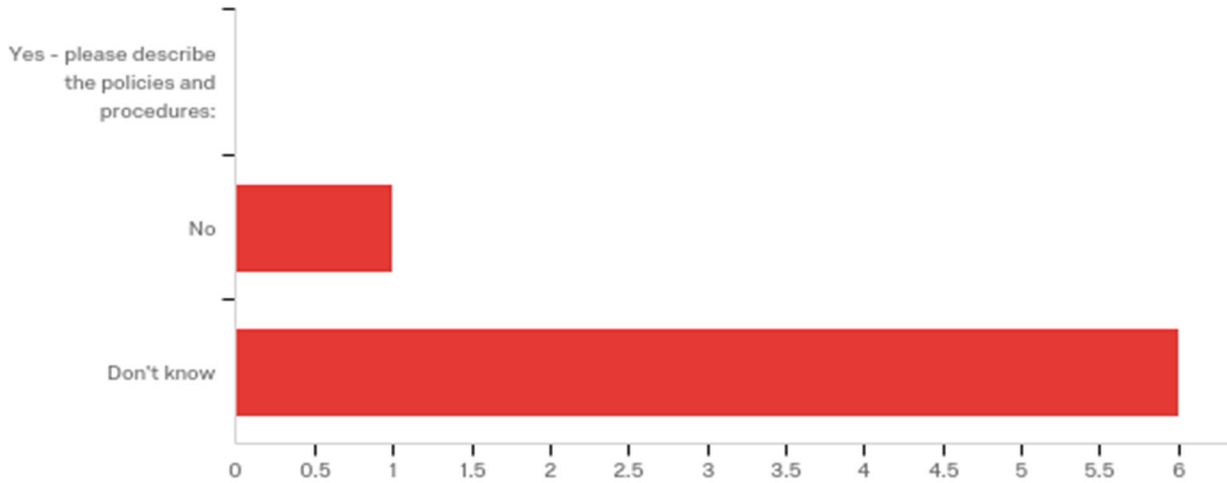
If Centrally - please list the name of the centralized department:

I.T.
 I.T.
 Information Technology
 purchasing and I.T.

If Both - please list the name of the centralized department:

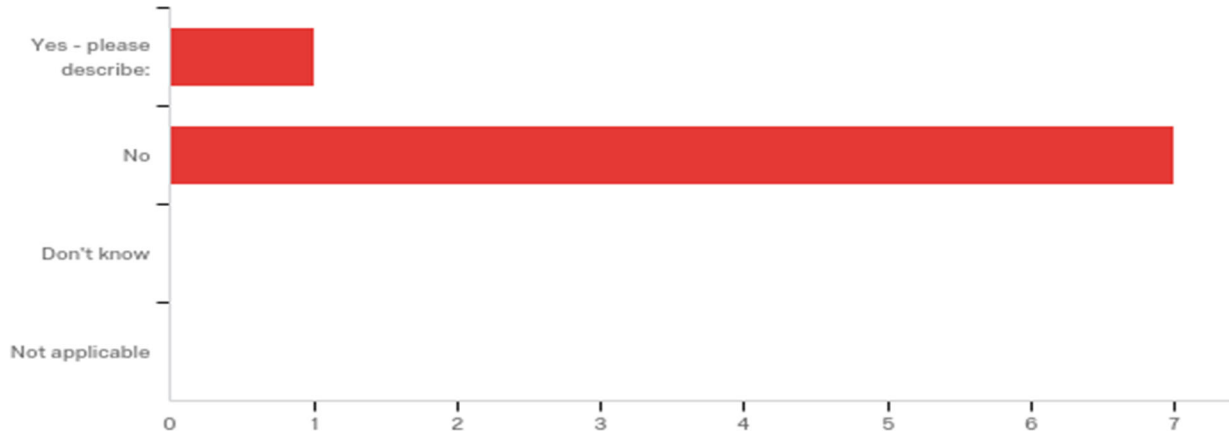
purchasing/IT

Are policies and procedures in place to assure the purchase of accessible products where required?



#	Answer	%	Count
1	Yes - please describe the policies and procedures:	0.00%	0
2	No	14.29%	1
3	Don't know	85.71%	6
	Total	100%	7

Does the department/division provide transportation to volunteers, visitors, or students?

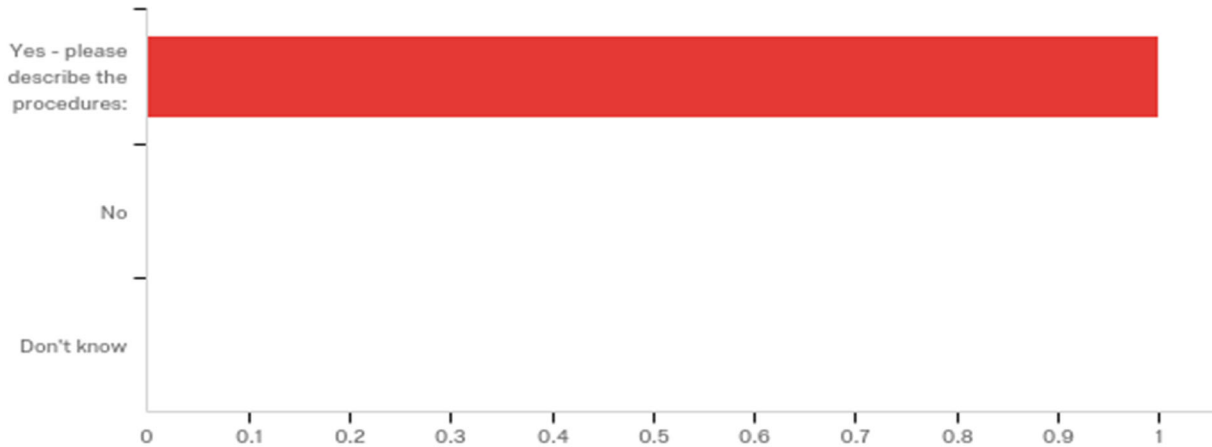


#	Answer	%	Count
1	Yes - please describe:	12.50%	1
2	No	87.50%	7
3	Don't know	0.00%	0
4	Not applicable	0.00%	0
	Total	100%	8

Yes - please describe:

Dial a ride bus

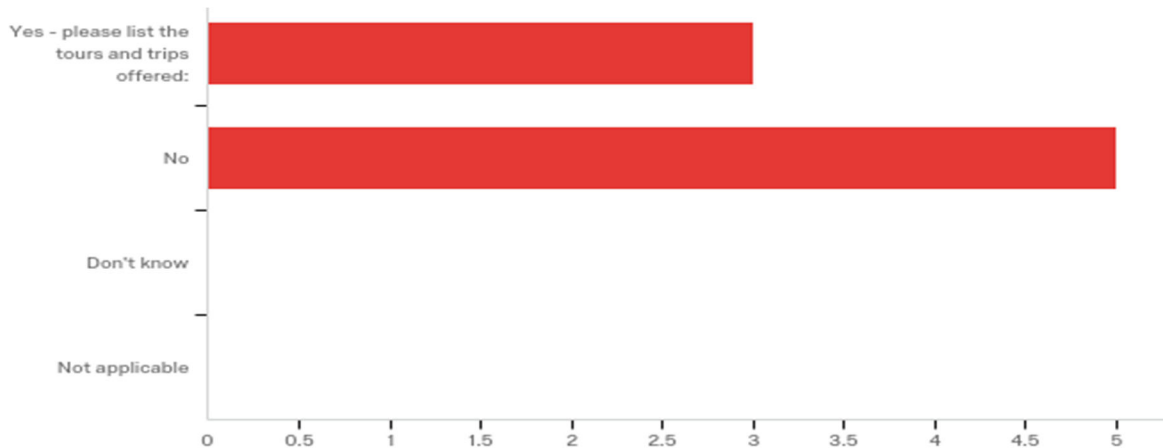
Does the department/division have procedures to make transportation accessible to persons who have visual, hearing, mobility and learning disabilities?



#	Answer	%	Count
1	Yes - please describe the procedures:	100.00%	1
2	No	0.00%	0
3	Don't know	0.00%	0
	Total	100%	1

driver training

Does the department/division provide facility tours or organize trips for members of the public or students?

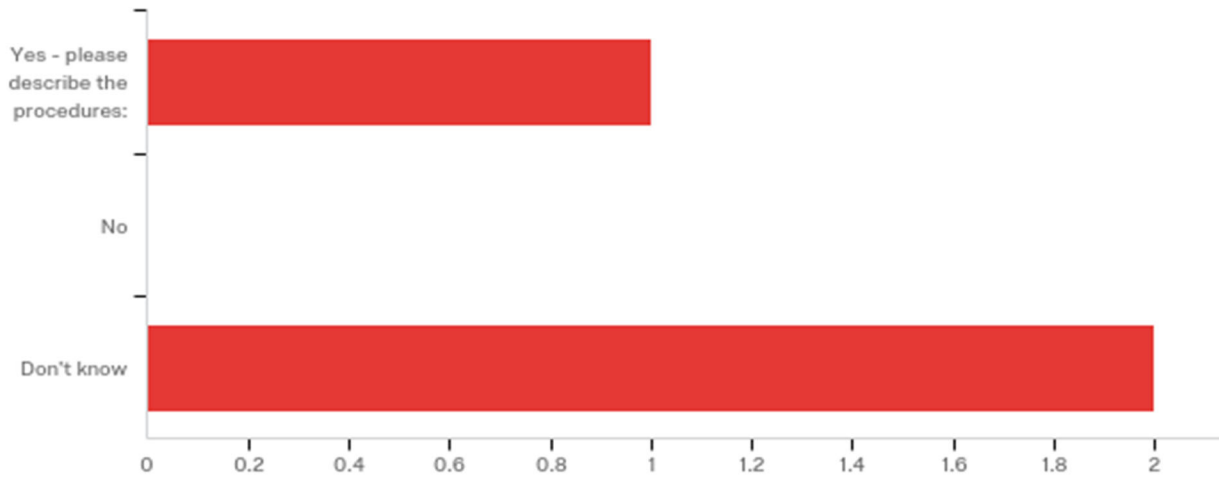


#	Answer	%	Count
1	Yes - please list the tours and trips offered:	37.50%	3
2	No	62.50%	5
3	Don't know	0.00%	0
4	Not applicable	0.00%	0
	Total	100%	8

Tour of City Hall, police, fire for grade school students
station tours

REC and teen center summer and camp trips, Older Adult excursions

Does the department/division have procedures to make the tours or trips accessible to person who have visual, hearing, mobility and learning disabilities?

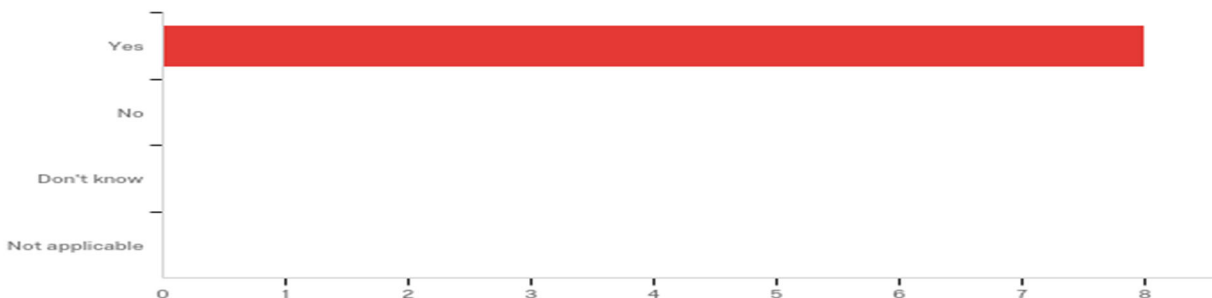


	Answer	%	Count
	Yes - please describe the procedures:	33.33%	1
2	No	0.00%	0
3	Don't know	66.67%	2
	Total	100%	3

If yes - please describe the procedures:

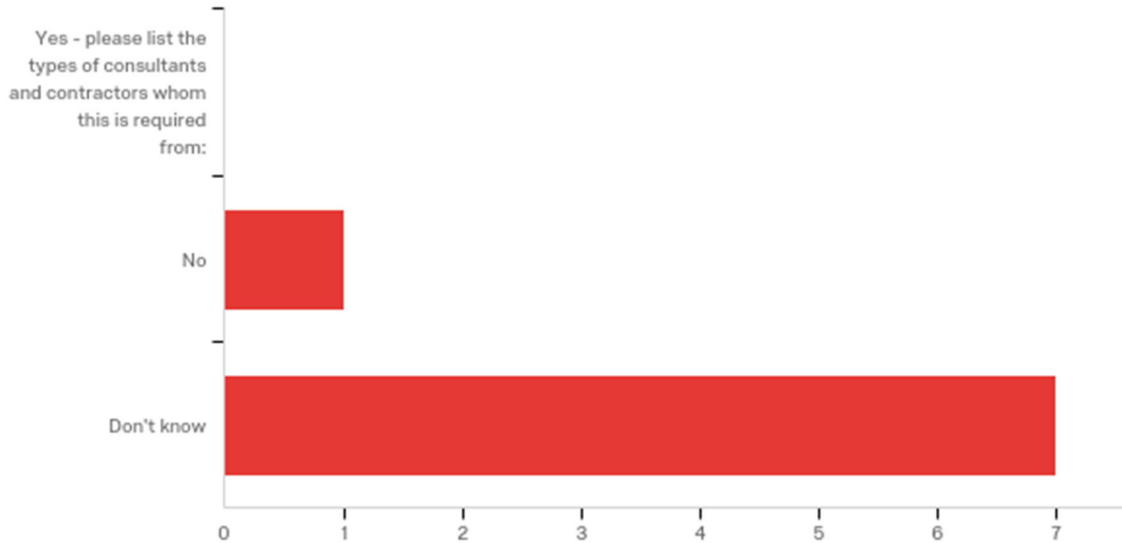
elevator for mobility access

Does the department/division hire consultants or contractors?



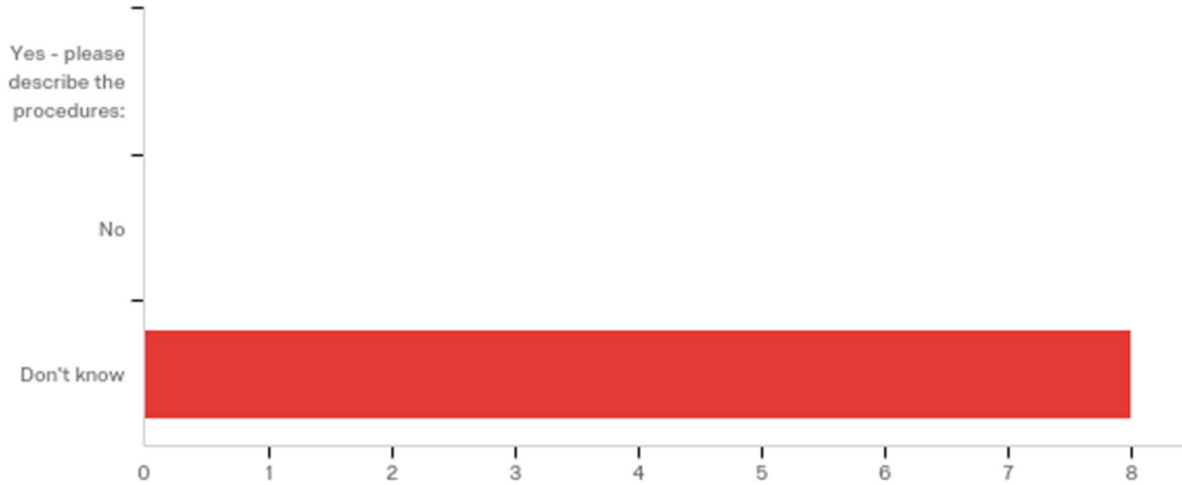
#	Answer	%	Count
1	Yes	100.00%	8
2	No	0.00%	0
3	Don't know	0.00%	0
4	Not applicable	0.00%	0
	Total	100%	8

Are consultants, contractors, or vendors who bid on capital projects or other contractual work requested to sign a statement of their intent to comply with the ADA and all applicable accessibility standards?



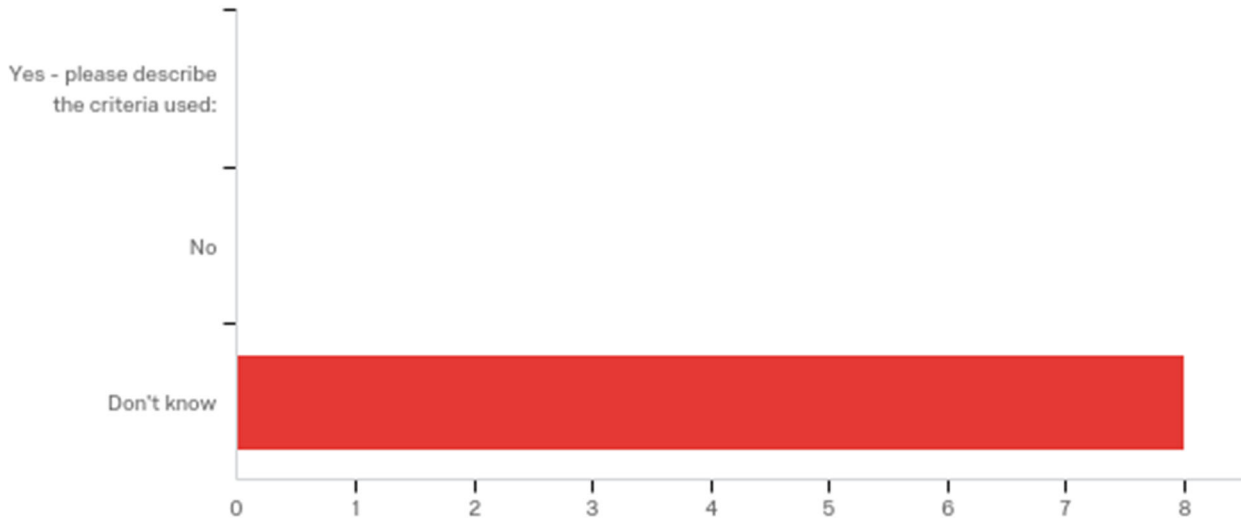
#	Answer	%	Count
1	Yes - please list the types of consultants and contractors whom	0.00%	0
2	No	12.50%	1
3	Don't know	87.50%	7
	Total	100%	8

Does department/division staff monitor consultants, contractors, or vendors to ensure equal participation of persons with disabilities?

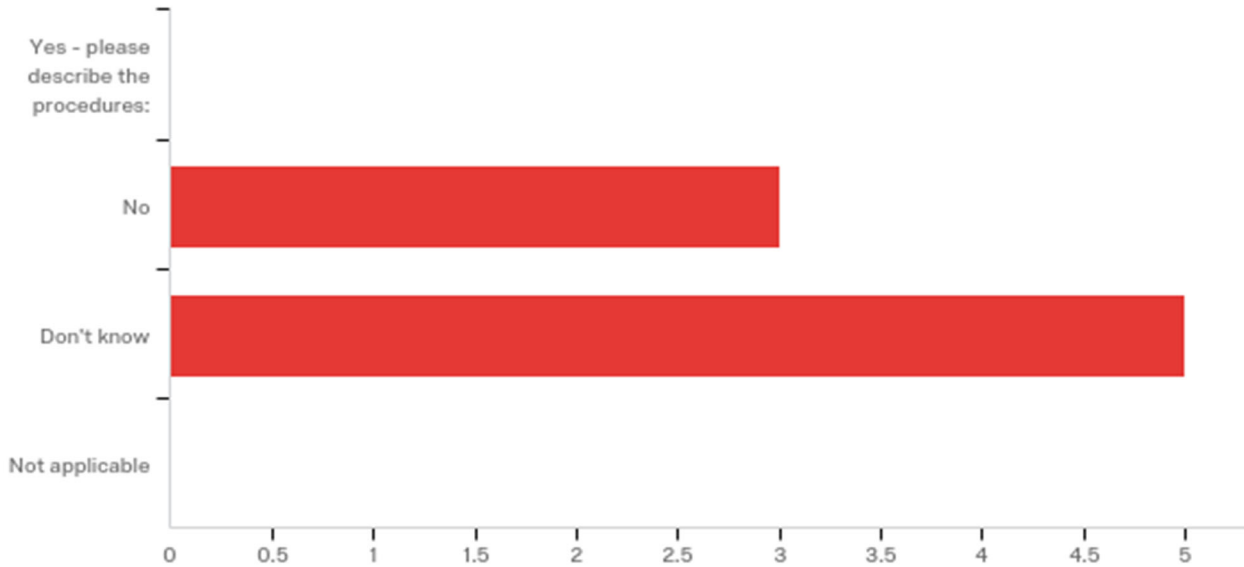


#	Answer	%	Count
1	Yes - please describe the procedures:	0.00%	0
2	No	0.00%	0
3	Don't know	100.00%	8
	Total	100%	8

When selecting contractors or vendors, does the department/division use criteria that does not discriminate against persons with disabilities?

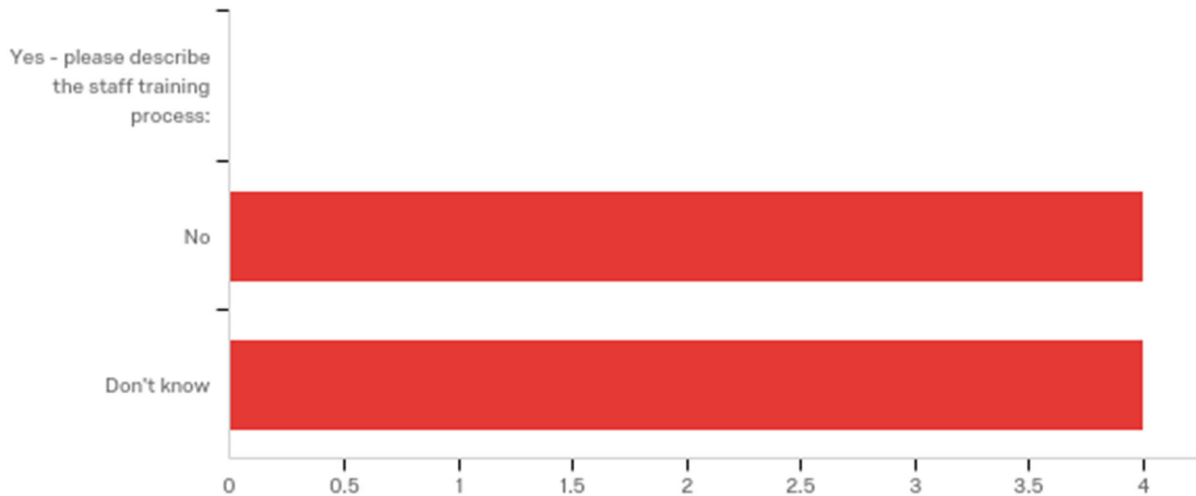


Do department/division staff have an evacuation plan or procedures in place that describes how to evacuate persons with disabilities from a facility during an emergency?



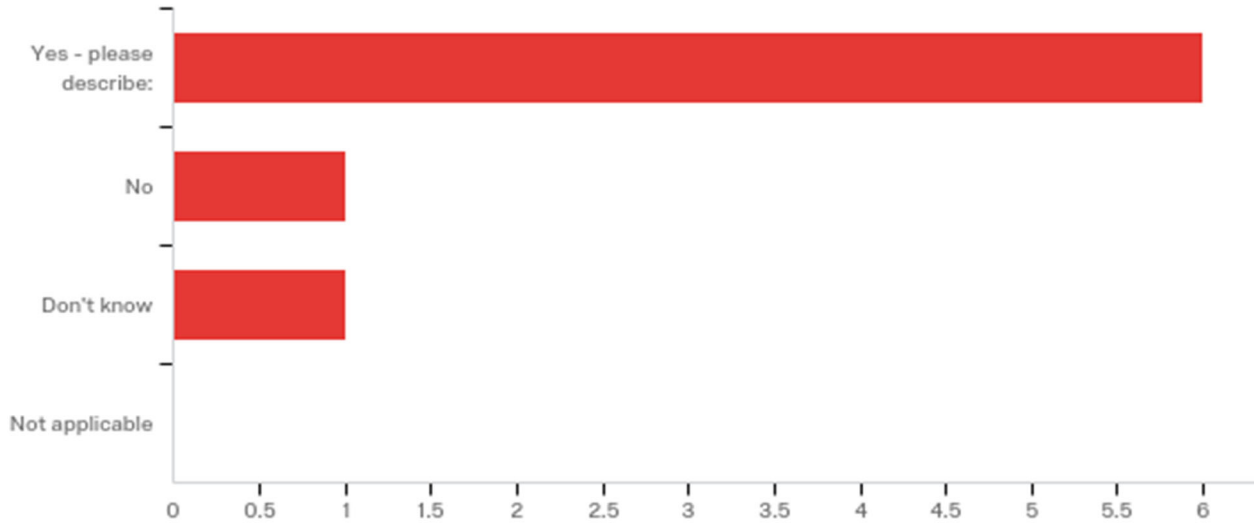
#	Answer	%	Count
1	Yes - please describe the procedures:	0.00%	0
2	No	37.50%	3
3	Don't know	62.50%	5
4	Not applicable	0.00%	0
	Total	100%	8

Is there staff available whom have had training in American Sign Language or other means of communicating in emergency situations with people who have hearing or speech difficulties?



	Answer	%	Count
1	Yes - please describe the staff training process:	0.00%	0
2	No	50.00%	4
3	Don't know	50.00%	4
	Total	100%	8

Does the department/division host any private or public special events on public property?



#	Answer	%	Count
1	Yes - please describe:	75.00%	6
2	No	12.50%	1
3	Don't know	12.50%	1
4	Not applicable	0.00%	0
	Total	100%	8

PD/FD Open House

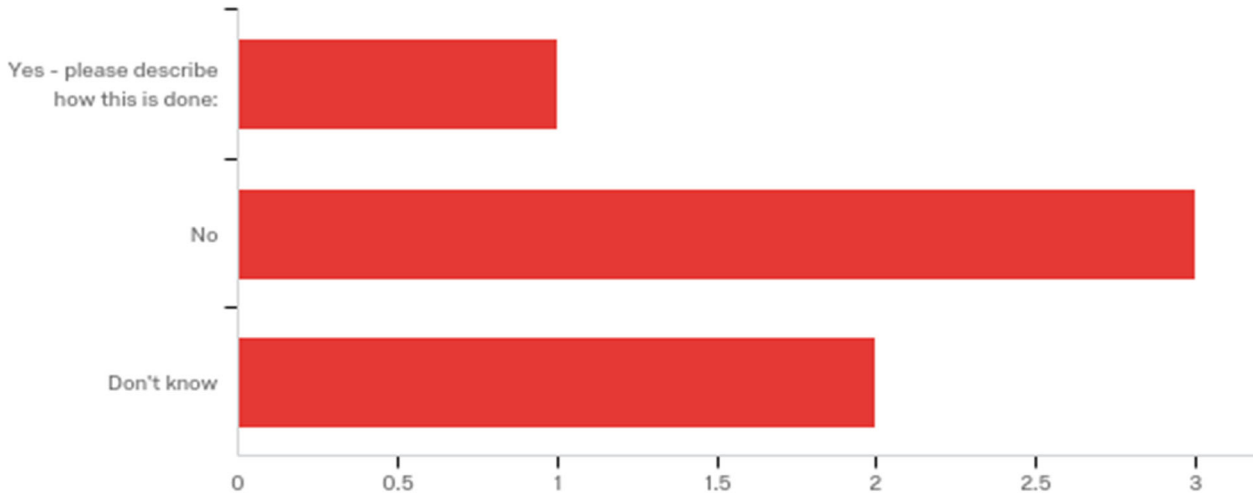
parks and rec hosts a number of large events. There are also about 15 large events

Community meetings. Training. Bid Meetings.

contractor meetings

Planning Commission meetings, upcoming Building Division symposiums

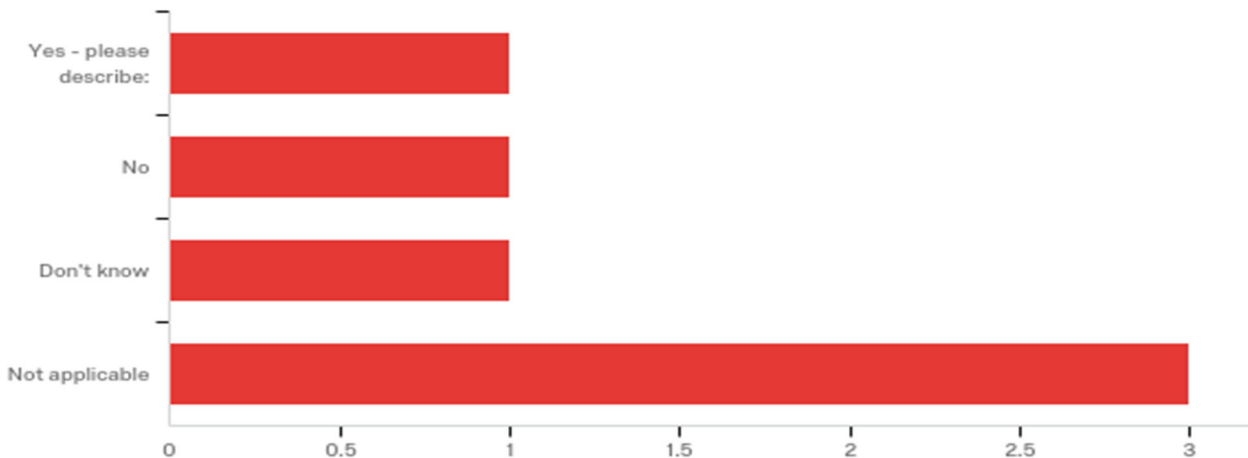
Do department/division staff notify both private entities and staff of their obligations to facilitate participation of persons with disabilities in special events or private events held on public property?



#	Answer	%	Count
1	Yes - please describe how this is done:	16.67%	1
2	No	50.00%	3
3	Don't know	33.33%	2
	Total	100%	6

Briefings

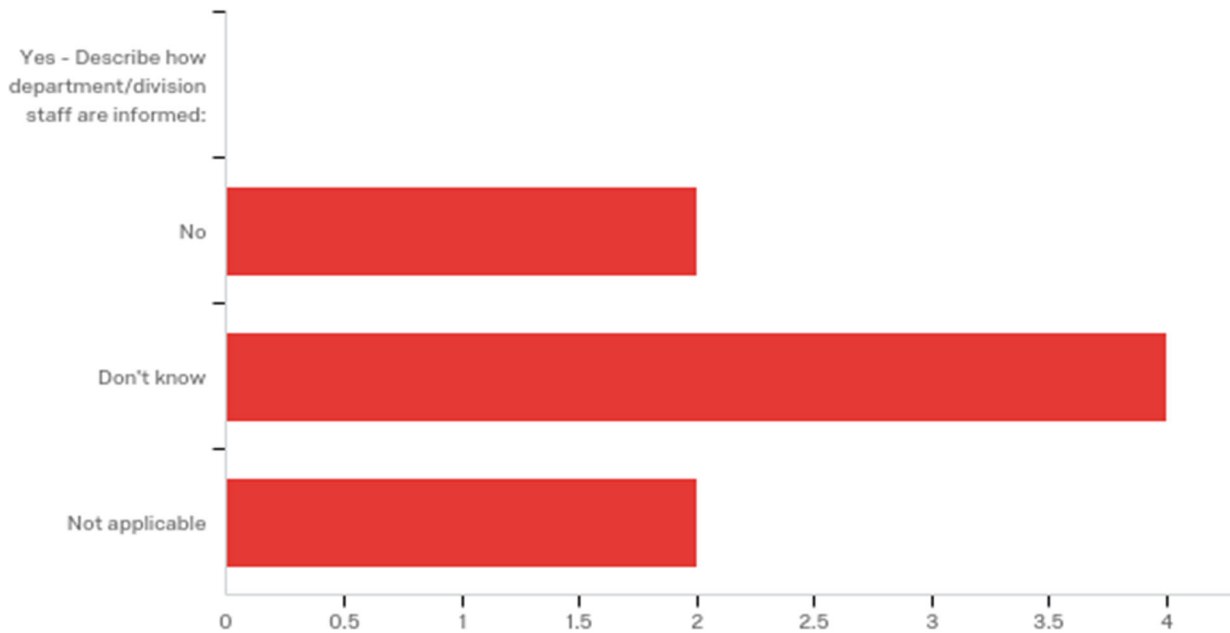
Are there policies and procedures in place for any events which you may sell tickets to with regards to accessible seating?



	Answer	%	Count
1	Yes - please describe:	16.67%	1
2	No	16.67%	1
3	Don't know	16.67%	1
4	Not applicable	50.00%	3
	Total	100%	6

Concerts in the park, though there is no charge there, Manhattan Beach Open

Are department/division staff whom have contact with the public informed of the department's obligations and policies that enables persons with disabilities to participate in the program?



#	Answer	%	Count
1	Yes - Describe how department/division staff are informed:	0.00%	0
2	No	25.00%	2
3	Don't know	50.00%	4
4	Not applicable	25.00%	2
	Total	100%	8

List all facilities, or portions of facilities, used by your department/division. For each facility, designate the type of activities (i.e. employee workspace, classroom/learning space, meetings & conferences, retail, customer interaction) for which it is used.

Police facility, offices, conference room

City Hall Annex - Dial a ride employee workspace Joslyn Community Center - employee workspace, classrooms, public meeting rooms and private events, older adults OASIS Live Oak Tennis Office - employee workspace, reservation office for public Live Oak Ceramics studio - ceramics classroom space Live Oak Hall - REC program space Manhattan Heights Community Center - banquet hall, employee work space, Teen Center, REc program, public meeting rooms, basketball, softball, tennis, pickleball, paddleball, playground Marine Avenue park - playground, soccer field basketball, skate park, dog run, racquetball, meeting room space, Children's programs Marine sports complex - soccer, ball fields, storage and space in building for game announcers Polliwog Park - restrooms, playgrounds, fitness area Sand Dune Park - playground, employee work room, workout area, trail Begg Pool, Employee work area, locker rooms, showers, restroom,

PW Admin: employee workspace, classroom/ learning space, meetings, community meetings, breakroom, public and customer interaction, rental sales, MB Fit exercise & lunch n learns. Various yard bays/warehouses: employee workspace, inventory storage, meetings, vendor interaction, deliveries received. Fleet bays: employee workspace, inventory storage, meetings, vendor interaction, deliveries received. Engineering: employee workspace, meeting, breakroom, vendor/consultant/public interaction, training.

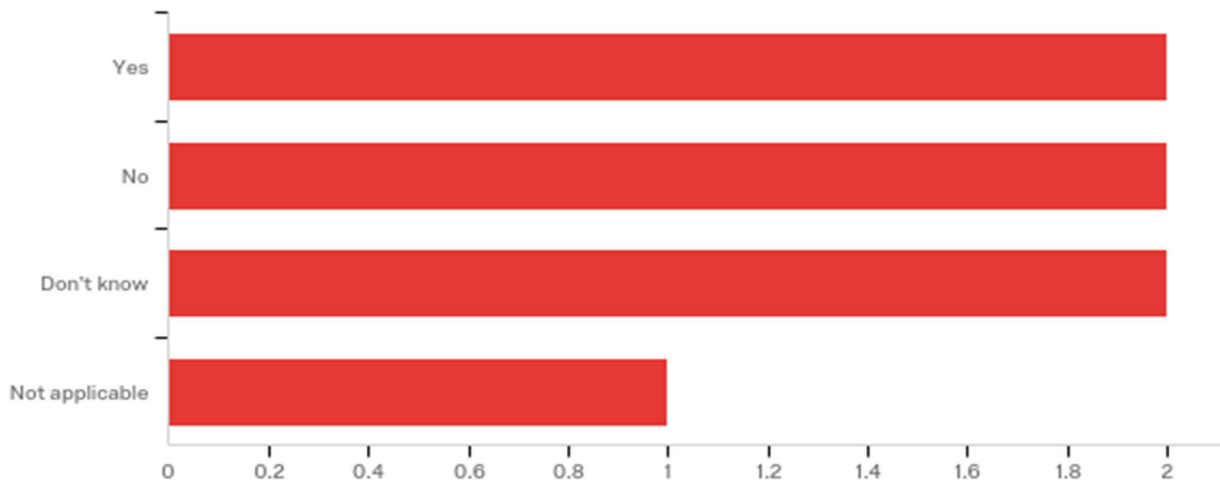
City Council Chambers - public meetings, city hall "horseshoe" *- counter meetings with public, city hall 2nd floor - employee offices,

City Hall CDD area - counter area used for members of the public seeking our services, employee workspaces, conference room for meetings with members of the public, rolling file storage room, kitchenette with refrigerator/microwave/toaster, public seating area.

City Hall - employee workspace.

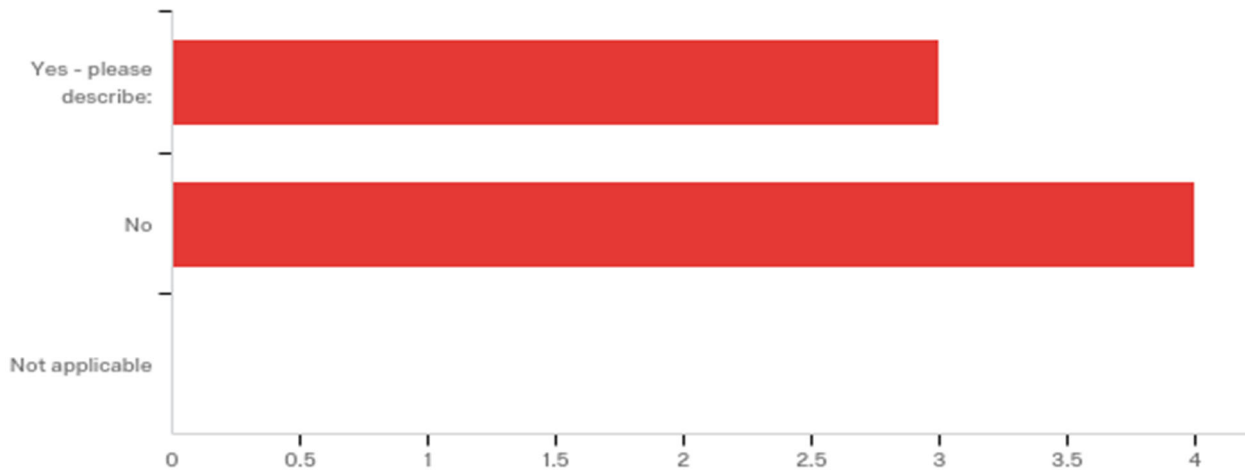
Cashier counter- customer interaction, employee workspace

Do department/division facilities have provisions for accessible seating at public meetings, events, classes, etc. for persons with mobility difficulties?



#	Answer	%	Count
1	Yes	28.57%	2
2	No	28.57%	2
3	Don't know	28.57%	2
4	Not applicable	14.29%	1
	Total	100%	7

Are you aware of any areas or elements of the facilities which the department/division utilizes which are not accessible to persons with disabilities?



#	Answer	%	Count
1	Yes - please describe:	42.86%	3
2	No	57.14%	4
3	Not applicable	0.00%	0
	Total	100%	7

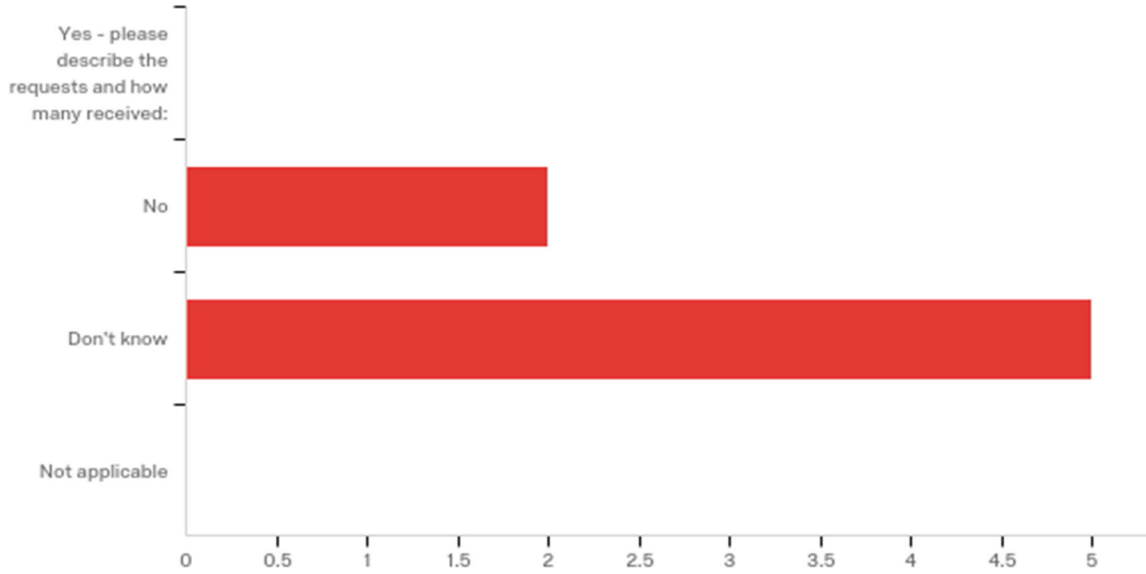
If yes - please describe:

storage closet

council chambers, kiosk,

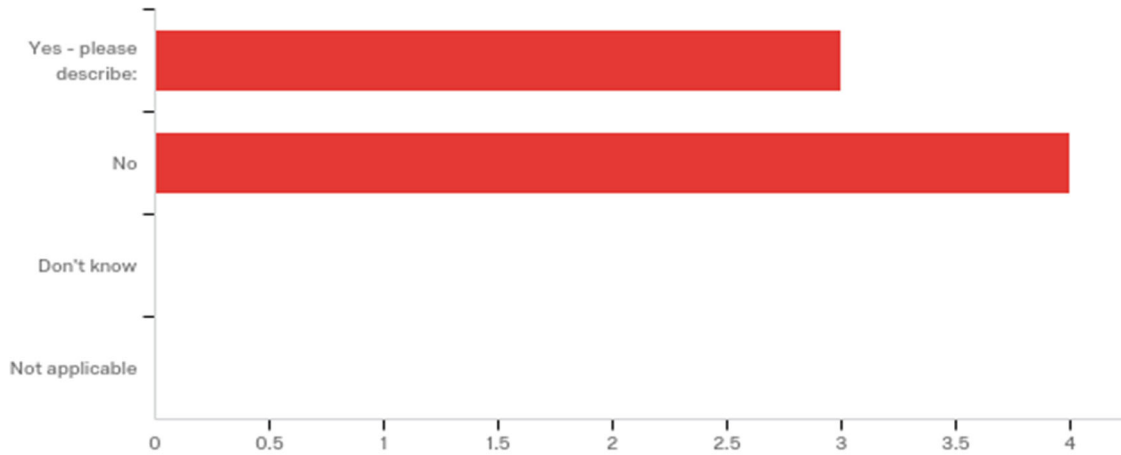
Restrooms, copy machine

Has the department/division received requests to improve facility accessibility in the past 3 years?



#	Answer	%	Count
1	Yes - please describe the requests and how many received:	0.00%	0
2	No	28.57%	2
3	Don't know	71.43%	5
4	Not applicable	0.00%	0
	Total	100%	7

Is the department/division responsible for the maintenance of any facilities, parks, parking lots, streets, sidewalks or landscaping?



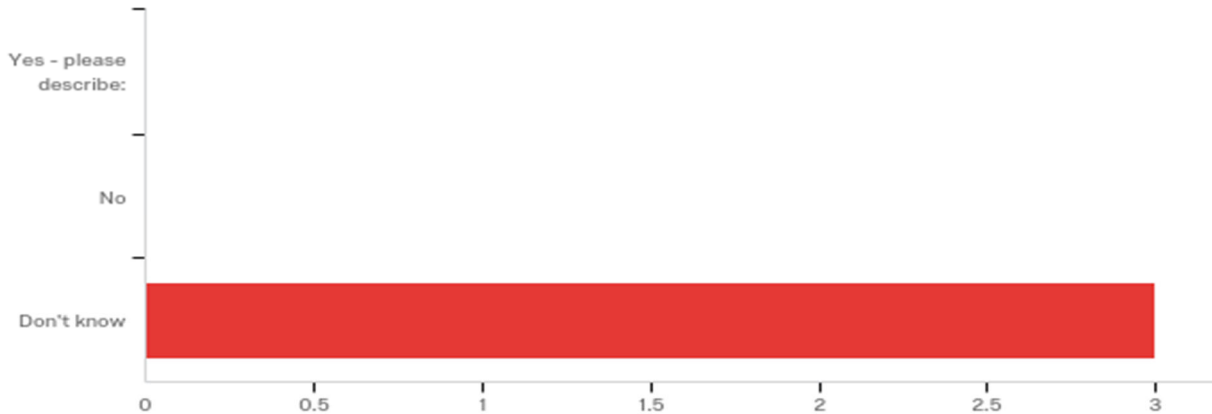
#	Answer	%	Count
1	Yes - please describe:	42.86%	3
2	No	57.14%	4
3	Don't know	0.00%	0
4	Not applicable	0.00%	0
	Total	100%	7

the PD facility

maintenance requests in parks and facilities are identified by the department and a go

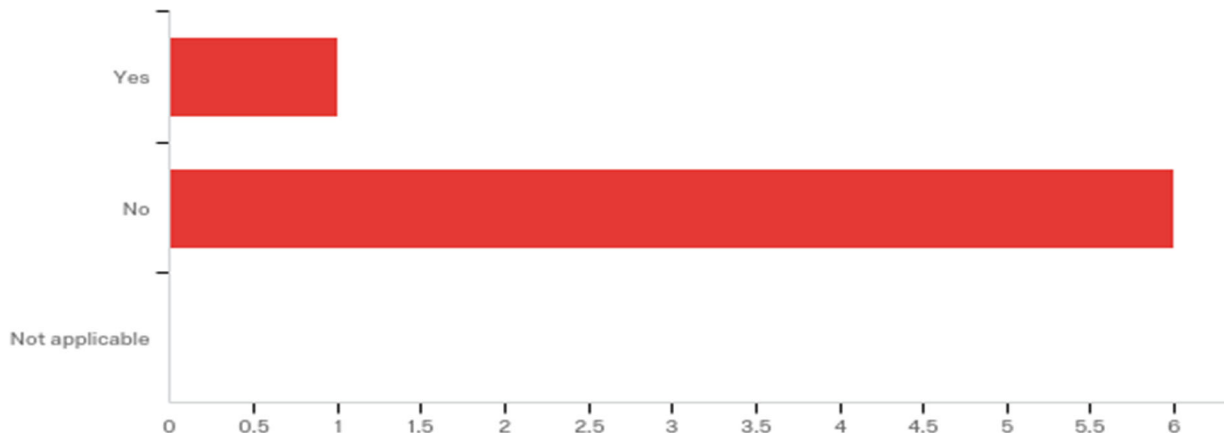
All of the above.

Are there any procedures in place for monitoring and/or maintaining accessible features (i.e. adjusting door closer speed, repainting accessible parking spaces, repairing uneven curb cuts and sidewalks, trimming trees and hedges encroaching into a sidewalk, etc.)?



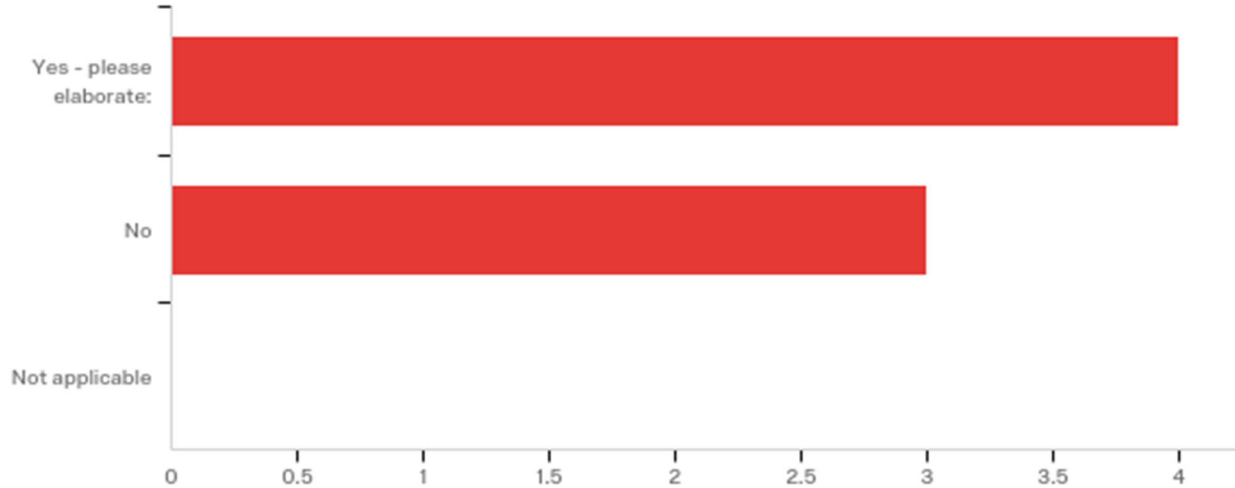
#	Answer	%	Count
1	Yes - please describe:	0.00%	0
2	No	0.00%	0
3	Don't know	100.00%	3
	Total	100%	3

Does the department/division rent or lease facilities or space to individuals, groups or organizations?



#	Answer	%	Count
1	Yes	14.29%	1
2	No	85.71%	6
3	Not applicable	0.00%	0
	Total	100%	7

Do you have input or involvement with design and construction activities for new or altered space?



#	Answer	%	Count
1	Yes - please elaborate:	57.14%	4
2	No	42.86%	3
3	Not applicable	0.00%	0
	Total	100%	7

If yes - please elaborate:

I am the facility coordinator

we are working on a new playground for Polliwog and have design input on work areas and facility remodels

all plans for construction are to go through building department and fully comply with ADA requirements

As a plan check engineer for the Building Division my input has been requested on several proposed City projects. My daily job duties include reviewing the design of new and remodeled building construction.

Are there procedures and/or standards in place which ensure accessibility compliance and best practices are incorporated into design and construction activities?

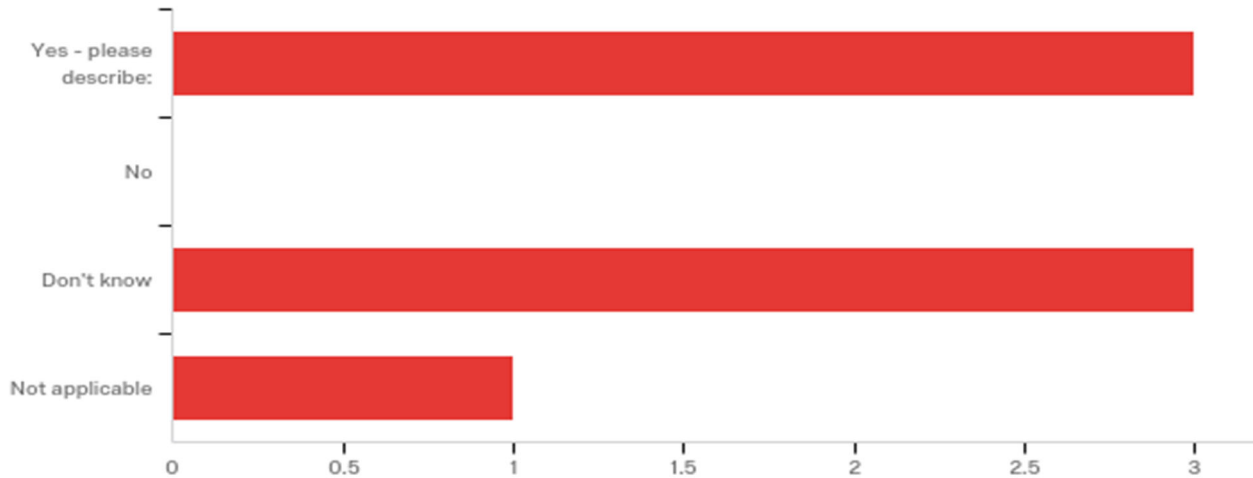
	%	Count	Cou
1	Yes -	28.57	2
2	No	14.29	1
3	Don't	42.86	3
4	Not	14.29	1
	Total	100%	7

If yes - please elaborate:

playground vendors are required to comply with all ADA requirements. Community development is consulted on new projects

Yes, plan check, but only when plans are submitted for review.

Does the City plan and budget for improving accessibility to its facilities (i.e. buildings, parks, sidewalks, street crossings, parking lots)?



	Answer	%	Count
1	Yes - please describe:	42.86%	3
2	No	0.00%	0
3	Don't know	42.86%	3
4	Not applicable	14.29%	1
	Total	100%	7

If yes - please describe:

on a project-by-project basis

Yes, but not completely

Interactions with Public Works engineers leads me to believe that they are trying to

Thank you for completing this questionnaire. The information collected will assist the City in improving the accessibility of programs offered to the people it serves. If you have any questions regarding the City of Manhattan Beach's ADA Self-evaluation and Transition Plan, or aware of any specific physical or programmatic barriers, please use the space below for your suggestions or comments.

The parks and rec department does its best to ensure inclusivity. I answered many questions with "don't know" because I don't know the extent to which most staff have been trained and I don't recall receiving any ADA specific training myself. It would be great to have a centralized resource to consult regarding requirements, and also great to receive more training.

I'm glad the city is finally taking steps towards accessibility. It's about time.

Summary of Survey Responses - Accessibility Survey for Community Members, Organizations, and Volunteers – City of Manhattan Beach

Response surveys received: 15 Total

What role most adequately describes your association with the City of Manhattan Beach and the representation you are providing?

- 6 - Community Member or Visitor with a Disability
- 7 - Community Member or Visitor without a Disability
- 2 - No response

Do you participate in programs, services, or activities offered by the City of Manhattan Beach?

- 2 - Yes
- 1 - Yes, Dial-A-Ride, Wednesday night Senior Dinners, Tuesday & Wednesday lunches, and Friday movies
- 2 - Yes, various at Joselyn Senior Center
- 1 - Playing table tennis at Manhattan Beach Senior Center
- 4 - Senior lunch, mindful meditation and excursions
- 1 - Mindful meditation
- 1 - Senior lunch and excursions
- 1 - Senior lunch brunch, Thurs. art and athletic exercise class
- 1 - Senior brunch, Dine & Discover and concerts in the park
- 1 - Senior brunch and arthritis class

Do you know who to contact if you need assistance, have a concern or complaint, or need an accommodation to access a facility, service, or event?

- 1 - Yes, City Manager-Council, City Yard
- 1 - Yes, Jan, Bob Williams or Bill
- 2 - Yes, Jan Berrich and Charlotte Barnet

- 1 - Yes, Marc Saldana
- 1 - Yes, Richard Montgomery (family member)
- 4 - No
- 5 - Not applicable

Have you ever requested an accommodation for a disability from the City?

- 1 - Yes, Sidewalk clearance of shrubs and vegetation of overgrowth on City property
- 1 - Yes, wheelchair services on buses
- 1 - Yes, 55 free event – service, food & converse with M.B.
- 1 - Yes, handicapped parking at Polliwog Park for summer concerts
- 1 - Yes, Dial-A-Ride, which is excellent!
- 2 - Yes
- 7 - No
- 1 - Not applicable

Was your accommodation provided?

1 - Yes, parking at disability area

2 - Yes

1 - No – It took letters and many calls. They said the homeowner was “difficult”

3 - No

8 - Not applicable

Is the attitude of City of Manhattan Beach staff towards persons with disabilities generally helpful, supportive, positive, and proactive in solving accessibility issues?

1 - Yes, very

3 - Yes

2 - Somewhat

1 - Somewhat, the City is youth oriented.

6 - Don't know

2 - No response

Are you aware of any specific concerns, complaints, or problems regarding access for persons with disabilities to any of the programs, services, or activities provided by the City of Manhattan Beach?

1 - Yes, parking and door access

1 - Yes, see comments below

1 - Yes, not enough parking

1 - Yes, minor

2 - Yes, parking at Polliwog Park & Joselyn Center

9 - No

Do you know who the designated ADA Coordinator is for the City of Manhattan Beach?

4 - No

10 - No, I have not had a reason or need to seek out this person

1 - No response

What do you feel should be the City of Manhattan Beach's highest priority to improve accessibility for persons with disabilities?

1 - Have more activities which are wheelchair accessible.

1 - Consider access for wheelchairs, walkers and even strollers in the City. Walkways and room design.

1 - Sidewalks (too steep), park access, automatic doors, side entrance by office.

1 - Should be one of the highest priorities

1 - More handicapped parking and increased enforcement of illegal parking in handicapped spaces.

1 - Free rides

3 - Not applicable

3 - No response

This question is for Organizations only:

What information or other resources can you supply to help educate or inform the City of Manhattan Beach about your organization and your services for persons with disabilities?

15 - No response

This question is for Organizations only:

What general guidance, advice, or assistance could your organization provide to the City of Manhattan Beach to protect against potential discrimination of persons with disabilities in its programs, services, and activities?

15 – No response

If you have any questions regarding the City of Manhattan Beach’s ADA Self-Evaluation and Transition Plan or are aware of any specific physical or programmatic barriers, please use the lines below for your suggestions or comments.

1 - The “Oasis Room” is not setup for walkers, wheelchairs or even setup for any size of 10 or more. Stamped concrete and tile walks are a hazard. Talking signals are a plus for low vision. Printed materials need large print. No colors.

1 - Manhattan Beach has been doing a good job in caring for disabled persons.

1 - Overall, Manhattan Beach, particularly Joselyn Center, meet all needs – or give info follow through with.

1 - Need more handicapped parking.

11 - No response

Appendix D – Facilities, Parks and Public Rights-of-Way

Facilities, Parks and Recreational Areas

Block 35 Reservoir
North Rowell and 6th Street
Manhattan Beach, CA 90266

Bruce’s Beach Parking Lot
115 26th Street
Manhattan Beach, CA 90266

Civic Center Complex
1400 Highland Avenue & 400 15th Street
Manhattan Beach, CA 90266

Civic Center Parking - Lower
325 13th Street
Manhattan Beach, CA 90266

Civic Center Parking - Upper
320 15th Street
Manhattan Beach, CA 90266

El Porto Parking Lot
4500 the Strand
Manhattan Beach, CA 90266

Live Oak Park & Joslyn Community Center

1601 Valley Drive
Manhattan Beach, CA 90266

Lower Pier Parking Lots - North & South
11 Manhattan Beach Boulevard
Manhattan Beach, CA 90266

Manhattan Beach Pier & Aquarium
2 Manhattan Beach Boulevard
Manhattan Beach, CA 90266

Manhattan Heights Park
1600 Manhattan Beach Boulevard
Manhattan Beach, CA 90266

Manhattan Village Field
1300 Parkview Avenue
Manhattan Beach, CA 90266

Marine Avenue Complex
1801 Marine Avenue
Manhattan Beach, CA 90266

Marine Avenue Park
1625 Marine Avenue
Manhattan Beach, CA 90266

Marriot Hotel Golf Course - Storm water Detention
1400 Parkview Avenue
Manhattan Beach, CA 90266

Metlox Shopping Center
451 Manhattan Beach Boulevard
Manhattan Beach, CA 90266

Parking Lot 1
221 9th Place

Manhattan Beach, CA 90266

Parking Lot 2
222 12th Street
Manhattan Beach, CA 90266

Parking Lot 3
1155 Morningside Drive
Manhattan Beach, CA 90266

Parking Lot 4
3714 Highland Avenue
Manhattan Beach, CA 90266

Parking Lot 6
1321 Highland Avenue
Manhattan Beach, CA 90266

Parking Lot 7
1104 Valley Drive
Manhattan Beach, CA 90266

Parking Lot 8
1145 Ardmore Avenue
Manhattan Beach, CA 90266

Peck Reservoir
18th Street and Peck Avenue
Manhattan Beach, CA 90266

Pier Parking Lot Upper North
1125 Ocean Drive
Manhattan Beach, CA 90266

Pier Parking Lot Upper South
1121 Ocean Drive
Manhattan Beach, CA 90266

Polliwog Park
1601 Manhattan Beach Boulevard
Manhattan Beach, CA 90266

Public Works Engineering Office
3621 Bell Avenue
Manhattan Beach, CA 90266

Public Works Yard
3621 Bell Avenue
Manhattan Beach, CA 90266

Sand Dune Park
33rd Street & Bell Avenue
Manhattan Beach, CA 90266

Village / Veterans Parkway
Valley Drive & Sepulveda Boulevard
Manhattan Beach, CA 90266

Sidewalks and Curb Ramps

10th Place - Highview Avenue to North Bayview Drive
10th Place - Morningside Drive to Crest Drive
10th Place - North Valley Drive to Morningside Drive
10th Place - Ocean Drive to Manhattan Avenue
10th Street - Aviation Boulevard to Herrin Street
10th Street - Meadows Avenue to Herrin Street
10th Street - Sepulveda Boulevard to Highview Avenue
10th Street - Sepulveda Boulevard to Meadows Avenue

11th Place - Bayview Drive to Morningside Drive
11th Place - North Ardmere Avenue to Highview Avenue
11th Place - Ocean Drive to Manhattan Avenue
11th Place - Pacific Place to Highview Avenue
11th Street - Aviation Boulevard to Herrin Street
11th Street - Herrin Street to Rowell Avenue
11th Street - Rowell Avenue to Sepulveda Boulevard
11th Street - Sepulveda Avenue to North Ardmere Avenue
12th Street - Harkness Street to Aviation Boulevard
12th Street - Lynngrove Drive to Harkness Street
15th Street - Redondo Avenue to Faymont Avenue
17th Street - North Meadows Avenue to End
18th Street - Herrin Avenue to Redondo Avenue
19th Street - Redondo Avenue to Aviation Boulevard
1st Avenue - the Strand to Ocean Drive
1st Place - Bayview Drive to Highland Avenue
1st Place - Ingleside Drive to Vista Drive
1st Place - Morningside Drive to Crest Drive
1st Place - Ocean Drive to Manhattan Avenue
1st Street - Aviation Boulevard to Peck Avenue
1st Street - Highland Avenue to Manhattan Avenue
1st Street - Manhattan Avenue to the Strand - North Side
1st Street - North Ardmere Avenue to Sepulveda Boulevard
1st Street - Rowell Avenue to Meadows Avenue
1st Street - Valley Drive to Ardmere Avenue
1st Street - Valley Drive to Highland Avenue
21st Street - Herrin Avenue to Redondo Avenue
22nd Street - Herrin Avenue to Redondo Avenue
23rd Street - Herrin Street to Wendy Way
2nd Place - Bayview Drive to Highland Avenue
2nd Place - Morningside Drive to Crest Drive
2nd Place - Ocean Drive to Manhattan Avenue
2nd Street - Aviation Boulevard to Redondo Avenue
2nd Street - Aviation Place to Aviation Boulevard - North Side
2nd Street - Highland Avenue to the Strand
2nd Street - Meadows Avenue to Peck Avenue
2nd Street - Meadows Avenue to Sepulveda Boulevard
2nd Street - Peck Avenue to Redondo Avenue

2nd Street - Sepulveda Boulevard to North Ardmore Avenue
2nd Street - Valley Drive to Highland Avenue
3rd Place - Bayview Drive to Highland Avenue
3rd Place - Ocean Drive to Manhattan Avenue
3rd Street - Herrin Street to Cul-De-Sac
3rd Street - Herrin Street to Rowell Avenue
3rd Street - Meadows Avenue to Cul-De-Sac
3rd Street - Poinsettia Avenue to Cul-De-Sac
3rd Street - Sepulveda Street to Poinsettia Avenue
3rd Street - the Strand to Highland Avenue
3rd Street - Valley Drive to Highland Avenue
4th Place - Bayview Drive to Highland Avenue
4th Place - Ocean Drive to Manhattan Avenue
4th Street - Highland Avenue to the Strand
5th Place - Bayview Drive to Highland Avenue
5th Place - Ocean Drive to Manhattan Avenue
5th Street - Harkness Street to Cul-De-Sac
5th Street - Herrin Street to Harkness Street
5th Street - Johnson Street to Sepulveda Boulevard
5th Street - Manhattan Avenue to Highland Avenue
5th Street - Meadows Avenue to Cul-De-Sac
5th Street - Poinsettia Avenue to North Ardmore Avenue
5th Street - Rowell Avenue to Herrin Street
5th Street - the Strand to Manhattan Avenue
6th Place - Highview Avenue to North Bayview Drive
6th Place - Ocean Drive to Manhattan Avenue
6th Street - Poinsettia Avenue to North Ardmore Avenue
6th Street - Redondo Avenue to Aviation Boulevard
6th Street - Rowell Avenue to Redondo Avenue
6th Street - Sepulveda Boulevard to Poinsettia Avenue
6th Street - Sepulveda Boulevard to Rowell Avenue
7th Place - Highview Avenue to North Bayview Drive
7th Place - Ocean Drive to Manhattan Avenue
8th Place - Highview Avenue to North Bayview Drive
8th Place - Ocean Drive to Manhattan Avenue
8th Street - Harkness Street to Aviation Boulevard
8th Street - Harkness Street to Redondo Avenue
8th Street - North Ardmore Street to Sepulveda Boulevard

8th Street - Redondo Avenue to Rowell Avenue
8th Street - Sepulveda Boulevard to Rowell Avenue
9th Place - Highview Avenue to North Bayview Drive
9th Place - Ocean Drive to Manhattan Avenue
9th Street - Herrin Street to Aviation Boulevard
9th Street - Rowell Avenue to Herrin Street
9th Street - Sepulveda Boulevard to North Ardmore Avenue
9th Street - Sepulveda Boulevard to Rowell Avenue
Agnes Road - Thirty-Fifth Street to Marine Avenue
Agnes Road - Twenty-Third Street to Eighteenth Street
Alma Avenue - Rosecrans Avenue to Marine Avenue
Altura Way - Keats Street to Longfellow Drive
Anderson Street - 2nd Street to 8th Street
Ardmore Avenue - Elm Avenue to Fifteenth Street - South Side
Ardmore Avenue - Fifteenth Street to Seventeenth Street - West Side
Ardmore Avenue - Fifteenth Street to Twelfth Street
Ardmore Avenue - Seventeenth Street to Elm Avenue - North Side
Ardmore Avenue - Twelfth Street to Manhattan Beach Boulevard
Artesia Boulevard - Aviation Way to Peck Avenue - North Side
Artesia Boulevard - Sepulveda Boulevard to Peck Avenue - North Side
Aviation Boulevard - Curtis Avenue to 2nd Street - West Side
Aviation Boulevard - Curtis Avenue to Ruhland Avenue - West Side
Aviation Boulevard - Manhattan Beach Boulevard to Aviation Place - West Side
Aviation Boulevard - Manhattan Beach Boulevard to Marine Avenue - West Side
Aviation Boulevard - Marine Avenue to Rosecrans Avenue - West Side
Aviation Boulevard - Robinson Street to Aviation Place
Aviation Boulevard - Ruhland Avenue to Artesia Boulevard
Aviation Boulevard & 2nd Street
Aviation Place - 2nd Street to Aviation Boulevard - West Side
Aviation Way - Nelson Avenue to Artesia Boulevard - West Side Only
Bayview Drive - Center Place to Thirteenth Place
Bayview Drive - Manhattan Beach Boulevard to Homer Street
Bayview Drive - Twenty-Seventh Street to Rosecrans Avenue
Bayview Drive - Twenty-Sixth Street to Marine Avenue
Bell Avenue - Blanche Road to End
Bell Avenue - Rosecrans Avenue to Thirty-Sixth Street - East Side
Bell Avenue - Thirty-First Street to Thirty-First Place
Bell Avenue - Thirty-Sixth Street to Thirty-Third Street - East Side

Bell Avenue - Thirty-Third Street to Rosecrans Avenue - West Side
Blanche Road - North Valley Drive to Bell Avenue
Blanche Road - Rosecrans Avenue to Thirty-Sixth Street
Blanche Road - Thirty-Sixth Street to Bell Avenue
Boundary Place - Sepulveda Boulevard to Ardmore Avenue
Bryant Place - Meadows Avenue to Cul-De-Sac
Carriage Place - 2nd Street to Cul-De-Sac
Cedar Avenue - Marine Avenue to Eighteenth Street
Center Place - Laurel Avenue to End
Center Place - Ocean Drive to Morningside Drive
Chabela Drive - Tennyson Street to Longfellow Drive
Chestnut Avenue - Seventeenth Street to Manhattan Beach Boulevard
Chestnut Avenue - Twenty-Third Street to Magnolia Avenue
Church Street - Thirteenth Street to Fourteenth Street
Crest Drive - Homer Street to 11th Place
Crest Drive - Marine Avenue to Rosecrans Avenue
Crest Drive - Thirteenth Street to Twelfth Street
Crest Drive - Thirty-Eighth Street to Forty-Fifth Street
Curtis Avenue - Aviation Boulevard to Peck Avenue
Curtis Avenue - Rowell Avenue to Meadows Avenue
Deegan Place - Fourteenth Street to Fifteenth Street
Dianthus Street - Boundary Place to Manhattan Beach Boulevard
Duncan Avenue - Kuhn Drive to Sepulveda Boulevard
Duncan Avenue - Sepulveda Boulevard to South Ardmore Avenue
Duncan Drive - Kuhn Drive to Cul-De-Sac
Duncan Place - Ardmore Avenue to Sepulveda Boulevard
Eighteenth Place - Ocean Drive to End
Eighteenth Street - Ardmore Avenue to Flournoy Road
Eighteenth Street - Flournoy Road to Laurel Avenue
Eighteenth Street - Herrin Avenue to End
Eighteenth Street - Highland Avenue to End - North Side
Eighteenth Street - Highland Avenue to the Strand - North Side
Eighteenth Street - John Street to North Poinsettia Avenue
Eighteenth Street - Laurel Avenue to John Street
Eighteenth Street - Meadows Avenue to Peck Avenue
Eighteenth Street - Sepulveda Boulevard to Magnolia Avenue
Eighth Place - North Valley Drive to Crest Drive
Eighth Street - Highland Avenue to Crest Drive

Eighth Street - North Valley Drive to Crest Drive
Eighth Street - the Strand to Highland Avenue
El Porto Street - Crest Drive to Ocean Drive
Eleventh Street - Crest Drive to Morningside Drive
Eleventh Street - Crest Drive to Ocean Drive
Eleventh Street - Ocean Drive to the Strand
Elm Avenue - Ardmere Avenue to Fourteenth Street
Elm Avenue - Manhattan Beach Boulevard to Fourteenth Street
Elm Avenue - Rosecrans Avenue to North Valley Drive
Faymont Avenue - 23rd Street to 12th Street
Fifteenth Place - Ocean Drive to End
Fifteenth Street - Ardmere Avenue to Laurel Avenue
Fifteenth Street - Highland Avenue to Ardmere Avenue
Fifteenth Street - Highland Avenue to Ocean Drive
Fifteenth Street - Rowell Avenue to End
Fifteenth Street - the Strand to Ocean Drive - North Side
Fifth Place - North Valley Drive to Crest Drive
Fifth Street - Highland Avenue to Crest Drive
Fifth Street - North Valley Drive to Crest Drive
Fisher Avenue - Thirteenth Street to Manhattan Beach Boulevard
Flournoy Road - Eighteenth Street to Ardmere Avenue
Flournoy Road - Rosecrans Avenue to North Valley Drive
Fortieth Street - Crest Drive to the Strand
Forty-First Street - Crest Drive to the Strand
Forty-Fourth Street - Highland Avenue to the Strand
Forty-Fourth Street - Crest Drive to Highland Avenue
Forty-Second Street - Highland Avenue to Crest Drive
Forty-Second Street - Highland Avenue to the Strand
Forty-Third Street - Crest Drive to the Strand
Fourteenth Place - Ocean Drive to Highland Avenue
Fourteenth Street - Ardmere Avenue to Church Street
Fourteenth Street - Highland Avenue to Ocean Drive
Fourteenth Street - Laurel Avenue to Pacific Avenue
Fourteenth Street - Magnolia Avenue to End
Fourteenth Street - North Poinsettia Avenue to John Street
Fourteenth Street - Ocean Drive to the Strand
Fourteenth Street - Sepulveda Boulevard to North Poinsettia Avenue
Fourth Place - North Valley Drive to Crest Drive

Fourth Street - Crest Drive to Highland Avenue
Fourth Street - Crest Drive to Ingleside Drive
Fourth Street - Ingleside Drive to North Valley Drive
Francisco Street - Morningside Drive to Valley Drive - North Side
Francisco Street - Valley Drive to Ingleside Drive - South Side
Gates Avenue - Aviation Boulevard to Peck Avenue
Gates Avenue - Rowell Avenue to Meadows Avenue
Grandview Avenue - Thirty-Sixth Place to Thirty-Fourth Place
Grandview Avenue - Twenty-Eighth Street to Twenty-Sixth Place
Grandview Avenue - Twenty-First Street to Twenty-Fourth Street
Grandview Avenue - Twenty-Ninth Street to Twenty-Eighth Street
Gull Street - Crest Drive to Ocean Drive
Harkness Street - 2nd Street to 6th Street
Harkness Street - 9th Street to 6th Street
Harkness Street - Manhattan Beach Boulevard to 9th Street
Harkness Street - Marine Avenue to Manhattan Beach Boulevard
Herrin Avenue - Marine Avenue to End
Herrin Street - 5th Street to 8th Street
Herrin Street - 8th Street to 11th Street
Herrin Street - Artesia Boulevard to Voorhees Avenue
Herrin Street - Gates Avenue to 5th Street
Herrin Street - Voorhees Avenue to Gates Avenue
Highland Avenue - Fifteenth Street to Manhattan Beach Boulevard
Highland Avenue - Fifteenth Street to Marine Avenue - West Side
Highland Avenue - Forty-Fifth Street to Rosecrans Avenue - East Side
Highland Avenue - Manhattan Beach Boulevard to Homer Street
Highland Avenue - Marine Avenue to Fifteenth Street - East Side
Highland Avenue - Marine Avenue to Rosecrans Avenue - West Side
Highland Avenue - Rosecrans Avenue to Forty-Fifth Street - West Side
Highland Avenue - Rosecrans Avenue to Marine Avenue - East Side
Highview Avenue - 8th Street to Manhattan Beach Boulevard
Highview Avenue - Manhattan Beach Boulevard to Thirteenth Street
Homer Place - Bayview Drive to Highland Avenue
Homer Place - Crest Drive to Cul-De-Sac
Homer Street - North Morningside Drive to North Manhattan Avenue - North Side
Homer Street - Valley Drive to Cul-De-Sac
Ingleside Drive - 1st Street to 7th Street
Ingleside Drive - Longfellow Avenue to Francisco Street - East Side

John Place - 9th Street to 2nd Street
John Street - 2nd Street to Manhattan Beach Boulevard
John Street - Eighteenth Street to Marine Avenue
John Street - Manhattan Beach Boulevard to Twelfth Court
John Street - Twelfth Court to Fourteenth Street
Johnson Street - 2nd Street to 5th Street
Johnson Street - 5th Street to 11th Street
Keats Street - Meadows Avenue to Sepulveda Boulevard
Kelp Street - Crest Drive to Ocean Drive
Kuhn Drive - Ronda Drive to Keats Street
Larsson Street - 2nd Street to 8th Street
Laurel Avenue - Manhattan Beach Boulevard to North Ardmere Avenue
Laurel Avenue - Rosecrans Avenue to Twenty-Sixth Street - East Side
Laurel Avenue - Thirty-Sixth Street to Rosecrans Avenue - West Side
Laurel Avenue - Twenty-Sixth Street to North Valley Drive
Laurel Avenue - Twenty-Sixth Street to Thirty-Sixth Street - West Side
Longfellow Avenue - Valley Drive to Ingleside Drive - North Side
Longfellow Drive - Terraza Place to Sepulveda Boulevard
Lynngrove Drive - 23rd Street to 12th Street
Magnolia Avenue - Manhattan Beach Boulevard to Twenty-First Street
Magnolia Avenue - Twenty-Second Street to Marine Avenue
Manhattan Avenue - 5th Street to Manhattan Beach Boulevard
Manhattan Avenue - City Limit to 5th Street
Manhattan Avenue - Fifteenth Street to Manhattan Beach Boulevard
Manhattan Avenue - Marine Avenue to Rosecrans Avenue - West Side
Manhattan Avenue - Rosecrans Avenue to Marine Avenue - East Side
Manhattan Beach Boulevard - Ardmere Avenue to the Strand
Manhattan Beach Boulevard - North Ardmere Avenue to Pacific Avenue
Manhattan Beach Boulevard - Pacific Avenue to Poinsettia Avenue
Manhattan Beach Boulevard - Poinsettia Avenue to Sepulveda Boulevard
Manhattan Beach Boulevard - Redondo Avenue to Aviation Boulevard
Manhattan Beach Boulevard - Redondo Avenue to Rowell Avenue
Manhattan Beach Boulevard - Rowell Avenue to Meadows Avenue
Manhattan Beach Boulevard - Sepulveda Boulevard to Meadows Avenue
Manor Drive - Twenty-First Street to Twenty-Fourth Street
Manzanita Lane - 23rd Street to 12th Street
Maple Avenue - Rosecrans Avenue to North Valley Drive
Marine Avenue - Agnes Road to Twenty-Fifth Street

Marine Avenue - Blanche Road to Manor Drive
Marine Avenue - Grandview Avenue to Highland Avenue
Marine Avenue - Highland Avenue to the Strand
Marine Avenue - Manor Drive to Grandview Avenue
Marine Avenue - North Valley Drive to Agnes Road
Marine Avenue - Pacific Avenue to Oak Avenue
Marine Avenue - Sepulveda Boulevard to Aviation Boulevard
Marine Avenue - Sepulveda Boulevard to Oak Avenue
Marine Avenue - Twenty-Fifth Street to Manor Drive
Marine Avenue Park - Marine Avenue to End
Marine Place - Alma Avenue to Crest Drive
Marine Place - Blanche Road to Manor Drive
Marine Place - Highland Avenue to Bayview Drive
Marine Place - Manhattan Avenue to Ocean Drive
Marine Place - Vista Drive to Grandview Avenue
Market Place - Rosecrans Avenue to Parkview Avenue
Marriott Drive - Rosecrans Avenue to Parkview Avenue
Mathews Avenue - Aviation Way to Aviation Boulevard
Mathews Avenue - Peck Avenue to Aviation Boulevard
Meadows Avenue - 10th Street to 5th Street
Meadows Avenue - 10th Street to Manhattan Beach Boulevard
Meadows Avenue - 2nd Street to 5th Street
Meadows Avenue - 2nd Street to Curtis Avenue
Meadows Avenue - Artesia Boulevard to Keats Street
Meadows Avenue - Keats Street to Curtis Avenue
Meadows Avenue - Manhattan Beach Boulevard to Seventeenth Street - West Side
Meadows Avenue - Seventeenth Street to Manhattan Beach Boulevard - East Side
Moonstone Street - Crest Drive to Ocean Drive
Morningside Drive - 3rd Street to Francisco Street - East Side
Morningside Drive - Homer Street to 3rd Street - West Side
Morningside Drive - Manhattan Beach Boulevard to 10th Place
Morningside Drive - Thirteenth Street to Manhattan Beach Boulevard
Nelson Avenue - Aviation Boulevard to Peck Avenue
Nineteenth Place - Ocean Drive to End
Nineteenth Street - Ardmere Avenue to Flournoy Road
Nineteenth Street - Flournoy Road to Laurel Avenue
Nineteenth Street - Highland Avenue to End - North Side
Nineteenth Street - John Street to Palm Street

Nineteenth Street - Laurel Avenue to Pacific Avenue
Nineteenth Street - Meadows Avenue to Redondo Avenue
Nineteenth Street - North Poinsetta Avenue to Walnut Avenue
Nineteenth Street - Pacific Avenue to John Street
Nineteenth Street - Palm Avenue to North Poinsetta Avenue
Nineteenth Street - Sepulveda Boulevard to Oak Avenue
Nineteenth Street - the Strand to Highland Avenue - North Side
Nineteenth Street - Walnut Avenue to Oak Avenue
Ninth Place - North Valley Drive to Crest Drive
Ninth Street - Crest Drive to Manhattan Avenue
Ninth Street - Manhattan Avenue to the Strand
Ninth Street - North Valley Drive to Crest Drive
North Ardmere Avenue - Manhattan Beach Boulevard to 1st Street - East Side Only
North Meadows Avenue - Marine Avenue to 17th Street
North Poinsettia Avenue - Marine Avenue to Manhattan Beach Boulevard
North Poinsettia Avenue - Ardmere Avenue to Marine Avenue
North Poinsettia Avenue - Rosecrans Avenue to North Valley Drive
North Valley Drive - 1st Street to 5th Street - West Side Only
North Valley Drive - 5th Street to Manhattan Beach Boulevard - West Side Only
North Valley Drive - Fifteenth Street to Thirteenth Street
North Valley Drive - Fifteenth Street to Twenty-First Street
North Valley Drive - Oak Avenue to Pacific Avenue - South Side
North Valley Drive - Pacific Avenue to Sepulveda Boulevard - North Side
North Valley Drive - Sepulveda Boulevard to Oak Avenue - South Side
North Valley Drive - Thirteenth Street to Manhattan Beach Boulevard
North Valley Drive - Twenty-First Street to Pacific Avenue
Oak Avenue - Manhattan Beach Boulevard to Fourteenth Street
Oak Avenue - Nineteenth Street to Seventeenth Street
Oak Avenue - Rosecrans Avenue to North Valley Drive
Oak Avenue - Seventeenth Street to Fourteenth Street
Oak Avenue - Thirty-Third Street to Nineteenth Street
Ocean Drive - Fifteenth Street to Manhattan Beach Boulevard
Ocean Drive - Fifteenth Street to Marine Avenue
Ocean Drive - Gull Street to Rosecrans Avenue
Ocean Drive - Manhattan Beach Boulevard to 1st Street
Ocean Drive - Marine Avenue to Rosecrans Avenue
Pacific Avenue - 5th Street to Manhattan Beach Boulevard
Pacific Avenue - North Valley Drive to Manhattan Beach Boulevard

Pacific Avenue - Rosecrans Avenue to North Valley Drive
Pacific Place - Manhattan Beach Boulevard to 5th Street
Palm Avenue - Eighteenth Street to Marine Avenue
Palm Avenue - Marine Avenue to End
Palm Avenue - Rosecrans Avenue to North Valley Drive
Parkview Avenue - Parkway Drive to End
Parkview Avenue - Village Drive to Parkway Drive
Peck Avenue - 2nd Street to 6th Street
Peck Avenue - 2nd Street to Gates Avenue
Peck Avenue - 9th Street to 6th Street
Peck Avenue - Artesia Boulevard to Ruhland Avenue
Peck Avenue - Manhattan Beach Boulevard to 9th Street
Peck Avenue - Marine Avenue to Manhattan Beach Boulevard
Peck Avenue - Ruhland Avenue to Gates Avenue
Pine Avenue - Fourteenth Street to Seventeenth Street
Pine Avenue - Manhattan Beach Boulevard to Fourteenth Street
Pine Avenue - Rosecrans Avenue to North Valley Drive
Pine Avenue - Seventeenth Street to Nineteenth Street
Pine Avenue - Thirtieth Street to Nineteenth Street
Poinsettia Avenue - Boundary Place to Manhattan Beach Boulevard

Prospect Avenue - Tennyson Street to Artesia Boulevard
Prospect Avenue - Tennyson Street to Cul-De-Sac
Railroad Place - 11th Street to 9th Street
Redondo Avenue - 1st Street to 8th Street
Redondo Avenue - 8th Street to 10th Street
Redondo Avenue - Artesia Boulevard to Ruhland Avenue
Redondo Avenue - Manhattan Beach Boulevard to 10th Street
Redondo Avenue - Marine Avenue to Manhattan Beach Boulevard
Redondo Avenue - Voorhees Avenue to 1st Street
Ronda Drive - Terraza Place to Sepulveda Boulevard
Rosecrans Avenue - Aviation Boulevard to Sepulveda Boulevard - South Side
Rosecrans Avenue - Bell Avenue to Highland Avenue - South Side
Rosecrans Avenue - Highland Avenue to City Limit - North Side
Rosecrans Avenue - Highland Avenue to the Strand
Rosecrans Avenue - Pacific Coast Highway to Bell Avenue - South Side
Rosecrans Place - Highland Avenue to Ocean Drive
Rowell Avenue - 6th Street to 2nd Street

Rowell Avenue - 6th Street to Manhattan Beach Boulevard
Rowell Avenue - Manhattan Beach Boulevard to Marine Avenue
Rowell Avenue - Voorhees Avenue to 2nd Street
Ruhland Avenue - Aviation Boulevard to Peck Avenue
Sea View Street - Crest Drive to Ocean Drive
Second Place - North Valley Drive to Vista Drive
Sepulveda Boulevard - 2nd Street to 5th Street
Sepulveda Boulevard - 2nd Street to Boundary Place
Sepulveda Boulevard - 8th Street to 5th Street
Sepulveda Boulevard - 8th Street to Manhattan Beach Boulevard
Sepulveda Boulevard - Boundary Place to Artesia Boulevard - East Side
Sepulveda Boulevard - Manhattan Beach Boulevard to Marine Avenue
Sepulveda Boulevard - Rosecrans Avenue to Marine Avenue
Seventeenth Place - Ocean Drive to End
Seventeenth Street - Ardmere Avenue to Cul-De-Sac
Seventeenth Street - Highland Avenue to End - North Side
Seventeenth Street - Laurel Avenue to North Poinsettia Avenue
Seventeenth Street - Meadows Avenue to Rowell Avenue
Seventeenth Street - Oak Avenue to North Poinsettia Avenue
Seventeenth Street - Rowell Avenue to End
Seventeenth Street - Sepulveda Boulevard to Oak Avenue
Seventeenth Street - the Strand to Highland Avenue - North Side
Seventh Place - North Valley Drive to Crest Drive
Seventh Street - Crest Drive to Highland Avenue
Seventh Street - Highland Avenue to the Strand
Seventh Street - North Valley Drive to Crest Drive
Shell Street - Crest Drive to Ocean Drive
Shelley Street - Chabela Drive to Cul-De-Sac
Sixteenth Place - Ocean Drive to End
Sixteenth Street - Highland Avenue to End - North Side
Sixteenth Street - Highland Avenue to the Strand - North Side
Sixth Place - North Valley Drive to Crest Drive
Sixth Street - Crest Drive to North Valley Drive
Sixth Street - Highland Avenue to Crest Drive
Sixth Street - the Strand to Highland Avenue
South Ardmere Avenue - 1st Street to Boundary Place - East Side Only
South Valley Drive - City Limit to 1st Street - West Side Only
Tennyson Street - Meadows Avenue to Sepulveda Boulevard

Tenth Street - Crest Drive to North Valley Drive
Tenth Street - Highland Avenue to Crest Drive
Tenth Street - the Strand to Highland Avenue
Terraza Place - Longfellow Drive to Cul-De-Sac
the Strand - Fifteenth Street to Manhattan Beach Boulevard
the Strand - Manhattan Beach Boulevard to City Limit
the Strand - Marine Avenue to Fifteenth Street - West Side
the Strand - Marine Avenue to Thirty-First Street
the Strand - Rosecrans Avenue to Forty-Fifth Street - West Side
the Strand - Rosecrans Avenue to Thirty-First Street
Third Place - North Valley Drive to Crest Drive
Thirteenth Street - Ardmore Avenue to Laurel Avenue
Thirteenth Street - North Valley Drive to Highland Avenue
Thirteenth Street - the Strand to Highland Avenue
Thirtieth Place - Alma Avenue to Crest Drive
Thirtieth Place - Highland Avenue to Bayview Drive
Thirtieth Place - Manhattan Avenue to Ocean Drive
Thirtieth Place - Vista Drive to End
Thirtieth Street - Alma Avenue to Vista Drive
Thirtieth Street - Ardmore Avenue to Oak Avenue
Thirtieth Street - Blanche Road to End
Thirtieth Street - Highland Avenue to Alma Avenue - North Side
Thirtieth Street - Laurel Avenue to Blanche Road
Thirtieth Street - Sepulveda Boulevard to Oak Avenue
Thirtieth Street - the Strand to Highland Avenue - North Side
Thirtieth Street - Vista Drive to Cul-De-Sac
Thirty-Eighth Place - Crest Drive to Ocean Drive
Thirty-Eighth Street - Crest Drive to the Strand
Thirty-Fifth Place - Alma Avenue to Crest Drive
Thirty-Fifth Place - Grandview Avenue to Vista Drive
Thirty-Fifth Place - Highland Avenue to Bayview Drive
Thirty-Fifth Place - Laurel Avenue to Bell Avenue
Thirty-Fifth Place - Manhattan Avenue to Ocean Drive
Thirty-Fifth Street - Crest Drive to Grandview Avenue
Thirty-Fifth Street - Highland Avenue to Crest Drive
Thirty-Fifth Street - Highland Avenue to the Strand - North Side
Thirty-Fifth Street - Pacific Avenue to Bell Avenue
Thirty-Fifth Street - Pacific Avenue to North Valley Drive

Thirty-First Place - Alma Avenue to Crest Drive
Thirty-First Place - Bell Avenue to End
Thirty-First Place - Highland Avenue to Bayview Drive
Thirty-First Place - Manhattan Avenue to Ocean Drive
Thirty-First Place - Vista Drive to End
Thirty-First Street - Crest Drive to Cul-De-Sac
Thirty-First Street - Highland Avenue to Crest Drive
Thirty-First Street - Highland Avenue to the Strand - North Side
Thirty-First Street - Laurel Avenue to Bell Avenue
Thirty-First Street - Pacific Avenue to Laurel Avenue
Thirty-First Street - Pacific Avenue to Walnut Avenue
Thirty-Fourth Place - Alma Avenue to Crest Drive
Thirty-Fourth Place - Grandview Avenue to Vista Drive
Thirty-Fourth Place - Highland Avenue to Bayview Drive
Thirty-Fourth Place - Manhattan Avenue to Ocean Drive
Thirty-Fourth Street - Highland Avenue to Vista Drive
Thirty-Fourth Street - the Strand the Highland Avenue - North Side
Thirty-Fourth Street - Vista Drive to Cul-De-Sac
Thirty-Ninth Street - Crest Drive to Highland Drive
Thirty-Ninth Street - Highland Avenue to the Strand
Thirty-Second Place - Alma Avenue to Crest Drive
Thirty-Second Place - Highland Avenue to Bayview Drive
Thirty-Second Place - Manhattan Avenue to Ocean Drive
Thirty-Second Place - Vista Drive to End
Thirty-Second Street - Alma Avenue to Cul-De-Sac
Thirty-Second Street - Highland Avenue to Alma Avenue - North Side
Thirty-Second Street - the Strand to Highland Avenue - North Side
Thirty-Sixth Place - Alma Avenue to Crest Drive
Thirty-Sixth Place - Bell Avenue to End
Thirty-Sixth Place - Bell Avenue to Vista Drive
Thirty-Sixth Place - Highland Avenue to Bayview Drive
Thirty-Sixth Place - Manhattan Avenue to Ocean Drive
Thirty-Sixth Street - Crest Drive to Grandview Avenue
Thirty-Sixth Street - Highland Avenue to Crest Drive
Thirty-Sixth Street - Highland Avenue to the Strand
Thirty-Sixth Street - Laurel Avenue to Bell Avenue
Thirty-Third Place - Alma Avenue to Crest Drive
Thirty-Third Place - Bell Avenue to End

Thirty-Third Place - Highland Avenue to Bayview Drive
Thirty-Third Place - Manhattan Avenue to Ocean Drive
Thirty-Third Place - Vista Drive to End
Thirty-Third Street - Alma Avenue to Vista Drive
Thirty-Third Street - Highland Avenue to Alma Avenue
Thirty-Third Street - Highland Avenue to Manhattan Avenue
Thirty-Third Street - Laurel Avenue to Bell Avenue
Thirty-Third Street - Manhattan Avenue to the Strand - North Side
Thirty-Third Street - Sepulveda Boulevard to Elm Avenue
Thirty-Third Street - Vista Drive to Cul-De-Sac
Twelfth Court - North Poinsettia Avenue to John Street
Twelfth Place - Highland Avenue to Bayview Drive
Twelfth Place - Manhattan Avenue to Ocean Drive
Twelfth Place - Morningside Drive to Bayview Drive
Twelfth Street - Ardmere Avenue to Laurel Avenue
Twelfth Street - Highland Avenue to Ocean Drive
Twelfth Street - Meadows Avenue to Peck Avenue
Twelfth Street - Morningside Drive to Highland Avenue
Twelfth Street - the Strand to Ocean Drive
Twentieth Place - North Valley Drive to End
Twentieth Place - Ocean Drive to End
Twentieth Street - Cedar Avenue to Magnolia Avenue
Twentieth Street - Highland Avenue to End - North Side
Twentieth Street - Highland Avenue to the Strand - North Side
Twenty-Eighth Place - Alma Avenue to Crest Drive
Twenty-Eighth Place - Highland Avenue to Bayview Drive
Twenty-Eighth Place - Manhattan Avenue to Ocean Drive
Twenty-Eighth Place - Vista Drive to End
Twenty-Eighth Street - Ardmere Avenue to Pine Avenue
Twenty-Eighth Street - Highland Avenue to Grandview Avenue
Twenty-Eighth Street - Highland Avenue to the Strand
Twenty-Fifth Place - Alma Avenue to Crest Drive
Twenty-Fifth Place - Highland Avenue to Bayview Drive
Twenty-Fifth Place - Manhattan Avenue to Ocean Drive
Twenty-Fifth Street - Alma Avenue to Vista Drive
Twenty-Fifth Street - Highland Avenue to Alma Avenue - North Side
Twenty-Fifth Street - Marine Avenue to Blanche Road
Twenty-Fifth Street - the Strand to Highland Avenue - North Side

Twenty-First Place - Blanche Road to Manor Drive
Twenty-First Place - Ocean Drive to Grandview Avenue
Twenty-First Street - Chestnut Avenue to Meadows Avenue
Twenty-First Street - Grandview Avenue to Highland Avenue
Twenty-First Street - Highland Avenue to the Strand
Twenty-First Street - Meadows Avenue to Herrin Avenue
Twenty-First Street - North Valley Drive to Grandview Avenue
Twenty-First Street - Twenty-Second Street to Cedar Avenue
Twenty-Fourth Place - Alma Avenue to Crest Drive
Twenty-Fourth Place - Highland Avenue to Bayview Drive
Twenty-Fourth Place - Manhattan Avenue to Ocean Drive
Twenty-Fourth Place - Manor Drive to End
Twenty-Fourth Street - Blanche Road to Manor Drive
Twenty-Fourth Street - Highland Avenue to the Strand - North Side
Twenty-Fourth Street - Manor Drive to Highland Avenue
Twenty-Ninth Place - Alma Avenue to Crest Drive
Twenty-Ninth Place - Highland Avenue to Bayview Drive
Twenty-Ninth Place - Manhattan Avenue to Ocean Drive
Twenty-Ninth Place - Vista Drive to End
Twenty-Ninth Street - Alma Avenue to Grandview Avenue
Twenty-Ninth Street - Highland Avenue to Alma Avenue - North Side
Twenty-Ninth Street - Highland Avenue to the Strand - North Side
Twenty-Ninth Street - Laurel Avenue to Bell Avenue
Twenty-Second Street - Magnolia Avenue to Sepulveda Boulevard
Twenty-Seventh Place - Manhattan Avenue to Ocean Drive
Twenty-Seventh Place - Vista Drive to Grandview Avenue
Twenty-Seventh Street - Ardmore Avenue to Sepulveda Boulevard
Twenty-Seventh Street - Bayview Avenue to Highland Avenue - North Side
Twenty-Seventh Street - Blanche Road to Bell Avenue
Twenty-Seventh Street - Flournoy Avenue to Blanche Road
Twenty-Seventh Street - Highland Avenue to Grandview Avenue
Twenty-Seventh Street - Highland Avenue to the Strand - South Side
Twenty-Seventh Street - Laurel Avenue to Fournoy Road
Twenty-Seventh Street - Ocean Drive to Bayview Drive - North Side
Twenty-Seventh Street - Pacific Avenue to Laurel Avenue
Twenty-Seventh Street - Pacific Avenue to North Valley Drive
Twenty-Seventh Street - the Strand to Ocean Drive - North Side
Twenty-Sixth Place - Alma Avenue to Crest Drive

Twenty-Sixth Place - Grandview Avenue to Vista Drive
Twenty-Sixth Street - Alma Avenue to End
Twenty-Sixth Street - Highland Avenue to Alma Avenue - North Side
Twenty-Sixth Street - Highland Avenue to Ocean Drive
Twenty-Sixth Street - Laurel Avenue to Bell Avenue
Twenty-Sixth Street - Ocean Drive to the Strand - North Side
Twenty-Third Place - Alma Avenue to Crest Drive
Twenty-Third Place - Blanche Road to Manor Drive
Twenty-Third Place - Highland Avenue to Bayview Drive
Twenty-Third Place - Manhattan Avenue to Ocean Drive
Twenty-Third Place - Vista Drive to Grandview Avenue
Twenty-Third Street - Alma Avenue to Highland Avenue
Twenty-Third Street - Blanche Road to Manor Drive
Twenty-Third Street - Grandview Avenue to Vista Drive
Twenty-Third Street - Highland Avenue to the Strand
Twenty-Third Street - John Street to Pacific Avenue
Twenty-Third Street - Laurel Avenue to Agnes Road
Twenty-Third Street - Manor Drive to Grandview Avenue
Twenty-Third Street - Meadows Avenue to Cedar Avenue
Twenty-Third Street - Meadows Avenue to Herrin Avenue
Twenty-Third Street - North Poinsettia Avenue to Palm Avenue
Twenty-Third Street - Pacific Avenue to Laurel Avenue
Twenty-Third Street - Palm Avenue to John Street
Twenty-Third Street - Twenty-Fifth Street to Blanche Road
Twenty-Third Street - Vista Drive to Alma Avenue
Village Drive - Parkview Avenue to Rosecrans Avenue
Vista Drive - 1st Street to 3rd Street
Vista Drive - Marine Avenue to Rosecrans Avenue
Voorhees Avenue - Redondo Avenue to Peck Avenue
Voorhees Avenue - Rowell Avenue to Meadows Avenue
Voorhees Avenue - Redondo Avenue to Aviation Boulevard
Walnut Avenue - Manhattan Beach Boulevard to Fourteenth Street
Walnut Avenue - Marine Avenue to Fourteenth Street
Walnut Avenue - Rosecrans Avenue to North Valley Drive
Walnut Avenue - Twenty-Seventh Street to Marine Avenue
Wendy Way - 12th Street to 23rd Street

Bus Stops

Artesia Boulevard & Aviation Boulevard
Artesia Boulevard & Meadows Avenue
Artesia Boulevard & Peck Avenue
Aviation Boulevard & 2nd Street
Aviation Boulevard & 6th Street
Aviation Boulevard & 9th Street
Aviation Boulevard & Artesia Boulevard - Northbound
Aviation Boulevard & Curtis Avenue
Aviation Boulevard & Manhattan Beach Boulevard - Southbound
Aviation Boulevard & Marine Avenue - West Side
Aviation Boulevard & Nineteenth Street - West Side
Aviation Boulevard & Rosecrans Avenue - West Side
Aviation Boulevard & Ruhland Avenue
Aviation Boulevard & Thirty-Third Street - West Side
Highland Avenue & Eighteenth Street - East Side
Highland Avenue & Fourteenth Street - East Side
Highland Avenue & Fourteenth Street - West Side
Highland Avenue & Marine Avenue - East Side
Highland Avenue & Marine Avenue - West Side
Highland Avenue & Rosecrans Avenue - East Side
Highland Avenue & Sea View Street
Highland Avenue & Thirtieth Street - East Side
Highland Avenue & Thirtieth Street - West Side
Highland Avenue & Thirty-Third Street - East Side
Highland Avenue & Thirty-Third Street - West Side
Highland Avenue & Twenty-Sixth Street - East Side
Highland Avenue & Twenty-Sixth Street - West Side
Manhattan Avenue & 10th Street - Northbound
Manhattan Avenue & 10th Street - Southbound
Manhattan Avenue & 1st Street – Northbound
Manhattan Avenue & 1st Street - Southbound
Manhattan Avenue & 4th Street - Northbound
Manhattan Avenue & 4th Street - Southbound
Manhattan Beach Boulevard & Aviation Boulevard - Westbound
Manhattan Beach Boulevard & Laurel Avenue - Westbound
Manhattan Beach Boulevard & Pacific Avenue - Eastbound

Manhattan Beach Boulevard & Peck Avenue - Eastbound
Manhattan Beach Boulevard & Peck Avenue - Westbound
Manhattan Beach Boulevard & Poinsettia Avenue - Eastbound
Manhattan Beach Boulevard & Poinsettia Avenue - Westbound
Manhattan Beach Boulevard & Redondo Avenue - Eastbound
Manhattan Beach Boulevard & Redondo Avenue - Westbound
Manhattan Beach Boulevard & Sepulveda Boulevard - South Side
Parkview Avenue & Village Drive - South Side
Rosecrans Avenue & Alma Avenue
Rosecrans Avenue & Blanche Road
Rosecrans Avenue & Manhattan Gateway - South Side
Rosecrans Avenue & Marriott Drive - South Side
Rosecrans Avenue & Pacific Avenue
Rosecrans Avenue & Redondo Avenue - South Side
Rosecrans Avenue & Sepulveda Boulevard - Southeast Side
Rosecrans Avenue & Village Drive - South Side
Rosecrans Avenue & Walnut Avenue
Sepulveda Boulevard & 2nd Street - Northbound
Sepulveda Boulevard & 2nd Street - Southbound
Sepulveda Boulevard & 8th Street - Northbound
Sepulveda Boulevard & 8th Street - Southbound
Sepulveda Boulevard & Artesia Boulevard
Sepulveda Boulevard & Duncan Drive
Sepulveda Boulevard & Eighteenth Street - East Side
Sepulveda Boulevard & Eighteenth Street - West Side
Sepulveda Boulevard & Manhattan Beach Boulevard - East Side
Sepulveda Boulevard & Marine Avenue - East Side
Sepulveda Boulevard & Marine Avenue - West Side
Sepulveda Boulevard & North Valley Drive - East Side
Sepulveda Boulevard & Rosecrans Avenue - West Side
Sepulveda Boulevard & Thirtieth Street - East Side
Sepulveda Boulevard & Thirtieth Street - West Side

Signalized Intersections

Ardmore Avenue & Fifteenth Street
Artesia Boulevard & Aviation Boulevard
Artesia Boulevard & Aviation Way

Artesia Boulevard & Meadows Avenue
Artesia Boulevard & Peck Avenue
Artesia Boulevard & Prospect Avenue
Aviation Boulevard & Marine Avenue
Aviation Boulevard & Space Park Drive
Aviation Boulevard & Thirty-Third Street
Highland Avenue & Eighteenth Street
Highland Avenue & Fifteenth Street
Highland Avenue & Fortieth Street
Highland Avenue & Marine Avenue
Highland Avenue & Nineteenth Street
Highland Avenue & Rosecrans Avenue
Highland Avenue & Seventeenth Street
Highland Avenue & Thirty-Eighth Street
Highland Avenue & Thirty-Third Street
Manhattan Beach Boulevard & Aviation Boulevard
Manhattan Beach Boulevard & Highland Avenue
Manhattan Beach Boulevard & Manhattan Avenue
Manhattan Beach Boulevard & Meadows Avenue
Manhattan Beach Boulevard & Pacific Avenue
Manhattan Beach Boulevard & Peck Avenue
Manhattan Beach Boulevard & Poinsettia Avenue
Manhattan Beach Boulevard & Redondo Avenue
Manhattan Beach Boulevard & Sepulveda Boulevard
Manhattan Beach Boulevard & Target Driveway
Manhattan Beach Boulevard & Valley Drive /Ardmore Avenue
Marine Avenue & Cedar Avenue
Marine Avenue & North Meadows Avenue
Marine Avenue & Peck Avenue
Marine Avenue & Redondo Avenue
North Valley Drive & Fifteenth Street
Rosecrans Avenue & Aviation Boulevard
Rosecrans Avenue & Blanche Road
Rosecrans Avenue & Manhattan Gateway
Rosecrans Avenue & Market Place
Rosecrans Avenue & Marriott Drive
Rosecrans Avenue & Pacific Avenue
Rosecrans Avenue & Pacific Coast Highway

Rosecrans Avenue & Redondo Avenue
Rosecrans Avenue & Village Drive
Sepulveda Boulevard & 2nd Street
Sepulveda Boulevard & 8th Street
Sepulveda Boulevard & Eighteenth Street
Sepulveda Boulevard & Longfellow Drive
Sepulveda Boulevard & Marine Avenue
Sepulveda Boulevard & Thirtieth Street
Sepulveda Boulevard & Thirty-Third Street
Sepulveda Boulevard & Artesia Boulevard