

CITYWIDE USER FEE SCHEDULE (NON - COMMUNITY DEVELOPMENT RELATED) - ADOPTED FEBRUARY 18, 2020

FIRE	Category	Description	Additional Information	Current Fee	ADOPTED FEE EFFECTIVE MARCH 18, 2020	
CITY CLERK						
20-001	Initiative Petition Processing	A formal notice of intent to circulate an initiative petition for a municipal measure. <i>[California Election Code Section - 9202(b)]</i>		\$ 200.00	\$ 200.00	
20-002	Candidate Processing	Process a candidate for office in the City not to exceed \$25. <i>[California Election Code Section - 10228]</i>		\$ 25.00	\$ 25.00	
20-003	Candidate Statement	Process a candidate statement for publication electronically or in voter guide per <i>California Election Code Section 13307</i> .	Bi-Annual (10 or less)	Actual Cost	Actual Cost	
20-004	Reproduction Service	Making a copy of a City document upon request. <i>[Per City Resolution 6302]</i>	Regular Copies	\$ 0.10	\$ 0.10	
20-005			Election Documents	\$ 0.10	\$ 0.10	
20-006	Archive Retrieval	Based upon request, retrieve an archived document per box pickup, delivery, and re-file in storage. Direct cost to cover contractor costs		Actual Cost	Actual Cost	
20-007	Copy Service	Making a copy of an audiotape, CD, DVD, or PDF file.	Tape / CD / DVD / PDF	\$ 7.00	\$ 8.00	
20-008	Lobbyist Registration	Process registration for lobbyist.		\$ 14.00	\$ 30.00	
FINANCE FEES						
20-009	Return Check & Insufficient Funds Fee	Re-processing of checks or other payments due to insufficient funds. <i>[California Civil Code Section 1719]</i>	First Check	\$ 53.00	\$ 25.00	
20-010			Subsequent Check	\$ 53.00	\$ 35.00	
20-011	Business License Identification Decal	Issue a decal when a business license requires the use of a vehicle on request.		\$ 4.00	\$ 5.00	
20-012	Custom License Listing Request	Providing a unique listing of customized business and animal licensing information.	Custom	\$ 40.00	\$ 40.00	
20-013			Existing	\$ 20.00	\$ 25.00	
20-014	Dog Licenses	Licensing of animals within the City Limits. - 50% discount for seniors 62+ with income under \$10,000.	Spayed / Neutered	\$ 20.00	\$ 21.00	
20-015			- No Charge for handicapped, disabled or seeing eye dogs.	All Others	\$ 52.00	\$ 48.00
20-016			- Late Penalty of 20% per month not to exceed 100%.	Duplicate Tag	\$ 4.00	\$ 4.00

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PARKS AND RECREATION FEES (NON-PROGRAM / ACTIVITY RELATED)					
20-017	Banner Installation	Hanging a banner across the public right-of-way at the request of a private party.	Sepulveda Blvd.	\$ 300.00	\$ 372.00
20-018			All Other	\$ 277.00	\$ 325.00
20-019	Special Events Application	Processing a request for a special event within the City.	Pass-through (only City access no support)	\$ 809.00	\$ 662.00
20-020			Repeat or Legacy (with no major changes)	\$ 809.00	\$ 977.00
20-021			New (or with major changes)	\$ 809.00	\$ 1,417.00
20-022	Film Permits - Application	Review an application for a motion picture or still photography, which takes place in the City.	Motion Picture	\$ 489.00	\$ 528.00
20-023			Still Photography	\$ 178.00	\$ 208.00
POLICE FEES					
20-024	Amplified Sound Permit	Reviewing a Request to use amplified sound in a non-commercial area.		\$ 227.00	\$ 183.00
20-025	Retail Firearm Permit	Review of a request to sell firearms within the City	New	\$ 1,012.00	\$ 944.00
20-026		Renewal of a request to sell firearms within the City.	Renewal	\$ 234.00	\$ 242.00
20-027	Block Party Permit	Review an application for a block party.		\$ 50.00	\$ 50.00
20-028	Weapons Discharge Permit	Review an application for a weapons discharge permit within the City.		\$ 601.00	\$ 603.00
COMMUNITY AFFAIRS					
20-029	Alarm System Permit	Registration of new property alarms within the City.	New	\$ 55.00	\$ 57.00
20-030		Annual renewal of Alarm System Permits already registered within the City.	Renewal	\$ 25.00	\$ 29.00
20-031	Alarm School	As-needed class providing education and best practices for alarm system users who have had "false alarm" incidents. Completion forgives one invoice per year		\$ 64.00	\$ 91.00

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	TECHNICAL SUPPORT				
20-032	Fingerprint Card / Live Scan	Fingerprint a person on a card or process a live scan fingerprint. This is the City's charge in addition to any DOJ fees.		\$ 19.00	\$ 23.00
20-033	Digital Reproduction	Providing a Police audio recording upon request.	Audio	\$ 58.00	\$ 96.00
20-034		Providing a police video recording upon request.	Video	\$ 131.00	\$ 213.00
20-035	Police Record Clearance Letter	Research and prepare clearance letter for individuals requesting the service.		\$ 43.00	\$ 56.00
20-036	Police Photos - Film & Digital	Providing copies of police photographs on request.	Per Photo / Page	\$ 5.00	\$ 6.00
20-037		Providing copies of police photographs on a CD upon request.	Per CD	\$ 9.00	\$ 13.00
20-038	Data Research and Release	Research and compilation of data in police records upon request.		\$ 105.00	\$ 119.00
20-039	Special Business - DOJ Check	Processing an individual who is involved in the operation of certain special businesses, which involves checking that individual against the DOJ's records.		\$ 913.00	\$ 1,159.00
20-040	Police Reports	Producing a copy of a police report upon request. <i>[Per City Resolution 6302]</i>	Per Page	\$ 0.10	\$ 0.10
	JAIL OPERATIONS				
20-041	Booking Fee	Process an individual under arrest for booking. *Plus additional County Fees		\$ 259.00	\$ 266.00
	PARKING				
20-042	Impound Vehicle Release	Collection and release of vehicles impounded by the City.	Lot Release (at tow-yard)	\$ 118.00	\$ 137.00
20-043		Collection and field release of vehicles impounded by the City.	Field Release (on-street)	\$ 47.00	\$ 54.00
20-044	Vehicle Inspection / Correction	Inspect vehicle and sign-off citation for correctable violation.		\$ 26.00	\$ 27.00
20-045	Boot Removal	Installation and removal of a parking boot, due to non-payment of 5 or more parking citations.		\$ 109.00	\$ 183.00
20-046	Handicap Violation Waiver Admin Fee	Processing of repeated handicap violation waivers for citations issued to individuals with a handicapped placard. <i>No charge for the first waiver.</i>		\$ 25.00	\$ 32.00

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ANIMAL SERVICES					
20-047	Animal Relinquishment	Pick up of dead animals for relinquishment on request.	Dead	\$ 107.00	\$ 118.00
20-048		Pick up of live animals for relinquishment on request.	Live Animal	\$ 213.00	\$ 236.00
20-049	Animal Quarantine Inspection	Inspection of a home and re-checks when an animal is required to be quarantined.		\$ 267.00	\$ 295.00
FIRE					
20-050	Fire Code Annual Permits / State Mandated Fire Inspections	Review, inspect and issue an annual permit based on the business operation as defined by the California Fire Code, Section 105.6, and occupancy classifications as determined by the California State Fire Marshal	Operational & State Mandated		
20-051			0-2,000 SF	\$ 223.00	\$ 232.00
20-052			2,000-10,000 SF	\$ 223.00	\$ 349.00
20-053			10,000+ SF	\$ 223.00	\$ 465.00
			Complex Building	Actual Cost	Actual Cost
			Multi-Family Dwelling Units		
20-054			3-10 units	\$ -	\$ 232.00
20-055			11-20 units	\$ -	\$ 349.00
20-056			20+ units	\$ -	\$ 465.00
20-057			High Rise	\$ 782.00	\$ 813.00
20-058		Issue a fire code permit for a soundstage involving a major review and inspection. (Per Soundstage) <i>[Current fees collected by agreement.]</i>	Soundstage	\$ 6,667.00	\$ 6,667.00
20-059	Fire, Temporary Permit	Review, inspect, and issue a permit for an event that will have one or more operational permits as defined by the California Fire Code, Section 105.6	Minor Event	\$ 279.00	\$ 290.00
20-060		Review, inspect and issue a permit for an event that consumes the time and resources of the fire department, based on the judgement of the Fire Marshal	Major Event	\$ 476.00	\$ 560.00

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20-061	Fire, Temporary Permit	Review, inspect and issue a permit for an individual operation under the California Fire Code, Section 105.6 with specific start and end times	One Time Permit	\$ 279.00	\$ 290.00
20-062		A temporary permit may require a Fire Safety Officer to stand by during the course of the permit, as determined by the Fire Marshal. Staffing by the Fire Department for a major event	City Staff support Costs at Fully Burdened Rate/hour	Actual Cost	Actual Cost
20-063	Fire Re-Inspection	Reinspection of an Annual Business Inspection or Temporary Permit **Per hour **No charge for first two inspections-		\$ 223.00	\$ 232.00
20-064	Fire Annual Business Inspection	Providing an annual fire and life safety inspection of a business with the City. **No Charge for first two inspections	0-2,000 SF	\$ 276.00	\$ 220.00
20-065			2,000-10,000 SF	\$ 404.00	\$ 335.00
20-066			10,000+ SF	\$ 828.00	\$ 451.00
20-067			Complex Building	Actual Cost	Actual Cost
20-068	Fire Residential Sprinkler	Review a plan and inspect a residential fire sprinkler system for conformity with fire code requirements.	Plan Check	\$ 164.00	\$ 482.00
20-069			Inspection	\$ 220.00	\$ 307.00
20-070	Fire Commercial Sprinkler	Review a plan and inspect a commercial fire sprinkler system for conformity with fire code requirements.	Plan Check	\$ 288.00	\$ 482.00
20-071			Inspection: 1-50 heads	\$ 276.00	\$ 365.00
20-072			51-100 heads	\$ 499.00	\$ 597.00
20-073			101+ heads	\$ 723.00	\$ 829.00
20-074	Fire Alarm System	Review a plan and inspect a fire alarm system for conformity with fire code requirements.	Plan Check	\$ 220.00	\$ 482.00
20-075			Inspection: 0-2,000 SF	\$ 220.00	\$ 307.00
20-076			2,000-10,000 SF	\$ 332.00	\$ 423.00
20-077			10,000+ SF	\$ 555.00	\$ 655.00

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20-078	Fire Protection System	Review a plan and inspect a fire protection system for conformity with fire code requirements, including items such as Hood / Suppression, Medical Gas System, Underground Fire Service Line, Underground Storage Tank, Above Ground Storage Tank, Private Fire Hydrant, etc.	Plan Check	\$ 276.00	\$ 504.00
20-079			Inspection	\$ 443.00	\$ 539.00
20-080	Fire Solar System - Variance Review	Review of solar system for variance from fire code. Variance may not be granted. Cost applies regardless of outcome	Per review request	\$ -	\$ 140.00
20-081	Fire Expedited Review	Request to process plan check in an expedited manner (includes 2 rechecks).	Per request	\$ -	\$ 687.00
20-082	Fire Revision	Revision after a permit has been issued.	Revision - per revision	Actual Cost	Actual Cost
20-083	Ambulance Transport	Ambulance transport with advanced life support. <i>[Per Resolution 6262]</i>	ALS	Current LA County Rate	
20-084		Ambulance transport with basic life support. <i>[Per Resolution 6262]</i>	BLS (Service provided by McCormick Ambulance)	Current LA County Rate	
PUBLIC WORKS FEES					
	ADMINISTRATIVE				
20-319	Barricade Rental	Assist residents with the daily rental of barricades without and with flasher, 8ft. In length, delineators, 18 inch cones and temporary no parking cardboard signs for block parties. This permit includes two 8' Street Closure Barricades.	Block Party Package	\$ 26.00	\$ 36.00
20-320		Assist residents with the daily rental of delineators, 18 inch cones and temporary no parking cardboard signs for moving purposes.	Moving Package - Standard	\$ 30.00	\$ 40.00

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20-321	Barricade Rental (Cont.,)	*Includes the price of the delineators and signs.	Moving Package - Deluxe	\$ 45.00	\$ 51.00
CIVIL ENGINEERING					
20-322	Final Tract Map Review	Reviewing the final tract map to determine extent to which it complies with appropriate code requirements. **Map Copy Deposit of \$500	Application	\$ 748.00	\$ 852.00
20-323	New / Relocate Utility Pole	Review a request for a new or relocated utility pole.	Standard	\$ 2,091.00	\$ 2,397.00
20-324		Review a request for a new or relocated utility pole requiring PPIC review.	PPIC Review	\$ 2,614.00	\$ 3,001.00
20-325	Online Bid and Proposal Service Fee for Capital Projects and (Public Construction)	Service fee associated with setting up, loading digital plans, specifications and other bidding documents on-line to facilitate bid submittal online by contractors.	Simple Projects (Under \$100k)	\$ -	\$ 60.00
20-326			Moderately Complex Projects (\$100k-\$500k)	\$ -	\$ 81.00
20-327			Complex Projects (Greater than \$500k)	\$ -	\$ 100.00
TREES					
20-328	Tree Permit - Private Property	Remove, replace, or protect a tree on private property under the terms of the Tree Ordinance.	Dead / Dying Tree	\$ 322.00	\$ 100.00
20-329			Removal / Replacement	\$ 481.00	\$ 100.00
20-330			Protection	\$ 352.00	\$ 100.00
20-331			Removal in Public Right-of-Way	\$ 210.00	\$ 100.00
20-332	Tree Trimming Permit	Review and inspect tree trimming request.	Private Property	\$ 65.00	\$ 83.00
20-333			In Public ROW	\$ 65.00	\$ 138.00
UTILITIES					
20-334	Commercial SUSMP Review	Review of a commercial stormwater mitigation plan for compliance with national and local stormwater standards.		\$ 776.00	\$ 846.00
20-335	Temporary Water Meter Rental	Install or move a temporary 3" fire hydrant meter at a construction site. **Meter deposit of \$1,500 required.	Installation	\$ 97.00	\$ 241.00
20-336			Move	\$ 77.00	\$ 145.00

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20-337	Water Meter Test	Field or bench calibration of a water meter upon a request by a resident or business.	5/8' - 1" meter	\$ 250.00	\$ 355.00
20-338		**Charges are refundable if meter is running fast.	1.5"+ meter	\$ 327.00	\$ 433.00
20-339	Water Service Turn-On	Turning on water service after water service has been turned off to a residence or business for contractor to work on water system or for non-payment of water bill. **\$15 collection for payment in the field.	Monday - Thursday 8:00 am - 4:30 pm	\$ 47.00	\$ 154.00
20-340		***5% Penalty on unpaid water bills (per Resolution 5726).	Afterhours, weekends, or holidays	\$ 218.00	\$ 369.00
20-341	Water Meter Installation Inspection	Installation of new water meter upon request	3/4" - 1" meter	\$ 71.00	\$ 96.00
20-342		**Material costs not included	1" - 2" meter	\$ 122.00	\$ 164.00
20-343			Greater than 2" meter	Actual Cost	Actual Cost
20-344	F.O.G. & Clean Bay Restaurant Inspections	Annual inspection of kitchen equipment/fixtures and Best Management Practices for compliance with stormwater and wastewater regulation compliance.	Initial Inspection	\$ 200.00	\$ 193.00
20-345			Follow-up Inspection	\$ 109.00	\$ 139.00
20-346	Clean Bay Restaurant Inspection for Stormwater Permit Compliance	Annual inspection of kitchen equipment / fixtures and best management practices for compliance with stormwater regulation compliance. **Plus additional County Fees		\$ 204.00	\$ 221.00
20-347	Waste Management Plan	Review & processing of the plan and weight tickets for any demolition or remodel over \$100,000 in value for its waste management impact.		\$ 252.00	\$ 280.00

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