

City Council Adjourned Regular Meeting

Tuesday, May 12, 2020

6:00 PM

City Council Chambers



Mayor Richard Montgomery
Mayor Pro Tem Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano
Councilmember Nancy Hersman

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Finance Director
Daryn Drum, Fire Chief
Patrick Griffin, Interim Information Technology Director
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks and Recreation Director
Carrie Tai, Community Development Director
Liza Tamura, City Clerk

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Saturday, May 9, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.**A. CALL MEETING TO ORDER****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

This is the time for the City Council to (a) notify the public of any changes to the agenda and (b) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. PUBLIC COMMENTS

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, May 12, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>

- 1) Join Zoom Meeting via the internet:
Direct URL: <https://zoom.us/j/93551799363>, Meeting ID: 935-5179-9363

During the meeting you will need to use the "raise hand" emoji through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: (669) 900-6833, Meeting ID: 935-5179-9363

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

F. CONSENT CALENDAR

1. Financial Report: [20-0185](#)
Schedule of Demands: April 30, 2020 (Finance Director Charelian).
ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for April 30, 2020](#)
2. Consider Adopting a Resolution Confirming the Director of Emergency Services Orders Issued During the Local Emergency Proclaimed to Address COVID-19 (City Attorney Barrow). [20-0193](#)
ADOPT RESOLUTION NO. 20-0051

Attachments: [Resolution No. 20-0051](#)

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

H. PUBLIC HEARING

3. Conduct Continued Public Hearing to Consider Adopting New Refuse Rates for Residential and Commercial Solid Waste Collection Services, Effective July 1, 2020, Through June 30, 2025 (Public Works Director Katsouleas). [20-0188](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT RESOLUTION NO. 20-0050**

Attachments: [Staff Report - May 5, 2020](#)
[Resolution No. 20-0050](#)

I. GENERAL BUSINESS

4. Request by Councilmember Napolitano to Discuss Potential Temporary Use of Public Right-of-Way for Outdoor Dining Purposes During COVID-19 Health Emergency (Community Development Director Tai). [20-0191](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [Communication from Mike Simms](#)
[Communication from Mike Zislis](#)

5. **City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**
6. **City Council to Consider Additional Measures to Address COVID-19.**
7. **Future Agenda Items**

J. CLOSED SESSION (IF NECESSARY)**K. ADJOURNMENT**

Agenda Date: 5/12/2020

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Steve S. Charelian, Finance Director
Henry Mitzner, Controller
Julie Bondarchuk, Senior Accountant

SUBJECT:

Financial Report:
Schedule of Demands: April 30, 2020 (Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

RECOMMENDATION:

Staff recommends that the City Council accept the attached report and demands.

FISCAL IMPLICATIONS:

The financial report included herein is designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the warrant registers for April 30, 2020, is \$2,633,030.26.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and the Finance Subcommittee. A brief discussion of the attached report follows.

DISCUSSION:

Schedule of Demands:

Every two weeks staff prepares a comprehensive listing of all disbursements with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations.

PUBLIC OUTREACH:

After analysis, staff determined that public outreach was not required for this issue.

ENVIRONMENTAL REVIEW:

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW:

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

ATTACHMENT:

1. Schedule of Demands for April 30, 2020

City of Manhattan Beach



Schedule of Demands April 30, 2020

CITY OF MANHATTAN BEACH
 WARRANT REGISTER

WARRANT(S) WR 23A
 DATED: 04/30/2020

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$2,633,030.26 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



 FINANCE DIRECTOR

THIS 12TH DAY OF MAY

 CITY MANAGER

WARRANT REGISTER(S) WR 23A

WARRANT(S)	23A	1,213,368.36
PREPAID WIRES / MANUAL CKS	23A	<u>522,541.56</u>
SUBTOTAL WARRANTS		1,735,909.92
VOIDS	23A	-
PAYROLL PE 4/24/2020	PY	897,120.34
TOTAL WARRANTS		<u><u>2,633,030.26</u></u>

**CITY OF MANHATTAN BEACH
 WARRANT REGISTER**

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
905042020	5/4/2020	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	253,436.60
905052020	5/5/2020	T	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	269,104.96
SUBTOTAL					522,541.56
542146	4/30/2020	N	3V SIGNS & GRAPHICS LLC	UTILITY BOX ART PROJECT	2,179.09
542147	4/30/2020	N	ABBA TERMITE & PEST CONTROL	THREE-YEAR BEE REMOVAL & RELOCATION SE	195.00
542148	4/30/2020	N	ACTIVE NETWORK LLC	ACTIVENET REFUND SPRING & SUMMER CLAS	255,358.88
542149	4/30/2020	N	ADAMSON POLICE PRODUCTS	LAW ENFORCEMENT SUPPLIES	4,707.41
542150	4/30/2020	N	ADMINISTRATIVE SERVICES COOP	SUPPLEMENTAL CAB SERVICE	762.15
542151	4/30/2020	N	ADOBE SYSTEMS INCORPORATED	ADOBE CREATIVE CLOUD SUBSCRIPTION	5,759.28
542152	4/30/2020	N	ADVANTAGE GRAPHICS AND PROMO	PRINTING	1,866.20
542153	4/30/2020	N	ALLSTAR FIRE EQUIPMENT	N95 MASKS	21,498.75
542154	4/30/2020	N	AM-TEC TOTAL SECURITY INC	SECURITY/ALARM SYSTEMS	429.00
542155	4/30/2020	N	LAURIE ANGRESS	FITNESS INSTRUCTOR	890.00
542156	4/30/2020	N	ASPEN ENVIRONMENTAL GROUP	CONSTRUCTION MANAGEMENT FOR SKECHER	4,484.50
542157	4/30/2020	N	AT&T	REVERSE 911 PHONE UPDATES	452.88
542158	4/30/2020	N	AT&T MOBILITY	CELLULAR CHARGES	3,647.98
542159	4/30/2020	N	BARR COMMERCIAL DOOR REPAIR	RFP: 1113-17, 3-YEAR AUTOMATIC DOOR MAIN	512.50
542160	4/30/2020	N	BARTEL ASSOCIATES LLC	ACTUARIAL CONSULTING SERVICES	3,970.00
542161	4/30/2020	N	BEACH CITIES HEALTH DISTRICT	JAN 2020 FEES	10,270.00
542162	4/30/2020	N	EMILY ANN BRANTLEY	UTILITY BOX ART PROJECT	500.00
542163	4/30/2020	N	BRIT WEST SOCCER INC	SOCCER CAMP INSTRUCTOR	7,916.23
542164	4/30/2020	N	BRYAN CAVE LEIGHTON PAISNERLLP	LEGAL COUNSEL	2,732.50
542165	4/30/2020	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	2,242.00

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542166	4/30/2020	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	1,848.00
542167	4/30/2020	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	1,372.70
542168	4/30/2020	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	1,091.30
542169	4/30/2020	N	CAL ACT	SURGICAL MASKS	3,760.00
542170	4/30/2020	N	CALIFORNIA COASTAL COALITION	MEMBERSHIP DUES	1,500.00
542171	4/30/2020	N	CCS LOS ANGELES JANITORIAL INC	THREE-YEAR JANITORIAL CONTRACT SERVICE	246.00
542172	4/30/2020	N	DORENE COLES	YOGA INSTRUCTOR	236.60
542173	4/30/2020	N	COMPANY NURSE LLC	WORK INJURY TRIAGE HOTLINE	630.00
542174	4/30/2020	N	COMPUTER & PERIPHERALS GROUP	ANNUAL SERVICE CONTRACT	1,025.30
542175	4/30/2020	N	CONOR CONSULTING LLC	CONTRACT SERVICES	4,500.00
542176	4/30/2020	N	CORODATA RECORDS MANAGEMENT	OFFICE RECORDS STORAGE SERVICES	40.00
542177	4/30/2020	N	CPS HUMAN RESOURCE SERVICES	PROFESSIONAL TEST DEVELOPMENT	1,575.80
542178	4/30/2020	N	DELTA DENTAL OF CALIFORNIA	DENTAL PREMIUMS	31,144.87
542179	4/30/2020	N	DESIGN SPACE MODULAR BUILDINGS	CULTURAL ARTS TRAILER LEASE	949.04
542180	4/30/2020	N	EUGENE A DOLAN	VB INSTRUCTOR	672.00
542181	4/30/2020	N	DUTHIE ELECTRIC SERVICES	AUXILIARY GENERATOR MAINTENANCE SERVI	2,118.20
542182	4/30/2020	N	EASY READER INC	ADVERTISING-COVID	1,400.00
542183	4/30/2020	N	ELECNOR BELCO ELECTRIC INC	CYCLE 5 FEDERAL HSIP GRANT TRAFFIC SIGNA	95,000.00
542184	4/30/2020	N	FEDERAL EXPRESS CORPORATION	DELIVERY CHARGES	14.71
542185	4/30/2020	N	TONY FRYKLUND	VEHICLE GRAPHICS	510.00
542186	4/30/2020	N	GENERAL PUMP CO INC	BOOSTER PUMP 4 REPAIR	25,909.06
542187	4/30/2020	N	GIRLS ON THE RUN OF LA COUNTY	FITNESS INSTRUCTOR	327.12

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
542188	4/30/2020	N	HAZEN AND SAWYER	WATER INFRASTRUCTURE IMPROVEMENT PRO	2,162.50
542189	4/30/2020	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 108075: PAYMENT	673.08
542190	4/30/2020	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - 2.5%: PAYMENT	1,982.91
542191	4/30/2020	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP 457 AND LOAN REPAY	87,912.70
542192	4/30/2020	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: PAYMENT	9,316.90
542193	4/30/2020	N	IDS GROUP INC	MARIPOSA FITNESS STATION DESIGN SERVICES	3,620.00
542194	4/30/2020	N	MITSUKO IKENO	CERAMIC INSTRUCTOR	1,979.48
542195	4/30/2020	N	IRON MOUNTAIN INFO MNGMT INC	RECORDS STORAGE - PERMANENT & ARCHIVA	2,949.95
542196	4/30/2020	N	MIKE ISHIKAWA	ART INSTRUCTOR	702.84
542197	4/30/2020	N	ITS GROUP INC	ON-CALL ELECTRICAL INSPECTION AND REPAI	3,407.25
542198	4/30/2020	N	JAYNE JUSTICE	FITNESS INSTRUCTOR	202.48
542199	4/30/2020	N	JENNIFER KALLOK	EARNINGS WITHHOLDING	184.62
542200	4/30/2020	N	TINA KATCHEN GALL	CDBG PROJECT ADMINISTRATION SERVICES	680.00
542201	4/30/2020	N	KEVORK ENTERPRISES INC	AUTO BODY REPAIRS	1,955.23
542202	4/30/2020	N	KIMLEY-HORN & ASSOCIATES INC	DESIGN SVCS AGRMNT - STREET LIGHT STRUC	4,811.60
542203	4/30/2020	N	KONICA MINOLTA BUSINESS SOLN	BIZHUB 2-YEAR LEASE	14,864.96
542204	4/30/2020	N	KONICA MINOLTA BUSINESS SOLN	BIZHUB 2-YEAR LEASE	1,912.40
542205	4/30/2020	N	NELLY KORENEVSKY	ZUMBA INSTRUCTOR	463.05
542206	4/30/2020	N	L A COUNTY DEPT OF P W	TRAFFIC SERVICES	10,865.68
542207	4/30/2020	N	L A COUNTY DEPT OF P W	TRAFFIC SERVICES	878.76
542208	4/30/2020	N	L A ICE VENTURES LLC	ICE SKATING INSTRUCTOR	2,079.00
542209	4/30/2020	N	LANCE SOLL & LUNGHARD LLP	FINANCIAL AUDIT SERVICES	17,000.00

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542210	4/30/2020	N	LATITUDE GEOGRAPHICS GROUP LTD	19-00164C GEOCORTEX UPGRADE	2,185.00
542211	4/30/2020	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	2,088.45
542212	4/30/2020	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	10,503.00
542213	4/30/2020	N	M B POLICE MGMT ASSC	DUES \$ (POL MGT ASSN): PAYMENT	525.00
542214	4/30/2020	N	M B POLICE OFFICERS ASSOCIA	DUES % (POLICE - %): PAYMENT	3,434.10
542215	4/30/2020	N	MAIN STREET TOURS INC	CHARTER BUS SERVICES	6,600.00
542216	4/30/2020	N	JOSEPH MANCUSO	ART INSTRUCTOR	1,074.26
542217	4/30/2020	N	MBPOA RETIREE	MD TRUST (MED TRUST): PAYMENT	2,025.00
542218	4/30/2020	N	MBX FOUNDATION INC	TRANSFER TO MAYORS YOUTH COUNCIL FUNI	11,855.88
542219	4/30/2020	N	DANIEL MCCORMICK	TENNIS INSTRUCTOR	741.00
542220	4/30/2020	N	MELAD AND ASSOCIATES INC	BUILDING PLAN CHECK & INSPECTIONS AND F	78,810.21
542221	4/30/2020	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE SERVICES	9,905.00
542222	4/30/2020	N	SANDRA MEYER	UTILITY BOX ART PROJECT	250.00
542223	4/30/2020	N	MGT OF AMERICA INC	COST CLAIMING SERVICES AND SB 90 CLAIMS	4,700.00
542224	4/30/2020	N	NET TRANSCRIPTS INC	CONTRACT SERVICES	875.00
542225	4/30/2020	N	FRANCES SPRAU NICHOLS	ART INSTRUCTOR	702.84
542226	4/30/2020	N	NOTORIOUS FIT LLC	FITNESS INSTRUCTOR - AMENDMENT NO. 1	450.00
542227	4/30/2020	N	NTH GENERATION COMPUTING INC	NETWORK SERVER/STORAGE HARDWARE AND	68,985.42
542228	4/30/2020	N	OCCU-MED LTD	3YR PRE-EMPLOY ANALYSIS & EVALUATION SE	500.00
542229	4/30/2020	N	RYAN R OLSON	VOLLEYBALL INSTRUCTOR	1,338.00
542230	4/30/2020	N	ONWARD ENGINEERING	MBB @ SEPULVEDA DUAL LEFT TURN LANES	1,155.00
542231	4/30/2020	N	PACKET FUSION INC	NEW TELECOMMUNICATIONS PLATFORM	1,564.02

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
542232	4/30/2020	N	QUICKCAPTION INC	RFP: 1095-17, CLOSED CAPTION PROFESSIONA	8,470.00
542233	4/30/2020	N	R DEPENDABLE CONST INC	PW CONSTRUCTION AGMT-CITY HALL RESTRO	19,125.55
542234	4/30/2020	N	RELIANT IMMED CARE MED GRP INC	MEDICAL SERVICES	40.00
542235	4/30/2020	N	RICHARDS WATSON & GERSHON	PROFESSIONAL SERVICES-MAR 2020	71,970.47
542236	4/30/2020	N	SCOTT ROBERT	GOLF INSTRUCTOR	1,324.00
542237	4/30/2020	N	CAROLINE ROCA	FITNESS INSTRUCTOR	304.00
542238	4/30/2020	N	MARC W SALDANA	TAI CHI INSTRUCTOR	458.00
542239	4/30/2020	N	SEA CLEAR POOLS INC	BEGG POOL MAINTENANCE	1,675.80
542240	4/30/2020	N	SELBERT PERKINS DESIGN INC	COMMUNITY ID & WAYFINDING SIGNAGE PRO	730.00
542241	4/30/2020	N	SMART SOURCE OF CALIFORNIA LLC	PRINTING AND MAILING SERVICES	7,095.60
542242	4/30/2020	N	SOUTH COAST EMERG VEH SERV	EMERGENCY VEHICLE SERVICE/REPAIRS	6,791.27
542243	4/30/2020	N	SPCA LA	ANIMAL SHELTERING SERVICES	550.00
542244	4/30/2020	N	SSBRA	7 ON 7 SOCCER GAMES OFFICIATING	3,680.00
542245	4/30/2020	N	STANDARD INSURANCE COMPANY	SHORT TERM DISABILTIY PREMIUMS	1,745.20
542246	4/30/2020	N	STANDARD INSURANCE COMPANY	LIFE AD&D LTD PREMIUMS	12,376.95
542247	4/30/2020	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	859.85
542248	4/30/2020	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	230.76
542249	4/30/2020	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	92.30
542250	4/30/2020	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	20.53
542251	4/30/2020	N	STATE OF CALIFORNIA	DEPARTMENT OF JUSTICE - FINGERPRINTING	728.00
542252	4/30/2020	N	KERRY STITT	UTILITY ART BOX PROJECT	250.00
542253	4/30/2020	N	THE CODE GROUP INC	BUILDING PLAN CHECK & INSPECTIONS AND F	27,821.09

**CITY OF MANHATTAN BEACH
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542254	4/30/2020	N	TERRELL LYNN THOMPSON	GYMNASTICS INSTRUCTOR	7,566.00
542255	4/30/2020	N	THOMSON REUTERS-WEST PUBLISH	WEB-BASED PUBLIC RECORDS DATABASE SEA	446.52
542256	4/30/2020	N	TIME WARNER CABLE INC	CABLE SERVICES	3,942.58
542257	4/30/2020	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	8,498.03
542258	4/30/2020	N	TRAFFIC MANAGEMENT INC	COVID-19 MESSAGE BOARDS	3,600.00
542259	4/30/2020	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING CONTRACT	8,962.07
542260	4/30/2020	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	258.44
542261	4/30/2020	N	UNITED SITE SVCS OF CA INC	FENCING	79.04
542262	4/30/2020	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	74,814.82
542263	4/30/2020	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS CONTRIB: PAYMENT	1,402.04
542264	4/30/2020	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
542265	4/30/2020	N	VISION SERVICE PLAN - (CA)	VISION PREMIUMS	4,032.26
542266	4/30/2020	N	VPLS SOLUTIONS LLC	19-00168C FORTIMANAGER-VM SOFTWARE	1,499.15
542267	4/30/2020	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	1,644.57
542268	4/30/2020	N	WEST COAST ARBORISTS INC	TREE MAINTENANCE SERVICES - AMENDMENT	34,812.00
542269	4/30/2020	N	WEST COAST TENNIS CAMPS INC	TENNIS INSTRUCTOR	7,800.00
SUBTOTAL					1,213,368.36
COMBINED TOTAL					1,735,909.92

PAYMENT LEGEND:
 T = Wire Transfers
 N = System Printed Checks
 H = Hand Written Checks

**CITY OF MANHATTAN BEACH
 WARRANT REGISTER
 CHECKS EQUAL TO OR ABOVE
 \$2,500.00**

WARRANT BATCH NUMBER: **wr 23a**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
905042020	5/4/2020	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	253,436.60
905052020	5/5/2020	T	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	269,104.96
SUBTOTAL					522,541.56
542148	4/30/2020	N	ACTIVE NETWORK LLC	ACTIVENET REFUND SPRING & SUMMER CLAS	255,358.88
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542151	4/30/2020	N	ADOBE SYSTEMS INCORPORATED	ADOBE CREATIVE CLOUD SUBSCRIPTION	5,759.28
542153	4/30/2020	N	ALLSTAR FIRE EQUIPMENT	N95 MASKS	21,498.75
542156	4/30/2020	N	ASPEN ENVIRONMENTAL GROUP	CONSTRUCTION MANAGEMENT FOR SKECHER	4,484.50
542158	4/30/2020	N	AT&T MOBILITY	CELLULAR CHARGES	3,647.98
542160	4/30/2020	N	BARTEL ASSOCIATES LLC	ACTUARIAL CONSULTING SERVICES	3,970.00
542161	4/30/2020	N	BEACH CITIES HEALTH DISTRICT	JAN 2020 FEES	10,270.00
542163	4/30/2020	N	BRIT WEST SOCCER INC	SOCCER CAMP INSTRUCTOR	7,916.23
542164	4/30/2020	N	BRYAN CAVE LEIGHTON PAISNERLLP	LEGAL COUNSEL	2,732.50
542169	4/30/2020	N	CAL ACT	SURGICAL MASKS	3,760.00
542175	4/30/2020	N	CONOR CONSULTING LLC	CONTRACT SERVICES	4,500.00
542178	4/30/2020	N	DELTA DENTAL OF CALIFORNIA	DENTAL PREMIUMS	31,144.87
542183	4/30/2020	N	ELECNOR BELCO ELECTRIC INC	CYCLE 5 FEDERAL HSIP GRANT TRAFFIC SIGNA	95,000.00
542186	4/30/2020	N	GENERAL PUMP CO INC	BOOSTER PUMP 4 REPAIR	25,909.06
542191	4/30/2020	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP 457 AND LOAN REPAY	87,912.70
542192	4/30/2020	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: PAYMENT	9,316.90
542193	4/30/2020	N	IDS GROUP INC	MARIPOSA FITNESS STATION DESIGN SERVICES	3,620.00
542195	4/30/2020	N	IRON MOUNTAIN INFO MNGMT INC	RECORDS STORAGE - PERMANENT & ARCHIVA	2,949.95
542197	4/30/2020	N	ITS GROUP INC	ON-CALL ELECTRICAL INSPECTION AND REPAI	3,407.25

**CITY OF MANHATTAN BEACH
 WARRANT REGISTER
 CHECKS EQUAL TO OR ABOVE
 \$2,500.00**

WARRANT BATCH NUMBER: **wr 23a**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
542202	4/30/2020	N	KIMLEY-HORN & ASSOCIATES INC	DESIGN SVCS AGRMNT - STREET LIGHT STRUC	4,811.60
542203	4/30/2020	N	KONICA MINOLTA BUSINESS SOLN	BIZHUB 2-YEAR LEASE	14,864.96
542206	4/30/2020	N	L A COUNTY DEPT OF P W	TRAFFIC SERVICES	10,865.68
542209	4/30/2020	N	LANCE SOLL & LUNGHARD LLP	FINANCIAL AUDIT SERVICES	17,000.00
542212	4/30/2020	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	10,503.00
542214	4/30/2020	N	M B POLICE OFFICERS ASSOCIA	DUES % (POLICE - %): PAYMENT	3,434.10
542215	4/30/2020	N	MAIN STREET TOURS INC	CHARTER BUS SERVICES	6,600.00
542218	4/30/2020	N	MBX FOUNDATION INC	TRANSFER TO MAYORS YOUTH COUNCIL FUNI	11,855.88
542220	4/30/2020	N	MELAD AND ASSOCIATES INC	BUILDING PLAN CHECK & INSPECTIONS AND F	78,810.21
542221	4/30/2020	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE SERVICES	9,905.00
542223	4/30/2020	N	MGT OF AMERICA INC	COST CLAIMING SERVICES AND SB 90 CLAIMS	4,700.00
542227	4/30/2020	N	NTH GENERATION COMPUTING INC	NETWORK SERVER/STORAGE HARDWARE AND	68,985.42
542232	4/30/2020	N	QUICKCAPTION INC	RFP: 1095-17, CLOSED CAPTION PROFESSIONA	8,470.00
542233	4/30/2020	N	R DEPENDABLE CONST INC	PW CONSTRUCTION AGMT-CITY HALL RESTRO	19,125.55
542235	4/30/2020	N	RICHARDS WATSON & GERSHON	PROFESSIONAL SERVICES-MAR 2020	71,970.47
542241	4/30/2020	N	SMART SOURCE OF CALIFORNIA LLC	PRINTING AND MAILING SERVICES	7,095.60
542242	4/30/2020	N	SOUTH COAST EMERG VEH SERV	EMERGENCY VEHICLE SERVICE/REPAIRS	6,791.27
542244	4/30/2020	N	SSBRA	7 ON 7 SOCCER GAMES OFFICIATING	3,680.00
542246	4/30/2020	N	STANDARD INSURANCE COMPANY	LIFE AD&D LTD PREMIUMS	12,376.95
542253	4/30/2020	N	THE CODE GROUP INC	BUILDING PLAN CHECK & INSPECTIONS AND F	27,821.09
542254	4/30/2020	N	TERRELL LYNN THOMPSON	GYMNASTICS INSTRUCTOR	7,566.00
542256	4/30/2020	N	TIME WARNER CABLE INC	CABLE SERVICES	3,942.58

**CITY OF MANHATTAN BEACH
 WARRANT REGISTER
 CHECKS EQUAL TO OR ABOVE
 \$2,500.00**

WARRANT BATCH NUMBER: **wr 23a**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
542257	4/30/2020	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	8,498.03
542258	4/30/2020	N	TRAFFIC MANAGEMENT INC	COVID-19 MESSAGE BOARDS	3,600.00
542259	4/30/2020	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING CONTRACT	8,962.07
542262	4/30/2020	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	74,814.82
542265	4/30/2020	N	VISION SERVICE PLAN - (CA)	VISION PREMIUMS	4,032.26
542268	4/30/2020	N	WEST COAST ARBORISTS INC	TREE MAINTENANCE SERVICES - AMENDMENT	34,812.00
542269	4/30/2020	N	WEST COAST TENNIS CAMPS INC	TENNIS INSTRUCTOR	7,800.00

SUBTOTAL **1,141,560.80**

COMBINED TOTAL **1,664,102.36**

PAYMENT LEGEND:
 T = Wire Transfers
 N = System Printed Checks
 H = Hand Written Checks

**Report of Warrant Disbursements
 wr 23a**

Fund	Description	Amount
00	General	1,462,588.94
05	Streets & Highways	99,811.60
30	Prop A	6,162.15
31	Prop C	1,938.65
01	Capital Improvements	24,155.55
501	Water	31,478.81
520	Parking	1,622.65
601	Insurance	1,164.20
605	Information Services	97,054.89
610	Vehicle Fleet	2,465.23
615	Building Maintenance	3,339.12
802	Trust Deposit	4,128.13
wr 23a		<u>1,735,909.92</u>
		<u><u>1,735,909.92</u></u>

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 04/11/20 TO 04/24/20
PAY DATE: 05/01/20

NET PAY 897,120.34

4/11/2020

4/24/2020

CITY OF MANHATTAN BEACH PAYROLL REPORT

PAYROLL PERIOD ENDING DATE 4/24/2020

UND
 100
 200
 230
 500
 500
 503
 510
 520
 521
 522
 601
 605
 610
 615
 801

DESCRIPTION

AMOUNT

General Fund	1,210,224.33
Asset Forfeiture Fund	3,541.14
Prop. A Fund	19,508.33
Water Fund	28,383.59
Stormwater Fund	2,640.10
Wastewater Fund	8,755.75
Refuse Fund	3,397.13
Parking Fund	3,768.93
County Parking Lots Fund	998.13
State Pier and Parking Lot Fund	998.11
Insurance Reserve Fund	13,972.97
Information Technology Fund	34,010.39
Fleet Management Fund	11,985.62
Building Maintenance & Operations Fund	15,930.84
Pension Trust Fund	8,726.92

Gross Pay	1,366,842.28
Deductions	469,721.94
Net Pay	<u>897,120.34</u>

Report of D-Card Transactions

Account Date	Department Finance	Amount
100-12-021-5214	Employee Awards & Events	
04/10/2020	BECKYPROM	47.98
100-12-021-5214	Employee Awards & Events	47.98
615-12-042-5211	Automotive Parts	
04/10/2020	COMPLETES PLUS CPL	548.66
04/10/2020	TIREHUB - 163 - LOS ANGEL	1,543.86
04/10/2020	TIREHUB - 163 - LOS ANGEL	785.55
615-12-042-5211	Automotive Parts	2,878.07
615-12-042-5222	Warehouse Inventory Purchases	
04/10/2020	AIS SPECIALTY PRODUCTS	2,878.41
04/10/2020	AIS SPECIALTY PRODUCTS	3,354.30
04/10/2020	GRAINGER	103.38
04/10/2020	THE HOME DEPOT PRO	210.98
04/10/2020	THE HOME DEPOT PRO	2,407.87
04/10/2020	THE HOME DEPOT PRO	542.68
04/10/2020	WAXIE SANITARY SUPPLY	344.34
04/10/2020	WAXIE SANITARY SUPPLY	43.98
04/10/2020	WAXIE SANITARY SUPPLY	70.59
615-12-042-5222	Warehouse Inventory Purchases	9,956.53
12	Finance	12,882.58

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-011-5201	Office Supplies	
04/10/2020	BESTBUYCOM805702781684	141.24
04/10/2020	OFFICE DEPOT #5125	170.25
04/10/2020	OFFICE DEPOT #5125	5.46
100-14-011-5201	Office Supplies	<u>316.95</u>
100-14-011-5207	Advertising	
04/10/2020	BEST VERSION MEDIA	440.20
04/10/2020	FACEBK RC7KGREEY2	244.15
04/10/2020	SQ *MEADOWS PTA	-230.63
100-14-011-5207	Advertising	<u>453.72</u>
100-14-011-5210	Computers, Supplies & Software	
04/10/2020	DROPBOX*RHR7BXX76TCR	19.99
04/10/2020	MOTIONARRAY.COM MOTION	29.99
100-14-011-5210	Computers, Supplies & Software	<u>49.98</u>
100-14-011-5217	Departmental Supplies	
04/10/2020	BECKYPROM	-47.98
04/10/2020	USPS PO 0563720250	7.75
100-14-011-5217	Departmental Supplies	<u>-40.23</u>
100-14-021-5101	Contract Services	
04/10/2020	UNITED SITE SERVICES	3,676.80
100-14-021-5101	Contract Services	<u>3,676.80</u>
100-14-021-5214	Employee Awards & Events	
04/10/2020	BECKYPROM	47.98
100-14-021-5214	Employee Awards & Events	<u>47.98</u>
100-14-021-5217	Departmental Supplies	
04/10/2020	AMAZON.COM*HU9TI5CH3	33.24
04/10/2020	TARGET 00001990	4.36
100-14-021-5217	Departmental Supplies	<u>37.60</u>
100-14-024-5205	Training, Conferences & Meetings	
04/10/2020	ABM 180 EAST OCEAN 2157	15.00
04/10/2020	LB CONV & ENT CTR	15.00
100-14-024-5205	Training, Conferences & Meetings	<u>30.00</u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-024-5217	Departmental Supplies	
04/10/2020	99 CENTS ONLY STORES #310	35.34
04/10/2020	DOLLAR TREE	83.52
04/10/2020	TARGET 00001990	247.43
04/10/2020	TARGET 00001990	86.35
100-14-024-5217	Departmental Supplies	452.64
100-14-026-5217	Departmental Supplies	
04/10/2020	AMAZON.COM*XF9HZ88T3 AMZN	785.06
04/10/2020	DISCOVERY TOURS	-2,617.60
04/10/2020	SCHOOLSIN	4,110.38
04/10/2020	SMART AND FINAL 529	152.33
04/10/2020	SMART AND FINAL 529	43.26
100-14-026-5217	Departmental Supplies	2,473.43
100-14-028-5207	Advertising	
04/10/2020	YELPINC*855 380 9357	90.00
100-14-028-5207	Advertising	90.00
100-14-028-5217	Departmental Supplies	
04/10/2020	BSN SPORTS LLC	2,499.42
04/10/2020	BSN SPORTS LLC	643.17
04/10/2020	UNITED SITE SERVICES	2,109.64
100-14-028-5217	Departmental Supplies	5,252.23
100-14-034-5217	Departmental Supplies	
04/10/2020	APPLE.COM/BILL	2.99
04/10/2020	RALPHS #0166	35.96
100-14-034-5217	Departmental Supplies	38.95
100-14-041-5217	Departmental Supplies	
04/10/2020	BSN SPORTS LLC	568.96
100-14-041-5217	Departmental Supplies	568.96
100-14-043-5101	Contract Services	
04/10/2020	DS SERVICES STANDARD COFF	61.79
04/10/2020	WATERLINE TECHNOLOGIES	445.24
100-14-043-5101	Contract Services	507.03
100-14-043-5202	Memberships & Dues	

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
04/10/2020	SPORTSENGINE	99.95
100-14-043-5202	Memberships & Dues	99.95
100-14-043-5217	Departmental Supplies	
04/10/2020	HARBOR FREIGHT TOOLS 425	41.59
04/10/2020	HASTY AWARDS	96.71
04/10/2020	HOMEDEPOT.COM	1,023.74
04/10/2020	LIFEGUARD STORE - ONLINE	266.65
04/10/2020	NYRP	209.85
04/10/2020	ROBINSON STEEL COMPANY IN	139.50
04/10/2020	ROBINSON STEEL COMPANY IN	3,133.00
04/10/2020	THE HOME DEPOT #0620	130.08
04/10/2020	THE HOME DEPOT #0620	177.92
04/10/2020	THE HOME DEPOT #0620	23.36
04/10/2020	THE HOME DEPOT #0620	58.28
04/10/2020	WATCO INDUSTRIAL FLOORING	879.95
100-14-043-5217	Departmental Supplies	6,180.63
100-14-061-5217	Departmental Supplies	
04/10/2020	LANGHAM HOTEL	-90.00
04/10/2020	LANGHAM HUNTINGTON HOT	90.00
04/10/2020	PANERA BREAD #204866	387.05
04/10/2020	RALPHS #0166	20.97
04/10/2020	SMART AND FINAL 529	19.81
04/10/2020	SQ *MALIBU EATERY	361.35
04/10/2020	THE KETTLE RESTAURANT	420.00
100-14-061-5217	Departmental Supplies	1,209.18
100-14-062-5207	Advertising	
04/10/2020	4IMPRINT	3,595.76
100-14-062-5207	Advertising	3,595.76
100-14-062-5217	Departmental Supplies	
04/10/2020	APPLE.COM/BILL	0.99
04/10/2020	APPLE.COM/BILL	0.99
04/10/2020	NETFLIX.COM	12.99
04/10/2020	NETFLIX.COM	17.51
04/10/2020	SMART AND FINAL 529	25.54
04/10/2020	SPECTRUM	100.53
100-14-062-5217	Departmental Supplies	158.55

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
230-14-091-5104	Computer Contract Services	
04/10/2020	WHENIWORK.COM	56.00
230-14-091-5104	Computer Contract Services	56.00
230-14-091-5205	Training, Conferences & Meetings	
04/10/2020	COURTYARD BY MARRIOTT	240.24
230-14-091-5205	Training, Conferences & Meetings	240.24
230-14-091-5217	Departmental Supplies	
04/10/2020	AMZN MKTP US*X954S3PJ3	210.91
04/10/2020	AMZN MKTP US*YT0RO3VI3	75.78
04/10/2020	COSTCO DELIVERY 564	130.00
04/10/2020	COSTCO DELIVERY 564	415.89
04/10/2020	CVS/PHARMACY #09496	34.46
04/10/2020	VONS #2275	37.85
230-14-091-5217	Departmental Supplies	904.89
14	Recreation	26,401.24

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-011-5101	Contract Services	
04/10/2020	DTV*DIRECTV SERVICE	274.98
04/10/2020	METRO EXPRESSLANES WEB	40.00
04/10/2020	METRO EXPRESSLANES WEB	40.00
04/10/2020	METRO EXPRESSLANES WEB	40.00
04/10/2020	SQ *BODYSPEC	1,000.00
100-15-011-5101	Contract Services	1,394.98
100-15-011-5104	Computer Contract Services	
04/10/2020	LOCATEPLUS	129.95
100-15-011-5104	Computer Contract Services	129.95
100-15-011-5205	Training, Conferences & Meetings	
04/10/2020	TOWN AND COUNTRY RESORT	-183.86
04/10/2020	TOWN AND COUNTRY RESORT	3.38
100-15-011-5205	Training, Conferences & Meetings	-180.48
100-15-011-5206	Uniforms/Safety Equipment	
04/10/2020	BENNETT BOWEN & LIGHTH	1,143.90
04/10/2020	EMBROIDME BEACH CITIES	186.30
04/10/2020	NATIONAL EMBLEM	865.57
04/10/2020	PROFORCE LAW ENFORCEME	1,585.01
04/10/2020	PROFORCE LAW ENFORCEME	240.35
100-15-011-5206	Uniforms/Safety Equipment	4,021.13
100-15-011-5217	Departmental Supplies	
04/10/2020	DOOLEY ENTERPRISES INC	4,998.73
04/10/2020	TARGET 00020263	114.94
04/10/2020	THE HOME DEPOT #0620	46.83
04/10/2020	THE HOME DEPOT #1010	55.81
04/10/2020	THE HOME DEPOT #6855	102.54
100-15-011-5217	Departmental Supplies	5,318.85
100-15-011-5219	STC Training	
04/10/2020	CLARION HOTEL	105.09
04/10/2020	CLARION HOTEL	105.09
04/10/2020	EB OFFICER INVOLVED	-200.00
04/10/2020	EMBASSY CONSULTING SER	-99.00
100-15-011-5219	STC Training	-88.82

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-011-5220	POST Training	
04/10/2020	CAPTO	-150.00
04/10/2020	DOUBLETREE GUEST STES	580.96
04/10/2020	EB OFFICER INVOLVED	-446.00
100-15-011-5220	POST Training	-15.04
100-15-021-5205	Training, Conferences & Meetings	
04/10/2020	AMERICAN AIR0012120833503	595.40
04/10/2020	SERRATO TRA	170.00
100-15-021-5205	Training, Conferences & Meetings	765.40
100-15-021-5217	Departmental Supplies	
04/10/2020	SQ *STEVE'S LOCK, SAFE AN	136.87
04/10/2020	AMZN MKTP US*IM16M9W53	768.59
04/10/2020	GOLDEN PACIFIC HCP	712.19
04/10/2020	HAMCITY COMMLINE	167.82
04/10/2020	HAMCITY COMMLINE	18.40
04/10/2020	HAMCITY COMMLINE	2,365.20
04/10/2020	MAJOR SURPLUS AND SURVIV	1,350.00
100-15-021-5217	Departmental Supplies	5,519.07
100-15-031-5205	Training, Conferences & Meetings	
04/10/2020	HILTON GARDEN INN	473.76
100-15-031-5205	Training, Conferences & Meetings	473.76
100-15-031-5206	Uniforms/Safety Equipment	
04/10/2020	US ARMOR	516.91
100-15-031-5206	Uniforms/Safety Equipment	516.91
100-15-041-5101	Contract Services	
04/10/2020	FILE KEEPERS	148.23
04/10/2020	MERCHANT	523.87
100-15-041-5101	Contract Services	672.10
100-15-041-5104	Computer Contract Services	
04/10/2020	AMZN MKTP US*BW9ZR4083	131.20
04/10/2020	AMZN MKTP US*YZ0073943	50.04
04/10/2020	WWW.ALIBABA.COM	98.84
100-15-041-5104	Computer Contract Services	280.08

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-041-5202	Memberships & Dues	
04/10/2020	CALIFORNIA ASSOCIATION FO	50.00
100-15-041-5202	Memberships & Dues	50.00
100-15-041-5206	Uniforms/Safety Equipment	
04/10/2020	LA UNIFORMS AND TAILORIN	110.14
04/10/2020	LA UNIFORMS AND TAILORIN	127.78
04/10/2020	LA UNIFORMS AND TAILORIN	131.03
04/10/2020	LA UNIFORMS AND TAILORIN	191.61
04/10/2020	LA UNIFORMS AND TAILORIN	192.72
04/10/2020	LA UNIFORMS AND TAILORIN	267.74
04/10/2020	LA UNIFORMS AND TAILORIN	456.05
04/10/2020	LA UNIFORMS AND TAILORIN	594.91
100-15-041-5206	Uniforms/Safety Equipment	2,071.98
100-15-041-5210	Computers, Supplies & Software	
04/10/2020	AMZN MKTP US*8K6DT1UZ3	121.41
04/10/2020	AMZN MKTP US*GW06J5B43	83.55
04/10/2020	AMZN MKTP US	-22.32
04/10/2020	AMZN MKTP US	-25.63
100-15-041-5210	Computers, Supplies & Software	157.01
100-15-041-5217	Departmental Supplies	
04/10/2020	AMAZON.COM*061431JC3	31.95
04/10/2020	AMZN MKTP US*JE7HM3F23	67.30
04/10/2020	AMZN MKTP US*OC68V7YH3	10.94
04/10/2020	AMZN MKTP US*SC7YB8M03	56.93
04/10/2020	PCH LOCK AND KEY	2.19
04/10/2020	THE HOME DEPOT #0620	18.13
100-15-041-5217	Departmental Supplies	187.44
100-15-061-5206	Uniforms/Safety Equipment	
04/10/2020	EMBROIDME BEACH CITIES	62.41
100-15-061-5206	Uniforms/Safety Equipment	62.41
100-15-071-5101	Contract Services	
04/10/2020	MISSION LINEN	617.66
100-15-071-5101	Contract Services	617.66
100-15-071-5206	Uniforms/Safety Equipment	

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Police	Amount
04/10/2020	LA UNIFORMS AND TAILORIN	111.24
04/10/2020	LA UNIFORMS AND TAILORIN	253.41
04/10/2020	LA UNIFORMS AND TAILORIN	274.30
04/10/2020	LA UNIFORMS AND TAILORIN	282.02
04/10/2020	LA UNIFORMS AND TAILORIN	308.42
100-15-071-5206	Uniforms/Safety Equipment	1,229.39
100-15-081-5206	Uniforms/Safety Equipment	
04/10/2020	LA UNIFORMS AND TAILORIN	187.26
04/10/2020	LA UNIFORMS AND TAILORIN	308.53
04/10/2020	LA UNIFORMS AND TAILORIN	83.73
100-15-081-5206	Uniforms/Safety Equipment	579.52
100-15-081-5217	Departmental Supplies	
04/10/2020	THE HOME DEPOT 620	208.35
100-15-081-5217	Departmental Supplies	208.35
100-15-091-5206	Uniforms/Safety Equipment	
04/10/2020	LA UNIFORMS AND TAILORIN	490.28
100-15-091-5206	Uniforms/Safety Equipment	490.28
15	Police	24,461.93

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Fire	Amount
100-16-011-5101	Contract Services	
04/10/2020	ATT*TV NOW	60.00
100-16-011-5101	Contract Services	60.00
100-16-011-5201	Office Supplies	
04/10/2020	OFFICE DEPOT #5125	42.44
100-16-011-5201	Office Supplies	42.44
100-16-011-5206	Uniforms/Safety Equipment	
04/10/2020	ENTENMANN-ROVIN COMPANY	276.02
100-16-011-5206	Uniforms/Safety Equipment	276.02
100-16-031-5217	Departmental Supplies	
04/10/2020	THE HOME DEPOT #0620	108.66
100-16-031-5217	Departmental Supplies	108.66
100-16-041-5217	Departmental Supplies	
04/10/2020	AIR SOURCE INDUSTRIES	210.20
04/10/2020	AIR SOURCE INDUSTRIES	374.35
04/10/2020	BOUND TREE MEDICAL LLC	356.75
04/10/2020	BOUND TREE MEDICAL LLC	589.12
04/10/2020	BOUND TREE MEDICAL LLC	687.66
04/10/2020	BOUND TREE MEDICAL LLC	881.96
100-16-041-5217	Departmental Supplies	3,100.04
100-16-052-5217	Departmental Supplies	
04/10/2020	DRI*PRINTING SERVICES	580.84
04/10/2020	WILLIAMSON-DICKIE	2,769.77
100-16-052-5217	Departmental Supplies	3,350.61
16	Fire	6,937.77

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Community Development	Amount
100-17-011-5210	Computers, Supplies & Software	
04/10/2020	CANON SOLUTIONS AMERI	8.70
100-17-011-5210	Computers, Supplies & Software	<u>8.70</u>
100-17-032-5205	Training, Conferences & Meetings	
04/10/2020	ACT*ACTIVE EVENTS REG	-975.00
04/10/2020	ACT*ACTIVE EVENTS REG	-975.00
100-17-032-5205	Training, Conferences & Meetings	<u>-1,950.00</u>
100-17-032-5225	Printing	
04/10/2020	IMAGE360 SOUTH BAY	547.50
100-17-032-5225	Printing	<u>547.50</u>
100-17-041-5217	Departmental Supplies	
04/10/2020	HAMCITY COMMLINE	66.58
100-17-041-5217	Departmental Supplies	<u>66.58</u>
17	Community Development	<u><u>-1,327.22</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department Public Works	Amount
100-18-011-5210	Computers, Supplies & Software	
04/10/2020	BEST BUY MHT 00001040	144.39
100-18-011-5210	Computers, Supplies & Software	144.39
510-18-411-5101	Contract Services	
04/10/2020	IN *VIP DIRECT RESPONSE	5,010.71
510-18-411-5101	Contract Services	5,010.71
18	Public Works	5,155.10

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Report of D-Card Transactions

Account Date	Department	Amount
100-21606	Polc-Neighborhood Watch Deposits	
04/10/2020	COSTCO WHSE #0671	20.94
04/10/2020	COSTCO WHSE #0671	20.94
04/10/2020	COSTCO WHSE #0671	20.94
04/10/2020	COSTCO WHSE #0671	20.94
04/10/2020	COSTCO WHSE #0671	82.63
04/10/2020	GELSON'S MARKET #24	26.52
04/10/2020	RALPHS #0166	110.51
100-21606	Polc-Neighborhood Watch Deposits	<u>303.42</u>
21606		<u>303.42</u>
	Report Totals	<u><u>74,814.82</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 23a, dated 4/30/2020; Check number 542262.

Agenda Date: 5/12/2020

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Quinn M. Barrow, City Attorney

SUBJECT:

Consider Adopting a Resolution Confirming the Director of Emergency Services Orders Issued During the Local Emergency Proclaimed to Address COVID-19 (City Attorney Barrow).

ADOPT RESOLUTION NO. 20-0051

RECOMMENDATION:

Staff recommends that the City Council adopt the accompanying Resolution confirming the Director of Emergency Services Orders issued during the Local Emergency proclaimed to address COVID-19.

FISCAL IMPLICATIONS:

There is no impact to the General Fund from adopting this Resolution confirming these Director of Emergency Services Orders. There will be costs in staff resources for the implementation and enforcement of the Orders.

BACKGROUND AND DISCUSSION:

Pursuant to Manhattan Beach Municipal Code Chapter 3.08, the City Manager serves as the Director of Emergency for the City of Manhattan Beach. Due to the threat to the public health and safety of persons and property in the City of Manhattan Beach caused by the global spread of the Coronavirus ("COVID-19") pandemic, the City Council proclaimed the existence of a local emergency on March 13, 2020. On March 17, 2020, the City Council ratified this proclamation of a local emergency.

In the event of a proclamation of a local emergency, Manhattan Beach Municipal Code Section 3.08.060.A.6.a empowers the Director of Emergency Services to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency, so long as such rules and regulations are "confirmed at the earliest practicable time" by the City Council. Pursuant to this authority, the Director of Emergency Services issued

a series of emergency orders intended to reduce the spread of COVID-19 by – among other things – closing certain City spaces and regulating various activities deemed “essential” by the applicable state and county public health orders and guidelines. These emergency orders, which are described in further detail in the recitals to the accompanying Resolution, must be confirmed by the City Council “at the earliest practicable time” to remain in effect.

ATTACHMENT:

1. Resolution No. 20-0051

RESOLUTION NO. 20-0051

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL CONFIRMING THE DIRECTOR OF EMERGENCY SERVICES ORDERS ISSUED DURING THE LOCAL EMERGENCY PROCLAIMED TO ADDRESS COVID-19

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19 (“COVID-19”);

WHEREAS, on March 4, 2020, the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19;

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19;

WHEREAS, on March 13, 2020, the City Council adopted Resolution No. 20-0039, A Resolution of the City Council of the City of Manhattan Beach Proclaiming the Existence of a Local Emergency;

WHEREAS, the City Manager is the Director of Emergency Services in the City of Manhattan Beach. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a, the City Manager as the Director of Emergency Services is empowered during a local emergency to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency, so long as such rules and regulations are “confirmed at the earliest practicable time” by the City Council;

WHEREAS, on March 13, 2020, the Director of Emergency Services ordered the closure of City governmental structures and facilities such as Manhattan Beach City Hall, Joslyn Community Center, Manhattan Heights Community Center, Scout House, and the City Public Works Yard;

WHEREAS, on March 16, 2020, the Los Angeles County Department of Public Health issued the Safer at Home Order for Control of COVID-19, which was subsequently amended and revised (the “County Safer at Home Order”). The County Safer at Home Order was initially effective until March 31, 2020;

WHEREAS, on March 17, 2020, the City Council ratified Resolution No. 20-0039;

WHEREAS, on March 17, 2020, the City Council adopted Ordinance No. 20-0013-U which, among other things, adopted by reference the County Order, imposed regulations regarding social distancing, and recommended additional social distancing practices;

WHEREAS, on March 19, 2020, the Director of Emergency Services ordered the closure of Manhattan Beach Pier and all City parks, fields, sports courts, exercise equipment, and other recreational facilities;

WHEREAS, on March 19, 2020, the Governor of the State of California issued Executive Order N-33-20, directing all residents of the State of California to heed directives issued by the State Health Officer on the same date instructing all Californians to stay home except as needed to maintain continuity of operations of the federal critical infrastructure sectors (the "State Stay at Home Order");

WHEREAS, on March 24, 2020, the Director of Emergency Services ordered the closure of the parking lots located at El Porto, Bruce's Beach, and the Manhattan Beach Pier, except for City residents who possess valid and current residential parking permits for the relevant lots;

WHEREAS, on March 25, 2020, the City Council adopted Ordinance No. 20-0014-U which, among other things, required all persons and businesses to comply with health and safety measures required by a state or county order related to COVID-19;

WHEREAS, on March 27, 2020, the Los Angeles County Department of Public Health issued a Health Officer Order closing, among other things, all County beaches;

WHEREAS, on March 27, 2020, the City Council adopted Ordinance No. 20-0015-U which, among other things, amended Ordinance No. 20-0014-U to clarify that all persons and businesses must also comply with health and safety measures required by state or county guidelines related to COVID-19;

WHEREAS, on March 27, 2020, the Director of Emergency Services ordered the closure of the beach walking path known as the Strand in conjunction with the County's closure of the adjacent County beaches;

WHEREAS, on April 3, 2020, the Director of Emergency Services issued Emergency Order No. 1, which is attached herein at Exhibit "A" and incorporated by reference, to require COVID-19 safety measures at construction sites;

WHEREAS, on April 8, 2020, the Director of Emergency Services issued Emergency Order No. 2, which is attached herein at Exhibit "B" and incorporated by reference, to memorialize the closures of certain City spaces, parks, and facilities that he initially ordered on March 19, 2020, March 24, 2020, and March 27, 2020;

WHEREAS, on April 10, 2020, the Los Angeles County Department of Public Health extended the County Safer at Home Order until May 15, 2020;

WHEREAS, on April 17, 2020, the Director of Emergency Services issued Emergency Order No. 3, which is attached herein at Exhibit “C” and incorporated by reference, to extend the closure of City governmental structures and facilities such as Manhattan Beach City Hall, Joslyn Community Center, Manhattan Heights Community Center, Scout House, and the City Public Works Yard until the later of May 15, 2020, or any subsequent applicable extensions, revisions, or amendments of the County Safer at Home Order;

WHEREAS, on April 22, 2020, the Director of Emergency Services issued Emergency Order No. 4, which is attached herein at Exhibit “D” and incorporated by reference, to partially reopen Polliwog Park on a trial basis, subject to the requirement that all park visitors must wear face coverings and practice social distancing;

WHEREAS, on April 24, 2020, the Director of Emergency Services issued Emergency Order No. 5, which is attached herein at Exhibit “E” and incorporated by reference, to prohibit restaurants, bars, nightclubs, and similar businesses from providing any alcohol to a customer prior to providing the meal prepared for delivery, pick-up, and drive-thru;

WHEREAS, on April 29, 2020, the Director of Emergency Services issued Emergency Order No. 6, which is attached herein at Exhibit “F” and incorporated by reference, to amend Emergency Order No. 4 by lifting the requirement that all visitors to Polliwog Park must wear face coverings;

WHEREAS, on May 8, 2020, the Director of Emergency Services issued Emergency Order No. 7, which is attached herein at Exhibit “G” and incorporated by reference, to partially reopen Live Oak and Sand Dune Parks.

WHEREAS, in the interest of the public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary for the City Council to confirm Director of Emergency Services Orders issued during the local emergency proclaimed to address COVID-19 in accordance with Chapter 3.08 of the Manhattan Beach Municipal Code, Manhattan Beach City Council Resolution No. 20-0039, and the California Emergency Services Act, Chapter 7 (commencing with Section 8550) of Title 2 of the Government Code.

NOW, THEREFORE, THE MANHATTAN BEACH CITY COUNCIL DOES HEREBY DECLARE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and are incorporated into this Resolution by reference.

Section 2. The City Council hereby confirms the Director of Emergency Services Orders issued during the local emergency proclaimed to address COVID-19.

Section 3. If any section, subsection, sentence, clause, or phrase of this Resolution or the emergency orders confirmed herein is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution or the emergency orders. The City Council hereby declares that it would have passed this Resolution and confirmed the emergency orders and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of such Resolution or the emergency orders would be subsequently declared invalid or unconstitutional.

Section 4. The City Clerk shall certify to the passage and adoption of this Resolution.

ADOPTED on May 12, 2020.

RICHARD MONTGOMERY
Mayor

ATTEST:

LIZA TAMURA
City Clerk

APPROVED AS TO FORM:

QUINN M. BARROW
City Attorney

APPROVED AS TO CONTENT:

BRUCE MOE
City Manager

Exhibit "A"
Emergency Order No. 1

**CITY OF MANHATTAN BEACH
DIRECTOR OF EMERGENCY SERVICES ORDER NO. 1**

**REQUIRING COVID-19 MEASURES AT CONSTRUCTION SITES
EFFECTIVE APRIL 4, 2020 AT 12:01 a.m.**

Date of Order: April 3, 2020

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19, (“COVID-19”);

WHEREAS, on March 4, 2020, the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19;

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19;

WHEREAS, on March 13, 2020, the City Council adopted Resolution No. 20-0039, A Resolution of the City Council of the City of Manhattan Beach Proclaiming the Existence of a Local Emergency;

WHEREAS, on March 17, 2020, the City Council ratified Resolution No. 20-0039;

WHEREAS, on March 17, 2020, the City Council adopted Ordinance No. 20-0013-U and Advisory Resolution No. 20-0040 which, *inter alia*, adopted by reference the County Order, imposed regulations regarding social distancing, and recommended additional social distancing practices;

WHEREAS, on March 19, 2020, the Governor of the State of California issued Executive Order N-33-20, directing all residents of the State of California to heed directives issued by the State Health Officer on the same date instructing all Californians to stay home except as needed to maintain continuity of operations of the federal critical infrastructure sectors (the “State Stay at Home Order”);

WHEREAS, on March 19, 2020, the Los Angeles County Department of Public Health issued an enhanced Health Officer Order, the Safer at Home Order for Control of COVID-19, amending and superseding its March 16, 2020 Order, closing all nonessential businesses, and limiting gatherings to 9 people or less;

WHEREAS, on March 21, 2020, the Los Angeles County Department of Public Health issued an enhanced Health Officer Order, the Safer at Home Order for Control of COVID-19, amending and superseding its March 16, 2020, and March 19, 2020 Orders, closing all nonessential businesses and prohibiting gatherings of non-household members;

WHEREAS, both the State Stay at Home Order and the County Department of Public Health's Safer at Home Order identify construction, operation, inspection and maintenance of construction sites and construction projects (including housing construction) as an essential business that may continue to operate under these orders;

WHEREAS, on March 25, 2020, the City Council adopted Ordinance No. 20-0014-U which, *inter alia*, required essential businesses, including construction businesses, to comply with health and safety measures required by a state or county order related to COVID-19;

WHEREAS, on March 27, 2020, the City Council adopted Ordinance No. 20-0015-U which, *inter alia*, amended Ordinance No. 20-0014-U to clarify that essential businesses, including construction businesses, must also comply with health and safety measures required by state or county guidelines related to COVID-19;

WHEREAS, the County Department of Public Health's Safer at Home Order directs all essential businesses, including construction businesses, to comply with all of the following: (a) enforce social distancing measures, requiring that individuals maintain separation of at least six (6) feet to the extent feasible; (b) provide access to hand washing facilities with soap and water or to hand sanitizer that contains at least 60 percent alcohol; (c) post a sign in a conspicuous place at all public entries that instructs members of the public to not enter if they are experiencing symptoms of respiratory illness, including fever or cough; and (d) adhere to communicable disease control recommendations provided by the Los Angeles County Department of Public Health, including guidance for cleaning and disinfecting the site;

WHEREAS, as of April 3, 2020, the Los Angeles County of Public Health has confirmed 4,566 cases of COVID-19 in Los Angeles County and that number is expected to continue to rise;

WHEREAS, the act and process of construction may necessitate workers to work together or assist each other within distances of less than the recommended social distancing of 6 feet;

WHEREAS, to ensure that construction workers at construction sites and projects are provided with the means to comply, and comply, to the maximum extent possible, with the County Department of Public Health's Safer at Home Order, it is necessary to put in place additional measures at construction sites to ensure compliance;

WHEREAS, the City Manager is the Director Emergency Services in the City of Manhattan Beach. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a, the City Manager as the Director of Emergency Services is empowered during a local emergency to "make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency", so long as such rules and regulations are "confirmed at the earliest practicable time" by the City Council; and

WHEREAS, in the interest of the public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary to exercise my authority pursuant to Chapter 3.08 of the Manhattan Beach Municipal Code, Manhattan Beach City Council Resolution No. 20-0039, and the California Emergency Services Act, Chapter 7 (commencing with Section 8550) of Title 2 of the Government Code, to issue this order.

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and are incorporated into this Order by reference.

Section 2. The property owner and contractor (collectively the "Contractor") at any property within the City of Manhattan Beach at which construction work is occurring ("Construction Site") shall develop a comprehensive COVID-19 exposure control plan, which includes control measures such as social distancing, symptom checking, hygiene, decontamination procedures, and training ("Exposure Control Plan" or "Plan"). The Exposure Control Plan shall contain at a minimum the measures detailed in this Order and such measures must be followed to prevent any onsite worker from contracting COVID-19. Upon the City's request, the contractor shall submit the Plan to the City. Failure to comply with this Order shall be deemed as creating unsafe conditions and may result in withheld inspections or the closure of the Construction Site until corrected.

Section 3. The Contractor shall institute the following measures which shall be included in the Exposure Control Plan.

A. The Contractor shall post at the Construction Site, in areas visible to all workers, required hygienic practices including: (i) not touching one's face with unwashed hands or with gloves; (ii) washing one's hands often with soap and water for at least 20 seconds or use of hand sanitizer with at least 60% alcohol; (iii) cleaning and disinfecting frequently touched objects and surfaces including shared tools and equipment; and (iv) covering one's mouth and nose when coughing or sneezing as well as other hygienic recommendations by the Centers for Disease Control ("CDC").

B. The Contractor shall install hand washing facilities with soap and water or hand sanitizer that contains at least 60 percent alcohol in multiple locations at the Construction Site (including at each entrance to the Construction Site) and shall ensure that the facilities remain adequately stocked during all times of construction activity.

C. The Contractor shall not permit sharing of tools or equipment.

D. The Contractor shall also establish a schedule for cleaning and disinfecting frequently touched objects and surfaces and maintain a log of the established cleaning schedule which shall be made available to the City upon request.

E. The Contractor shall instruct its workers and other members of the public at the Construction Site to maintain social distancing to the greatest extent possible by maintaining a minimum 6-foot distance from one another at all times, except as specified in Subsection (F) below. The Contractor shall post a sign in a conspicuous place at each pedestrian entrance to the Construction Site as well as throughout the site instructing workers and other members of the public of this requirement.

F. The Contractor or the owner, manager, or operator of any business that, as its primary operation, is engaged in construction work at the Construction Site shall ensure that its employees or independent contractors are provided personal protective equipment ("PPE")

such as gloves, goggles, face shields and face masks to comply with the provisions of this Order and as is appropriate for the activity being performed at the Construction Site. Workers needing close contact (less than 6-feet) in order to perform their work duties shall be required to wear Personal Protective Equipment (PPE) such as face masks, eye protection, and gloves.

G. The Contractor shall instruct its workers and other members of the public at the Construction Site against gathering in groups of any size, including gathering on site for lunch and other breaks. The Contractor shall ensure that, anytime two or more people must meet, such persons maintain a distance of six feet from one another at all times.

H. The Contractor shall: (i) identify “choke points” and “high-risk areas” where workers are forced to stand together, such as hallways, hoists and elevators, break areas, and buses, and control them so that social distancing of six feet from one another is maintained; (ii) minimize interactions when picking up or delivering equipment or materials so that social distancing of six feet from one another is maintained; and (iii) stagger the trades as necessary to reduce density so that social distancing of six feet from one another is maintained.

I. For sites with more than 4 workers, the Contractor shall designate a person as the Construction Site COVID-19 Supervisor to enforce this Order. The designated COVID-19 Supervisor shall be present on the Construction Site at all times during construction activities. The COVID-19 Supervisor can be an on-site worker who is designated to carry this role.

J. The Contractor shall prohibit anyone entering the Construction Site if they are experiencing signs of illness, including respiratory illness, fever or cough or if the contractor knows or has reason to know such person has been in recent close contact with someone with laboratory confirmed COVID-19. The Contractor shall also require anyone working or visiting the Construction Site to return home if such person is experiencing signs of illness, including respiratory illness, fever or cough. The Contractor shall post a sign in a conspicuous place at each pedestrian entrance to the Construction Site instructing workers and other members of the public of these requirements.

K. The Contractor shall require anyone working at the Construction Site to stay home if they are sick, except to obtain medical care.

L. The Contractor shall require anyone working at the Construction Site to inform their supervisor if they have been exposed to COVID-19 or has a sick family member or other person at home with COVID-19.

M. The Contractor shall take all appropriate steps, if individuals are residing at the Construction Site, to ensure that workers minimize their contact with areas within the building but not within the actual construction project, including limiting workers’ path of travel in and out of the project site, and, for all such areas with which contact is unavoidable, regularly clean and sanitize those areas at least twice daily, including following completion of work each day, and maintain a log of the cleaning schedule to be made available to the City upon request.

N. The Contractor shall maintain a daily attendance log of all workers and visitors.

Section 4. The property owner of the Construction Site and their contractor(s) are legally responsible for compliance with this Order. Manhattan Beach staff will verify compliance with this Order during regular scheduled inspections for projects under construction as well as in response to complaints that may be submitted to the City by email to code@citymb.info. This Order authorizes the City's building official or designee to issue a stop work order at a Construction Site at which workers are in violation of Sections 2 and 3 of this Order by giving notice in writing to the COVID-19 Supervisor, the Contractor or to persons engaged in the doing or causing such work to be done at the Construction Site. No person shall fail to comply with such a stop work order if issued by the City.

Section 5. Any violation of this Order may be determined to be a misdemeanor and punishable by a fine or imprisonment, or both, pursuant to Government Code Section 8665 and Chapters 1.04 and 1.06 of the Manhattan Beach Municipal Code, and any other state or city law as may be applicable.

Section 6. This Order is based on the CDC's Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19), OSHA's Guidance on Preparing Workplaces for COVID-19, and other publications. Please check <https://www.citymb.info/services/learn-about/coronavirus> for the latest updates.

Section 7. This Order shall take effect on April 4, 2020, at 12:01 a.m.

Executed on April 3, 2020.

/s/ Bruce Moe

City Manager Bruce Moe
Director of Emergency Services

Exhibit "B"
Emergency Order No. 2

**CITY OF MANHATTAN BEACH
DIRECTOR OF EMERGENCY SERVICES ORDER NO. 2**

**ORDER RE CLOSURE OF THE PIER, THE STRAND, PARKS, AND DESIGNATED
PARKING LOTS
EFFECTIVE MARCH 27, 2020 AT 12:01 a.m.**

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19, (“COVID-19”);

WHEREAS, on March 4, 2020, the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19;

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19;

WHEREAS, on March 13, 2020, the City Council adopted Resolution No. 20-0039, A Resolution of the City Council of the City of Manhattan Beach Proclaiming the Existence of a Local Emergency;

WHEREAS, on March 17, 2020, the City Council ratified Resolution No. 20-0039;

WHEREAS, on March 17, 2020, the City Council adopted Ordinance No. 20-0013-U which, *inter alia*, adopted by reference the County Order, imposed regulations regarding social distancing, and recommended additional social distancing practices;

WHEREAS, the City Manager is the Director of Emergency Services in the City of Manhattan Beach. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a, the City Manager as the Director of Emergency Services is empowered during a local emergency to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency;

WHEREAS, on March 19, 2020, acting under the authority vested in me as the Director of Emergency Services, I ordered the closure of Manhattan Beach Pier and all City parks, fields, sports courts, exercise equipment, and other recreational facilities;

WHEREAS, on March 19, 2020, the Governor of the State of California issued Executive Order N-33-20, directing all residents of the State of California to heed directives issued by the State Health Officer on the same date instructing all Californians to stay home except as needed to maintain continuity of operations of the federal critical infrastructure sectors (the “State Stay at Home Order”);

WHEREAS, on March 19, 2020, the Los Angeles County Department of Public Health issued an enhanced Health Officer Order, the Safer at Home Order for Control of COVID-19, amending and superseding its March 16, 2020 Order, closing all nonessential businesses, and limiting gatherings to 9 people or less;

WHEREAS, on March 21, 2020, the Los Angeles County Department of Public Health issued an enhanced Health Officer Order, the Safer at Home Order for Control of COVID-19, amending and superseding its March 16, 2020, and March 19, 2020 Orders, closing all nonessential businesses and prohibiting gatherings of non-household members;

WHEREAS, on March 24, 2020, acting under the authority vested in me as the Director of Emergency Services, I ordered the closure of the parking lots located at El Porto, Bruce's Beach, and the Manhattan Beach Pier, except for City residents who possess valid and current residential parking permits for the relevant lots;

WHEREAS, on March 25, 2020, the City Council adopted Ordinance No. 20-0014-U which, *inter alia*, required all persons and businesses to comply with health and safety measures required by a state or county order related to COVID-19;

WHEREAS, on March 27, 2020, the Los Angeles County Department of Public Health issued a Health Officer Order closing, among other things, all County beaches;

WHEREAS, on March 27, 2020, the City Council adopted Ordinance No. 20-0015-U which, *inter alia*, amended Ordinance No. 20-0014-U to clarify that all persons and businesses must also comply with health and safety measures required by state or county guidelines related to COVID-19;

WHEREAS, on March 27, 2020, acting under the authority vested in me as the Director of Emergency Services, I ordered the closure of the beach walking path known as the Strand in conjunction with the County's closure of the adjacent County beaches;

WHEREAS, as of April 7, 2020, the Los Angeles County Department of Public Health has confirmed 6,910 cases of COVID-19 in Los Angeles County and that number is expected to continue to rise;

WHEREAS, the City's public spaces, parks, and facilities continue to attract groups of people who often fail to comply with health and safety measures required by state or county order or guidelines related to COVID-19;

WHEREAS, this Emergency Order No. 2 memorializes the closures of certain City spaces, parks, and facilities that I initially ordered on March 19, 2020, March 24, 2020, and March 27, 2020; and

WHEREAS, in the interest of the public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary to exercise my authority pursuant to Chapter 3.08 of the Manhattan Beach Municipal Code, Manhattan Beach City Council Resolution No. 20-0039, and the California Emergency Services Act, Chapter 7 (commencing with Section 8550) of Title 2 of the Government Code, to issue this order.

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and are incorporated into this Order by reference.

Section 2. The following City spaces, parks, and facilities are closed until further notice:

A. Manhattan Beach Pier.

B. All City parks, fields, sports courts, exercise equipment, and other recreational facilities.

C. The parking lots located at El Porto, Bruce's Beach, and the Manhattan Beach Pier, provided, however, that this closure shall not apply to City residents who possess valid and current residential parking permits for the relevant lots. Such lots are more specifically described as:

- El Porto Lot (APNs: 4137013906, 4137013907, 4137013908)
- County Lots at 26th Street Lot (APNs: 4177024900, 4177024902)
- State Pier Lots (APNs: 4179019905, 4179022900, 4179031903)

D. The beach walking path known as the Strand, as further defined in Manhattan Beach Municipal Code Section 12.12.010.

Section 3. Any violation of this Order is a misdemeanor and punishable by a fine of \$1000 or imprisonment, or both, pursuant to Government Code Section 8665 and Chapters 1.04 of the Manhattan Beach Municipal Code, and any other state or city law as may be applicable. In accordance with Municipal Code Chapter 1.06, the City, at its sole discretion, may prosecute any violation through the administrative process set forth therein.

Executed on April 8, 2020.

/s/ Bruce Moe

City Manager Bruce Moe

Director of Emergency Services

Exhibit "C"

Emergency Order No. 3

**CITY OF MANHATTAN BEACH
DIRECTOR OF EMERGENCY SERVICES ORDER NO. 3**

**EXTENDING CLOSURE OF CITY HALL AND CITY FACILITIES TO MAY 15, 2020,
CONSISTENT WITH THE LOS ANGELES COUNTY SAFER AT HOME ORDER, AS
REVISED, SUBJECT TO FURTHER COUNTY REVISIONS, EXTENSIONS AND
AMENDMENTS**

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19, (“COVID-19”);

WHEREAS, on March 4, 2020, the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19;

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19;

WHEREAS, on March 13, 2020, the City Council adopted Resolution No. 20-0039, A Resolution of the City Council of the City of Manhattan Beach Proclaiming the Existence of a Local Emergency;

WHEREAS, the City Manager is the Director of Emergency Services in the City of Manhattan Beach. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a, the City Manager as the Director of Emergency Services is empowered during a local emergency to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency;

WHEREAS, on March 13, 2020, acting under the authority vested in me as the Director of Emergency Services, I ordered the closure of the City governmental structures and facilities such as Manhattan Beach City Hall, Joslyn Community Center, Manhattan Heights Community Center, Scout House, and the City Public Works Yard (“Closed Governmental Structures and Facilities”), except for public safety facilities;

WHEREAS, on March 16, 2020, the Los Angeles County Department of Public Health issued the Safer at Home Order for Control of COVID-19, which was subsequently amended and revised (the “County Safer at Home Order”). The County Safer at Home Order was initially effective until March 31, 2020;

WHEREAS, on April 10, 2020, the Los Angeles County Department of Public Health extended the County Safer at Home Order until May 15, 2020;

WHEREAS, to be consistent with the County Safer at Home Order, I deem it appropriate to extend the closure of Closed Governmental Structures and Facilities until the later of May 15, 2020, or any subsequent applicable extensions, revisions, or amendments of the County Safer at Home Order; and

WHEREAS, in the interest of the public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary to exercise my authority pursuant to Chapter 3.08 of the Manhattan Beach Municipal Code, Manhattan Beach City Council Resolution No. 20-0039, and the California Emergency Services Act, Chapter 7 (commencing with Section 8550) of Title 2 of the Government Code, to issue this order.

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and are incorporated into this Order by reference.

Section 2. The closure of Closed Governmental Structures and Facilities is extended until the later of May 15, 2020, or any subsequent applicable extensions, revisions, or amendments of the County Safer at Home Order.

Executed on April 17, 2020.

/s/ Bruce Moe

City Manager Bruce Moe

Director of Emergency Services

Exhibit "D"
Emergency Order No. 4

**CITY OF MANHATTAN BEACH
DIRECTOR OF EMERGENCY SERVICES ORDER NO. 4**

PARTIAL REOPENING OF POLLIWOG PARK ON A TRIAL BASIS, REQUIRING FACE COVERINGS, AND RESTATING THE CITY'S EXISTING SOCIAL DISTANCING REQUIREMENTS

EFFECTIVE APRIL 25, 2020, AT 6:30 A.M.

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named "SARS-CoV-2," and the disease it causes has been named "coronavirus disease 2019," abbreviated COVID-19 ("COVID-19");

WHEREAS, on March 4, 2020, the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19;

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19;

WHEREAS, on March 13, 2020, the City Council adopted Resolution No. 20-0039, A Resolution of the City Council of the City of Manhattan Beach Proclaiming the Existence of a Local Emergency;

WHEREAS, the City Manager is the Director of Emergency Services in the City of Manhattan Beach. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a, the City Manager as the Director of Emergency Services is empowered during a local emergency to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency;

WHEREAS, on March 16, 2020, the Los Angeles County Department of Public Health issued the Safer at Home Order for Control of COVID-19, which was subsequently amended and revised (the "County Safer at Home Order"). The County Safer at Home Order was initially effective until March 31, 2020;

WHEREAS, on March 19, 2020, acting under the authority vested in me as the Director of Emergency Services, I ordered the closure of Manhattan Beach Pier and all City parks, fields, sports courts, exercise equipment, and other recreational facilities;

WHEREAS, on March 25 and March 27, 2020, the City Council adopted ordinances which required all persons and businesses to comply with social distancing requirements and other health and safety measures required by a state or county order or guidelines related to COVID-19;

WHEREAS, on April 10, 2020, the Los Angeles County Department of Public Health extended the County Safer at Home Order until May 15, 2020;

WHEREAS, on April 22, 2020, after receiving considerable public input, the City Council had a robust discussion at its duly noticed City Council meeting regarding the gradual reopening of certain public facilities, including Polliwog Park, subject to restrictions;

WHEREAS, at the conclusion of its April 22, 2020 meeting, the City Council voted to direct me to reopen sections of Polliwog Park, require face coverings, and maintain the City's existing social distancing requirements; and

WHEREAS, in the interest of the public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary to exercise my authority pursuant to Chapter 3.08 of the Manhattan Beach Municipal Code, Manhattan Beach City Council Resolution No. 20-0039, and the California Emergency Services Act, Chapter 7 (commencing with Section 8550) of Title 2 of the Government Code, to issue this order.

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and are incorporated into this Order by reference.

Section 2. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a, the City Manager as the Director of Emergency Services hereby orders the following, effective April 25, 2020, at 6:30 a.m.:

A. The park commonly known as Polliwog Park, located at 1601 Manhattan Beach Boulevard, is reopened on a trial basis, subject to the following limitations:

1. Only the green spaces within Polliwog Park are reopened.
2. All other sections of Polliwog Park – including but not limited to all restrooms, courts, sports fields, picnic pads, playground equipment, and dog runs – remain closed.

B. Prior to entering Polliwog Park, all persons shall wear a face covering that covers the nose and mouth and wear such face covering at all times within the Park.

C. The social distancing requirements set forth in Ordinance Nos. 20-0014-U and 20-0015-U are still valid.

D. Please note that the County of Los Angeles has issued guidance for cloth face coverings at this link
<http://publichealth.lacounty.gov/media/Coronavirus/GuidanceClothFaceCoverings.pdf>
including the following guidance with respect to children:

"Children under the age of 2 (including infants) should not wear cloth face coverings. Those between the ages of 2 and 8 should use them but under adult

supervision to ensure that the child can breathe safely and avoid choking or suffocation. Children with breathing problems should not wear a face covering."

Executed on April 22, 2020.

/s/ Bruce Moe

City Manager Bruce Moe

Director of Emergency Services

Exhibit "E"
Emergency Order No. 5

**CITY OF MANHATTAN BEACH
DIRECTOR OF EMERGENCY SERVICES ORDER NO. 5**

PROHIBITING RESTAURANTS, BARS, NIGHTCLUBS, AND SIMILAR BUSINESSES FROM PROVIDING ANY ALCOHOL TO A CUSTOMER PRIOR TO PROVIDING THE MEAL PREPARED FOR DELIVERY, PICK-UP, AND DRIVE-THRU, AND REQUIRING SUCH ESTABLISHMENTS TO MONITOR CUSTOMERS WAITING FOR FOOD TO ENSURE THAT NO ONE IS CONSUMING ALCOHOL ON OR ADJACENT TO THE PREMISES

EFFECTIVE APRIL 25, 2020, AT 12:01 A.M.

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19 (“COVID-19”);

WHEREAS, on March 4, 2020, the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19;

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19;

WHEREAS, on March 13, 2020, the City Council adopted Resolution No. 20-0039, A Resolution of the City Council of the City of Manhattan Beach Proclaiming the Existence of a Local Emergency;

WHEREAS, the City Manager is the Director of Emergency Services in the City of Manhattan Beach. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a, the City Manager as the Director of Emergency Services is empowered during a local emergency to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency;

WHEREAS, on March 16, 2020, the Los Angeles County Department of Public Health issued the Safer at Home Order for Control of COVID-19, which was subsequently amended and revised (the “County Safer at Home Order”);

WHEREAS, on March 25 and March 27, 2020, the City Council adopted Ordinance Nos. 20-0014-U and 20-0015-U which require all persons and businesses to comply with social distancing requirements and other health and safety measures required by a state or county order or guidelines related to COVID-19;

WHEREAS, Ordinance Nos. 20-0014-U and 20-0015-U also require all restaurants, bars, nightclubs, and similar businesses that serve food and alcohol to comply with the “Notice of Regulatory Relief” issued by the California Department of Alcoholic Beverage Control (the

“ABC”), including the requirements that any alcoholic beverages sold by such establishments must be (1) sold in conjunction with the sale of food prepared for off-site consumption, and (2) “packaged in a container with a secure lid or cap and in a manner designed to prevent consumption without removal of the lid or cap (e.g., no lids with sipping holes or openings for straws).”;

WHEREAS, in addition, the ABC requires such establishments to prominently post the following warning in a manner that puts consumers on notice of limitations regarding open container laws: “Alcoholic beverages that are packaged by this establishment are open containers and may not be transported in a motor vehicle except in the vehicle’s trunk; or, if there is no trunk, the container may be kept in some other area of the vehicle that is not normally occupied by the driver or passengers (which does not include a utility compartment or glove compartment (Vehicle Code Section 23225)). Further, such beverages may not be consumed in public or in any other area where open containers are prohibited by law.”;

WHEREAS, the City has received reports that some restaurants, bars, nightclubs, and similar businesses which serve food and alcohol for off-site consumption are providing alcohol to customers while they are waiting for their meal to be ready, and that customers are – in violation of existing state and local laws prohibiting open containers of alcohol and consuming alcohol in public – opening the alcohol container and consuming the alcohol; and

WHEREAS, in the interest of the public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary to exercise my authority pursuant to Chapter 3.08 of the Manhattan Beach Municipal Code, Manhattan Beach City Council Resolution No. 20-0039, and the California Emergency Services Act, Chapter 7 (commencing with Section 8550) of Title 2 of the Government Code, to issue this order.

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and are incorporated into this Order by reference.

Section 2. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a and consistent with City Council direction, the City Manager as the Director of Emergency Services hereby orders the following:

- A. All restaurants, bars, nightclubs, and similar businesses that serve food and alcohol via delivery, pick-up, or drive-thru shall not provide any alcohol to a customer prior to providing the meal prepared for delivery. All alcohol shall be provided to the customer concurrently with the delivery of food.
- B. All such establishments have a duty to monitor customers waiting for food to ensure that no one is consuming alcohol on or adjacent to the premises.

Section 3. Any violation of this Order may be determined to be a misdemeanor and punishable by a fine or imprisonment, or both, pursuant to Government Code Section 8665 and Chapters 1.04 and 1.06 of the Manhattan Beach Municipal Code, and any other state or city law as may be applicable.

Section 4. This Order shall take effect on April 25, 2020, at 12:01 a.m., subject to confirmation as soon as practicable by the City Council.

Executed on April 24, 2020.

/s/ Bruce Moe

City Manager Bruce Moe

Director of Emergency Services

Exhibit "F"
Emergency Order No. 6

**CITY OF MANHATTAN BEACH
DIRECTOR OF EMERGENCY SERVICES EMERGENCY ORDER NO. 6 MODIFYING
EMERGENCY ORDER NO. 4 TO LIFT FACE COVERINGS REQUIREMENT WHILE VISITING
POLLIWOG PARK**

EFFECTIVE APRIL 30, 2020, AT 12:01 A.M.

RECITALS

- A. Pursuant to his authority as the Director of Emergency Services, the City Manager issued Emergency Order No. 4 on April 22, 2020, to partially reopen Polliwog Park on a trial basis, subject to the requirement that all park visitors must wear face coverings and practice social distancing.
- B. On April 29, 2020, the City Council directed the City Manager to remove the mandatory face covering requirement for visitors to Polliwog Park.

NOW THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

Section 1. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a and City Council direction, the City Manager as the Director of Emergency Services hereby amends Emergency Order No. 4 to lift the requirement that face coverings be worn while visiting Polliwog Park.

Section 2. Visitors to Polliwog Park shall practice social distancing requirements as previously required by the state, County of Los Angeles, and City of Manhattan Beach, including that persons must be at least six feet apart from other persons who do not reside in the same dwelling unit. The City still strongly encourages people to wear face coverings in Polliwog Park and other public places. Additionally, pursuant to the County of Los Angeles Public Health Order, face coverings shall be worn while visiting essential businesses and by employees of essential businesses who interact with the public or each other.

Section 4. This Order shall take effect on April 30, 2020, at 12:01 a.m.

Executed on April 29, 2020.

/s/ Bruce Moe

City Manager Bruce Moe
Director of Emergency Services

Exhibit "G"

Emergency Order No. 7

**CITY OF MANHATTAN BEACH
DIRECTOR OF EMERGENCY SERVICES EMERGENCY ORDER NO. 7 MODIFYING
EMERGENCY ORDER NO. 2 TO PARTIALLY REOPEN LIVE OAK PARK AND SAND DUNE
PARK**

EFFECTIVE MAY 8, 2020

A. Pursuant to his authority as the Director of Emergency Services, the City Manager issued Emergency Order No. 2 on April 8, 2020, closing City spaces, park, and facilities.

B. On May 5, 2020, the City Council directed the City Manager to partially reopen Live Oak Park and Sand Dune Park.

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

Section 1. Pursuant to Manhattan Beach Municipal Section 3.08.060.A.6.a and City Council direction, the City Manager as the Director of Emergency Services hereby amends Emergency Order No. 2 to partially reopen the parks commonly known as Live Oak Park and Sand Dune Park as follows:

- A. Only the green spaces and walkways within the parks are reopened.
- B. All other sections of Live Oak Park and Sand Dune Park – including but not limited to all restrooms, courts, sports fields, picnic pads, playground equipment, and dog runs – remain closed. The sand dune and the adjacent stairway descending from the top of the hill at Sand Dune Park remain closed. Dorsey Field adjacent to Live Oak Park likewise remains closed.
- C. The social distancing requirements set forth in Ordinance Nos. 20-0014-U and 20-0015-U are still in effect.

Executed on May 8, 2020.

/s/ Bruce Moe
City Manager Bruce Moe
Director of Emergency Services

Agenda Date: 5/12/2020

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Stephanie Katsouleas, Public Works Director
Steve Charelian, Finance Director
Anna Luke-Jones, Public Works Senior Management Analyst

SUBJECT:

Conduct Continued Public Hearing to Consider Adopting New Refuse Rates for Residential and Commercial Solid Waste Collection Services, Effective July 1, 2020, Through June 30, 2025 (Public Works Director Katsouleas).

- a) **CONDUCT PUBLIC HEARING**
 - b) **ADOPT RESOLUTION NO. 20-0050**
-

RECOMMENDATION:

Staff recommends that the City Council:

- A. Conduct a public hearing to consider adopting new residential and commercial solid waste collection service rates, effective July 1, 2020;
- B. Consider the Proposition 218 protest ballots submitted to the City Clerk by the close of the public hearing; and
- C. Consider adopting the attached Resolution No. 20-0050 adopting the annual proposed rate increases from July 1, 2020 through June 30, 2025.

BACKGROUND:

On May 5, 2020, City Council continued the public hearing to May 12, 2020 to provide additional time for the public to provide input on the proposed rate increases. If approved, the rates will become effective July 1, 2020. The attached staff report and resolution are incorporated by reference into this staff report.

ATTACHMENT:

- 1. May 5, 2020 Staff Report

2. Resolution No. 20-0050 Including Exhibit A (Prop 218 Notice and Proposed Rates)

Agenda Date: 5/5/2020

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Stephanie Katsouleas, Public Works Director

Steve Charelian, Finance Director

Anna Luke-Jones, Public Works Senior Management Analyst

SUBJECT:

Conduct Public Hearing to Consider Adopting New Refuse Rates for Residential and Commercial Solid Waste Collection Services, Effective July 1, 2020, Through June 30, 2025 (Public Works Director Katsouleas).

OPEN PUBLIC HEARING AND CONTINUE PUBLIC HEARING TO MAY 12, 2020

RECOMMENDATION:

Staff recommends that the City Council:

- A) Conduct a public hearing to consider adopting new residential and commercial solid waste collection service rates, effective July 1, 2020;
- B) Consider the Proposition 218 protest ballots submitted to the City Clerk by the close of the public hearing; and
- C) Consider adopting the attached Resolution No. 20-0050 adopting the annual proposed rate increases from July 1, 2020 through June 30, 2025.

STAFF RECOMMENDS THAT THE MAYOR OPEN THE PUBLIC HEARING AND THEN, BY ORDER OF THE CHAIR, CONTINUE THE PUBLIC HEARING UNTIL MAY 12, 2020.

FISCAL IMPLICATIONS:

Commercial and residential solid waste hauling fees (rates) are fully paid by the customers receiving refuse service. The City also receives a City Recovery Cost (CRC) for the administration and oversight of the program and solid waste contractor. The current annual waste hauling contract is valued at approximately \$3.8 million. The new annual waste hauling contract rate is expected to be approximately \$5.7 million, representing an increase of \$1.9

million. This increase includes a combination of higher rates for residential and commercial landfill waste, as well as new fees for commercial recycling services.

The City is required to initiate a Proposition 218 majority protest process in order to pass on solid waste collection rate increases to its businesses and residents. Proposition 218 allows municipalities to consider rate adjustments for up to five years. At the end of this five-year term, in order to raise solid waste collection rates, Manhattan Beach will be required to initiate another Proposition 218 process for the remaining two-year term of the contract, as well as consider the rates for the three-one-year optional renewal periods. Notably, if less than 50% of the City's refuse customers protest the solid waste collection rate increases through the Proposition 218 process, then City Council may adopt the attached resolution approving the annual rate increases. The first increase would become effective July 1, 2020. However, if more than 50% of the City's refuse customers protest the proposed rate increases, then the attached resolution could not be adopted. Under this scenario, refuse customers would continue to pay the current waste hauling rates and the City would be obligated to make up the difference between the new and old contracted rates with Waste Management, which is approximately \$1.9 million in year one of the seven-year contract. Over seven years, the total difference between the current fixed rates and the adopted rates with consumer price index (CPI) escalations is estimated to be approximately \$16 million. Note, however, that there are no time restrictions for when the City could initiate a new Proposition 218 process for the same solid waste hauling fees, so re-balloting could occur at any time should this procedure fail.

BACKGROUND:

On March 3, 2020, City Council reviewed and approved the proposed five-year solid waste collection rates increases and adopted Resolution No. 20-0028 setting a public hearing to consider adoption of the new rates for May 5, 2020. City Council also adopted Resolution No. 20-0029 establishing procedures in connection with the rate increases. The new solid waste hauling rate for Fiscal Year (FY) 2020-2021 and the rate adjustment calculation method for the subsequent four years are attached. The City mailed the Proposition 218 notice and ballot procedures to each property owner and solid waste rate payer on March 11, 2020. Additionally, staff:

- Prepared and posted on the City's website a PowerPoint presentation with our contact information for questions about the ballot and protest procedures;
- Posted it on the City calendar (from April 1 - May 5, 2020).
- Published the availability of the presentation as a news story on the City website, and on Facebook and Twitter;
- Sent e-notifications to multiple subscriber groups; and
- Placed eight 5x7 ads in the Beach Reporter from March 12 - April 30, 2020.

DISCUSSION:

In order to implement new customer rates, City Council must conduct a Proposition 218 hearing to approve or reject the new rates at least forty-five days after the notices are mailed. At the public hearing, the City Council must consider all protests or objections to the proposed refuse collection service charge. At the conclusion of the public hearing, the City Council must tabulate the written protests against the proposed refuse collection service charges and determine whether a majority protest exists. Unless protests are received from a majority of rate payers

(50% + 1), the rates may be adopted by a majority vote of City Council at the public hearing.

The City's residential and commercial solid waste customers have been provided the opportunity to protest the proposed rate increases in three ways:

1. By submitting a hard copy protest to the City Clerk (via mail or by placing the written protest in the City Hall billing drop-off box located in the City Hall parking lot);
2. By emailing the signed protest to cityclerk@citymb.info <<mailto:cityclerk@citymb.info>>; and
3. By providing it to the City Clerk before the end of the Public Hearing on May 5, 2020.

In order for the rates to be sufficiently protested, and thus *not* passed on to the City's residential and commercial solid waste customers, the City must receive more than 50%, or 6,500, protests ballots. However, if *less than* 50% protest ballots are received, the City Council can adopt Resolution No. 20-0050, setting the rates for residential and commercial solid waste service from Waste Management, which will become effective July 1, 2020.

Waste Management Rates and Annual Increases

The solid waste hauling rates shown in the attachment represent the base rates and CRC for FY 2020-2021, and the rate adjustment calculation method for four additional rate increases to be applied annually on July 1 of each subsequent year (2021-2022, 2022-2023, 2023-2024, and 2024-2025). Waste Management's annual rate increases will be limited to the CPI increase for Trash and Garbage Collection, U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December.

Lastly, when the new contract takes effect on July 1, 2020, Waste Management will begin billing Manhattan Beach's businesses and residents directly for refuse service. The company will also collect the CRC on the City's behalf and remit it directly to the City on a monthly basis.

Therefore, staff recommends that City Council:

- A) Conduct the public hearing regarding adopting new residential and commercial solid waste collection service rates, effective July 1, 2020;
- B) Consider all Proposition 218 protest ballots submitted to the City Clerk by the close of the public hearing; and
- C) If less than 50% protest ballots are received, adopt Resolution No. 20-0050 approving the annual proposed rate increases from July 1, 2020 through June 30, 2025.

PUBLIC OUTREACH:

As mentioned above under Background, an extensive amount of public outreach was conducted regarding this scheduled public hearing.

ENVIRONMENTAL REVIEW:

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the

State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW:

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

ATTACHMENT:

1. Resolution No. 20-0050 Including Exhibit A (Prop 218 Notice and Proposed Rates)

RESOLUTION NO. 20-0050

A RESOLUTION OF THE MANHATTAN BEACH
CITY COUNCIL ADOPTING RESIDENTIAL AND
COMMERCIAL REFUSE COLLECTION RATES
AND THE CITY COST RECOVERY FEE FOR
THE PERIOD OF JULY 1, 2020 – JUNE 30, 2025

WHEREAS, the Manhattan Beach City Council has awarded a contract for hauling and disposal of residential and commercial refuse to Waste Management, USA, Inc.;

WHEREAS, it is now appropriate to set rates for the hauling and disposal of residential and commercial refuse collection, and the City Cost Recovery Fee, for the period beginning July 1, 2020, with adjustments on July 1 in the years 2021, 2022, 2023 and 2024;

WHEREAS, the City Council set May 5, 2020 as the date of a public hearing to consider the proposed rate and fees and continued the public hearing to May 12, 2020;

WHEREAS, the City Clerk provided notice of the time and place of the public hearing in accordance with law; and

WHEREAS, the City Council has held a full and fair duly noticed public hearing on the proposed fee increases where all interested persons were afforded the opportunity to hear and be heard thereon, and the City Council considered all objections and protests thereto.

NOW, THEREFORE, THE MANHATTAN BEACH CITY COUNCIL
HEREBY RESOLVES, FINDS AND DETERMINES AS FOLLOWS:

SECTION 1. No Majority Protest. Written protests with respect to the proposed rate and fee increases have not been presented by a majority of owners of the parcels subject to the proposed rate increases or tenants of such parcels directly responsible for the payment of the charges, and therefore no majority protest exists. All protests and objections to the proposed rate and fee increases are hereby overruled.

SECTION 2. Initial Rates. The City Council hereby adopts the City Cost Recovery Fee, and the rates for refuse related services, as set forth in the rate schedule attached hereto as Exhibit A and incorporated by reference herein.

SECTION 3. Rate Adjustments. The City Council hereby approves the following rate adjustments beginning on July 1, 2021:

(a) The rates for refuse related services set forth in the attached rate schedule shall be adjusted annually by the percentage change in the average annual Consumer Price Index, for Trash and Garbage Collection (CUUR0000SEHG02), U.S. City average, for the prior calendar year.

(b) The City Recovery Cost Fee shall be adjusted annually by the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U), Los Angeles-Riverside-Orange County, for the prior calendar year.

SECTION 4. If any subsection, sentence, clause, phrase or word of this Resolution is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Resolution. The City Council hereby declares that it would have passed and adopted this Resolution and each and all of the provisions thereof irrespective of the fact that any one or more of said provisions may be declared invalid.

SECTION 5. The effective date of the new rates and fees is July 1, 2020.

SECTION 6. The City Clerk shall certify to the passage and adoption of this resolution.

ADOPTED on May 12, 2020.

AYES:
NOES:
ABSENT:
ABSTAIN:

RICHARD MONTGOMERY
Mayor

ATTEST:

LIZA TAMURA
City Clerk

City Council Meeting
Additional Agenda Item
May 12, 2020

2020-2021 Manhattan Beach Rates: Residential with 1.3% CRC

The FY2020-2021 rates are comprised of the contractor rate (Waste Management) + the City's City Recovery Cost (CRC) when applicable.

FY2021-2022, FY2022-2023, FY2023-2024 and FY2024-2025 solid waste hauling fee increases will be limited to the Consumer Price Index (CPI) increase for Trash and Garbage Collection (JUR0000SEHG02), U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December. The City's CRC is also adjusted annually and is based on actual cost for administration of the solid waste program but will not exceed 5% annually. The rate adjustment is calculated administratively and is effective on July 1 each year.

Single Family Dwelling (SFD) Monthly Rates

Single family residents will be charged a Standard Service rate for their FIRST (1st) gray trash cart. If additional gray trash carts are requested, the "additional SFD trash cart" rate will be applied to each additional gray trash cart. Optional Backyard Service is available by request for an additional surcharge per dwelling unit (hauler retrieves carts from owner's private property, services carts and returns to original location - helpful for seniors, physically impaired, frequent travelers, etc.).

Volume-Based Automated Three-Cart Collection Service for Single Family Dwelling (SFD)	<u>2020-21</u> Customer City Rate
20 gal SFD gray trash cart	\$14.01
36 gal SFD gray trash cart	\$14.01
65 gal SFD gray trash cart	\$18.19
95 gal SFD gray trash cart	\$22.37
20 gal additional SFD gray trash cart	\$4.18
35 gal additional SFD gray trash cart	\$4.18
65 gal additional SFD gray trash cart	\$6.27
95 gal additional SFD gray trash cart	\$8.37
SFD backyard service surcharge	\$13.65
Blue Recycling Cart for paper, metal, glass & select plastics (any size)	NO CHARGE
Green Organics Recycling Cart for yard and food waste (any size)	NO CHARGE

City Council Meeting
Additional Regular Meeting
May 12, 2020

2020-2021 Manhattan Beach Rates: Multi-Family Dwelling Carts with 1.3% CRC

The FY2020-2021 rates are comprised of the contractor rate (Waste Management) + the City's City Recovery Cost (CRC) when applicable.

FY2021-2022, FY2022-2023, FY2023-2024 and FY2024-2025 rate increases will be limited to the Consumer Price Index (CPI) increase for Trash and Garbage Collection (CUUR0000SEHG02), U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December. The City's CRC is also adjusted annually and is based on actual cost for administration of the solid waste program. The rate adjustment is calculated administratively and is effective on July 1 each year.

Multi-Family Dwelling (MFD) Cart Monthly Rates

Multi-Family cart customers will continue to be charged a flat Standard Service rate per dwelling unit; therefore, additional trash carts may be requested at no additional cost. Due to the nature of multi-family dwellings, tenant occupancy may fluctuate too frequently for the property owner to change service levels with each tenant change. Blue Recycling and Green Organics (yard/food) carts will be provided and serviced at no additional charge. The Backyard Service Surcharge is in addition to Standard Service fee and is assessed per dwelling unit.

Automated Three-Cart Collection Service for Residential Cart Customers with 2 to 9 Units	<u>2020-21</u> Customer City Rate	OPTIONAL Backyard Service Surcharge Rate
MF - 2 units	\$32.74	\$27.29
MF - 3 units	\$49.11	\$40.93
MF - 4 units	\$65.48	\$54.57
MF - 5 units	\$81.86	\$68.22
MF - 6 units	\$98.23	\$81.86
MF - 7 units	\$114.60	\$95.50
MF - 8 units	\$130.97	\$109.14
MF - 9 units	\$147.34	\$122.79
Blue Recycling Cart for paper, metal, glass & select plastics (any size)	NO CHARGE	
Green Organics Recycling Cart for yard and food waste (any size)	NO CHARGE	
Cart Exchange (above one per year)	\$17.14	
Trash Cart Overage	\$5.73	
Additional Residential Bulky Item Pick-up (once 18 items exceeded per unit)	\$24.69	
Residential Gravity Cart Lock Installation (per cart)	\$104.54	
Residential Contamination Fee (per occurrence)	\$20.91	

City Council Meeting
 Agenda Item
 Regular Meeting
 May 12, 2020

2020-2021 Manhattan Beach Rates: Commercial 35 Gallon Cart with 1.3% CRC

The FY2020-2021 rates are comprised of the contractor rate (Waste Management) + the City's City Recovery Cost (CRC) when applicable.

For FY2021-2022, FY2022-2023, FY2023-2024 and FY2024-2025 solid waste hauling fee increases will be limited to the Consumer Price Index (CPI) increase for Trash and Garbage Collection (CUUR0000SEHG02), U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December. The City's CRC is also adjusted annually and is based on actual cost for administration of the solid waste program but will not exceed 5% annually. The rate adjustment is calculated administratively and is effective on July 1 each year.

Commercial Trash Cart Monthly Rates

Commercial businesses determine rates through a tiered-rate structure. Commercial customers choose the size and quantity of cart and frequency of collection.

Commercial 35 Gallon Trash Cart	<u>2020-21</u> Customer City Rate
35 gal Trash Cart 1x/wk	\$25.57
35 gal Trash Cart 2x/wk	\$51.16
35 gal Trash Cart 3x/wk	\$76.72
35 gal Trash Cart 4x/wk	\$102.29
35 gal Trash Cart 5x/wk	\$127.84
35 gal Trash Cart 6x/wk	\$153.42
35 gal Trash Cart 7x/wk	\$179.01
35 gal Trash Cart Extra Pickup	\$4.07

Commercial Recycling Cart Monthly Rates

Commercial businesses will begin paying for recycling services beginning July 1, 2020. Commercial customers choose the size and quantity of cart and frequency of collection. Public and private schools (pre-school through 12th grade) receive recycling services at no additional charge.

Commercial 35 Gallon Recycling Cart	<u>2020-21</u> Customer City Rate
35 gal Recycling Cart 1x/wk	\$12.78
35 gal Recycling Cart 2x/wk	\$25.58
35 gal Recycling Cart 3x/wk	\$38.36
35 gal Recycling Cart 4x/wk	\$51.16
35 gal Recycling Cart 5x/wk	\$63.93
35 gal Recycling Cart 6x/wk	\$76.71
35 gal Recycling Cart 7x/wk	\$89.51
35 gal Recycling Cart Extra Pickup	\$2.04

2020-2021 Manhattan Beach Rates: Commercial 65 Gallon Cart with 1.3% CRC

The FY2020-2021 rates are comprised of the contractor rate (Waste Management) + the City's City Recovery Cost (CRC) when applicable.

FY2021-2022, FY2022-2023, FY2023-2024 and FY2024-2025 solid waste hauling fee increases will be limited to the Consumer Price Index (CPI) increase for Trash and Garbage Collection (UUR0000SEHG02), U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December. The City's CRC is also adjusted annually and is based on actual cost for administration of the solid waste program but will not exceed 5% annually. The rate adjustment is calculated administratively and is effective on July 1 each year.

Commercial Trash Cart Monthly Rates

Commercial businesses determine rates through a tiered-rate structure. Commercial customers choose the size and quantity of cart and frequency of collection.

Commercial 65 Gallon Trash Cart	<u>2020-21</u> Customer City Rate
65 gal Trash Cart 1x/wk	\$50.10
65 gal Trash Cart 2x/wk	\$100.18
65 gal Trash Cart 3x/wk	\$150.27
65 gal Trash Cart 4x/wk	\$200.37
65 gal Trash Cart 5x/wk	\$250.44
65 gal Trash Cart 6x/wk	\$300.55
65 gal Trash Cart 7x/wk	\$350.64
65 gal Trash Cart Extra Pickup	\$8.01

Commercial Recycling Cart Monthly Rates

Commercial businesses will begin paying for recycling services beginning July 1, 2020. Commercial customers choose the size and quantity of cart and frequency of collection. Public and private schools (pre-school through 12th grade) receive recycling services at no additional charge.

Commercial 65 Gallon Recycling Cart	<u>2020-21</u> Customer City Rate
65 gal Recycling Cart 1x/wk	\$25.06
65 gal Recycling Cart 2x/wk	\$50.08
65 gal Recycling Cart 3x/wk	\$75.13
65 gal Recycling Cart 4x/wk	\$100.20
65 gal Recycling Cart 5x/wk	\$125.22
65 gal Recycling Cart 6x/wk	\$150.28
65 gal Recycling Cart 7x/wk	\$175.33
65 gal Recycling Cart Extra Pickup	\$4.00

2020-2021 Manhattan Beach Rates: Commercial 95 Gallon Cart with 1.3% CRC

The FY2020-2021 rates are comprised of the contractor rate (Waste Management) + the City's City Recovery Cost (CRC) when applicable.

For FY2021-2022, FY2022-2023, FY2023-2024 and FY2024-2025 solid waste hauling fee increases will be limited to the Consumer Price Index (CPI) increase for Trash and Garbage Collection (UUR0000SEHG02), U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December. The City's CRC is also adjusted annually and is based on actual cost for administration of the solid waste program but will not exceed 5% annually. The rate adjustment is calculated administratively and is effective on July 1 each year.

Commercial Trash Cart Monthly Rates

Commercial businesses determine rates through a tiered-rate structure. Commercial customers choose the size and quantity of cart and frequency of collection.

Commercial 95 Gallon Trash Cart	<u>2020-21</u> Customer City Rate
95 gal Trash Cart 1x/wk	\$75.14
95 gal Trash Cart 2x/wk	\$150.27
95 gal Trash Cart 3x/wk	\$225.42
95 gal Trash Cart 4x/wk	\$300.55
95 gal Trash Cart 5x/wk	\$375.66
95 gal Trash Cart 6x/wk	\$450.82
95 gal Trash Cart 7x/wk	\$525.94
95 gal Trash Cart Extra Pickup	\$11.42

Commercial Recycling Cart Monthly Rates

Commercial businesses will begin paying for recycling services beginning July 1, 2020. Commercial customers choose the size and quantity of cart and frequency of collection. Public and private schools (pre-school through 12th grade) receive recycling services at no additional charge.

Commercial 95 Gallon Recycling Cart	<u>2020-21</u> Customer City Rate
95 gal Recycling Cart 1x/wk	\$37.57
95 gal Recycling Cart 2x/wk	\$75.13
95 gal Recycling Cart 3x/wk	\$112.72
95 gal Recycling Cart 4x/wk	\$150.28
95 gal Recycling Cart 5x/wk	\$187.83
95 gal Recycling Cart 6x/wk	\$225.41
95 gal Recycling Cart 7x/wk	\$262.97
95 gal Recycling Cart Extra Pickup	\$5.70

City Council Meeting
 May 12, 2020
 City Council Agenda
 09:00 AM - 10:00 AM
 10:00 AM - 11:00 AM
 11:00 AM - 12:00 PM
 12:00 PM - 1:00 PM
 1:00 PM - 2:00 PM
 2:00 PM - 3:00 PM
 3:00 PM - 4:00 PM
 4:00 PM - 5:00 PM
 5:00 PM - 6:00 PM
 6:00 PM - 7:00 PM
 7:00 PM - 8:00 PM
 8:00 PM - 9:00 PM
 9:00 PM - 10:00 PM
 10:00 PM - 11:00 PM
 11:00 PM - 12:00 AM

2020-2021 Manhattan Beach Rates: Commercial 2 Cubic Yard Bin with 1.3% CRC

The FY2020-2021 rates are comprised of the contractor rate (Waste Management) + the City's City Recovery Cost (CRC) when applicable.

For FY2021-2022, FY2022-2023, FY2023-2024 and FY2024-2025 solid waste hauling fee increases will be limited to the Consumer Price Index (CPI) increase for Trash and Garbage Collection (JUR0000SEHG02), U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December. The City's CRC is also adjusted annually and is based on actual cost for administration of the solid waste program but will not exceed 5% annually. The rate adjustment is calculated administratively and is effective on July 1 each year.

Commercial Bin Monthly Rates

Commercial businesses determine rates through a tiered-rate structure for both trash and recycling bins. Commercial customers choose the size and quantity of bins and frequency of collection. Commercial businesses will begin paying for recycling services beginning July 1, 2020. Commercial customers choose the size and quantity of cart and frequency of collection. Public and private schools (pre-school through 12th grade) receive recycling services at no additional charge. Food waste carts and services are provided at no additional charge.

Commercial 2 Cubic Yard Bin	<u>2020-21</u> Customer City Rate
2 CY Trash Bin 1x/wk	\$141.88
2 CY Trash Bin 2x/wk	\$221.71
2 CY Trash Bin 3x/wk	\$295.55
2 CY Trash Bin 4x/wk	\$369.48
2 CY Trash Bin 5x/wk	\$443.37
2 CY Trash Bin 6x/wk	\$591.17
2 CY Trash Bin 7x/wk	\$738.92
2 CY Trash Bin Extra Pickup	\$25.64
2 CY Trash Compactor Bin 1x/wk	\$237.15
2 CY Trash Compactor Bin 2x/wk	\$370.49
2 CY Trash Compactor Bin 3x/wk	\$493.96
2 CY Trash Compactor Bin 4x/wk	\$624.04
2 CY Trash Compactor Bin 5x/wk	\$741.01
2 CY Trash Compactor Bin 6x/wk	\$988.14
2 CY Trash Compactor Bin 7x/wk	\$1,235.35
2 CY Trash Compactor Bin Extra Pickup	\$42.88

City Council Approved
May 12, 2020

Commercial 2 Cubic Yard Bin Continued	<u>2020-21</u> Customer City Rate
2 CY Split Bin 1x/wk	\$134.55
2 CY Split Bin 2x/wk	\$215.25
2 CY Split Bin 3x/wk	\$286.93
2 CY Split Bin 4x/wk	\$358.66
2 CY Split Bin 5x/wk	\$430.42
2 CY Split Bin 6x/wk	\$572.47
2 CY Split Bin 7x/wk	\$715.56
2 CY Split Bin Extra Pickup	\$25.64
2 CY Recycling Bin 1x/wk	\$70.94
2 CY Recycling Bin 2x/wk	\$110.85
2 CY Recycling Bin 3x/wk	\$147.78
2 CY Recycling Bin 4x/wk	\$184.75
2 CY Recycling Bin 5x/wk	\$221.70
2 CY Recycling Bin 6x/wk	\$295.58
2 CY Recycling Bin 7x/wk	\$369.46
2 CY Recycling Bin Extra Pickup	\$12.82

Temporary Bin Monthly Rates

All customers may rent a temporary trash bin for up to ten days per rental. Temporary bins are useful when performing a garage clean-out, a large move-out, etc.

2 Cubic Yard Temporary Bin	<u>2020-21</u> Customer City Rate
2 CY Temp Bin, 10 days, 1 dump (no CRC)	\$150.98
2 CY Temp Bin, additional dump (no CRC)	\$90.93
2 CY Temp Bin, daily rental > 10days (no CRC)	\$2.07

City Council Meeting
 May 12, 2020
 Agenda Item 5
 City of Manhattan Beach

2020-2021 Manhattan Beach Rates: Commercial 3 Cubic Yard Bin with 1.3% CRC

The FY2020-2021 rates are comprised of the contractor rate (Waste Management) + the City's City Recovery Cost (CRC) when applicable.

FY2021-2022, FY2022-2023, FY2023-2024 and FY2024-2025 solid waste hauling fee increases will be limited to the Consumer Price Index (CPI) increase for Trash and Garbage Collection (CUUR0000SEHG02), U.S. City average, as published by the United States Department of Labor, Bureau of Labor Statistics, between the calendar year ended the December prior to the Rate Year anniversary date, and the calendar year ended the prior December. The City's CRC is also adjusted annually and is based on actual cost for administration of the solid waste program but will not exceed 5% annually. The rate adjustment is calculated administratively and is effective on July 1 each year.

Commercial Bin Monthly Rates

Commercial businesses determine rates through a tiered-rate structure for both trash and recycling bins. Commercial customers choose the size and quantity of bins and frequency of collection. Commercial businesses will begin paying for recycling services beginning July 1, 2020. Commercial customers choose the size and quantity of cart and frequency of collection. Public and private schools (pre-school through 12th grade) receive recycling services at no additional charge. Food waste carts and services are provided at no additional charge.

Commercial 3 Cubic Yard Bin	<u>2020-21</u> Customer City Rate
3 CY Trash Bin 1x/wk	\$182.22
3 CY Trash Bin 2x/wk	\$281.25
3 CY Trash Bin 3x/wk	\$374.99
3 CY Trash Bin 4x/wk	\$468.73
3 CY Trash Bin 5x/wk	\$562.46
3 CY Trash Bin 6x/wk	\$749.95
3 CY Trash Bin 7x/wk	\$937.47
3 CY Trash Bin Extra Pickup	\$38.44
3 CY Trash Compactor Bin 1x/wk	\$302.41
3 CY Trash Compactor Bin 2x/wk	\$472.64
3 CY Trash Compactor Bin 3x/wk	\$634.61
3 CY Trash Compactor Bin 4x/wk	\$787.55
3 CY Trash Compactor Bin 5x/wk	\$944.99
3 CY Trash Compactor Bin 6x/wk	\$1,260.06
3 CY Trash Compactor Bin 7x/wk	\$1,575.10
3 CY Trash Compactor Bin Extra Pickup	\$63.79

Commercial 3 Cubic Yard Bin Continued	<u>2020-21</u> Customer City Rate
3 CY Split Bin 1x/wk	\$138.20
3 CY Split Bin 2x/wk	\$218.34
3 CY Split Bin 3x/wk	\$291.08
3 CY Split Bin 4x/wk	\$363.86
3 CY Split Bin 5x/wk	\$432.81
3 CY Split Bin 6x/wk	\$580.70
3 CY Split Bin 7x/wk	\$725.91
3 CY Split Bin Extra Pickup	\$38.44
3 CY Recycling Bin 1x/wk	\$91.11
3 CY Recycling Bin 2x/wk	\$140.62
3 CY Recycling Bin 3x/wk	\$187.50
3 CY Recycling Bin 4x/wk	\$234.36
3 CY Recycling Bin 5x/wk	\$281.23
3 CY Recycling Bin 6x/wk	\$374.98
3 CY Recycling Bin 7x/wk	\$468.74
3 CY Recycling Bin Extra Pickup	\$19.23

Temporary Bin Monthly Rates

All customers may rent a temporary trash bin for up to ten days per rental. Temporary bins are useful when performing a garage clean-out, a large move-out, etc.

3 Cubic Yard Temporary Bin	<u>2020-21</u> Customer City Rate
3 CY Temp Bin, 10 days, 1 dump	\$169.64
3 CY Temp Bin, additional dump	\$135.71
3 CY Temp Bin, daily rental > 10days	\$3.10

Agenda Date: 5/12/2020

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Carrie Tai, Community Development Director

SUBJECT:

Request by Councilmember Napolitano to Discuss Potential Temporary Use of Public Right-of-Way for Outdoor Dining Purposes During COVID-19 Health Emergency (Community Development Director Tai).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends that the City Council discuss the potential temporary use of public right-of-way for outdoor dining purposes during COVID-19 health emergency, and provide direction to staff. The use would rely upon the State and County easing Health Department Orders restricting restaurant dining.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with discussing this topic and providing direction. Depending on Council direction, there may be fiscal implications associated with subsequent analysis of the issue, and implementation of the proposal, or portions thereof.

BACKGROUND:

At the April 29, 2020, City Council meeting, Councilmember Napolitano requested that staff place on a future agenda a discussion item on a request by the Downtown Business and Professional Association to temporarily utilize public right-of-way, such as streets and sidewalks, to provide space for restaurant outdoor dining. This request is based on the expectation that once the Governor lifts restrictions on dining during the COVID-19 recovery transition, health officials will likely require greatly reduced capacity in indoor dining rooms to accommodate social distancing. Councilmember Hadley concurred with Councilmember Napolitano's request to place this item on a future agenda.

DISCUSSION:

Pursuant to Council policy, this item has been placed on the agenda for Council discussion prior to any significant staff time being expended on the concepts. Staff also received communications from two restauranteurs with establishments in Downtown Manhattan Beach with suggestions and concepts (attached) for outdoor dining in on-street parking areas within the public right-of-way. These outdoor dining areas would serve as an extension of the indoor dining area for each restaurant.

The City's Municipal Code currently includes limited allowances for restaurants to have outdoor dining on sidewalks, which are within the public right-of-way. This would be a temporary extension of that allowance to include areas currently used for parking to be used for outdoor dining.

Preliminarily, staff has identified the following issues that may serve as the framework for Council's discussion:

Private Use of Public Space

- The use of public parking spaces for outdoor dining for restaurants impacts public parking supply.
- Removing public parking in the Coastal Zone may affect public access to the beaches.
- The City's Local Coastal Program incorporates parking management plans to balance the needs of businesses and those visiting the beaches. Changes to parking in the coastal zone may require Coastal Commission approval.

Public Safety

- Any approval must ensure public safety access for emergency response
- The proposals must address the ability to protect patrons from motor vehicles if dining is set up in or adjacent to vehicular streets

City Revenue Considerations

- Lost parking meter revenue for the City (\$6,000 to \$7,000 per meter per year)
- Use of public right-of-way for commercial purposes should include the customary charges (Uncle Bill's, Ocean View, Fusion Sushi, etc.)

Additional Considerations

If Council directs staff to explore this concept, there are a number of additional issues that need to be fleshed out, including the following:

- Short term and long term consequences
- If this option is provided to restaurants, how and whether to accommodate other businesses that wish to use public right-of-way for their purposes due to potentially increased social distancing requirements inside their establishments (fitness facilities, retail spaces) or to accommodate curbside transactions?
- Consider how to address similar requests in other areas of the City, such as the North End.
- Consider also how to address requests for properties wishing to use their own private parking lots for outdoor dining.

Permitting / Enforcement Considerations

- Existing Use Permits or City approvals may need to be amended.
- California Department of Alcohol Beverage Control regulations concerning alcohol service and consumption on public right-of-way.

- It is likely that State and County health officials will continue to require social distancing for outdoor dining. If social distancing exemptions pertaining to households still apply, consider how and whether the City should enforce this.

Maintenance and Risk Management Issues

- The City Manager, Public Works Director and the City's Risk Manager would need to explore cost, maintenance responsibilities, insurance, indemnification, etc.

Alternative Suggestions

- For properties with private lots, one option may be to temporarily ease parking ratios to allow outdoor dining.
- For Downtown, in lieu of the curbside plan, could consider the upper Pier parking lots as shared group dining for all restaurants. (Coastal permit may be required.)
- As an alternative to establishing outdoor dining for specific private businesses, encourage continuation of active takeout business by providing public outdoor seating areas in the public-right-of-way (parklet) that can be used by any member of the public, including for restaurant takeout dining.
- To optimize manage restaurant indoor dining room capacity, implement a reservation-only dine-in and/or include limited time at dining tables.
- Create parking spaces for meal service in cars (e.g., old time drive-ins). (Concerns for alcohol consumption).

ATTACHMENTS:

1. Communication from Mike Simms
2. Communication from Mike Zislis

From: [Mike Simms](#)
To: [Bruce Moe](#); [Carrie Tai, AICP](#)
Subject: [EXTERNAL] Fwd: Parklett Study
Date: Wednesday, April 29, 2020 9:52:22 PM

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Bruce and Carrie,

I hope this email finds you well.

I'm hoping council will take parking space dining (parklets) into consideration at next council. In anticipation I've reached out to a design firm that has experience in Long Beach approving these. Below is a link to their case study regarding the net benefits. Lucky for us Long Beach is old stomping grounds for you Carrie..correct? With that being said I'm sure you are well versed with the LB city's parklet handbook but here it is nonetheless.

<http://www.longbeach.gov/globalassets/pw/media-library/documents/permits/permits/sidewalk-dining-and-parklets-handbook>

I present these to you in hopes of expediting the process for Manhattan Beach restaurants. Time is of the essence for us (isn't it always) but in this case more so. If there could be an over the counter permit established with basic guidelines for use from Labor Day to Memorial Day that would be greatly appreciated.

Thank you and stay safe!

Mike

On Wed, Apr 29, 2020 at 6:50 PM Renee Barot <renee.barot@studio-111.com> wrote:

Hi Mike,

It was a pleasure talking to you. As promise, below is a link to our Parklet Study. I think it will be very helpful. You can download a PDF from the website. On the left you'll see a little side bar and little square PDF icon. Just click it and it will automatically download the study.

I've cc:d Michael Bohn who I mentioned to you in our conversation. I'm sure he'd be more than happy to answer any specific questions you may have.

Looking forward to our helping you with the process and Moscow Mules☺.

<https://view.publitas.com/rdc-s111-inc/long-beach-parklet-study/page/1>

Cheers!

Renee Barot

Director of Business Development

245 east third st. long beach, CA 90802

t 562.901.1500 f 562.901.1501

studio-111.com

studioneleven

[Facebook](#) [Twitter](#) [Blog](#)

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Sent from Gmail Mobile

From: Michael Zislis <mz@zislisgroup.com<<mailto:mz@zislisgroup.com>>>
Sent: Tuesday, April 28, 2020 6:56 AM
To: List - City Council
Subject: [EXTERNAL] Social Distancing seating for the summer

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Dear Mayor and council members,

I know you are extremely busy with Covid-19.

After watching other states opening restaurants open with social distancing guidelines, It's quite obvious that occupancies will be substantially reduced. I have also spoken to customers who feel they don't want to go back into a closed dining room right now, but would be willing to go dine at an outdoor restaurant. This helps restaurants like Petros, Zinc, Nicks and Pitfire.

I would like to propose that the city allows outdoor dining for the summer season. We would lose some parking but I feel the need for parking will be reduced due to many people not risking getting infected.

Permits would need to be pulled, built to code, additional insurance required and ABC notification,

I have attached several drawings for your review, I am always available for questions. 310-704-8507

Cheers,

Michael Zislis
Owner

[[https://urldefense.com/v3/__https://docs.google.com/uc?export=download&id=0B-xR7o3nbNyHQ0J3UmpXbVN5WTg&revid=0B-xR7o3nbNyHbIFjM1NLSnJWWGJ3MU9qR1hhcHZkMy9NWxpFPQ__!!AxJhxnnVZ8w!bxxfdxpILAgdb0BhLWX8exNifvjq9Haxzk8VudhIk_7PsfIpn1KzNFy5RaAmZr3\\$](https://urldefense.com/v3/__https://docs.google.com/uc?export=download&id=0B-xR7o3nbNyHQ0J3UmpXbVN5WTg&revid=0B-xR7o3nbNyHbIFjM1NLSnJWWGJ3MU9qR1hhcHZkMy9NWxpFPQ__!!AxJhxnnVZ8w!bxxfdxpILAgdb0BhLWX8exNifvjq9Haxzk8VudhIk_7PsfIpn1KzNFy5RaAmZr3$)]
[cid:f_k9jz3goy0][cid:f_k9jz3lgi1][cid:f_k9jz3uky2]

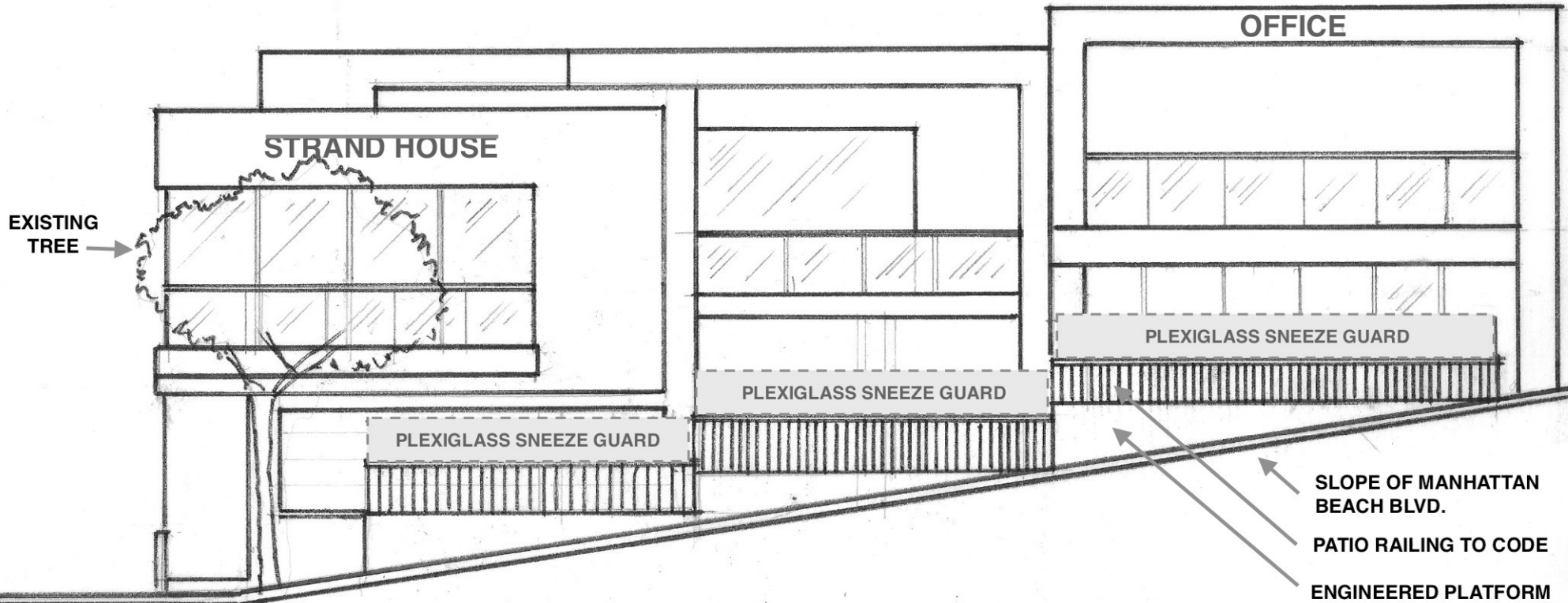
PROPOSED CONCEPT FOR TEMPORARY PATIO RESTAURANT SEATING PLAN MANHATTAN BEACH BLVD.

MICHAEL ZISLIS OWNER: STRAND HOUSE, ROCK'N FISH & BREWCO

(310) 704-8507 MOBILE
MZ@ZISLISGROUP.COM
4-27-2020

GENERAL NOTES:

- 1) PROPOSED TEMPORARY PATIO PLATFORMS TO BE ENGINEERED AND INSTALLED TO CODE.
- 2) TEMPORARY PATIO PLATFORMS WILL BE REQUESTED FOR WITH A TEMPORARY CITY PERMIT.
- 3) ALL RAILING TO BE ENGINEERED TO CODE AND WILL HAVE PROPER PLEXIGLASS SNEEZE GUARDS.
- 4) TEMPORARY PATIO PLATFORMS TO OCCUPY EXISTING STREET PARKING. (SEE SITE PLAN PAGE 1 OF 3)



ELEVATION N.T.S.

City of Manhattan Beach
Public Works Department
Regular Meeting
May 12, 2020

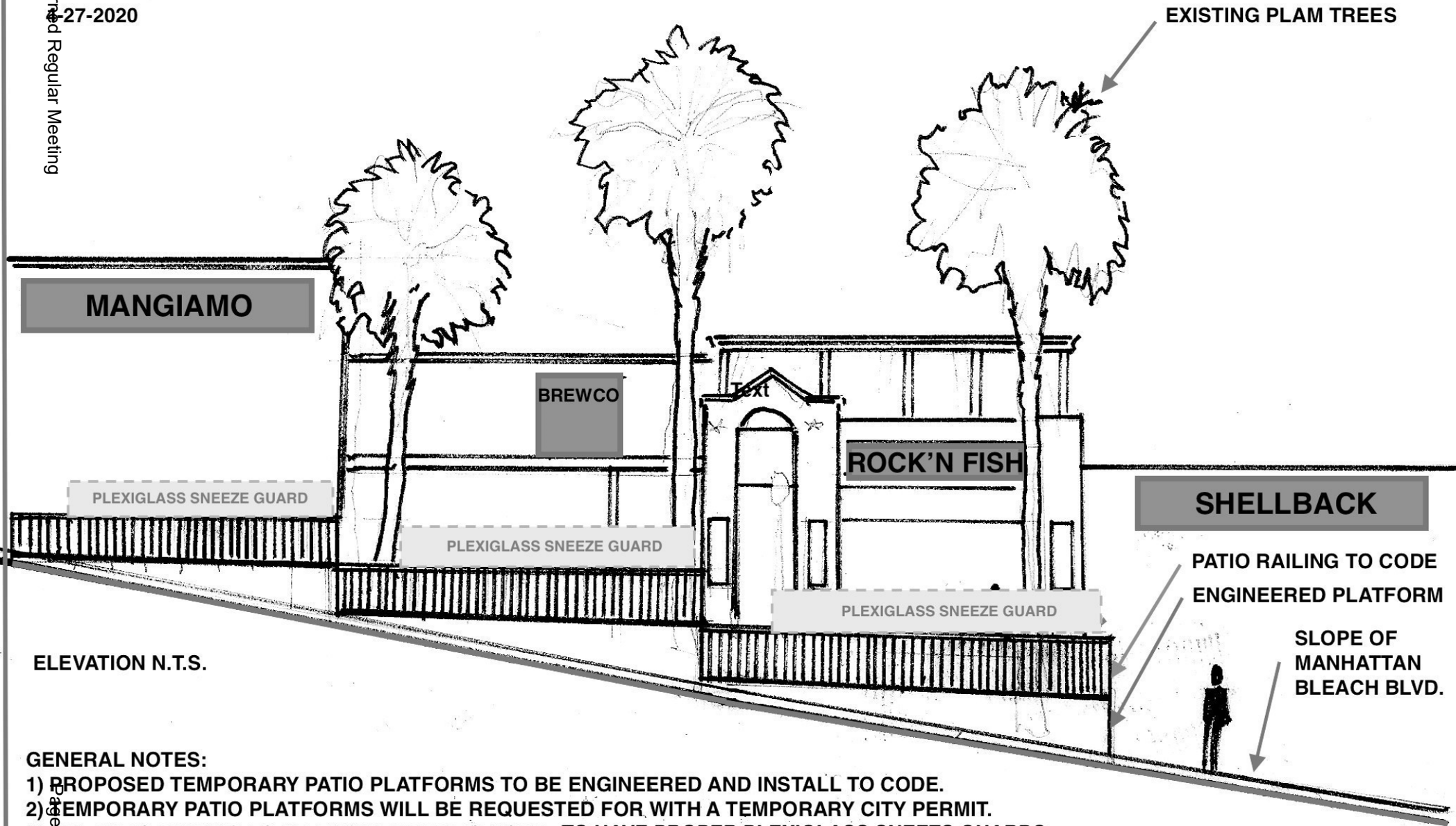
PROPOSED CONCEPT FOR TEMPORARY PATIO RESTAURANT SEATING PLAN MANHATTAN BEACH BLVD.

MICHAEL ZISILS OWNER: STRAND HOUSE, ROCK'N FISH & BREWCO

(310) 704-8507 MOBILE

mz@zislisgroup.com

4-27-2020

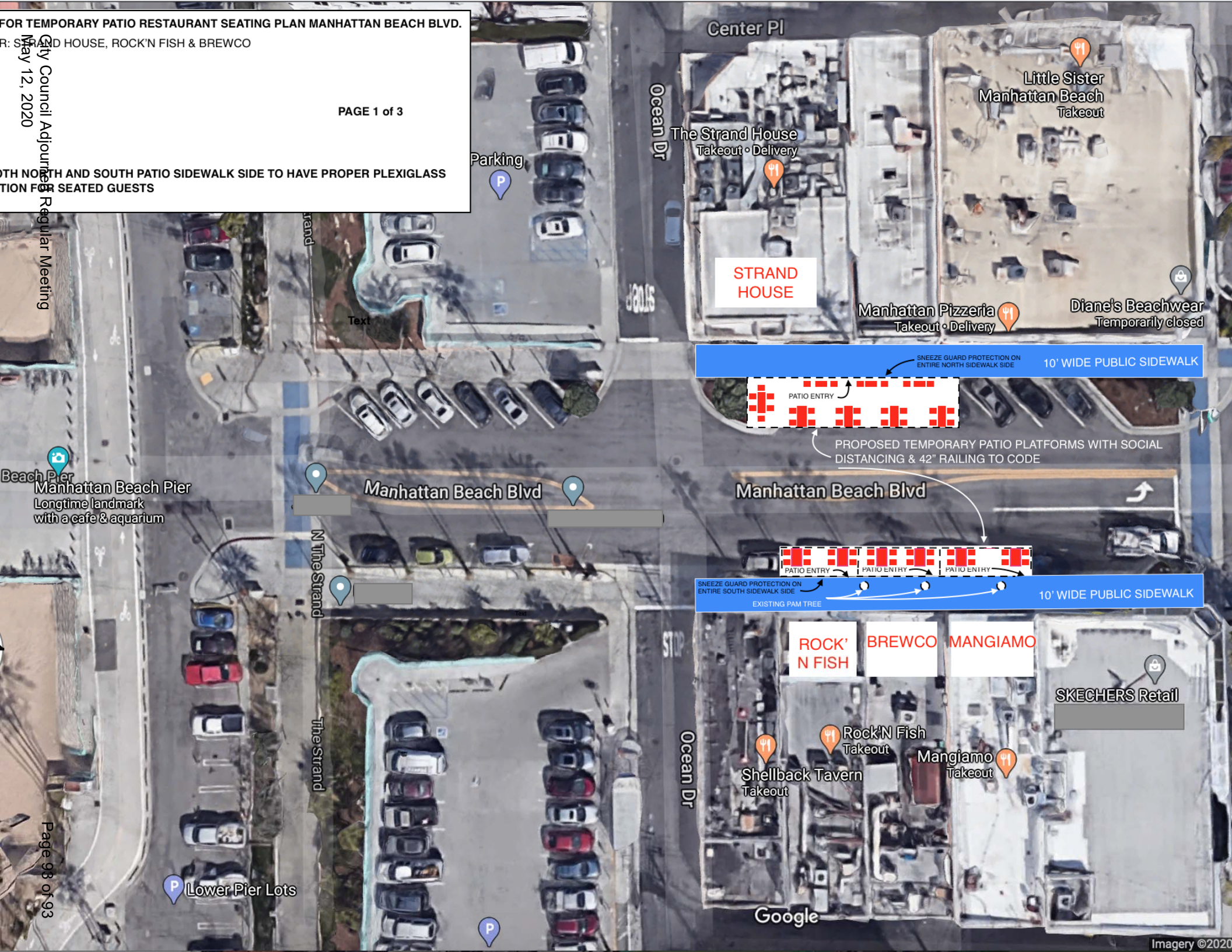


ELEVATION N.T.S.

GENERAL NOTES:

- 1) PROPOSED TEMPORARY PATIO PLATFORMS TO BE ENGINEERED AND INSTALL TO CODE.
- 2) TEMPORARY PATIO PLATFORMS WILL BE REQUESTED FOR WITH A TEMPORARY CITY PERMIT.
- 3) ALL PATIO RAILING TO BE ENGINEERED TO CODE. TO HAVE PROPER PLEXIGLASS SNEEZS GUARDS
- 4) TEMPORARY PATIO PLATFORMS TO OCCUPY EXISTING STREET PARKING (SEE SITE PLAN PAGE 1 OF 3)
- 5) STRAND HOUSE TO HAVE THE SAME TIERED PLATFORM ACROSS THE STREET

WITH NORTH AND SOUTH PATIO SIDEWALK SIDE TO HAVE PROPER PLEXIGLASS
PROTECTION FOR SEATED GUESTS



Center Pl

Ocean Dr

The Strand House
Takeout • Delivery

Little Sister
Manhattan Beach
Takeout

STRAND
HOUSE

Manhattan Pizzeria
Takeout • Delivery

Diane's Beachwear
Temporarily closed

SNEEZE GUARD PROTECTION ON ENTIRE NORTH SIDEWALK SIDE
10' WIDE PUBLIC SIDEWALK



PROPOSED TEMPORARY PATIO PLATFORMS WITH SOCIAL DISTANCING & 42" RAILING TO CODE

Manhattan Beach Blvd

Manhattan Beach Blvd



SNEEZE GUARD PROTECTION ON ENTIRE SOUTH SIDEWALK SIDE
EXISTING PAM TREE
10' WIDE PUBLIC SIDEWALK

ROCK'
N FISH

BREWCO

MANGIAMO

SKECHERS Retail

Ocean Dr

Rock'N Fish
Takeout

Mangiamo
Takeout

Shellback Tavern
Takeout

N The Strand

The Strand

Google

Lower Pier Lots

Beach Pier
Manhattan Beach Pier
Longtime landmark
with a cafe & aquarium