

City Council Adjourned Regular Meeting

Thursday, June 18, 2020

11:00 AM

City Council Chambers



ELECTED OFFICIALS

Mayor Richard Montgomery
Mayor Pro Tem Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano
Councilmember Nancy Hersman
Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe
City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Daryn Drum

Human Resources Director Lisa Jenkins

Interim Information Technology Director Patrick Griffin

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Stephanie Katsouleas

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

June 18, 2020

City Council Meeting Agenda Packet:

Agenda Item No.	Starting Page	Ending Page
AGENDA	1	8
1	9	10
2	11	12
3	13	34
4	35	38
5	39	40

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Monday, June 15, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.**A. CALL MEETING TO ORDER****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

This is the time for the City Council to: (a) notify the public of any changes to the agenda and (b) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, unless authorized pursuant to Government Code Section 54954.2(b).

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 10:30 AM, Thursday, June 18, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link:
<https://citymb.seamlessdocs.com/f/publiccomment>

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: **983-6568-2559**

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: **(669) 900-6833**, Meeting ID: **983-6568-2559**

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

F. CLOSED SESSION

I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

**CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)**

Agency Negotiators:

Bruce Moe, City Manager

Lisa Jenkins, Human Resources Director

Employee Groups:

Manhattan Beach Firefighters' Association

Manhattan Beach Fire Management Association

Manhattan Beach Police Officers Association

Manhattan Beach Police Management Association

Manhattan Beach Mid-Management Employee Association

Manhattan Beach Part-Time Employees' Association

Unrepresented (Executive, Management and Confidential)

Teamsters Local 911

II. RECESS INTO CLOSED SESSION

III. RECONVENE INTO OPEN SESSION

IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION

G. COVID-19

1. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.
2. City Council to Consider Additional Measures to Address COVID-19.

H. CONSENT CALENDAR

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes:

[20-0132](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of May 5, 2020 (Continued from the June 11, 2020, City Council Meeting)
- b) City Council Adjourned Regular Meeting Minutes of May 7, 2020
- c) City Council Adjourned Regular Meeting Minutes of May 12, 2020 (City Clerk Tamura).

APPROVE

Attachments: [City Council Regular Meeting Minutes of May 5, 2020](#)
[City Council Adjourned Regular Meeting Minutes of May 7, 2020](#)
[City Council Adjourned Regular Meeting Minutes of May 12, 2020](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

4. Fiscal Year 2020-2021 Proposed Budget Discussion (Finance Director Charelian).

Attachments: [Fiscal Year 2020-2021 City Council Budget Changes](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

5. Discussion of City Hall Parking.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT**O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

Q. ADJOURNMENT**R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

June 23, 2020 - Tuesday -- 6:00 PM - Adjourned Regular Meeting

June 25, 2020 - Thursday -- 12:00 PM - Adjourned Regular Meeting

June 30, 2020 - Tuesday -- 6:00 PM - Adjourned Regular Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

June 22, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting (Cancelled)

June 24, 2020 - Wednesday - 3:00 PM - Planning Commission Meeting

June 25, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission

July 8, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

July 13, 2020 - Monday - 6:00 PM - Library Commission Meeting

July 20, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting

July 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

July 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission

July 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

August 10, 2020 - Monday - 6:00 PM - Library Commission Meeting

August 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

August 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting

August 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

August 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

August 27, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission

S. CITY OFFICES CLOSED**CITY HOLIDAYS**

July 4, 2020 - Friday - Independence Day

September 7, 2020 - Monday - Labor Day

October 12, 2020 - Monday - Columbus Day

November 11, 2020 - Wednesday - Veterans Day

November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday

December 25, 2020 - Friday - Christmas Day Observed

January 1, 2021 - Friday - New Years Day Observed

January 18, 2021 - Monday - Martin Luther King Day

February 15, 2021 - Monday - Presidents Day

May 31, 2021 - Monday - Memorial Day



CITY OF MANHATTAN BEACH CITY HALL

1400 Highland Avenue, Manhattan Beach, CA 90266

WEBSITE: www.citymb.info • **PHONE:** (310) 802-5000

AGENDA ITEM NO. 1

City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.



CITY OF MANHATTAN BEACH CITY HALL

1400 Highland Avenue, Manhattan Beach, CA 90266

WEBSITE: www.citymb.info • **PHONE:** (310) 802-5000

AGENDA ITEM NO. 2

City Council to Consider Additional Measures to Address COVID-19.



Agenda Date: 6/18/2020

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Liza Tamura, City Clerk

Martha Alvarez, Senior Deputy City Clerk

SUBJECT:

City Council Minutes:

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of May 5, 2020 (Continued from the June 11, 2020, City Council Meeting)
- b) City Council Adjourned Regular Meeting Minutes of May 7, 2020
- c) City Council Adjourned Regular Meeting Minutes of May 12, 2020 (City Clerk Tamura).

APPROVE

RECOMMENDATION:

The attached minutes are for City Council approval:

Attachment(s):

- 1. City Council Regular Meeting Minutes of May 5, 2020
- 2. City Council Adjourned Regular Meeting Minutes of May 7, 2020
- 3. City Council Adjourned Regular Meeting Minutes of May 12, 2020

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, May 5, 2020

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Suzanne Hadley

Councilmember Hildy Stern

Councilmember Steve Napolitano

Councilmember Nancy Hersman

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www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes**

A. ROLL CALL

Present: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

B. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Hersman, seconded by Councilmember Stern, to approve the agenda. The motion carried by the following vote:

Aye: 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

C. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Montgomery announced the following two ceremonials:

Public Service Recognition Week
National Teaching Appreciation Week

Management Services, Senior Deputy City Clerk Martha Alvarez confirmed that the following public comments were received by the City for the May 5, 2020, City Council Regular Meeting.

Nicole Andrews	Mike Michalski	Maureen Lull
James Smith	Morgan Sank	Gary Osterhout
Peter Flax	Andrew McCarthy	Sana Radville
Sandra Calleros	Ron Hayes	Henry von Buttlar Rachel
Anna Kissell	Robert Draves	Judson
Ken Bush	W. Griffin	Larry Daniels
Kirsten Helvey	Kathy Beckwith	Kirk Fabrizio
Tristy Patterson	Marilyn Norrie	
Amy Digiaro	Matt Domyancic	
Blaine Kuiper	Yee-Mee Landry	
Edward Gajdicar	Beverly Grossman Palmer	
Marilyn Morris	Tiffany Mesko	
Kevin Whilden	Veronica Stahl	
Jody Leventhal	Don McPherson	
David Jina	Frederick Pereival	
Lori Nolting	Camela Ott	
Elizabeth Mozilo	Rutger Dungan	
Bill von Behren	Adam Goldston	
Andrew Cheng	Kathy Beckwith	
Christine Bucklin	Michael Monaghan	
Sarah Nedelman	Nancy Raiche	
Janice Liu	Suzanne Lerner	
Jeff Cohn	John Ramirez	
Staci Carey	Carol Perrin	
Spencer Trotta	John and Evelyn Schmitt	
Dan Mackenchnie	Martha Andreani	
John Cochran	Roy Gonella	
Kristen Lukas	Larry Zimbalist	
Renee Simone	Linda Lau	
Kim Komick	Bill Hory	
Ross Mitchell	Kathy Clark	
Kirsten Helvey	Randy Childs	
Erin Freeman	Jeff Serota	
Anne Wharton	Peter Hartshorn	
Yael Feder	Becki May	
William Elkman	Dan Zamsky	
Laura Kiely	Talia Frederick	
Brian Thomas	Jane Reitz	
Deidra Tran	Perry Colligan	
Peter Pham	Don Carpenter	
Lee Breisacher	Kathi Colligan	
Blaine Kuiper	Robyn Dvorak	

Mayor Montgomery opened the floor to public comment. The following individual(s) spoke:

Jeffrey Serota
Dean Schneider
Neil Leventhal
Sarah Wilson
Tyler
Dean DeBoher
Ellen Girder
Unknown Speaker

Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.

D. PUBLIC HEARINGS

1. Conduct Public Hearing to Consider Adopting New Refuse Rates for Residential and Commercial Solid Waste Collection Services, Effective July 1, 2020, Through June 30, 2025 (Public Works Director Katsouleas). [20-0070](#)
OPEN PUBLIC HEARING AND CONTINUE PUBLIC HEARING TO MAY 12, 2020

Mayor Montgomery introduced the item and opened the Public Hearing.

Public Works Director Stephanie Katsouleas provided a brief report and recommended that the public hearing be opened tonight and continued to the public hearing scheduled for Tuesday, May 12, 2020.

Mayor Montgomery opened the floor to public comment.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

By order of the Chair the public hearing was continued to Tuesday, May 12, 2020.

Public Works Director Katsouleas reminded the public that protest letters will continue to be accepted up until Tuesday, May 12, 2020, during the continuation of the public hearing.

2. Public Hearing to Consider: Application for the Expansion of an Existing Restaurant with Full Alcohol Service (Manhattan Beach Post) Into an Adjacent Vacant Restaurant Space (Formerly Subway) and Expansion of Hours of Operation, at 1142 Manhattan Avenue, and Make an Environmental Determination in Accordance with the California Environmental Quality Act (Simms Restaurant Group/Simms) (Community Development Director Tai). [20-0177](#)
- a) CONDUCT PUBLIC HEARING DE NOVO**
- b) MAKE AN ENVIRONMENTAL DETERMINATION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**
- c) CONSIDER DIRECTING STAFF TO DRAFT A RESOLUTION CONDITIONALLY APPROVING THE USE PERMIT AMENDMENT FOR COUNCIL CONSIDERATION AT A SUBSEQUENT COUNCIL MEETING**

Mayor Montgomery introduced the item and opened the Public Hearing.

Community Development Director Carrie Tai provided a brief introduction.

Community Development Department, Assistant Planner Ted Faturos, provided the PowerPoint presentation.

Assistant Planner Faturos and Community Development Director Tai responded to City Council questions.

Applicant, Mike Simms from MB Post, gave a brief presentation.

Jim Quilliam provided a brief presentation on behalf of the Appellant, Don McPherson.

City Attorney Quinn Barrow provided clarification.

Mayor Montgomery opened the floor to public comment. The following individual(s) spoke:

*Jill Lamkin
Steve Rogers
Beverly Palmer
Don McPherson
Carol Perrin
Kelly Stroman
Peter Hartshorn
Linda Finley*

Applicant Simms was permitted a rebuttal.

Applicant Simms responded to City Council questions.

Mayor Montgomery offered another opportunity for public comment, and the following people spoke:

Jim Burton Neil
Leventhal
Suzanne Lerner
Michael Zislis

Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.

Mayor Montgomery closed the public hearing.

City Attorney Barrow stated the following for the record:

The document that Peter Hartshorn wanted to share was provided to the Planning Commission, City Council and the public.

The City Attorney entered into the record all documents considered by the Council, including emails, correspondence from the Appellant, and other documents presented to City Council and the public prior to the City Council Meeting, including the supplemental staff report addressing the issues that were raised by Appellant's attorney.

City Attorney Barrow responded to City Council questions.

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to make an environmental determination of categorical exemption in accordance with the California Environmental Quality Act (CEQA). The motion carried by the following vote:

Aye: 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to direct staff to draft a resolution conditionally approving the application with the same conditions imposed by the Planning Commission in Resolution PC No. 20-01, including a one-year review by the City Council. The motion carried by the following vote:

Aye: 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

City Attorney Barrow announced that the draft resolution would be considered by the City Council at the May 14, 2020 City Council Meeting.

E. GENERAL BUSINESS

3. Consideration of Parks Re-Opening Plan. DISCUSS AND PROVIDE DIRECTION

City Manager Bruce Moe provided a brief introduction.

Parks and Recreation Director Mark Leyman provided the PowerPoint presentation.

Parks and Recreation Director Leyman and City Manager Moe responded to City Council questions.

Mayor Montgomery opened the floor to public comment. The following individual(s) spoke:

*Janice Lou
Dean Boerher
Michael Karr
Unknown Speaker*

Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.

A motion was made by Mayor Pro Tem Hadley, seconded by Councilmember Napolitano, to open the following parks: Live Oak Park, Sand Dune Park and Bruce's Beach in the next two-four days. The motion failed by the following vote:

Aye: 2 - Hadley and Napolitano

Nay: 3 - Montgomery, Stern and Hersman

Parks and Recreation Director Leyman, responded to City Council questions.

A motion was made by Mayor Pro Tem Hadley, seconded by Councilmember Napolitano, to open the tennis courts. The motion carried by the following vote:

Aye: 4 - Montgomery, Hadley, Stern and Napolitano

Nay: 1 - Hersman

Parks and Recreation Director Leyman responded to City Council questions.

A motion was made by Mayor Pro Tem Hadley, seconded by Mayor Montgomery, to open Live Oak and Dorsey Field and Sand Dune Park with the exclusion of the following; Sand Dune Steps, Tot Lot and Sand Dune itself, Bruce's Beach and dog parks. The motion carried by the following vote:

Aye: 3 - Montgomery, Hadley and Napolitano

Nay: 2 - Stern and Hersman

4. City Council to Consider Additional Measures to Address COVID-19.

City Manager Bruce Moe provided a report on the Los Angeles County plan to re-open the beach and responded to City Council questions.

Mayor Montgomery opened the floor to public comment.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

City Council gave direction to staff to write a letter to Beaches and Harbors regarding the re-opening plan of the beaches.

F. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

None.

G. FUTURE AGENDA ITEMS

None.

H. CITY MANAGER REPORT

5. City Manager Report on EOC (Emergency Operations Center).

City Manager Bruce Moe reported on the EOC (Emergency Operations Center) and responded to City Council questions.

I. CITY ATTORNEY REPORT

City Attorney Quinn Barrow, thanked staff for a smooth public hearing through Zoom.

J. ADJOURNMENT

At 10:18 PM, Mayor Montgomery adjourned the meeting to an 8:00 AM, Adjourned Regular Meeting, on Thursday, May 7, 2020, in the City Council Chambers.

Martha Alvarez
Recording Secretary

ATTEST:

Liza Tamura
City Clerk

Richard Montgomery
Mayor

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Thursday, May 7, 2020

8:00 AM

City Council Chambers

City Council Adjourned Regular Meeting

ELECTED OFFICIALS

Mayor Richard Montgomery
Mayor Pro Tem Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano
Councilmember Nancy Hersman

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www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

At 8:00 AM, Mayor Pro Tem Hadley called the meeting to order.

B. ROLL CALL

Present 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

Mayor Montgomery joined the Zoom meeting at 8:08 AM.

C. PUBLIC COMMENTS

City Manager Bruce Moe provided a brief statement regarding the City Council's Proclamation declaring May 3, 2020 to May 9, 2020, as Public Service Recognition, recognizing Government Employees and shared the video, "COVID-19: #TEAMCITYMB In This Together." Furthermore, he also thanked employees whom participated in the video as well as employees that put the video together.

Management Services, Senior Deputy City Clerk Martha Alvarez confirmed that the following public comments were received by the City for the May 7, 2020, City Council Adjourned Regular Meeting.

*Tom Skinner
Julia Adema
Scott Weller
Jack Cummings
Jefferson Young
John Ramirez
Yvette Doke*

Mayor Pro Tem Hadley opened the floor to public comment.

Seeing no requests to speak, Mayor Pro Tem Hadley closed the floor to public comments.

D. GENERAL BUSINESS

1. Presentation of the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2020-2021 Through Fiscal Year 2024-2025 (Public Works Director Katsouleas). [20-0088](#)
 - a) **DISCUSS AND PROVIDE DIRECTION**
 - b) **APPROVE**

Public Works Director Stephanie Katsouleas provided the PowerPoint presentation.

City Manager Bruce Moe provided clarification.

Mayor Montgomery opened the floor to public comment.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

Public Works Director Katsouleas provided clarification.

A motion was made by mayor Pro Tem Hadley, seconded by Mayor Montgomery, to approve the 5-Year CIP (Capital Improvements Program) projects list as presented. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

2. City Manager Report on EOC (Emergency Operations Center).

City Manager Bruce Moe reported on the EOC (Emergency Operations Center) and responded to City Council questions.

City Council provided clarification regarding the opening of parks and what areas can be accessed by the public.

3. City Council to Consider Additional Measures to Address COVID-19.

None.

4. Future Agenda Items.

Mayor Pro Tem Hadley requested an update about the re-opening of the beach.

City Manager Bruce Moe responded to City Council questions.

E. CLOSED SESSION

I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

City Attorney Quinn Barrow announced the following Closed Session.

**1. CONFERENCE WITH LEGAL COUNSEL (INITIATION OF LITIGATION)
(Government Code Section 54956.9(d)(4))**

Based upon existing facts and circumstances, the City Council will consider initiating litigation.

Number of Cases: 1

**2. CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)**

Agency Negotiators:

Bruce Moe, City Manager

Lisa Jenkins, Human Resources Director

Employee Groups:

Manhattan Beach Firefighters' Association

Manhattan Beach Fire Management Association

Manhattan Beach Police Officers Association

Manhattan Beach Police Management Association

Manhattan Beach Mid-Management Employee Association

Manhattan Beach Part-Time Employees' Association

Unrepresented (Executive, Management and Confidential)

Teamsters Local 911

II. RECESS INTO CLOSED SESSION

At 8:35 AM, Mayor Montgomery announced that City Council would recess into Closed Session.

II. RECESS INTO CLOSED SESSION

At 10:47 AM, the City Council reconvened into Open Session with all Councilmembers present.

IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION

City Attorney Quinn Barrow announced the following regarding Closed Session:

Agenda Item No. 1 - There was no reportable action taken.

Agenda Item No. 2 - The City Council gave direction to its negotiators.

No other reportable action was taken.

F. INFORMATIONAL ITEMS

1. Recent Planning Commission Quasi-Judicial Decisions: [20-0161](#)
 1. Use Permit and Vesting Tentative Parcel Map No. 82904 for Proposed Construction of Four Residential Condominium Units Located at 617 Aviation Way (Cleland)
 2. Master Use Permits for 1) A New Commercial Building with a Personal Improvement Service Use and a Restaurant with Beer and Wine Service on a 13,168 Square-Foot Lot at 1100 N. Sepulveda Blvd and 2) A New Commercial Building with a Credit Union and a Restaurant with Beer and Wine Service on a 24,494 Square-Foot Lot at 1120 N. Sepulveda Blvd; Both in the CG-D8 zone; and Make an Environmental Determination in Accordance with the California Environmental Quality Act (Kinecta Federal Credit Union)
 3. Sign Exception Allowing Off-Premises and Digital Signage at the Manhattan Village Shopping Center Located at 2600 - 3600 North Sepulveda Boulevard and 1180 - 1200 Rosecrans Avenue (RREEF America REIT II Corp. BBB), in the Community Commercial (CC) Zone; and Make an Environmental Determination in Accordance with the California Environmental Quality Act (Community Development Director Tai).

This item was received and filed by order of the Chair.

G. ADJOURNMENT

At 10:49 AM, Mayor Montgomery adjourned the meeting to a 6:00 PM, Adjourned Regular Meeting on Tuesday, May 12, 2020, in the City Council Chambers.

Martha Alvarez
Recording Secretary

Richard Montgomery
Mayor

ATTEST:

Liza Tamura
City Clerk

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, May 12, 2020

6:00 PM

City Council Chambers

City Council Adjourned Regular Meeting

ELECTED OFFICIALS

Mayor Richard Montgomery
Mayor Pro Tem Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano
Councilmember Nancy Hersman

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www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

At 6:00 PM, Mayor Montgomery called the meeting to order.

B. ROLL CALL

Present 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

C. CEREMONIAL CALENDAR

Due to technical difficulties at the May 7, 2020, City Council Adjourned Meeting, City Manager Bruce Moe provided a brief statement regarding the City Council's Proclamation declaring May 3, 2020 to May 9, 2020, as Public Service Recognition, recognizing Government Employees and shared the video, "COVID-19: #TEAMCITYMB In This Together."

City Manager Moe provided a brief statement regarding the Parks and Recreation programs during COVID-19.

Parks and Recreation Department, Senior Recreation Manager, Jessica Vincent provided the staff presentation regarding the department's program during COVID-19 and displayed the City's website with more information.

Parks and Recreation Department, Recreation Manager, Jan Buike provided a brief statement regarding the seniors and the help line available to the public.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to approve the agenda. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

E. PUBLIC COMMENTS

Management Services, Senior Deputy City Clerk Martha Alvarez confirmed that the following public comments were received by the City for the May 7, 2020, City Council Adjourned Regular Meeting.

*Emily Meyer
Sana Radville
Lynn CC
Mike Michalski
Richard Magnuson
Mike McKeever
Jill Lamkin
Erin Lamont
Gary Osterhout
Frank Stepczyk
Catherine Strauss
Michael Monaghan
John Whitaker
Gary McAulay
Ally Bowdoin
Andrea Miller
Robert Bush
Theresa Fatino
Bob Beverly
Jeanne Draves
Unknown Caller Voicemail
Unknown Caller Voicemail*

Mayor Pro Tem Hadley opened the floor to public comment.

Seeing no requests to speak, Mayor Pro Tem Hadley closed the floor to public comments.

F. CONSENT CALENDAR

A motion was made by Councilmember Hersman, seconded by Councilmember Stern, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

1. Financial Report: [20-0185](#)
Schedule of Demands: April 30, 2020 (Finance Director Charelian).
ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

2. Consider Adopting a Resolution Confirming the Director of Emergency Services Orders Issued During the Local Emergency Proclaimed to Address COVID-19 (City Attorney Barrow). [20-0193](#)
ADOPT RESOLUTION NO. 20-0051

The recommendation for this item was approved on the Consent Calendar.

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

H. PUBLIC HEARING

3. Conduct Continued Public Hearing to Consider Adopting New Refuse Rates for Residential and Commercial Solid Waste Collection Services, Effective July 1, 2020, Through June 30, 2025 (Public Works Director Katsouleas). [20-0188](#)
a) CONDUCT PUBLIC HEARING
b) ADOPT RESOLUTION NO. 20-0050

Mayor Montgomery introduced the item and continued the public hearing from May 5, 2020, regarding refuse rates for residential and commercial solid waste collection services.

Public Works Director Stephanie Katsouleas provided the PowerPoint presentation.

Mayor Montgomery opened the floor to public comment.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

Management Services, Senior Deputy City Clerk, Martha Alvarez confirmed that the City Clerk's Office has received 24 protest letters for Prop 218 as of May 12, 2020.

Mayor Montgomery closed the public hearing.

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to adopt Resolution No. 20-0050, adopting residential and commercial refuse collection rates and the City cost recovery fee for the period of July 1, 2020 - June 30, 2025. The motion carried by the following vote:

City Attorney Quinn Barrow provided clarification, that the City Council was rejecting the protest to a lack of majority of protests.

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

I. GENERAL BUSINESS

4. Request by Councilmember Napolitano to Discuss Potential Temporary Use of Public Right-of-Way for Outdoor Dining Purposes During COVID-19 Health Emergency (Community Development Director Tai). [20-0191](#)
DISCUSS AND PROVIDE DIRECTION

Community Development Director Carrie Tai provided the staff presentation.

City Manager Bruce Moe responded to City Council questions.

Councilmember Hersman directed staff to work with the downtown businesses and the north end and see if they could benefit from a temporary use of public right-of way for outdoor dining purposes, Councilmember Napolitano concurred.

Mayor Montgomery opened the floor to public comment. The following individual(s) spoke:

*Michael Zislis
Mike Simms*

Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.

City Council concurred and directed staff to work with the various areas in the City regarding a temporary use of public right-of way for outdoor dining purposes.

5. **City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**

City Manager Bruce Moe reported on the EOC (Emergency Operations Center) and responded to City Council questions.

Community Development Director Carrie Tai provided a PowerPoint presentation on City Hall and City Facilities re-opening plan.

Community Development Director Tai and City Manager Moe responded to City Council questions.

6. City Council to Consider Additional Measures to Address COVID-19.

Councilmember Hersman wanted to remind City of Manhattan Beach residents and businesses that there is some relief being provided by Clean Power Alliance for a possible reduction on electricity bills.

City Manager Bruce Moe, Parks and Recreation Director Mark Leyman and Police Chief Derrick Abell responded to City Council questions.

A motion was made by Councilmember Hersman, seconded by Councilmember Napolitano, for staff to provide benchmarks for the City as the re-opening takes place throughout the City of Manhattan Beach that match the County's re-opening phase plan. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

City Manager Bruce Moe, Parks and Recreation Director Mark Leyman and Police Chief Derrick Abell responded to City Council questions.

Councilmember Napolitano requested to direct the City Manager to reach out to the City's neighboring Cities, regarding the possibility of re-opening the Strand, Mayor Pro Tem Hadley concurred.

7. Future Agenda Items

None.

J. CLOSED SESSION (IF NECESSARY)

None.

K. ADJOURNMENT

At 7:58 PM, Mayor Montgomery adjourned the meeting to an 8:00 AM, Adjourned Regular Meeting on Thursday, May 14, 2020, in the City Council Chambers.

Martha Alvarez
Recording Secretary

ATTEST:

Richard Montgomery
Mayor

Liza Tamura
City Clerk



CITY OF MANHATTAN BEACH CITY HALL

1400 Highland Avenue, Manhattan Beach, CA 90266

WEBSITE: www.citymb.info • **PHONE:** (310) 802-5000

AGENDA ITEM NO. 4

Fiscal Year 2020-2021 Proposed Budget Discussion (Finance Director Charelian).

ATTACHMENT NAME: Fiscal Year 2020-2021 City Council Budget Changes

LINK: <https://www.citymb.info/Home/ShowDocument?id=42877>

FY 2020-2021 OPERATING BUDGET

GENERAL FUND

	Budget <i>As Proposed</i>	Changes as of 6/9	Budget <i>For Adoption</i>
Revenues	73,076,730	188,560	73,265,290
Expenditures	73,231,254	133,543	73,364,797
Surplus/(Deficit)	(\$154,524)	\$55,017	(\$99,507)

Revenue Changes:

Special Events

MBO Volleyball Tournament	\$142,560
6-Man Volleyball Tournament	46,000
	<u>\$188,560</u>

Expenditure Changes:

Special Events

		<u>Change</u>
MBO Volleyball Tournament	\$180,203	<i>Added Back</i>
6-Man Volleyball Tournament	107,859	<i>Added Back</i>
Holiday Fireworks	111,785	<i>Added Back</i>
Hometown Fair	60,406	<i>Added Back</i>
Manhattan Beach 10K	45,282	<i>Added Back</i>
Pier Lighting/Open House	45,203	<i>Added Back</i>
Pumpkin Race/Friendship Walk	26,302	<i>Added Back</i>
MBO Tennis Tournament	18,100	<i>Added Back</i>
North End Holiday Stroll	1,500	<i>Added Back</i>
	<u>\$596,640</u>	

Existing Programs

BCHD Juvenile Diversion Program	\$50,000	<i>Added Back</i>
Older Adult Program Holiday Lunch	7,216	<i>Added Back</i>
Volunteer Program	5,429	<i>Added Back</i>
	<u>\$62,645</u>	

Personnel Additions

New Police Officer	(\$175,106)	<i>Removed</i>
New Police Officer	(175,106)	<i>Removed</i>
	<u>(\$350,212)</u>	

Capital Equipment and Other Additions

Cellular Connectivity	(\$30,000)	<i>Removed</i>
LiveScan Machine	(4,500)	<i>Removed</i>
Upgrade PD Security Access Control	(48,000)	<i>Removed</i>
Backup Solution & Storage	(159,000)	<i>Reduced</i>
Patrol Vehicle In-car Video	(60,680)	<i>Removed</i>
Barriers during Special Events	(15,000)	<i>Removed</i>
	<u>(\$317,180)</u>	

FY 2020-2021 OPERATING BUDGET

Minor Cuts

#16	Eliminate Refreshments for CC Meetings	\$20,000	Added Back
#30	Independent Cities Association Conferences	10,000	Added Back
#31	National League of Cities Conference	10,000	Added Back
#35	Community Police Academy Staff Overtime	10,000	Added Back
#37	Fire Dept Overtime for Special Events	10,000	Added Back
#39	ComDev Contract Inspection Services	10,000	Added Back
#57	Reduce CA Contract Cities Assoc Conf	3,000	Added Back for 2 Attendees
#58	Reduce US Conference of Mayors	3,750	Added Back for 2 Attendees
#61	Community Police Academy Facilitator OT	7,200	Added Back
#62	League of CA Cities Annual Conference	2,800	Added Back
#69	Police Department Open House OT	6,000	Added Back
#71	Santa Float Police Overtime	6,000	Added Back
#72	Police Dept Volunteer Recognition	5,800	Added Back
#75	Grades of Green	5,500	Added Back
#76	TEDx Sponsorship	5,500	Added Back
#77	Police National Night Out OT	5,500	Added Back
#79	Hardship Assistance for Tobacco Retailers	5,000	Added Back
#108	National League of Cities Membership	3,600	Added Back
#109	US Conference of Mayors Membership	3,500	Added Back
#110	CA Contract Cities Membership	3,500	Added Back
#121	Community Police Academy Supplies	3,000	Added Back
#185	Police Department Open House Supplies	1,500	Added Back
#204	Storage for Beach Cities Toy Drive	500	Added Back
		<u>\$141,650</u>	

OTHER FUNDS

Capital Equipment and Other

IT Fund: Reduce Core Switch amount	(60,000)	Reduced
	<u>(\$60,000)</u>	

Minor Cuts

#13	Coffee Service at City facilities	\$29,000	Added Back
		<u>\$29,000</u>	

Directed Changes will be incorporated by Resolution at time of adoption on June 25, 2020



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AGENDA ITEM NO. 5

Discussion of City Hall Parking.

