

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, September 1, 2020

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Richard Montgomery
Mayor Pro Tem Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano
Councilmember Nancy Hersman
City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe
City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Interim Fire Chief Wolfgang Knabe

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Stephanie Katsouleas

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 26, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. CALL MEETING TO ORDER

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of a Baby Passport, to Arcie and Steve Charelian, Welcoming Manhattan Beach's Newest Resident, Knox Stone Charelian. [20-0168](#)
PRESENT
2. Presentation of a Commendation Recognizing Chevron's Policy, Government and Public Affairs Manager, Rod Spackman for his 30 Plus Years of Dedicated Service. [20-0276](#)
PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, September 1, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Join Zoom Meeting via the internet:
Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: **983-6568-2559**

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: **(669) 900-6833**, Meeting ID: **983-6568-2559**

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

F. COVID-19

3. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.
4. City Council to Consider Additional Measures to Address COVID-19.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

5. City Council Minutes: [20-0146](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of August 18, 2020

b) City Council Regular Meeting Minutes of August 18, 2020

(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of August 18, 2020](#)
[City Council Regular Meeting Minutes of August 18, 2020](#)

6. Financial Reports: [20-0252](#)

a) Schedule of Demands August 6, 2020

b) Investment Portfolio for the Month Ending July 31, 2020

c) Month End Report for July 31, 2020

(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for August 6, 2020](#)
[Investment Portfolio for the Month Ending July 31, 2020](#)
[Month End Report for July 31, 2020](#)

7. Adoption of Annual Investment Policy for Fiscal Year 2020-2021 and [20-0183](#)

Delegation of Responsibility for Investing Funds to the City Treasurer

(Finance Director Charelian).

ADOPT

Attachments: [Investment Policy for Fiscal Year 2020-2021](#)

8. Second Reading and Adoption of an Ordinance Amending Chapters 2.36 [20-0227](#)

(Purchasing) and 2.37 (Public Projects) of the Manhattan Beach Municipal

Code to Allow Electronic Filing of Bids and Modifying the Authority to

Approve Change Orders and Procure Professional Services (Finance

Director Charelian).

ADOPT ORDINANCE NO. 20-0019

Attachments: [Ordinance No. 20-0019](#)

9. Consideration of a Three-Year Unarmed Security Services Contract to Contemporary Services Corporation with an Estimated Annual Value of \$250,000 and Approve Ratification of a Contract Extension Amendment (Police Chief Abell). [20-0212](#)

a) **ADOPT RESOLUTION NO. 20-0091**

b) **RATIFY AMENDMENT NO. 1 FOR ENFORCEMENT SERVICES REQUIRED FOR THE COVID-19 PANDEMIC**

Attachments: [Resolution No. 20-0091](#)
[Contract Extension Amendment - Contemporary Services Corporation Amendment No. 1 - Contemporary Services Corporation](#)
[RFP # 1240-20 Unarmed Security Services Comparison](#)

10. Consideration of Accepting the State of California Office of Traffic Safety Selective Traffic Enforcement Program (STEP) Grant in the Amount of \$80,000 (Police Chief Abell). [20-0264](#)

a) **ADOPT RESOLUTION NO. 20-0104**

b) **APPROPRIATE FUNDS**

Attachments: [Resolution No. 20-0104](#)
[Agreement - California Office of Traffic Safety](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. Update on Formation of a Bruce's Beach Task Force (Verbal Report) (City Manager Moe).

12. Receive Update on Gas-Powered Landscape Equipment and Recommendations from the Sustainability Task Force (Continued from the August 18, 2020, City Council Meeting) (Community Development Director Tai). [20-0236](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [PowerPoint Presentation](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

13. Commission Minutes:

[20-0153](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes (Cancelled Due to COVID-19) of March 16, 2020; April 20, 2020; May 18, 2020 and June 15, 2020 (Parks and Recreation Director Leyman)
- b) Parks and Recreation Commission Meeting Minutes (Cancelled Due to COVID-19) of March 23, 2020; April 27, 2020; May 25, 2020 and June 22, 2020 (Parks and Recreation Director Leyman)
- c) Library Commission Meeting Minutes (Cancelled Due to COVID-19) of April 13, 2020; May 11, 2020 and June 8, 2020 (Parks and Recreation Director Leyman)
- d) Finance Subcommittee Action Meeting Minutes of July 22, 2020 (Finance Director Charelian)
- e) Parks and Recreation Commission Special Meeting Minutes of July 22, 2020 (Parks and Recreation Director Leyman)
- f) Parks and Recreation Commission Meeting Minutes of July 27, 2020 (Parks and Recreation Director Leyman).

INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Meeting Minutes \(Cancelled Due to COVID-19\)](#)
[Parks and Recreation Commission Meeting Minutes \(Cancelled Due to COVID-19\)](#)
[Library Commission Meeting Minutes \(Cancelled Due to COVID-19\)](#)
[Finance Subcommittee Action Minutes of July 22, 2020](#)
[Parks and Recreation Commission Special Meeting Minutes of July 22, 2020](#)
[Parks and Recreation Commission Meeting Minutes of July 27, 2020](#)

P. CLOSED SESSION

Q. ADJOURNMENT

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 9, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
September 14, 2020 - Monday - 6:00 PM - Library Commission Meeting
September 21, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
September 23, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
September 24, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
September 28, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

July 4, 2020 - Friday - Independence Day
September 7, 2020 - Monday - Labor Day
October 12, 2020 – Monday – Columbus Day
November 11, 2020 – Wednesday – Veterans Day
November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday
December 25, 2020 - Friday - Christmas Day Observed
January 1, 2021 – Friday – New Years Day Observed
January 18, 2021 – Monday – Martin Luther King Day
February 15, 2021 - Monday - Presidents Day
May 31, 2021 – Monday – Memorial Day