

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

AMENDED AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, September 15, 2020

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Suzanne Hadley

Councilmember Hildy Stern

Councilmember Steve Napolitano

Councilmember Nancy Hersman

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Interim Fire Chief Wolfgang Knabe

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Stephanie Katsouleas

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, September 9, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. CALL MEETING TO ORDER****B. ROLL CALL****C. CEREMONIAL CALENDAR**

1. Presentation of a Baby Passport to Clem and MaryEllen Udovich,
Welcoming Manhattan Beach's Newest Resident Callie Mae Udovich.
PRESENT

[20-0284](#)

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, September 15, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Join Zoom Meeting via the internet:
Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: 983-6568-2559

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: (669) 900-6833, Meeting ID: 983-6568-2559

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

F. COVID-19

2. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.
3. City Council to Consider Additional Measures to Address COVID-19.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

4. City Council Minutes: [20-0170](#)
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes of September 1, 2020
b) City Council Regular Meeting Minutes of September 1, 2020
(City Clerk Tamura).
APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of September 1, 2020](#)
[City Council Regular Meeting Minutes of September 1, 2020](#)
5. Financial Report: [20-0253](#)
Schedule of Demands: August 20, 2020 (Finance Director Charelian).
ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for August 20, 2020](#)
6. Consideration Designating a Voting Delegate and Alternates to the 2020 [20-0159](#)
League of California Cities Annual Conference; Authorize the Delegate and
Alternates Voting Authority on Proposed Resolution(s) Being Considered at
the Conference (City Clerk Tamura).
a) **APPROVE VOTING DELEGATE AND ALTERNATES**
b) **AUTHORIZE VOTING AUTHORITY**

Attachments: [2020 Annual League of California Cities Conference Resolutions Packet](#)
[Designation of Voting Delegate/Alternates Form](#)
7. Consideration of Formally Authorizing the Submittal of an Application for a [20-0279](#)
Los Angeles County Grant for up to \$150,000 and Approval of Youth
Employment Plan for the Polliwog Park Playground Replacement Project
(Parks and Recreation Director Leyman).
ADOPT RESOLUTION NO. 20-0113

Attachments: [Resolution No. 20-0113](#)
8. Consideration of Formally Authorizing the Submittal of an Application for [20-0282](#)
State of California Parks & Water Bond 2018 Proposition 68 Per Capita
Grant Funds for up to \$199,955 for the Polliwog Park Playground
Replacement Project (Parks and Recreation Director Leyman).
ADOPT RESOLUTION NO. 20-0112

Attachments: [Resolution No. 20-0112](#)

9. Consideration of Ratification of an Agreement with Willdan Engineering for Code Enforcement Services to Safeguard Public Health (Police Chief Abell). [20-0271](#)

a) **ADOPT RESOLUTION NO. 20-0109**

b) **RATIFY AGREEMENT FOR ENFORCEMENT SERVICES
REQUIRED FOR THE COVID-19 PANDEMIC**

Attachments: [Resolution No. 20-0109](#)
[Agreement - Willdan Engineering](#)
[Bid Comparison](#)

10. Consideration of Waiving Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.150 and Adopting a Resolution Approving a Three-Year Agreement with Dell for Microsoft Enterprise Software Licensing with an Estimated Total Value of \$324,144 (Information Technology Director Hackelman). [20-0257](#)

a) **WAIVE FORMAL BIDDING**

b) **ADOPT RESOLUTION NO. 20-0099**

Attachments: [Resolution No. 20-0099](#)
[Agreement - Dell Microsoft Enterprise](#)
[Dell Quote](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

11. Conduct Public Hearing for Consideration of Adopting Resolutions [20-0232](#)
Regarding Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2020-2021 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Assessments Collected through August 31, 2020 (Finance Director Charelian).
- a) **CONDUCT PUBLIC HEARING**
b) **ADOPT RESOLUTION NOS. 20-0106 AND 20-0107**
c) **RATIFY BOARD**

Attachments: [Resolution No. 20-0106](#)
[Resolution No. 20-0107](#)
[Agreement - DMBBPA \(2020-2021\)](#)
[BID Advisory Board of Directors to be Ratified \(FY 2020-2021\).pdf](#)
[Business Improvement Budget & Activity Plan \(July 2020\)](#)

12. Conduct Public Hearing for Coastal Development Permits to Approve an Increase to Parking Meter Rates for On-Street and Parking Lot Meters in the Appealable and Non-Appealable Coastal Zones (Finance Director Charelian). [20-0280](#)
- a) **CONDUCT PUBLIC HEARING**
b) **ADOPT RESOLUTION NOS. 20-0114 AND 20-0115**

Attachments: [Resolution No. 20-0114](#)
[Resolution No. 20-0115](#)
[Coastal Development Permit Application \(Appealable Area\)](#)
[Coastal Development Permit Application \(Non-Appealable Area\)](#)
[Parking Meter Zones Map](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Request by Mayor Montgomery for a Status Update on Recent Police Activity at the Residence Inn by Marriott, Located at 1700 North Sepulveda Boulevard (Police Chief Abell). [20-0286](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Letter to Residence Inn, September 11, 2020](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

M. CITY MANAGER REPORT**N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

- 14.** Recent Planning Commission Quasi-Judicial Decisions:
Proposed Master Use Permit Amendment to Allow Full Liquor Service in
Conjunction with Food Service at an Existing Restaurant with Beer and
Wine at 1131 Manhattan Avenue, Part of a Multi-Tenant Building at
1125-1131 Manhattan Avenue and 133 Manhattan Beach Boulevard, and
Make an Environmental Determination in Accordance with the California
Environmental Quality Act (Nando Milano LA, LLC/Vullo) (Community
Development Director Tai).
INFORMATION ITEM ONLY

[20-0283](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

In memory of Steve Oliveira.

R. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting

October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting

November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting

November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting

December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)

December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 21, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
September 23, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
September 24, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
September 28, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

October 12, 2020 – Monday – Columbus Day
November 11, 2020 – Wednesday – Veterans Day
November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday
December 25, 2020 - Friday - Christmas Day Observed
January 1, 2021 – Friday – New Years Day Observed
January 18, 2021 – Monday – Martin Luther King Day
February 15, 2021 - Monday - Presidents Day
May 31, 2021 – Monday – Memorial Day
July 4, 2021 - Friday - Independence Day
September 7, 2021 - Monday - Labor Day