

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, October 6, 2020**

**6:00 PM**

**City Council Chambers**



#### **ELECTED OFFICIALS**

**Mayor** Richard Montgomery

**Mayor Pro Tem** Suzanne Hadley

**Councilmember** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Nancy Hersman

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Interim Fire Chief** Wolfgang Knabe

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Stephanie Katsouleas

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, September 30, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

## BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

### A. CALL MEETING TO ORDER

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of a Baby Passport to Libby Bretthauer-Long and Tim Long, Welcoming Manhattan Beach's Newest Resident, Simon Franklin Long. [20-0281](#)  
**PRESENT**
2. Presentation of Certificates of Recognition to Retiring City Employees Matt Simkins, Michael Rosenberger and Verdesiah Nasralla. [20-0192](#)  
**PRESENT**

Attachments: [Certificates of Recognition](#)

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

The City Council may act on any item listed on the agenda. This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, October 6, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link:  
<https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Join Zoom Meeting via the internet:  
Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: **983-6568-2559**

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):  
Phone Number: **(669) 900-6833**, Meeting ID: **983-6568-2559**

During the meeting you will need to enter \*9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

3. Presentation of a PowerPoint by the Los Angeles County Registrar-Recorder/County Clerk's Office Outlining "November 3, 2020 Presidential Election: Voting in the Time of a Pandemic" (City Clerk Tamura).

## F. COVID-19

4. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.
5. City Council to Consider Additional Measures to Address COVID-19.

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**6. City Council Minutes:**[20-0186](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of June 2, 2020
- b) City Council Adjourned Regular Meeting Minutes of June 4, 2020
- c) City Council Adjourned Regular Meeting Minutes of June 9, 2020
- d) City Council Adjourned Regular Meeting Minutes of June 11, 2020
- e) City Council Regular Meeting Minutes of June 16, 2020
- f) City Council Regular Meeting Minutes of September 1, 2020 (Continued from the September 15, 2020 Meeting)
- g) City Council Adjourned Regular Meeting Minutes of September 11, 2020
- h) City Council Adjourned Regular Meeting Minutes of September 15, 2020
- i) City Council Regular Meeting Minutes of September 15, 2020  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Regular Meeting Minutes of June 2, 2020](#)  
[City Council Adjourned Regular Meeting Minutes of June 4, 2020](#)  
[City Council Adjourned Regular Meeting Minutes of June 9, 2020](#)  
[City Council Adjourned Regular Meeting Minutes of June 11, 2020](#)  
[City Council Regular Meeting Minutes of June 16, 2020](#)  
[City Council Regular Meeting Minutes of September 1, 2020 \(Track Changes\)](#)  
[City Council Adjourned Regular Meeting Minutes of September 11, 2020](#)  
[City Council Adjourned Regular Meeting Minutes of September 15, 2020](#)  
[City Council Regular Meeting Minutes of September 15, 2020](#)

**7. Financial Reports:**[20-0274](#)

- a) Schedule of Demands September 3, 2020, and September 17, 2020
- b) Investment Portfolio for the Month Ending August 31, 2020
- c) Month End Report for August 31, 2020  
(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands for September 3, 2020 and September 17, 2020](#)  
[Investment Portfolio for the Month Ending August 31, 2020](#)  
[Month End Report for August 31, 2020](#)

8. Consideration of a Resolution Approving Second Amended and Restated Joint Powers Agreement for the South Bay Regional Public Communications Authority (City Manager Moe). [20-0293](#)  
**ADOPT RESOLUTION NO. 20-0116 APPROVING SECOND AMENDED AND RESTATED JOINT POWERS AGREEMENT**  
**Attachments:** [Resolution No. 20-0116](#)  
[Second Amendment and Restated Joint Powers Agreement - South Bay Regional Public Communications Authority](#)  
[Second Amendment and Restated Joint Powers Agreement \(Track Changes\)](#)
9. Consideration of Municipal Advisory Services Agreement with KNN Public Finance (Finance Director Charelian). [20-0289](#)  
**ADOPT RESOLUTION NO. 20-0117 APPROVING AN AGREEMENT**  
**Attachments:** [Resolution No. 20-0117](#)  
[Agreement - KNN Public Finance](#)
10. Consideration of an Agreement for Bond and Disclosure Counsel Services with Stradling, Yocca, Carlson & Rauth (Finance Director Charelian). [20-0288](#)  
**ADOPT RESOLUTION NO. 20-0118 APPROVING AN AGREEMENT**  
**Attachments:** [Resolution No. 20-0118](#)  
[Agreement - Stradling, Yocca, Carlson & Rauth](#)
11. Consideration of a Resolution to Increase the Liability Claim Settlement Authority of the City Manager (or Designee) from \$25,000 to \$50,000 (Human Resources Director Jenkins). [20-0259](#)  
**ADOPT RESOLUTION NO. 20-0119 INCREASING THE LIABILITY CLAIM SETTLEMENT AUTHORITY**  
**Attachments:** [Resolution No. 20-0119](#)  
[Resolution No. 12-6397](#)  
[Resolution No. 5342](#)  
[Resolution No. 4881](#)
12. Consideration of Allowing Construction at 330 South Sepulveda Boulevard on City Recognized Holiday (Columbus Day) (Community Development Director Tai). [20-0299](#)  
**APPROVE**  
**Attachments:** [MBMC Section 5.48.140 - Noise Disturbances](#)

13. Consideration of a Resolution Approving an Increase to the Authorized Contingency with Commercial Cleaning Services for Additional Janitorial Services Due to COVID-19 for a New Not-to-Exceed Amount of \$100,000 (Public Works Director Katsouleas). [20-0285](#)

**ADOPT RESOLUTION NO. 20-0120 APPROVING AN INCREASE IN THE CONTINGENCY**

Attachments: [Resolution No. 20-0120](#)

14. Consideration of: [20-0295](#)
- a. A Resolution Awarding a Professional Design Services Agreement to Stantec Consulting Services Inc., for the 2020 Water Master Plan Update Project for \$241,792;
  - b. A Resolution Awarding a Professional Services Agreement to Raftelis Financial Consultants Inc., for the 2020 Water Rate Study for \$74,682; and
  - c. Appropriating an Additional \$20,000 from the Water Fund to the Project (Public Works Director Katsouleas).
- a) **ADOPT RESOLUTION NOS. 20-0121 AND 20-0122**  
b) **APPROVE APPROPRIATION**

Attachments: [Resolution No. 20-0121](#)  
[Agreement-Stantec Consulting Services, Inc.](#)  
[Resolution No. 20-0122](#)  
[Agreement - Raftelis Financial Consultants, Inc.](#)  
[Budget and Expenditures](#)  
[Location Map](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

15. Report on City of Redondo Beach's Exploration of Pallet Shelter Transitional Housing at Locations in Redondo Beach Including Aviation Park (City Manager Moe). [20-0294](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [City of Redondo Beach Staff Report on Pallet Shelter \(September 15, 2020\)](#)

16. Consider the Issuance of Pension Obligation Bonds for Long-Term CalPERS Pension Liabilities and Adopt a Pension Policy (Finance Director Charelian). [20-0014](#)  
**APPROVE**

**Attachments:** [Finance Subcommittee Report \(September 26, 2019\)](#)  
[Finance Subcommittee Report \(July 6, 2020, Also Discussed on July 22, 2020\)](#)  
[Draft Pension Policy \(Presented on July 22, 2020\)](#)  
[PowerPoint Presentation - KNN](#)

17. Consider Introducing Ordinances Amending Manhattan Beach Municipal Code Chapter 7.16 - Excavations - Street, Alleys, Sidewalks and Public Places; Chapter 7.40 - Construction Site Temporary Encroachment Permit; and Chapter 9.72 - Street Improvements (Public Works Director Katsouleas). [20-0298](#)  
**INTRODUCE ORDINANCE NOS. 20-0020, 20-0021 AND 20-0022**

**Attachments:** [Draft Ordinance No. 20-0020](#)  
[Draft Ordinance No. 20-0021](#)  
[Draft Ordinance No. 20-0022](#)  
[Legislative Digest – MBMC Chapter 7.16, 7.40 and 9.72](#)  
[Relevant Excerpts \(2018 Manhattan Beach Mobility Plan\)](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

18. Consider Request by Councilmember Stern and Councilmember Hersman to Consider Conducting an Additional Community Forum: Policing and Partnerships in Manhattan Beach (City Manager Moe). [20-0297](#)  
**DISCUSS AND PROVIDE DIRECTION**

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

## M. CITY MANAGER REPORT

19. Update on the Process of Formation of the Bruce's Beach Task Force (Appointments Scheduled for October 20, 2020).

## N. CITY ATTORNEY REPORT

**O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**P. CLOSED SESSION****Q. ADJOURNMENT**

*In memory of former Neighborhood Watch Founder and MBPD Volunteer, Millie Newton and Former Manhattan Beach City Manager, David Thompson.*

**R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting  
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*October 12, 2020 - Monday - 6:00 PM - Library Commission Meeting  
October 14, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 19, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
October 22, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
October 26, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 28, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 9, 2020 - Monday - 6:00 PM - Library Commission Meeting  
November 11, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 16, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
November 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
December 9, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
December 14, 2020 - Monday - 6:00 PM - Library Commission Meeting  
December 21, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
December 23, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
December 24, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
December 28, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*



**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*October 12, 2020 – Monday – Columbus Day*  
*November 11, 2020 – Wednesday – Veterans Day*  
*November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2020 - Friday - Christmas Day Observed*  
*January 1, 2021 – Friday – New Years Day Observed*  
*January 18, 2021 – Monday – Martin Luther King Day*  
*February 15, 2021 - Monday - Presidents Day*  
*May 31, 2021 – Monday – Memorial Day*  
*July 5, 2021 - Monday - Independence Day (Observed)*  
*September 6, 2021 - Monday - Labor Day*