

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, December 1, 2020

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Richard Montgomery
Mayor Pro Tem Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano
Councilmember Nancy Hersman
City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe
City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Interim Fire Chief Wolfgang Knabe

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Stephanie Katsouleas

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, November 25, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER**B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, December 1, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Join Zoom Meeting via the internet:
Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: 983-6568-2559

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: (669) 900-6833, Meeting ID: 983-6568-2559

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

F. COVID-19

1. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.
2. City Council to Consider Additional Measures to Address COVID-19, Including Restaurant Dining.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [20-0296](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of November 16, 2020
- b) City Council Adjourned Regular Meeting Minutes of November 17, 2020
- c) City Council Regular Meeting Minutes of November 17, 2020
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of November 16, 2020](#)
[City Council Adjourned Regular Meeting Minutes of November 17, 2020](#)
[City Council Regular Meeting Minutes of November 17, 2020](#)

4. Financial Reports: [20-0336](#)

- a) Schedule of Demands November 12, 2020
- b) Investment Portfolio for the Month Ending October 31, 2020
- c) Month End Report for October 31, 2020
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for November 12, 2020](#)
[Investment Portfolio for the Month Ending October 31, 2020](#)
[Month End Report for October 31, 2020](#)

5. Consideration of a Resignation from Planning Commissioner Burkhalter, Declare Vacant Planning Commission Seat No. 4 (Burkhalter), and Direct the City Clerk to Return with a List of Interested Applicants (City Clerk Tamura). [20-0349](#)

- a) **ACCEPT RESIGNATION**
- b) **DECLARE VACANCY**
- c) **DIRECT THE CITY CLERK TO RETURN WITH A LIST OF INTERESTED APPLICANTS**

Attachments: [Resignation Letter - Commissioner Burkhalter](#)

6. Receive a 30-Day Progress Report on the Residence Inn by Marriott, Located at 1700 N. Sepulveda Boulevard (Community Development Director Tai). [20-0360](#)**RECEIVE REPORT**

Attachments: [Summary from the Residence Inn \(November 9, 2020\)](#)

7. Consideration of a Resolution Approving a Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Torrance, Redondo Beach and Hermosa Beach and Los Angeles County Flood Control District for Updating the Enhanced Watershed Management Program (EWMP) and Reasonable Assurance Analysis (RAA) for the Beach Cities Watershed Management Group (Public Works Director Katsouleas). [20-0356](#)

ADOPT RESOLUTION NO. 20-0137

Attachments: [Resolution No. 20-0137](#)
[Memorandum of Understanding](#)
[Geosyntec EWMP Proposal](#)

8. Consideration of a Resolution Appropriating an Additional \$70,000 from the Measure R Fund as Project Contingency for the Downtown Traffic Signal Upgrade Project (Public Works Director Katsouleas). [20-0334](#)

ADOPT RESOLUTION NO. 20-0138

Attachments: [Resolution No. 20-0138](#)
[Budget and Expenditures Summary](#)
[Location Map](#)

9. Consideration of: [20-0341](#)
- A. A Resolution Awarding a Construction Agreement to Ramona, Inc., for the Cycle 2 Storm Drain Infrastructure Improvement Project for \$544,075;
 - B. Authorizing the City Manager to Approve Contingency Funds Totaling \$81,600 for any Unforeseen Additional Work;
 - C. Approving the Plans and Specifications for the Cycle 2 Storm Drain Infrastructure Improvement Project; and
 - D. A Resolution Awarding an Inspection Service Agreement to Wallace & Associates Consulting, Inc., for the Cycle 2 Storm Drain Infrastructure Improvement Project for \$54,400 (Public Works Director Katsouleas).

ADOPT RESOLUTION NOS. 20-0139 AND 20-0140

Attachments: [Resolution No. 20-0139](#)
[Agreement - Ramona Inc.](#)
[Resolution No. 20-0140](#)
[Agreement – Wallace & Associates Consulting, Inc.](#)
[Plans and Specifications \(Web-Link Provided\)](#)
[Budget and Expenditures Summary](#)

10. Consideration of a Resolution Approving Amendment No. 1 to the Big Belly Solar, Inc., Agreement to Extend the Current Three Year Lease for an Additional Three Years, and to Increase the Number of Trash Units from Seven to Eight, for a Total Expenditure of \$86,100 (Public Works Director Katsouleas).

[20-0346](#)

ADOPT RESOLUTION NO. 20-0141

Attachments: [Resolution No. 20-0141](#)
[Amendment No. 1 - Big Belly Solar, Inc.](#)
[Agreement - Big Belly Solar, Inc. \(2018\)](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. REORGANIZATION

11. City Council Reorganization:
- a) History and Discussion of Mayoral Rotation
 - b) Selection of Mayor
 - c) Selection of Mayor Pro Tem
 - d) Recognition of Outgoing Mayor Montgomery

[20-0291](#)

APPROVE

Attachments: [Public Comments \(Received as of November 25, 2020\)](#)

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

12. Public Hearing to Consider Extending Urgency Ordinance No. 20-0004-U and Urgency Ordinance No. 20-0005-U Regulating Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) Citywide. (Community Development Director Tai) [20-0330](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT URGENCY ORDINANCE NOS. 20-0024-U AND 20-0025-U EXTENDING THE INTERIM ZONING ORDINANCES FOR 12 MONTHS**

Attachments: [Ordinance No. 19-0021-U \(Adopted December 17, 2019\)](#)
[Ordinance No. 19-0022-U \(Adopted December 17, 2019\)](#)
[Ordinance No. 20-0004-U \(Adopted January 21, 2020\)](#)
[Ordinance No. 20-0005-U \(Adopted January 21, 2020\)](#)
[Draft Interim Ordinance No. 20-0024-U](#)
[Draft Interim Ordinance No. 20-0025-U](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Consideration of Installing the City Logo in the Center of the Scrambled Crosswalk Located at the Intersection of Manhattan Beach Boulevard and Manhattan Avenue, and a Lifeguard Tower Image at the Intersection of Manhattan Beach Boulevard and Highland Avenue (Public Works Director Katsouleas). [20-0331](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [Sample Renderings](#)
[PowerPoint Presentation](#)

14. Consideration of the Parks & Recreation Commission Recommendation to Approve the 2020 Parks Master Plan (Parks and Recreation Director Leyman). [20-0351](#)
- APPROVE**

Attachments: [Proposed Parks Master Plan](#)
[Community Survey Results](#)
[PowerPoint Presentation](#)

15. Consideration of Granting Hardship Exemptions to Tobacco Retailers Requesting Additional Time to Comply with Ordinance No. 20-0007 Which Prohibits the Retail Sale of Tobacco Products (Finance Director Charelian). [20-0350](#)
- CONSIDER HARDSHIP EXEMPTION REQUESTS**

Attachments: [Hardship Application Summary](#)
[Notice of Hearing](#)

L. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION

IV. GENERAL BUSINESS

16. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian). [CIC-6](#)
- ELECT A NEW PRESIDENT AND VICE PRESIDENT**

M. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING

N. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

O. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

P. CITY MANAGER REPORT

Q. CITY ATTORNEY REPORT

R. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

- 17.** Recent Planning Commission Quasi-Judicial Decisions:
Proposed Master Use Permit for a New 162-Room, 81,775 Square-Foot Hotel with Full Alcohol Service for Hotel Patrons and a New 16,348 Square-Foot Retail and Office Building; and Reduced Parking with 152 Parking Spaces at 600 S. Sepulveda Boulevard; and Make an Environmental Determination in Accordance with the California Environmental Quality Act (MB Hotel Partners, LLC) (Continued from October 14, 2020) (Community Development Director Tai).

[20-0359](#)

INFORMATION ITEM ONLY

18. Commission Minutes:[20-0348](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Planning Commission Action Meeting Minutes of March 11, 2020
(Community Development Director Tai)
- b) Planning Commission Action Meeting Minutes of April 24, 2020
(Community Development Director Tai)
- c) Planning Commission Action Meeting Minutes of June 10, 2020
(Community Development Director Tai)
- d) Planning Commission Action Meeting Minutes of June 24, 2020
(Community Development Director Tai)
- e) Planning Commission Action Meeting Minutes of July 22, 2020
(Community Development Director Tai)
- f) Cultural Arts Commission Meeting Minutes of September 21, 2020
(Parks and Recreation Director Leyman)
- g) Library Commission Meeting Minutes of October 13, 2020 (Parks and Recreation Director Leyman)
- h) Planning Commission Action Meeting Minutes of October 14, 2020
(Community Development Director Tai)
- i) Planning Commission Action Meeting Minutes of November 18, 2020
(Community Development Director Tai)
- j) Cultural Arts Commission Meeting Minutes of November 19, 2020 (Parks and Recreation Director Leyman).

INFORMATION ITEM ONLY

Attachments: [Planning Commission Action Meeting Minutes of March 11, 2020](#)
[Planning Commission Action Meeting Minutes of April 24, 2020](#)
[Planning Commission Action Meeting Minutes of June 10, 2020](#)
[Planning Commission Action Meeting Minutes of June 24, 2020](#)
[Planning Commission Action Meeting Minutes of July 22, 2020](#)
[Cultural Arts Commission Minutes of September 21, 2020](#)
[Library Commission Minutes of October 13, 2020](#)
[Planning Commission Action Meeting Minutes of October 14, 2020](#)
[Planning Commission Action Meeting Minutes of November 18, 2020](#)
[Cultural Arts Commission Minutes of October 19, 2020](#)

S. CLOSED SESSION**T. ADJOURNMENT**

U. FUTURE MEETINGS

CITY COUNCIL MEETINGS

December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
January 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting
January 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting
February 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
February 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
March 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
March 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting
May 4, 2021 - Tuesday -- 6:00 PM - City Council Meeting
May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting
June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting
June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting
July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting
July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting
August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting
August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting
September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

December 3, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
December 9, 2020 - Wednesday - 3:00 PM - Planning Commission Meeting
December 14, 2020 - Monday - 6:00 PM - Library Commission Meeting
December 21, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
December 23, 2020 - Wednesday - 3:00 PM - Planning Commission Meeting
December 28, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

V. CITY OFFICES CLOSED**CITY HOLIDAYS:**

December 25, 2020 - Friday - Christmas Day Observed

January 1, 2021 – Friday – New Years Day Observed

January 18, 2021 – Monday – Martin Luther King Day

February 15, 2021 - Monday - Presidents Day

May 31, 2021 – Monday – Memorial Day

July 5, 2021 - Monday - Independence Day Observed

September 6, 2021 - Monday - Labor Day

October 11, 2021 – Monday – Columbus Day

November 11, 2021 – Thursday – Veterans Day

November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday