

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, December 15, 2020

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Suzanne Hadley

Mayor Pro Tem Hildy Stern

Councilmember Steve Napolitano

Councilmember Nancy Hersman

Councilmember Richard Montgomery

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Interim Fire Chief Wolfgang Knabe

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Stephanie Katsouleas

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, December 9, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER**B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CEREMONIAL CALENDAR**

1. Presentation of a Commendation to Retiring City Controller, Henry Mitzner, for Nearly 48 Years of Dedicated Service to the City.
PRESENT

[20-0057](#)

Attachments: [Commendation - City Controller Henry Mitzner](#)

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, December 15, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Join Zoom Meeting via the internet:
Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933-7620-0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: (669) 900-6833, Meeting ID: 933-7620-0363

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

F. REORGANIZATION

2. City Council Minutes:

[20-0312](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of December 1, 2020
- b) City Council Regular Meeting Minutes of December 1, 2020
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of December 1, 2020](#)

3. Consideration of a Resolution Citing the Facts of the November 3, 2020, General Municipal Election (City Clerk Tamura). [20-0272](#)
ADOPT RESOLUTION NO. 20-0142

Attachments: [Resolution No. 20-0142](#)
[2020 Election Results Map](#)

4. Consideration of a Resignation from Parking and Public Improvements Commissioner Franklin, Declare Vacant Parking and Public Improvements Commission Member At-Large Seat No. 5 (Franklin), and Direct the City Clerk to Return with a List of Interested Applicants (City Clerk Tamura). [20-0368](#)
a) ACCEPT RESIGNATION
b) DECLARE VACANCY
c) DIRECT THE CITY CLERK TO RETURN WITH A LIST OF INTERESTED APPLICANTS

Attachments: [Resignation Letter - Commissioner Franklin](#)

5. City Council Reorganization: [20-0287](#)
a) Recognition of Outgoing City Councilmember Nancy Hersman;
b) Oath of Office to Re-Elected City Councilmember Steve Napolitano;
c) Oath of Office to Re-Elected City Councilmember Richard Montgomery;
d) Oath of Office to Newly Elected City Councilmember Joe Franklin; and
e) Oath of Office to Re-Elected City Treasurer Tim Lilligren.
(City Clerk Tamura).
PRESENT AND ACCEPT

G. ROLL CALL

H. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
(b) remove items from the consent calendar for individual consideration; or
(c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

I. COVID-19

6. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

7. City Council to Consider Additional Measures to Address COVID-19.
- a) Consideration of Emergency Business Loan Program to Assist Local Businesses During the COVID-19 Public Health Crisis (Finance Director Charelian). [20-0373](#)
- ADOPT STAFF'S RECOMMENDATION, INCLUDING AUTHORIZING THE CITY MANAGER TO DEVELOP AND IMPLEMENT AN EMERGENCY LOAN PROGRAM; APPROPRIATE \$250,000**

J. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

8. Financial Report: [20-0337](#)
Schedule of Demands: November 25, 2020 (Finance Director Charelian).
ACCEPT REPORT AND DEMANDS
- Attachments:** [Schedule of Demands for November 25, 2020 Staff Report](#)
9. Consideration of the Approval of City Council Assignments (City Clerk Tamura). [20-0369](#)
APPROVE
- Attachments:** [Proposed City Council Assignments \(Redline Version\)](#)
[City Council Assignments & Committee Descriptions](#)
10. One-Year Review of a Use Permit Allowing a Ground Floor Office Use at 1419 Highland Avenue (Community Development Director Tai). [20-0329](#)
RECEIVE REPORT
- Attachments:** [Resolution No. 19-0111](#)

11. Consideration of:

[20-0237](#)

- a) A Resolution Approving Amendment No. 1 to a Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Torrance, Redondo Beach and Hermosa Beach and Los Angeles County Flood Control District (collectively, the Beach Cities Watershed Management Group or BC WMG) for Continued Implementation of the Storm Water Coordinated Integrated Monitoring Program (CIMP);
- b) A Resolution Approving a Three-year Professional Services Agreement with Geosyntec Consultants, Inc., for \$1,017,986 for Implementation of the Storm Water CIMP on Behalf of the BC WMG, with an Authorized Contingency of \$131,387 for Additional Services and Monitoring as May be Requested by the BC WMG;
- c) A Resolution Approving a Three-Year Professional Services Agreement with McGowan Consulting LLC for \$295,880 for Storm Water Coordination and Implementation Compliance Activities for the BC WMG; and
- d) Authorizing the City Manager to Execute the Agreements, Noting That Manhattan Beach's Total Net Expenses for the Program will be \$95,611 (Public Works Director Katsouleas).

a) ADOPT RESOLUTION NO. 20-0144 APPROVING MOU AMENDMENT**b) ADOPT RESOLUTION NOS. 20-0110 AND 20-0111 APPROVING AGREEMENTS**

Attachments: [Resolution No. 20-0144](#)
[Amendment No. 1 - Memorandum Of Understanding](#)
[Memorandum Of Understanding \(2016\)](#)
[Resolution No. 20-0110](#)
[Agreement - Geosyntec Consultants, Inc.](#)
[Resolution No. 20-0111](#)
[Agreement - McGowan Consulting LLC.](#)
[Budget and Expenditures Table](#)

12. Consideration of a Resolution Approving Change Order No. 2 with CT&T Concrete Paving, Inc., for the Citywide Concrete Repairs Project for a Not-to-Exceed Amount of \$250,000 (Public Works Director Katsouleas).
ADOPT RESOLUTION NO. 20-0145

[20-0333](#)

Attachments: [Resolution No. 20-0145](#)
[Change Order No. 2 - CT&T Concrete Paving, Inc.](#)
[Budget Expenditures Summary](#)

13. Consideration of:

[20-0357](#)

- a) A Resolution Awarding a Construction Agreement to Pro Finish Painting, Inc., dba Pro Finish Construction Services, Inc., for the Parking Structure Lot 4 Repairs Project (Project) for \$568,205; Approving the Plans and Specifications for the Project; and Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$95,231;
 - b) A Resolution Approving an Inspection Services Agreement with Ardurra for \$95,000;
 - c) A Resolution Approving Amendment No. 2 for \$17,500 with PCubed Associate, Inc. for Construction Support Services;
 - d) Approving an Allocation of up to \$10,000 to Secure an Alternative Parking Location for Existing Permit Holders for Five Months; and
 - e) Appropriating an Additional \$199,440 from the Unreserved Parking Fund Balance for the Project (Public Works Director Katsouleas).
- a) **ADOPT RESOLUTION NOS. 20-0146 AND 20-0147 APPROVING AGREEMENTS**
 - b) **ADOPT RESOLUTION NO. 20-0148 APPROVING AMENDMENT NO. 2**
 - c) **APPROPRIATE FUNDS**

Attachments: [Resolution No. 20-0146](#)
[Agreement - Pro Finish Painting, Inc. \(Web Link Provided\)](#)
[Bid Proposal - Pro Finish Painting, Inc.](#)
[Resolution No. 20-0147](#)
[Agreement - Ardurra](#)
[Resolution No. 20-0148](#)
[Amendment No. 2 - PCubed Associates](#)
[Agreement & Amendment No. 1 – Pcubed Associates](#)
[Plans and Specifications \(Web Link Provided\)](#)
[Budget and Expenditure Summary](#)

14. Consideration of a Resolution Approving Amendment No. 3 Extending the Professional Services Agreement with Granicus Inc. for Two Years Providing Citizen Engagement Services for the Amount of \$156,442 (City Clerk Tamura and Information Technology Director Hackelman).
ADOPT RESOLUTION NO. 20-0136

[20-0309](#)

Attachments: [Resolution No. 20-0136](#)
[Amendment No. 3 - Granicus](#)
[Amendment No. 2 - Granicus \(2020\)](#)
[Amendment No. 1 - Granicus \(2019\)](#)
[Agreement - Granicus \(2018\)](#)
[Agreement - Vision Technology Solutions DBA Vision \(2018\)](#)

K. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

L. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

M. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

15. Consideration of the Parks & Recreation Commission Recommendation to Approve the 2020 Parks Master Plan (Continued from the December 1, 2020, City Council Meeting) (Parks and Recreation Director Leyman).
APPROVE

[20-0371](#)

Attachments: [Proposed Parks Master Plan](#)
[Community Survey Results](#)
[PowerPoint Presentation](#)

16. Consideration of a Resolution Authorizing the Issuance and Sale of Bonds to Refund Certain Pension Obligations of the City, Approving the Forms of and Authorizing Execution of a Trust Agreement and Bond Purchase Agreement, Authorizing Judicial Validation Proceedings Relating to the Issuance of Such Bonds and Authorize Actions (Finance Director Charelian). [20-0347](#)
- a) **ADOPT RESOLUTION NO. 20-0149**
- b) **AUTHORIZE RELATED ADMINISTRATIVE AND BUDGETARY ACTIONS**

Attachments: [Resolution No. 20-0149](#)
[Trust Agreement](#)
[Bond Purchase Agreement](#)
[Good Faith Estimates Required by SB 450](#)
[Pension Obligation Bond G-42 Disclosures](#)
[Preliminary Financing Schedule](#)

17. Request from the South Bay Boardriders Club for the City to Purchase the Catalina Classic Paddleboard Statue from the Public Art Trust Fund (Parks and Recreation Director Leyman). [20-0365](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [Catalina Classic Statue Drawings](#)
[Catalina Classic Budget](#)
[Catalina Classic Statue Conceptual Renderings](#)

18. Consideration of an Appointment to the Vacant Planning Commission Seat No. 4 (City Clerk Tamura). [20-0367](#)
- APPOINT**

19. Second Reading and Adoption of an Ordinance to Amend the City's Contract with CalPERS to Offer Two Years Additional Service ("Golden Handshake") and Consideration of a Resolution Approving the Early Retirement and Separation Incentive Program for City Employees (Human Resources Director Jenkins). [20-0370](#)
- a) **ADOPT ORDINANCE NO. 20-0023**
- b) **ADOPT RESOLUTION NO. 20-0143**

Attachments: [Ordinance No. 20-0023 \(with Exhibit A: CalPERS Contract Amendment\)](#)
[Resolution No. 20-0143](#)

N. CITY CLERK ANNOUNCEMENT

In accordance with Government Code Section 54952.3, please note that Boardmembers do not receive any compensation or stipend for attending this Manhattan Beach Capital Improvements Corporation meeting.

O. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**I. CALL MEETING TO ORDER****II. ROLL CALL****III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION****IV. GENERAL BUSINESS**

Reorganization of the Manhattan Beach Capital Improvements Corporation to Fill the Seat Occupied by Nancy Hersman (Finance Director/CFO Charelian).

[CIC-7](#)

APPROVE

P. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING**Q. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

R. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

S. CITY MANAGER REPORT**T. CITY ATTORNEY REPORT****U. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

V. CLOSED SESSION**W. ADJOURNMENT****X. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

January 4, 2021 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission

January 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting

January 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting

January 20, 2021 - Wednesday -- 6:00 PM - City Council /Planning Commission and Parking and Public Improvements Commission

January 26, 2021 - Tuesday -- 6:00 PM - Work Plan Meeting

February 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting

February 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting

March 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting

March 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting

April 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting

April 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting

May 4, 2021 - Tuesday -- 6:00 PM - City Council Meeting

May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting

June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting

June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting

July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting

July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting

August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting

August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting

September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)

September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting

October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting

November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting

November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting

December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting

December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 16, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting

November 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

November 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

November 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission

December 9, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

December 14, 2020 - Monday - 6:00 PM - Library Commission Meeting

December 21, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting

December 23, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

December 24, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission

December 28, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

Y. CITY OFFICES CLOSED**CITY HOLIDAYS:**

December 25, 2020 - Friday - Christmas Day Observed

January 1, 2021 – Friday – New Years Day Observed

January 18, 2021 – Monday – Martin Luther King Day

February 15, 2021 - Monday - Presidents Day

May 31, 2021 – Monday – Memorial Day

July 5, 2021 - Monday - Independence Day Observed

September 6, 2021 - Monday - Labor Day

October 11, 2021 – Monday – Columbus Day

November 11, 2021 – Thursday – Veterans Day

November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday