



**CITY OF MANHATTAN BEACH CITY HALL**

1400 Highland Avenue, Manhattan Beach, CA 90266

**WEBSITE:** [www.citymb.info](http://www.citymb.info) • **PHONE:** (310) 802-5000

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Liza Tamura, City Clerk  
**MEETING:** City Council Regular Meeting, December 15, 2020  
**SUBJECT:** Agenda Item No. 2 – City Council Minutes  
**DATE:** December 11, 2020

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## **SUPPLEMENTAL ATTACHMENT**

**ATTACHMENT(S):**

- 1) City Council Regular Meeting Minutes of December 1, 2020 (Attachment No. 2)

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, December 1, 2020

6:00 PM

Regular Meeting

City Council Chambers

## City Council Regular Meeting

### *ELECTED OFFICIALS*

*Mayor Suzanne Hadley*

*Mayor Pro Tem Hildy Stern*

*Councilmember Steve Napolitano*

*Councilmember Nancy Hersman*

*Councilmember Richard Montgomery*

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:  
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**A. CALL MEETING TO ORDER**

**B. ROLL CALL**

**Present:** 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

**C. CEREMONIAL CALENDAR**

*None.*

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*Mayor Montgomery requested to move out of order Agenda Item No. 10 - City Council Reorganization to be discussed following Section E - Public Comments.*

*Councilmember Napolitano requested to move from the Consent Calendar Agenda Item No. 10 - Amendment No. 1 with the Big Belly Solar, Inc. for individual consideration.*

*City Clerk Liza Tamura requested clarification.*

**A motion was made by Mayor Montgomery, seconded by Councilmember Hersman, to approve the agenda, waive full reading of ordinances and move Agenda Item No. 11 to be presented after Section E - Public Comments and move Agenda Item No. 10 for individual consideration. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

**E. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*County of Los Angeles, Fourth District Board Supervisor Janice Hahn presented outgoing Mayor Montgomery with a Commendation for his service as Mayor of Manhattan Beach during COVID.*

*Mayor Montgomery announced that Public Works Department staff will be paving throughout the City from December 7 - December 18, 2020. Furthermore, he also announced that the Annual Beach Cities Toy Drive wrapping event is cancelled for 2020 due to COVID-19. However, Hermosa Beach will be collecting unwrapped toys to be donated to organizations.*

*Senior Deputy City Clerk Martha Alvarez confirmed that the following public comments were received by the City for the December 1, 2020, City Council Regular Meeting.*

*Agenda Item No. 2  
1 eComment  
26 emails*

*Agenda Item No. 8  
1 eComment*

*Agenda Item No. 10  
1 eComment*

*Agenda Item No. 11  
Over 100 eComments  
Over 400 emails*

*Agenda Item No. 13  
1 eComment*

*Agenda Item No. 14  
1 email*

*Other Comments Not on the Agenda  
4 email*

*Mayor Montgomery opened the floor to public comments. The following individual(s) spoke:*

- Tom and Betty Freitag*
- Adam*
- George Barks*
- Josh Murray*
- Craig Cadwallader*
- Mike Simms*
- Huy Steven Nguyen*
- Alex Yoffe*
- Phoebe Lyons*
- Mike Zislis*
- Donna Choromanski*
- Lucia La Rosa Ames*

*Nina Tarnay  
 David Slay  
 Kirsten Stockton  
 Lee Phillips  
 Dario Vullo  
 Bobby Snyder  
 Steve De Baets  
 Mike Michalski  
 Jane Tournat  
 Alison Coffey  
 Scott Floyd  
 Natalie Robinson  
 Lisa Watanabe  
 Heather Kim  
 Taylor Franklin  
 Alita Rethmeyer  
 Steve Packwood  
 Roy Casey*

*Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.*

*Mayor Montgomery stated that the public should provide comments by emailing City Council or by calling City Councilmembers.*

**I. REORGANIZATION**

11. City Council Reorganization: [20-0291](#)
- a) History and Discussion of Mayoral Rotation
  - b) Selection of Mayor
  - c) Selection of Mayor Pro Tem
  - d) Recognition of Outgoing Mayor Montgomery

**APPROVE**

*Mayor Montgomery provided a brief statement regarding the agenda item.*

*City Clerk Liza Tamura provided a brief staff presentatio regarding the history of the mayoral rotation.*

*Councilmember Napolitano, Councilmember Hersman, Councilmember Stern and Mayor Pro Tem Hadley provided brief statements regarding the agenda item.*

**A motion was made by Mayor Montgomery, seconded by Councilmember Napolitano, to nominate Mayor Pro Tem Hadley as Mayor. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

*Due to Zoom technical difficulties, at 8:08 PM City Council recessed and reconvened at 8:28 PM with all Councilmembers present.*

*Mayor Montgomery requested, for the record, to do the roll call vote again for Agenda Item No. 11, nominating Mayor Pro Tem Hadley as Mayor.*

**A motion was made by Mayor Montgomery, seconded by Councilmember Napolitano, to nominate Mayor Pro Tem Hadley as Mayor. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

*Mayor Hadley made opening remarks.*

**A motion was made by Mayor Hadley, seconded by Councilmember Montgomery, to nominate Councilmember Stern as Mayor Pro Tem. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

*Mayor Pro Tem Stern made opening remarks.*

*Mayor Hadley, Mayor Pro Tem Stern, Councilmember Napolitano and Councilmember Hersman recognized outgoing Mayor Montgomery for his service during his tenure as Mayor of Manhattan Beach.*

*Outgoing Mayor Montgomery made brief comments thanking his family, colleagues and staff.*

*City Clerk Liza Tamura confirmed that the City Clerk's Office has received and will continue to receive Certificates of Recognition from the Federal, State, County and local levels for outgoing Mayor Montgomery for his dedicated service as Mayor.*

## **F. COVID-19**

### **1. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**

*City Manager Bruce Moe reported on the EOC (Emergency Operations Center).*

*City Manager Moe and Management Services, Senior Management Analyst George Gabriel responded to City Council questions.*

**2. City Council to Consider Additional Measures to Address COVID-19/Including Restaurant Dining.**

*Councilmember Hersman requested for City Council consideration: provide loans to businesses to assist during COVID, Councilmember Napolitano and Councilmember Montgomery concurred.*

*City Attorney Quinn Barrow, City Manager Bruce Moe and Community Development Director Carrie Tai responded to City Council questions.*

*Mayor Hadley opened the floor to public comments. The following individual(s) spoke:*

- Michael Zislis*
- Adam*
- Mike Simms*
- Ron Newman*
- David*
- Michael Greenberg*
- Alita Rethmeyer*
- Maureen*
- Silvie Gabriel*
- Heather Kim*
- Scott Floyd*
- Stacy Clark*

*Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.*

*Community Development Director Tai responded to City Council questions.*

*City Council directed staff to research how the City can financially assist the business community with impacts from COVID-19.*

*Mayor Pro Tem Stern reported that the South Bay Cities Council of Government had a Special Meeting on November 30, 2020, and that the Health District will be investigating if the region could obtain a Health Official such as the City of Pasadena.*

*City Attorney Barrow and City Manager Moe responded to City Council questions.*

*City Council directed the Long Term Ad Hoc Subcommittee to meet promptly to discuss the feasibility of adding parklets for customers.*

*Due to the late hour, City Manager Moe requested that Agenda Item No. 14 - 2020 Parks Master Plan be continued to the next City Council Regular Meeting, City Council concurred.*

**G. CONSENT CALENDAR (APPROVE)**

A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to approve the Consent Calendar, with the exception of Agenda Item No. 10, which was individually considered under Section H - Items Removed from the Consent Calendar. The motion carried by the following vote:

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**3. City Council Minutes: [20-0296](#)**

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of November 16, 2020
- b) City Council Adjourned Regular Meeting Minutes of November 17, 2020
- c) City Council Regular Meeting Minutes of November 17, 2020 (City Clerk Tamura).

**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

**4. Financial Reports: [20-0336](#)**

- a) Schedule of Demands November 12, 2020
- b) Investment Portfolio for the Month Ending October 31, 2020
- c) Month End Report for October 31, 2020 (Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

**5. Consideration of Resignation from Planning Commissioner Burkhalter, [20-0349](#)**

Declare Vacant Planning Commission Seat No. 4 (Burkhalter), and Direct the City Clerk to Return with a List of Interested Applicants (City Clerk Tamura).

- a) **ACCEPT RESIGNATION**
- b) **DECLARE VACANCY**
- c) **DIRECT THE CITY CLERK TO RETURN WITH A LIST OF INTERESTED APPLICANTS**

The recommendation for this item was approved on the Consent Calendar.

**6. Receive a 30-Day Progress Report on the Residence Inn by Marriott, [20-0360](#)**

Located at 1700 N. Sepulveda Boulevard (Community Development Director Tai).

**RECEIVE REPORT**

The recommendation for this item was approved on the Consent Calendar.



7. Consideration of a Resolution Approving a Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Torrance, Redondo Beach and Hermosa Beach and Los Angeles County Flood Control District for Updating the Enhanced Watershed Management Program (EWMP) and Reasonable Assurance Analysis (RAA) for the Beach Cities Watershed Management Group (Public Works Director Katsouleas). [20-0356](#)

**ADOPT RESOLUTION NO. 20-0137**

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of a Resolution Appropriating an Additional \$70,000 from the Measure R Fund as Project Contingency for the Downtown Traffic Signal Upgrade Project (Public Works Director Katsouleas). [20-0334](#)

**ADOPT RESOLUTION NO. 20-0138**

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of: [20-0341](#)
- A. Adopting a Resolution Awarding a Construction Agreement to Ramona, Inc., for the Cycle 2 Storm Drain Infrastructure Improvement Project for \$544,075;
  - B. Authorizing the City Manager to Approve Contingency Funds Totaling \$81,600 for any Unforeseen Additional Work;
  - C. Approving the Plans and Specifications for the Cycle 2 Storm Drain Infrastructure Improvement Project; and
  - D. Adopting a Resolution Awarding an Inspection Service Agreement to Wallace & Associates Consulting, Inc., for the Cycle 2 Storm Drain Infrastructure Improvement Project for \$54,400 (Public Works Director Katsouleas).

**ADOPT RESOLUTION NOS. 20-0139 AND 20-0140**

The recommendation for this item was approved on the Consent Calendar.

10. Consideration of a Resolution Approving Amendment No. 1 to the Big Belly Solar, Inc., Agreement to Extend the Current Three Year Lease for an Additional Three Years, and to Increase the Number of Trash Units from Seven to Eight, for a Total Expenditure of \$86,100 (Public Works Director Katsouleas). [20-0346](#)

**ADOPT RESOLUTION NO. 20-0141**

This item was removed from the Consent Calendar and heard under Section H - Items Removed from the Consent Calendar.

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

- 10. Consideration of a Resolution Approving Amendment No. 1 to the Big Belly Solar, Inc., Agreement to Extend the Current Three Year Lease for an Additional Three Years, and to Increase the Number of Trash Units from Seven to Eight, for a Total Expenditure of \$86,100 (Public Works Director Katsouleas). [20-0346](#)

**ADOPT RESOLUTION NO. 20-0141**

*Public Works Director Stephanie Katsouleas and Manhattan Beach Downtown Business and Professional Association, Executive Director Jill Lamkin responded to City Council questions.*

*Mayor Hadley opened the floor to public comments.*

*Seeing no requests to speak, Mayor Hadley closed the floor to public comments.*

**A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to adopt Resolution No. 20-0141, approving Amendment No. 1 with Big Belly Solar, Inc. extending the existing lease for three years and increasing the unit count from seven to eight units. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**I. REORGANIZATION**

*This agenda item was considered earlier in the meeting.*

- 11. City Council Reorganization: [20-0291](#)
  - a) History and Discussion of Mayoral Rotation
  - b) Selection of Mayor
  - c) Selection of Mayor Pro Tem
  - d) Recognition of Outgoing Mayor Montgomery

**APPROVE**

*At 10:06 PM, Mayor Hadley requested a motion to extend the meeting.*

**A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to extend the meeting past 11:00 PM. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

*At 10:07 PM City Council recessed and reconvened at 10:15 PM with all Councilmembers present.*

**J. PUBLIC HEARINGS**

12. Public Hearing to Consider Extending Urgency Ordinance No. 20-0004-U [20-0330](#)  
and Urgency Ordinance No. 20-0005-U Regulating Accessory Dwelling  
Units (ADUs) and Junior Accessory Dwelling Units (JADUs) Citywide.  
(Community Development Director Tai)

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT URGENCY ORDINANCE NOS. 20-0024-U AND 20-0025-U EXTENDING THE INTERIM ZONING ORDINANCES FOR 12 MONTHS**

*Mayor Hadley introduced the item and opened the Public Hearing.*

*Community Development Department, Associate Planner Angelica Ochoa provided the PowerPoint presentation.*

*Community Development Director Carrie Tai responded to City Council questions.*

*Mayor Hadley opened the floor to public comments.*

*Seeing no requests to speak, Mayor Hadley closed the floor to public comments.*

*Mayor Hadley closed the Public Hearing.*

**A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Stern, to adopt Urgency Ordinance No. 20-0024-U, extending Interim Ordinance No. 20-0004-U amending the Manhattan Beach Municipal Code to regulate accessory dwelling units and other accessory structures, making a determination of exemption under CEQA, and declaring the urgency thereof.**

*City Attorney Quinn Barrow read the title for Urgency Ordinance No. 20-0024-U:*

*AN INTERIM ORDINANCE OF THE CITY OF MANHATTAN BEACH EXTENDING INTERIM ORDINANCE NO. 20-0004-U AMENDING THE MANHATTAN BEACH MUNICIPAL CODE TO REGULATE ACCESSORY DWELLING UNITS AND OTHER ACCESSORY STRUCTURES, MAKING A DETERMINATION OF EXEMPTION UNDER CEQA, AND DECLARING THE URGENCY THEREOF*

**The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Stern, to adopt Urgency Ordinance No. 20-0025-U, extending Interim Ordinance No. 20-0005-U amending the Manhattan Beach Local Coastal Program to regulate accessory dwelling units and other accessory structures, making a determination of exemption under CEQA, and declaring the urgency thereof.**

City Attorney Barrow read the title for Urgency Ordinance NO. 20-0025-U:

AN INTERIM ORDINANCE OF THE CITY OF MANHATTAN BEACH EXTENDING INTERIM ORDINANCE NO. 20-0005-U AMENDING THE MANHATTAN BEACH LOCAL COASTAL PROGRAM TO REGULATE ACCESSORY DWELLING UNITS AND OTHER ACCESSORY STRUCTURES, MAKING A DETERMINATION OF EXEMPTION UNDER CEQA, AND DECLARING THE URGENCY THEREOF

The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**K. GENERAL BUSINESS**

- 13. Consideration of Installing the City Logo in the Center of the Scrambled Crosswalk Located at the Intersection of Manhattan Beach Boulevard and Manhattan Avenue, and a Lifeguard Tower Image at the Intersection of Manhattan Beach Boulevard and Highland Avenue (Public Works Director Katsouleas). [20-0331](#)

**DISCUSS AND PROVIDE DIRECTION**

Public Works Director Stephanie Katsouleas provided the PowerPoint presentation and responded to City Council questions.

Mayor Hadley opened the floor to public comments.

Seeing no requests to speak, Mayor Hadley closed the floor to public comments.

Public Works Director Katsouleas responded to City Council questions.

**A motion was made by Councilmember Napolitano, seconded by Councilmember Hersman, to direct staff to install the city logo in the center of the scrambled crosswalk located at the intersection of Manhattan Beach Boulevard and Manhattan Avenue, and a lifeguard tower image at the intersection of Manhattan Beach Boulevard and Highland Avenue. The motion carried by the following vote:**

**Aye: 5 - Hadley, Stern, Napolitano, Hersman and Montgomery**

- 14. Consideration of the Parks & Recreation Commission Recommendation to Approve the 2020 Parks Master Plan (Parks and Recreation Director Leyman). [20-0351](#)

**APPROVE**

*This Agenda Item was continued to the December 1, 2020, City Council meeting.*

15. Consideration of Granting Hardship Exemptions to Tobacco Retailers Requesting Additional Time to Comply with Ordinance No. 20-0007 Which Prohibits the Retail Sale of Tobacco Products (Finance Director Charelian).

[20-0350](#)

**CONSIDER HARDSHIP EXEMPTION REQUESTS**

*Finance Director Steve Charelian provided the PowerPoint presentation.*

*Mayor Hadley opened the floor for comments from the applicants. The following individuals spoke on behalf of their businesses:*

*Beilal Chatila, MB Smoke  
Stephanie Ferguson, United Pacific*

*Seeing no further requests to speak, Mayor Hadley closed the floor to comments from the applicants.*

*Mayor Hadley opened the floor to public comments.*

*Seeing no requests to speak, Mayor Hadley closed the floor to public comments.*

*City Attorney Quinn Barrow responded to City Council questions.*

**A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to grant a six-month (June 30, 2021) request from United Pacific. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to grant a six-month (June 30, 2021) request from Current Events. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to restrict or limit the restock of products during the six-month extension and grant a six-month (June 30, 2021) extension to Aviation Liquor. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

*City Attorney Barrow responded to City Council questions.*

**A motion was made by Mayor Hadley, seconded by Councilmember Napolitano, to grant a one year extension to MB Smokes with restrictions. The motion carried by the following vote:**

**Aye:** 4 - Hadley, Stern, Napolitano and Hersman

**Nay:** 1 - Montgomery

*City Attorney Barrow stated that he will be drafting the necessary resolutions for City Council consideration at a later City Council meeting.*

**L. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

*At 11:01 PM, the City Council recessed to the Capital Improvements Corporation Board Meeting.*

**I. CALL MEETING TO ORDER**

*At 11:01 PM, the Capital Improvements Corporation Board Meeting was called to order.*

**II. ROLL CALL**

**Present:** 5 - President Montgomery, Vice President Hadley, Boardmember Stern, Boardmember Napolitano and Boardmember Hersman

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

*Vice President Hadley opened the floor to public comments.*

*Seeing no requests to speak, Vice President Hadley closed the floor to public comments.*

**IV. GENERAL BUSINESS**

- 16. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian).

[CIC-6](#)

**ELECT A NEW PRESIDENT AND VICE PRESIDENT**

*CFO Steve Charelian provided the staff presentation.*

**A motion was made by Boardmember Hersman, seconded by President Montgomery, to appoint Vice President Hadley as the new President. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**A motion was made by Boardmember Hersman, seconded by Boardmember Napolitano, to appoint Boardmember Stern as the new Vice President. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Hersman and Montgomery

**M. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING**

*At 11:05 PM, President Hadley adjourned the Capital Improvements Corporation Meeting to the Regular City Council Meeting, with all City Councilmembers present.*

**N. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*None.*

**O. FUTURE AGENDA ITEMS**

*Councilmember Napolitano requested pursuant to Manhattan Beach Municipal Code 10.100.020, a review of a recent Planning Commission Quasi-Judicial decision regarding a proposed Master Use Permit for a new 162-room, 81,775 square-foot hotel with full alcohol service for hotel patrons, a new 16,348 square-foot retail and office building and reduced parking with 152 parking spaces at 600 S. Sepulveda Boulevard, Councilmember Montgomery concurred.*

*City Attorney Quinn Barrow stated that a public hearing on the application will be scheduled before the City Council.*

**P. CITY MANAGER REPORT**

*Management Services, Management Analyst Alexandria Latragna provided an update on Bruce's Beach Task Force.*

**Q. CITY ATTORNEY REPORT**

*None.*

## R. INFORMATIONAL ITEMS

17. Recent Planning Commission Quasi-Judicial Decisions: [20-0359](#)  
Proposed Master Use Permit for a New 162-Room, 81,775 Square-Foot Hotel with Full Alcohol Service for Hotel Patrons and a New 16,348 Square-Foot Retail and Office Building; and Reduced Parking with 152 Parking Spaces at 600 S. Sepulveda Boulevard; and Make an Environmental Determination in Accordance with the California Environmental Quality Act (MB Hotel Partners, LLC) (Continued from October 14, 2020) (Community Development Director Tai).

### INFORMATION ITEM ONLY

The item was received and filed by order of the Chair.

18. Commission Minutes: [20-0348](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Planning Commission Action Meeting Minutes of March 11, 2020 (Community Development Director Tai)  
b) Planning Commission Action Meeting Minutes of April 24, 2020 (Community Development Director Tai)  
c) Planning Commission Action Meeting Minutes of June 10, 2020 (Community Development Director Tai)  
d) Planning Commission Action Meeting Minutes of June 24, 2020 (Community Development Director Tai)  
e) Planning Commission Action Meeting Minutes of July 22, 2020 (Community Development Director Tai)  
f) Cultural Arts Commission Meeting Minutes of September 21, 2020 (Parks and Recreation Director Leyman)  
g) Library Commission Meeting Minutes of October 13, 2020 (Parks and Recreation Director Leyman)  
h) Planning Commission Action Meeting Minutes of October 14, 2020 (Community Development Director Tai)  
i) Planning Commission Action Meeting Minutes of November 18, 2020 (Community Development Director Tai)  
j) Cultural Arts Commission Meeting Minutes of November 19, 2020 (Parks and Recreation Director Leyman).

### INFORMATION ITEM ONLY

The item was received and filed by order of the Chair.

## S. CLOSED SESSION

*None.*



**T. ADJOURNMENT**

Councilmember Hersman announced that she is moving from the City of Manhattan Beach and that she would make every effort necessary to attend the December 15, 2020, City Council Meeting via Zoom.

At 11:15 PM, Mayor Hadley adjourned the meeting.

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**Martha Alvarez**  
**Recording Secretary**

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**Suzanne Hadley**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**