

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE LIBRARY COMMISSION**

November 9, 2020  
4:00 p.m.  
Virtual – Zoom meeting

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**A. CALL TO ORDER**

The meeting was called to order at 4:00 PM.

**B. ROLL CALL**

Present: Chair Windes, Jones, Schreiner, Bailey, Bond, Siemak\*

\*Commissioner Siemak arrived at 4:29 p.m.

Others present: Recreation Services Manager, Jan Buike; Recording Secretary, Linda Robb

**C. APPROVAL OF MINUTES**

Commissioner Jones moved to approve the October 13, 2020 minutes as written.

Commissioner Bond seconded the motion. The motion passed.

Ayes: Windes, Jones, Bailey, Bond, Schreiner  
Nays: None  
Abstain: None  
Absent: Siemak

**D. CEREMONIAL**

None

**E. AUDIENCE PARTICIPATION**

Chair Windes opened the floor to audience participation.

Acting Library Manager, Josh Murray gave his monthly report including the following:

2020 marks the 100 year anniversary of the ratification of the 19<sup>th</sup> amendment. The library system is celebrating with an artistic partnership and has created special edition library cards, available by calling 310-545-8595 to arrange a pick up. The new card will replace the old one so the number will change.

14,402 items were circulated in October.

He received approval to submit updates to local newspapers and schools.

The book club is reading *The Most Fun We Ever Had* by Claire Lombardo. Anyone interested in participating in the book club should contact Claire Moore at the library.

Commissioner Jones thanked Mr. Murray for being open and responsive to the commission's suggestions. She suggested that the windows could be used for displays of books. Commissioner Windes thinks that this subject should be presented to the City Council as it could alter the aesthetic.

The floor was closed to public comment.

**F. GENERAL BUSINESS**

Discussion of Work plan items for 2020:

**Library Appreciation Event** – Commissioner Jones reported that the event is ready to go and the invitation has gone out. The Kettle is catering the event and Commissioner Jones will be dropping off the food. Signage and bookmarks will be delivered to the library on the date of the event. A thank you certificate will be prepared for The Kettle. She thanked Commissioners Bond and Schreiner for their help.

**East Manhattan Beach Library Services/Book Vending Machines** – no updates at this time

**Library Supper Club** – Commissioner Schreiner suggested rebranding to Afternoon with an Author. The commission approved the new name. No other updates on the event as gatherings are not currently allowed.

**MB Writer Awards** – no updates at this time

**Blind Date with a Book** – The event will not happen in November at the Light Gate sunset, due to COVID-19. Manager Buike added that it should be assumed that January Light Gate event will not happen due to the increase in COVID cases. The commission will keep Valentines Day as a possibility.

The floor was opened to public comment. Seeing none, the floor was closed.

**G. STAFF ITEMS**

Manager Buike reported on the following items:

There will be a preliminary meeting with the County Library in preparation for a December 15<sup>th</sup> meeting. East side library services may be discussed.

The Joint City Council/Commission meeting will be held on Monday, January 4 at 6:00.

A local realtor submitted an idea to place pages of a children's book and laminate and post throughout Polliwog Park. Manager Buike is working with Josh Murray on logistics, and copyright and permission requirements. Commissioner Bond volunteered to talk with Pages regarding local children's book authors. Commissioner Windes mentioned April Whalen as a possible local author.

The Older Adults Program is working with librarian Claire Moore, on establishing the Older Adults book club.

**H. COMMISSION ITEMS**

Commissioner Jones received approval to submit the commission thank you letter to the Beach Reporter. The letter was drafted to thank the Library staff for their hard work to keep up library services during the pandemic.

Commissioner Jones requested that the commission meetings be moved to 5:00 p.m. moving forward. All commissioners present agreed. Linda Robb will contact Commissioner Siemak for his reply.

Commissioner Jones asked about the commission recognizing outgoing Commissioner Parikh. Commissioner Windes reported that Ms. Parikh would like to wait until the next in-

person meeting. Linda Robb stated that the City Council recognizes outgoing commissioners with a plaque and recognition at a City Council meeting. Commissioner Windes will contact Ms. Parikh to see what she would like to do.

Commissioner Windes shared an email she received from former library manager, Maria Manigbas describing her new library and position in New Jersey.

**I. ADJOURNMENT**

Commissioner Bond moved to adjourn the meeting. Commissioner Schreiner seconded the motion. The motion carried unopposed.

The meeting was adjourned at 4:49 PM, to December 14, 2020.