

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, January 19, 2021**

**6:00 PM**

**City Council Chambers**



#### **ELECTED OFFICIALS**

**Mayor** Suzanne Hadley

**Mayor Pro Tem** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**Councilmember** Joe Franklin

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Interim Fire Chief** Wolfgang Knabe

**Acting Human Resources Director** Stephanie Swofford

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Interim Public Works Director** Carrie Tai

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 13, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Henry Disser, Entrepreneur and Owner of Hank's Pickles. [21-0038](#)  
**PRESENT**
2. Presentation of Recognition Awards for Longstanding Local Businesses (Finance Director Charelian). [21-0003](#)  
**PRESENT**

## E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, January 19, 2021 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at (310) 802-5030.

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting:*

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link:*  
<https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: **933-7620-0363**

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.*

- 2) *Join Zoom Meeting via Phone Conference (Voice Only):*  
*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at the time the Mayor invites the public to provide comments.*

## G. COVID-19

- 3. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.
- 4. City Council to Consider Additional Measures to Address COVID-19.

**H. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**5. City Council Minutes: [21-0004](#)**

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of January 5, 2021

b) City Council Regular Meeting Minutes of January 5, 2021

(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes of January 5, 2021](#)

**6. Financial Report: [21-0031](#)**

Schedule of Demands: December 24, 2020 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedule of Demands for December 24, 2020](#)

**7. Fiscal Year 2019-2020 Comprehensive Annual Financial Report (Finance Director Charelian). [21-0005](#)**

**RECEIVE AND FILE**

**Attachments:** [Report on Internal Control \(Management Letter\)](#)

[Audit Communication Letter](#)

**8. Consideration of a Resolution Declaring an Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 16, 2021, for a Public Hearing (Finance Director Charelian). [21-0006](#)**

**ADOPT RESOLUTION NO. 21-0011**

**Attachments:** [Resolution No. 21-0011](#)

[2021 Annual Budget and Activity Plan Final](#)

9. Second Reading and Adoption of Ordinance No. 21-0001 Amending Title 10 of the Manhattan Beach Municipal Code, and Ordinance No. 21-0002, Amending the Local Coastal Program for Citywide Regulations for Accessory Dwelling Units (ADUs); Consideration of Resolution No. 21-0006 Transmitting Local Coastal Program Code Amendments to the California Coastal Commission (Community Development Director Tai).
- a) ADOPT ORDINANCE NOS. 21-0001 AND 21-0002**
- b) ADOPT RESOLUTION NO. 21-0006**

[21-0034](#)

Attachments: [Ordinance No. 21-0001](#)  
[Ordinance No. 21-0002](#)  
[Resolution No. 21-0006](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

- 10.** Public Hearing *De Novo* to Consider a Master Use Permit for a New 162-Room, 81,775 Square-Foot Hotel with Full Alcohol Service for Hotel Patrons and A New 16,268 Square-Foot Retail and Office Building; and Reduced Parking with 152 Parking Spaces at 600 S. Sepulveda Boulevard; Waive Appeal Fee for Both Appellants; and Make an Environmental Determination in Accordance with the California Environmental Quality Act (MB Hotel Partners, LLC) (Community Development Director Tai).

[21-0007](#)

- a) **CONDUCT PUBLIC HEARING DE NOVO**
- b) **CONSIDER WAIVING APPEAL FEE FOR APPELLANTS**
- c) **CONSIDER DIRECTING STAFF TO DRAFT A RESOLUTION MAKING AN ENVIRONMENTAL DETERMINATION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND CONDITIONALLY APPROVING THE MASTER USE PERMIT FOR CITY COUNCIL CONSIDERATION AT A SUBSEQUENT COUNCIL MEETING**

**Attachments:** [Proposed Plans \(Web-Link Provided\)](#)  
[Planning Commission Resolution No. PC 20-10](#)  
[Planning Commission Draft Minutes \(November 18, 2020\)](#)  
[Planning Commission Report, Attachments, and Related Material \(November 18, 2020\) \(Web-Link Provided\)](#)  
[Planning Commission Minutes \(October 14, 2020\)](#)  
[Planning Commission Report, Attachments, and Related Material \(October 14, 2020\) \(Web-Link Provided\)](#)  
[Appellant Materials- MB Poets](#)  
[Appellant Materials- UNITE HERE Local 11](#)  
[Public Comments \(Received as of January 13, 2021\)](#)  
[Kimley-Horn Parking Evaluation- March 2020 \(Revised January 2021\)](#)  
[Michael Baker International - Manhattan Beach Hotel Mixed-Use Project- Addendum to Noise Technical Memorandum \(Dated January 12, 2021\)](#)

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

11. Consideration of Granting Hardship Exemption to 7-Eleven # 24549 [21-0033](#)  
Requesting Additional Time to Comply with Ordinance No. 20-0007 Which Prohibits the Retail Sale of Tobacco Products (Finance Director Charelian).  
a) **CONSIDER HARDSHIP EXEMPTION REQUEST**  
b) **ADOPT RESOLUTION NO. 21-0012**

Attachments: [Resolution No. 21-0012](#)

12. Consideration of a Resolution Approving a Hardship Exemption Authorizing MB Smoke to Temporarily Sell Tobacco Products (City Attorney Barrow). [21-0041](#)  
**ADOPT RESOLUTION NO. 21-0010**

Attachments: [Application for Hardship Exemption Submitted November 22, 2019](#)

[Application for Hardship Exemption Submitted October 29, 2020](#)

[Resolution No. 21-0010](#)

## L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

13. Consider Request by Mayor Hadley and Councilmember Montgomery to Agendize Belated Requests for Hardship Exemptions from Arco and Player's Liquor, Due to Extenuating Circumstances (Finance Director Charelian). [21-0040](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Ordinance No. 20-0007](#)

## M. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

## N. CITY MANAGER REPORT

## O. CITY ATTORNEY REPORT

## P. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

## Q. CLOSED SESSION

**R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*January 20, 2021 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting*

*January 26, 2021 - Tuesday -- 6:00 PM - Work Plan Meeting*

*February 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*February 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*March 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*March 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*April 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*April 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*April 27, 2021 - Tuesday -- TBD - Boards and Commissions Interviews*

*May 4, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

*September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*January 25, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*

*January 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting*

*January 28, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*February 8, 2021 - Monday - 5:00 PM - Library Commission Meeting*

*February 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting*

*February 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting*

*February 22, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*February 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting*

*February 25, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*

*March 8, 2021 - Monday - 5:00 PM - Library Commission Meeting*

*March 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting*

*March 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting*

*March 22, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*

*March 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting*

*March 25, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission*



**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*February 15, 2021 - Monday - Presidents Day*

*May 31, 2021 – Monday – Memorial Day*

*July 5, 2021 - Monday - Independence Day Observed*

*September 6, 2021 - Monday - Labor Day*

*October 11, 2021 – Monday – Columbus Day*

*November 11, 2021 – Thursday – Veterans Day*

*November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday*

*December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)*

*December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)*

*January 17, 2022 – Monday – Martin Luther King Day*