

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, February 2, 2021

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Suzanne Hadley

Mayor Pro Tem Hildy Stern

Councilmember Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Interim Fire Chief Wolfgang Knabe

Acting Human Resources Director Stephanie Swofford

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Interim Public Works Director Carrie Tai

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 27, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER**B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Katherine Jester, Teen Entrepreneur and Owner of Kat's Cookies. [21-0059](#)
PRESENT

Attachments: [Certificate of Recognition - Katherine Jester](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

2. Continued Public Hearing *De Novo* to Consider: (1) a Master Use Permit for a New 162-Room, 81,775 Square-Foot Hotel with Full Alcohol Service for Hotel Patrons and A New 16,268 Square-Foot Retail and Office Building with a Reduction in Parking to 152 Parking Spaces at 600 S. Sepulveda Boulevard; and (2) Environmental Determination in Accordance with the California Environmental Quality Act (MB Hotel Partners, LLC) (Continued from the January 19, 2021 City Council Meeting) (Community Development Director Tai).

[21-0061](#)

- a) **RESUME PUBLIC HEARING DE NOVO**
- b) **CONSIDER DIRECTING STAFF TO DRAFT A RESOLUTION MAKING AN ENVIRONMENTAL DETERMINATION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND CONDITIONALLY APPROVING THE MASTER USE PERMIT FOR CITY COUNCIL CONSIDERATION AT A SUBSEQUENT COUNCIL MEETING**

Attachments: [Agenda Item No. 10 from the January 19, 2021 City Council Packet \(Staff Report only\)](#)
[Attachments for Agenda Item No. 10 \(January 19, 2021\) \(Web-Link Provided\)](#)
[Material Received from Applicant \(Post January 13, 2021\) \(Web-Link Provided\)](#)
[Material Received from Appellant #1 MB Poets \(Post January 18, 2021\) \(Web-Link Provided\)](#)
[Material Received from Appellant #2 UNITE HERE Local 11 \(Post January 18, 2021\) \(Web-Link Provided\)](#)
[Material Provided by City and City's Consultants \(Post January 18, 2021\)](#)
[Public Comment \(Received as of January 27, 2021\)](#)
[PowerPoint](#)

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, February 2, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: **933-7620-0363**

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: **(669) 900-6833**, Meeting ID: **933 7620 0363**

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

H. COVID-19

3. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.
4. City Council to Consider Additional Measures to Address COVID-19.
 - a) Business License Past Renewals for Fiscal Year 2021.
 - b) City Council to Consider Any Additional Measures.

I. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

5. City Council Minutes: [21-0010](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission) of January 4, 2021
- b) City Council Adjourned Regular Meeting Minutes of January 19, 2021
- c) City Council Regular Meeting Minutes of January 19, 2021
- d) City Council Adjourned Regular Meeting Minutes (Joint City Council/Planning Commission and Parking and Public Improvements Commission) of January 20, 2021
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission\) of January 4, 2021](#)
[City Council Adjourned Regular Meeting Minutes of January 19, 2021](#)
[City Council Regular Meeting Minutes of January 19, 2021](#)
[City Council Adjourned Regular Meeting Minutes \(Joint City Council/Planning Commission and Parking and Public Improvements Commission\) of January 20, 2021](#)

6. Financial Report: [21-0046](#)

Schedule of Demands: January 7, 2021 (Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for January 7, 2021](#)

7. Confirmation that the Mayor Shall be the Delegate and the Mayor Pro Tem [21-0060](#)

Shall be the Alternate for the Los Angeles County City Selection Committee
(City Clerk Tamura).

APPROVE

Attachments: [Proposed Update to City Council Assignments \(Redline Version\)](#)

8. Consideration of a Resolution Approving Amendment No. 2 to the Professional Services Agreement with IDS Group, Inc. for Additional Design Services for the Kiln Project at Live Oak Park at a Cost Not-to-Exceed \$15,000 (Interim Public Works Director Tai and Parks and Recreation Director Leyman). [21-0035](#)

APPROVE RESOLUTION 21-0013

Attachments: [Resolution No. 21-0013](#)
[Amendment No. 2 - IDS Group, Inc.](#)
[Agreement and Amendment No. 1 - IDS Group, Inc.](#)
[Current Schematic Design](#)
[Project Map](#)

9. Consideration of a Resolution to Approve a Funding Agreement Between the Los Angeles County Metropolitan Transportation Authority and City of Manhattan Beach for the Recently Awarded \$900,000 Measure R Highway Program Grant for the Marine Ave at Cedar Ave Intersection Improvements Project, and Amend Budgeted Revenues for the Grant Award (Interim Public Works Director Tai). [21-0042](#)

- a) **ADOPT RESOLUTION NO. 21-0014**
b) **APPROVE REVENUE BUDGET AMENDMENT**

Attachments: [Resolution No 21-0014](#)
[Agreement - Los Angeles County Metropolitan Transportation Authority](#)
[Measure R Funding](#)
[Location Map](#)

10. Enterprise Project Implementation Quarterly Update of Munis Enterprise Resource Planning (ERP) and EnerGov Land Management System (LMS) Solutions; Consideration of a Resolution Approving Amendment No.4 to the Munis ERP Contract with Tyler Technologies for Executime Time and Attendance Module with an Estimated Prorated Total Value of \$54,088 (Information Technology Director Hackelman). [21-0014](#)

- a) **RECEIVE REPORT**
b) **ADOPT RESOLUTION NOS. 21-0015**

Attachments: [Resolution No. 21-0015](#)
[Amendment No.4 - Tyler Technologies](#)

J. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT**O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

11. Commission Minutes:[21-0063](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parks and Recreation Commission Meeting Minutes of December 6, 2020 (Parks and Recreation Director Leyman)
- b) Finance Subcommittee Meeting Action Minutes of January 7, 2021 (Finance Director Charelian)

INFORMATION ITEM ONLY

Attachments: [Parks and Recreation Commission Meeting Minutes of December 7, 2020](#)
[Finance Subcommittee Meeting Action Minutes of January 7, 2021](#)

Q. CLOSED SESSION**R. ADJOURNMENT**

S. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

February 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
March 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
March 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 27, 2021 - Tuesday -- TBD - Boards and Commissions Interviews
May 4, 2021 - Tuesday -- 6:00 PM - City Council Meeting
May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting
June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting
June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting
July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting
July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting
August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting
August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting
September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

February 8, 2021 - Monday - 5:00 PM - Library Commission Meeting
February 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
February 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
February 22, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission
February 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
February 25, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 8, 2021 - Monday - 5:00 PM - Library Commission Meeting
March 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
March 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
March 22, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
March 25, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

February 15, 2021 - Monday - Presidents Day

May 31, 2021 – Monday – Memorial Day

July 5, 2021 - Monday - Independence Day Observed

September 6, 2021 - Monday - Labor Day

October 11, 2021 – Monday – Columbus Day

November 11, 2021 – Thursday – Veterans Day

November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday

December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)

December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)

January 17, 2022 – Monday – Martin Luther King Day