



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION
Monday, March 22, 2021
4:00 PM
Location: Virtual – Instructions within Agenda**

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Commissioner Karger	Commissioner McCarthy
Commissioner Greenberg	Commissioner Turkmany
Commissioner Weiner	Commissioner Cullen
Commissioner Nicholson	

C. APPROVAL OF MINUTES - January 25, 2021; February 22, 2021

D. CEREMONIAL - None

E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.

F. GENERAL BUSINESS

Workplan subcommittee updates:

- El Porto Family Park
- Nature Areas & Trails
- Dog Parks & Community Parkettes
- Polliwog Park Enhancements
- Replace Sand Dune building
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore acquiring armory land
- Explore feasibility of developing aquatics facility
- PMP Project Cost Estimates; P&R Maintenance and Replacement Budgeting
- Donation Policy and Programs – add legacy gifts and donations of art to policy; Marketing

G. STAFF ITEMS

City Council recap and upcoming items
Parks and Recreation Department updates

H. COMMISSION ITEMS

Older Adult Program update
School District update
Student update

I. ADJOURNMENT

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Parks and Recreation Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Parks and Recreation Commission via email to both lrobb@citymb.info and mleyman@citymb.info, no later than 3:00 PM, March 22, 2021 (the day of the meeting), if you are unable to join the meeting via Zoom.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Parks and Recreation Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 3:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/93781041645>, Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 937 8104 1645.
Find your local number: <https://comb.zoom.us/j/93781041645>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Virtual – Zoom meeting
January 25, 2021
4:00 PM

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 4:01 PM.

B. ROLL CALL

Present: Chair Greenberg, McCarthy, Turkmany, Karger, Nicholson and Cullen

Absent: Weiner*

*Commissioner Weiner joined the meeting at 4:16 p.m.

C. APPROVAL OF MINUTES

Commissioner Karger moved to approve the December 7, 2020 minutes as written.

Commissioner Nicholson seconded the motion. The motion passed.

Ayes: Chair Greenberg, McCarthy, Turkmany, Karger, Nicholson and Cullen

Nayes: None

Abstain: None

Absent: Weiner*

D. CEREMONIAL

None

E. AUDIENCE PARTICIPATION (3-Minute Limit)

Chair Greenberg opened the floor to audience participation. Seeing none, the floor was closed.

F. GENERAL BUSINESS –

Discussion of 2021 Workplan Items:

Chair Greenberg reported that following the joint meeting with City Council, he met (virtually) with Director Leyman to compare notes and get an understanding of which projects had more or less support from City Council, and what, if any, direction was given on those projects. Time will be a challenge for most of these projects given that the seven commissioners are all volunteers and staff time is limited due to reductions in number of staff. At that time, he thought it would be prudent to narrow the list, conscious of limited time and resources. What became clear is that everyone on the commission is passionate about the projects and the potential benefits to the community, so it was difficult to narrow. In addition to the nine projects presented, the City Council added a project regarding project finances. Council would like to have some cost estimates for the projects. Chair Greenberg shared a table for how to potentially organize the 12 projects. Rather than having 12 different ad-hoc committees, some projects were grouped together based on type of projects and

requirements.

After much discussion, the following ad-hoc committees were established with the understanding that these committees will be commissioner-led and staff-supported (with the exception of the Polliwog Park Enhancements), and that projects will move at different rates.

2021 P&R Commission Ad Hoc Committees (Maximum 3 Commissioners per Committee)

Committees and Projects	Committee Chair	Commissioners	Staff
Ad Hoc Committee: El Porto Family Park	Bruce	<ul style="list-style-type: none"> ● Laurie ● JJ 	
Ad Hoc Committee: Nature Areas & Trails	Bruce	<ul style="list-style-type: none"> ● Laurie ● JJ 	
Ad Hoc Committee: Dog Parks & Community Parkettes	Ken		
Ad Hoc Committee: Polliwog Park Enhancements Project 4: Design/build stage and pavilion for concerts Project 5: Fitness Court Project 6: Community Garden @ Begg Field	Staff	<ul style="list-style-type: none"> ● Laurie ● Suzanne 	
Ad Hoc Committee: Replace Sand Dune building	Steve N		
Ad Hoc Committee: Explore re-purposing Pay 'n' Play Racquetball Land/Building	Suzanne	<ul style="list-style-type: none"> ● JJ 	
Ad Hoc Committee: Explore acquiring armory land	Bruce	Laurie	
Ad Hoc Committee: Explore feasibility of developing new/replacement aquatics center	Laurie	<ul style="list-style-type: none"> ● Matthew ● Ken 	
Ad Hoc Committee: PMP Project Cost Estimates; P&R Maintenance and Replacement Budgeting	Ken	<ul style="list-style-type: none"> ● Laurie 	
Ad Hoc Committee: Donations Policy and Programs: Add legacy gifts and donations of art to policy; Marketing	JJ	<ul style="list-style-type: none"> ● Ken ● Suzanne 	

Commissioner Weiner volunteered to be the keeper of the project list and make sure each project receives the necessary attention.

Chair Greenberg requested that Director Leyman and Sr. Manager Vincent assign a primary and backup staff person to each subcommittee and encouraged all subcommittees to schedule their first meetings, define project charters, and objectives to put together project plans. Updates will be heard from each committee at each commission meeting.

G. STAFF ITEMS

Sr. Recreation Manager, Jessica Vincent gave the following updates:

Staff will be presenting the department workplan to City Council on January 26th. There are items on the workplan that overlap with the Commission workplan. Director Leyman listed the workplan items and gave a short description of each.

The upper Polliwog Park playground has been resurfaced and will be open by January 29th.

The department is looking to expand some pickleball programs at Manhattan Heights due to high demand. A pilot program will begin which will make two tennis courts available for pickleball on Thursday mornings from 8:00 a.m.- noon.

Winter registration began for residents on January 19th. The majority of classes offered are full, but at a reduced capacity due to social distancing requirements. Classes include tennis, REC Learning Center, and some outdoor fitness and enrichment classes. Sand Dune, the skate spot and tennis courts are open for reservations. Begg Pool is open for lap swimming and masters only. Offerings will expand as health department orders allow. An outdoor ceramics subscription service is being offered along with zoom classes for older adults.

All playgrounds are open. Picnic pads are open but not available for reservations. Staff is facilitating film permits. Fields are open for youth sports for practices only.

Premier Field has been opened to the public Monday – Friday 3:00- dusk.

Chair Greenberg mentioned that the field at Live Oak Park has not been available recently. Sr. Manager Vincent stated that it may have been unavailable due to City programs, and if he notices that it is unavailable when there are no programs, to please contact Michael Hudak.

Adult sports are still not permissible on the fields per LA County Health Department.

City Council continues to work on the Long Term Business Solutions ad-hoc committee and outdoor dining will be reopened. Staff has been doing a lot of work with businesses to try and encourage people to support local businesses.

There was some discussion on the difference between the Commission, Department and City Council work plans. Director Leyman explained that there is overlap and there are no clear guidelines. The City Council will decide their priority for what they would like to see staff and commissions working on for the upcoming year. Depending on the level of involvement, those projects may appear on the department and commission work plans with varying tasks and objectives.

Commissioner Weiner feels it is important to convey to the City Council that the Commission views the Parks Master Plan as a living 10-year document and plans to track the scope and cost of the projects so that when the time and financials are right, City Council can start to choose which projects to move forward. Director Leyman agreed.

H. COMMISSION ITEMS

Salute to the Troops – Director Leyman stated that this event is currently on hold due to the pandemic but it is not being taken off the table completely. A compressed or extended summer concert season is a possibility but it is not likely that the concert season will begin in early summer. It is completely dependent on health orders.

Donation Policy - no update at this time

Older Adult Program update – Commissioner McCarthy reported that 315 holiday meals were delivered for the Older Adult Holiday Party.

The Older Adult Program newsletter was revamped to include links to zoom sessions. They are wondering if it is possible to embed those links into other Parks and Rec activities that might be interesting to seniors. Sr. Manager Vincent responded that there will be a discussion regarding marketing to Older Adults and she will report back.

Senior Grams are very popular and bringing joy to many. Commissioner McCarthy thanked Commissioner Cullen for being a part of that project. There are several groups working on this effort. A list of groups will be compiled for recognition. Chair Greenberg reminded Commissioner McCarthy that the City Council may want to do the recognition, so they should be asked if they would like to recognize the groups first.

Student update – Commissioner Cullen reported that he had helped some students get some community service hours over the holidays by making and delivering pies. This was in response to an assignment to do a passion service project. The PSAT will be happening on the Mira Costa campus. This will be an in-person event. The test will be proctored by parent volunteers. The middle school is switching to a 6 period day which may affect how they will take some classes.

School District update – Chair Greenberg reported that the District sent out an email saying they are hoping to get all teachers vaccinated and 6% of employees have said that they do not plan to get the vaccine. With the most recent announcement from Governor Newsome, TK through 2nd grade students will return to campuses on the hybrid model.

Chair Greenberg raised the question of whether rules for the use of personal equipment can be temporarily waived during COVID as long as all social distancing requirements are met. Sr. Manager Vincent reported that this subject has been already addressed allowing people, within reason, to set up personal recreation equipment in the parks, as a pilot program.

He also mentioned the current underutilization of the Mira Costa pool and asked if there is a way to create a path allowing the public to use the pool during school hours. Director Leyman stated that the Mira Costa pool is primarily used by club teams. The City has tried to squeeze in windows for community use and scheduling continues to be an issue. He suggested that Jesus Sandoval attend a future commission meeting to talk about aquatics scheduling. Sr. Manager Vincent added that the school district does not allow any public use of their facilities during school hours. Commissioner Greenberg asked if the possibility of use during the school day has been explored. Director Leyman stated that from previous discussions and for a variety of reasons, he doesn't believe the school district would be comfortable with that, but he will explore the option.

I. ADJOURNMENT

Commissioner Nicholson moved to adjourn. Commissioner Karger seconded the motion. The motion passed.

Ayes: Greenberg, Weiner, McCarthy, Turkmany, Karger, Nicholson and Cullen

Nays: None

Abstain: None

Absent: None

The meeting was adjourned at 5:55 pm to Monday, February 22, 2021.

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Virtual – Zoom meeting
February 21, 2021
4:00 PM

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 4:01 PM.

B. ROLL CALL

Present: Chair Greenberg, Weiner, Turkmany, Karger, Nicholson and Cullen

Absent: McCarthy*

*Commissioner McCarthy joined the meeting at 5:13 p.m.

C. APPROVAL OF MINUTES

The approval of the January minutes will be deferred to the March meeting as they were not posted to the web.

D. CEREMONIAL

None

E. AUDIENCE PARTICIPATION (3-Minute Limit)

Chair Greenberg opened the floor to audience participation. Seeing none, the floor was closed.

F. GENERAL BUSINESS –

Prior to discussing the workplan items, it was confirmed that there has been no word from LA County to allow events and large-scale gatherings. Consequently, it is not known whether or not the Summer Concerts in the Park will take place. Once approval is received there will be a 6-8 week lead time on events.

Discussion of 2021 Workplan Items:

El Porto Family Park (Greenberg, McCarthy, Turkmany) – Chair Greenberg reported that the ad-hoc committee met on-site with staff and noted that there are families, dog walkers and cyclists utilizing the area. There are two non-contiguous areas of the park. There is an ADA ramp and handicap parking available at 42nd St., near the beach café and swings. The group envisioned that one area could be used as an active play area with play equipment in sand, and the other area for passive enjoyment with picnic tables and shade. There is a possibility of adding a dog run along northern perimeter. Next steps on project: 1. Jessica/Michael to reach out to Ernest Area and Dana Murray. 2. Jessica to speak to Nate to draft conceptual designs. 3. Director Leyman will reach out to LA County to have a preliminary discussion on how to proceed. The current area is owned by the County and

maintained by the City. The land next to the area is owned by NRG.

Nature Areas and Trails – (Greenberg, McCarthy, Turkmany) The ad-hoc committee observed that the bottom of the dune is fenced off and behind that is inaccessible. The committee would like to explore removing the fencing along the eastern perimeter of Sand Dune Park. They are not recommending developing developed trails and have concerns about risk management and liability. The committee is recommending the following:

1. Remove fencing. If removal is not approved, open up some gates
2. Clearing of area around the fenced area. Perhaps this could be a Scout project
3. Installing benches or picnic tables, if appropriate in the space

Not a lot of development is being proposed. Commissioner Turkmany added that the committee is not looking to modify anything but more to allow more access to the area for exploration. Commissioner Nicholson asked if there was any concern with wildlife such as foxes and coyotes. He would like for it to be a point of awareness when conducting the due diligence on the project. Commissioner Cullen asked if there would be trails leading to the picnic tables. Chair Greenberg stated that the original thought is for no developed trails but that will be examined if it is decided to place picnic tables.

Live Oak Park – (Greenberg, McCarthy, Turkmany) Along the length of the park on the West, there is a fenced in, inaccessible area. Approximately 60-70% of the western perimeter is fenced off for seemingly no other reason than to keep people out. The recommendation is to eliminate the unnecessary fencing, open up the nature areas, and do some cleanup. Commissioner Weiner asked if the fencing is there due to the slope of the land being unsafe for walking. Commissioner Greenberg stated that the general feeling was that many of the fences were not there for safety. Potential liability would need to be reviewed by risk management and the City Attorney. It is likely that signage would be required to let people know that these are unmaintained nature areas. The idea is to give people more nature areas, which they asked for in the Parks Master Plan survey. Recreation Supervisor, Michael Hudak will research why the fencing was installed. Next steps will include cost estimates, risk management/legal review, and public outreach.

Dog Parks and Community Parkettes – (Weiner) Commissioner Weiner reported that the plan for this project is to document the areas to review, including the El Porto site identified earlier in the meeting; work on ownership issues of the proposed non-city-owned sites; and start looking at environmental impact issues for the various locations.

Polliwog Park Enhancements – (McCarthy, Karger) This includes the amphitheater pavilion, Community Garden and National Fitness Court (NFC).

NFC - Sr. Recreation Manager (SRM) Vincent stated that staff will handle the NFC portion and reach out to the neighbors near Polliwog to get some feedback and would like to have some community outreach at a commission meeting within the next two months. 20% of the total project costs are required to be spent on ADA upgrades. This project is a priority for the Polliwog Park enhancements because the City already owns the equipment. Commissioner Greenberg asked if the current fitness equipment at Polliwog could be relocated. SRM Vincent stated that some of the equipment is in disrepair but any pieces in safe, working order may be considered for relocation.

Community Garden – SRM Vincent reported that the garden is connected to the Peck Reservoir Project because the contractor is using the immediate area for staging. The area

will not be available until 2022 for improvements. Commissioner Greenberg wants to ensure that we don't miss our window on the Community Garden and know when to approach Public Works to make sure it gets done. SRM Vincent suggested a gantt chart to get all the timelines in place. She also mentioned that City Council has directed staff to explore artificial turf at Begg Field, which will be another item to discuss with the contractor, along with the Community Garden. If turfing is to be installed, it may mean that seating would be installed in the area currently being considered for the community garden.

Sand Dune Park Building- Commissioner Nicholson and SRM Vincent met at Sand Dune Park and found two locations that could accommodate an approximately 25'x16' structure. One is a concrete pad on the west side of the park near some picnic tables. The other location is about 10 feet north of the existing building. One consideration is to clean up the existing structure in order to utilize the bathrooms and storage space, and then install a prefab building. Commissioner Nicholson found a company called Studio Shed that has ready to plug in prefab 14' X26' buildings for about \$45,000, not including transport or installation. Commissioner Greenberg recommended checking to see if the current structure restrooms are ADA compliant. Commissioner Weiner recommended a City inspection of the building to see if it can be renovated. SRM Vincent stated that the challenge is the foundation, design, and getting everything through plan check. The goal is to keep the project under \$100,000.

Exploring Repurposing the Pay N Play Racquetball Courts- (Karger, Turkmany) Commissioner Karger reported that the current agreement expires December 31, 2021 and is currently being reviewed by the City Attorney. There is an option to renew for 2 consecutive 10 year terms. Commissioner Turkmany mentioned there may be other avenues for ending the contract. Commissioner Weiner mentioned that the owner is responsible for the maintenance and condition of the building. As such, the City should prepare a report of necessary maintenance for the owner to consider. Chair Greenberg added that there may be a question on how the revenues are calculated for lease payments. Commissioner Karger stated that it is in the City Attorney's hands to examine the options and timelines for notification. Commissioner Weiner stated that the six month notification deadline is coming up in June. Chair Greenberg stated that there is another strategy, which is to wait for the tenant to renew and if the deadline is missed, then it is cancelled.

Explore acquiring Armory land – (Greenberg, McCarthy) Chair Greenberg reported that he had met with Director Leyman. Outreach may be as simple as drafting a letter from the Mayor and following up annually. Directory Leyman is reaching out to Public Works to get the appropriate contact person for the armory, in order to initiate a conversation.

Exploring the feasibility of developing an aquatics center – (McCarthy, Weiner, Cullen) Commissioner Weiner reported that there was a meeting at the El Segundo pool with Director Leyman, SRM Vincent, Recreation Program Supervisor Jesus Sandoval, Commissioner McCarthy, the Athletics Director for the DaVinci School and a staff member from El Segundo. They toured the impressive facility and received information on operations. They discussed how the City worked with DaVinci and how they split time. After the tour, there was a follow up with Matt Wunder, director of DaVinci school who gave information on financing. Commissioner McCarthy reported that there were many entities involved. The pool opened in March 2019 at a cost of \$16M to build, not including the land. This was built as part of a larger project so the locker rooms are built into the gymnasium space. The budget increased from \$9M due to change of the project scope along the way. Wiseburn School District (WSD) owns the facility and the City of El Segundo operates it

under a joint-use agreement, which is working smoothly. The facility is used by schools, City, clubs and community. WSD entered into an \$87M bond, a private citizen purchased land and was then reimbursed by the bond funds. They also received \$58M in State Charter school funds to finance the larger project. The ad-hoc committee gathered information on lessons learned and obtained many contacts to speak with. The project started with the bond issue in 2010. The groundbreaking was in 2017, and the construction was finished in 2019. The ad-hoc committee will consider the idea of partnering with a neighboring city and the Beach Cities Health District (BCHD). BCHD is looking for an aquatics facility location and is considering a location at Aviation Blvd. and Manhattan Beach Blvd. Next steps: set up a call with BCHD, follow up with Sherry Kramer regarding funding issues for the El Segundo pool, talk about and understand more about timelines.

PMP Project Cost Estimates: P&R Maintenance and Replacement Budgeting – (Weiner, McCarthy) Commissioner Weiner reported that not much has progressed with this but he is working with SRM Vincent and reiterated that all projects should be kept on this list and he will keep track of progress on all projects. SRM Vincent reported that a document has been created listing locations of amenities in all parks. Staff will be working with Public Works to develop potential costs and schedule for maintenance, and possibly reassigning some of Public Works maintenance funds to specific projects.

Donation Policy and Programs – (Turkmany, Karger) Commissioner Turkmany reported that no action has been taken as it has not gone back to City Council. The committee is waiting for some direction on the Military Wall. Management Analyst, Linda Robb reported that she and Director Leyman had met with Civil Engineer, Gil Gamboa to discuss construction of the Military Recognition Wall. He will be speaking with Ish Medrano, retired civil engineer and designer of the Veterans Memorial, to gain some insight on method and materials used. The policy is approved. It is the Military Wall and paver programs that need to be developed and implemented. She informed the commission that four bench donations had been installed but the program is currently on hold until more locations are identified and pricing can be established. Recreation Supervisor Michael Hudak's team has recently completed an inventory of park amenities and will be identifying those that can be replaced. SRM Vincent mentioned that the El Segundo pool had a nice donor paver display and will share images.

G. STAFF ITEMS

SRM Vincent presented the following:

An update was given on recent City Council actions.

Department project updates:

Polliwog Park Playground Replacement- Director Leyman has identified additional funding sources and the project is at 90% plan check. Construction is expected to be complete by the end of year, 2021.

The Parks and Recreation Department has been working closely with the Downtown Business Association, Chamber of Commerce and the North End Business Improvement District to develop the Local Love campaign to encourage people to shop, dine and support local businesses.

Programs: Rec and Youth programs childcare will continue. Lap swimming will continue at the pool and will be expanding to include water polo and masters swim, on March 1st. Spring

registration will begin March 22nd. Registration for summer camps will be available during summer registration instead of spring registration this year due to COVID and the related uncertainty regarding program protocols.

Adult sports are now allowed to practice only, but no games. LA County moved to match the state reopening matrix for youth sports, so baseball games may be starting soon. SRM Vincent will be meeting with MBUSD to discuss operations on school fields, the pool and Mira Costa tennis courts. Chair Greenberg asked if the subject of pool use during school hours would be addressed. SRM Vincent replied that the subject of pool use during school hours would be raised, along with the potential dog park at Voorhees and Rowell. Chair Greenberg asked about the Ladera area at Grandview Elementary. The school district has identified the area as a 6U field and has plans for a grass field.

The pickleball program has been expanded at Manhattan Heights as a pilot program and seems to be working very well.

The Parks and Recreation Communication Team won an award of excellence for the Healthy at Home program, from the California Park & Recreation Society.

H. COMMISSION ITEMS

Older Adult Program update – Commissioner McCarthy reported that people have been complimenting the new surfacing at upper Polliwog Park play area, but the rubber fill is getting everywhere. SRM Vincent reminded the commission that one of the items in the Parks Master Plan is to look at all the areas with the rubber fill and replace with another type of surfacing.

Older Adults are looking for more benches, especially at Polliwog Park.

Commissioner McCarthy sent a memo to City Council regarding the Senior Grams. She has not heard anything back yet but will try again.

Student update – Commissioner Cullen reported on testing. The February ACT testing happened in person, in Orange County. The March 13th SATs were cancelled in all of California. AP tests will be offered in May and June, with the May tests possibly offered in person. National Honor Society community service project deadline is in a month or two.

School district update - Chair Greenberg reported that reopening of schools sounds encouraging. Grades 3-5 coming back on campus March 1, secondary high needs students will be coming back on campus 4 days a week. Grades 7-12 are targeting a return after Spring Break to start back on campus in some sort of model. Some high school sports have been cleared for competition against one school at a time. Indoor sports are still not allowed.

Chair Greenberg thanked staff for being responsive and opening up Live Oak Field for community use. He mentioned that he has not seen anyone setting up pickle ball courts on the basketball courts, although it is allowed.

I. ADJOURNMENT

Commissioner Cullen moved to adjourn. Commissioner Weiner seconded the motion. The motion passed.

Ayes: Greenberg, Weiner, McCarthy, Turkmany, Karger, Nicholson and Cullen

Nayes: None
Abstain: None
Absent: None

The meeting was adjourned at 5:56 pm to Monday, March 22, 2021.

DRAFT

DATE: March 22, 2021

TO:

Members of the Parks and Recreation Commission

FROM:

Mark Leyman, Director of Parks and Recreation

SUBJECT:

Park and Recreation Work Plan for 2021-2022

RECOMMENDATION:

Discuss Parks and Recreation Commission Work Plan items approved by the City Council on January 4, 2021 at the City Council and Commissions joint meeting.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met with the Parks and Recreation Commission in a joint meeting on January 4, 2021 to provide direction and approve the following topics for the 2021-2022 Parks and Recreation Commission Work Plan.

- El Porto Family Park
- Nature Areas & Trails
- Dog Parks & Community Parkettes
- Polliwog Park Enhancements
- Replace Sand Dune building
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore acquiring armory land
- Explore feasibility of developing aquatics facility
- PMP Project Cost Estimates; P&R Maintenance and Replacement Budgeting
- Donation Policy and Programs – add legacy gifts and donations of art to policy; Marketing

Ad-hoc committees have been assigned for each project. Committees will provide a written update (example attached) prior to each commission meeting, which will be attached to the agenda monthly.

AQUATICS FACILITY EXPLORATION

Ad-hoc Committee: McCarthy, Weiner, Cullen
Staff Liaisons: Leyman, Vincent

PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2020 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore the feasibility of building an Aquatic Center or replacing Begg Pool in Manhattan Beach

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	STATUS	TARGET COMPLETION DATE
Initial visit to Begg Pool		Complete	
Comments: Will likely need to revisit after discussions regarding site opportunities/constraints			
Review prior Aquatics Facility exploration documents from: <ul style="list-style-type: none"> • Griffin Consulting (2016) • Facilities Strategic Plan (2008) 	Mark	In Process	4/16/21
Comments: Received summary proposed schematic layouts. Mark researching to find full 2016 proposal.			
Review BCHD Feasibility Study dated 3/9/21 <ul style="list-style-type: none"> • Understand goals of BCHD • Understand location and users • Understand physical plans including choice of indoor pool and play areas • Understand proposed management and costs of operation 	Mark	Rc'd study 3/15/21 Set up of meeting in process	4/16/21
Comments: Received and reviewed study. Mark to coordinate meeting w BCHD			
Visit El Segundo/Wiseburn Aquatic Center <ul style="list-style-type: none"> • view site plan and parking, 	Laurie	Complete	2/18/21

<ul style="list-style-type: none"> • develop an understanding about the MOU between the school district and City, • research the total cost of the project and how it was funded, • learn about the centers programming, maintenance and operation costs 			
<p>Comments: Met with Linnea Palmer, Head of Aquatics for Parks & Rec El Segundo and with Vicente Bravo, Chief Admin. Officer and Asst. Superintendent of DaVinci High School.</p>			
<p>Arrange Meeting with Matt Wunder, Principal of DaVinci High School</p> <ul style="list-style-type: none"> • Understand who the stakeholders were and what motivated them • Understand where the funding came from and why and how much was needed • Understand what issues arose in the municipal and School District negotiations • Understand the operating agreement between the two cities • Understand who the critical people were in getting the project off the ground and completed. Who played what role; who should we talk to about what? • Understand overall what the biggest issues are that need to be considered in lifting a project like this off the ground • Understand the ongoing issues, if any, now that the pool is up and running 	Laurie	Complete	2/19/21
<p>Comments: Matt Wunder was involved from the beginning of the Wiseburn/El Segundo Aquatics Center project. In several conversations and one Zoom call, he provided detailed information and names of several key individuals for follow-up. He is available for further info if needed.,</p>			

Conduct additional site visits: <ul style="list-style-type: none"> • RBUSD • Torrance Aquatics Center • Culver City • Crespi High in San Fernando 	Matt/Jesus/ Jessica	In Process	4/30/21
Comments: Matthew to set up meeting with RBUSD, Jesus with Torrance, Ken with Crespi High School			
Review potential site options: <ul style="list-style-type: none"> • Village Parking Lot • Marine Avenue Park • Current site, Begg Pool 	Jessica	In Process	4/30/21
Comments: Jessica to set up meeting with Steve C. to discuss feasibility of Village Parking Lot and with Dawnalynn to discuss existing Begg Pool site			
Review Architecture and Design Process with Keith Fuchigami of Gensler (Architect, Project Manager and Development Director in Sports Practice Area) <ul style="list-style-type: none"> • Understand use of design firm's and aquatics consultant's specific roles • Understand method of projecting costs • Understand regulatory impact on physical layout • Understand physical considerations for both pool and support building • Understand timeframe for phases of project 	Ken	Complete	3/12/21
Comments: Zoom meeting -provided summary details of physical plant, regulatory parameters, and timeframes to be considered. Also provided names of consultants and information on recently completed aquatics centers. Strong recommendation for Aquatic Design Group of Carlsbad, CA. Keith was an excellent resource for future steps.			
Review Fundraising Efforts Orchestrated by Sherry	Laurie	Complete	3/4/21

<p>Kramer, Director of Community Relations and Marketing for Continental Development Corp.</p> <ul style="list-style-type: none"> • Understand type and success of various marketing efforts undertaken to supplement bonds, State grant, and municipal funds with private donations • Understand use of special purpose corp established • Understand psychological/emotional reactions from community to aquatics center and to concept of making personal donations • Understand the type and degree of private corporate donations made. • Understand the impediments that arose which complicated fundraising • Understand the basis on which funds were accepted from various stakeholders and private entities 			
<p>Comments: Sherry Kramer was in charge of all private fundraising for Wiseburn/ES Aquatics Center. Referred to her by Matt Wunder at DaVinci. She was an excellent resource and is willing to provide more help as we go forward.</p>			
<p>Analyze & synthesize data and draft a report on findings</p>		<p>In initial phase</p>	<p>TBD</p>
<p>Comments: Dependent on completing site visits to other pools, discussion with BCHD, and discussions regarding Village Field and Begg Pool site constraints.</p>			
<p>Develop cost estimates</p>			<p>TBD</p>
<p>Comments: Need to pinpoint which site is preferable to begin this process. Further discussions with Gensler and with BCHD will be critical to this process.</p>			

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ADDITIONAL INFORMATION