

## **Finance Subcommittee Meeting Draft Action Minutes**

Meeting Date: August 20, 2020  
Recording Secretary: Helga Foushanes

In Attendance: Tim Lilligren, Treasurer  
Richard Montgomery, Mayor  
Steve Napolitano, Council Member  
Bruce Moe, City Manager  
Quinn Barrow, City Attorney  
Steve S. Charelian, Finance Director  
Cynthia Mickschl, Revenue Services Manager

Called to Order: 1:35 p.m. by Tim Lilligren, Treasurer

### **Agenda Item #1 – Public Comments**

None.

### **Agenda Item #2 - Approval of Minutes from the July 22, 2020 Finance Subcommittee Meeting**

The Finance Subcommittee approved the minutes of July 22, 2020.

### **Agenda Item #3 – Discuss Request by the Downtown Manhattan Beach Business and Professional Association to Consider Temporary Adjustment to Business License Tax Calculation/Methodology**

– Jill Lamkin, Executive Director DMBBPA and Kelly Stroman, President/CEO Manhattan Beach Chamber of Commerce, as well as a number of business owners were present at the meeting. They communicated that small businesses in Manhattan Beach are at a disadvantage due to the current business license tax structure and are asking that the City either raise the business license tax for large revenue producing businesses, or remove the cap. Staff mentioned that business license taxes fluctuate up or down based on the amount of gross receipts for any particular year for said business. The Finance Subcommittee agreed to take into consideration to do an independent Business License Tax Structure Comparison Study of other cities and bring results back to the subcommittee. Staff indicated a study including hiring a consultant could not be initiated until fiscal year 2021-2022.

### **Agenda Item #6 – Adjournment**

The meeting adjourned at 2:47 p.m.