

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, May 4, 2021**

**6:00 PM**

**Zoom Meeting**



#### **ELECTED OFFICIALS**

**Mayor** Suzanne Hadley

**Mayor Pro Tem** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**Councilmember** Joe Franklin

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Interim Fire Chief** Wolfgang Knabe

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Acting Public Works Director** Carrie Tai

---

#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, April 28, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CEREMONIAL CALENDAR**

1. Presentation of a Plaque to Jan Dennis in Honor of 60 Years as a  
Manhattan Beach Home Based Business Owner.  
**PRESENT**

[21-0056](#)

**2. Presentation of Proclamations for the Month of May 2021:**[21-0032](#)

- a) National Older Americans Month
- b) National Building Safety Month
- c) May 4 as International Firefighters' Day
- d) May 2-8 as National Municipal Clerks Week
- e) May 9-15 as National Police Week
- f) May 16-22 as National Public Works Week

**PRESENT**

**Attachments:** [Proclamations - May 2021](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, May 4, 2021 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at **(310) 802-5030**.

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting:*

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link:*  
<https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: **933-7620-0363**

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.*

- 2) *Join Zoom Meeting via Phone Conference (Voice Only):*  
*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at the time the Mayor invites the public to provide comments.*

## G. COVID-19

3. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

## H. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

4. City Council Minutes: [21-0093](#)  
This Item Contains Minutes of the Following City Council Meeting(s):
  - a) City Council Adjourned Regular Meeting Minutes of April 20, 2021
  - b) City Council Regular Meeting Minutes of April 20, 2021
  - c) City Council Adjourned Regular Meeting Minutes (Boards and Commissions Interviews) of April 27, 2021 (City Clerk Tamura).**APPROVE**  
  
**Attachments:** [City Council Adjourned Regular Meeting Minutes of April 20, 2021](#)  
[City Council Regular Meeting Minutes of April 20, 2021](#)  
[City Council Adjourned Regular Meeting Minutes \(Boards and Commission Interviews\) of April 27, 2021](#)
5. Financial Reports: [21-0143](#)  
Schedule of Demands April 8, 2021 and April 15, 2021 (Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**  
  
**Attachments:** [Schedule of Demands for April 8, 2021 and April 15, 2021](#)
6. Ordinance Repealing Manhattan Beach Municipal Code Section 14.36.070 [21-0139](#)  
- Parking for Demonstration, and Making a Determination of Exemption under CEQA (City Manager Moe).
  - a) **ADOPT URGENCY ORDINANCE NO. 21-0004-U**
  - b) **INTRODUCE ORDINANCE NO. 21-0004**  
**Attachments:** [Urgency Ordinance No. 21-0004-U](#)  
[Draft Ordinance No. 21-0004](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

7. Continued Public Hearing *De Novo* to Consider: (1) a Master Use Permit for a New 161-Room, 81,771 Square-Foot Hotel with Full Alcohol Service for Hotel Patrons and a New 14,500 Square-Foot Retail and Office Building with a Reduction in Parking to 152 Parking Spaces at 600 S. Sepulveda Boulevard; and (2) Environmental Determination of Categorical Exemption in Accordance with the California Environmental Quality Act (MB Hotel Partners, LLC) (Continued from the April 6, 2021 City Council Meeting) (Community Development Director Tai).

[21-0114](#)

- a) **CONDUCT CONTINUED PUBLIC HEARING DE NOVO**
- b) **CONSIDER DIRECTING STAFF TO DRAFT A RESOLUTION MAKING AN ENVIRONMENTAL DETERMINATION OF CATEGORICAL EXEMPTION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND CONDITIONALLY APPROVING THE MASTER USE PERMIT FOR CITY COUNCIL CONSIDERATION AT A SUBSEQUENT CITY COUNCIL MEETING**

**Attachments:** [Revised Plans Received from Applicant](#)  
[Written Material Received from Applicant \(Post February 2, 2021\)](#)  
[Material Provided by City and City's Consultants \(Post February 2, 2021\)](#)  
[Public Comment \(Received January 28, 2021 - April 19, 2021, Inclusive of Appellant Materials\)](#)  
[Public Comments \(Received as of April 28, 2021\)](#)  
[Index and Links to Staff Reports and Attachments \(City Council and Planning Commission Hearings\)](#)  
[Powerpoint](#)

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Annual Appointments to City Boards and Commissions (City Clerk Tamura).  
**APPOINT**

[21-0135](#)

**Attachments:** [Boards and Commissions Advertisement](#)

9. Presentation of the Fiscal Year 2021-2022 Proposed Operating Budget  
(Finance Director Charelian).

[21-0074](#)

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Fiscal Year 2021-2022 Proposed Budget](#)  
[Fiscal Year 2021-2022 General Fund Summary](#)  
[Parks and Recreation Programs Profit & Loss Estimates](#)  
[Balance Sheet Trust Accounts](#)

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

10. Request by Mayor Hadley and Councilmember Montgomery to Discuss the Possibility of Cancelling or Rescheduling the August 17, 2021 City Council Meeting (City Clerk Tamura) (Verbal Report).

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT**

**O. CITY ATTORNEY REPORT**

**P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

11. Commission Minutes:  
This Item Contains the Cultural Arts Commission Minutes of March 15, 2021 (Parks and Recreation Director Leyman).

[21-0138](#)

**INFORMATION ITEM ONLY**

**Attachments:** [Cultural Arts Commission Minutes of March 15, 2021](#)

**Q. CLOSED SESSION**

**R. ADJOURNMENT**

## S. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

May 11, 2021 - Tuesday -- 6:00 PM - Budget Study Session  
May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
May 24, 2021 - Tuesday -- 6:00 PM - Budget Study Session  
June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

May 10, 2021 - Monday - 5:00 PM - Library Commission Meeting  
May 12, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
May 17, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
May 24, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
May 26, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
May 27, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
June 9, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
June 14, 2021 - Monday - 5:00 PM - Library Commission Meeting  
June 21, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
June 23, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
June 24, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
June 28, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

## T. CITY OFFICES CLOSED

### CITY HOLIDAYS:

May 31, 2021 – Monday – Memorial Day  
July 5, 2021 - Monday - Independence Day Observed  
September 6, 2021 - Monday - Labor Day  
October 11, 2021 – Monday – Columbus Day  
November 11, 2021 – Thursday – Veterans Day  
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday  
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)  
December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)  
January 17, 2022 – Monday – Martin Luther King Day  
February 21, 2022 - Monday - Presidents Day