

City Council Adjourned Regular Meeting

Budget Study Session
Tuesday, May 25, 2021
6:00 PM
Zoom Meeting



ELECTED OFFICIALS

Mayor Suzanne Hadley
Mayor Pro Tem Hildy Stern
Councilmember Steve Napolitano
Councilmember Richard Montgomery
Councilmember Joe Franklin
City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe
City Attorney Quinn Barrow

City Clerk Liza Tamura
Community Development Director Carrie Tai
Finance Director Steve Charelian
Interim Fire Chief Wolfgang Knabe
Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman
Parks and Recreation Director Mark Leyman
Police Chief Derrick Abell
Interim Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

May 25, 2021

City Council Meeting Agenda Packet:

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MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, May 20, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG****C. ROLL CALL**

D. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, May 25, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

- 1) Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: **933-7620-0363**

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: **(669) 900-6833**, Meeting ID: **933 7620 0363**

During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.

E. GENERAL BUSINESS

1. Presentation of the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2021-2022 Through Fiscal Year 2025-2026 (Continued from the May 18, 2021, City Council Meeting) (Interim Public Works Director Lee). [21-0172](#)
- a) **DISCUSS AND PROVIDE DIRECTION**
- b) **APPROVE**

Attachments: [Proposed 5-Year CIP Project List](#)
[CIP Project Summary Sheets](#)
[PowerPoint Presentation](#)

2. Discussion of the Fiscal Year 2021-2022 Proposed Operating Budget (Finance Director Charelian). [21-0169](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [FY 2021-2022 Proposed Budget Controllable Cost Line Items](#)
[FY 2021-2022 Proposed Budget Controllable Cost Line Items Sorted by Department](#)
[Parks and Recreation Programs Profit & Loss](#)

F. ADJOURNMENT



Agenda Date: 5/25/2021

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Erick Lee, Interim Public Works Director
Prem Kumar, City Engineer
Anastasia Seims, Senior Civil Engineer
Anna Luke-Jones, Senior Management Analyst

SUBJECT:

Presentation of the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2021-2022 Through Fiscal Year 2025-2026 (Continued from the May 18, 2021, City Council Meeting) (Interim Public Works Director Lee).

- a) **DISCUSS AND PROVIDE DIRECTION**
 - b) **APPROVE**
-

RECOMMENDATION:

Staff recommends that City Council receive a presentation on the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2021-2022 through Fiscal Year 2025-2026 and:

1. Review the Proposed 5-Year CIP projects listed in the attachment;
2. Provide direction on the MBUSD funding requests;
3. Direct staff to revise or modify the Proposed 5-Year CIP; and
4. Approve the 5-Year CIP as presented.

EXECUTIVE SUMMARY:

On April 6, 2021, the City Council approved the Draft 5-Year CIP Project List which included 107 projects totaling \$145,122,239, concurring with staff's approach of not adding any new projects due to the uncertainty of the City revenues impacted by the Coronavirus pandemic. Since then, the Finance Department has combed through the financials in more detail and determined that due to insufficient projected revenues, this Proposed 5-Year CIP must be reduced by \$200,000 to a new revised total of \$144,922,239. The reduction is specifically reflected in the CIP Fund category in the Facilities Improvements line item with a reduction of

\$50,000 in Fiscal Years (FY) 2021-2022, 2023-2024, 2024-2025, and 2025-2026.

On April 22, 2021, the Parking and Public Improvement Commission (PPIC) reviewed the 5-Year CIP Project List and expressed support as presented.

Commensurate with the budget adoption cycle, Public Works staff initiates a review of the City's 5-Year CIP and recommends additions, alterations and adjustments based on changing priorities, funding availability, and updated information. This report includes an extensive summary of the proposed CIP for FY 2021-2022 through FY 2025-2026. Projects are grouped by funding sources and include prior, current, and future funding allocations. The proposed 5-Year CIP is ultimately presented to and reviewed by City Council and, pending any changes, becomes part of the adopted plan and operating budget for the fiscal year(s).

Given the continued impacts of the Coronavirus pandemic on the City's revenues and expenditure, as well as its impacts and staffing resource limitations on how projects are planned, designed and constructed, staff is recommending moving forward with projects previously programmed for FY 2021-2022, but delaying consideration of new CIP projects. New CIP projects can certainly be reviewed and added to the CIP anytime throughout the year but it is recommended to wait until the mid-year budget review or as part of the following year's CIP process starting in FY 2022-2023 when more information is available about post-pandemic revenue trends.

FISCAL IMPLICATIONS:

After the City Council approved the draft 5-Year CIP Project list totaling \$145,122,239 on April 6, 2021, the Finance Department subsequently completed its funding review as part of the annual budget process. Funding was confirmed for all 107 projects, with the exception of one necessary modification in the CIP Fund to meet lower projected Transient Occupancy Tax revenues. This change in the Facilities Improvements line item totaled \$200,000 over the 5-Year period, but was spread out as reductions of \$50,000 in fiscal years 2021-2022, 2023-2024, 2024-2025, and 2025-2026. As a result, the new total of the Proposed 5-Year CIP is \$144,922,239.

The Proposed 5-Year CIP includes projects already underway as well as those to be initiated within the next five years. The majority of the planned expenditures are for projects approved in prior years, representing approximately \$88.9 million, while the remaining \$56 million represents projects planned for implementation in FY 2021-2022 through FY 2025-2026.

Collectively, the Proposed 5-Year CIP budget is comprised of:

\$245,000	Street Lighting & Landscape Projects
\$41.9 Million	Streets, Sidewalks and Other Rights-of-Way Projects (ROW)
\$11.8 Million	Building, Park, Pedestrian and Signal Preemption Projects (CIP)
\$59.2 Million	Water Infrastructure Projects
\$6.3 Million	Stormwater Projects
\$21.8 Million	Wastewater Projects
\$1.9 Million	Parking Lot Projects
\$1.8 Million	State Pier and Lot Projects

This year, the Proposed 5-Year CIP only includes budgetary changes, inclusive of:

- Programming for annual projects in FY 2025-2026;
- Inclusion of projects previously approved by City Council this past fiscal year outside of the 5-Year budget adoption process;
- Funding adjustments based on revised projects, revenues and grants received; and
- Reprogramming prior year appropriations into the fiscal year in which they are projected to begin implementation.

Upon the City Council's concurrence of the Proposed CIP Budget funding allocations proposed for FY 2021-2022, the funding appropriation will occur as part of City Council's adoption of the City's Operational Budget on June 15, 2021.

BACKGROUND:

One of the City's primary functions is to ensure well-maintained facilities and physical infrastructure to meet the current and future needs of the community it serves. This is achieved by planning for and implementing a Capital Improvement Program to address physical assets throughout the City, including but not limited to, streets and other rights-of-way facilities, water and sewer infrastructure, public buildings, parks and open space, and community amenities. The 5-Year CIP is the City's planning tool that guides the selection and implementation of near and mid-term capital improvement projects. It is presented to and approved by City Council annually as part of the budget adoption process. Projects listed in the CIP are aligned with the City's General Plan elements and include the priorities of City Council, staff, user groups, and the community at large.

On April 6, 2021, the City Council approved the Draft 5-Year CIP Project List.

On April 22, 2021, the PPIC reviewed the 5-Year CIP Project List and supported it as presented.

DISCUSSION:

The projects identified in the 5-Year CIP are grouped into eight categories based on their funding sources and project eligibility. These categories include:

1. Street Lighting & Landscape Projects
2. Streets, Sidewalks and Right-of-Way (ROW) Projects
With subcategories: Gas tax, Proposition C, Measure R, Measure M
3. CIP Projects (City Facilities, Buildings and Parks)
4. Water Infrastructure Projects
5. Wastewater Infrastructure Projects
6. Storm Drain Infrastructure Projects
7. Parking Facilities Projects
8. State Pier and Lot Projects

5-Year CIP List and Implementation Priorities (FY 2021-2022 - FY 2025-2026)

The body of this report highlights the 107 proposed projects listed in the 5-Year CIP by funding category. In all, they total \$145 million programmed for implementation over the next five years. It is worth noting that the majority of the eight categories listed above have very specific project

\$20,109,340	<u>Proposition C Fund</u> , inclusive of grants from SBHP and Metro: This fund is limited to arterial and collector transportation corridors and can be used for street rehabilitation, maintenance and access improvements on these corridors.
\$4,172,700	<u>Measure R Fund</u> : This fund can be used for a broad array of street-and sidewalk-related projects throughout the City. Both local and arterial roadway projects are eligible.
\$8,756,900	<u>Measure M Fund</u> : This fund can be used for a broad array of street-and sidewalk-related projects throughout the City, as well as stormwater pollution control projects. Both local and arterial roadway projects are eligible.

Proposed Line Item Modifications - Streets and Highway Fund (gas tax)

1. Annual Curb, Gutter and Ramp Replacement: Add \$365,000 to FY 2025-2026.
2. Village Field & Senior Villas ADA Access: Revise budget programming to add \$100,000 to FY 2021-2022 for the construction phase of this multi-funded project.
3. Annual Street Resurfacing Program: Add \$650,000 to FY 2025-2026.

Proposed Line Item Modifications - Proposition C

There are no proposed changes to the Proposition C funding allocations. Annual Street Resurfacing Program funding is allocated biennially, on the even years, and thus additional funds will be programmed in FY 2026-2027 as part of next year's 5-CIP update.

Proposed Line Item Modifications - Measure R

Protected Left Turn Lanes: MBB at Peck: Add \$250,000 to FY 2021-2022 in addition to the prior year appropriations to improve the steep grade situation at the south leg of the intersection and upgrade the complete traffic signal system.

Proposed Line Item Modifications - Measure M

Annual Street Resurfacing Program: Add \$800,000 to FY 2025-2026.

Staff Recommendation

Staff recommends that City Council approve the 27 projects programmed in this section of the 5-Year CIP as proposed. The annual and biennial projects listed (i.e., curb/gutter, resurfacing, slurry) will be implemented based on roadway priorities established in the triennial Pavement Management Program report and in conformance with the City's biennial slurry seal cycle.

Water Fund

\$59,218,700

18 Projects

This category of projects addresses the infrastructure needs, operations and maintenance of the City's water system, and includes water main and valve replacements, pump station refurbishments, reservoir maintenance and/or replacement, well pumping and treatment activities, meter upgrades and automation, and all studies and master plans. The projects in this

category are fully funded through the Water Enterprise Fund using revenues collected through fixed and variable water rates. The most significant water project underway is the replacement of Peck Reservoir, which accounts for over 60% of the total funding allocated over the next five years.

Proposed Line Item Modifications

1. Annual Pipe Replacement Program: Add \$3 million in FY 2025-2026.
2. Block 35 Ground Level Reservoir Replacement: Reprogram the previous 5-Year CIP appropriation of \$1.2 million in FY 2022-2023 to FY 2025-2026.
3. The previous 5-Year CIP identified as Chloramination System at Wells 11 and 15 project is deleted since the new Peck Reservoir will incorporate the necessary treatment of the groundwater.
4. Redrill and Equip Well 15: Reprogram the previous 5-Year CIP appropriation of \$650,000 in FY 2023-2024 to FY 2022-2023.
5. Well 11A Variable Frequency Drive Installation: Reprogram the previous 5-Year CIP appropriation of \$125,000 in FY 2023-2024 to FY 2022-2023.
6. Well 15 Electrical Panel Replacement and VFD Installation: Reprogram the previous 5-Year CIP appropriation of \$300,000 in FY 2023-2024 to FY 2022-2023.

Staff Recommendation

Staff recommends that City Council approve the 18 projects programmed in this section of the 5-Year CIP. The majority of staff effort will be focused on the on-going construction for the Peck Reservoir, replacement of deteriorated sections of water mains, replacement of water meters with automated registers, and starting construction on the Larsson Street and 2nd Street Booster Stations construction.

Stormwater Fund **\$6,344,500** **15 Projects**

This category of projects addresses the infrastructure needs for both stormwater conveyance and national pollution discharge elimination system (NPDES) compliance requirements. Projects include storm drain repairs and upgrades, capacity enhancements, trash capture devices, stormwater master plans and enhanced watershed management plan (EWMP) infrastructure needs (e.g., infiltration projects). The Stormwater Fund is supported by a combination of stormwater assessment fees, transfers from the General Fund, and local returns from Measure W.

Additionally, staff continues to seek various grand funding for the Strand Infiltration Project for the 28th Street storm drain outfall into the Bay.

Proposed Line Item Modifications

1. Storm Drain Repairs: Add \$500,000 to FY 2025-2026.
2. Storm Drain Capital BMPs Add \$210,000 to FY 2025-2026.

Staff Recommendation

Staff recommends that City Council approve the 15 projects programmed in this section of the 5-Year CIP. The majority of staff effort in the coming year will be to complete the storm drain improvements/repairs and incorporate designs of the best management

practices (BMPs) such as bio-swales, infiltration galleries, etc. to mitigate localized flooding.

Wastewater Fund **\$21,785,609** **13 Projects**

This category of projects addresses the infrastructure needs, operation, and maintenance of the City's wastewater system, and includes sewer main replacements, lift station refurbishments, radio telemetry, and all required studies and master plans. The projects in this category are fully funded through the Wastewater Enterprise Fund using revenues collected through sewer fees.

Nearly one-half of the funding allocated in this category is for sewer main replacements and repairs, and another 45% addresses lift stations upgrades. Lift stations are the backbone of an otherwise gravity flow system, and their proper care is paramount to the safe and effective operation of the entire wastewater system.

Proposed Line Item Modifications

1. Annual Rehabilitation of Gravity Sewer Mains: Add \$1.5 million in FY 2025-2026.
2. Meadows Lift Station Upgrade: Reprogram the previous 5-Year CIP appropriation of \$1.6 million in FY 2022-2023 to FY 2023-2024.
3. Palm Lift Station Upgrade: Reprogram the previous 5-Year CIP appropriation of \$1.4 million in FY 2022-2023 to FY 2023-2024.
4. City Hall Lift Station Upgrade: Reprogram the previous 5-Year CIP appropriation of \$1 million in FY 2024-2025 to FY 2025-2026.

Staff Recommendation

Staff recommends that City Council approve the 13 projects listed in this section of the 5-Year CIP. Staff prioritizes sewer infrastructure repairs and replacements based on the age and condition of the pipes, useful life of operational equipment, and problematic areas of the system.

Parking Fund **\$1,887,950** **3 Projects**

This category of projects addresses the maintenance, repair, and rehabilitation of City-owned and managed public parking lots and their surrounding landscaped areas, including Metlox and three other downtown parking structures, the North Manhattan Beach parking structure and streetscape, and several beach parking lots owned by Los Angeles County. Funding for projects in this category is generated by meter fees collected at parking lots and curbside parking meters.

Due to the concrete spalling issue at Parking Lot 3 that potentially could damage the vehicles parked in the street, the immediate surface and concrete spall repairs are proposed for FY 2021-2022 and the analysis for future seismic structural upgrades or complete replacement of the structure is deferred until FY 2025-2026.

Proposed Line Item Modifications

1. Parking Lot 3: Reprogram the previous 5-Year CIP appropriation in FY 2022-2023 for \$150,000 and FY 2023-2024 for \$800,000 to FY 2021-2022 in the amount of \$490,000 for immediate surface and concrete spall repairs and defer the analysis for future seismic structural upgrades or complete replacement to FY 2025-2026 for \$300,000.

Staff Recommendation

Staff recommends that City Council approve the 3 projects listed in this section of the 5-Year CIP.

State Pier and Lot Fund

\$1,753,000

1 Project

This category of projects addresses the maintenance, repair and rehabilitation of state-owned upper and lower Pier parking lots as well as the Manhattan Beach Pier itself. Eligible projects include replacement and/or repair of the railing system, lighting, restrooms and deck, and installation of public safety devices. Funding for projects in this category come from the meter fees collected by visitors and patrons utilizing the upper and lower Pier parking lots. Notably, staff has initiated design efforts to replace the entire length of the Pier's railing system. The current rails were installed in the 1980s and are now beyond repair due to extensive corrosion from the salt air.

Proposed Line Item Modification

1. No modifications are proposed as the City Council on February 16, 2021, added \$250,000 to the FY 2021-2022 previously appropriated amount of \$1.4 million for the Pier Railing project.

Staff Recommendation

Staff recommends that City Council approve the single project identified in this section, which is the complete replacement of the pier's railing system. No other projects are programmed in this category.

CIP Fund

\$11,771,790

29 Projects

This category of projects addresses all of the projects that do not typically qualify for funding from the seven other groups listed herein. The CIP Fund is generated from a combination of dedicated General Fund revenues, including transient occupancy tax (TOT), parking citations and parking meter revenues. It is used to support building and other facility improvements, park facility upgrades, studies and master plans, landscaping enhancements, signage, City-owned refuse enclosures and other right-of-way and public property improvements. The CIP Fund also includes partial funding from grants and special project funds from Proposition A, the Public Art Trust Fund, Community Development Block Grant (CDBG) program, and Manhattan Village Mall. The funding for the Fire Station 2 replacement project was discussed as a separate item at the March 2, 2021 City Council Meeting.

Proposed Line Item Modifications

1. Begg Field Improvements: Reprogram the previous 5-Year CIP appropriation in FY

- 2021-2022 of \$500,000 to FY 2022-2023 for \$400,000 and the remaining \$100,000 is being proposed to be reprogrammed to Polliwog Park Playground. The \$400,000 will be used to replace the existing fencing and completely secure the field and install new baseball backstops. Half of Begg Field is currently being used by the Peck Reservoir Project contractor until Spring 2022. The contractor will be converting all of the field lighting to LED in accordance with the requirements of the Department of State Architects (DSA) and re-turfing the field after modifying the irrigation system.
2. The Historic Document Repository: The previous 5-Year CIP appropriation of \$250,000 in FY 2021-2022 is proposed to be eliminated from the CIP as the document archiving and digitizing is anticipated to be done by the County utilizing Surplus Property Tax for Library Services funds. The \$250,000 is being proposed to be reprogrammed for Polliwog Park.
 3. Polliwog Park Playground was originally funded with \$600,000 in Proposition A Park funds and \$400,000 in CIP Fund for resurfacing and replacement of the lower playground. Due to significant deterioration and risk exposure, the upper playground had to be resurfaced for \$44,214 and was completed in FY 2020-2021. For the lower playground, the play equipment product furnished by Kompan was selected after much public input. It was later discovered that Kompan's design services were very limited to the installation of their product only. Shortly thereafter, the City hired a park design consultant to prepare the design for all necessary work including replacement of the play surface area, ADA accessibility provisions, shade structures and bio swale drainage improvements. The cost of the overall park is estimated at \$2.6M as presented to City Council on September 15, 2020. Additional funding in Proposition A and Proposition 68 in the amount of \$760,890 has been secured. Based on reprogrammed funding for Begg Field in the amount of \$100,000 and Historic Document Repository in the amount of \$350,000 in addition to the originally budgeted funds and the additional Proposition A and Proposition 68 funds, there is a total funding of \$2,110,890. The remainder \$490,000 is being requested to be appropriated from the CIP Fund.
 4. Facility Improvements: \$550,000 is added in FY 2025-2026. This funding is typically used for miscellaneous repairs and other maintenance work for all the facilities Citywide. Most of the work items are small maintenance items that are less than \$50,000 and contractually done under the signature authority of the City Manager. Occasionally, larger work items such as HVAC replacement for City Hall or Security Cameras at City facilities are specifically presented to City Council for review and approval.
 5. Annual Non-Motorized Transport. Program. For Crosswalks and Bike Lanes: Add annual allocation of \$50,000 to FY 2021-2022 through FY 2025-2026.
 6. Annual ADA Improvements Program: Add \$100,000 funding stream from Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds to FY 2025-2026. The current approved allocation will be used specifically to construct a "zig-zag" pedestrian pathway with railings adjacent to the Senior Villas/Manhattan Village Soccer Field driveway entrance at Parkview Drive.
 7. Sepulveda/Oak Neighborhood Intrusion Study: Reprogram the current appropriation of FY 2021-2022 to FY 2022-2023 since this study will be conducted after the Mall is progressively developed.
 8. Annual City Owned Refuse Enclosure Sewer Connections: Add \$100,000 to FY

2025-2026

9. Mariposa Fitness Center project is being retitled National Fitness Campaign (NFC) Equipment Installation, because there is consideration to install the equipment at a different location. There is no change in the funding appropriation for the project.

Staff Recommendation

Staff recommends that City Council approve the 29 projects programmed in this section of the 5-Year CIP as proposed. Many of the projects identified have already begun, and the remaining projects will be prioritized according to grant funding deadlines, as well as City Council and departmental priorities. Notably the majority of staff effort in the coming year will be dedicated to overseeing construction of the Sepulveda Bridge, Peck Reservoir, Polliwog Playground replacement, and construction of the Village Field pedestrian access pathway.

Completed Projects Over the Past Year

Public Works has completed or anticipates completing the following projects in the current fiscal year ending in June 2021:

1. Annual Curb, Gutter and Replacement Project
2. Citywide Streetlight LED Retrofit
3. Replacement: Fire Station 1 Diesel Exhaust Removal System
4. Street Resurfacing: Rosecrans, from Village Dr. to Aviation
5. Street Resurfacing: Cycle 1 Streets between Redondo and Sepulveda, south of Marine Ave.
6. Traffic Signal Battery Back-Up Installation
7. Various City Facilities Improvements
8. Traffic Signal Preemption Devices
9. Automatic License Plate Readers - Sepulveda at Rosecrans
10. Fiber Masterplan
11. Sepulveda & 8th Traffic Signal Improvements
12. Stormdrain Master Plan
13. Water Master Plan
14. Downtown Signal Upgrades
15. Scramble Crosswalk at two signalized intersections
16. Roof Replacements @ Marine Park/Live Oak/Rec. Hall
17. Upper Polliwog Playground Resurfacing

SCHOOL DISTRICT PROJECT FUNDING CONTRIBUTION REQUEST

Recent Year(s)

In FY 2019-2020, the City Council included a \$250,000 budget line item in the CIP for the Manhattan Beach Unified School District (MBUSD) to use on their facilities. The entire \$250,000 was carried over to the FY 2020-2021 CIP Budget. In December 2020, the City received and paid an invoice for \$243,570 as reimbursement to the MBUSD for payment towards fall protection zone playground resurfacing improvements at Meadows Area 2 Upper Playground, Pacific Area 1 Main Playground, Pennekamp Kinder 1, 2 and Main Playgrounds.

Fire Station #2 Temporary Site

On March 2, 2021, the City Council approved the final design and funding plan for the Fire Station #2 Replacement project at its existing location at the corner of Rowell Avenue and Manhattan Beach Boulevard. As part of the project, the Fire Department must construct and occupy a temporary fire station site for approximately 21 months (barring any unforeseen construction delays) while the new station is being constructed, in order to maintain response times for this portion of the City. The identified temporary site is the MBUSD-owned site across from Begg Pool on the west side of Peck Avenue on MBUSD property, currently occupied by an existing trailer. MBUSD has recently indicated that some form of lease payment is desired for use of the site; however, that amount has not been determined and is not currently available.

MBUSD Request for Funding of Community Improvement Projects

On May 4, 2021, the City received a written request from the MBUSD's Superintendent's Office for funding consideration of their facilities as listed below.

- Priority 1 - Playground apparatus fall zone surfaces improvements at five elementary schools for an estimated cost of \$346,500.
- Priority 2 - Mira Costa High School (MCHS) pool deck repair due to deteriorating deck and coping. The pool is used extensively by both MCHS and community users. The project's total cost would be approximately \$350,350.
- Priority 3 - MCHS pool resurfacing as the plaster surface interior to the pool itself is beyond its useful life and needs to be replaced. The project's total cost would be approximately \$208,000.
- Priority 4 - MCHS tennis court retaining walls and fencing are deteriorating and the fence posts are rusting. The project's total cost would be approximately \$250,000.

Due to the Coronavirus pandemic related revenue impacts, staff is recommending that consideration of project funding be deferred to next fiscal year. However, should the City Council desire to consider this funding request, staff recommends that it be considered in conjunction with MBUSD's request for lease payment (currently undetermined) for the temporary fire station site. During consideration of the MBUSD's request for funding for facilities projects, the City Council should indicate that any funding contributions to MBUSD would be offset by the lease amount.

STAFFING RESOURCES AND PROJECT WORKLOAD

The City of Manhattan Beach has seven full-time engineers dedicated to implementing the City's capital infrastructure program. They continue to make significant headway in clearing out the backlog of projects, while also taking on new projects over the past several years. Currently, there are more than 35 active CIP projects underway. Major projects such as the widening of the Sepulveda Bridge, replacing Peck Reservoir, replacing the Pier's railings, new Fire Station 2, Polliwog Playground replacement, MB Advance Traffic Signal System improvements, Sewer, Storm Drain and Water Pipeline replacements, Slurry Seal and Street Resurfacing, and Larsson and 2nd Street Pump Station upgrades will impact the number of other capital projects that can be initiated in the upcoming fiscal year given the amount of staff time and oversight required. It is likely that the Senior and Scout House project entitlement and construction documents will also be in process.

CONCLUSION:

Given the continued impacts of the Coronavirus pandemic on the City’s revenues and expenditures, as well as its impacts and staffing resource limitations on how projects are planned, designed and constructed, staff is recommending delaying consideration of new CIP projects. The staffing impacts on project consultants, vendors and contractors are real and significant this past year impacting production, operations and construction significantly.

Therefore, staff proposes that City Council consider new projects as part of the mid-year budget presentation in FY 2021-2022 or as part of next year’s 5-Year CIP review. This will provide staff time to continue to catch up on the existing budgeted projects, evaluate the financial impacts of the Coronavirus pandemic on the CIP program and make programmatic adjustments and recommendations as may be needed. There are many significant and complex active projects already underway and more planned that will continue well into the next few years, thus there is no impact on CIP implementation in delaying consideration of new projects for one year.

Staff’s recommendations for each funding category are provided throughout the staff report. Overall, staff seeks approval from City Council for the 107 projects listed in the Proposed 5-Year CIP and on June 15, 2021, appropriation of \$14,670,000 in conjunction with the FY 2021-2022 Budget adoption.

PUBLIC OUTREACH:

No outreach was conducted in development of this 5-Year CIP due to the Coronavirus pandemic deferring discussion of adding any new projects to the 5-Year CIP to a future date.

ENVIROMENTAL REVIEW:

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that adoption of the 5-Year CIP is not a “Project” as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW:

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

ATTACHMENTS:

1. Proposed 5-Year CIP Project List
2. CIP Project Summary Sheets
3. PowerPoint Presentation

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year						TOTAL	Summary Sheet
	Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	Five-Year	Document Pg. No.
CIP Project Funding Summary								
Street Lighting and Landscape Fund	\$70,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$245,000	
Streets & Highways Fund	\$2,521,750	\$2,085,000	\$715,000	\$1,825,000	\$715,000	\$1,015,000	\$8,876,750	
Prop C Fund	\$17,709,340	-	\$1,200,000	-	\$1,200,000	-	\$20,109,340	
Measure R Fund	\$1,872,700	\$250,000	\$1,250,000	-	\$800,000	-	\$4,172,700	
Measure M Fund	\$4,756,900	\$2,400,000	-	\$800,000	-	\$800,000	\$8,756,900	
CIP Fund	\$5,871,790	\$2,400,000	\$1,100,000	\$800,000	\$800,000	\$800,000	\$11,771,790	
Water Fund	\$40,728,700	\$3,500,000	\$4,540,000	\$3,250,000	\$3,000,000	\$4,200,000	\$59,218,700	
Stormwater Fund	\$2,794,500	\$710,000	\$710,000	\$710,000	\$710,000	\$710,000	\$6,344,500	
Wastewater Fund	\$11,410,000	\$1,100,000	\$1,175,609	\$4,100,000	\$1,500,000	\$2,500,000	\$21,785,609	
Parking Fund	\$1,097,950	\$490,000	-	-	-	\$300,000	\$1,887,950	
State Pier & Lot Fund	\$103,000	\$1,650,000	-	-	-	-	\$1,753,000	
	\$88,936,630	\$14,620,000	\$10,725,609	\$11,520,000	\$8,760,000	\$10,360,000	\$144,922,239	

Prior year appropriation column includes estimated carryover funding at the end of FY 20/21 that will be expended as multi-year projects progress. Reported carryover funds reflect the amount of fund balance previously committed to projects in prior year adopted budgets. In the Five Year Forecast, Opening Fund Balances include assumptions for Committed Capital Project expenditures and, where applicable, anticipated grant revenue.

Items highlighted in red represent modifications made from the previously adopted 5-year CIP.

Items highlighted in blue shading represent grant funded projects.

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL Five-Year	Summary Sheet Document Pg. No.
Street Lighting & Landscape Fund								
Annual Streetlight Replacement	\$70,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$245,000	1
Street Lighting & Landscape Total	\$70,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$245,000	
Streets & Highways Fund								
Streets-Concrete Repairs								
Annual Curb, Gutter and Ramp Replacement	\$392,000	\$365,000	\$365,000	\$365,000	\$365,000	\$365,000	\$2,217,000	2
Village Field & Senior Villas ADA Access (construction)	\$58,150	\$100,000	-	-	-	-	\$158,150	3
Streets-Concrete Repairs Total	\$450,150	\$465,000	\$365,000	\$365,000	\$365,000	\$365,000	\$2,375,150	
Streets-Pavement Projects								
Biennial Slurry Seal Program	\$7,000	\$970,000	-	\$770,000	-	-	\$1,747,000	4
Annual Street Resurfacing Program (combine ST19102 & 19105)	\$764,000	\$650,000	\$350,000	\$650,000	\$350,000	\$650,000	\$3,414,000	5
Triennial Pavement Management System Update	\$40,000	-	-	40,000	-	-	\$80,000	6
Streets-Pavement Projects Total	\$811,000	\$1,620,000	\$350,000	\$1,460,000	\$350,000	\$650,000	\$5,241,000	
Streets-Capacity Improvements								
Aviation at Artesia, SB to WB Right-Turn Lane (SBHP Grant)	\$1,260,600	-	-	-	-	-	\$1,260,600	7
Streets-Capacity Improvements Total	\$1,260,600	-	-	-	-	-	\$1,260,600	
Streets & Highways Total	\$2,521,750	\$2,085,000	\$715,000	\$1,825,000	\$715,000	\$1,015,000	\$8,876,750	
Prop C Fund								
Streets-Pavement Projects								
Annual Street Resurfacing Program	\$1,434,000	-	\$1,200,000	-	\$1,200,000	-	\$3,834,000	8
Streets-Pavement Projects Total	\$1,434,000	-	\$1,200,000	-	\$1,200,000	-	\$3,834,000	
Streets-Capacity Improvements								
Dual LT Lanes on MBB at Sepulveda (SBHP Grant)	\$1,146,100	-	-	-	-	-	\$1,146,100	9
Sepulveda Bridge (SBHP Grant)	\$6,836,100	-	-	-	-	-	\$6,836,100	10
Sepulveda Bridge Widening (MTA Call Grant)	\$5,200,800	-	-	-	-	-	\$5,200,800	10
Sepulveda Bridge Widening Prop C Local	\$2,106,900	-	-	-	-	-	\$2,106,900	10
Sepulveda Intersection Cedar/Marine Improvements (SBHP Grant)	\$985,440	-	-	-	-	-	\$985,440	11-12
Streets-Capacity Improvements Total	\$16,275,340	-	-	-	-	-	\$16,275,340	
Prop C Total	\$17,709,340	-	\$1,200,000	-	\$1,200,000	-	\$20,109,340	
Measure R								
Streets-Pavement Projects								
Annual Street Resurfacing Program	\$330,000	-	\$800,000	-	\$800,000	-	\$1,930,000	13
Streets-Pavement Projects Total	\$330,000	-	\$800,000	-	\$800,000	-	\$1,930,000	
Streets-Capacity Improvements								
Protected LT Lanes: MBB at Peck Ave	\$532,700	\$250,000	-	-	-	-	\$782,700	14
Streets-Capacity Improvements Total	\$532,700	\$250,000	-	-	-	-	\$782,700	
Streets-Pedestrian Improvements								
Ocean Drive Walk Street Crossings	-	-	\$450,000	-	-	-	\$450,000	15
Downtown Signal Upgrade	\$70,000	-	-	-	-	-	\$70,000	16
Rosecrans Bike Lane Improvements	\$240,000	-	-	-	-	-	\$240,000	17
Aviation (West-side) and 33rd Sidewalk (partial grant 5310)	\$700,000	-	-	-	-	-	\$700,000	18
Streets-Pedestrian Improvements Total	\$1,010,000	-	\$450,000	-	-	-	\$1,460,000	
Measure R Total	\$1,872,700	\$250,000	\$1,250,000	-	\$800,000	-	\$4,172,700	

Items highlighted in red represent modifications made from the previously adopted 5-Year CIP.
 City Council Adjourned Regular Meeting
 Budget Study Session
 Mary 25, 2021

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL Five-Year	Summary Sheet Document Pg. No.
Measure M								
Manhattan Beach Advanced Traffic Signal (MBATS)	\$3,640,000	\$1,800,000	-	-	-	-	\$5,440,000	19
Rowell Avenue Sidewalk Connection (Curtis & 1st St.)	\$840,000	-	-	-	-	-	\$840,000	20
ADA Transition Plan with Public Rights of Way	\$21,400	-	-	-	-	-	\$21,400	21
Downtown Signal Upgrade	\$255,500	-	-	-	-	-	\$255,500	22
Annual Street Resurfacing Program	-	\$600,000	-	\$800,000	-	\$800,000	\$2,200,000	23
Streets-Pedestrian Improvements Total	\$4,756,900	\$2,400,000	-	\$800,000	-	\$800,000	\$8,756,900	
Measure M Total	\$4,756,900	\$2,400,000	-	\$800,000	-	\$800,000	\$8,756,900	
CIP Fund								
Facilities Projects								
Facility Improvements	\$2,253,362	\$550,000	\$400,000	\$550,000	\$550,000	\$550,000	\$4,853,362	24
Citywide Security Cameras (\$430K)								
City Hall HVAC Replacement/Repair (\$1.3M)								
ADA Access Village Field Restroom Pathway (\$400K)								
National Fitness Campaign (NFC) Equipment Installation	\$130,000	-	-	-	-	-	\$130,000	25
Ceramics Studio Upgrades	\$259,500	-	-	-	-	-	\$259,500	26-27
Fire Station 2	\$315,000	-	-	-	-	-	\$315,000	28
Senior & Scout House	\$1,000,000	-	-	-	-	-	\$1,000,000	29
Begg Field Improvements	-	-	\$400,000	-	-	-	\$400,000	30
Replace Light Fixtures at Manhattan Village	\$100,230	-	-	-	-	-	\$100,230	31
School District Project	\$6,430	-	-	-	-	-	\$6,430	32
City Owned Refuse Enclosure Sewer Connections (annual)	-	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000	33
Facilities Projects Total	\$4,064,522	\$650,000	\$900,000	\$650,000	\$650,000	\$650,000	\$7,564,522	
Right-of-Way Projects								
Downtown Signal Upgrade	\$54,000	-	-	-	-	-	\$54,000	34
Annual Non-Motorized Transport. Prog. (Bikelanes, Crosswalks)	\$273,768	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$523,768	35
Right-of-Way Projects Subtotal	\$327,768	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$577,768	
Grants and Special Funds Projects								
Polliwog Playground Resurfacing & Equip. Replacement (Prop A/CIP)	\$957,000	\$1,600,000	-	-	-	-	\$2,557,000	36
Polliwog Band Stage (Public Art Trust Fund)	\$100,000	-	-	-	-	-	\$100,000	37
Village Field & Senior Villas ADA Access (construction)	\$422,500	-	-	-	-	-	\$422,500	38
Annual ADA Improvements Program (CDBG Funds)	-	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000	39
Sepulveda/Oak Neighborhood Intrusion Study	-	-	\$50,000	-	-	-	\$50,000	40
Grants and Speial Funds Projects Total	\$1,479,500	\$1,700,000	\$150,000	\$100,000	\$100,000	\$100,000	\$3,629,500	
CIP Fund Total	\$5,871,790	\$2,400,000	\$1,100,000	\$800,000	\$800,000	\$800,000	\$11,771,790	

Items highlighted in red represent modifications made from the previously adopted 5-Year CIP.
 City Council Adjourned Regular Meeting
 Budget Study Session
 Mary 25, 2021

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year						TOTAL	Summary Sheet
	Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	Five-Year	Document Pg. No.
Water Fund								
Water Projects								
Annual Pipe Replacement Program	\$306,100	\$2,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$14,806,100	41
Water Meter Upgrade and Automation	\$1,980,000	-	-	-	-	-	\$1,980,000	42
Block 35 Ground Level Reservoir Replacement (Design Only)	-	-	-	-	-	\$1,200,000	\$1,200,000	43
Larsson Street and 2nd Street Booster Station Improvement	\$542,600	\$1,000,000	-	-	-	-	\$1,542,600	44
Paint Block 35 Elevated Tank (interior and exterior)	\$1,400,000	-	-	-	-	-	\$1,400,000	45
Peck Ground Level Reservoir Replacement	\$36,000,000	-	-	-	-	-	\$36,000,000	46
Redrill & Equip Well 15	-	-	\$650,000	-	-	-	\$650,000	47
Utility Radio Telemetry	-	-	\$215,000	-	-	-	\$215,000	48
Well 11A Variable Frequency Drive Installation	-	-	\$125,000	-	-	-	\$125,000	49
Well 15 Electrical Panel Replacement and VFD Installation	-	-	\$300,000	-	-	-	\$300,000	50
Water Masterplan Update	\$300,000	-	-	-	-	-	\$300,000	51
Electronics Automation - SCADA, etc.	\$200,000	-	-	-	-	-	\$200,000	52
Generator Upgrades - Well 15 and Block 35	-	-	\$250,000	\$250,000	-	-	\$500,000	53
Water Projects Total	\$40,728,700	\$3,500,000	\$4,540,000	\$3,250,000	\$3,000,000	\$4,200,000	\$59,218,700	
Water Total	\$40,728,700	\$3,500,000	\$4,540,000	\$3,250,000	\$3,000,000	\$4,200,000	\$59,218,700	
Stormwater Fund								
Stormwater Projects								
Storm Drain Capital BMPs	\$1,400,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$2,450,000	54
Strand Infiltration Feasibility Study	\$82,000	-	-	-	-	-	\$82,000	55
Storm Drain Repairs	\$600,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,100,000	56
CCTV Storm Drain System	\$150,000	-	-	-	-	-	\$150,000	57
Stormwater Masterplan Update	\$200,000	-	-	-	-	-	\$200,000	58
Joint Watershed Infiltration Project	\$362,500	-	-	-	-	-	\$362,500	59
Stormwater Projects Total	\$2,794,500	\$710,000	\$710,000	\$710,000	\$710,000	\$710,000	\$6,344,500	
Stormwater Total	\$2,794,500	\$710,000	\$710,000	\$710,000	\$710,000	\$710,000	\$6,344,500	
Wastewater Fund								
Wastewater Projects								
Annual Rehabilitation of Gravity Sewer Mains	\$3,585,000	\$1,100,000	\$1,100,000	\$1,100,000	\$1,500,000	\$1,500,000	\$9,885,000	60
Poinsettia Sewage Lift Station and Force Main Replacement	\$3,200,000	-	-	-	-	-	\$3,200,000	61
Pacific Lift Station Upgrade	\$2,270,000	-	-	-	-	-	\$2,270,000	62
Utility Radio Telemetry	-	-	\$75,609	-	-	-	\$75,609	63
Voorhees Lift Station Upgrade	\$2,055,000	-	-	-	-	-	\$2,055,000	64
Meadows Lift Station Upgrade	-	-	-	\$1,600,000	-	-	\$1,600,000	65
Wastewater Master Plan Update	\$300,000	-	-	-	-	-	\$300,000	66
Palm Lift Station Upgrade	-	-	-	\$1,400,000	-	-	\$1,400,000	67
City Hall Lift Station	-	-	-	-	-	\$1,000,000	\$1,000,000	68
Wastewater Projects Total	\$11,410,000	\$1,100,000	\$1,175,609	\$4,100,000	\$1,500,000	\$2,500,000	\$21,785,609	
Wastewater Total	\$11,410,000	\$1,100,000	\$1,175,609	\$4,100,000	\$1,500,000	\$2,500,000	\$21,785,609	

Items highlighted in red represent modifications made from the previously adopted 5-Year CIP.
 City Council Adjourned Regular Meeting
 Budget Study Session
 Mary 25, 2021

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL Five-Year	Summary Sheet Document Pg. No.
Parking Fund								
Parking Projects								
Parking Structure Structural Rehab: Lot 4	\$789,450	-	-	-	-	-	\$789,450	69
Parking Structure Rehab & Analysis: Lot 3	-	\$490,000	-	-	-	\$300,000	\$790,000	70
Way Finding Program (Phase 1)	\$308,500	-	-	-	-	-	\$308,500	71
Parking Projects Total	\$1,097,950	\$490,000	-	-	-	\$300,000	\$1,887,950	
Parking Total	\$1,097,950	\$490,000	-	-	-	\$300,000	\$1,887,950	
State Pier & Lot Fund								
Parking Projects								
Pier Railings	\$103,000	\$1,650,000	-	-	-	-	\$1,753,000	72
Parking Projects Total	\$103,000	\$1,650,000	-	-	-	-	\$1,753,000	
State Pier & Lot Fund Total	\$103,000	\$1,650,000	-	-	-	-	\$1,753,000	

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Streetlight Fund
Carryover Project #: ST20101
Original Funding Year: 2019-20
General Plan Element Goals: I-1, I-2

Project Title: Annual Streetlight Replacement (Streetlight Fund)

Description: Replace the City-owned streetlights as needed citywide.

Justification: The City purchased the streetlights from Southern California Edison, and the replacement of the lights is included as part of the City's infrastructure capital plan.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Streetlight Fund	\$ 70,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 245,000
	TOTAL	\$ 70,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 245,000

Location Map:

No map; Citywide

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Street & Highways

Carryover Project #: ST16108

Original Funding Year: 2015-16

General Plan Element Goals: I-1, I-6

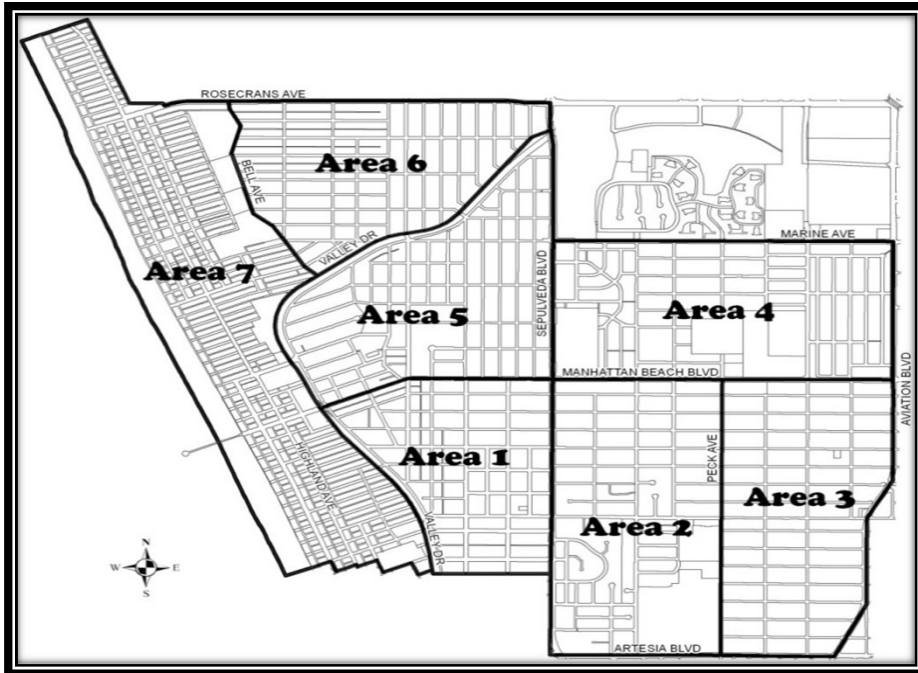
Project Title: Annual Curb, Gutter and Ramp Replacement Project

Description: This annual program is designed to perform concrete improvements in advance of slurry sealing. A different area is addressed each year, so that the entire City is improved within a seven year cycle. Curb ramps are also installed as needed to comply with the Americans with Disabilities Act.

Justification: Tree roots and soil settlement cause displacement of curbs gutters and sidewalk. This project will eliminate displacements and gutter ponding.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Streets & Highway		\$ 392,000	\$ 365,000	\$ 365,000	\$ 365,000	\$ 365,000	\$ 365,000
TOTAL		\$ 392,000	\$ 365,000	\$ 365,000	\$ 365,000	\$ 365,000	\$ 365,000	\$ 2,217,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Street & Highway, & CDBG
Carryover Project #: ST19104 ST19204
Original Funding Year: 2018-19
General Plan Element Goals: LU-3, LU-4, I-1, I-6, HE-3, CR-1 & CS-1

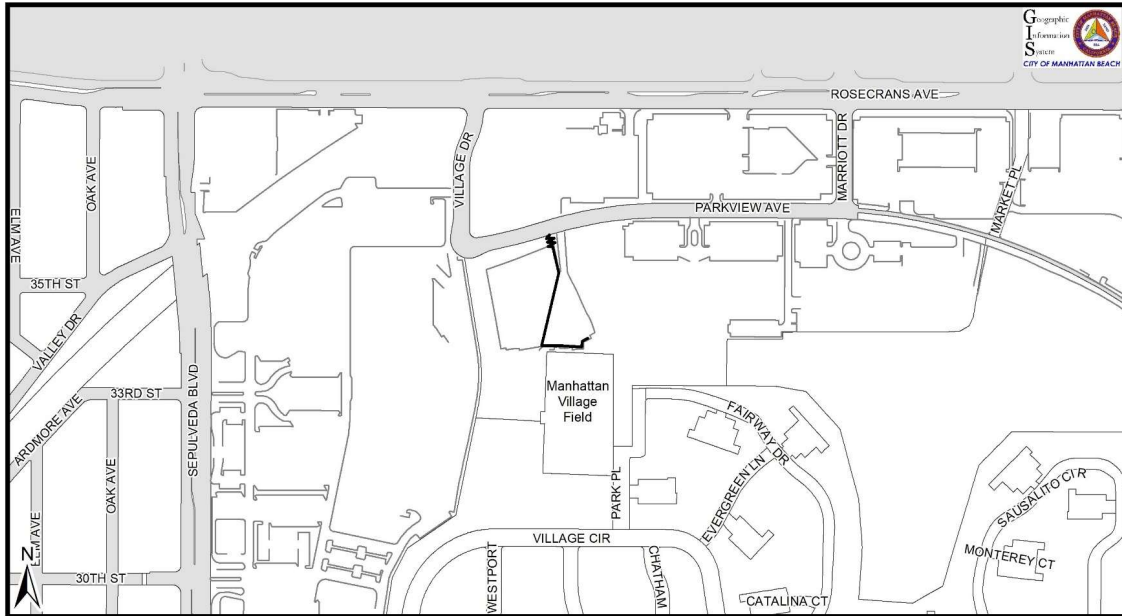
Project Title: Village Field & Senior Villas ADA Access

Description: Installing ADA pathway to connect pedestrian walkways on Parkview Avenue to the Manhattan Beach Village Field and Senior Villas.

Justification: The existing driveway to the Manhattan Beach Village Field, Senior Villas and City Public Park currently lacks an ADA accessible pedestrian pathway connecting to the public street sidewalk on Parkview Ave. This project will construct an ADA compliant pathway connecting the Village Field, Senior Villas and the City Public Park to the public sidewalk located on Parkview Ave.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Streets & Highway		\$ 58,150	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 158,150
CDBG Funds		\$ 422,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 422,500
TOTAL		\$ 480,650	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 580,650

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Street & Highways

Carryover Project #: ST16102

Original Funding Year: 2015-16

General Plan Element Goals: I-1

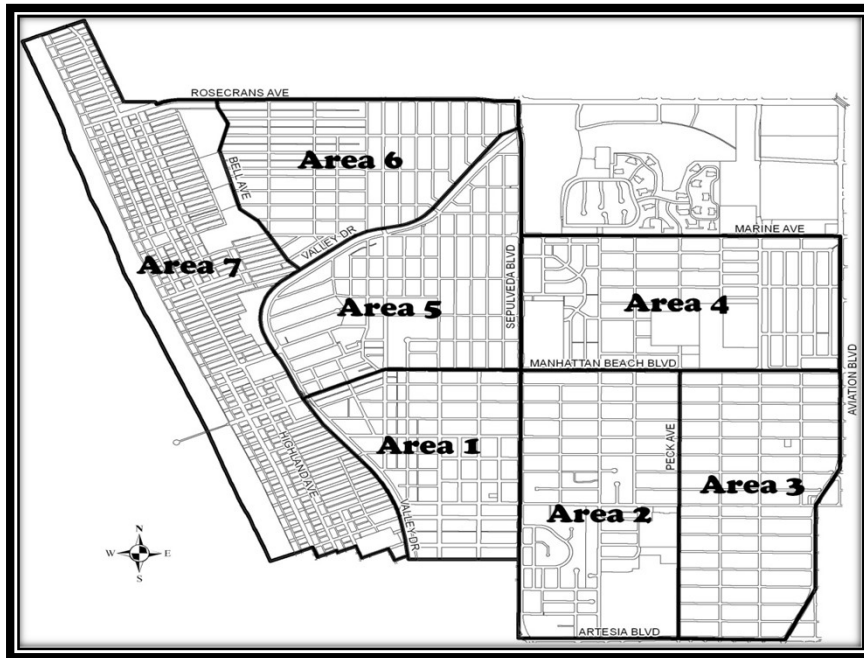
Project Title: Biennial Slurry Seal Program

Description: Biennial program to slurry seal City's streets.

Justification: The slurry seal process works to protect and prolong the life of City streets. This cost is dependent upon oil prices and is adjusted based upon current cost data. The program reflects a continuation of the City's policy to slurry seal streets on a seven year cycle.

Project Cost Information:	Funding Source(s):	Prior Year	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Appropriation							
	Gas Tax	\$ 7,000	\$ 970,000	\$ -	\$ 770,000	\$ -	\$ -	\$ 1,747,000
	TOTAL	\$ 7,000	\$ 970,000	\$ -	\$ 770,000	\$ -	\$ -	\$ 1,747,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Sts Hwys Fund, Prop C,
Carryover Project #: ST19105 Msr R & Msr M
Original Funding Year: 2018-19
General Plan Element Goals: I-1, I-2, I-2.3, I-6

Project Title: Annual Street Resurfacing Program

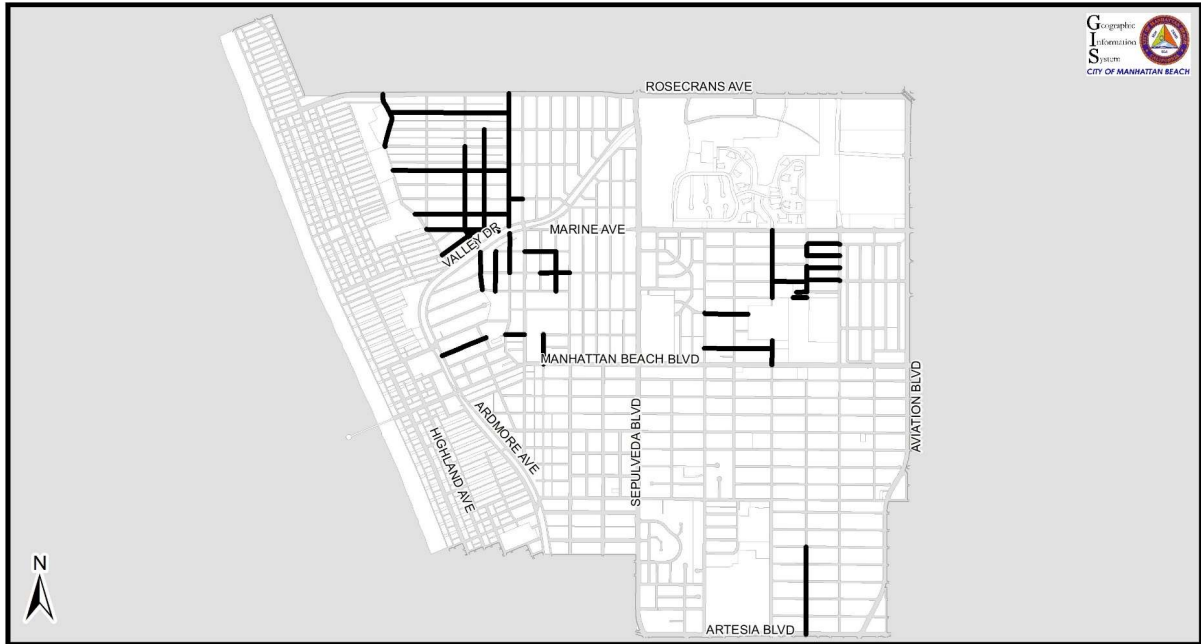
Description: The project will mill and overlay the pavement surface and replace displaced curbs, gutters, and sidewalk. Locations are determined through the Triennial Pavement Management (TPM) System update, which is performed every three years. The TPM is an inspection of pavement surfaces to assess condition, prioritize rehabilitation and determine resources required to maintain street pavements in good condition.

Justification: Rather than assign individual project numbers to each resurfacing location, this project number represents all future resurfacing projects.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Streets & Hwy Fund	\$ 764,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 3,414,000
Prop C	\$ 1,434,000	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000	\$ -	\$ 3,834,000
Measure R	\$ 330,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ -	\$ 1,930,000
Measure M	\$ -	\$ 600,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ 2,200,000
TOTAL	\$ 2,528,000	\$ 1,250,000	\$ 2,350,000	\$ 1,450,000	\$ 2,350,000	\$ 1,450,000	\$ 11,378,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Street & Highways
Carryover Project #: ST21101
Original Funding Year: 2016-17
General Plan Element Goals: I-1

Project Title: Triennial Pavement Management System Update

Description: Inspection of Pavement surfaces to assess condition, prioritize rehabilitation and determine resources required to maintain street pavements in good condition.

Justification: State, federal, and county regulations require that Cities maintain a pavement management system. A pavement management system is a management tool to assist in the development of efficient pavement maintenance and rehabilitation programs. The City is required to inspect pavement condition on a triennial basis. The most recent is currently in the Design Services phase at the time of the CIP plan adoption. The evaluations will update pavement condition for all streets in the City except Sepulveda Boulevard which is a State Highway.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Streets & Hwy Fund	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 80,000
	TOTAL	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 80,000

Location

Map:

No map, system update

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Streets & Hwy and SBHP
Carryover Project #: ST16104
Original Funding Year: 2015-16
General Plan Element Goals: I-1

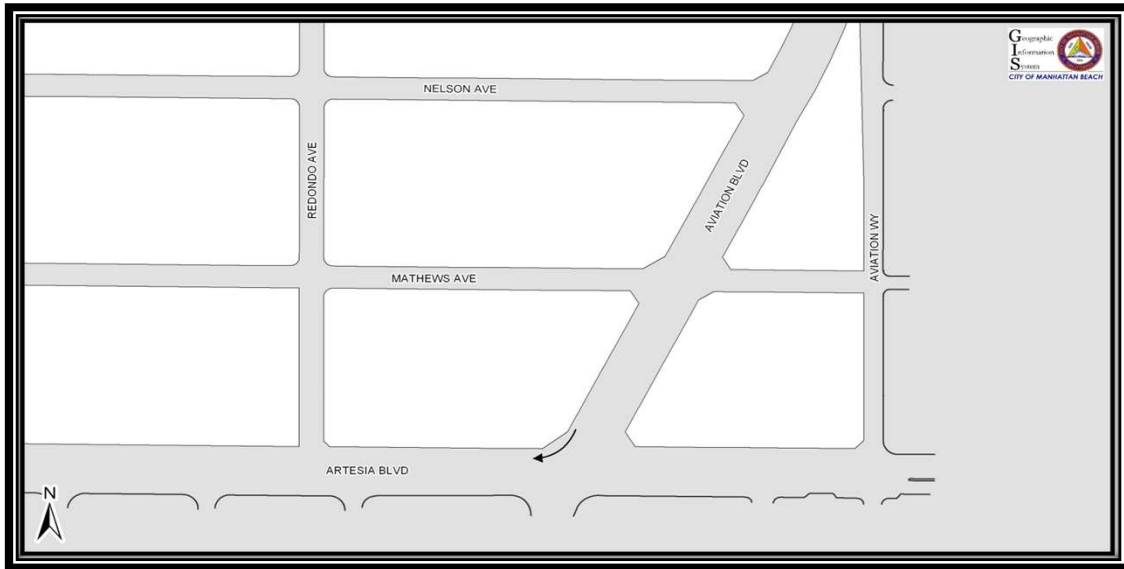
Project Title: Aviation Boulevard at Artesia Boulevard Southbound to Westbound Right-Turn Lane (SBHP Grant)

Description: Utility relocation, street widening and restriping of the northwest corner of the intersection of Aviation Boulevard at Artesia Boulevard to provide Southbound to westbound right-turn lanes. This project will be coordinated with City of Redondo Beach widening efforts on the southeast corner of this intersection.

Justification: The southbound to westbound right-turn movement at Aviation Boulevard at Artesia Boulevard is congested due the lack of lane capacity.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Streets & Hwy Fund (and SBHP Grant)	\$ 1,260,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,260,600
TOTAL		\$ 1,260,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,260,600

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Sts Hwys Fund, Prop C,
Carryover Project #: ST19105 Msr R & Msr M
Original Funding Year: 2018-19
General Plan Element Goals: I-1, I-2, I-2.3, I-6

Project Title: Annual Street Resurfacing Program

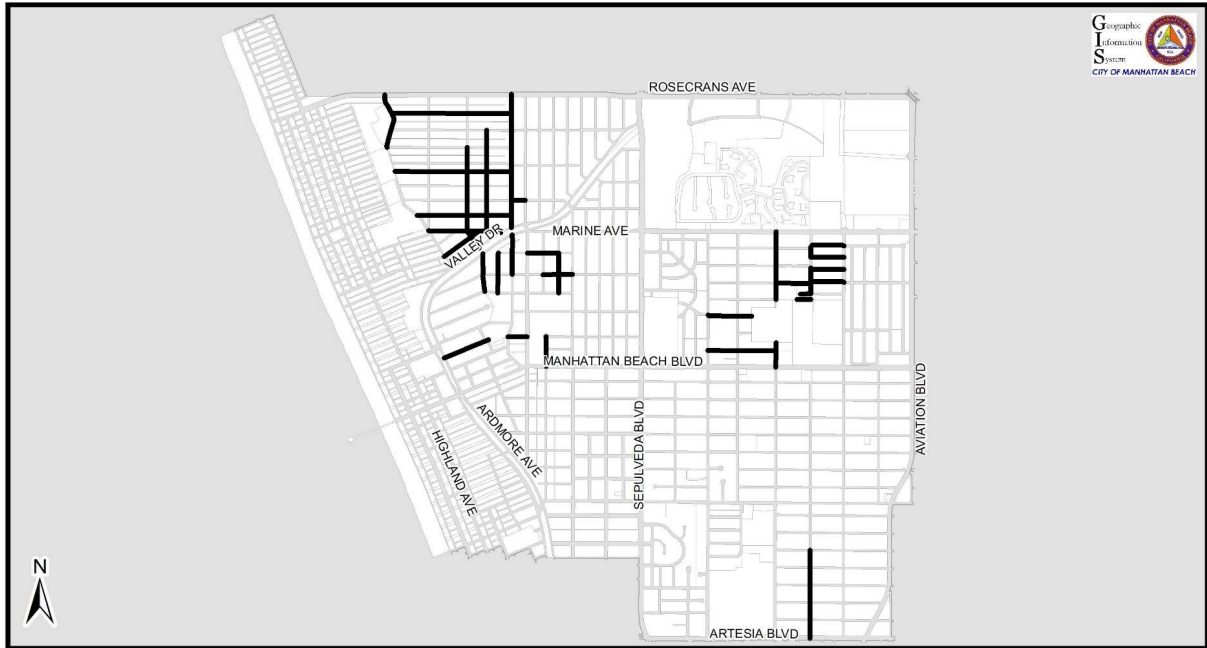
Description: The project will mill and overlay the pavement surface and replace displaced curbs, gutters, and sidewalk. Locations are determined through the Triennial Pavement Management (TPM) System update, which is performed every three years. The TPM is an inspection of pavement surfaces to assess condition, prioritize rehabilitation and determine resources required to maintain street pavements in good condition.

Justification: Rather than assign individual project numbers to each resurfacing location, this project number represents all future resurfacing projects.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Streets & Hwy Fund	\$ 764,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 3,414,000
Prop C	\$ 1,434,000	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000	\$ -	\$ 3,834,000
Measure R	\$ 330,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ -	\$ 1,930,000
Measure M	\$ -	\$ 600,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ 2,200,000
TOTAL	\$ 2,528,000	\$ 1,250,000	\$ 2,350,000	\$ 1,450,000	\$ 2,350,000	\$ 1,450,000	\$ 11,378,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Proposition C Local Return SBHP Grant
Carryover Project #: ST09823
Original Funding Year: 2008-09
General Plan Element Goals: I-1, I-2, I-2.3

Project Title: Dual Left-Turn Lanes on Manhattan Beach Boulevard at Sepulveda Boulevard, EB to NB, NB to WB, WB to SB (SBHP Grant)

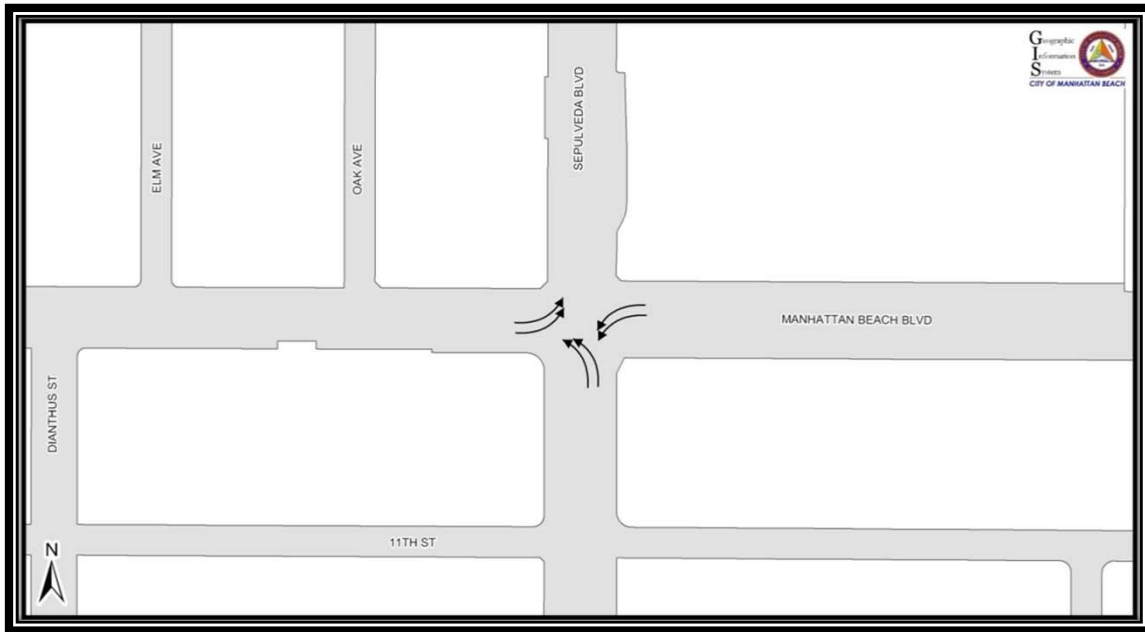
Description: Widening and restriping of the intersection of Sepulveda Boulevard at Manhattan Beach Boulevard to provide Westbound to Southbound, Eastbound to Northbound and Northbound to Westbound Left-Turn Lanes.

Justification: Left-turn movements at Sepulveda Boulevard at Manhattan Beach Boulevard are congested due the lack of lane capacity.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Proposition C (SBHP Grant)	\$ 1,146,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,146,100
TOTAL	\$ 1,146,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,146,100

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Prop C, MTA Call, SBHP
Carryover Project #: ST10827
 ST13840E (MTA Call) & ST13841E (Msr R SBHP)
General Plan Element Goals: LU-8, I-1, I-2

Project Title: Sepulveda Bridge Widening Project

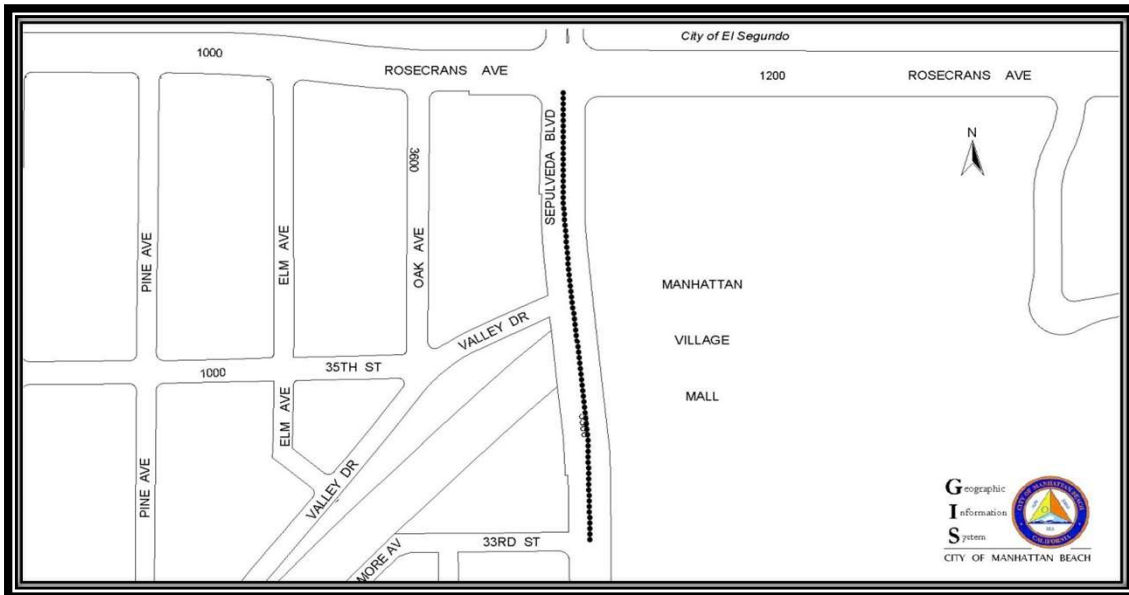
Description: Add one northbound through lane by widening Sepulveda Bridge on the east side, a shoulder varying from two to eight feet on the east side of the bridge, and six foot wide sidewalks.

Justification: This project will improve traffic flow on Sepulveda Boulevard (a major north-south regional arterial street) by eliminating a bottleneck that exists at the bridge.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Proposition C (SBHP Grant)	\$ 6,836,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,836,100
Proposition C (MTA Call Grant)	\$ 5,200,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200,800
Proposition C (Prop C Local)	\$ 2,106,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,106,900
TOTAL	\$ 14,143,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,143,800

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Grant Funded SBHP
Carryover Project #: ST17102
Original Funding Year: 2016-17
General Plan Element Goals: I-1, I-2, I-2.3

Project Title: Sepulveda Intersection Improvements: Cedar Ave. & Marine Ave. (SBHP Grant)

Description: Modify lane configuration to increase capacity at the intersection of Cedar Ave. and Marine Ave. (east of Sepulveda Blvd.).

Justification: In July 2009, the Southern California Association of Governments (SCAG) and the SBCCOG commissioned a study on “User-Based Microanalysis of State Route 1, Pacific Coast Highway” (2009 PCH Study). In the 2009 PCH Study, 125 intersections were studied from Imperial Highway in the City of El Segundo to Crenshaw Boulevard in the City of Torrance. Given the high number of intersections, the study was intended to provide high-level analysis and preliminary recommendations. From the 125 intersections, 30 are located within the City of Manhattan Beach. The 2009 PCH Study recommended intersection improvements along 8 of the 30 intersections and recommended median improvements from 11th Street to the Southerly City Limit to help alleviate traffic congestions at the intersections. In May 2014, the City was awarded funding from the SBHP to prepare a feasibility study to further evaluate the intersections within the City of Manhattan Beach. On August 12, 2014, JMD was awarded a contract in the amount of \$49,950 to prepare the feasibility study. This study recommended improvements to five intersections that were studied. The study concluded that by adding capacity at the left-hand turn pockets and modifying lane configurations at these five intersections, congestion would be relieved through the Sepulveda Corridor. The benefit would also reduce cut-through traffic on local streets and reduce delays. In 2019, Caltrans agreed to carry out most of the improvements located directly on Sepulveda Blvd. On February 2, 2021, the City Council approved a Metro agreement for the Design and Construction of the Marine & Cedar intersection to help alleviate traffic congestion at the intersection of Sepulveda and Marine.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Proposition C (SBHP Grant)	\$ 985,440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 985,440
	TOTAL	\$ 985,440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 985,440

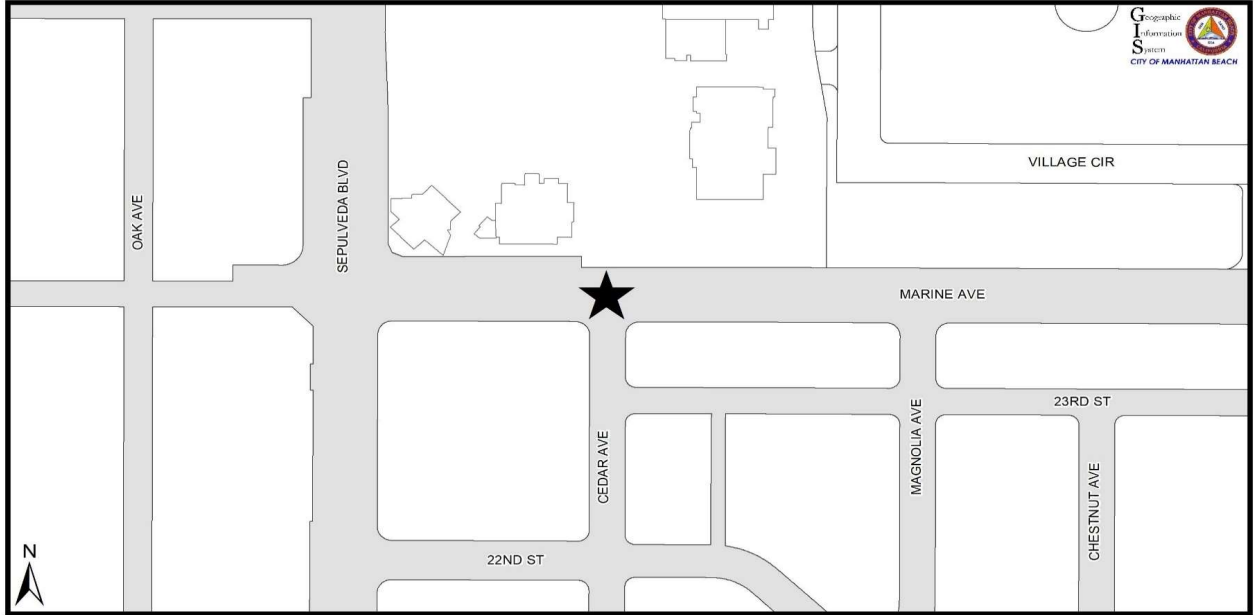
Location Map:

Map located on next page

City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets

Project Title: Sepulveda Intersection Improvements: Cedar Ave. & Marine Ave. (SBHP Grant)

Location
Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Sts Hwys Fund, Prop C,
Carryover Project #: ST19105 Msr R & Msr M
Original Funding Year: 2018-19
General Plan Element Goals: I-1, I-2, I-2.3, I-6

Project Title: Annual Street Resurfacing Program

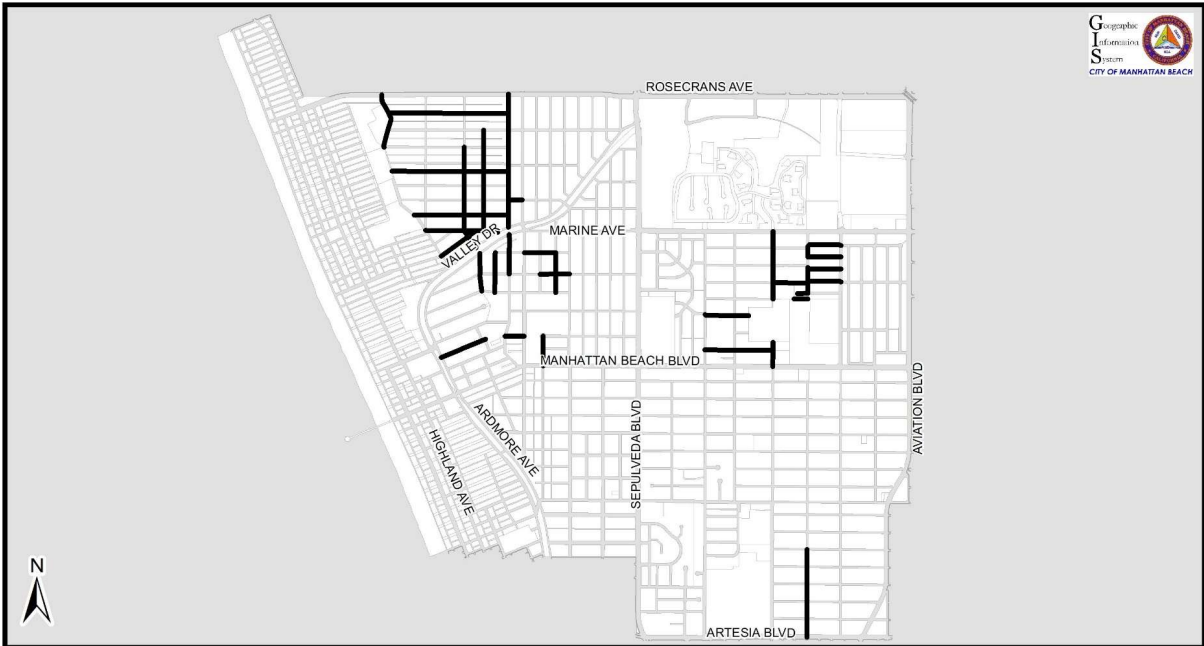
Description: The project will mill and overlay the pavement surface and replace displaced curbs, gutters, and sidewalk. Locations are determined through the Triennial Pavement Management (TPM) System update, which is performed every three years. The TPM is an inspection of pavement surfaces to assess condition, prioritize rehabilitation and determine resources required to maintain street pavements in good condition.

Justification: Rather than assign individual project numbers to each resurfacing location, this project number represents all future resurfacing projects.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Streets & Hwy Fund	\$ 764,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 3,414,000
Prop C	\$ 1,434,000	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000	\$ -	\$ 3,834,000
Measure R	\$ 330,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ -	\$ 1,930,000
Measure M	\$ -	\$ 600,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ 2,200,000
TOTAL	\$ 2,528,000	\$ 1,250,000	\$ 2,350,000	\$ 1,450,000	\$ 2,350,000	\$ 1,450,000	\$ 11,378,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Measure R Local Return

Carryover Project #: ST17104

Original Funding Year: 2016-17

General Plan Element Goals: I-1, I-2

Project Title: Protected Left-Turns: Manhattan Beach Blvd. at Peck Ave.

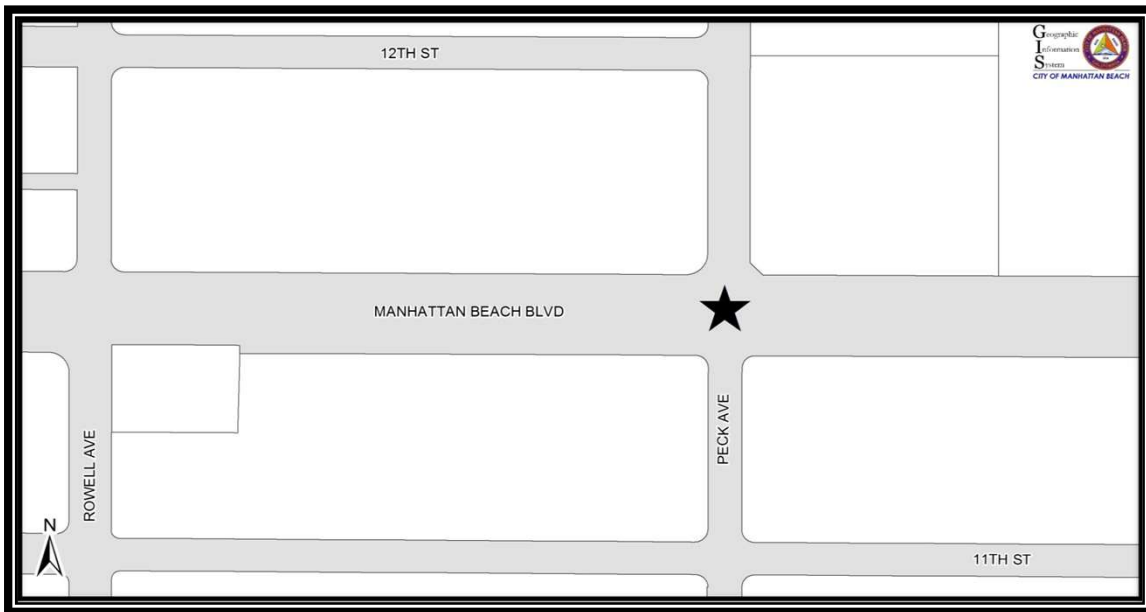
Description: Design and construct protected left turns in the eastbound and westbound directions at the intersection of Manhattan Beach Boulevard and Peck Avenue.

Justification: Sight distance restriction in left turn lane has been confirmed by the City Traffic Engineer pursuant to a resident request. A hill west of the intersection restricts the view of approaching traffic from the turn pocket. Protected left turn arrows would improve traffic safety by addressing the sight distance restriction and eliminating pedestrian conflicts with left turning traffic. The intersection is in close proximity to and on designated school routes to Meadows Elementary School and Manhattan Beach Middle School.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Measure R	\$ 532,700	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 782,700
Local Return							
TOTAL	\$ 532,700	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 782,700

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category: Carryover Project (Received previous appropriation)
 New Project (Funding identified, not yet appropriated)
 Unfunded Project (Funding not available at this time)

Funding Source: Measure R Local Return
Carryover Project #: ST19106
Original Funding Year: 2018-19
General Plan Element Goals: I-6

Project Title: Ocean Drive Walkstreet Crossing

Description: Construct raised or decorative crosswalks on Ocean Drive at walkstreets (25 locations).

Justification: The project will design and construct 25 raised and/or decorative crosswalks on Ocean Drive at walkstreet crossings. The enhanced crossings will improve pedestrian safety and calm traffic along Ocean Drive. These improvements will also encourage beach access and enhance the view along the walkstreets. Enhanced crossing treatments have been recommended in the City's Mobility Plan and have been requested by numerous residents.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Measure R	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000
	Local Return							
	TOTAL	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Msr R, Msr M, and CIP
Carryover Project #: ST13822
Original Funding Year: 2012-13
General Plan Element Goals: I-1, I-2

Project Title: Downtown Signal Upgrade

Description: Replacement of existing traffic signal poles and mast arms in the downtown area.

Justification: Existing traffic signal poles in the downtown area are deteriorated and require replacement.

Project Cost Information:	Funding Source(s):	Prior Year	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
		Appropriation						
	CIP Fund	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,000
	Measure M	\$ 255,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,500
	Local Return							
	Measure R	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
	Local Return							
	TOTAL	\$ 309,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,500

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Measure R Local Return

Carryover Project #: ST20103

Original Funding Year: 2012-13

General Plan Element Goals: I-6

Project Title: Rosecrans Bike Lane Improvements (relocated from CIP Fund)

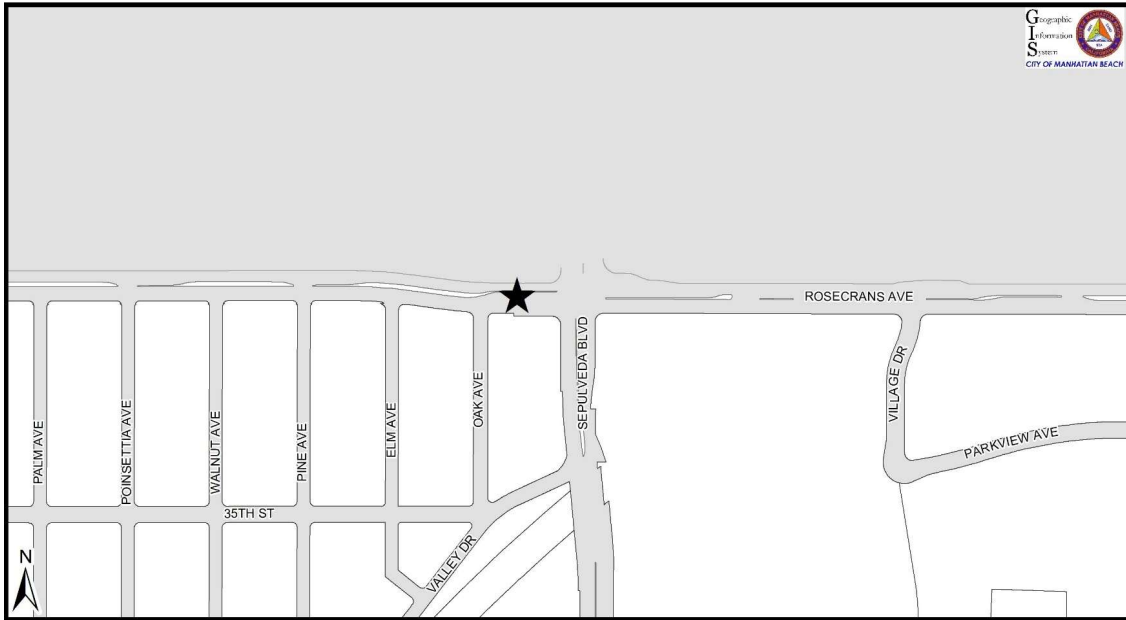
Description: Installation of a bike lane on Rosecrans Ave.

Justification: This project is one of the projects identified in the South Bay Bicycle Master Plan and would provide the last segment necessary to have a continuous bike path on Rosecrans Ave. from Highland Ave. to Sepulveda Blvd.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	TOTAL
Measure R	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
Local Return							
TOTAL	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Measure R Local Return

Carryover Project #: ST20102

Original Funding Year: 2019-20

General Plan Element Goals: I-6

Project Title: Aviation (West-side) and 33rd Street Sidewalk (partial grant 5310)

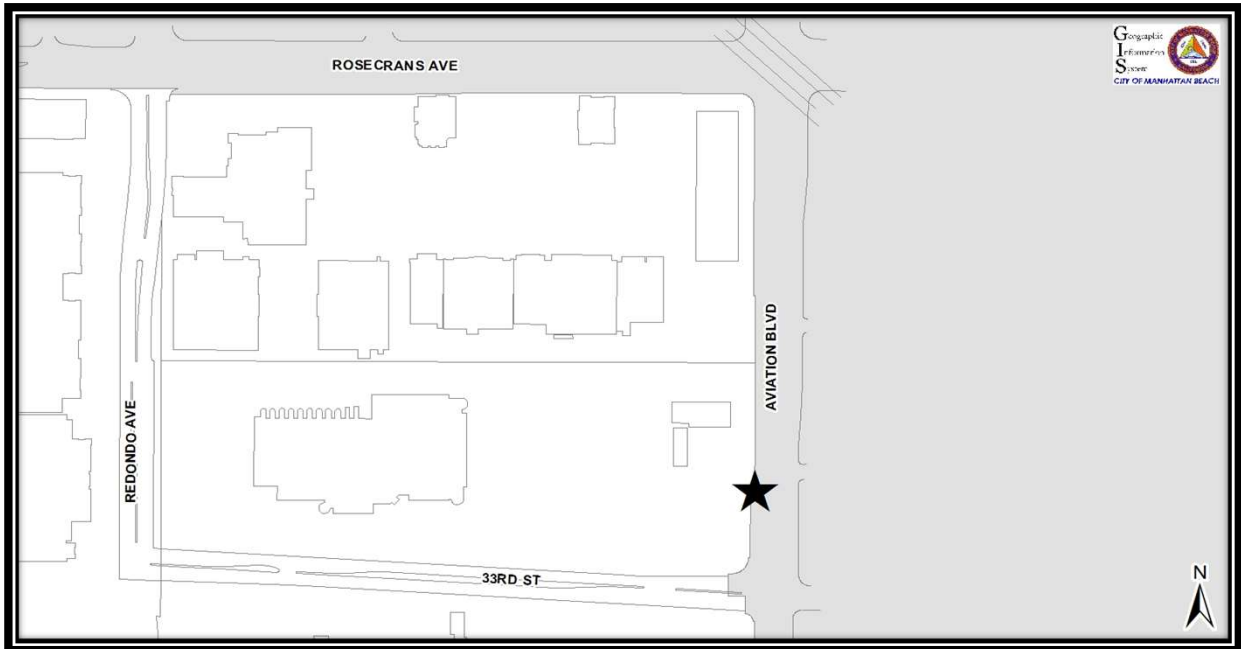
Description: Install missing link of sidewalk on Aviation near 33rd St. This work includes removal and replacement of significant irrigation/landscaping, regrading and various improvements to protect existing sign and wall footings.

Justification: This is a busy wide arterial roadway. The proposed sidewalk provides an important quality of life amenity for people to connect the employment centers to other commercial, entertainment and eatery establishments in the area.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Measure R	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Local Return							
TOTAL	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Measure M Local Return

Carryover Project #: ST21102

Original Funding Year: N/A

General Plan Element Goals: I-1, I-2

Project Title: Manhattan Beach Advanced Traffic Signal (MBATS)

Description: MBATS System will allow the City to design and construct a complete fiber backbone infrastructure that will connect all City-owned signalized intersections with a high-speed fiber network that will support emerging traffic management technologies. Each traffic signal will be installed with Advanced Transportation Controllers (ATC) and Video (Detection) Management Systems (VMS) capable of communicating via advanced fiber networks. Certain strategic intersections will also include a high-definition, internet-protocol, close circuit television (CCTV) camera system for fast response traffic operation incident management. City gateway corridors such Rosecrans Avenue, Manhattan Beach Boulevard and Artesia Boulevard will have the capability to incorporate Dynamic Message Signs (DMS) and handheld mobile device application technology that will provide real time traffic information for commuter traffic to nearby freeways and the State highway. Connections to both City Hall and the Public Works Yard staff workstations will allow for remote access of the traffic signal network.

Justification: Currently, the City's traffic signals along the arterial corridors throughout Manhattan Beach are activated using one or more standard technologies, including loop detection, video detection and pre-set signal timing. These intersections carry a significant amount of outbound, inbound and through traffic during peak commute times of the day. The traffic signals' controls are limited by current technologies and they are physically maintained and programmed on-site by Los Angeles County Department of Public Works (LAC-DPW) through a long standing City-County Maintenance Service Agreement. The City's MBATS System Project proposes to upgrade signal controller equipment and connect them through a fiber optic backbone infrastructure that will support emerging traffic management technologies, such as dynamic signal timing, vehicle to vehicle connections, autonomous vehicles, public safety preemption and other smart cities initiatives that can improve traffic signalization and operational efficiencies.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Measure M	\$ 3,640,000	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ 5,440,000
	Local Return							
	TOTAL	\$ 3,640,000	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ 5,440,000

Location Map:

Figure 1 – Map of Inventory Locations



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Measure M Local Return

Carryover Project #: ST20104

Original Funding Year: 2019-20

General Plan Element Goals: I-1, I-6

Project Title: Rowell Avenue Sidewalk Connection (Curtis & 1st St.)

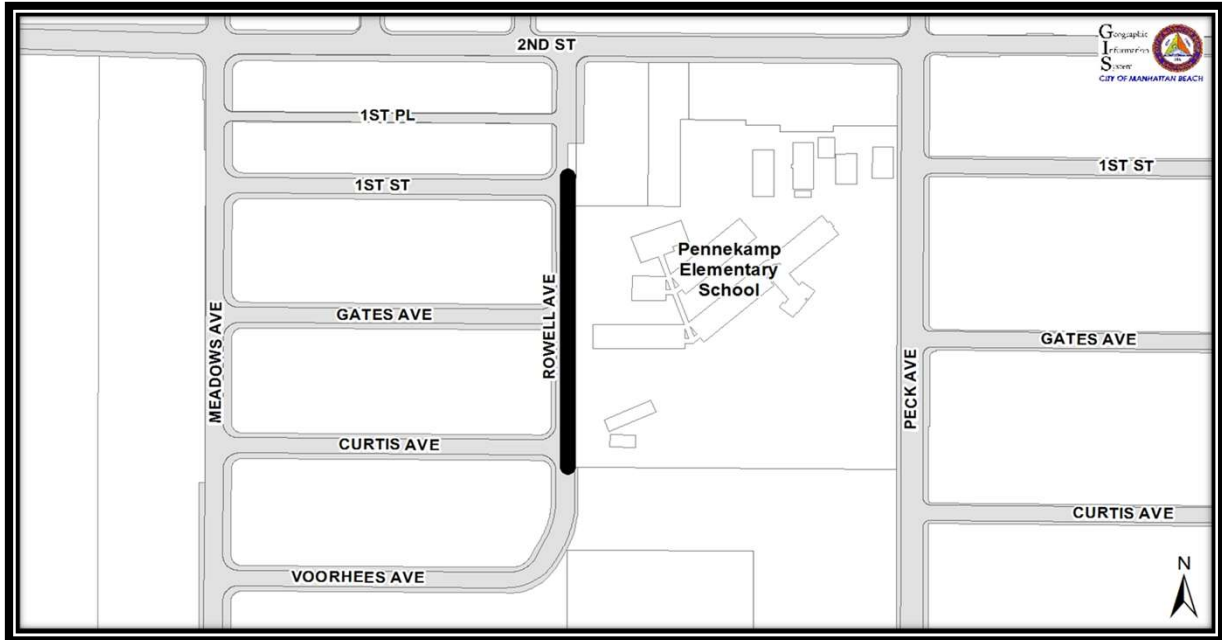
Description: Installation of a missing sidewalk in front of Pennekamp Elementary; requires substantial construction work for ADA compliance including drainage/storm drain improvements.

Justification: This is a specific request from the School District to enhance the safety of the kids/parents that walk to the school. This project is a good candidate for grant application to obtain supplemental funding.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Measure M	\$ 840,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 840,000
Local Return							
TOTAL	\$ 840,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 840,000

Location Map:



City of Manhattan Beach
 Capital Improvement Plan FY2022-2026
 Summary Sheets

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Measure M Local Return
Carryover Project #: ST18101
Original Funding Year: 2019-20
General Plan Element Goals: I-6

Project Title: ADA Transition Plan within Public Rights of Way

Description: To identify all physical barriers that limit the accessibility of programs, activities, or services to individuals with disabilities: list detailed outline of methods to be utilized to remove these barriers and an annual schedule for taking the necessary steps to achieve compliance with Title II of the Americans with Disabilities Act (ADA).

Justification: Federal law requires cities to develop this plan. In its development, legal protection is provided to the city while addressing efforts to improve ADA access over time.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Measure M	\$ 21,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,400
	Local Return							
	TOTAL	\$ 21,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,400

Location Map:

No map; locations to be determined in Plan

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Msr R, Msr M, and CIP
Carryover Project #: ST13822
Original Funding Year: 2012-13
General Plan Element Goals: I-1, I-2

Project Title: Downtown Signal Upgrade

Description: Replacement of existing traffic signal poles and mast arms in the downtown area.

Justification: Existing traffic signal poles in the downtown area are deteriorated and require replacement.

Project Cost Information:	Funding Source(s):	Prior Year	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
		Appropriation						
	CIP Fund	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,000
	Measure M	\$ 255,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,500
	Local Return							
	Measure R	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
	Local Return							
	TOTAL	\$ 309,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,500

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Sts Hwys Fund, Prop C,
Carryover Project #: ST19105 Msr R & Msr M
Original Funding Year: 2018-19
General Plan Element Goals: I-1, I-2, I-2.3, I-6

Project Title: Annual Street Resurfacing Program

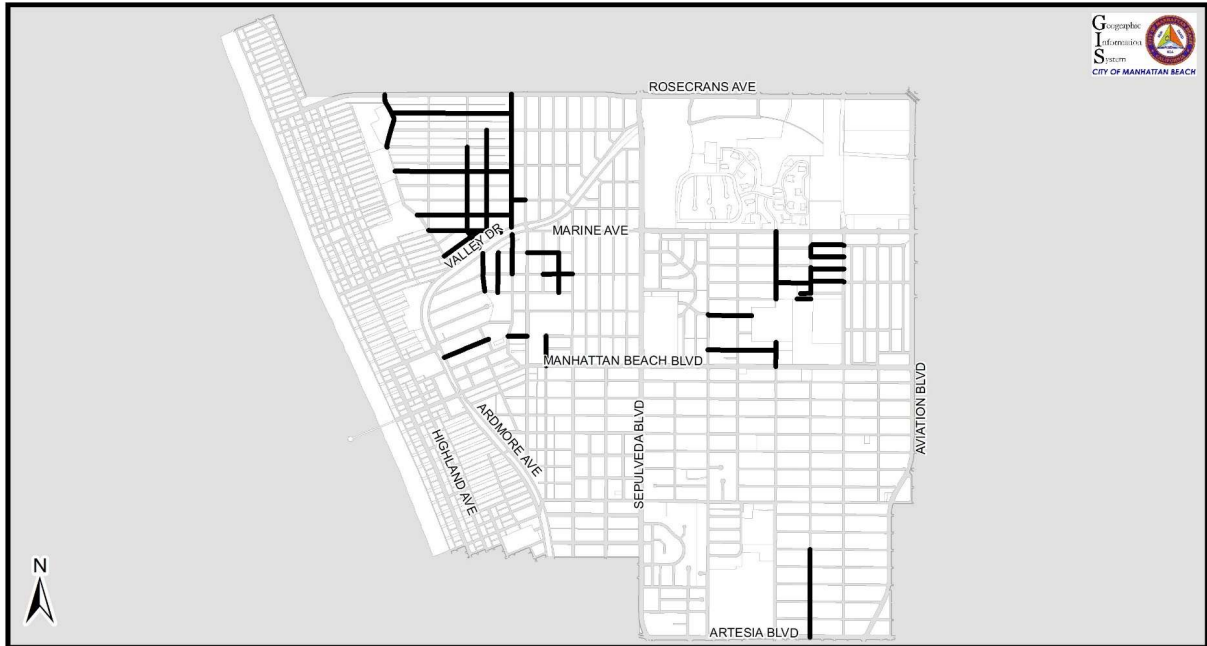
Description: The project will mill and overlay the pavement surface and replace displaced curbs, gutters, and sidewalk. Locations are determined through the Triennial Pavement Management (TPM) System update, which is performed every three years. The TPM is an inspection of pavement surfaces to assess condition, prioritize rehabilitation and determine resources required to maintain street pavements in good condition.

Justification: Rather than assign individual project numbers to each resurfacing location, this project number represents all future resurfacing projects.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Streets & Hwy Fund	\$ 764,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 350,000	\$ 650,000	\$ 3,414,000
Prop C	\$ 1,434,000	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000	\$ -	\$ 3,834,000
Measure R	\$ 330,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ -	\$ 1,930,000
Measure M	\$ -	\$ 600,000	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ 2,200,000
TOTAL	\$ 2,528,000	\$ 1,250,000	\$ 2,350,000	\$ 1,450,000	\$ 2,350,000	\$ 1,450,000	\$ 11,378,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: BL15828
Original Funding Year: 2014-15
General Plan Element Goals: LU-3, LU-3.1, CS-1

Project Title: Facility Improvements

Description: Repair and refurbish building structures citywide based on the results of the Facilities Condition Assessment and Council direction, such as the following projects with previous appropriations: Citywide Security Cameras, City Hall HVAC Replacement/Repair, and ADA Access Village Field Restroom Pathway.

Justification: This project reflects funding for deficiencies identified as part of the City Facilities Condition Assessment. The funding is assigned in increments spanning multiple years. Work includes, but is not limited to, repainting the exterior of the buildings, replacing flooring, replacing sealants at the perimeter of the windows, bathroom repairs, and repairing asphalt outside of the buildings.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	CIP Fund	\$ 2,253,362	\$ 550,000	\$ 400,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 4,853,362
	TOTAL	\$ 2,253,362	\$ 550,000	\$ 400,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 4,853,362

Location Map:

No map; various facilities Citywide

City of Manhattan Beach Capital Improvement Plan FY2022-2026 Summary Sheets

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: RC16207
Original Funding Year: 2015-16
General Plan Element Goals: CR-1

Project Title: National Fitness Campaign (NFC) Equipment Installation

Description: Remove existing worn down and damaged fitness equipment and surfacing installation of new poured in place surfacing material and installation of all new fitness cluster equipment.

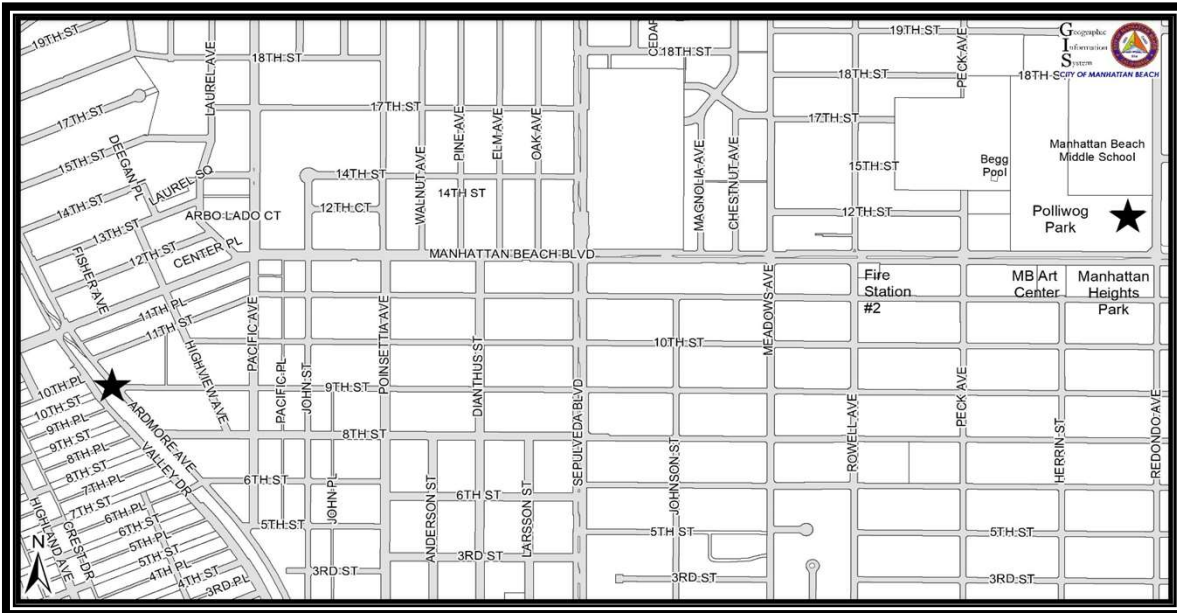
Justification: The current fitness equipment and surfacing is worn down and damaged. The current state of the equipment and surfacing causes unnecessary maintenance and care that new equipment and surfacing would eliminate.

The new surfacing is safest and most economical on the market right now. The maintenance is low and this type of surfacing is easier to repair. It is proposed to use powder coated steel frame and plastic benches to reduce maintenance. The fitness equipment and surfacing will be installed at and replace the existing equipment and surfacing at either Mariposa Fitness Station or Polliwog Park Fitness Station.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
CIP Fund	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000
TOTAL	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: BL17202
Original Funding Year: 2016-17
General Plan Element Goals: CR-1

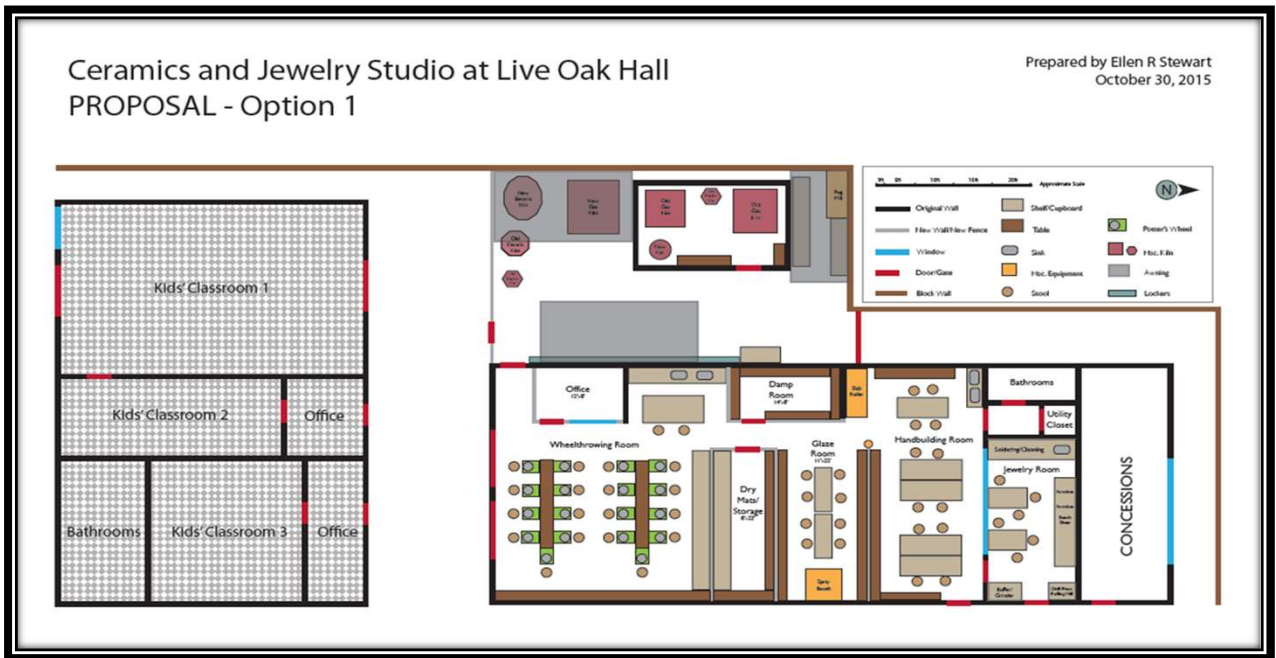
Project Title: Ceramics Studio Upgrades

Description: Move and expand the operational space of the Ceramics Studio from current location to Live Oak Hall at Live Oak Park. Add a Metalworking/Jewelry Lab space adjacent to the Ceramics Studio at Live Oak Hall. Fence off a designated outdoor area with the addition of the outdoor kilns, lockers as well as outdoor workspace. Upgrade existing HVAC and electrical panel. Current Ceramics Studio will be retrofitted to accommodate children's classes and programming.

Justification: This expansion would provide additional classrooms for Ceramics and Jewelry classes that have outgrown the current facility. It will also free up the current Ceramics facility for use by the Kids' program, providing a space more conducive to children's programming, with easier access, HVAC system and fenced in outdoor play area.

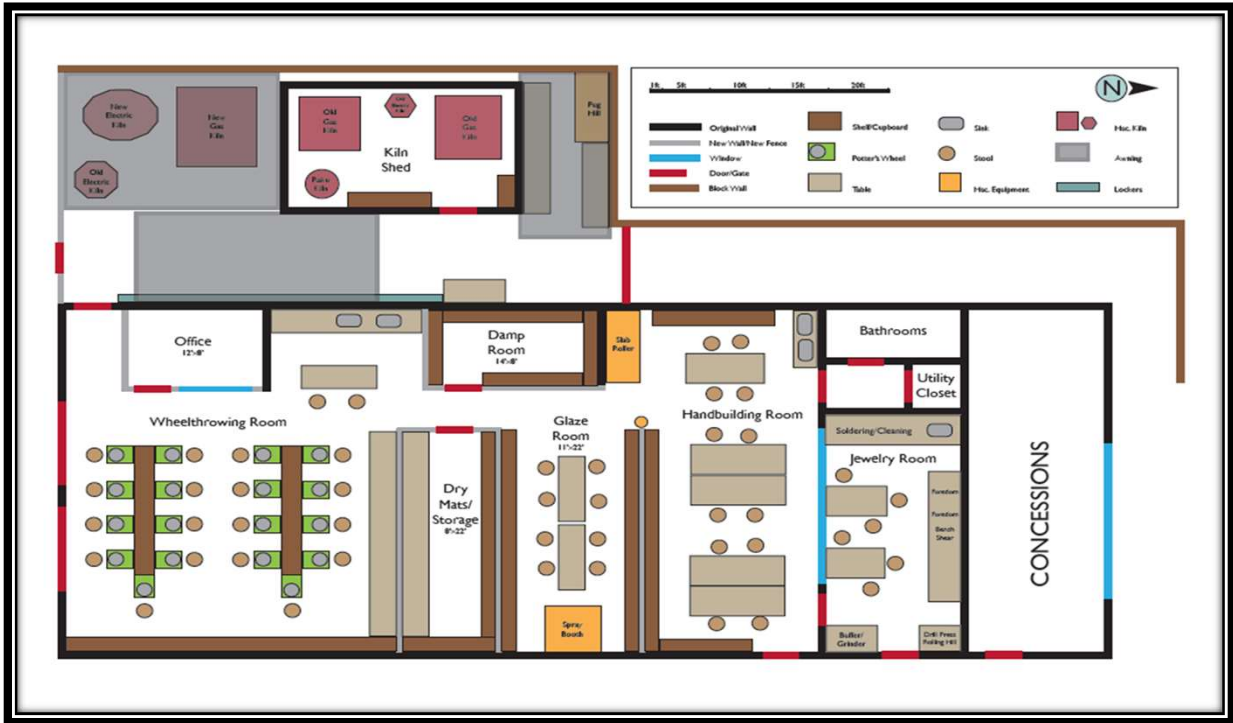
Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	CIP Fund	\$ 259,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 259,500
	TOTAL	\$ 259,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 259,500

Location Map:



Project Title: Ceramics Studio Upgrades

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: BL15829
Original Funding Year: 2014-15
General Plan Element Goals: LU-3, LU-3.1

Project Title: Fire Station 2 Design Development

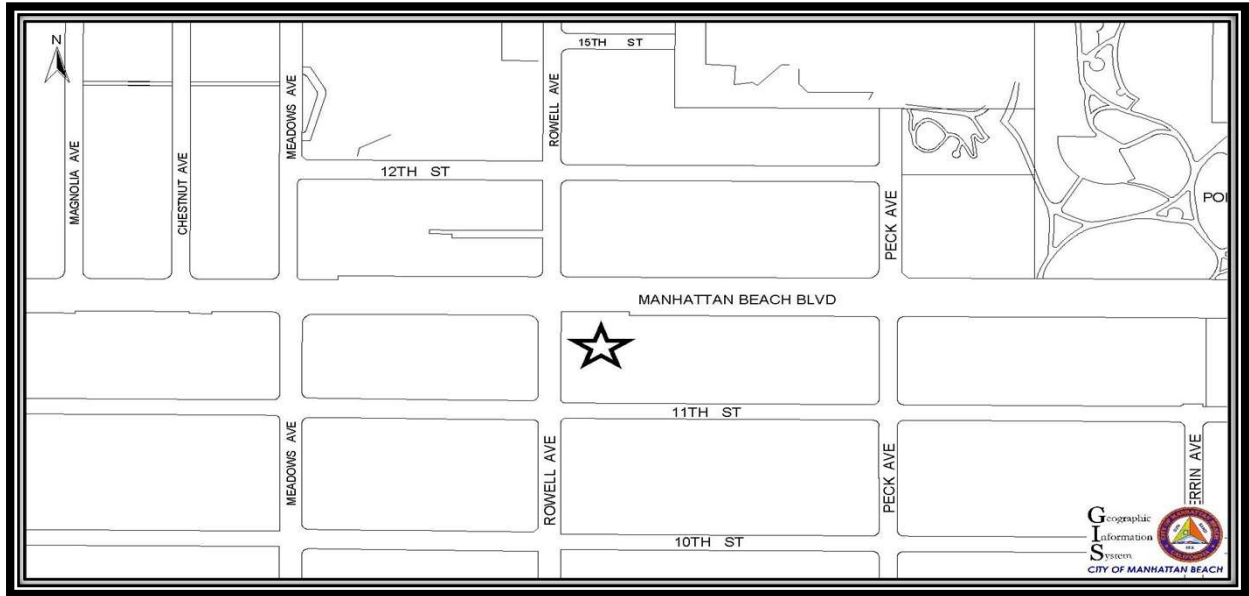
Description: Develop and design and perform site analysis for rebuild of Fire Station 2, located at 1400 Manhattan Beach Blvd., and construct improvements for immediate needs.

Justification: The current facility was built in 1954. It is not seismically retrofitted, nor does it meet all standards of an essential facility, including accommodations for female firefighters. On March 2, 2021 City Council authorized the solicitation of bids for the construction of the fire station and approved funding the construction phase utilizing Certificates of Participations (COPs)

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
CIP Fund	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 315,000
TOTAL	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 315,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: BL20205
Original Funding Year: 2019-20
General Plan Element Goals: LU-3, LU-3.1, CR-1

Project Title: Senior and Scout House

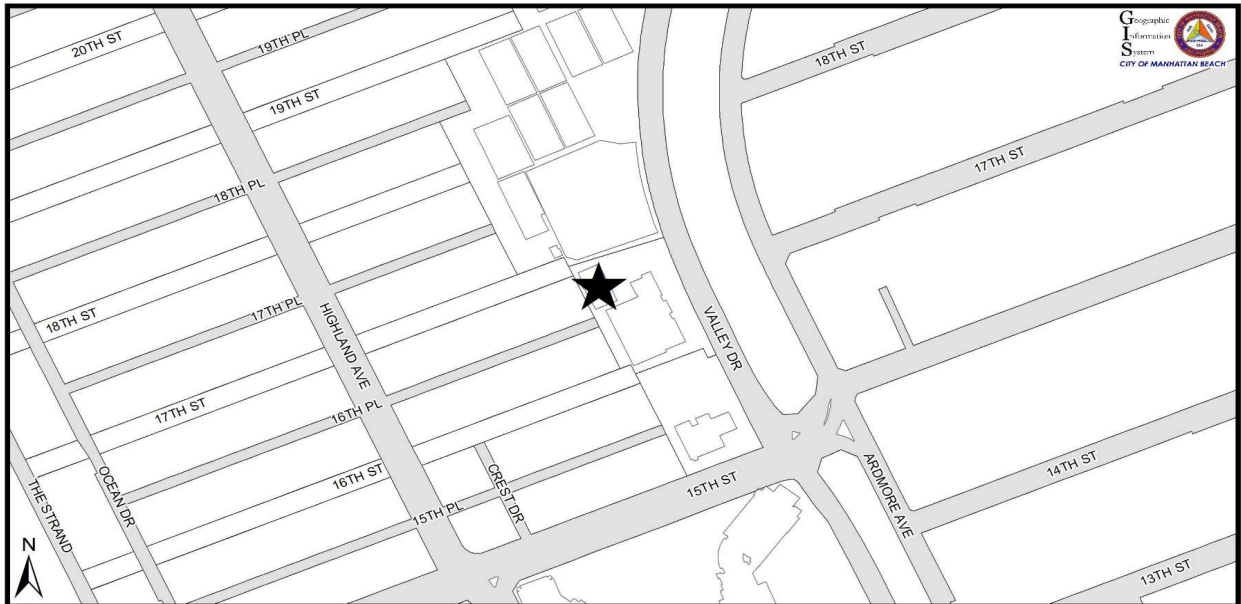
Description: Develop, design and construct a new Senior and Scout House in its current location.

Justification: Scouts and Seniors Community Center was originally constructed in the 1950s by the Boy Scouts and later donated to the city of Manhattan Beach. Through a partnership with the Friends of Senior & Scout Community Center (Friends), the City would construct the shell of the building as a public project and the Friends would complete the interior tenant improvements.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
CIP Fund	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: RC16208
Original Funding Year: 2015-16
General Plan Element Goals: CR-1

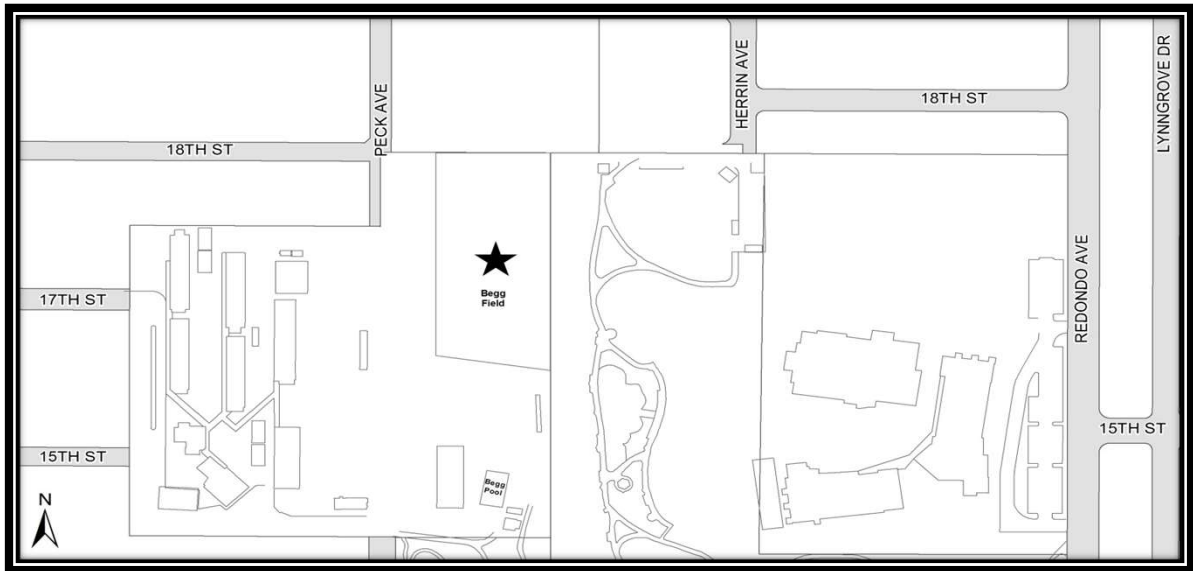
Project Title: Begg Field Improvements (Fencing, Backstops, etc.)

Description: Perform field improvements and install fence around turf at Begg Field.

Justification: Over 5,000 AYSO, youth club and adult soccer participants play soccer annually in the City of Manhattan Beach. Installing fencing around the turf and replacing backstops will improve the use and lifespan of the field.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	CIP Fund	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
	TOTAL	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000

Location Map:



City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund

Carryover Project #: RC16206

Original Funding Year: 2019-20

General Plan Element Goals:

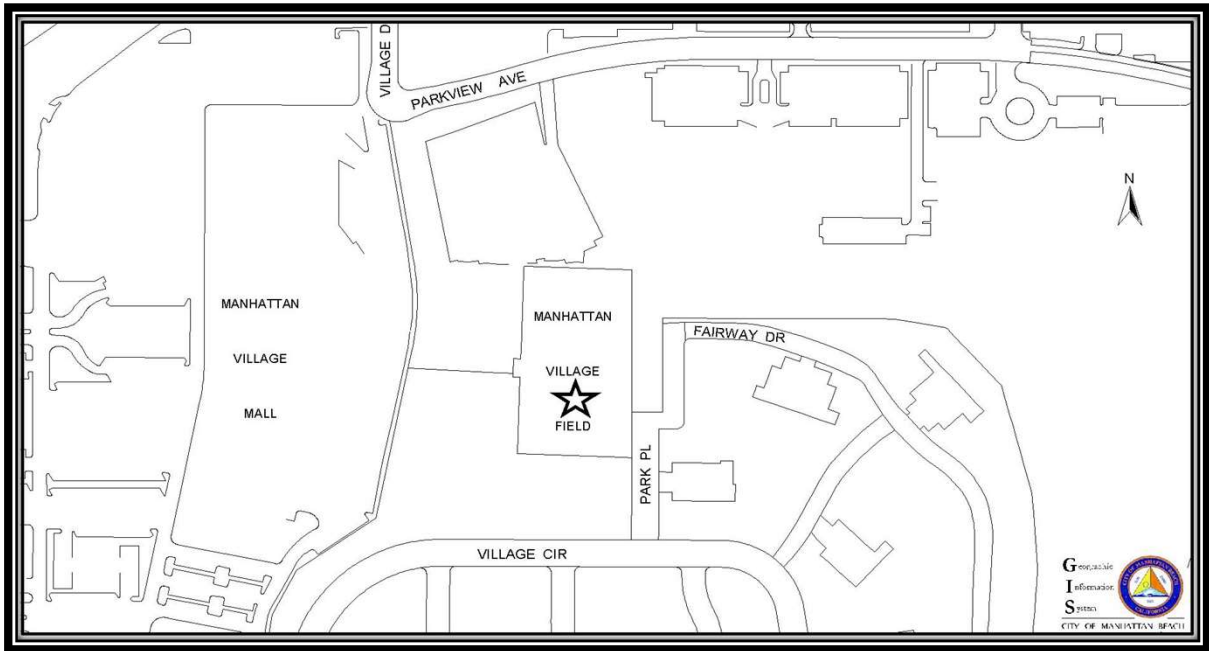
Project Title: Replace Light Fixtures at Manhattan Village

Description: Update field lighting with an energy efficient light system and control link (a system for flexible control and management of lights).

Justification: Over 5,000 AYSO, youth club and adult soccer participants play soccer annually in the City of Manhattan Beach. Synthetic turf fields allow year round use to accommodate the communities needs. Manhattan Village Soccer Field has existing lighting that needs replacement/upgrades so that the lighting system will be energy efficient and have a control link (a system for flexible control and management of lights).

Project Cost Information:	Funding Source(s):	Prior Yr Appropriation	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	TOTAL
	CIP Fund	\$ 100,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,230
	TOTAL	\$ 100,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,230

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: OT20204
Original Funding Year: 2019-20
General Plan Element Goals: CR-3

Project Title: School District Project - TBD

Description: The City will perform a CIP project for and in partnership with the Manhattan Beach Unified School District. The exact project scope and location will be determined.

Justification: The City of Manhattan Beach, in line with General Plan Element Goal CR-3, strives to "maintain relationships with educational institutions, as they represent a cornerstone of the community's foundation."

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	CIP Fund	\$ 6,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,430
	TOTAL	\$ 6,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,430

Location

Map: No map; location to be determined

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: N/A
Original Funding Year: 2014-15
General Plan Element Goals: LU-3, I-12, CS-1

Project Title: City-Owned Refuse Enclosure Sewer Connections (annual)

Description: Improvements to be made to 18 city-owned refuse enclosures by connecting all enclosures to the sanitary sewer, rebuilding enclosures to a size appropriate for trash, recycling, and green waste cans or bins, painting and installing new hardware.

Justification: The city applied for illegal dumping grant funds to make these changes (our reasoning: enclosures that are not connected to the sanitary sewer pose a threat of debris and leachate (liquid trash) illegally dumping into the storm drain system), but the state did not believe that Manhattan Beach had a severe problem to warrant the grant funding.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	CIP Fund	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
	TOTAL	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Msr R, Msr M, and CIP
Carryover Project #: ST13822
Original Funding Year: 2012-13
General Plan Element Goals: I-1, I-2

Project Title: Downtown Signal Upgrade

Description: Replacement of existing traffic signal poles and mast arms in the downtown area.

Justification: Existing traffic signal poles in the downtown area are deteriorated and require replacement.

Project Cost Information:	Funding Source(s):	Prior Year	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
		Appropriation						
	CIP Fund	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,000
	Measure M	\$ 255,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,500
	Local Return							
	Measure R	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
	Local Return							
	TOTAL	\$ 309,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,500

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund
Carryover Project #: ST15835
Original Funding Year: 2014-15
General Plan Element Goals: I-6

Project Title: Annual Non-Motorized Transportation Program (Bike Lanes, Crosswalks, Etc.)

Description: Provision of features to enhance non-motorized modes of transportation such as walking and biking.

Justification: This project provides an annual account from which pedestrian and bicycle enhancements could be funded. Improvements such as high visibility pedestrian crossings, bike lanes, pedestrian and bicycle related traffic calming measures and other bicycle and pedestrian amenities would be funded through this project. Specific projects to be pursued include ones identified in the South Bay Bicycle Master Plan.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	CIP Fund	\$ 273,768	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 523,768
	TOTAL	\$ 273,768	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 523,768

Location

Map: Various locations; citywide

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Prop A and CIP
Carryover Project #: RC20201
Original Funding Year: 2019-20
General Plan Element Goals: CR-1

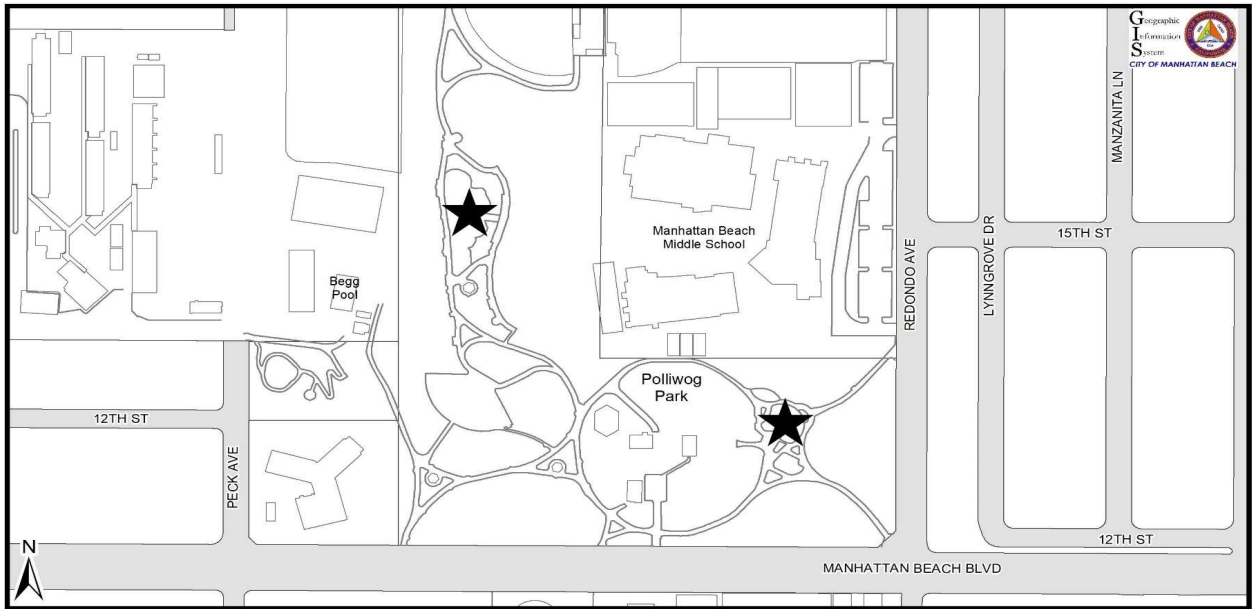
Project Title: Polliwog Playground Resurfacing & Equipment Replacement (Prop A/CIP)

Description: Resurface the playground areas of the upper playground at Polliwog Park, and resurface and replace the playground equipment at the lower playground at Polliwog Park.

Justification: The existing surface area in both playground areas and the lower Polliwog playground equipment at Polliwog Park has reached its useful life and must be resurfaced and replaced.

Project Cost Information:	Funding Source(s):	Prior Year	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
		Appropriation						
	Prop A/CIP	\$ 957,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,557,000
	TOTAL	\$ 957,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,557,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Public Art Trust Fund
Carryover Project #: RC20202
Original Funding Year: 2019-20
General Plan Element Goals: CR-2

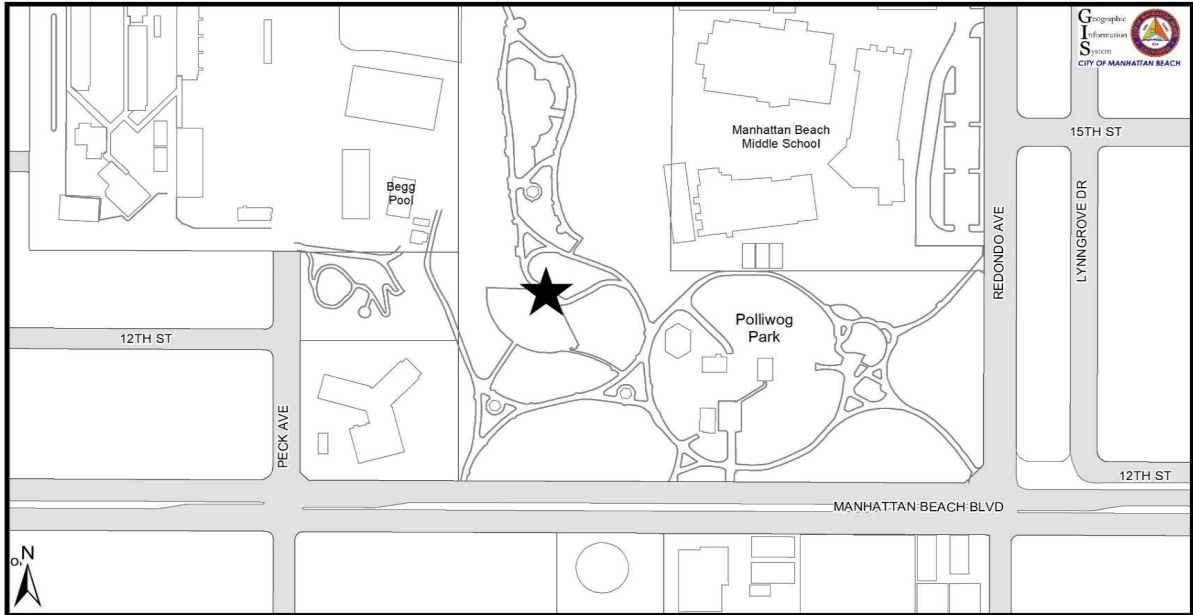
Project Title: Polliwog Band Stage (Public Art Trust Fund): Design

Description: Construct a permanent band stage in the amphitheater area of Polliwog Park with art elements.

Justification: The current use of the City's 20+ year old "bandshell" for Concerts in the Parks requires extensive set up, electrical and tear down with each use. Constructing a permanent band stage in the amphitheater area would conserve City resources and allow for a more efficient set up/tear down during Concerts in the Park.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Public Art Trust Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Streets & Highways, & CDBG
Carryover Project #: ST19204 ST19104
Original Funding Year: 2018-19
General Plan Element Goals: LU-3, LU-4, I-1, I-6, HE-3, CR-1 & CS-1

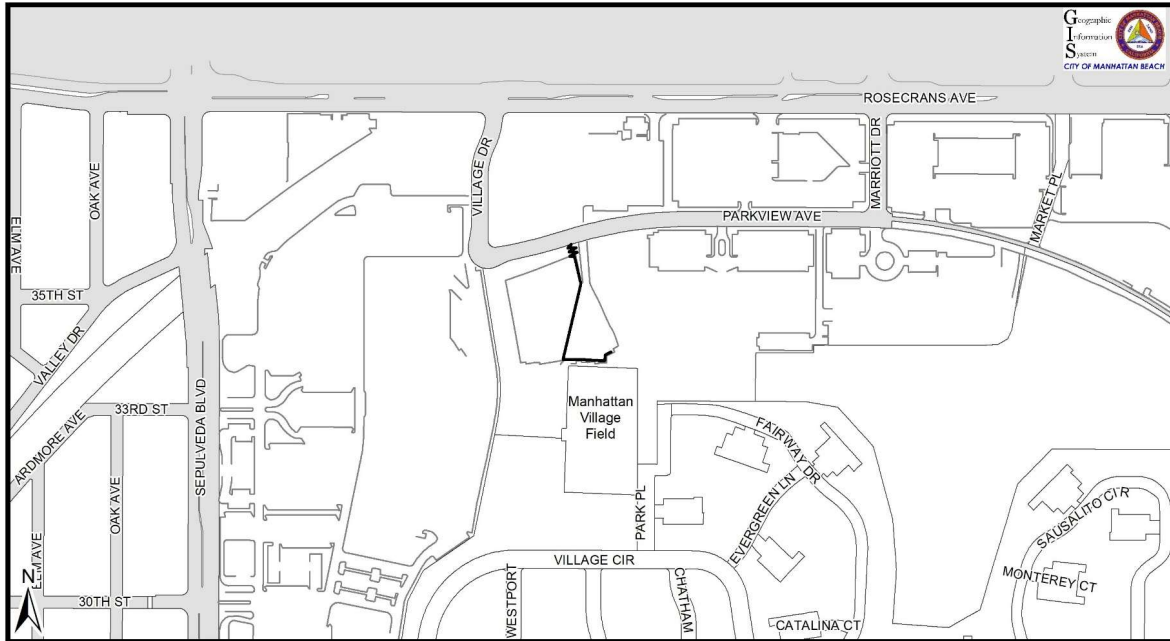
Project Title: Village Field & Senior Villas ADA Access

Description: Installing ADA pathway to connect pedestrian walkways on Parkview Avenue to the Manhattan Beach Village Field and Senior Villas.

Justification: The existing driveway to the Manhattan Beach Village Field, Senior Villas and City Public Park currently lacks an ADA accessible pedestrian pathway connecting to the public street sidewalk on Parkview Ave. This project will construct an ADA compliant pathway connecting the Village Field, Senior Villas and the City Public Park to the public sidewalk located on Parkview Ave.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Streets & Highway	\$ 58,150	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 158,150
	CDBG Funds	\$ 422,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 422,500
	TOTAL	\$ 480,650	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 580,650

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Grant Funded CDBG
Carryover Project #: N/A
Original Funding Year: 2019-20
General Plan Element Goals: I-1, I-6

Project Title: Annual ADA Improvements Program (CDBG Funds)

Description: Construct concrete access ramps at various locations throughout the City. These ongoing projects are not new, but the title is new as of the 2019-2020 CIP.

Justification: The Community Development Block Grant (CDBG) Program provides for the development of viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities primarily for persons of low and moderate income. Eligible activities under the CDBG Program include activities related to housing, other real property activities (code enforcement, historic preservation), public facilities, activities related to public services, activities related to economic development, and assistance with community based development organizations. CDBG funds may be used for the acquisition, construction, reconstruction, rehabilitation, or installation of public improvements or public facilities. Public Improvements includes, but is not limited to, streets, sidewalks, water and sewer lines, and parks.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	CDBG	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
	TOTAL	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

Location

Map: No map; Citywide

City of Manhattan Beach Capital Improvement Plan FY2022-2026 Summary Sheets

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: CIP Fund

Carryover Project #: ST17204

Original Funding Year: 2016-17

General Plan Element Goals: I-4

Project Title: Sepulveda Blvd./Oak Ave. Neighborhood Intrusion Study (Manhattan Village Mall)

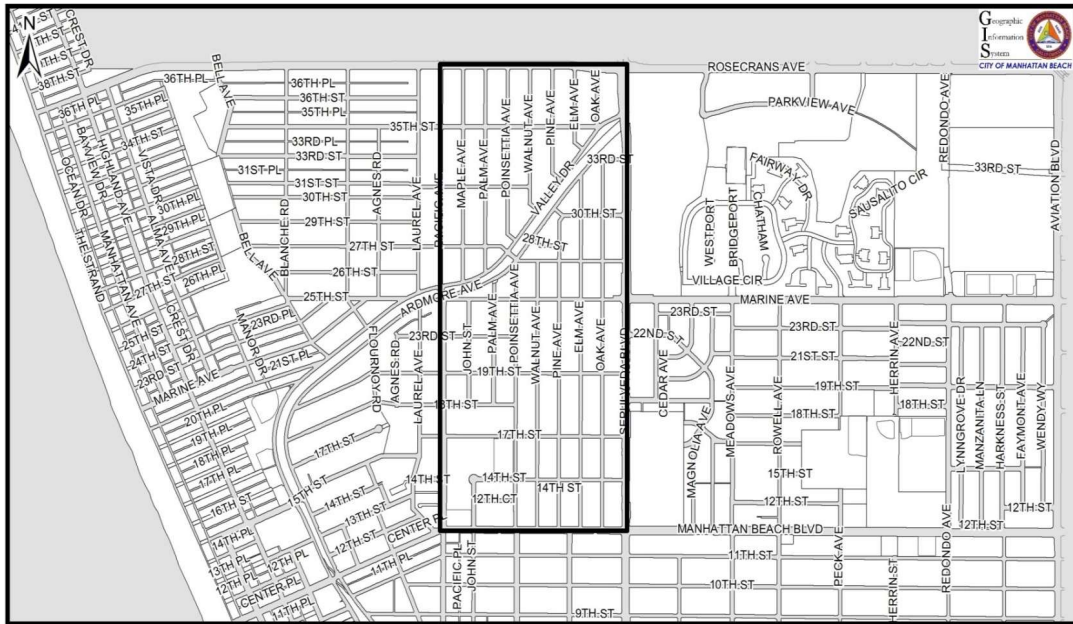
Description: Conduct a traffic management study to evaluate existing and future traffic intrusion in the neighborhood west of Sepulveda Boulevard between Rosecrans Avenue and Manhattan Beach Boulevard.

Justification: The study will follow the City's Neighborhood Traffic Management Program guidelines, including data collection, resident workshops, identification of possible measures, analysis, public review and approval. The study was requested by residents and City Council during the Manhattan Village Shopping Center development approval process.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
MV Shopping Center	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
TOTAL	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Location Map:



City of Manhattan Beach Capital Improvement Plan FY2022-2026 Summary Sheets

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA16302
Original Funding Year: 2015-16
General Plan Element Goals: I-7

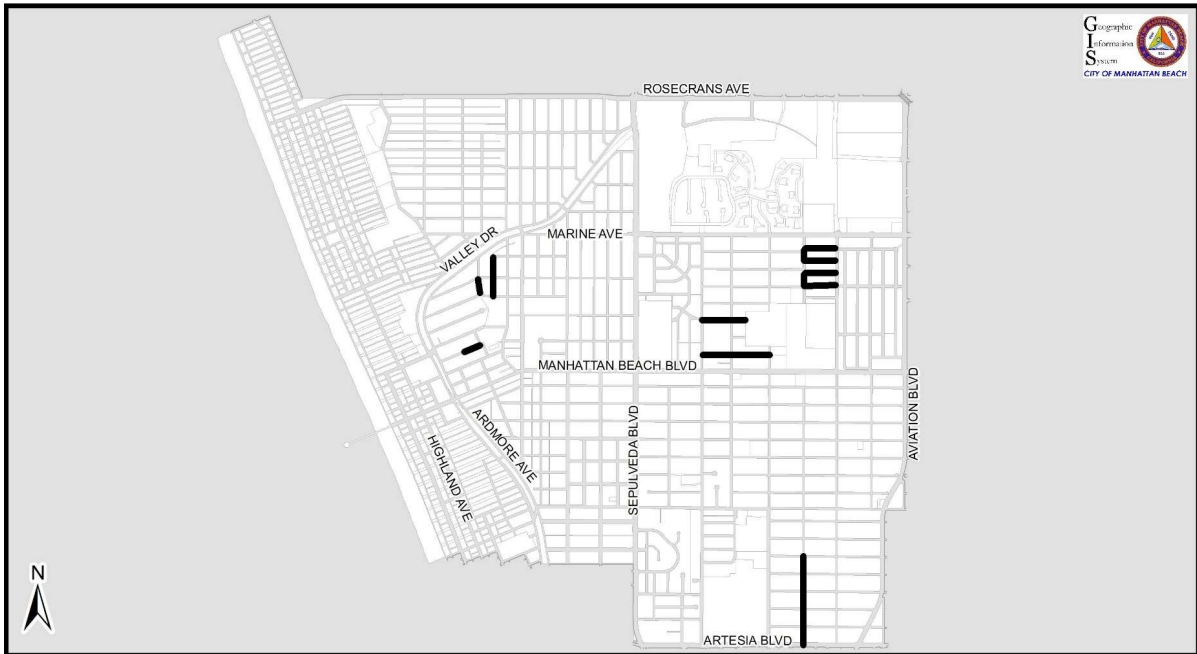
Project Title: Annual Pipe Replacement Program

Description: The Water Masterplan lays out the areas for replacement/installation.

Justification: The existing water mains to be replaced are mostly 4" cast iron mains more than 60 years old. Increasing to 6" mains or larger would provide adequate fire flows in the area.

Project Cost Information:	Funding Source(s)	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ 306,100	\$ 2,500,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 14,806,100
	TOTAL	\$ 306,100	\$ 2,500,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 14,806,100

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA17302
Original Funding Year: 2016-17
General Plan Element Goals: I-7

Project Title: Water Meter Upgrade and Automation

Description: Labor and materials to retrofit and upgrade the City's 13,300 water meters with radio meters and radio registers, install field radio reading infrastructure, and install needed computer hardware and software.

Justification: Will help the City streamline the water and wastewater billing process, including reducing the labor necessary to read traditional water meters. Will give the City real-time data to better serve customers and give them the information they need to conserve water, thereby lowering their water bills. Customers can also view their own consumption and water loss patterns on a 24/7 basis. It will also help the City substantially decrease non-revenue water by detecting water loss in the distribution network

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ 1,980,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,980,000
	TOTAL	\$ 1,980,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,980,000

Location

Map: No map; Citywide

City of Manhattan Beach Capital Improvement Plan FY2022-2026 Summary Sheets

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA18301
Original Funding Year: 2017-18
General Plan Element Goals: I-7

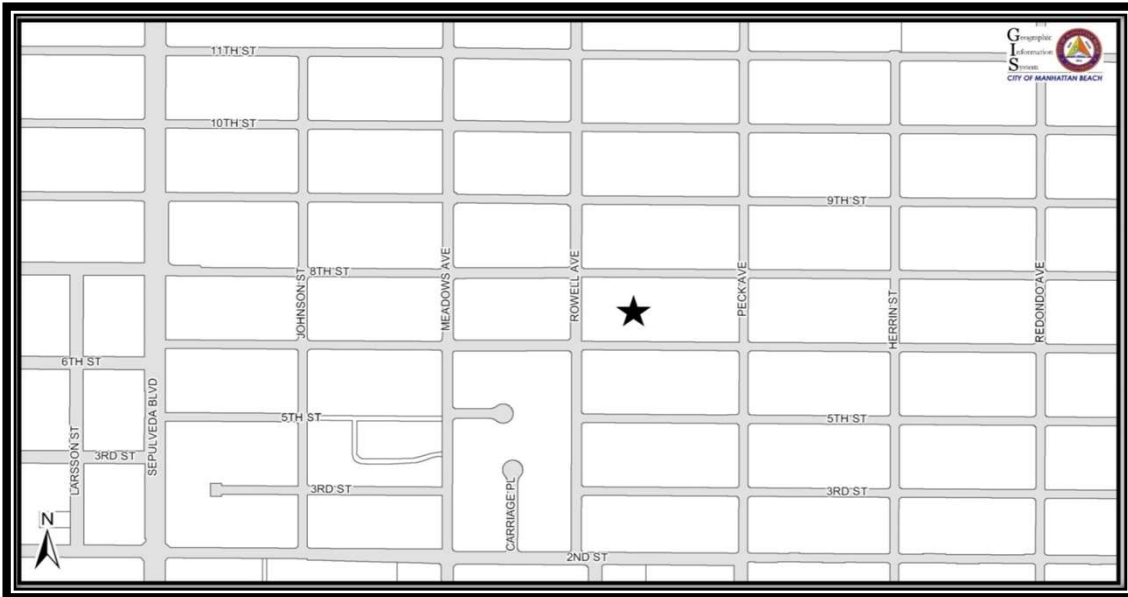
Project Title: Block 35 Ground Level Reservoir Replacement (Design Only)

Description: Prepare the design portion only of a potential new, larger capacity water reservoir at Block 35.

Justification: Block 35 Ground Level Reservoir (2 mg) was originally constructed in 1948. Due to leakage at the wall/floor joint at high water levels, the reservoir is operated at half full level. This is the facility where most of the blending takes place, and from where water is pumped into the system. Therefore, its blending takes place, and from where water is pumped into the system. Therefore, its integrity is essential for proper operation of the system. It is at the end of its useful life, and should be replaced with a new, larger reservoir. The appropriate size of the new water reservoir will be determined at the pre-design state.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,200,000
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,200,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA12828
Original Funding Year: 2011-12
General Plan Element Goals: I-7

Project Title: Larsson Street and 2nd Street Booster Station Improvement

Description: Installation of new motors, pumps, variable speed drives, motor controls, control valves, relief valve, piping, and wiring.

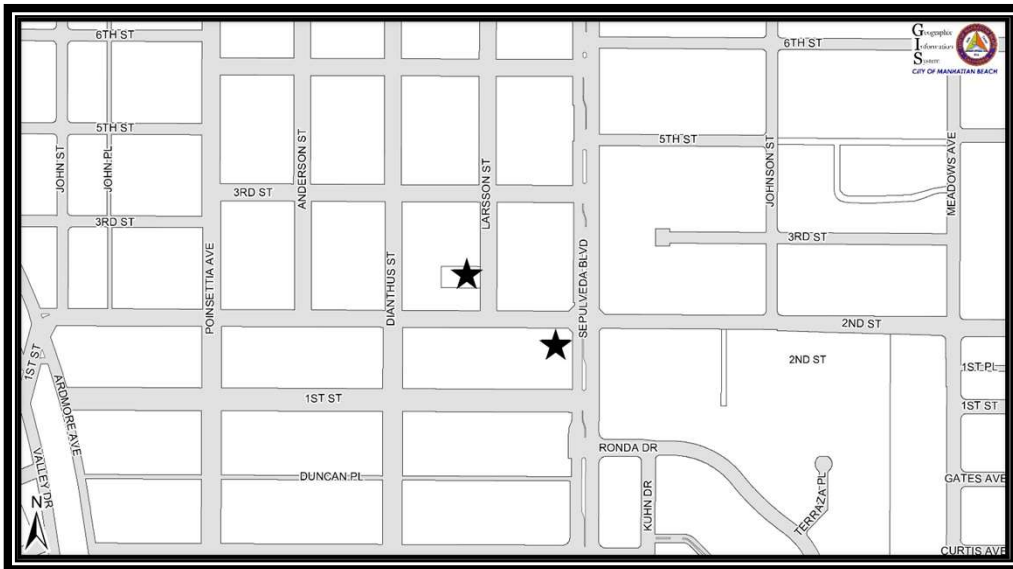
Justification: Presently the Larsson Street Pump Station consists of three electric pumps with variable speed drives. At times, all three pumps are called to provide peak domestic service and on occasion, the 2nd Street Pump Station is also called to assist. Optimally, peak domestic service should be served by two of the three pumps at the station. This would allow one of the pumps to be taken out of service for maintenance without requiring the 2nd Street pump station to be called.

The Larsson project would provide three new pumps at the station such that two pumps should handle peak domestic service. Three new pumps and variable speed drives would be installed along with new motor controls, control valves, relief valve, piping, and wiring.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Water Fund	\$ 542,600	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,542,600
TOTAL	\$ 542,600	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,542,600

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA15837
Original Funding Year: 2014-15
General Plan Element Goals: I-7, LU-3, LU-4

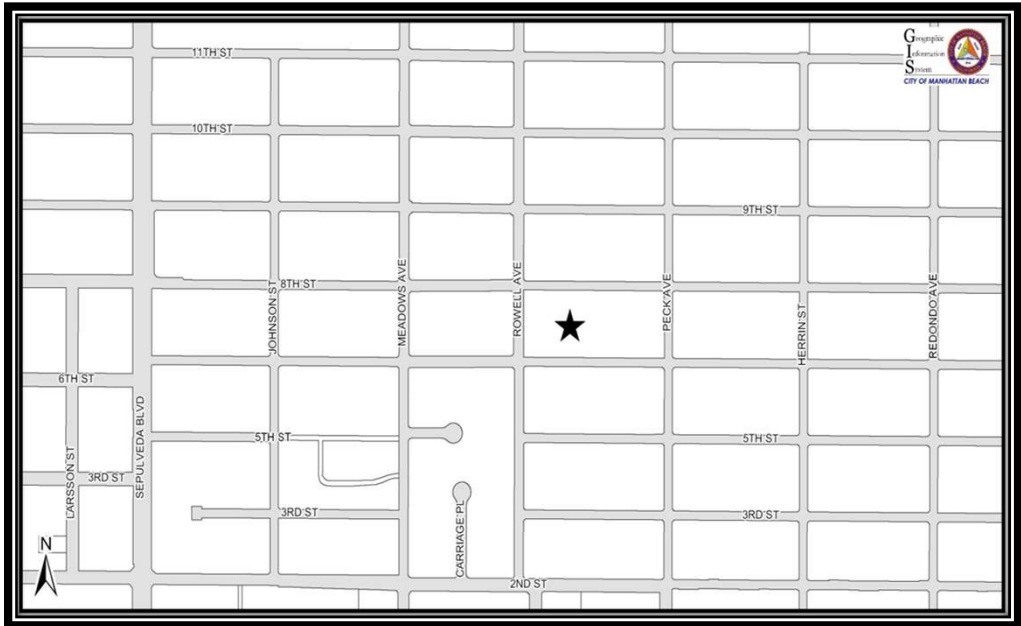
Project Title: Paint Block 35 Elevated Tank

Description: Strip and paint the exterior and interior of the Block 35 Elevated Tank.

Justification: The Elevated Tank shows signs of severe rusting and paint deterioration. In order to preserve the tank's steel structure, it is imperative that the exterior and interior surfaces be repainted and epoxied in order to keep metal corrosion under control. Miscellaneous structural repairs, such as the catwalk, handrails, and ladders will be repaired or replaced.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
	TOTAL	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA15836
Original Funding Year: 2014-15
General Plan Element Goals: CS-1.3, I-7

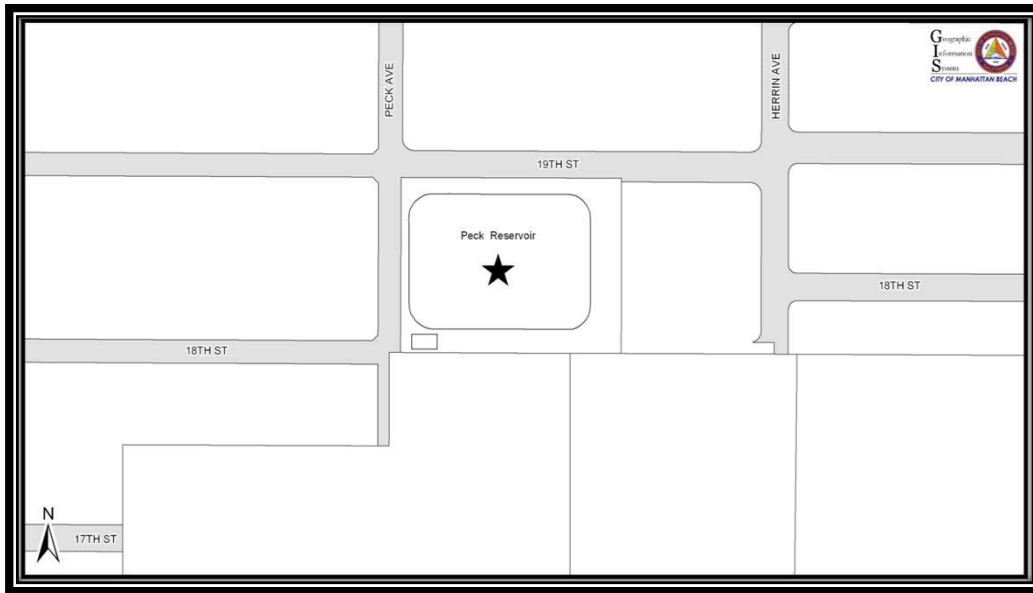
Project Title: Peck Ground Level Reservoir Replacement

Description: As recommended in the City's 2010 Water Master Plan, replace existing 7.5 million gallon with an estimated 8 million gallon reservoir. The project will also reconstruct the pump boost station.

Justification: Built in 1957, Peck Reservoir has exceeded its useful life. The metal roof has deteriorated beyond repair and the existing reservoir has no mechanical ventilation system to control condensation and temperature within the reservoir, which adversely impact the disinfection residual of stored water and metallic surfaces. Despite attempts to repair leaking concrete slopes and floor, the reservoir continues to leak and cannot be filled beyond 15 feet of the 20 feet of available storage.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ 36,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000,000
	TOTAL	\$ 36,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA17301
Original Funding Year: 2016-17
General Plan Element Goals: I-7

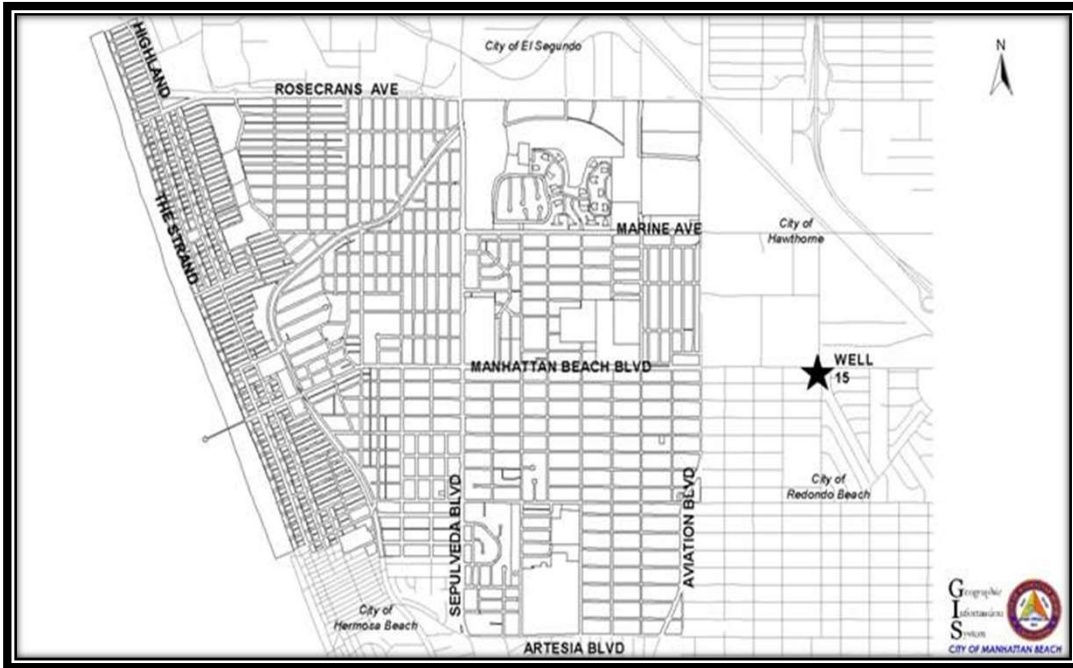
Project Title: Redrill & Equip Well 15

Description: Redrill and equip Well No. 15.

Justification: The uncertainty of the water quality due to saltwater intrusion at the planned Well 13 site presents a high risk of building costly water treatment facilities well in excess of the budgeted amount. Accordingly, Public Works has decided to re-drill and equip Well 15 in lieu of Well 13. The new well will be designed and built to produce 2,200 gpm. Combined with the 2,200 gpm produced by Well No. 11, the City will have a guaranteed source of supply equal to 4,400 gpm, which will surpass the City's average day demand of 3,940 gpm, and position the City to meet demand in the event of an MWD outage.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000
	TOTAL	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Water & Wastewater
Carryover Project #: WW11838
Original Funding Year: 2010-11
General Plan Element Goals: I-7, I-11

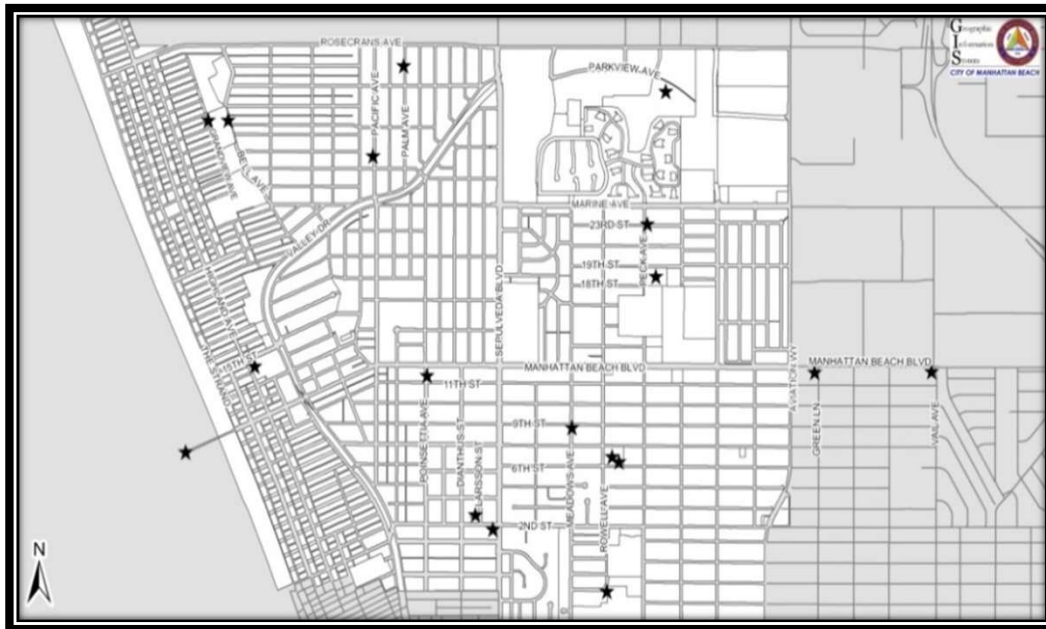
Project Title: Utility Telemetry

Description: Install radio communications to 21 existing water and wastewater stations at the Public Works Maintenance Facility.

Justification: The City monitors the function of 21 critical water and sewer facilities on a continuous basis. Presently, telephone is the only communication mode and there is no back-up system. Redundant communication is critical to assure the function of critical water and sewer facilities. This project establishes a new radio and potential fiber optic communication system installation while maintaining the current telephone system for redundancy.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ -	\$ -	\$ 215,000	\$ -	\$ -	\$ -	\$ 215,000
	Wastewater Fund	\$ -	\$ -	\$ 75,609	\$ -	\$ -	\$ -	\$ 75,609
	TOTAL	\$ -	\$ -	\$ 290,609	\$ -	\$ -	\$ -	\$ 290,609

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA19301
Original Funding Year: 2018-19
General Plan Element Goals: LU-3, LU-4, I-7, HE-3, & CS-1

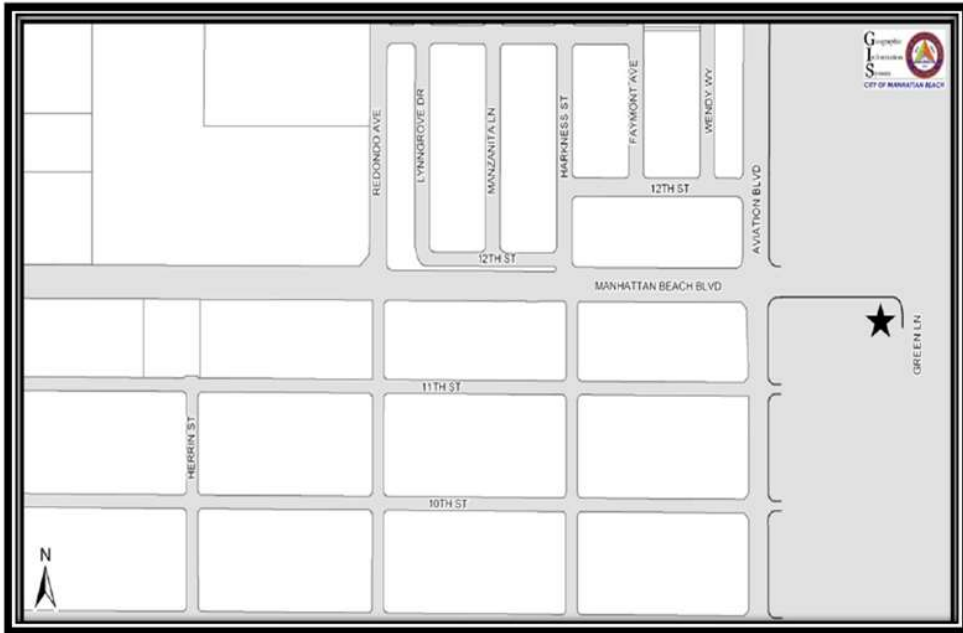
Project Title: Well 11A Variable Frequency Drive Installation

Description: Retrofit existing Well 11A water pumping system to incorporate VFD installation.

Justification: Well 11A VFD Installation will allow water operations additional flexibility with blending well (ground) water and MWD water to keep water quality consistent in the distribution system.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
	TOTAL	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA19302
Original Funding Year: 2018-19
General Plan Element Goals: LU-3, LU-4, I-7, HE-3, & CS-1

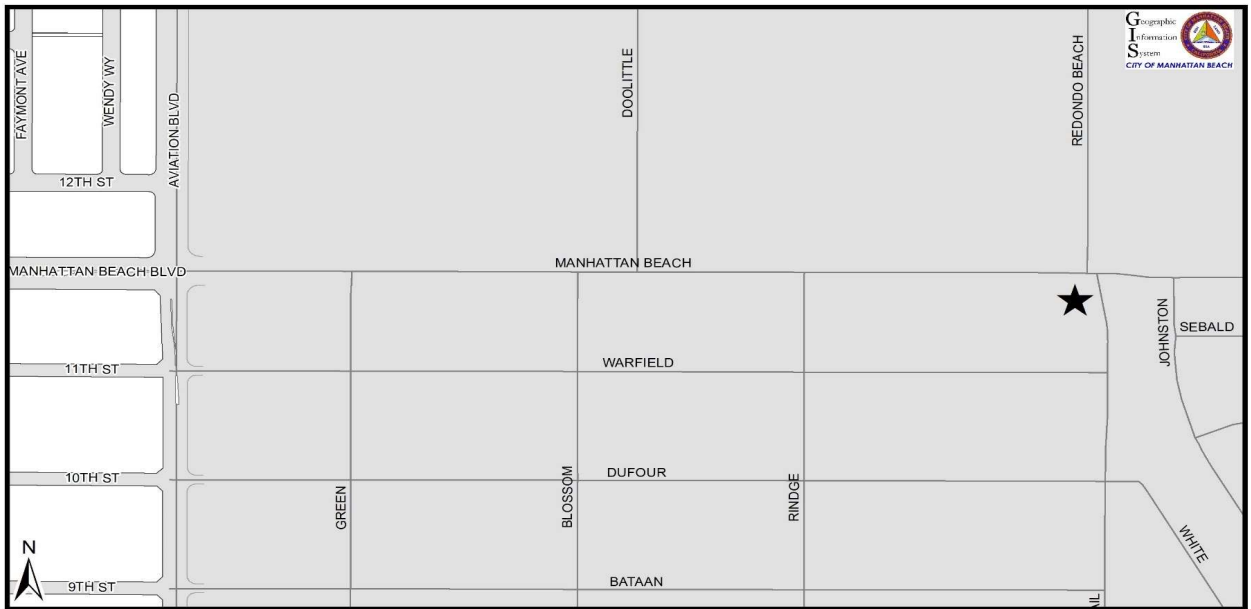
Project Title: Well 15 Electrical Panel Replacement and Variable Frequency Drive (VFD) Installation

Description: Retrofit existing Well 15 water pumping system to incorporate VFD and replace electrical panel.

Justification: The current electrical panel at Well 15 has aged and deteriorated due to exposure to the elements and needs replacement. Additionally, installation of a Variable Frequency Drive (VFD) will allow water operations additional flexibility with blending well (ground) water and MWD water to keep water quality consistent in the distribution system.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: N/A
Original Funding Year: 2019-20
General Plan Element Goals: I-7, I-11

Project Title: Water Masterplan Update

Description: Last updated in 2010, the masterplan is a guidance document for the water department's infrastructure and operations, and an update to the water system hydraulic model.

Justification: This update comes in the heels of major improvements to the water system and the need to revisit and readjust plans for improvements for the next 10 years based on demands and condition of the important aging infrastructure.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
	TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Location

Map: No map; plan update

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: WA20301
Original Funding Year: 2019-20
General Plan Element Goals: I-7, I-11

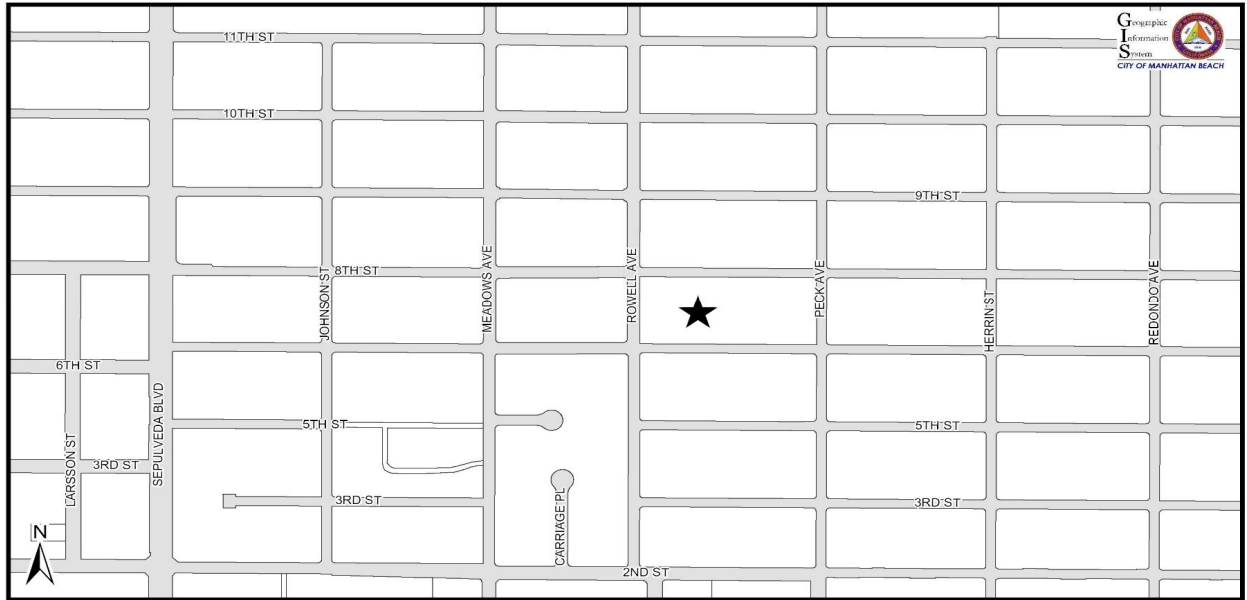
Project Title: Electronics Automation (SCADA)

Description: Automation of water supply equipment and replacement of communications equipment.

Justification: Adjustments to the water supply equipment are currently performed manually. Automation will allow the same excellent water quality expected by the community without manual adjustments. The communications equipment must be replaced for compatibility with the water supply equipment.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Water Fund
Carryover Project #: N/A
Original Funding Year: N/A
General Plan Element Goals: I-7

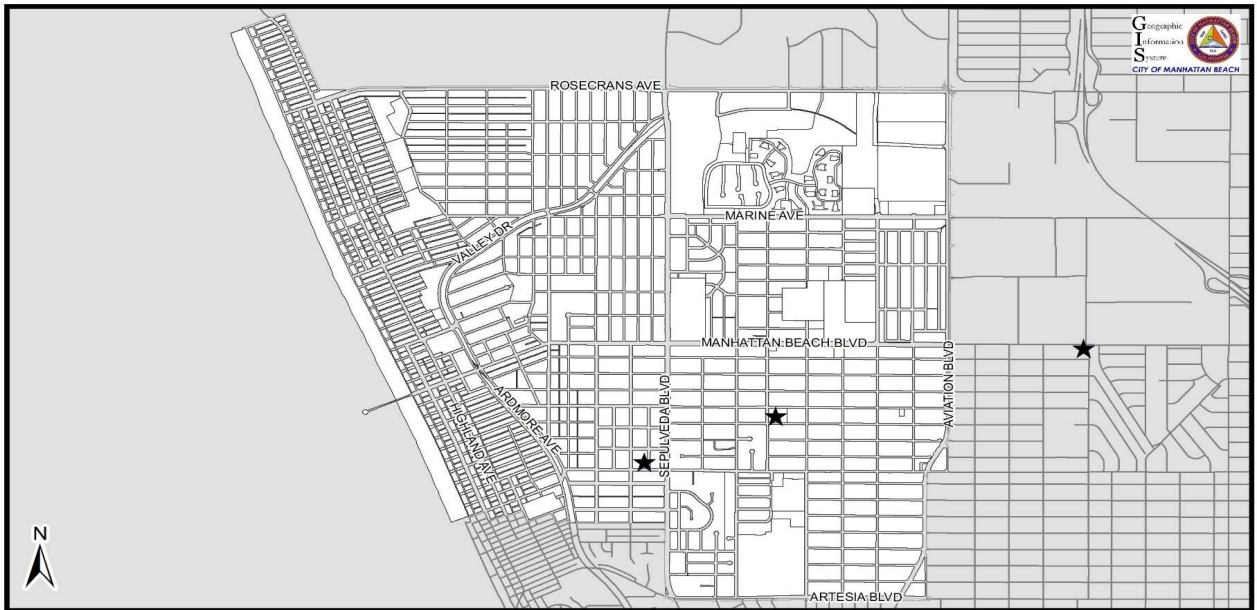
Project Title: Generator Upgrades at Larsson, Well 15 and Block 35

Description: Replace existing generators with new and more efficient models at the Larsson, Well 15 and Block 35.

Justification: The current generators are almost 20 years old and in need of replacement.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Water Fund	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 500,000
	TOTAL	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 500,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Stormwater Fund

Carryover Project #: SW16401

Original Funding Year: 2015-16

General Plan Element Goals: I-9, I-12

Project Title: Storm Drain Capital BMPs (Best Management Practices)

Description: Installation of storm drain debris collection devices to prevent trash from entering storm drain pipes.

Justification: The National Pollutant Discharge Elimination System (NPDES) permit was reissued in winter 2012. This permit includes Total Maximum Daily Load (TMDL) requirements related to trash. The permit requires the installation of trash removal devices on all catch basins in the City. The Trash TMDL requires flows from a 1year/1hour design storm to be filtered through 5mm orifices. The typical insert installation consists of a connector pipe screen (CPS) installed across the outlet pipe and an automatic retractable screen (ARS) along the curb opening. The CPS possesses 5mm holes and is the device required to meet the Trash TMDL requirement. The ARS is normally closed and opens when storm flows enter the catch basin. The ARS keeps gross solids out during dry periods and reduces the build-up of debris inside the basin.

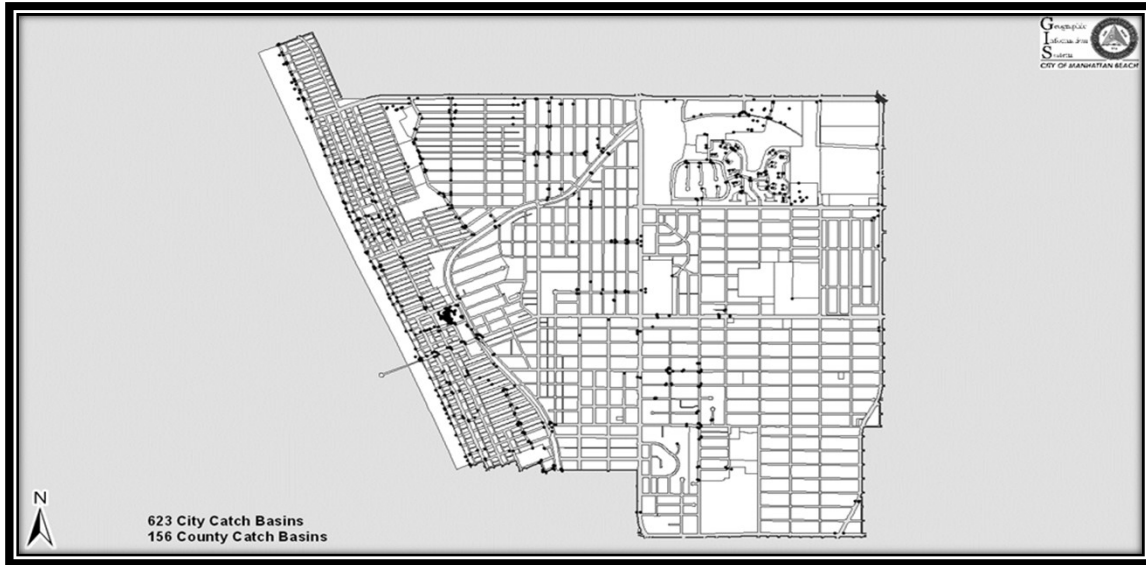
It is expected that the implementation requirement will be as follows:

- a. Install first 20% of full capture systems within 4 years of the effective date of TMDL
- b. Install next 20% of full capture systems within 5 years from effective date, and 20% more each year until 100% have been installed within 8 years of effective date

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Stormwater Fund	\$ 1,400,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 2,450,000
TOTAL	\$ 1,400,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 2,450,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Stormwater Fund
Carryover Project #: SW21402
Original Funding Year:
General Plan Element Goals: I-9

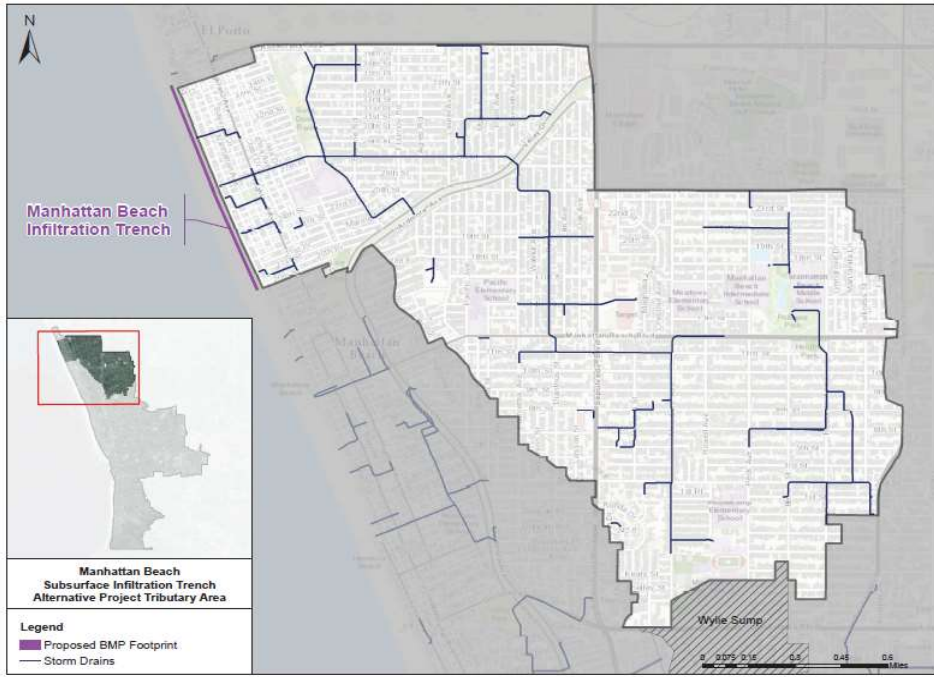
Project Title: Strand Infiltration Feasibility Study

Description: The proposed project will consist of pretreatment leading to an infiltration trench and wells. Dry and wet weather flows from the 28th St. (and the Strand) storm drain will enter the forebay and trash nets for pretreatment and then flow into a series of infiltration wells and/or perforated pipes extending laterally from both sides of the forebay. The perforated pipes will be laid amongst a bed and fill of gravel to enhance storage prior to infiltration into native soils. When persistent flows fill the system to storage capacity, additional runoff will overflow from the forebay via an overflow chute and re-enter the existing drainage system. The project is expected to be primarily focused within the footprint of the County parking lot just east of the Lifeguard building.

Justification: Infiltration trenches remove pollutants from stormwater network by infiltrating stormwater into the native soil beneath the system.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Stormwater Fund	\$ 82,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,000
	TOTAL	\$ 82,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Stormwater Fund
Carryover Project #: SW15842
Original Funding Year: 2014-15
General Plan Element Goals: I-9

Project Title: Storm Drain Repairs

Description: Replace various sections of stormwater drain line.

Justification: Video inspection and analysis of the storm drain lines identified in this CIP revealed structural and operational condition assessment Defect Codes of Grade 5 - Defect Requiring Immediate Attention. The methodologies for the Defect Code categories were established by the National Association of Sewer Service Companies Pipeline Assessment and Certification Program. Severity of Defect Codes increases from 1 to 5.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Stormwater Fund	\$ 600,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,100,000
	TOTAL	\$ 600,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,100,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Stormwater Fund
Carryover Project #: SW20401
Original Funding Year: 2019-20
General Plan Element Goals: I-9

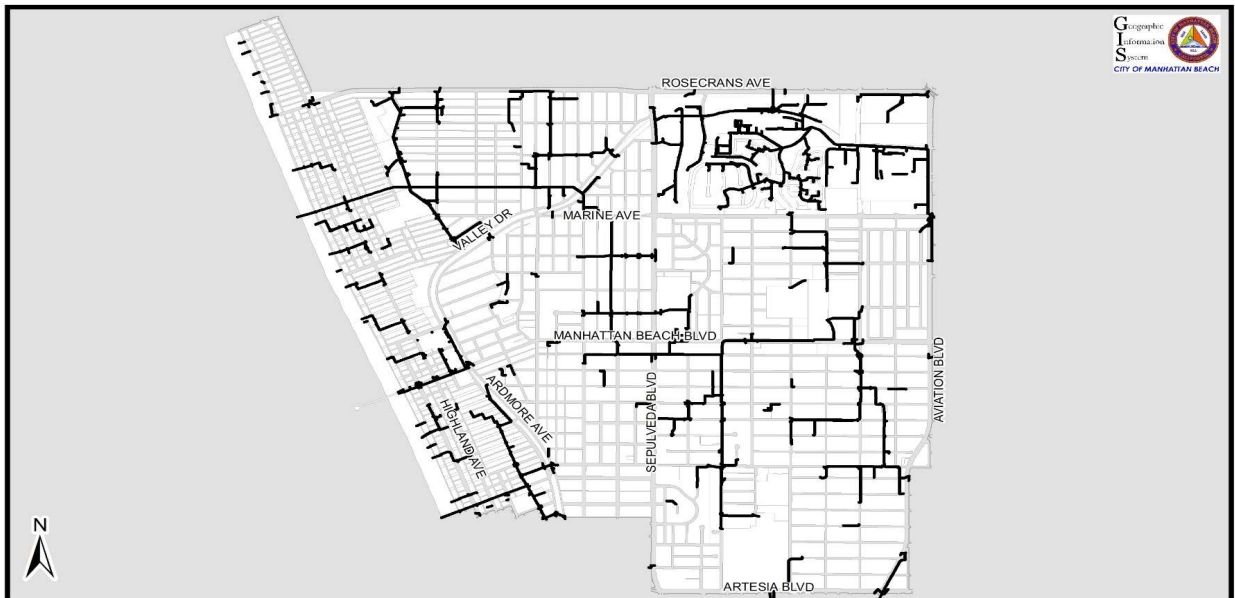
Project Title: CCTV Storm Drain System

Description: Use CCTV to perform an assessment of the City's storm drain system.

Justification: CCTV is used to provide video of storm drain systems so that cities can prioritize repairs and replacements.

Project Cost Information:	Funding Source(s):	Prior Year	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
		Appropriation						
	Stormwater Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
	TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Stormwater Fund
Carryover Project #: SW18401
Original Funding Year: 2017-18
General Plan Element Goals: i-9

Project Title: Stormwater Masterplan Update

Description: Last updated in 1996, the proposed update to the masterplan will identify capacity deficiencies and need for future storm drains based on the latest design criteria established by the County.

Justification: The City's current stormwater masterplan was last updated 21 years ago. Since that time, the City has undergone dramatic redevelopment of residential properties, which in turn has affected both drainage patterns and the volume of runoff generated to the storm drain system. An evaluation of storm drain capacity and identification of which pipes need to be upgraded is needed to better protect the community from flooding.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Stormwater Fund	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Location Map:

No map; plan update

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Stormwater Fund
Carryover Project #: SW21401
Original Funding Year: 2019-20
General Plan Element Goals: I-9

Project Title: Joint Watershed Infiltration Project

Description: Construct a regional stormwater capture and infiltration system.

Justification: This regional project is required as part of the NPDES permit. The funds are required as the city's match for the grant received. Total project cost is approximately \$6 million, and Manhattan Beach's required portion to contribute toward the project is \$500,000.

The system will be installed in a location to be determined in the South Bay.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Stormwater Fund	\$ 362,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 362,500
	TOTAL	\$ 362,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 362,500

Location

Map:

No map; along Hermosa Beach's Greenbelt only

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund
Carryover Project #: WW17501
Original Funding Year: Ongoing
General Plan Element Goals: I-8

Project Title: Annual Rehabilitation of Gravity Sewer Mains

Description: Rehabilitation or replacement of gravity sewer mains annually throughout the city.

Justification: The locations for rehabilitation or replacement have been identified by maintenance staff and through CCTV (Closed Circuit Television) inspection. It is critical to maintain the quality and dependability of the city's sewer infrastructure through a routine preventative maintenance process.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Wastewater Fund	\$ 3,585,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,500,000	\$ 1,500,000	\$ 9,885,000
	TOTAL	\$ 3,585,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,500,000	\$ 1,500,000	\$ 9,885,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund
Carryover Project #: WW15843
Original Funding Year: 2014-15
General Plan Element Goals: I-8

Project Title: Poinsettia Sewage Lift Station Replacement and Force Main Replacement

Description: Reconstruction/modification of the Poinsettia Sewage Lift Station and installation of a second force main.

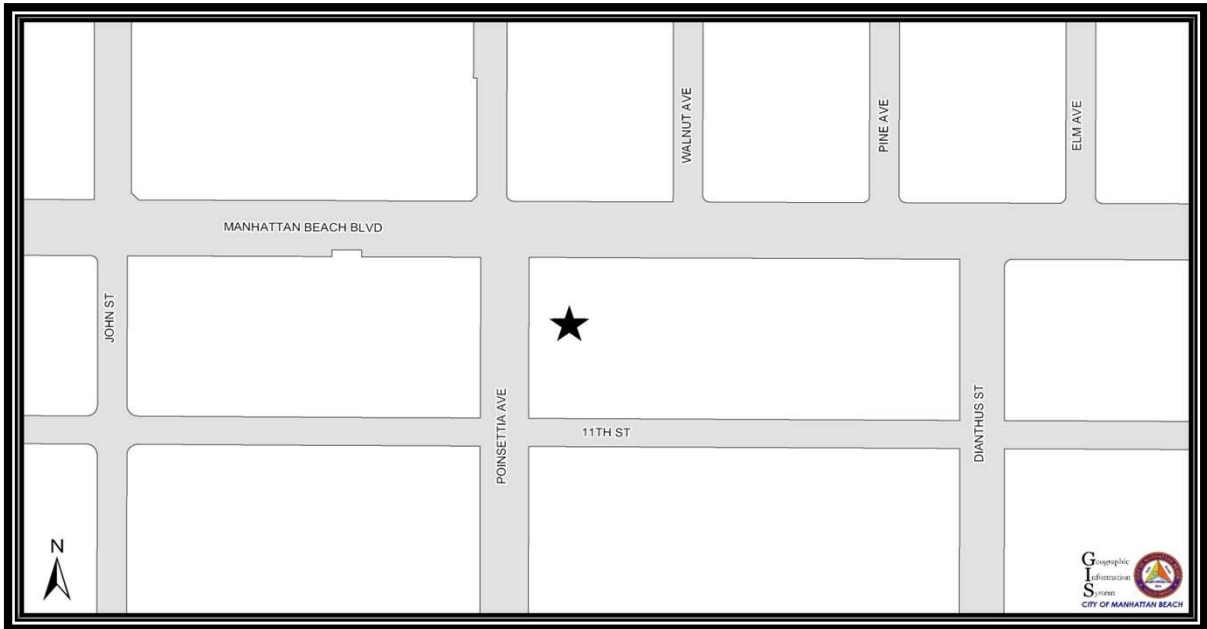
Justification: The Poinsettia Sewage Lift Station has the smallest wet well capacity of any of the City's lift stations. It has only 394 gallons and 4.7 minutes of emergency storage at the peak wet weather flow rate of 85 gpm. Emergency storage for a regular dry day during the morning peak is only 8 minutes. This means that if the station fails, sewage would enter the dry well and disable the electrical systems after just 8 minutes. It is recommended that pump stations be equipped with at least 30 minutes of peak wet weather emergency storage. This station should be equipped with a minimum of 2,550 gallons emergency storage.

To provide the additional storage required, a new and deeper wet well must be constructed. It is possible that the existing dry/wet well could be used as the future dry well; however doing so would reduce the efficiency of the pumps and increase cavitation potential. It is recommended that a completely new station be built adjacent to the existing station that will possess a wet well with adequate emergency storage with a new adjacent drywell containing the pumps and controls.

An additional force main will be installed to provide system redundancy. The new force main would be 4" ductile iron pipe and would run from the station to Manhattan Beach Boulevard where it would discharge into a gravity sewer. The old force main would remain and would be available if the primary force main was damaged.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Wastewater Fund	\$ 3,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,200,000
	TOTAL	\$ 3,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,200,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund
Carryover Project #: WW19501
Original Funding Year: 2018-19
General Plan Element Goals: I-8

Project Title: Pacific Lift Station Upgrade, Emergency Storage, and Force Main Replacement

Description: Improvement of the Pacific Avenue Sewage Lift Station and installation of a second force main.

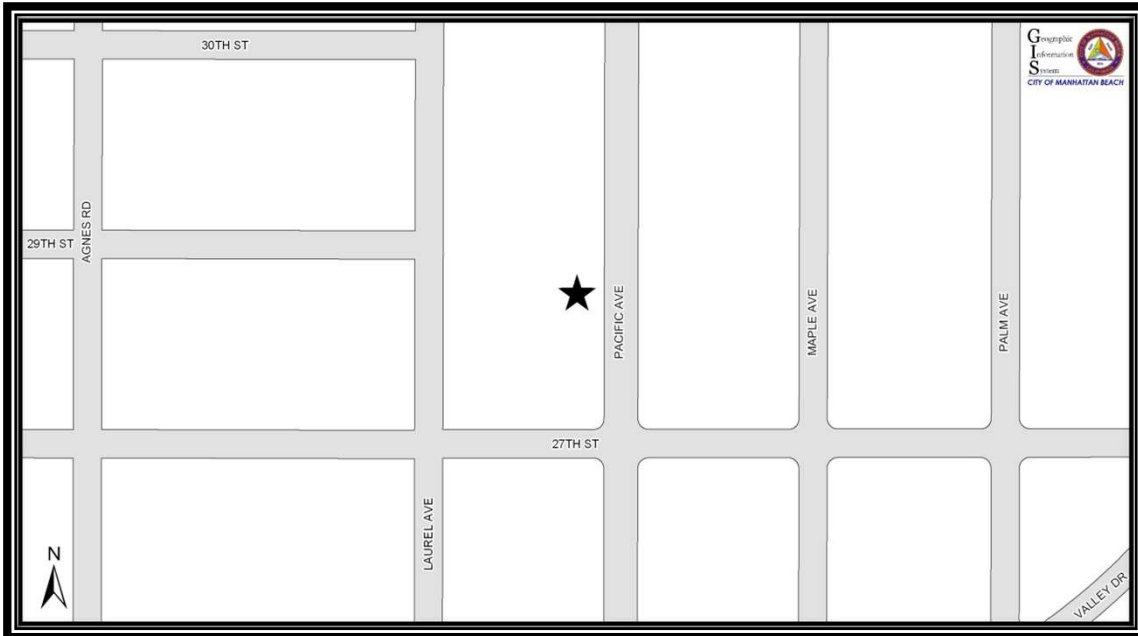
Justification: The Pacific Avenue Lift Station could not pump at the needed rate if one of the two pumps fail or is taken out of service for maintenance. Also, there is not sufficient storage at this location. This project will modify the pumps and controls to accommodate two pumps capable of pumping 400 gallons per minute.

The Pacific Avenue Lift Station currently pumps sewage through a 57-year-old 6" cast iron force main a distance of 1,225 feet to the intersection of Poinsettia Avenue and Ardmore Avenue. This project would construct an additional 6" force main to provide two force mains to serve this station and provide a safety redundancy. Also, appropriate emergency storage will be constructed at the site.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Wastewater Fund	\$ 2,270,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,270,000
TOTAL	\$ 2,270,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,270,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Multiple Funds Water & Wastewater
Carryover Project #: WW11838
Original Funding Year: 2010-11
General Plan Element Goals: I-7, I-11

Project Title: Utility Telemetry

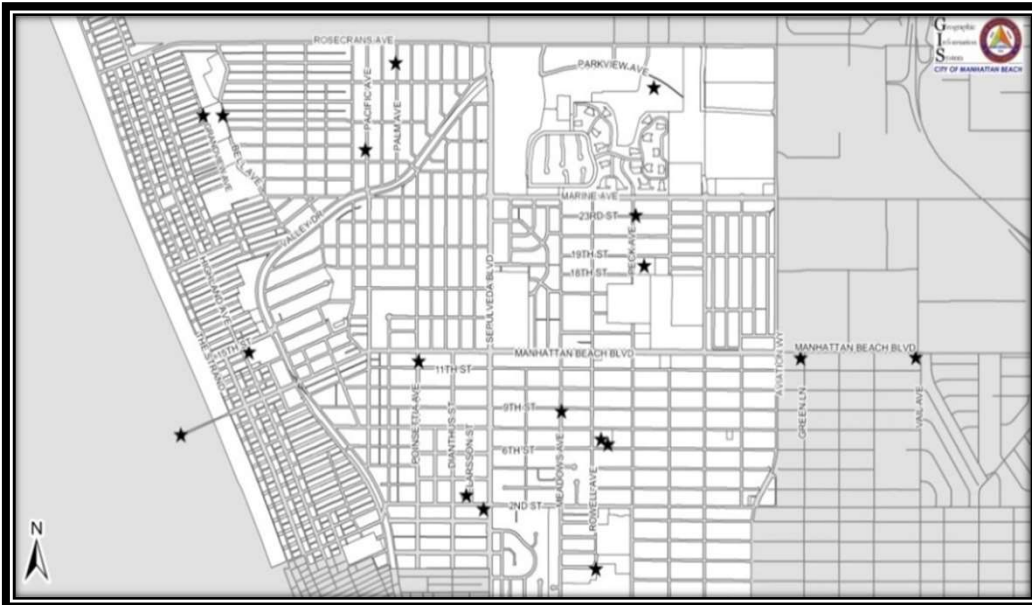
Description: Install radio communications to 21 existing water and wastewater stations at the Public Works Maintenance Facility.

Justification: The City monitors the function of 21 critical water and sewer facilities on a continuous basis. Presently, telephone is the only communication mode and there is no back-up system. Redundant communication is critical to assure the function of critical water and sewer facilities. This project establishes a new radio and potential fiber optic communication system installation while maintaining the current telephone system for redundancy.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Water Fund	\$ -	\$ -	\$ 215,000	\$ -	\$ -	\$ -	\$ 215,000
Wastewater Fund	\$ -	\$ -	\$ 75,609	\$ -	\$ -	\$ -	\$ 75,609
TOTAL	\$ -	\$ -	\$ 290,609	\$ -	\$ -	\$ -	\$ 290,609

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund

Carryover Project #: WW20501

Original Funding Year: 2019-20

General Plan Element Goals: I-8

Project Title: Voorhees Lift Station Upgrade, Emergency Storage, and Force Main Replacement

Description: Improvement of the Voorhees Sewage Lift Station and installation of a second force main.

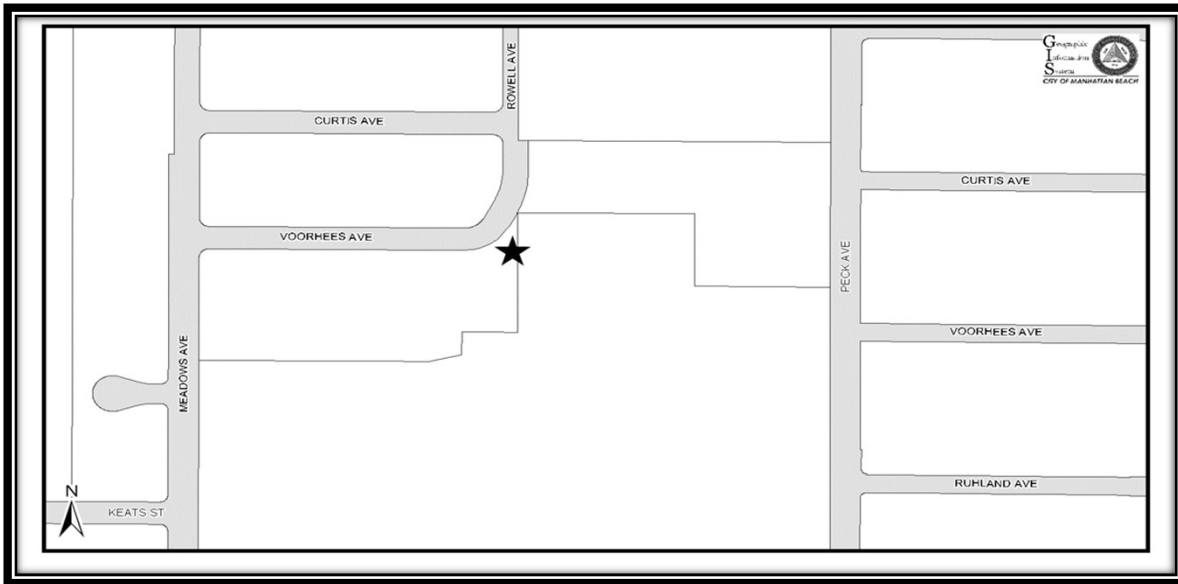
Justification: The Voorhees Lift Station currently cannot pump at the needed rate if one of the two pumps fail or is taken out of service for maintenance. Additionally there is insufficient storage at the station. This project will modify the pumps and controls to accommodate two pumps capable of pumping 350 gallons per minute and will provide additional emergency storage.

The Voorhees Lift Station pumps sewage through a 59-year-old 6" cast iron force main a distance of 1,300 feet to the intersection of Peck and Gates Avenues. This project would construct an additional 6" force main to provide two force mains to serve this station and provide a safety redundancy. Also, appropriate storage will be constructed at this site.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Wastewater Fund	\$ 2,055,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,055,000
TOTAL	\$ 2,055,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,055,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund

Carryover Project #: N/A

Original Funding Year: N/A

General Plan Element Goals: I-8

Project Title: Meadows Lift Station Upgrade, Emergency Storage, and Force Main Replacement

Description: Improvement of the Pacific Avenue Sewage Lift Station and installation of a second force main.

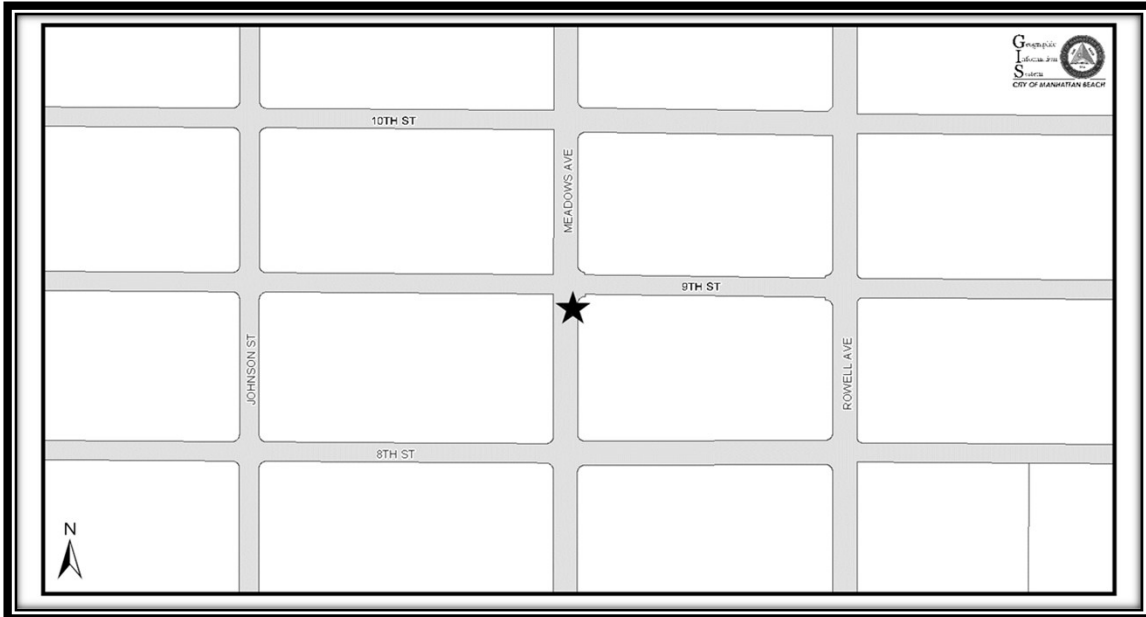
Justification: The Meadows Lift Station is located on Meadows Avenue immediately south of 9th Street. The current station could not pump at the needed rate if one of the two pumps fail or is taken out of service for maintenance. Additionally, there is insufficient storage at the station. This project will modify the pumps and controls to accommodate two pumps capable more efficient pumping and will provide additional emergency storage.

The Meadows Lift Station pumps sewage through a 59-year-old 6" cast iron force main a distance of 760 feet to the intersection of Meadows Avenue at 11th Street. This project would construct an additional 6" force main to provide two force mains to serve this station and provide a safety redundancy. Also, appropriate storage will be constructed at this site.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Wastewater Fund	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000
TOTAL	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund
Carryover Project #: WW21501
Original Funding Year: 2019-20
General Plan Element Goals: I-8, I-11

Project Title: Wastewater Masterplan Update

Description: Last updated in 2010, the masterplan is a guidance document for infrastructure and operations, and the system capacity and hydraulic assessment citywide.

Justification: This update is necessary to revisit and readjust citywide plans for improvements for the next 10 years based on demands and condition of the important aging infrastructure.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Wastewater Fund	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
	TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Location

Map: No map; plan update

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund

Carryover Project #: N/A

Original Funding Year: N/A

General Plan Element Goals: I-8

Project Title: Palm Lift Station Upgrade, Emergency Storage, and Force Main Replacement

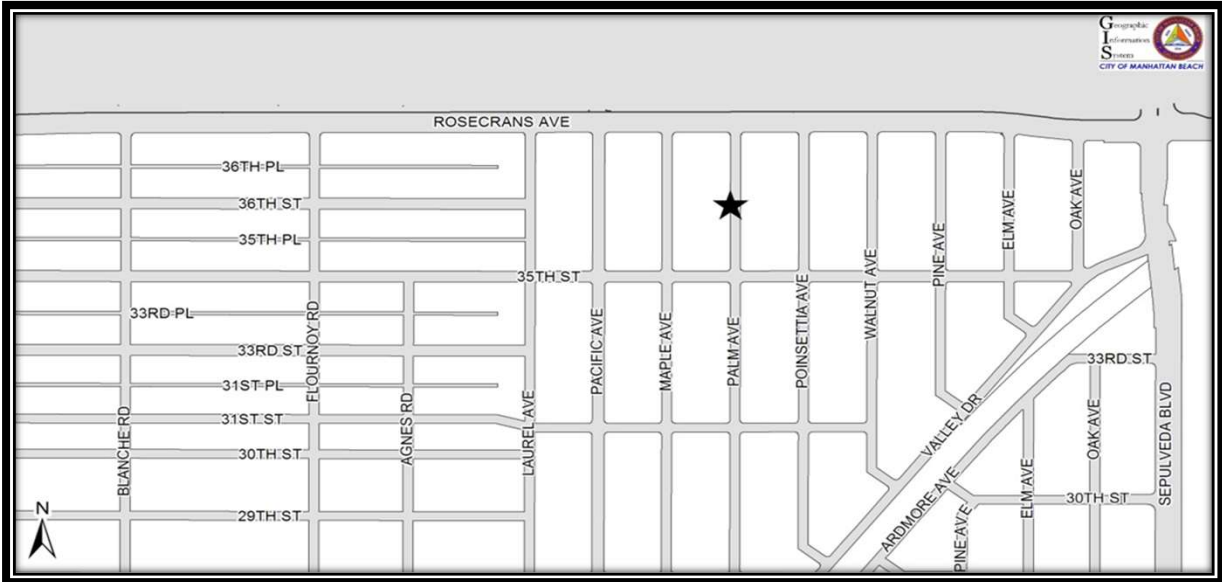
Description: Improvement of the Palm Lift Station and construction of emergency storage.
Build 5,500 gallon sewer wet well and 775 foot long force main.

Justification: The Palm Lift station cannot pump at the needed rate and cannot accommodate the necessary materials for storage. The current wet well is not of adequate size to accommodate peak wet weather flow and the current force main is over 60 years old and has exceeded its useful-life. This project would construct an approximate 5,500 gallon sewer wet well and 775 foot long force main to increase efficiencies.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Wastewater Fund	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -	\$ -	\$ 1,400,000
TOTAL	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -	\$ -	\$ 1,400,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Wastewater Fund

Carryover Project #: N/A

Original Funding Year: N/A

General Plan Element Goals: I-8, I-11

Project Title: City Hall Lift Station Upgrade, Emergency Storage, and Force Main Replacement

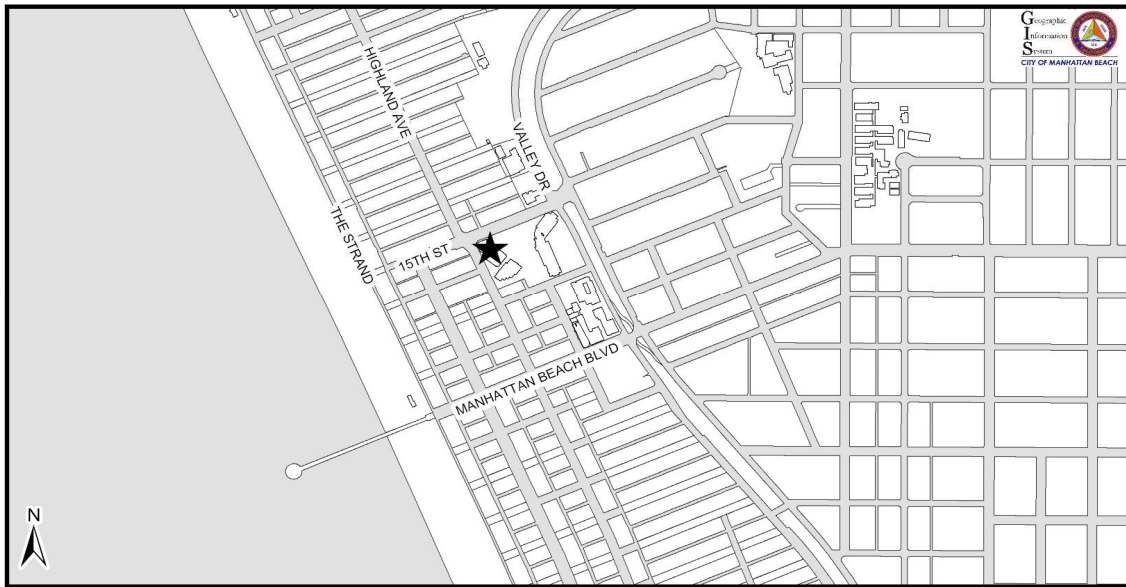
Description: Replacement and upgrade of the City Hall Lift Station and force main and construction of emergency storage. The project includes two new, more efficient, pumps and motors, motor controls, wiring and new SCADA equipment.

Justification: The City Hall Lift station is located on the lower level of City Hall and is reaching its useful life. The pumps, motors, and related equipment need to be replaced to ensure its reliability.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Wastewater Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Parking Fund
Carryover Project #: PK18701
Original Funding Year: 2017-18
General Plan Element Goals: LU-3, CS-1

Project Title: Parking Structure Structural Rehab: Lot 4

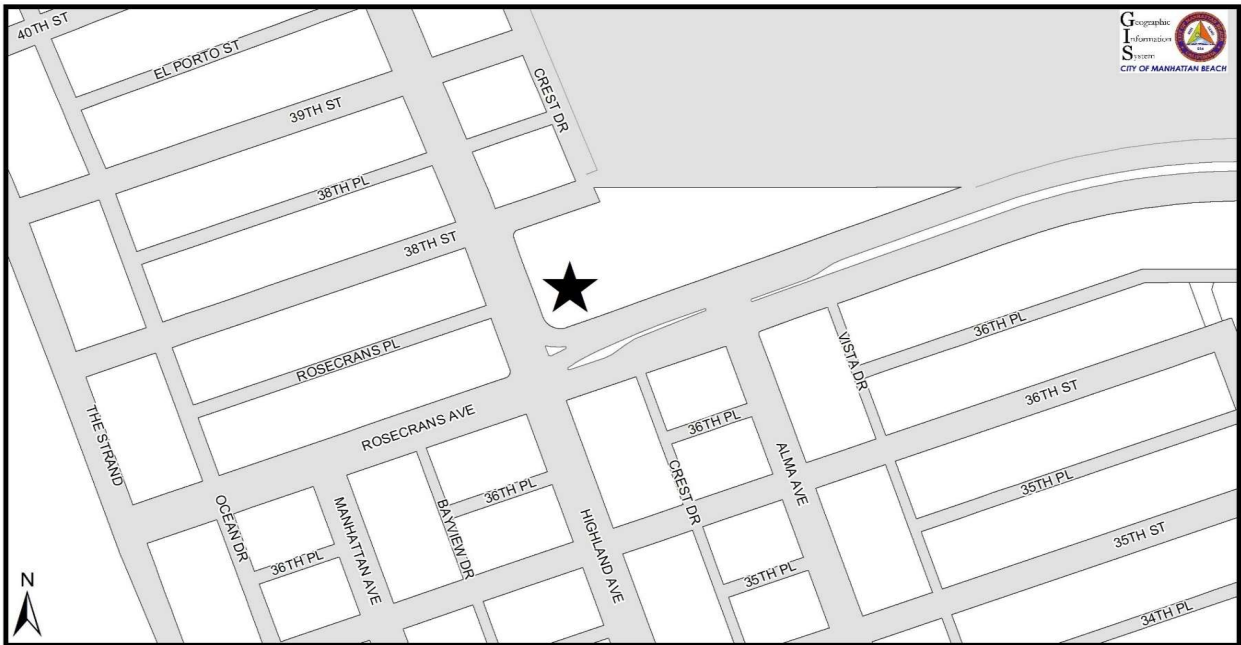
Description: Perform in-depth analysis of parking lot 4 to determine whether the structure can be rehabilitated or require complete replacement. This analysis will also look at various options if replacement is necessary or preferred to expand parking spaces.

Justification: The structure is reaching the end of its useful life and must be evaluated for significant retrofit or replacement for the safety of the public. Clearly the structure is showing visible deterioration needing attention.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Parking Fund	\$ 789,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 789,450
TOTAL	\$ 789,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 789,450

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Parking Fund

Carryover Project #: N/A

Original Funding Year: N/A

General Plan Element Goals: LU-3, CS-1

Project Title: Parking Structure Structural Analysis/Design: Lot 3

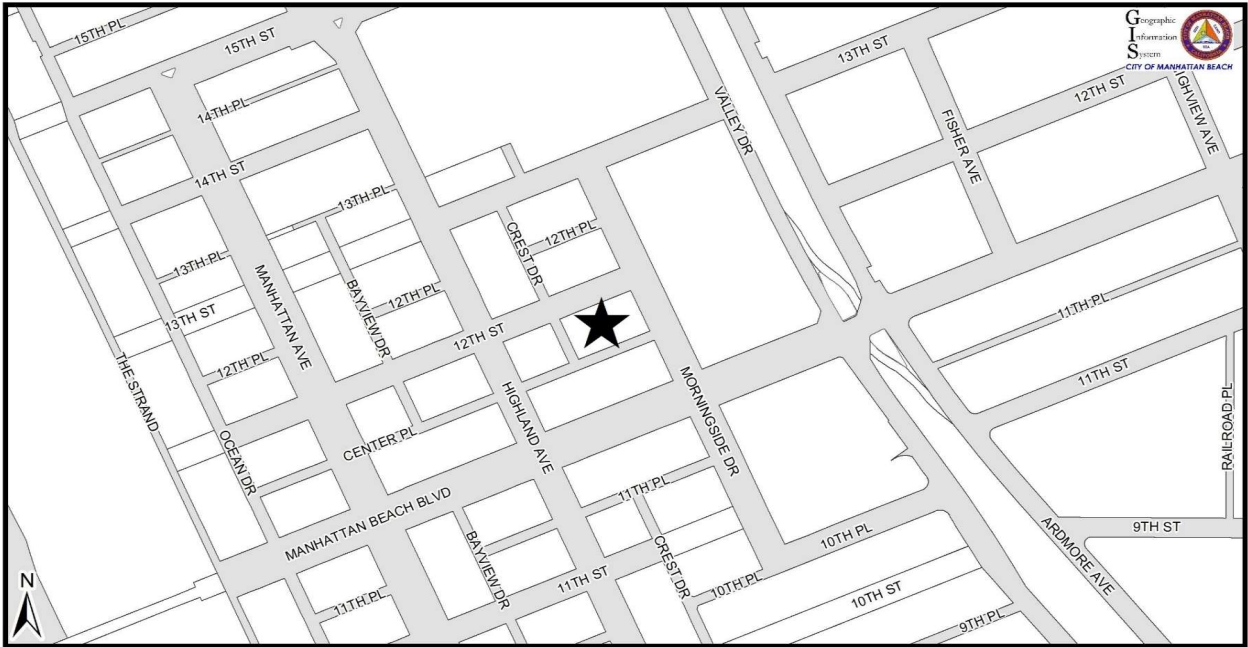
Description: The immediate need is to perform maintenance repairs to ensure the functionality of the facility and safety of the users. Long term it is important to perform in-depth analysis of parking lot 3 to determine whether the structure can be rehabilitated or require complete replacement. This analysis will also look at various options if replacement is necessary or preferred to expand parking spaces.

Justification: The structure is reaching its useful life and must be evaluated for significant retrofit or replacement for the safety of the public. Clearly the structure is showing visible deterioration needing attention.

Project Cost Information:

Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
Parking Fund	\$ -	\$ 490,000	\$ -	\$ -	\$ -	\$ 300,000	\$ 790,000
TOTAL	\$ -	\$ 490,000	\$ -	\$ -	\$ -	\$ 300,000	\$ 790,000

Location Map:



**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: Parking Fund
Carryover Project #: ST15832e
Original Funding Year: 2014-15
General Plan Element Goals: LU-3.4, I-1, I-2.3, I-6

Project Title: Way Finding Program (Phase I)

Description: Uniform sign design to be employed Citywide.

Justification: Current signs are a mix of "one-off" custom designs, departmental brandings, and standard regulatory style signs. In order to provide uniformity and location familiarity while in and around City of Manhattan Beach facilities, standardized layout, color, sizing, typeface/font, and logo/branding is desirous. Residents and visitors alike should be able to readily identify City owned and operated facilities.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	Parking Fund	\$ 308,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,500
	TOTAL	\$ 308,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,500

Location

Map: No map; signs evaluated Citywide.

**City of Manhattan Beach
Capital Improvement Plan FY2022-2026
Summary Sheets**

Category:

- Carryover Project (Received previous appropriation)
- New Project (Funding identified, not yet appropriated)
- Unfunded Project (Funding not available at this time)

Funding Source: State Pier & Parking Fund
Carryover Project #: PR19801
Original Funding Year: 2018-19
General Plan Element Goals: CR-1

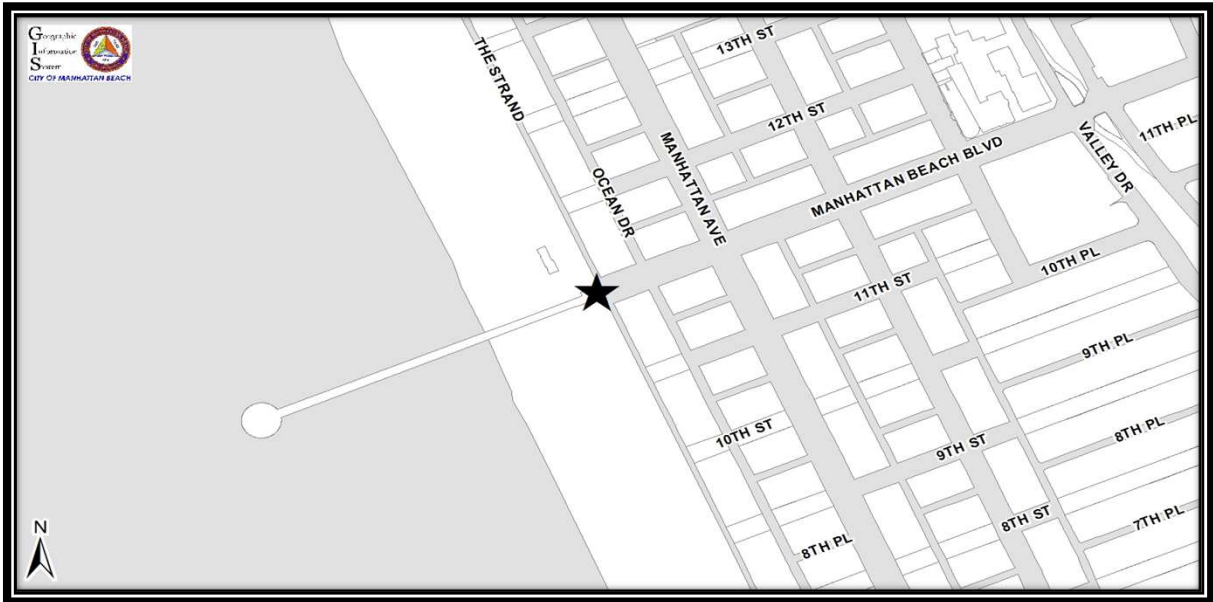
Project Title: Pier Railings Project

Description: Rehabilitate and Replace affected sections of the railings along the Manhattan Beach Pier.

Justification: The harsh marine environment is causing significant corrosion to the railings and deterioration of the railing curbs.

Project Cost Information:	Funding Source(s):	Prior Year Appropriation	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	TOTAL
	State Pier Fund	\$ 103,000	\$ 1,650,000	\$ -	\$ -	\$ -	\$ -	\$ 1,753,000
	TOTAL	\$ 103,000	\$ 1,650,000	\$ -	\$ -	\$ -	\$ -	\$ 1,753,000

Location Map:



PROPOSED 5-YEAR CAPITAL IMPROVEMENT PROGRAM FY2021/22-FY2025/26

Carrie Tai, AICP, Acting Public Works Director
Prem Kumar, P.E., City Engineer
Anastasia Seims, P.E., Senior Civil Engineer
Anna Luke-Jones, Senior Management Analyst



INTRODUCTORY SETTING

April 6, 2021: City Council Action

- Approved the Draft 5-Year CIP Project List
- 107 projects carried forward – no new projects added
- 5 Year Funding Plan of \$145,122,239

April 22, 2021: PPIC Approved the 5-Year CIP Project List

May 18, 2021: Tonight's Recommended Action

- Approve the Proposed 5-Year CIP Project List
- 107 projects carried forward – no new projects added
- 5 Year Funding Plan of \$144,922,239 (\$200,000 reduction)

Streets



Other ROW



Water

Buildings



CIP PROGRAM

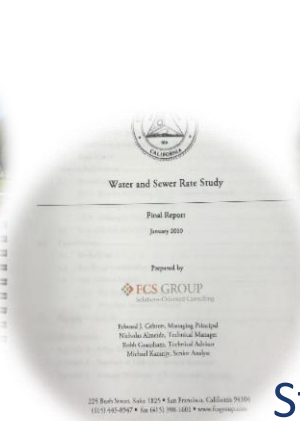


Wastewater

Parks



Storm Water



Studies & Evaluations

5-YEAR CIP SNAPSHOT FY2021/22 – FY2025/26

\$88,936,630

Previously Appropriated

\$14,620,000

FY2021/22 Request

\$41,365,609

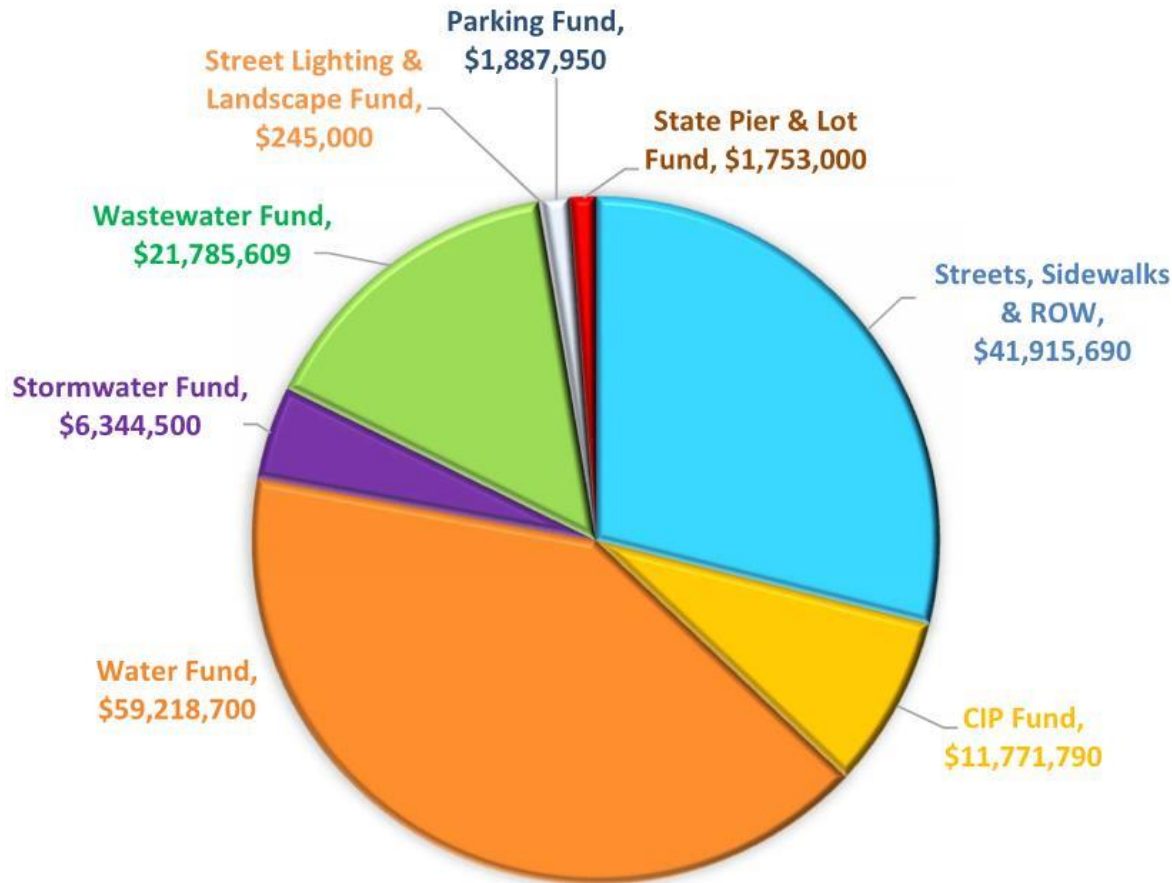
Future Appropriations
(Fiscal Years 2-5)



**TOTAL Proposed
5-Year CIP
107 Projects**




\$144,922,239

8 CIP FUNDING CATEGORIES



TOTAL
\$144,922,239

FUNDING SOURCES

CIP FUND	ENTERPRISE FUNDS	LOCAL RETURN, SPECIAL FUNDS AND GRANTS	
TOT	Water	Prop C	State Grants
Parking Citations	Wastewater	Measure R	South Bay Hwy Prog.
City Parking Meters	Stormwater	Measure M	Metro Call for Proj.
Grants & Trust Funds		Gas Tax	Federal Grants
		Street Lighting Fund	
		Parking Lot Fund	
		State Pier & Lot Fund	
			
\$11,771,790	\$87,348,809	\$45,801,640	

STREET, SIDEWALKS, ROW

28 Unique Projects
\$42,160,690

Gas Tax, SB1
Prop C
Measure R Local Return
Measure M Local Return
Grants (MTA, SBHP, HSIP)



Slurry seal, street resurfacing, intersection improvements, capacity enhancements, studies, ADA access improvements, sidewalks

STREETS, SIDEWALKS, ROW

- (5) Annual Curb/Gutter
- (1) Sepulveda/Cedar/Marine Signal
- (1) Village Field ADA Access
- (2) Biennial Slurry Seal
- (5) Annual Street Resurfacing
- (1) Sidewalk – Aviation/33rd
- (1) MBB & Peck Signal Upgrade
- (1) Sepulveda Bridge Widening
- (1) Sidewalk – Rowell Ave.
- (1) Dual left MBB at Sepulveda

- (1) Ocean Dr. Pedestrian Crossings
- (1) ADA Transition Plan
- (2) Pavement Mgt. Sys. Report
- (1) Rosecrans Bike Lane
- (1) Downtown Signal Upgrades
- (1) MBATS
- (1) Aviation & Artesia Right Turn
- (1) Annual Streetlight Replacement



WATER FUND

18 Unique Projects
\$59,218,700



Water main replacement, reservoir upgrades, elevated tank painting, meter upgrades, well rehab and improved treatment processes

WATER FUND



- (5) Annual Pipe Replacement
- (1) Water Meter Upgrade
- (1) Block 35 Replacement (design)
- (1) Larsson St. & 2nd St Booster Stn.
- (1) Elevated Tank Painting
- (1) Peck Reservoir Replacement
- (1) Re-drill/Equip Well 15
- (1) Utility Radio Telemetry
- (1) Well 11A VFD Installation
- (1) Well 15 VFD/Electrical Panel
- (1) Water Masterplan Update
- (1) Electronic Automation (SCADA)
- (2) Generator Upgrades

STORMWATER FUND

15 Unique Projects
\$6,344,500



Storm drain improvements, storm
water conveyance upgrades,
NPDES compliance

STORMWATER FUND



- (5) Storm Drain Capital BMPs
- (1) Strand Infiltration Feasibility Study
- (6) Storm Drain Repairs
- (1) Stormwater Master Plan Update
- (1) CCTV Storm Drain System
- (1) Joint Watershed Infiltration Project



WASTEWATER FUND

13 Unique Projects
\$21,785,609

Sewer main replacement, pump station upgrades, improved telemetry, force main replacements



WASTEWATER FUND



- (6) Annual Pipe Replacement
- (1) Pacific Lift Station Replace./Upgrade
- (1) Poinsettia Lift Station Replace./Upgrade
- (1) Voorhees Lift Station Replace./Upgrade
- (1) Meadows Lift Station Replace./Upgrade
- (1) Palm Lift Station Replace./Upgrade
- (1) City Hall Lift Station Replace./Upgrade
- (1) Wastewater Master Plan Update

(1) Utility Radio Telemetry, a joint project already identified in the Water Fund.

PARKING FUND



3 Unique Projects
\$1,887,950

- (1) Parking Structure Rehab (Lot 4)
- (1) Parking Structure Rehab (Lot 3)
- (1) Wayfinding Program (Phase 1)

STATE PIER & LOT FUND



1 Project
\$1,753,000

Pier Railing Replacement
(Design and Construction)



CIP FUND

29 Unique Projects
\$11,771,790

TOT, Parking Citations, Parking Meters,
Grants, Special Funds



Building and Park Facility
Repairs/Improvements, Master
Plans, Streetscape, Traffic signals,
Pedestrian Access, Bike Lanes,
Veterans Parkway

CIP FUND




City Facilities Projects

- (6) Facility Improvements
 - Security Cameras for City Bldgs.
 - City Hall HVAC Replacement
 - Village Field Restroom Upgrade
- (1) NFC Equipment Installation
- (1) Ceramic Studio Upgrade
- (1) Fire Station 2
- (1) Senior & Scout House
- (1) Begg Field Improvements
- (1) City-owned Refuse Enclosures
 - Sewer Connection

ROW and Grants Projects

- (6) Annual Non-motorized Ped. Proj.
 - (1) Polliwog Playground Replacements
 - (1) Polliwog Band Stage Project
 - (1) Downtown Traffic Signal
 - (1) Village Field/Senior Villas ADA
 - Pathway Access Construction
- (5) Annual ADA Improvements
 - (1) Sepulveda/Oak Intrusion Study
 - (1) Replace light fixtures at Manhattan
 - Village Soccer Field
- (1) School District Project

RECAP: ALLOCATION OF RESOURCES

Enterprise Funds (Water/Sewer/Storm Water)	CIP Fund
 \$87,348,809	 \$11,771,790
Local Return, Special Funds and Grants (Gas Tax./ Measures M, R/Prop C, Pier and Lots)	
 \$45,801,640	

COMPLETED PROJECTS IN FY 20/21

1. Annual Curb, Gutter and Replacement Project
2. Citywide Streetlight LED Retrofit
3. Replacement: Fire Station 1 Diesel Exhaust Removal System
4. Rosecrans Resurfacing from Village Dr. to Aviation
5. Cycle 1 Street Resurf. btwn. Redondo and Sepulveda s/o Marine Ave.
6. Traffic Signal Battery Back-Up Installation
7. Various City Facilities Improvements
8. Traffic Signal Preemption Devices
9. Automatic License Plate Readers - Sepulveda at Rosecrans
10. Fiber Masterplan
11. Sepulveda & 8th Traffic Signal Improvements
12. Stormdrain Master Plan
13. Water Master Plan
14. Five Downtown Traffic Signal Upgrades
15. Scramble Crosswalk at two signalized intersections
16. Roof Replacements @ Marine Park/Live Oak/Rec. Hall
17. Upper Polliwog Playground Resurfacing

MBUSD FUNDING REQUEST

- Priority 1: \$346,500– Playground fall zone surfaces Improv. in five elementary schools.
- Priority 2: \$350,350– MCHS pool deck repair used extensively by both MCHS and community users.
- Priority 3: \$208,000 – MCHS pool plaster resurfacing.
- Priority 4: \$250,000 – MCHS tennis court retaining walls and fencing deteriorating.
- MBUSD is also asking for rent payment to use their site for proposed temporary Fire Station No. 2 trailer.

PS: FY2019-2020 City Contributed \$250,000 for improvements which was utilized for fall zone surface improv. and reimbursement paid out in early 2021

SCHEDULE OF CAPITAL PROJECTS BY FUND

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year						TOTAL	Summary Sheet Document Pg. No.
	Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	Five-Year	
Street Lighting & Landscape Fund								
Annual Streetlight Replacement	\$70,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$245,000	1
Street Lighting & Landscape Total	\$70,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$245,000	
Streets & Highways Fund								
Streets-Concrete Repairs								
Annual Curb, Gutter and Ramp Replacement	\$392,000	\$365,000	\$365,000	\$365,000	\$365,000	\$365,000	\$2,217,000	2
Village Field & Senior Villas ADA Access (construction)	\$58,150	\$100,000	-	-	-	-	\$158,150	3
Streets-Concrete Repairs Total	\$450,150	\$465,000	\$365,000	\$365,000	\$365,000	\$365,000	\$2,375,150	
Streets-Pavement Projects								
Biennial Slurry Seal Program	\$7,000	\$970,000	-	\$770,000	-	-	\$1,747,000	4
Annual Street Resurfacing Program (combine ST19102 & 19105)	\$764,000	\$650,000	\$350,000	\$650,000	\$350,000	\$650,000	\$3,414,000	5
Triennial Pavement Management System Update	\$40,000	-	-	40,000	-	-	\$80,000	6
Streets-Pavement Projects Total	\$811,000	\$1,620,000	\$350,000	\$1,460,000	\$350,000	\$650,000	\$5,241,000	
Streets-Capacity Improvements								
Aviation at Artesia, SB to WB Right-Turn Lane (SBHP Grant)	\$1,260,600	-	-	-	-	-	\$1,260,600	7
Streets-Capacity Improvements Total	\$1,260,600	-	-	-	-	-	\$1,260,600	
Streets & Highways Total	\$2,521,750	\$2,085,000	\$715,000	\$1,825,000	\$715,000	\$1,015,000	\$8,876,750	
Prop C Fund								
Streets-Pavement Projects								
Annual Street Resurfacing Program	\$1,434,000	-	\$1,200,000	-	\$1,200,000	-	\$3,834,000	8
Streets-Pavement Projects Total	\$1,434,000	-	\$1,200,000	-	\$1,200,000	-	\$3,834,000	
Streets-Capacity Improvements								
Dual LT Lanes on MBB at Sepulveda (SBHP Grant)	\$1,146,100	-	-	-	-	-	\$1,146,100	9
Sepulveda Bridge (SBHP Grant)	\$6,836,100	-	-	-	-	-	\$6,836,100	10
Sepulveda Bridge Widening (MTA Call Grant)	\$5,200,800	-	-	-	-	-	\$5,200,800	10
Sepulveda Bridge Widening Prop C Local	\$2,106,900	-	-	-	-	-	\$2,106,900	10
Sepulveda Intersection Cedar/Marine Improvements (SBHP Grant)	\$985,440	-	-	-	-	-	\$985,440	11-12
Streets-Capacity Improvements Total	\$16,275,340	-	-	-	-	-	\$16,275,340	
Prop C Total	\$17,709,340	-	\$1,200,000	-	\$1,200,000	-	\$20,109,340	
Measure R								
Streets-Pavement Projects								
Annual Street Resurfacing Program	\$330,000	-	\$800,000	-	\$800,000	-	\$1,930,000	13
Streets-Pavement Projects Total	\$330,000	-	\$800,000	-	\$800,000	-	\$1,930,000	
Streets-Capacity Improvements								
Protected LT Lanes: MBB at Peck Ave	\$532,700	\$250,000	-	-	-	-	\$782,700	14
Streets-Capacity Improvements Total	\$532,700	\$250,000	-	-	-	-	\$782,700	
Streets-Pedestrian Improvements								
Ocean Drive Walk Street Crossings	-	-	\$450,000	-	-	-	\$450,000	15
Downtown Signal Upgrade	\$70,000	-	-	-	-	-	\$70,000	16
Rosecrans Bike Lane Improvements	\$240,000	-	-	-	-	-	\$240,000	17
Aviation (West-side) and 33rd Sidewalk (partial grant 5310)	\$700,000	-	-	-	-	-	\$700,000	18
Streets-Pedestrian Improvements Total	\$1,010,000	-	\$450,000	-	-	-	\$1,460,000	
Measure R Total	\$1,872,700	\$250,000	\$1,250,000	-	\$800,000	-	\$4,172,700	

Items highlighted in red represent modifications made from the previously adopted 5-Year CIP.
 Items highlighted in blue shading represent grant funded projects.

SCHEDULE OF CAPITAL PROJECTS BY FUND

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year						TOTAL	Summary Sheet Document Pg. No.
	Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	Five-Year	
Measure M								
Manhattan Beach Advanced Traffic Signal (MBATS)	\$3,640,000	\$1,800,000	-	-	-	-	\$5,440,000	19
Rowell Avenue Sidewalk Connection (Curtis & 1st St.)	\$840,000	-	-	-	-	-	\$840,000	20
ADA Transition Plan with Public Rights of Way	\$21,400	-	-	-	-	-	\$21,400	21
Downtown Signal Upgrade	\$255,500	-	-	-	-	-	\$255,500	22
Annual Street Resurfacing Program	-	\$600,000	-	\$800,000	-	\$800,000	\$2,200,000	23
Streets-Pedestrian Improvements Total	\$4,756,900	\$2,400,000	-	\$800,000	-	\$800,000	\$8,756,900	
Measure M Total	\$4,756,900	\$2,400,000	-	\$800,000	-	\$800,000	\$8,756,900	
CIP Fund								
Facilities Projects								
Facility Improvements	\$2,253,362	\$550,000	\$400,000	\$550,000	\$550,000	\$550,000	\$4,853,362	24
Citywide Security Cameras (\$430K)								
City Hall HVAC Replacement/Repair (\$1.3M)								
ADA Access Village Field Restroom Pathway (\$400K)								
National Fitness Campaign (NFC) Equipment Installation	\$130,000	-	-	-	-	-	\$130,000	25
Ceramics Studio Upgrades	\$259,500	-	-	-	-	-	\$259,500	26-27
Fire Station 2	\$315,000	-	-	-	-	-	\$315,000	28
Senior & Scout House	\$1,000,000	-	-	-	-	-	\$1,000,000	29
Begg Field Improvements	-	-	\$400,000	-	-	-	\$400,000	30
Replace Light Fixtures at Manhattan Village	\$100,230	-	-	-	-	-	\$100,230	31
School District Project	\$6,430	-	-	-	-	-	\$6,430	32
City Owned Refuse Enclosure Sewer Connections (annual)	-	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000	33
Facilities Projects Total	\$4,064,522	\$650,000	\$900,000	\$650,000	\$650,000	\$650,000	\$7,564,522	
Right-of-Way Projects								
Downtown Signal Upgrade	\$54,000	-	-	-	-	-	\$54,000	34
Annual Non-Motorized Transport. Prog. (Bikelanes, Crosswalks)	\$273,768	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$523,768	35
Right-of-Way Projects Subtotal	\$327,768	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$577,768	
Grants and Special Funds Projects								
Polliwog Playground Resurfacing & Equip. Replacement (Prop A/CIP)	\$957,000	\$1,600,000	-	-	-	-	\$2,557,000	36
Polliwog Band Stage (Public Art Trust Fund)	\$100,000	-	-	-	-	-	\$100,000	37
Village Field & Senior Villas ADA Access (construction)	\$422,500	-	-	-	-	-	\$422,500	38
Annual ADA Improvements Program (CDBG Funds)	-	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000	39
Sepulveda/Oak Neighborhood Intrusion Study	-	-	\$50,000	-	-	-	\$50,000	40
Grants and Special Funds Projects Total	\$1,479,500	\$1,700,000	\$150,000	\$100,000	\$100,000	\$100,000	\$3,629,500	
CIP Fund Total	\$5,871,790	\$2,400,000	\$1,100,000	\$800,000	\$800,000	\$800,000	\$11,771,790	

Items highlighted in red represent modifications made from the previously adopted 5-Year CIP.
 Items highlighted in blue shading represent grant funded projects.

SCHEDULE OF CAPITAL PROJECTS BY FUND

SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year						TOTAL	Summary Sheet Document Pg. No.
	Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	Five-Year	
Water Fund								
Water Projects								
Annual Pipe Replacement Program	\$306,100	\$2,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$14,806,100	41
Water Meter Upgrade and Automation	\$1,980,000	-	-	-	-	-	\$1,980,000	42
Block 35 Ground Level Reservoir Replacement (Design Only)	-	-	-	-	-	\$1,200,000	\$1,200,000	43
Larsson Street and 2nd Street Booster Station Improvement	\$542,600	\$1,000,000	-	-	-	-	\$1,542,600	44
Paint Block 35 Elevated Tank (interior and exterior)	\$1,400,000	-	-	-	-	-	\$1,400,000	45
Peck Ground Level Reservoir Replacement	\$36,000,000	-	-	-	-	-	\$36,000,000	46
Redrill & Equip Well 15	-	-	\$650,000	-	-	-	\$650,000	47
Utility Radio Telemetry	-	-	\$215,000	-	-	-	\$215,000	48
Well 11A Variable Frequency Drive Installation	-	-	\$125,000	-	-	-	\$125,000	49
Well 15 Electrical Panel Replacement and VFD Installation	-	-	\$300,000	-	-	-	\$300,000	50
Water Masterplan Update	\$300,000	-	-	-	-	-	\$300,000	51
Electronics Automation - SCADA, etc.	\$200,000	-	-	-	-	-	\$200,000	52
Generator Upgrades - Well 15 and Block 35	-	-	\$250,000	\$250,000	-	-	\$500,000	53
Water Projects Total	\$40,728,700	\$3,500,000	\$4,540,000	\$3,250,000	\$3,000,000	\$4,200,000	\$59,218,700	
Water Total	\$40,728,700	\$3,500,000	\$4,540,000	\$3,250,000	\$3,000,000	\$4,200,000	\$59,218,700	
Stormwater Fund								
Stormwater Projects								
Storm Drain Capital BMPs	\$1,400,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$2,450,000	54
Strand Infiltration Feasibility Study	\$82,000	-	-	-	-	-	\$82,000	55
Storm Drain Repairs	\$600,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,100,000	56
CCTV Storm Drain System	\$150,000	-	-	-	-	-	\$150,000	57
Stormwater Masterplan Update	\$200,000	-	-	-	-	-	\$200,000	58
Joint Watershed Infiltration Project	\$362,500	-	-	-	-	-	\$362,500	59
Stormwater Projects Total	\$2,794,500	\$710,000	\$710,000	\$710,000	\$710,000	\$710,000	\$6,344,500	
Stormwater Total	\$2,794,500	\$710,000	\$710,000	\$710,000	\$710,000	\$710,000	\$6,344,500	
Wastewater Fund								
Wastewater Projects								
Annual Rehabilitation of Gravity Sewer Mains	\$3,585,000	\$1,100,000	\$1,100,000	\$1,100,000	\$1,500,000	\$1,500,000	\$9,885,000	60
Poinsettia Sewage Lift Station and Force Main Replacement	\$3,200,000	-	-	-	-	-	\$3,200,000	61
Pacific Lift Station Upgrade	\$2,270,000	-	-	-	-	-	\$2,270,000	62
Utility Radio Telemetry	-	-	\$75,609	-	-	-	\$75,609	63
Voorhees Lift Station Upgrade	\$2,055,000	-	-	-	-	-	\$2,055,000	64
Meadows Lift Station Upgrade	-	-	-	\$1,600,000	-	-	\$1,600,000	65
Wastewater Master Plan Update	\$300,000	-	-	-	-	-	\$300,000	66
Palm Lift Station Upgrade	-	-	-	\$1,400,000	-	-	\$1,400,000	67
City Hall Lift Station	-	-	-	-	-	\$1,000,000	\$1,000,000	68
Wastewater Projects Total	\$11,410,000	\$1,100,000	\$1,175,609	\$4,100,000	\$1,500,000	\$2,500,000	\$21,785,609	
Wastewater Total	\$11,410,000	\$1,100,000	\$1,175,609	\$4,100,000	\$1,500,000	\$2,500,000	\$21,785,609	

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SCHEDULE OF CAPITAL PROJECTS BY FUND

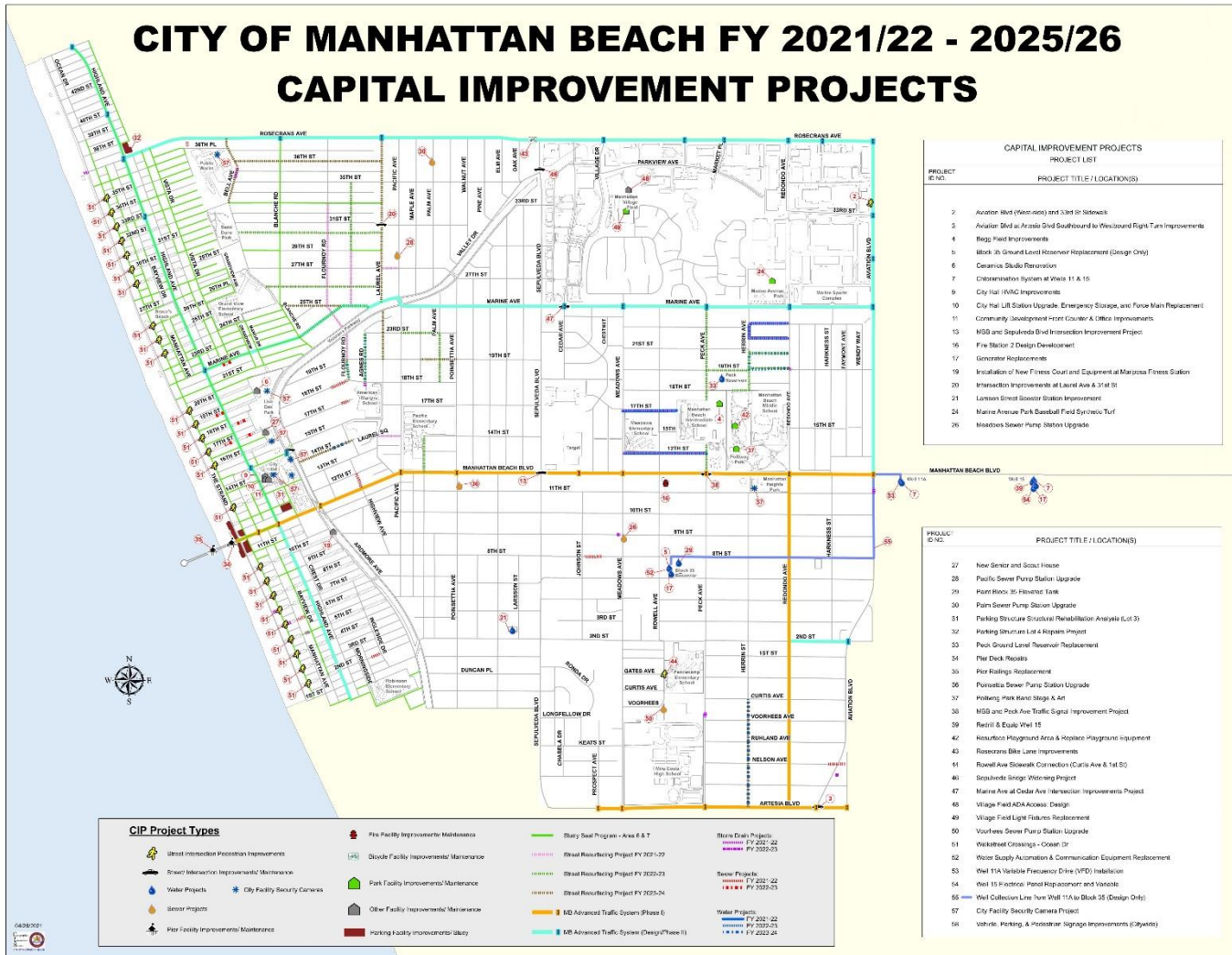
SCHEDULE OF CAPITAL PROJECTS BY FUND

	Prior Year						TOTAL	Summary Sheet Document Pg. No.
	Appropriation ¹	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	Five-Year	
Parking Fund								
Parking Projects								
Parking Structure Structural Rehab: Lot 4	\$789,450	-	-	-	-	-	\$789,450	69
Parking Structure Rehab & Analysis: Lot 3	-	\$490,000	-	-	-	\$300,000	\$790,000	70
Way Finding Program (Phase 1)	\$308,500	-	-	-	-	-	\$308,500	71
Parking Projects Total	\$1,097,950	\$490,000	-	-	-	\$300,000	\$1,887,950	
Parking Total	\$1,097,950	\$490,000	-	-	-	\$300,000	\$1,887,950	
State Pier & Lot Fund								
Parking Projects								
Pier Railings	\$103,000	\$1,650,000	-	-	-	-	\$1,753,000	72
Parking Projects Total	\$103,000	\$1,650,000	-	-	-	-	\$1,753,000	
State Pier & Lot Fund Total	\$103,000	\$1,650,000	-	-	-	-	\$1,753,000	

Items highlighted in red represent modifications made from the previously adopted 5-Year CIP.
 Items highlighted in blue shading represent grant funded projects.

CITY MAP OF CAPITAL PROJECTS

CITY OF MANHATTAN BEACH FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROJECTS



QUESTIONS AND ANSWERS





Agenda Date: 5/25/2021

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Steve S. Charelian, Finance Director
Libby Bretthauer, Financial Services Manager
Julie Bondarchuk, Financial Controller
Marcelo Serrano, Management Analyst

SUBJECT:

Discussion of the Fiscal Year 2021-2022 Proposed Operating Budget (Finance Director Charelian).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends that the City Council discuss the Proposed Operating Budget for Fiscal Year (FY) 2021-2022 and provide direction.

FISCAL IMPLICATIONS:

Fiscal implications are included in the FY 2021-2022 Proposed Budget document (available at www.citymb.info/Budget <<http://www.citymb.info/Budget>>) and were presented during the May 11, 2021, Budget Study Session.

BACKGROUND:

During the May 11, 2021, Budget Study Session, staff presented an overview of the FY 2021-2022 Proposed Budget as well as department-specific presentations. Each department provided an overview of their operations and highlighted recent accomplishments, objectives for the coming fiscal year, and personnel and budgetary changes. A follow-up budget discussion was scheduled for the May 18, 2021, City Council meeting but this item was continued to the May 25, 2021, Budget Study Session.

DISCUSSION:

Documents for the FY 2021-2022 Proposed Budget are available on the City's budget

webpage (www.citymb.info/Budget <<http://www.citymb.info/Budget>>). The FY 2021-2022 Proposed Budget includes the City's Manager's Budget Message, which provides an overview of the document and process, as well as department overviews with narratives on service level trends, key initiatives, and performance measures. The Budget document also includes a Five Year Forecast and Capital Budget Summary.

Comprehensive line item detail reports for all Proposed Budget Revenue and Expenditure accounts are available on the City's budget webpage (www.citymb.info/Budget <<http://www.citymb.info/Budget>>). During the Budget Study Session on May 11, 2021, the City Council requested the attached reports of (1) General Fund Controllable Cost Expenditure line items over \$1,000 in descending order and (2) General Fund Controllable Cost Expenditure line items over \$1,000 sorted by department in descending order.

It should be noted that nearly \$1.4 million in General Fund expenditure reductions approved by the City Council for FY 2020-2021 were maintained in the FY 2021-2022 Proposed Budget. In the Comprehensive Line Item reports, these reductions are shown as negative amounts in the line item detail to offset the original line item amounts. Staff maintained these negative line items to easily identify and reference the reductions. In the attached Controllable Cost Line Item reports, the reduced line item amounts are shown as a net total (original less reduction) and identified as adjusted in the "Adj. FY21" column.

Internal Service Funds

In addition to the General Fund reports, staff also included controllable cost expenditure line item reports for the City's four Internal Service Funds, which are utilized to allocate costs incurred for shared City functions.

- The Building Maintenance and Operations Fund is used to account for the operation and maintenance of certain City facilities. Revenues are generated by charges to departments based on the square footage each department occupies.
- The Information Technology (IT) Fund is used to account for the operation, maintenance and replacement of the City's technology needs including the City network, related hardware, software and IT services. Revenues are generated from charges to departments based on the number of devices in use.
- The Fleet Management Fund is used to account for the operation, maintenance and replacement of City vehicles. Revenues are generated from vehicle rental and maintenance charges to departments based upon the number, type, and age of vehicles operated.
- The Insurance Reserve Fund is used to account for the City's self-insured workers' compensation and general liability programs. Revenues are generated from charges to departments based on claims history.

The General Fund is ultimately impacted by operational costs in these funds through internal service charges. Approximately 90% of the costs are allocated to the General Fund; remaining

costs are allocated to the enterprise funds (Water, Stormwater, Wastewater, and Parking).

Budget Process and Opportunities for Community Input

The budget@citymb.info email option has been useful for gathering input from the community, and it will again remain active throughout the budget process in order for the community to communicate budget priorities to staff.

The Beach Reporter recently included an advertisement announcing the budget discussion schedule. Future budget discussions are scheduled as follows:

Tuesday, June 1 Regular City Council Meeting - 6:00 PM
Topic: Budget discussion if needed

Tuesday, June 15 Regular City Council Meeting - 6:00 PM
Topic: Public Hearings and Budget/CIP Adoption

PUBLIC OUTREACH:

Past and future opportunities for public input are described above.

ENVIRONMENTAL REVIEW:

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW:

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

ATTACHMENTS:

1. FY 2021-2022 Proposed Budget Controllable Cost Line Items
2. FY 2021-2022 Proposed Budget Controllable Cost Line Items Sorted by Department
3. Parks and Recreation Programs Profit and Loss

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	POL	PolAdmin	SBRPCA Communications	SBRPCA Communications Assessment per SBRPCA Budget adopted in March 2021 plus estimate for Workload Support Hours (billed separately every quarter). (75% of Total)	1,137,477	
2	FIRE	FireOps	Overtime Sworn Employees	This overtime line represents the cost to staff the fire engines when firefighters are off-duty for vacation, holiday and sick leave. The persons assigned to the fire engine account for 80% of the department line firefighters. The other 20% are assigned to paramedic ambulances. Actual accrued hours for personal leave for these employees is 10,644 (80% of 13,305 hours).	894,096	
3	PREC	PREC Admin	Contract Services	Field, Facility and Pool Use Annual Payment per School Agreement.	860,534	
4	POL	Patrol	Overtime Sworn Employees	Shift Coverages, Training, Court Appearances, and Misc. City/Department Events (Average Ofcr/Sgt rate)	735,000	
5	CDEV	Building	Contract Services	Consultant Contract Services with VCA and Melad & Associates are utilized for on-call plan check services to assist staff with maintaining a four to six week turnaround target for Building plan check and expedited plan check review services. Plan check fees provide direct cost recovery for the plan reviews and those fees of the contract service. Expedited plan reviews are an accelerated service that can be provided for a premium fee borne by the applicant.	669,500	
6	FIRE	FireOps	Overtime Sworn Employees	This is for Injury on Duty (IOD) for 80% of two and a half positions at 5,824 for the entire fiscal year. This is for the firefighters on the fire engines.	391,440	
7	FIRE	Fire Admin	SBRPCA Communications	SBRPCA Communications Assessment per SBRPCA Budget adopted in March 2021 plus estimate for Workload Support Hours (billed separately every quarter). (25% of Total)	379,159	
8	MGMT	CityAttny	Legal Services	Major Projects that Exceed 25 Hours of Legal Services	372,000	
9	POL	TrafficSaf	Contract Services	Crossing Guard Services Contract to provide school crossing guard services at 24 sites.	360,000	
10	PWKS	Bldg&Grnds	Contract Services	Landscape Maintenance Base Contract - Parks Maintenance Division	318,577	*
11	POL	TrafficSaf	Contract Services	Security and Traffic Control Services Contract for Special Events (Grand Prix, 10K/Hometown Fair, Fireworks, 6-Man, AVP, Concerts in the Park, Pumpkin Races, Tour de Pier, etc.)	300,000	
12	PREC	RecServ	Part Time Employee Salaries	Recreation Leader I: 19,133 hours	295,414	
13	MGMT	CityAttny	Legal Services	Legal Services Retainer	288,000	
14	PREC	RecServ	Contract Services	Janitorial contract services - Locations: Manhattan Heights, Annex, Marine Ave Joslyn Center, Live Oak Hall, Scout House, and Postal Annex	258,000	
15	POL	Patrol	Overtime Sworn Employees	SWAT/CNT (call outs and specialized training) and South Bay Platoon (call outs and specialized training) (Average Ofcr/Sgt rate)	245,000	
16	POL	PACS	Part Time Employee Salaries	Part-time Seasonal Community Service Officers for summer weekends, holidays, and major events: 8,000 hours	240,000	
17	FIRE	FireEMS	Overtime Sworn Employees	This overtime line represents the cost to staff the paramedic ambulance when firefighters are off-duty for vacation, holiday, sick leave. The persons assigned to the paramedic ambulance account for 20% of the department line firefighters. The other 80% are assigned to fire engines. Actual accrued hours for personal leave for these employees is 2,674 (20% of 13,370 hours).	219,268	
18	PREC	RecServ	Part Time Employee Salaries	Recreation Leader II: 12,369 hours	200,501	
19	POL	Patrol	Overtime Sworn Employees	Crime Suppression Details	200,000	
20	FIRE	FireEMS	Contract Services	Contract with McCormick BLS Ambulance Program	186,140	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	PREC	Sports	Part Time Employee Salaries	Pool Lifeguard: 10,100 hours	180,083	
22	PREC	Sports	Contract Services	Instructor payments for Tennis and Pickleball classes and camps offered through Manhappenings	170,000	
23	FIRE	FireOps	Overtime Mutual Aid	Mutual aid overtime is reimbursed, usually by the state, at a rate submitted each year to OES plus a small administrative service and equipment hourly rate. This is estimated for 3 strike team deployments for 7 days with 4 Firefighters	169,344	
24	FIRE	FireOps	Overtime Sworn Employees	Straight time overtime to cover 1,600 hours of annually accrued general leave and work related injuries and illnesses for three Battalion Chiefs. Overtime was approved by City council to pay Battalion Chiefs time and a half (Res 16-0059)	160,352	
25	POL	PolAdmin	SBRPCA Communications	CM Approved Carryforward: CAD/RMS Upgrade due to project delay (4/7/21)	150,000	
26	POL	Patrol	Overtime Sworn Employees	High Visibility Patrol Details (footbeats, bike patrol, etc)	150,000	
27	FIRE	FireOps	OT Training & Special Detail	This is discretionary overtime. Used for training, meeting, and conference attendance. We do not have 40-hour staff, so many of the projects and programs administered by sending employees on their days off or providing coverage to allow on-duty people attend mission critical assignments. We average approximately 200 hours per month.	140,784	*
28	PWKS	Bldg&Grnds	Contract Services	Landscape Maintenance Base Contract - School District Maintenance Division	135,500	
29	HR	HRAdmin	Legal Services	Legal services for labor negotiations	130,000	
30	POL	PolAdmin	Computer Equipment & Software	CM Approved Carryforward: Bi-Directional Amplifier/Radio Signal Booster (4/7/21)	130,000	
31	MGMT	CityAttny	Legal Services	Additional Legal Services (Litigation, Ethics, Bonds, etc.)	125,000	
32	POL	Investigat	Overtime Sworn Employees	Detectives overtime for investigations, surveillance, court, search warrants, training	108,900	
33	PREC	Sports	Contract Services	Independent Contractor payments for various sports and fitness classes.	108,015	*
34	PWKS	Bldg&Grnds	Contract Services	Tree Trimming/Management Services	103,700	*
35	FIRE	FireEMS	Overtime Sworn Employees	This overtime line represents the cost to staff the paramedic ambulance when firefighters are off-duty due to on the job injury. The paramedic ambulance is staffed by 20% of the line firefighters. These hours represent 20% of the total injured on duty hours for our line firefighting personnel.	95,530	
36	PREC	RecServ	Part Time Employee Salaries	Sr. Recreation Leader I: 4,747 hrs	92,223	
37	POL	PolAdmin	Computer Contract Services	Body worn camera maintenance, storage, and autotagging	90,000	
38	FIRE	Fire Admin	Overtime Sworn Employees	MOU Training OT moved to Administration so it can be monitored separately. Estimated 15 members each getting 72 hours of coverage/compensation (1,080 hours).	88,560	
39	CDEV	TrafficEng	Contract Services	Traffic Signal Maintenance - County signal maintenance contract including Opticom maintenance.	85,000	*
40	HR	HRAdmin	Legal Services	Legal and/or consultant services for personnel-related issues which require professional counsel, investigations, etc.	80,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
41	POL	Patrol	Overtime Sworn Employees	Community Priority Enforcement Details	80,000	
42	POL	PolAdmin	Part Time Employee Salaries	Background Investigator(s): 2,200 hours	74,800	
43	POL	TrafficSaf	Overtime Sworn Employees	Traffic Enforcement and Community Priority Enforcement Details, DUI Education/Enforcement, Taxi Cab Enforcement, Pedestrian Safety Details/School Zone Enforcement (Average Motor Officer OT rate)	73,500	
44	PWKS	StMaint	Contract Services	Landscape Maintenance Base Contract - Street Repair Division	73,000	*
45	PREC	Arts	Part Time Employee Salaries	Recreation Leader I: 4,680 hours	72,259	
46	FIRE	FireSupp	Part Time Employee Salaries	Part-time Emergency Services Coordinator: 1,560 hours	72,025	
47	FIRE	FireOps	Automotive Repair Services	Outsourcing of service for the Fire emergency vehicles.	69,930	*
48	PREC	RecServ	Part Time Employee Salaries	Pool Lifeguard: 3,900 hours	69,537	
49	PWKS	StMaint	Contract Services	Traffic Control Markings Contract	69,500	*
50	POL	PolAdmin	Part Time Employee Salaries	Part-time Records Tech/Clerk/Intern: 2,300 hours	66,700	
51	PREC	RecServ	Part Time Employee Salaries	Recreation leader II: 3,999 hours	64,824	
52	PWKS	StMaint	Contract Services	Tree Trimming/Management Services	64,300	*
53	PREC	RecServ	Part Time Employee Salaries	Senior Recreation Leader: 3,288 hours	63,919	
54	FIN	RevServ	Computer Contract Services	Turbo Data Systems - annual processing fee based upon 45,000 citations per year	63,000	
55	MGMT	CityMgr	Contract Services	Economic Development Partnership Agreement with Manhattan Beach Chamber of Commerce	60,000	
56	PREC	Sports	Part Time Employee Salaries	Aqualetics Staffing - seasonal aides: 4,000 hours	60,000	
57	PREC	OlderAdult	Part Time Employee Salaries	Senior Recreation Leader II: 2,685 hours	57,950	*
58	PREC	Arts	Part Time Employee Salaries	Recreation Leader I: 3,744 hours	57,807	
59	POL	JailOps	Overtime Regular Employees	Police Services Officers (PSO) (coverage, training incident holdover): 1,000 hours	57,000	
60	PREC	Sports	Part Time Employee Salaries	Recreation Leader II: 3,458 hours	56,054	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
61	FIN	Accounting	Audit Services	Lance, Soll, and Lunghard - Interim Audit, Annual Audit, and GASB 68 Fee. Increased scope included SAS and GASB Number taken from contract pronouncements.	53,310	
62	PREC	Sports	Part Time Employee Salaries	Senior Recreation Leader I: 2,730 hours	53,071	
63	FIN	Accounting	Part Time Employee Salaries	Administrative Clerk I/II - A/P processing	52,575	
64	MGMT	CityClerk	Computer Contract Services	QuickCaption Closed Captioning Service for City Council meetings	50,800	
65	MGMT	CityMgr	Contract Services	Juvenile Diversion Program with Beach Cities Health District	50,000	
66	HR	HRAdmin	Contract Services	Administration Investigation and other consulting services	50,000	
67	CDEV	Building	Contract Services	VCA and Melad & Associates Contract Building Inspection Services are utilized to maintain next day turnaround on inspection requests during peak times, staff vacations and sick time. Expenditures are offset by revenues the City receives through permit fees.	50,000	
68	PWKS	CivilEng	Contract Services	Various incidental engineering analyses as directed by City Council or in response to public's requests to address right of way issues	50,000	*
69	FIRE	FirePrev	Overtime Cooperative Resources	This is a reimbursable account used to provide Fire Safety Officer standby at Manhattan Studios. All direct costs are billed to production companies. Reduced to 624 hours based on recent trends.	49,996	
70	POL	PolAdmin	Contract Services	CM Approved Budget Change: Police Station Access Control - Upgrade Police Department's exterior and interior door digital access control system (4/7/21)	49,500	
71	FIRE	FirePrev	Contract Services	Contract Fire Plan Checks (offset w/revenue account 100-46303). All plans residential and commercial plans are sent to contractor through community development. Costs are estimated based on volume and standard applicable fees.	49,400	*
72	POL	PolAdmin	POST Training	Advanced Officer Training (POST requirement-24 hrs training per officer) and other mandatory training as directed by POST and Academy Training. Note: Offset by POST Reimbursement, Revenue Account 100-45132	48,000	
73	POL	Patrol	Overtime Special Events	Misc Special Events and Details (Wine Auction, Adult Ed. Security, Movie at the Beach, Bike Rodeo, Honor Guard Detail, Mall Holiday Parade, Santa Float, DEA Takeback, Earth Day, Trunk or Treat, Car Show, National Night Out, Concerts in the Park)	48,000	
74	CDEV	CDEV Admin	Computer Contract Services	Year 4 EnerGov annual maintenance fee per executed contract with Tyler Technologies.	47,856	
75	POL	PolAdmin	Computer Contract Services	RMS/CAD Support and Maintenance	45,000	
76	POL	Patrol	Overtime Special Events	Manhattan Open (Summer)	45,000	
77	PWKS	StMaint	Departmental Supplies	New Regulatory Traffic Signs (STOP, ONE-WAY, YIELD, WRONG WAY, DO NOT ENTER).	45,000	
78	PREC	Sports	Part Time Employee Salaries	Assistant Pool Manager: 2,400 hours	44,928	
79	FIRE	FireEMS	Departmental Supplies	Supplies for Paramedic units. Not offset by patients being billed for these supplies.	44,800	
80	FIN	RevServ	Part Time Employee Salaries	PT Admin Clerk to support Revenue Services and City Receptionist coverage	44,787	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
81	POL	PolAdmin	Contract Services	Department-wide Photocopier/Printer/Scanner/Fax Machine Rental, Maintenance and Usage	44,212	
82	FIRE	Fire Admin	Part Time Employee Salaries	Part-Time Senior Management Analyst	43,779	*
83	PREC	OlderAdult	Part Time Employee Salaries	Recreation Leader II: 3,216 hours	43,054	*
84	FIN	RevServ	Contract Services	R1/ADPI Intermedix (Vendor #36289) Ambulance Billing Services (\$3,500/month) 4.75% of total collections (Contractual)	42,000	
85	POL	PolAdmin	Computer Contract Services	CM Approved Budget Change: Patrol Vehicle In-Car Video - Switch to Axon's in-car video system (4/7/21)	42,000	
86	POL	TrafficSaf	Overtime Sworn Employees	Motor Officers (court, training, incident holdover, coverage): 400 hours	42,000	
87	FIRE	FireSupp	Computer Equipment & Software	CM Approved Carryforward: CAD Computer Equipment and Software (4/7/21)	41,500	
88	PREC	Arts	Contract Services	Stage rental x 10 concerts	40,000	
89	POL	PolAdmin	Overtime Regular Employees	Police Records Tech/Matron (coverage, holdover for incidents, training): 800 hours	40,000	
90	POL	PolAdmin	Contract Services	APS Contract for Alarm Permits	40,000	
91	POL	PACS	Overtime Regular Employees	Community Service Officer OT for traffic control, incident holdover, training, Community/Department meetings and events, shift coverage.	40,000	
92	PWKS	StMaint	Departmental Supplies	Citywide Concrete Project Supplies - also includes transit mix concrete for large - scale, non-CIP projects	40,000	*
93	PWKS	StMaint	Departmental Supplies	Citywide Asphalt Project Supplies	40,000	*
94	PREC	Arts	Part Time Employee Salaries	Sr. Rec Leader II - 1,664 hours	37,889	
95	PWKS	CivilEng	Part Time Employee Salaries	Part-time Management Analyst	37,766	
96	PREC	OlderAdult	Service Agency Contributions	Beach Cities Health District - Care Management for MB Seniors	37,315	
97	POL	JailOps	Contract Services	Inmate Emergency Medical Care, Pre-booking Medical Exams, Infectious Disease Testing	36,000	
98	PREC	RecServ	Part Time Employee Salaries	Sr. Recreation leader I: 1,820 hours	35,381	
99	PREC	PREC Admin	Printing	Printing for quarterly (4 per year) Manhappenings Activity Guide (1500 copies per season) and City Newsletter and postcards	35,000	
100	POL	Patrol	Overtime Special Events	Six Man/Surf Festival (Summer)	35,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
101	FIRE	FirePrev	Part Time Employee Salaries	Part-time inspector: 832 hours	34,653	
102	MGMT	CityClerk	Contract Services	Offsite Storage of Records	34,500	
103	PWKS	Bldg&Grnds	Contract Services	Landscaping Maintenance Contract - tasks outside the base contract schedule	34,200	
104	PREC	RecServ	Part Time Employee Salaries	Pool Manager: 1,664 hours	34,079	
105	PREC	RecServ	Contract Services	Sports/Fields Repair, resurface, restripe, and windscreen replacement courts, fields, facility fencing, MBUSD Field Porta Potties, Field cleanings & supplemental maintenance	32,085	
106	POL	PolAdmin	Departmental Supplies	Handgun duty ammunition (Includes Police Academy Ammunition)	32,000	
107	POL	PolAdmin	Contract Services	Department-wide Cell Phone and Air Card charges	32,000	
108	POL	Patrol	Overtime Special Events	Holiday Fireworks (December)	32,000	
109	PREC	Sports	Part Time Employee Salaries	Aqualetics Staffing - Seasonal coordinators: 1,120 hours	31,360	
110	FIRE	FireEMS	Contract Services	Contracted EMS Medical Director (Previously provided by LA County Department of Health Services)	31,250	
111	FIRE	FireEMS	Contract Services	Contract for Nurse Educator to comply with QI Program. OT for off-duty required CE has been reduced. (Reimbursed by BCHD: partial offset).	31,100	
112	PREC	Sports	Contract Services	Annual Pool Maintenance Service - maintenance costs - MBUSD will reimburse City during exclusive use as well as for shared use (maintenance and chemicals).	31,050	
113	MGMT	CityMgr	City Store Purchases	City Store Merchandise (Moved from Parks & Recreation)	30,000	
114	HR	HRAdmin	Tuition Reimbursement	Tuition reimbursement stipulated for all city employees in accordance with related AI's and MOUs.	30,000	
115	PREC	Arts	Contract Services	Contracted Ceramics Instructor	30,000	*
116	PREC	Arts	Contract Services	Sound reinforcement: 10 concerts x \$3,000 per concert	30,000	
117	PREC	Sports	Departmental Supplies	Manhattan Beach Open Volleyball tournament - LA County beach permit and gross receipts	30,000	
118	POL	PolAdmin	Contract Services	CM Approved Budget Change: Upgrade of Cellular Connectivity - Installing Cel-Fi boosters throughout the lower level of the Police Station (4/7/21)	30,000	
119	POL	Patrol	Overtime Special Events	Local Film Production	30,000	
120	POL	Patrol	Overtime Special Events	CM Approved Carryforward: OTS2020 Grant - Expenditures - Grant period ends 9/30/2021 (4/7/21)	30,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
121	PREC	RecServ	Contract Services	Instructor payments for Recreation Classes & Camps (Tot Time, Art, Dance, Music, Cooking, Education, Enrichment, Etc.)	29,400	*
122	POL	Patrol	Overtime Sworn Employees	City Council meetings Sergeant at Arms	29,400	
123	POL	PolAdmin	Office Supplies	Office Supplies, including printer toner and printer supplies	28,000	
124	PREC	Sports	Contract Services	Street sweeping, pressure washing and porter service contract - Locations: Tennis court cleaning (Live Oak, Mira Costa, Manhattan Heights) Additional Cleanings prior to Tournament	27,738	
125	FIN	RevServ	Computer Contract Services	Turbo Data Collection Agency (30% of amount collected from collection letter) Program nets approx. \$80,000	27,000	
126	PREC	Arts	Contract Services	Musicians and Bands x 10	27,000	
127	POL	Patrol	Uniforms/Safety Equipment	Uniform Allowance: Captain, 2 Lieutenants, 7 Sergeants, 29 Officers	26,600	
128	PREC	Sports	Contract Services	6-person volleyball tournament: porta potties, fence rental, truck rental, food for staff, radios, officials. Jr. 6 Man officials, tournament director, trophies, shirts	25,875	
129	PREC	Sports	Departmental Supplies	Swim Team and Jr. Guard uniforms	25,875	
130	MGMT	CityClerk	Part Time Employee Salaries	Part-time Administrative Clerk II	25,449	
131	HR	HRAdmin	Recruitment Costs	Recruitment Advertisements all positions (includes web-based, print, publications, etc.)	25,000	
132	POL	PACS	Overtime Regular Employees	Community Services Officers OT for community/department meetings and events, incident holdover, emergency call in, court	25,000	
133	CDEV	TrafficEng	Contract Services	Caltrans signal maintenance on Sepulveda Boulevard.	25,000	*
134	PWKS	CivilEng	Contract Services	Administration of Federal and State Grants, CDBG, and DBE	25,000	
135	PWKS	StMaint	Overtime Special Events	Fireworks Festival - 12 employees	25,000	
136	PWKS	StMaint	Contract Services	Special Event Traffic Control Services Advance warning message boards, crowd control barriers, water barricades, etc. (Fire Works Event, Pier Lighting Event, HT Fair Event)	25,000	
137	PREC	Sports	Contract Services	SSBRA - 7 on 7 Adult Soccer Officials	24,500	*
138	POL	PolAdmin	SBRPCA Communications	INSB JPA Allocation (75% of Total)	24,098	
139	MGMT	CityAttny	Contract Services	Contract Deputy City Prosecutor	24,000	
140	FIN	Purchasing	Contract Services	Services for ProcureNow for eProcurement including electronic bid distribution, online bid responses & specification writer. \$24,000 annual maintenance for unlimited users.	24,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
141	POL	PolAdmin	Computer Equipment & Software	CM Approved Carryforward: Network Security Upgrade (4/7/21)	24,000	
142	PWKS	StMaint	Contract Services	Big Belly Solar Compactor Lease Contract for 7 duo compacting trash/recycling units	23,000	
143	PREC	Arts	Machinery	CM Approved Carryforward: Purchase of Ceramic Kiln once PWKS Construction is complete (4/7/21)	22,690	
144	POL	PolAdmin	Overtime Regular Employees	Administrative Clerk II	22,500	
145	PREC	Sports	Contract Services	Janitorial Contract Services	22,000	
146	PREC	Sports	Contract Services	Masters Swim Coach	21,600	
147	MGMT	CityClerk	Computer Contract Services	Government Transparency Suite	21,000	
148	POL	Patrol	Overtime Special Events	Hometown Fair (October)	21,000	
149	PWKS	Bldg&Grnds	Departmental Supplies	Irrigation Supplies	21,000	
150	PREC	RecServ	Contract Services	Special Events: Pumpkin Race: Rentals, Entertainment \$5,000; Pier Lighting: Sound, Entertainment \$2500, Santa \$500, message boards \$600, barricades \$2,000 = \$5,600 Fireworks: barricades \$10,000	20,600	
151	FIRE	FireEMS	OT Training & Special Detail	This is discretionary overtime. Used for training, meeting, and conference attendance. We do not have 40-hour staff, so many of the projects and programs administered by sending employees on their days off or providing coverage to allow on-duty people attend mission critical assignments. We average approximately 25 hours per month.	20,336	*
152	MGMT	CityCounc	Departmental Supplies	Refreshments for various City Council meetings	20,000	
153	MGMT	CityClerk	Computer Contract Services	Citywide Contract Management Solution Annual Subscription	20,000	
154	PREC	RecServ	Departmental Supplies	REC Program field trip tickets (moved from contract services	20,000	
155	POL	Patrol	Overtime Special Events	Regional DUI Deployments	20,000	
156	POL	Investigat	Contract Services	ALPR Annual Hosting, Maintenance & Repairs	20,000	
157	POL	JailOps	Contract Services	Blood Alcohol Lab Analysis and Warrant Blood Draws	20,000	
158	CDEV	TrafficEng	Contract Services	On-Call Traffic Counting Services (volume counts, speed counts, ped counts, parking counts).	20,000	*
159	CDEV	TrafficEng	Contract Services	County signal knock downs (some costs reimbursable).	20,000	*
160	CDEV	EnviroSust	Contract Services	Consultant to assist with community outreach and educational efforts to support various Environmental Programs. Task could include community engagement and outreach on city ordinances, energy efficiencies, green building, Clean Power Alliance, climate action, water conservation, open space, zero waste plastic pollution reduction, graphic design, and other environmental initiatives, as needed.	20,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
161	PWKS	StMaint	Contract Services	Cal Trans delegated maintenance agreement for sidewalk repairs (Sepulveda Blvd). All expenditures up to \$20,000 are reimbursed by Cal Trans.	20,000	
162	PWKS	StMaint	Contract Services	Holiday Decoration Services - Annual installation, maintenance, removal and storage of Downtown and North End Holiday decorations.	20,000	
163	PWKS	StMaint	Departmental Supplies	City Refuse and Recycling Container Maintenance Supplies Utilized for the City's over 500 public right-of-way trash and recycling containers	20,000	*
164	PWKS	StMaint	Departmental Supplies	City Refuse and Recycling Conatainer Replacement Program Replace old cans due to wear and tear	20,000	*
165	HR	HRAdmin	Training, Conf & Meetings	Citywide Employee Trainings (Customer Services, Computer, EERC, etc.)	19,400	*
166	POL	PolAdmin	Contract Services	Department Wellness Program	19,000	
167	PREC	PREC Admin	Contract Services	Konica Printer Lease Contract for all Parks and Recreation printers in City Hall, Joslyn Center, MBAC and Manhattan Heights.	18,680	
168	POL	Investigat	Computer Contract Services	Lexus Nexis Police Investigation Database	18,500	
169	FIRE	FireOps	Overtime Special Events	Misc. Budget for Overtime - Special Events Coverage	18,492	
170	FIN	Purchasing	Part Time Employee Salaries	Warehouse Assistant	18,240	
171	MGMT	CityCounc	Memberships & Dues	South Bay Cities Council of Governments (SBCCOG)	18,000	
172	POL	PolAdmin	Physical/Psychological Exams	Psychological Exams & Counseling (Exams for Police Department Applicants, Fitness for Duty Exams, and Critical Incident Counseling and Debriefs)	18,000	
173	POL	PolAdmin	Uniforms/Safety Equipment	State/Department Mandated safety equipment issue/repair/replacement (safety vests, vest carriers, OC spray, tasers, taser cartridges, body worn cameras, digital voice recorders, flashlights, bulbs, gas mask canisters, batteries, raingear, handcuffs, leathergear, belts, holsters, regular duty vests, etc)	18,000	
174	PWKS	StMaint	Overtime Regular Employees	OT for Standby and assistance with vehicle accident clean up	17,600	
175	PREC	RecServ	Departmental Supplies	Rec Services - Facility Reservations Operational supplies for facility, field, and park reservations: tables, chairs, signage, storage bins, easels, locks, easels, locks, storage bins, camera, etc.	17,500	*
176	PWKS	Bldg&Grnds	Contract Services	Annual cost to resurface Tennis and/or Basketball Courts. Locations to be determined by the Parks & Rec Department each year.	17,500	
177	PWKS	PWKS Admin	Contract Services	Lease Copiers for Administration, Utilities and Engineering. Includes maintenance, supplies and copy usage.	17,358	
178	FIRE	FirePrev	Overtime Sworn Employees	To cover overtime for special Fire Prevention needs; training, Fire Service Day & Fire Prevention Week, One time events that may require Fire Prevention on Scene, avg 160 hrs/yr	16,798	*
179	PWKS	StMaint	Departmental Supplies	Pier Lighting/Holiday Open House	16,371	
180	POL	Investigat	Overtime Sworn Employees	Detective Sergeant	16,200	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
181	POL	Investigat	Overtime Sworn Employees	Overtime school resource officer (2 SROs)	16,200	
182	MGMT	CityMgr	Training, Conf & Meetings	Organizational Development - All Employees and Executive Team Training and Team Building (All Hands Meeting)	16,000	
183	PWKS	Bldg&Grnds	Contract Services	Painting as needed	16,000	
184	FIRE	FireEMS	Departmental Supplies	Medications for EMS patient care	15,525	
185	POL	PACS	Computer Contract Services	Maintenance/Lease Agreement & Software Licenses for Parking Citation Handheld Ticket Writers	15,360	
186	CDEV	CDEV Admin	Contract Services	AT&T mobile devices and monthly service charges for department-wide staff.	15,300	
187	HR	HRAdmin	Recruitment Costs	Professional test development services and rentals/purchases (Donnoe, CPS, CODESP etc.)	15,000	
188	PREC	PREC Admin	Office Supplies	Office Supplies for various facilities	15,000	*
189	PREC	Sports	Departmental Supplies	Beach program materials, ie. pop-ups, camp shirts, rash guards, volleyball nets, balls, hats, arts & crafts	15,000	*
190	POL	Patrol	Overtime Special Events	Community Police Academy: ten week session, overtime for sworn and professional staff	15,000	
191	POL	Patrol	Overtime Special Events	Hometown Fair 10K Run (October)	15,000	
192	FIRE	FireOps	Uniforms/Safety Equipment	3 full sets of Turnout gear	15,000	
193	CDEV	CodeEnforc	Contract Services	Host Compliance agreement for Short Term Rental compliance.	15,000	
194	CDEV	EnviroSust	Departmental Supplies	Environmental education materials, special event items and supplies (e.g. reusable bags, climate action education booklets, energy efficiency toolkits, seed bookmarks, event signs, window decals for businesses, reusable bags, utensil sets containers, straws and mugs).	15,000	*
195	PWKS	PWKS Admin	Advertising	Advertising to promote waste reduction and recycling, including Composting Classes and Used Oil/Filter Recycling. Assists with meeting the goals of AB 939 and primarily funded by grants from Cal Recycle. Additional City outreach will be performed during the franchise agreement transition.	15,000	
196	PWKS	StMaint	Part Time Employee Salaries	Maintenance Worker I	15,000	
197	PWKS	StMaint	Training, Conf & Meetings	Safety and Maintenance Training and Certifications	15,000	*
198	CDEV	Planning	Part Time Employee Salaries	Administrative Intern	14,700	
199	POL	Patrol	Training, Conf & Meetings	Patrol and Reserve Officer off-site AND non-POST Training (including Range & Active Shooter Training)	14,500	
200	CDEV	Planning	Contract Services	Contract Services for special projects and studies, Mall Amendments, work plan items, Code and General Plan Amendments, legally mandated requirements, and City Council directed projects.	14,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
201	PREC	Sports	Contract Services	Softball Officials	14,490	*
202	FIN	RevServ	Contract Services	Electronic Bill Presentment Program (EBPP) monthly processing fee and gateway maintenance	14,400	
203	POL	Investigat	Part Time Employee Salaries	Police Intern	14,400	
204	FIRE	FireOps	Training, Conf & Meetings	MOU training as provided contractually. Fifteen people at \$1,200 each.	14,400	*
205	PREC	PREC Admin	Printing	Specialized Brochures - Summer Camp Guide	14,076	
206	FIN	RevServ	Contract Services	Infosend bill print and mail. Avg \$1,200/mo includes envelopes and stock, includes tax for stock	14,000	
207	POL	Patrol	Overtime Special Events	Tour de Pier (May)	14,000	
208	POL	Investigat	Computer Contract Services	SpidrTech Victim Communication/Notification Software License	14,000	
209	CDEV	Planning	Part Time Employee Salaries	Administrative Intern	14,000	
210	PWKS	Bldg&Grnds	Contract Services	Sand Dune Replenishment	14,000	*
211	PREC	Sports	Part Time Employee Salaries	Pool Assistant: 840 hours	13,616	
212	PREC	Sports	Contract Services	Contingency court repair, resurfacing and striping at Manhattan Heights, Live Oak, and Mira Costa Tennis Courts	13,600	
213	MGMT	CityCounc	Memberships & Dues	League of California Cities - City membership.	13,500	
214	FIN	RevServ	Contract Services	HDL Property Tax Audit Services (\$3,250/quarter) & CAFR Stats Package (\$800/year)	13,000	
215	PREC	Sports	Contract Services	Summer Sunset Basketball League: Officials, Scorekeepers, Director	13,000	
216	POL	Patrol	Overtime Special Events	Holiday Pier Lighting/Open House	13,000	
217	HR	HRAdmin	Employee Awards & Events	Employee Recognition award program, Retirement/Service Anniversary awards and Employee of the Year award.	12,500	
218	PREC	RecServ	Warehouse Purchases	Janitorial Supplies (i.e. cleaning supplies, paper products, hand soap, etc.), Maintenance Supplies (i.e. locks, chains, mutt-mitts, brooms, etc.): Joslyn Center, Scout House, Live Oak Tennis Office, Live Oak Rec Hall, Manhattan Heights, Marine Avenue, Sand Dune	12,420	
219	FIRE	Fire Admin	Contract Services	Peer Support Program	12,250	
220	FIRE	Fire Admin	Contract Services	Disaster Management Area Coordinator (DMAC)	12,164	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
221	MGMT	CityMgr	Contract Services	Civic Engagement Program: Marketing Contracts for Photography & Filming	12,000	
222	FIN	RevServ	Contract Services	Lock Box processing services contracted through Bank-Up Annual fee for the processing and deposit of mailed Utility Payments	12,000	
223	POL	PolAdmin	Contract Services	Firearms Range Maintenance & Lead Decontamination Service: The range is required by the EPA to be maintained and decontaminated. This contract will provide for annual cleaning of the range and lead traps, filter replacements and annual filter housing decontamination.	12,000	
224	POL	PolAdmin	Training, Conf & Meetings	Non-POST Courses (Career Development for Administration, Investigations, Records, Jail, Parking, and Animal Control.) Communication, writing, productive employee, computer courses, police academy registration (college) fees.	12,000	*
225	POL	PolAdmin	City Funds Match	Anticipated Federal Grant matching - Bullet Proof Vest and Armor Program	12,000	
226	POL	Patrol	Overtime Special Events	Downtown Halloween/Pumpkin Race/Friendship Walk (October)	12,000	
227	POL	Patrol	Training, Conf & Meetings	Specialized Police K9 Monthly Detection Training (Explosive/Narcotics)	12,000	
228	POL	Investigat	Contract Services	ALPR monthly data plan: \$1,000/mo.	12,000	
229	POL	TrafficSaf	Overtime Sworn Employees	Traffic Lieutenant	12,000	
230	POL	JailOps	Departmental Supplies	Inmate Meals (Breakfast, Lunch, Dinner) - Weekly delivery by Los Angeles Sheriff's Dept	12,000	
231	POL	PACS	Overtime Regular Employees	Community Priority Enforcement Details (Bike Path Enforcement, Walk Your Bike at the Pier Enforcement, Park Ranger Details, etc)	12,000	
232	PWKS	StMaint	Overtime Special Events	Hometown 10K Run - 10 employees	12,000	
233	FIRE	Fire Admin	Contract Services	Xerox contract estimated at \$550 Xerox Printers; \$600 Xerox Copiers per month.	11,800	*
234	POL	TrafficSaf	Overtime Sworn Employees	Traffic Sergeant	11,600	
235	PWKS	Bldg&Grnds	Departmental Supplies	Park Furnishings	11,500	
236	FIRE	FireOps	Uniforms/Safety Equipment	Uniform Allowance: Fire Battalion Chief, 6 - Fire Capt/Paramedic, 6 - Fire Engr/Paramedic, 6 - Firefighter/Paramedic	11,400	
237	PWKS	Bldg&Grnds	Contract Services	Landscape Maintenance Contract - tasks outside the base contract schedule	11,400	
238	POL	PolAdmin	Contract Services	Sheriff's Data Network Connection	11,200	
239	PREC	OlderAdult	Contract Services	OAP Lunch Bunch Meals Tues: 50 weeks x an average of 65 people	11,000	*
240	PWKS	Bldg&Grnds	Contract Services	Street Sweeping, Pressure Washing and Porter Service Contract	10,600	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
241	PREC	RecServ	Part Time Employee Salaries	Recreation Leader I Adjustment for Minimum Wage	10,524	
242	PWKS	Bldg&Grnds	Departmental Supplies	Electric Supplies for Parks	10,500	
243	PREC	RecServ	Contract Services	Tennis and basketball court patchwork/repairs	10,400	
244	PREC	Volunteers	Part Time Employee Salaries	Administrative Clerk I/II: 416 hours	10,354	
245	PREC	Sports	Departmental Supplies	Swim Team - ribbons, plaques, food for parties, etc.	10,350	
246	CDEV	CDEV Admin	Computer Contract Services	Year 4 of EnerGov Disaster Recovery Service fee per contract with Tyler Technologies.	10,143	
247	PREC	RecServ	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	10,044	
248	PWKS	StMaint	Departmental Supplies	Supplies for Hometown Fair	10,034	
249	PWKS	StMaint	Departmental Supplies	Supplies for MB10k	10,034	
250	MGMT	CityCounc	Training, Conf & Meetings	Independent Cities Association - winter & summer conferences with 3-5 attendees.	10,000	
251	MGMT	CityCounc	Training, Conf & Meetings	National League of Cities Leadership Summits and Conference - 2 attendees.	10,000	
252	MGMT	CityMgr	Contract Services	Hardship Assistance Program for Tobacco Retailers	10,000	
253	MGMT	CityMgr	Departmental Supplies	Annual Employee Breakfast	10,000	
254	FIN	RevServ	Computer Contract Services	Franchise Tax Board (FTB) Intercept Program Approx. 2,000 letters are sent each year. (Fee is \$2.50/letter + 15% of collections) ~ Program typically nets \$25,000 in revenue.	10,000	
255	HR	HRAdmin	Commuter Pay	Commuter Incentive for City Employees (Rideshare)	10,000	*
256	HR	HRAdmin	Computer Contract Services	HRIS NEOGOV system annual maintenance fee. NEOGOV is the HR recruitment, hiring, and application tracking program.	10,000	
257	HR	HRAdmin	Training, Conf & Meetings	Supervisory/Management Development Training	10,000	
258	PREC	RecServ	Departmental Supplies	Teen Center Program Special Event Supplies, Arts and Crafts; Sports Equipment, Food and Cooking Supplies, Games, Movies, AV Equipment	10,000	
259	PREC	RecServ	Departmental Supplies	REC Summer Program	10,000	
260	PREC	RecServ	Departmental Supplies	Teen Center Program Supplies: games, arts & crafts, sports equipment, cleaning supplies, etc.	10,000	
261	PREC	Arts	Departmental Supplies	Ceramics - clay	10,000	*
262	PREC	Sports	Contract Services	LA County - 10% gross receipts + \$250 application fee per class.	10,000	
263	PREC	Sports	Departmental Supplies	Tennis Tournament	10,000	
264	PREC	Sports	Departmental Supplies	Live Oak Tennis	10,000	
265	PREC	OlderAdult	Contract Services	Special interest classes including Arthritis Foundation exercise class, Senior Yoga, Zumba Gold, Comedy Improv, Older Adult Art classes, Special Needs Cooking classes.	10,000	*
266	POL	PACS	Overtime Regular Employees	DUI Checkpoints (parking enforcement, towing assistance, traffic control, etc)	10,000	
267	FIRE	FireSupp	Departmental Supplies	Maintenance and replacement of portable radio and stationary communications equipment	10,000	
268	CDEV	Building	Printing	Printing of business cards (all Plan Check Program and Inspection Program Staff). Construction site sign blanks and printing of custom signs. Construction sign costs are fully recovered through permit sign fees.	10,000	
269	PWKS	StMaint	Warehouse Purchases	Mutt Mitts Program Supplies at various City dispensers	10,000	*
270	PWKS	StMaint	Departmental Supplies	Barricade Maintenance Supplies	10,000	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
271	PWKS	Bldg&Grnds	Contract Services	Bee Removal Services	10,000	
272	PWKS	Bldg&Grnds	Departmental Supplies	Fence Maintenance Supplies	10,000	
273	PWKS	Bldg&Grnds	Departmental Supplies	Playground Supplies	10,000	
274	PWKS	Bldg&Grnds	Departmental Supplies	Tree Gate Replacement and Maintenance Supplies	10,000	
275	PWKS	StMaint	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 9.5 Employee(s)	9,690	
276	POL	PolAdmin	Computer Contract Services	Scheduling Software Annual Support/Maintenance	9,600	
277	FIRE	Fire Admin	Contract Services	Physical exam program per MOU for 12 FD staff at \$800 each	9,600	
278	HR	HRAdmin	Physical/Psychological Exams	Part-time Employee Pre-Employment Physicals	9,500	
279	POL	PolAdmin	Departmental Supplies	SWAT Ammunition	9,500	
280	FIRE	FireOps	Departmental Supplies	Replacement of outdated fire hose. Brush hose, nozzles and fittings.	9,500	
281	PREC	RecServ	Contract Services	Merchants landscaping contract for Polliwog, Live Oak, Marine, Manhattan Heights	9,450	
282	FIRE	FireOps	Uniforms/Safety Equipment	6 sets of turnout safety gear to replace worn and damaged sets in our current inventory. 60 sets on a 10 year replacement.	9,275	*
283	POL	PolAdmin	Physical/Psychological Exams	Polygraph Exams (Exams for all Police Department applicants)	9,200	
284	FIRE	Fire Admin	Computer Contract Services	Kronos/Telestaff monthly subscription fees. Cloud based services for payroll and OT coding.	9,120	
285	MGMT	CityClerk	Computer Contract Services	Electronic/Digital Signature System	9,000	
286	PREC	PREC Admin	Advertising	Marketing campaigns	9,000	*
287	PREC	Arts	Departmental Supplies	ceramics equipment repair & replacement	9,000	
288	PREC	Sports	Departmental Supplies	Sunset Basketball League: Uniforms, balls and supplies	9,000	
289	POL	PolAdmin	Overtime Sworn Employees	2 Lieutenants Administration/Investigation	9,000	
290	POL	Patrol	Overtime Special Events	Grand Prix Bike Race (Summer)	9,000	
291	POL	TrafficSaf	Part Time Employee Salaries	Police Intern	9,000	
292	FIRE	Fire Admin	Contract Services	Annual contract fee for Digital EMS, a mobile electronic patient care reporting system	9,000	
293	PWKS	Bldg&Grnds	Contract Services	Annual cost to resurface Tennis Courts. Locations to be determined by the Parks & Rec Department each year.	9,000	
294	POL	PACS	Computer Contract Services	Admin Adjudication letters (charged monthly by Turbo Data)	8,800	
295	POL	PACS	Contract Services	Animal Shelter Housing Fees	8,700	
296	POL	PolAdmin	Overtime Sworn Employees	Community Affairs Sergeant (evening/weekend meetings, events, training)	8,610	
297	POL	PolAdmin	Computers, Supplies & Software	Computers, software, computer supplies, server storage, card readers, memory cards, universal power supply backup power, USB drives, etc.	8,500	
298	PREC	OlderAdult	Contract Services	One Older Adult Special Event Luncheon	8,446	
299	PREC	Sports	Part Time Employee Salaries	Administrative Clerk I/II: 676 hours	8,413	*
300	POL	Investigat	Uniforms/Safety Equipment	Uniform Allowance: Sergeant, 12 Officers	8,400	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
301	PREC	OlderAdult	Departmental Supplies	Thursday Lunch Bunch - food costs	8,360	*
302	PREC	OlderAdult	Contract Services	Older Adult and General Public Bus Trips based on planned excursions	8,187	*
303	PWKS	StMaint	Departmental Supplies	Supplies for Holiday Fireworks	8,098	
304	CDEV	Planning	Contract Services	Planning Commission minutes Secretary for bi-monthly meetings.	8,064	
305	FIRE	Fire Admin	SBRPCA Communications	INSB JPA Allocation (75% of Total)	8,033	
306	MGMT	CityCounc	Public Service Events	MB Education Foundation Annual Event	8,000	
307	FIN	RevServ	Contract Services	HDL Sales Tax Audit Services (\$2,000/quarter)	8,000	
308	POL	Patrol	Overtime Regular Employees	Civilian OT for Support of Patrol Communications, Radio Maintenance & Digital Media	8,000	
309	POL	Patrol	Contract Services	Drone Support for Patrol Operations, Investigations, and Special Events	8,000	
310	POL	Patrol	Uniforms/Safety Equipment	SWAT/CNT Team uniform replacements & issue (Helmets, Nylon Gear, Shirts, Jackets, Pants, etc)	8,000	
311	POL	TrafficSaf	Contract Services	Blood Draws at DUI Checkpoints	8,000	
312	POL	PACS	Part Time Employee Salaries	PACS Desk/Admin Support (Clerk/Intern): 533 Hours	8,000	
313	FIRE	FireSupp	Departmental Supplies	Communications equipment purchase, replacement and repairs. Dispatching equipment and other communications need	8,000	
314	PWKS	CivilEng	Departmental Supplies	Engineering Division Supplies	8,000	*
315	FIN	RevServ	Contract Services	Armored Transport Services Replacement (\$600/month) Includes fluctuating fuel surcharges.	7,800	
316	HR	HRAdmin	Physical/Psychological Exams	Full-time Employees Pre-Employment Physicals (Bayside, Westchester, Concentra, etc.) - Sworn	7,800	
317	MGMT	CityCounc	Training, Conf & Meetings	California Contract Cities Association Annual Conference for 5 attendees (May)	7,500	
318	MGMT	CityCounc	Training, Conf & Meetings	United States Conference of Mayors (Winter and Summer Sessions and Conferences)	7,500	
319	PREC	RecServ	Departmental Supplies	Aquatics Pool Supplies (first aid supplies, umbrellas, rescue tubes, kick boards, whistles, etc.) & Equipment (Lifeguard tower, lane lines, lane line storage reels, etc.)	7,500	*
320	PREC	Arts	Departmental Supplies	Supply for general operations and art exhibit installations for the MB Art Center: Paint and other materials to maintain exhibition walls, light bulbs for lighting tracking and cleaning materials.	7,500	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
321	PREC	Sports	Contract Services	ActiveNet fee for tennis online reservation service	7,500	
322	FIRE	FireSupp	Contract Services	Communications systems maintenance Station1/Station 2 costs for services and equipment. funds will be used to upgrade emergency alert notification system	7,500	
323	POL	PolAdmin	Computer Contract Services	Everbridge/Nixle Annual Service Fee (split with Information Systems and Fire Dept.)	7,400	
324	PWKS	Bldg&Grnds	Departmental Supplies	Irrigation Repair Supplies	7,250	
325	PREC	Sports	Contract Services	Kickball Officials	7,245	*
326	CDEV	EnviroSust	Contract Services	CM Approved Carryforward: Climate Ready MB - Contract Services (4/7/21)	7,235	
327	PREC	Sports	Contract Services	Water Aerobics Instructor - \$600/month	7,200	
328	POL	PolAdmin	Overtime Sworn Employees	Community Police Academy (10 weeks)	7,200	
329	FIRE	FireSupp	Contract Services	Wireless Service for Mobile Units 8 at \$450 Redundant Service with Verizon to ensure regional and reliable coverage 8@450/ea	7,200	
330	CDEV	EnviroSust	Part Time Employee Salaries	Environmental Sustainability Intern	7,056	
331	PWKS	StMaint	Departmental Supplies	Grand Prix Bike race Supplies	7,024	
332	MGMT	CityCounc	Training, Conf & Meetings	League of California Cities Annual Conference with 5 attendees (September)	7,000	
333	MGMT	CityClerk	Advertising	Proof of Publication for Ordinance Adoptions and Legal Notices in The Beach Reporter.	7,000	
334	FIN	FIN Admin	Office Supplies	Office Depot Purchases of toner, copy machine supplies etc. All other supplies - pens paper etc.	7,000	
335	FIN	Accounting	Contract Services	Actuary for Retirement Services Supplemental, Single Highest Year, and GASB 75 Actuarial Study. Total Comp Systems V# 35028.	7,000	
336	FIRE	FireOps	Training, Conf & Meetings	Special Operations Training-Hazardous Materials, Ocean Rescue, Technical Rescue, Wildland	7,000	*
337	CDEV	CDEV Admin	Computers, Supplies & Software	Qminder Software maintenance.	7,000	
338	FIRE	Fire Admin	Computer Contract Services	Emergency reporting annual licensing and subscription costs	6,800	
339	CDEV	EnviroSust	Part Time Employee Salaries	Environmental Sustainability Intern	6,720	
340	MGMT	CityClerk	Computer Contract Services	Netfile FPPC Electronic Filing Software	6,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
341	HR	HRAdmin	Employee Awards & Events	MB STAR Employee Appreciation (per Management Services)	6,500	*
342	POL	PolAdmin	Computer Contract Services	MVS (in-car video) server maintenance contract	6,500	
343	PWKS	PWKS Admin	Memberships & Dues	Los Angeles Regional Agency (LARA) Membership Renewal: For regional annual reporting (annual AB 939 report) to the Department of California Resources Recycling Recovery (Cal Recycle) and regional partnerships on solid waste issues.	6,500	
344	PREC	RecServ	Part Time Employee Salaries	Admin Clerk I/II allocation (20%): 520 hours	6,472	*
345	CDEV	EnviroSust	Advertising	CM Approved Carryforward: Green Business - Advertising (4/7/21)	6,442	
346	HR	HRAdmin	Physical/Psychological Exams	Pre-Employment Background checks/fingerprinting (DOJ/FBI) - Finance, Management Services, Community Development, Public Works and Human Resources. Cost includes subsequent arrest reports to our agency.	6,400	
347	PREC	RecServ	Departmental Supplies	Center Supplies for Joslyn and Heights: Sports Equipment (PA systems, digital display board, furniture, fixtures, equipment, tools, audio & visual equipment)	6,300	
348	POL	PolAdmin	Overtime Sworn Employees	Community Affairs Officer (evening/weekend meetings, events, training)	6,300	
349	PREC	Arts	Contract Services	Drawing and Painting	6,154	*
350	PWKS	StMaint	Overtime Special Events	Old Hometown Fair - 3 employees	6,100	
351	MGMT	CityMgr	Office Supplies	General Office Supplies for the Department (toner)	6,000	
352	PREC	RecServ	Contract Services	Family Camp Special programs, bouncers, activities, entertainment	6,000	
353	PREC	RecServ	Contract Services	Rec Program: Tutoring services	6,000	
354	PREC	RecServ	Uniforms/Safety Equipment	Rec Services Uniforms for all recreation staff members: T-Shirts, sweatshirts, jackets, collared shirts	6,000	
355	POL	PolAdmin	Departmental Supplies	Firearms repair and replacement (pistols, rifles shotguns, M-16, MP-5)	6,000	
356	POL	PolAdmin	Computer Contract Services	Access Control System Software & Licensing	6,000	
357	POL	PolAdmin	Computer Contract Services	LEFTA/METR Software Annual Maintenance and Hosting	6,000	
358	POL	Patrol	Overtime Regular Employees	Public Works OT to Provide Assistance at DUI Checkpoints and Drivers Training	6,000	
359	POL	Patrol	Overtime Special Events	American Martyrs 5K Run (March)	6,000	
360	POL	Patrol	Overtime Special Events	Little League Parade (March)	6,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
361	POL	Patrol	Overtime Special Events	Grandview 5K Run (June)	6,000	
362	POL	Patrol	Overtime Special Events	Robinson 5K (March)	6,000	
363	POL	Patrol	Overtime Special Events	Mira Costa Graduation (June)	6,000	
364	POL	Patrol	Overtime Special Events	Police Department Open House	6,000	
365	POL	Patrol	Overtime Special Events	Mira Costa High School Football Games	6,000	
366	POL	Patrol	Departmental Supplies	Patrol Equipment, Replacement, & Repair: digital cameras, camera supplies, DVD's for MVS disk publisher, Intoxilizer supplies, SWAT Van supplies, key duplication, and Police Line "Do Not Cross" tape	6,000	
367	POL	Investigat	Contract Services	Fingerprint Analysis	6,000	
368	POL	Investigat	Training, Conf & Meetings	Basic Investigations School for New Detectives	6,000	
369	POL	JailOps	Contract Services	Weekly Jail Linen Laundry Service	6,000	
370	FIRE	Fire Admin	Contract Services	Citywide gym equipment maintenance and repairs. Life cycle of equipment is nearing its end. Funds are for continued repairs, rising costs of maintenance and replacement of one piece of equipment through multi year replacement project.	6,000	
371	CDEV	EnviroSust	Advertising	Community Outreach for programs such as Sea Level Rise Planning, energy efficiency, reusable bag promotion, Earth Month, Clean Power Alliance, climate action, Earth Hour, sustainable landscape classes, and polystyrene, smoking, and plastic bag ordinances.	6,000	*
372	PWKS	CivilEng	Contract Services	Hardware Maintenance on Plan Scanning and Copy Machine at City Yard. This does not include any software maintenance (software maintenance is charged to 52103)	6,000	
373	PWKS	StMaint	Departmental Supplies	Street Project Hand Tools	6,000	
374	PWKS	StMaint	Departmental Supplies	Stenciling Supplies	6,000	
375	POL	Investigat	Computer Contract Services	CLEARs Public Records Data Search	5,940	
376	PREC	RecServ	Overtime Regular Employees	Recreation Supervisor overtime	5,921	
377	FIRE	FireEMS	Overtime Special Events	Provides coverage for paramedic services at City approved special events.	5,904	
378	POL	PolAdmin	Computer Contract Services	False Alarm Management Software Annual Service	5,900	
379	POL	PolAdmin	Departmental Supplies	Volunteer Recognition Program: Annual Volunteer Appreciation Dinner (50/50 split with Parks & Rec \$5300), Youth Volunteer Appreciation Event (split with Parks & Rec \$500)	5,800	
380	FIRE	FireOps	Departmental Supplies	Replacement of small handtools on the fire apparatus that are broken or missing.	5,800	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
381	HR	HRAdmin	Physical/Psychological Exams	Full-time Employees Pre-Employment Physicals (Bayside, Westchester, Concentra, etc.) - Non-Sworn	5,700	
382	FIRE	FireSupp	Departmental Supplies	CERT Supplies and equipment for preparation, EMS, disaster response	5,700	
383	PWKS	StMaint	Contract Services	Landscape Maintenance Contract - tasks outside the base contract schedule	5,700	
384	POL	Patrol	Training, Conf & Meetings	SWAT Training, Competitions, and California Association of Tactical Officers (CATO) Training	5,600	
385	POL	PACS	Contract Services	Hearing Officer - conducts administrative review of parking tickets pursuant to Vehicle Code Section 40215.	5,600	
386	PREC	RecServ	Contract Services	Street sweeping, Pressure wash and porter service contract:Additional Cleaning of Facilities Prior to Rentals (Manhattan Heights Polliwog & Marine)	5,535	
387	PREC	Sports	Departmental Supplies	Pool Equipment - pool vacuum, pool covers, pump room equipment, general pool equipment, kickboards, lounge chairs, pool toys, swim flags, clocks, rescue tubes, backboard, lifeguard tower, stop watches, storage shed, whistles, etc.	5,525	
388	MGMT	CityCounc	Public Service Events	Grades of Green	5,500	
389	MGMT	CityCounc	Public Service Events	TEDx Sponsorship	5,500	
390	POL	PolAdmin	Contract Services	Maintenance/repairs/service for: key card security system, traffic strip, Message boards, I.D. card printer, T 3's, Metlox office, tasers, audio visual equipment, robot, etc.	5,500	
391	POL	PolAdmin	Overtime Regular Employees	Property & Evidence OT	5,500	
392	POL	PolAdmin	Printing	Parking Citation Ticket Stock & Envelopes	5,500	
393	POL	Patrol	Contract Services	Mobile Video System, MDC, and Disk Publisher (MVS duplicated on disk) Maintenance and Repairs	5,500	
394	CDEV	EnviroSust	Memberships & Dues	CA Green Business Network City membership for local businesses.	5,500	
395	PREC	PREC Admin	Advertising	Ads for Manhappenings Five (5) full page ads with Beach Reporter 5 x \$1,092/each.	5,460	
396	POL	PolAdmin	Computer Contract Services	E-Subpoena Management System (web-based) Annual Support/Maintenance	5,400	
397	PWKS	CivilEng	Contract Services	AT&T Cell Phone Service for 9 cell phones @ \$50 each monthly: 1 City Engineer, 1 Principal Engineer, 4 Sr. Engineers, 1 Sr. Technician and 2 PW Inspectors	5,400	
398	PWKS	StMaint	Contract Services	Cell Phone: \$450 per month x 12 months (for 9 phones) 1 Maint. Manager; 2 Maint. Supervisors; 2 MW III; 2 MW I/II; 1 Electrician; 1 Street Standby phone	5,400	
399	POL	JailOps	Contract Services	Haz Mat Cleaning of Jail Cells (blood, vomit, urine)	5,250	
400	POL	PolAdmin	Contract Services	Lexipol Department Policy Manual Revisions and Legal Review	5,200	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
401	POL	PolAdmin	Departmental Supplies	Rifle ammunition	5,200	
402	POL	PolAdmin	Uniforms/Safety Equipment	Uniform issue for new Police Officers	5,200	
403	POL	Patrol	Departmental Supplies	Portable Radio Battery Replacement	5,200	
404	PWKS	Bldg&Grnds	Departmental Supplies	Electrical Supplies for MCHS Tennis Court, Begg Pool, and Begg Field	5,200	
405	PREC	Arts	Part Time Employee Salaries	Recreation Leader II: 320 hours	5,187	
406	PREC	Sports	Part Time Employee Salaries	Administrative Clerk I/II allocation (16%): 416 hours	5,177	*
407	PREC	Sports	Contract Services	Additional Field Maintenance	5,175	
408	PREC	Sports	Departmental Supplies	Pool Supplies - lifeguard books, swimming books, pocket masks, first aid supplies, pool decorations, food for pool parties, swim prizes, sunscreen, pool signs, swim caps, etc.	5,175	
409	PREC	Sports	Departmental Supplies	Kids Extreme ribbons, medals, t-shirts, supplies	5,175	
410	CDEV	CDEV Admin	Office Supplies	Toner and parts for department-wide printers.	5,150	
411	FIN	Purchasing	Contract Services	Copier charges.	5,100	
412	POL	Investigat	Contract Services	Sexual Assault Examinations 6 exams x \$850	5,100	
413	PWKS	StMaint	Departmental Supplies	Striper Supplies	5,100	
414	MGMT	CityMgr	Contract Services	Civic Engagement Program: Crisis Communications Consultant	5,000	
415	MGMT	CityMgr	Contract Services	Civic Engagement Program: Advise & Facilitate City Logo Copyright & Use Agreement	5,000	
416	MGMT	CityClerk	Contract Services	Hyland OnBase Training for New Employees and Software Upgrades	5,000	
417	PREC	PREC Admin	Advertising	Social Media Posts	5,000	
418	PREC	Arts	Contract Services	Metlox Arts Programs, Joslyn Arts Programs, Library Programs	5,000	*
419	PREC	Arts	Contract Services	Specialized Exhibition Preparations Arts Center	5,000	
420	PREC	Arts	Contract Services	Crafts - Fieldtrips, contract services	5,000	*
421	PREC	Arts	Contract Services	Portable Toilets	5,000	
422	PREC	Sports	Advertising	Tennis Tournament/Operations - Social Media Advertisements (AdTaxi)/print ads	5,000	
423	POL	PolAdmin	Legal Services	Legal services, legal training	5,000	
424	POL	PolAdmin	Computer Contract Services	T1 Communication line for CLETS & JDIC access.	5,000	
425	POL	Patrol	Overtime Regular Employees	Civilian OT for Explorer Program Meetings, Events, and Mentorship	5,000	
426	POL	Patrol	Training, Conf & Meetings	Crime Scene Investigators (CSI) Conf/Calif Assoc of Property & Evidence (CAPE) Conf	5,000	
427	FIRE	Fire Admin	Departmental Supplies	City Gym Equipment rotation schedule	5,000	*
428	FIRE	FireSupp	Contract Services	Contingency for communications contract services per trend	5,000	
429	CDEV	Planning	Overtime Regular Employees	Planners attendance at Planning Commission, City Council, and other after hours meetings. Review of special projects and maintenance of plan check and application turn around goals.	5,000	
430	CDEV	Building	Overtime Regular Employees	Overtime hours for Senior Permits Technician to maintain daily service deliverables. Duties performed outside of normal working hours to avoid disruption of services at the public counter.	5,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
431	CDEV	Building	Overtime Regular Employees	Overtime for Building Inspectors to accommodate emergency inspection services on Fridays and weekends, as needed.	5,000	
432	PWKS	PWKS Admin	Contract Services	Professional Consulting: Provide assistance as needed to Sr. Management Analyst regarding the City's solid waste franchise agreement.	5,000	
433	PWKS	PWKS Admin	Office Supplies	Office supplies for the Department (excluding Engineering division)	5,000	*
434	PWKS	PWKS Admin	Office Supplies	Office supplies for the Engineering Division.	5,000	*
435	PWKS	CivilEng	Training, Conf & Meetings	Professional Training and Conferences. Assuming training in person will resume post pandemic.	5,000	*
436	PWKS	StMaint	Departmental Supplies	Irrigation Repairs Supplies	5,000	
437	PREC	Volunteers	Contract Services	Catering and entertainment for Adult Volunteer Recognition Event (approximately 225-250 people @ approximately \$45/person). PD contributes additional funding for this purpose, paying half of event costs.	4,936	
438	POL	TrafficSaf	Uniforms/Safety Equipment	Uniform Allowance: 1 Lt., 1 Sgt., 5 Police Officers	4,900	
439	PREC	RecServ	Contract Services	Facilities Offsite storage: \$400/mo	4,800	
440	POL	PolAdmin	Computer Contract Services	Netmotion Network Encryption Software for Patrol Vehicles	4,800	
441	POL	Patrol	Contract Services	Police vehicle detailing	4,800	
442	POL	Patrol	Departmental Supplies	SWAT/CNT Equipment and Supplies	4,800	
443	FIRE	FireOps	Contract Services	PPE Advanced Cleaning and Inspection (60X70) NFPA annual	4,800	
444	FIN	RevServ	Contract Services	MGT - SB90 Claims Filing Service:\$1,175/qtr	4,700	
445	FIRE	FireSupp	Departmental Supplies	Jr Marshal Helmets for pre-school and school public education	4,700	*
446	PREC	Sports	Part Time Employee Salaries	Recreation Leader I: 300 hours	4,632	
447	POL	PolAdmin	Contract Services	Repairs to security system, room alarms, property room equipment	4,600	
448	POL	PolAdmin	Departmental Supplies	Evidence/Property Room Equipment/Storage/Supplies (duplicating tapes & machines, evidence envelopes, packing materials, drug drop box supplies)	4,600	
449	POL	Patrol	Uniforms/Safety Equipment	Special Events/Beach Patrol/Honor Guard/Bike Patrol Uniform Purchase (new hires & specialty assignments); Raingear	4,600	
450	FIRE	FireOps	Warehouse Purchases	Based on historical usage and dept input	4,600	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
451	PREC	Sports	Part Time Employee Salaries	Administrative Clerk I/II allocation (14%): 364 hours	4,530	*
452	PREC	PREC Admin	Recruitment Costs	Fingerprinting/livescan and TB testing for all Department part-time employees, instructors and volunteers.	4,520	
453	MGMT	CityClerk	Computer Contract Services	Public Records Request Tracking System Annual Subscription Services.	4,500	
454	HR	HRAdmin	Training, Conf & Meetings	LCW annual conference (registration & travel expenses)	4,500	
455	HR	HRAdmin	Training, Conf & Meetings	LCW-Employer Relations Consortium annual membership (training, workshop, library, webinar, and legal consulting services)	4,500	
456	HR	HRAdmin	Training, Conf & Meetings	Mandatory Harassment Training (ALL miscellaneous employees, supervisors, managers, new hires)	4,500	
457	POL	PolAdmin	Warehouse Purchases	Batteries, Flares, Safety Vests, Gloves, Cleaning Supplies	4,500	
458	POL	Patrol	Training, Conf & Meetings	K-9 Monthly South Bay Training	4,500	
459	POL	Investigat	Computer Contract Services	Computer & Cellular Phone Investigation Service (Cellebrite)	4,500	
460	FIRE	FireSupp	Departmental Supplies	APX GPS digital upgrade	4,500	
461	PWKS	CivilEng	Overtime Regular Employees	OT for weekend inspections for 1 Sr. Engineering Technician, 2 PW Inspectors and 1 Secretary	4,500	*
462	MGMT	CityClerk	Computer Contract Services	Municipal Code Codification Services	4,450	
463	POL	PolAdmin	Computer Contract Services	Puma Management Application, Software and Server Maintenance	4,400	
464	FIRE	Fire Admin	Contract Services	Management and Development Training increased from 25 to 50 hours	4,375	*
465	FIN	RevServ	Contract Services	Kyocera Model 6053ci annual cost - Includes monthly base lease, maintenance (including supplies), overage copies, sales tax, and property tax.	4,373	
466	POL	PolAdmin	Overtime Sworn Employees	1 Sergeant Human Resources & Training	4,320	
467	MGMT	CityTreas	Computer Contract Services	SymPro Annual Support and Maintenance Plan	4,274	
468	FIRE	FireOps	Departmental Supplies	Appliance replacement and Rotation- Microwaves, dishwashers, ovens, refrigerators, toasters, blenders	4,250	
469	FIRE	FireSupp	Departmental Supplies	Mobile Command Center preparation, service, electronic equipment repair and upgrades.	4,250	*
470	POL	Patrol	Contract Services	Haz Mat cleaning of police cars	4,200	
471	POL	Investigat	Contract Services	Monthly service charges for GPS tracking units, data plan for mobile surveillance	4,200	
472	FIRE	FireEMS	Uniforms/Safety Equipment	Uniform Allowance: 1 - Fire Battalion Chief, 6 - Firefighter/Paramedics	4,200	
473	PREC	Arts	Contract Services	Art Insurance for exhibitions	4,140	
474	MGMT	CityCounc	Memberships & Dues	Southern California Assn. of Governments (SCAG)	4,100	
475	POL	PolAdmin	Training, Conf & Meetings	Crime Prevention/Public Information Officer Training	4,100	
476	PWKS	StMaint	Overtime Special Events	Pier Lighting - 8 employees	4,100	
477	PREC	OlderAdult	Contract Services	Older Adult Health Fair costs paid to South Bay Family Healthcare	4,080	
478	FIRE	FireOps	Departmental Supplies	Station Mattress Replacement. 15 total with a five year replacement	4,080	
479	PREC	RecServ	Advertising	Special Event Newspaper ads, web ads, social media targeting	4,060	
480	MGMT	CityCounc	Assessments & Taxes	Los Angeles Formation Commission Assessment (LAFCO)	4,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
481	MGMT	CityClerk	Training, Conf & Meetings	City Clerks New Law and Election Seminar League of California Cities Registration	4,000	
482	FIN	Accounting	Contract Services	GASB 68 Reports - \$2,500 for Miscellaneous, \$1,500 for pooled plans	4,000	
483	PREC	PREC Admin	Departmental Supplies	Departmental giveaways - promotional items for the public, at the front desk and department or registration events(e.g., summer camp expo). Pens, beach balls, stickers, etc.	4,000	
484	PREC	RecServ	Contract Services	Supplemental services - Tutoring	4,000	
485	PREC	RecServ	Contract Services	REC PROGRAM: Special programs, bouncers, activities, entertainment	4,000	
486	PREC	Sports	Training, Conf & Meetings	Aquatics Staff Trainings, workshops and certifications through such agencies as: Red Cross; So.Calif. Public Pool Operators Assn and Southern Calif Municipal Athletic Assn	4,000	
487	PREC	Sports	Memberships & Dues	Entry fees for swim dues/meets, swim team and swim team coaches (USA Swimming \$1M liability insurance), Team Unify monthly membership	4,000	
488	POL	PolAdmin	Training, Conf & Meetings	Social Media Training for Sgt, Ofcr, and Social Media Team	4,000	
489	POL	Patrol	Overtime Regular Employees	Civilian OT for Crisis Negotiations Training, SWAT role players, etc.	4,000	
490	POL	Patrol	Training, Conf & Meetings	Police K-9 Conf (Tuition \$1200, Lodging \$700, Meals \$200), Police K9 Competitions (\$150 x 2 trials), and Police K-9 Hosted Training (\$1600)	4,000	
491	POL	Investigat	Contract Services	Cell phone record/location searches, radio repair, narcotics disposal service, GPS tracker, undercover phone service	4,000	
492	POL	Investigat	Contract Services	Computer Forensic Investigations Services	4,000	
493	POL	PACS	Contract Services	Veterinarian Costs	4,000	
494	FIRE	FireOps	Training, Conf & Meetings	Target Safety; provide mandated training for OSHA, DMV, and other State and Feds requirements that can not be provided in house.	4,000	
495	FIRE	FireOps	Training, Conf & Meetings	Certification training as described in the MOU. Mandated training by the department.	4,000	*
496	PWKS	PWKS Admin	Training, Conf & Meetings	Professional Training and Department Meetings	4,000	
497	PWKS	CivilEng	Computer Contract Services	Software Maintenance Contract for 1 Plotter-Printer (does not include hardware maintenance; charge hardware maintenance to 52101)	4,000	
498	PWKS	CivilEng	Computers, Supplies & Software	AutoCad Licenses (5 licenses in Engineering, 1 license in Facilities-Buildings/Grounds)	4,000	
499	PWKS	StMaint	Overtime Special Events	MB Grand Prix Bike Race -10 employees	4,000	
500	PWKS	StMaint	Overtime Special Events	Miscellaneous Event assistance - 2 employees	4,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
501	PWKS	StMaint	Departmental Supplies	Street Banner Hanging Supplies	4,000	
502	FIRE	FireSupp	Departmental Supplies	MDC and other hardware equipment repair and parts for all vehicles	3,900	
503	POL	PolAdmin	STC Training	Mandated Training Mandated Jailor Course, Jailor Update Course, Supervisor Jail Course, Supervisor Jail Update Course and Jail Manager Jail Course and Updates.~ Note: Offset by STC Reimbursement, Revenue Account 100-45131	3,850	
504	FIN	FIN Admin	Printing	Printing costs based on prior year actuals and enhanced community engagement initiatives: Adopted Budget (40 copies); Proposed Budget; Budget-At-A-Glance; Contingency for ad hoc printing needs.	3,800	
505	POL	Patrol	Contract Services	Police K-9 Veterinarian Services	3,800	
506	PREC	OlderAdult	Departmental Supplies	Monthly Dine 'N Discover program lunches	3,760	*
507	PWKS	CivilEng	Computers, Supplies & Software	Miscellaneous computer supplies, including external storage up to 1 TB to provide contractors/consultants information due to size of documents, Microsoft Project for Engineers, etc.	3,750	*
508	POL	PolAdmin	Training, Conf & Meetings	Computer User Group Conferences; Tiburon, RMS, CLETS	3,700	
509	FIN	Accounting	Audit Services	Single Audit based on contract. This is dependent on amount of federal grants. If no single audit then amount is -0-	3,690	
510	MGMT	CityClerk	Computer Contract Services	QuickCaption Closed Captioning Service for Planning Commission meetings	3,685	
511	POL	PACS	Overtime Sworn Employees	PACS Sergeant OT (community/department meetings and events, incident holdover, training)	3,660	
512	MGMT	CityCounc	Memberships & Dues	National League of Cities (NLC).	3,600	
513	PREC	Sports	Contract Services	MBO Tennis tournament referees	3,600	
514	POL	PolAdmin	Training, Conf & Meetings	Trauma/Peer Support Team Training	3,600	
515	POL	PolAdmin	Computer Contract Services	Programming services, Licenses and Service Plans (Crystal Reports, ArcGIS, etc.)	3,600	
516	POL	Patrol	Contract Services	MDC Data Encryption & Management Software License	3,600	
517	FIRE	FirePrev	Contract Services	Cell Phones for Fire Marshall, Fire Inspector, Part Time Fire Inspector.	3,600	
518	FIRE	FireOps	Contract Services	Cellular Phones BC, E21, E22	3,600	
519	FIRE	FireEMS	Contract Services	Cell Phone service for B/C phone, R21, A21	3,600	
520	FIRE	FireSupp	Departmental Supplies	Batteries for handheld radios. Apex batteries (24 @ 140). We have a cache of 48 batteries that have a two year shelf life. We will replace half this year and half next year and recommend a two year replace cycle.	3,600	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
521	POL	PACS	Uniforms/Safety Equipment	Uniform allowance per MOU agreement	3,575	
522	PREC	OlderAdult	Part Time Employee Salaries	Administrative Clerk I/II allocation (11%): 286 hours	3,559	*
523	CDEV	CDEV Admin	Office Supplies	Office Depot and Amazon office supplies for entire department.	3,550	*
524	MGMT	CityCouncil	Memberships & Dues	US Conference of Mayors	3,500	
525	MGMT	CityCouncil	Memberships & Dues	California Contract Cities Association (CCCA)	3,500	
526	PREC	Arts	Advertising	Marketing supplies for art programs (newspaper/magazine ads, banners and giveaways)	3,500	
527	PREC	Sports	Departmental Supplies	Adult Soccer League: T-Shirts , trophies, goals and net	3,500	*
528	PREC	Sports	Contract Services	MBO Tennis tournament players	3,500	
529	PREC	OlderAdult	Printing	Miscellaneous printing for Older Adults Program Special Events, including poetry group booklet	3,500	
530	POL	PolAdmin	Contract Services	Direct TV	3,500	
531	POL	PolAdmin	Uniforms/Safety Equipment	Uniform Allowance: Chief of Police, Captain, 2 Lieutenants, Sergeant	3,500	
532	POL	PolAdmin	Departmental Supplies	Community Police Academy (10 week class introducing residents to MBPD and the criminal justice system; includes class supplies and meals for participants)	3,500	
533	POL	Patrol	Departmental Supplies	Bike Patrol Equipment and Supplies	3,500	
534	CDEV	CDEV Admin	Computers, Supplies & Software	Printer metered usage (\$600) and supplies (\$2900).	3,500	
535	PWKS	StMaint	Warehouse Purchases	Warehouse purchases	3,500	
536	PREC	PREC Admin	Contract Services	Contractor for Cultural Art Commission meeting minutes and emergency coverage for other commission minutes	3,456	
537	HR	HRAdmin	Training, Conf & Meetings	MB LEAD (Employee Development Group) meetings and trainings. (transferred from Mgmt. Svcs. Dept.)	3,425	*
538	POL	JailOps	Contract Services	Health Code Mandated Bi-Annual Jail Cleaning	3,400	
539	POL	PolAdmin	Office Supplies	Office Supplies (Other)	3,300	
540	FIRE	FireSupp	Contract Services	Annual Service Contract for the EOC Satellite System.	3,300	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
541	FIRE	FireSupp	Departmental Supplies	Emergency food, water, equipment and supplies for department facilities, vehicles, including EOC staffing and housing needs.	3,250	*
542	PREC	OlderAdult	Part Time Employee Salaries	Recreation Leader II: 400 hours	3,242	*
543	POL	PolAdmin	Departmental Supplies	Specialized equipment & repair: (spotting scopes, night vision equipment, radio headsets, impact weapons, robot, eye & ear protection)	3,200	
544	POL	Patrol	Contract Services	Police K9 grooming, flea baths & care services	3,200	
545	POL	Patrol	Departmental Supplies	Canine Supplies (food, training treats, supplements, etc.)	3,200	
546	POL	Investigat	Departmental Supplies	Investigation Supplies & Services (surveillance/wire device maintenance, binoculars, telephone/video/voice recorder repair/replacement, DNA tests, record searches, radio batteries, autopsy reports, surveillance van supplies, cold phones and pre-paid phone cards, etc.)	3,200	
547	FIRE	FireSupp	Departmental Supplies	CPR/AED Training Materials (to include sanitation supplies)	3,200	
548	CDEV	Building	Training, Conf & Meetings	California Building Officials (CALBO) and/or International Code Council (ICC) conference for Building Inspectors. Location and date TBD.	3,200	
549	FIRE	FireEMS	Contract Services	PM quarterly maintenance of ambulance gurneys and necessary parts.	3,180	
550	PREC	PREC Admin	Contract Services	Music Motion Picture Licensing Fee (BMI, ASCAP, SESAC, MLPC)	3,120	
551	PREC	RecServ	Departmental Supplies	Special Events decorations, refreshments & supplies for staff and volunteers Veterans Day, (Wreath, decorations), catering Pier Lighting (Decorations, Supplies) Pumpkin Race	3,100	
552	FIRE	FireEMS	Contract Services	Verizon data plans to connect cardiac monitors to a server owned by Little Company of Mary and allow transmission of patient cardiac rhythms.	3,100	
553	PWKS	Bldg&Grnds	Overtime Regular Employees	OT for Parks related work	3,100	
554	FIRE	FireOps	Contract Services	OSHA compliance fit testing - SCBA mask, P100 masks Health Questionnaire Review 29 employees 2 masks (annual)	3,074	
555	MGMT	CityCounc	Advertising	Misc. Advertising for City Council Projects and Promotional items	3,000	
556	MGMT	CityCounc	Training, Conf & Meetings	League of California Cities Forums (as-needed)	3,000	
557	MGMT	CityMgr	Advertising	Advertising costs for City events and initiatives.	3,000	
558	HR	HRAAdmin	Contract Services	FSA/COBRA Administration	3,000	
559	HR	HRAAdmin	Training, Conf & Meetings	MB CARES Employee Volunteer Group Quarterly Events (food and materials)	3,000	
560	HR	HRAAdmin	Recruitment Costs	Raters Lunches and Breakfast snacks for rater panels	3,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
561	PREC	PREC Admin	Overtime Regular Employees	Overtime hours as needed	3,000	
562	PREC	PREC Admin	Computers, Supplies & Software	3 x Adobe Creative Cloud License \$1000	3,000	
563	PREC	Sports	Contract Services	Summer Sunset Basketball League Martrys Gym Rental	3,000	
564	PREC	Sports	Departmental Supplies	Mira Costa Tennis	3,000	
565	POL	PolAdmin	Contract Services	Transcription Service	3,000	
566	POL	PolAdmin	Uniforms/Safety Equipment	Badges & Patches	3,000	
567	POL	PolAdmin	Training, Conf & Meetings	California Chiefs Association Conference - Chief of Police	3,000	
568	POL	Investigat	Contract Services	DNA Analysis	3,000	
569	POL	Investigat	Computer Contract Services	Internet & cold phone fees for Internet Crimes Against Children (ICAC) Taskforce	3,000	
570	POL	PACS	Overtime Regular Employees	Community Service Officer Sergeant at Arms for City Council Closed Session meetings (as requested)	3,000	
571	POL	PACS	Contract Services	Dead animal disposal fees	3,000	
572	FIRE	FirePrev	Training, Conf & Meetings	Fire Prevention classes including State Fire Marshall (SFM) Fire Prevention classes \$3,000 for full time employees (one class each)	3,000	
573	FIRE	FirePrev	Training, Conf & Meetings	Inspector Training - cost of two part time inspectors to receive Level I & Level II Certification	3,000	*
574	FIRE	FireOps	Contract Services	Personal Protective Equipment Repairs	3,000	
575	CDEV	Planning	Advertising	Planning Commission, Historic Preservation, and City Council Public Hearing notices and display ads in The Beach Reporter.	3,000	*
576	CDEV	CodeEnforc	Printing	Printing for business cards, forms, trash stickers, walkstreet notices, notice of violations, door hangers, postcards, tree signs and various printed materials.	3,000	
577	PWKS	PWKS Admin	Warehouse Purchases	Warehouse purchases for copier paper, batteries and first aid supplies	3,000	
578	PWKS	CivilEng	Uniforms/Safety Equipment	Safety helmets and shoes	3,000	
579	PWKS	Bldg&Grnds	Departmental Supplies	Tree Replacement Supplies	3,000	
580	POL	PACS	Uniforms/Safety Equipment	Uniform allowance: Boots per MOU agreement	2,925	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
581	PREC	Sports	Part Time Employee Salaries	Pool Lifeguard/Instructor Adjustment for Minimum Wage	2,899	
582	FIRE	Fire Admin	Part Time Employee Salaries	Background Investigator: 120 hours	2,883	*
583	FIRE	FirePrev	Overtime Sworn Employees	Overtime for Fire/Arson, Explosives/Fireworks, and Special Department Investigations. Estimate for one investigator, total 48 hrs.	2,880	*
584	FIRE	FireOps	Departmental Supplies	Water Rescue Equipment and replacement. Wetsuits, Fins, Rescue max Guns, flotation devices, lighting, paddle boards	2,850	
585	FIRE	FireEMS	Contract Services	Paramedic recertification fees for State license every two years (for 50%) of staff) \$210 (per paramedic) x 13.5	2,835	
586	PREC	Sports	Departmental Supplies	3 Co-Ed Slo-Pitch Leagues: Balls, chalk, bases, pitching rubbers and home plates, T-shirts, trophies	2,800	*
587	PREC	Sports	Departmental Supplies	Adult Volleyball supplies (balls, nets)	2,800	*
588	FIRE	FireSupp	Contract Services	Satellite phone plan, used during "Area G" communications for mutual aid deployments or during a disaster when all other communication systems are down. Cost is for purchase of minutes of two Satellite phones, one for the BC vehicle and one for the Engine.	2,800	
589	PREC	RecServ	Contract Services	AV & Sound: Additional Microphone and sound rentals for special reservations at facilities	2,784	
590	POL	PolAdmin	Uniforms/Safety Equipment	Uniform Allowance: 1 Property Officer & 9 Police Support Techs @ \$275 ea per MOU	2,750	
591	POL	Patrol	Departmental Supplies	Command Post Supplies for Special Events/Critical Incident Deployment	2,750	
592	FIRE	FireOps	Overtime Special Events	Six-Man Volleyball Tournament: 2 personnel, 2 days, 8 hours=32 Sunday:2 firefighter/paramedics for 6 hrs. = 12 hrs. Total 68 hrs at the current average MOU rate.	2,688	
593	FIRE	FireSupp	Overtime Sworn Employees	CERT meetings, training, instruction and program management assistance.	2,688	
594	PREC	OlderAdult	Departmental Supplies	Replacement equipment and new equipment as needed for OASIS and Older Adult programs	2,639	
595	POL	Patrol	Training, Conf & Meetings	Crisis Negotiators Training	2,600	
596	POL	TrafficSaf	Training, Conf & Meetings	Non-Post Traffic related training (Motorcycle training update, Total Station training, etc.)	2,600	
597	CDEV	Planning	Memberships & Dues	American Planning Association (APA) dues for Planning Manager, Three Associate Planners and One Assistant Planner.	2,600	
598	PWKS	CivilEng	Computers, Supplies & Software	Streetsaver Subscription Renewal (Pavement Management System)	2,600	
599	FIRE	FireEMS	Departmental Supplies	Medical supplies for the Fire Stations such as bandages, splints, cold packs, etc.	2,590	
600	PREC	PREC Admin	Printing	Departmental Printing Post its, folders, public notices and individual program fliers.	2,588	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
601	PREC	Arts	Part Time Employee Salaries	Recreation Leader I Adjustment for Minimum Wage	2,574	
602	FIRE	FireEMS	Uniforms/Safety Equipment	Safety equipment for 1 Fire Battalion Chief and 6 Firefighter/Paramedics	2,540	
603	PREC	Volunteers	Contract Services	Bus transportation for guests who attend Volunteer Recognition Event. 2 buses	2,536	
604	MGMT	CityCounc	Departmental Supplies	Awards & Certificates (specialty parchment paper, frames, embossed blue folders, etc.)	2,500	
605	MGMT	CityCounc	Departmental Supplies	Allotment for City Store items	2,500	
606	MGMT	CityMgr	Training, Conf & Meetings	Civic Engagement Program: Manager Conference & Trainings	2,500	
607	FIN	FIN Admin	Contract Services	DAC Continuing Disclosure compliance services for City's debt issues	2,500	
608	HR	HRAdmin	Contract Services	Background investigations/checks for Executive positions	2,500	
609	PREC	RecServ	Training, Conf & Meetings	Facility and program revenue generation trainings and workshops. Trainings include risk management, playground and park safety, customer service, and building staff morale.	2,500	*
610	PREC	RecServ	Uniforms/Safety Equipment	Aquatics Uniforms for Mira Costa Pool Staff	2,500	
611	PREC	Arts	Advertising	Brochure on exhibition and educational offerings. Summer program brochure.	2,500	*
612	PREC	Arts	Part Time Employee Salaries	Seasonal Program Coordinator: 100 hours	2,500	
613	PREC	Arts	Departmental Supplies	Food for concert security	2,500	
614	PREC	OlderAdult	Departmental Supplies	Special event supplies, refreshments and decorations for holiday parties	2,500	*
615	PREC	OlderAdult	Advertising	Older Adult Services and Programing- Newspaper advertisements or banners as needed to promote activities, programs, workshops and monthly events. May also include promotional advertising	2,500	*
616	POL	Investigat	Computer Contract Services	Cell Hawk Cell Phone Location Mapping Software License	2,500	
617	POL	Investigat	Computer Contract Services	Crime Analysis Software License	2,500	
618	POL	Investigat	Training, Conf & Meetings	Crime Analyst Conferences & Meetings	2,500	
619	POL	TrafficSaf	Departmental Supplies	DUI Checkpoint / Enforcement Detail Equipment and Supplies	2,500	
620	POL	PACS	Uniforms/Safety Equipment	Full Time CSO Uniform and Safety Equipment purchase/replacement (uniform, raingear, safety vests, etc.)	2,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
621	FIRE	FireOps	Contract Services	SCBA Air Compressor Maintenance, SCBA Air bottle Hydro Testing	2,500	
622	FIRE	FireOps	Departmental Supplies	Mutual Aid and Strike Team Equipment-Brush helmet lights, sleeping bags, MREs, Navigation equipment, Weather devices, Cots, tents	2,500	
623	FIRE	FireEMS	Training, Conf & Meetings	MOU training conference and meetings necessary for CFED (California EMS disaster conference, IAFC, registration and travel when applicable)	2,500	*
624	FIRE	FireSupp	Departmental Supplies	Public Service Announcements	2,500	
625	CDEV	Building	Overtime Regular Employees	Overtime for Plan Check Engineers to maintain daily service deliverables.	2,500	
626	CDEV	EnviroSust	Advertising	CM Approved Carryforward: Climate Ready MB - Advertising (4/7/21)	2,500	
627	PWKS	PWKS Admin	Departmental Supplies	Administration Division Supplies	2,500	*
628	PWKS	Bldg&Grnds	Departmental Supplies	Recreational-Area Drinking Fountain Supplies (moved from 251)	2,500	
629	FIRE	FireSupp	Departmental Supplies	Emergency first aid and survival supply kits/cache for a major incident to be stored at both Fire Stations, Public Works and City Hall. After Initial purchase, supplies will have to be evaluated and replaced as required. Bandages, dressings, blankets, food and other vital supplies.	2,475	*
630	MGMT	CityMgr	Contract Services	Cell Phone and Data Usage services	2,400	
631	PREC	Sports	Contract Services	Internet Wifi: \$200/mo	2,400	
632	FIRE	Fire Admin	Computer Contract Services	contingent IT support costs for necessary support services regarding cloud based server programs.	2,400	
633	FIRE	FireOps	Uniforms/Safety Equipment	Structural Turnout Boots- 30 sets replaced every 5 years	2,400	
634	MGMT	CityMgr	Contract Services	Civic Engagement Program: Cell Phone Charges & Hot Spot	2,300	
635	POL	PolAdmin	Departmental Supplies	Misc Station Supplies (safety gloves, kitchen supplies, hand soap, sanitizer gel)	2,300	
636	POL	PACS	Departmental Supplies	Portable radio battery/chargers and flashlights	2,300	
637	FIRE	FireSupp	Training, Conf & Meetings	Department Head and City employee training in disaster preparedness, emergency response and recovery operations. Send (2) two Department Heads to EOC operations training at California Specialized Training Institute for one week.	2,300	
638	POL	PolAdmin	Uniforms/Safety Equipment	Boots (yearly per MOU) 1 Property Officer & 9 Police Support Techs @ \$225	2,250	
639	POL	PolAdmin	Contract Services	Annual Gas Mask Fitting	2,200	
640	POL	PolAdmin	Computer Contract Services	Administrative Management Software Annual Support/Maintenance	2,200	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
641	POL	Investigat	Training, Conf & Meetings	Off-site training for School Resource Officers	2,200	
642	FIRE	Fire Admin	Office Supplies	Office supplies (pens, pencils, desk supplies, paper, copiers, suppression sta 1 & 2 etc.)	2,200	*
643	PWKS	StMaint	Overtime Special Events	Special Event OT	2,200	
644	PREC	RecServ	Contract Services	Mobile Data Plans for 3 iPads or similar tablets	2,178	
645	FIRE	FireSupp	Training, Conf & Meetings	International Association Of Fire Chief's FRI (1 Battalion Chief)	2,150	
646	PREC	RecServ	Overtime Regular Employees	Recreation Coordinator OT REC Program special events	2,148	
647	PREC	OlderAdult	Contract Services	Performer/Presenters Entertainment for Older Adult Holiday Luncheon, OAP dances, and other special events and presentations.	2,111	
648	PREC	Sports	Departmental Supplies	Kickball - balls, t-shirts, trophies, chalk	2,100	*
649	POL	Patrol	Uniforms/Safety Equipment	SWAT/CNT Boot Replacement	2,100	
650	POL	Investigat	Departmental Supplies	School Resource Officer Program Materials	2,100	
651	FIRE	FirePrev	OT Training & Special Detail	Training for Suppression staff to prepare, train, and transition into Fire Prevention. (Costs for tuition, lodging, and Travel and Certification)	2,100	*
652	FIRE	FireOps	Overtime Special Events	MB10K Race - OT 25 hours	2,100	
653	FIRE	FireOps	Contract Services	Required testing and certification of ladders used in emergency operations.	2,100	
654	FIRE	FireOps	Departmental Supplies	Chain Saw repairs and chains; roof prop supplies	2,100	
655	FIRE	FireOps	Training, Conf & Meetings	FRI (International Association of Fire Chief's Conference (1 Battalion Chief)	2,100	
656	PREC	OlderAdult	Departmental Supplies	Supplies and Refreshments for Older Adult Programs	2,088	*
657	PREC	Sports	Contract Services	Sparkletts water for staff and pool patrons	2,070	
658	PREC	Sports	Uniforms/Safety Equipment	Aquatics staff uniforms	2,070	
659	PREC	Arts	Part Time Employee Salaries	Recreation Leader I Adjustment for Minimum Wage	2,060	
660	PWKS	CivilEng	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 2 Employee(s)	2,040	
661	PWKS	Bldg&Grnds	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 2 Employee(s)	2,040	
662	FIRE	FireOps	Departmental Supplies	Station Recliner replacement. 9 total with a 3 year rotation	2,025	
663	PWKS	StMaint	Contract Services	Street Sweeping, Pressure Washing - tasks outside the base contract schedule	2,015	
664	PREC	Sports	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	2,006	
665	MGMT	CityMgr	Office Supplies	Civic Engagement Program: Misc. Supplies	2,000	
666	HR	HRAdmin	Training, Conf & Meetings	Tyler/Munis annual conference (registration & travel expenses)	2,000	
667	HR	HRAdmin	Training, Conf & Meetings	SCPMA/CalPELRA/SPCLRC/SHRM/etc. workshops, seminars, monthly meetings, etc.	2,000	
668	PREC	PREC Admin	Contract Services	Parks and Rec month celebration band (\$500) and art piece mural/video (\$1500)	2,000	
669	PREC	PREC Admin	Warehouse Purchases	Batteries, Printing Paper, Forms and Envelopes, cleaning supplies.	2,000	
670	PREC	RecServ	Printing	Facility & Park Reservation promotional materials, reservation forms	2,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
671	PREC	Arts	Departmental Supplies	Exhibition Opening Receptions (food, drinks, utensils, and plates).	2,000	*
672	PREC	Arts	Departmental Supplies	Supplies for concert event and band - water, ice, coolers, soda, etc.	2,000	
673	PREC	Sports	Warehouse Purchases	Based on historical data	2,000	
674	PREC	Sports	Departmental Supplies	Manhattan Heights Tennis	2,000	
675	PREC	OlderAdult	Departmental Supplies	Senior events supplies and refreshments	2,000	*
676	POL	PolAdmin	Overtime Regular Employees	Executive Secretary/Admin Clerk Overtime	2,000	
677	POL	PolAdmin	Background Investigations	Department of Justice Fingerprint card submissions for PD job applicants, applicant reimbursement costs (college transcripts, DMV records), Superior Court checks, etc.	2,000	
678	POL	PolAdmin	Memberships & Dues	California Police Chiefs Association (CPCA) - Chief of Police & Captain	2,000	
679	POL	PolAdmin	Contract Services	Professional Video Services to create Crime Prevention/Recruitment/Safety Information Videos	2,000	
680	POL	Patrol	Overtime Special Events	Richstone Pier to Pier (April)	2,000	
681	POL	Patrol	Overtime Special Events	North End Summer Stroll and Holiday Open House	2,000	
682	POL	Investigat	Uniforms/Safety Equipment	Detective vest carriers, raid jackets, & misc safety equipment	2,000	
683	POL	Investigat	Departmental Supplies	Supplies for Student Outreach Programs/Events	2,000	
684	POL	JailOps	Contract Services	Maintenance and Repairs to Security System (audio, cameras, security doors, etc.) & Jail Facility	2,000	
685	POL	PACS	Overtime Regular Employees	Department Required Training	2,000	
686	FIRE	Fire Admin	Employee Awards & Events	Employee Recognition Program, FF of Year, Service Awards, New Employee Orientations Volunteer Recognition-Muster	2,000	*
687	FIRE	FireSupp	Training, Conf & Meetings	CERT on-going training is critical for our citizens and CERT personnel. This program assists with initial and ongoing training to our first responders while providing essential emergency information to our residents.	2,000	*
688	CDEV	CDEV Admin	Computer Contract Services	Blue Beam licenses	2,000	
689	CDEV	CDEV Admin	Departmental Supplies	Meeting refreshments for Planning Commission, Parking and Public Improvements Commission, Board of Building Appeals, Contractors/Code Enforcement Meetings, various community meetings and department staff meetings.	2,000	
690	PWKS	PWKS Admin	Departmental Supplies	Recruitment Supplies (Department wide)	2,000	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
691	PWKS	PWKS Admin	Memberships & Dues	Professional Memberships for Public Works Administrative Staff	2,000	
692	PWKS	CivilEng	Reference Books & Periodicals	Engineering Reference Materials Including: BNI Building News (Periodical), Greenbooks, ADA Booklet, MUTCD, and Highway Design Manuals	2,000	*
693	PWKS	StMaint	Overtime Special Events	6-Man Volleyball Tournament - 4 employees	2,000	
694	PWKS	StMaint	Departmental Supplies	Graffiti Removal Supplies	2,000	
695	PWKS	StMaint	Warehouse Purchases	Warehouse purchases	2,000	
696	FIN	RevServ	Overtime Regular Employees	Account Services Representatives and Revenue Specialist Overtime for ERP module implementation	1,998	
697	PREC	Sports	Overtime Regular Employees	Recreation Coordinator	1,990	
698	POL	PolAdmin	Employee Awards & Events	Employee recognition programs (Officer of the Year, Professional Staff Employee of the Year, Merit Award, Quarterly Recognition Celebrations, Promotion and Retirement Ceremonies, etc.)	1,950	
699	PREC	OlderAdult	Departmental Supplies	Holiday Party giveaways and doorprizes	1,938	
700	POL	JailOps	Uniforms/Safety Equipment	Uniform Allowance per MOU agreement	1,925	
701	FIRE	FireOps	Uniforms/Safety Equipment	firefighter safety boots 28 sets replaced every 4 years	1,925	
702	POL	Investigat	Training, Conf & Meetings	Specialized Training Conferences (robbery, burglary, assaults, juveniles, financial crimes, computer crimes, narcotics, crime analysis)	1,900	
703	PREC	OlderAdult	Training, Conf & Meetings	Training for Recreation Coordinator, Recreation Manager and front line staff which may include CPRS, American Society for Aging, Department of Aging, Sensitivity Training, Teambuilding	1,887	*
704	CDEV	EnviroSust	Memberships & Dues	Urban Sustainability Directors Network City membership (USDN).	1,875	
705	PREC	OlderAdult	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	1,866	
706	PREC	RecServ	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	1,856	
707	POL	PolAdmin	Printing	Property/Evidence Tags	1,850	
708	FIRE	FireOps	Departmental Supplies	Personnel lighting-Flashlights, Box Lights, generators, scene lighting	1,850	
709	MGMT	CityClerk	Contract Services	Cell phone and Data Usage Services for City Clerk, Senior Deputy City Clerk, and Deputy City Clerk	1,800	
710	FIN	FIN Admin	Contract Services	Cell phone and Data Usage Services for Finance Director & Financial Services Manager	1,800	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
711	FIN	RevServ	Contract Services	Armored Transport Excess liability (\$150/month average) Includes occasional charge of \$2.00 per excess bag. (Contractual)	1,800	
712	POL	PolAdmin	Contract Services	Wellness Program Annual Health Scans	1,800	
713	POL	PolAdmin	Departmental Supplies	Misc Police Supplies (radio chargers and batteries, lapel pins, challenge coins, canopies, supplies for Dept-hosted meetings, cell phone supplies, etc.)	1,800	
714	POL	PolAdmin	Contract Services	Applicant Livescan machine maintenance/service	1,800	
715	POL	PolAdmin	Departmental Supplies	Supplies, equipment, handouts, & giveaways for community outreach events (Open House, Trunk or Treat, Car Show, National Night Out, etc.)	1,800	
716	POL	Patrol	Contract Services	Bike Patrol Maintenance	1,800	
717	POL	Patrol	Departmental Supplies	High Risk Safety Gloves and Antimicrobial Disinfecting Wipes for Patrol Units	1,800	
718	POL	Patrol	Training, Conf & Meetings	CRPOA Conf for Reserve Officers (ARPOC) (Needed to maintain active service status)	1,800	
719	POL	Investigat	Departmental Supplies	CSI Supplies and Equipment (evidence retrieval supplies, fingerprint dusting powder, brushes and lifting tape, CSI van, etc.)	1,800	
720	POL	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer Helmet and Communication System Replacement	1,800	
721	POL	JailOps	Departmental Supplies	Jail equipment maintenance, repair and replacement (inmate uniform laundry, food service, audio, cameras, security doors, etc.)	1,800	
722	POL	JailOps	Departmental Supplies	Misc. jail supplies (high-risk gloves, prisoner property bags, court transportation handcuffs, disposable toothbrushes, antimicrobial wipes, air freshener, toner for non-contract jail printer, etc)	1,800	
723	POL	PACS	Departmental Supplies	Animal Care and Capture Equipment (capture sticks, kennels, traps, leads, gloves) and misc. supplies not available through warehouse (kennel cleaning supplies, etc)	1,800	
724	FIRE	FireOps	Uniforms/Safety Equipment	6 sets of safety clothing for USAR/wildland fires (replacement) 30 total sets every five years	1,800	
725	PWKS	PWKS Admin	Contract Services	Cell phone and Data Usage Services for Department Director, Executive Assistant, & Sr. Management Analyst	1,800	
726	PWKS	CivilEng	Contract Services	Cell phone replacements as needed	1,800	
727	PWKS	StMaint	Contract Services	Cell phone replacements as needed	1,800	
728	MGMT	CityMgr	Memberships & Dues	ICMA Memberships	1,775	
729	HR	HRAAdmin	Computer Contract Services	SIGMA Technical Support (Recruitment & Selection Database). Contract renewed every October.	1,767	
730	PREC	OlderAdult	Departmental Supplies	Older Adult Health Fair supplies, banners, decorations, giveaways	1,752	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
731	MGMT	CityCounc	Advertising	Board & Commission Announcements Advertisements	1,750	
732	POL	PACS	Uniforms/Safety Equipment	Part Time CSO uniform purchases (5 @ \$350)	1,750	
733	FIRE	FireOps	Departmental Supplies	Replacement of rope rescue equipment. Ropes, slings, hardware, bags, headgear, etc.	1,750	
734	FIN	RevServ	Printing	Printing of decals; the City requires that decals be affixed to vehicles used by contractors and gardeners, etc. We charge per decal usual annual order 2000, Rydin decal \$950 (incl. Tax-Shipping); hangtags residential overnight parking \$700 (Pier, 26th St, El Porto).	1,700	
735	PREC	Arts	Printing	Cultural Arts Class Brochures (500 copies x 3 times a year) for camps and classes	1,700	
736	POL	PolAdmin	Departmental Supplies	Firearms range supplies/maintenance (targets, target systems, batteries) and modifications/repairs	1,700	
737	POL	PolAdmin	POST Training	California Police Officers Association Annual Training Conference (2 x \$850)	1,700	
738	FIRE	FireEMS	Departmental Supplies	O2 Cylinder Rentals	1,700	
739	HR	HRAAdmin	Contract Services	AT&T Mobility cellphone charges for HR Director and HR Manager (average \$65-\$70/month).	1,680	
740	FIRE	FireSupp	Overtime Sworn Employees	Disaster preparedness training courses, Map your Neighborhood, instructor overtime costs and Emergency Coordinator overtime costs for meetings and training.	1,680	
741	MGMT	CityCounc	Memberships & Dues	Independent Cities Association	1,650	
742	PREC	PREC Admin	Departmental Supplies	Pens, decals and handouts	1,650	*
743	POL	PolAdmin	Computer Contract Services	Locate Plus (website yearly usage by background investigators).	1,650	
744	POL	PolAdmin	Uniforms/Safety Equipment	Department Employee/Volunteer ID cards & Proximity (facility) access cards	1,650	
745	POL	Investigat	Training, Conf & Meetings	Travel related to investigations, court subpoena appearances, witness testimony and prisoner extradition (i.e. airfare, lodging and parking)	1,650	
746	POL	TrafficSaf	Departmental Supplies	Traffic Collision Privacy Screen Replacement/Repair	1,650	
747	FIRE	FireSupp	Overtime Sworn Employees	Overtime coverage to send employees to specialized communication training and meetings.	1,638	*
748	PREC	RecServ	Part Time Employee Salaries	Administrative Clerk I/II Allocation (5%): 130 hours	1,618	*
749	PREC	Arts	Part Time Employee Salaries	Administrative Clerk I/II Allocation (5%): 130 hours	1,618	*
750	MGMT	CityCounc	Training, Conf & Meetings	League of California Cities Leadership Training Councilmembers (January)	1,600	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
751	MGMT	CityMgr	Contract Services	Time Warner, Cable Service Shared with City Council	1,600	
752	FIN	RevServ	Departmental Supplies	Thermal receipts paper and ribbons for cashiering. \$313/case x 5 per annum (includes tax/shipping).	1,600	
753	POL	TrafficSaf	Contract Services	Lidar (Laser) Calibration & Maintenance/Repair	1,600	
754	POL	TrafficSaf	Contract Services	Repairs/maintenance for message boards, radar trailers, police car speedometer checks, etc.	1,600	
755	CDEV	EnviroSust	Memberships & Dues	Green CA Cities City membership.	1,600	
756	PWKS	CivilEng	Memberships & Dues	P.E. Renewals @ \$200 each 8 Engineers: the City Engineer, Principal Engineer and 6 Senior Civil Engineers	1,600	
757	PREC	OlderAdult	Departmental Supplies	Replacement technology as needed including microphones, laptops, iPads, projectors, game consoles, accessories, desktops for OASIS, apple itunes cloud storage	1,584	
758	POL	JailOps	Uniforms/Safety Equipment	Uniform Allowance: Boots per MOU agreement.	1,575	
759	FIRE	FireSupp	Departmental Supplies	Map Your Neighborhood. Tools, Equipment and resource manuals	1,550	
760	PREC	OlderAdult	Departmental Supplies	Senior Advisory Committee - promotional materials, advertising for the Senior Advisory Committee, equipment, publications and supplies as needed.	1,530	
761	FIRE	FireOps	Departmental Supplies	Wildland Safety Hydration harnesses. 30 harnesses with a five year replacement	1,530	
762	PWKS	StMaint	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 1.5 Employee(s)	1,530	
763	FIRE	FireOps	Overtime Special Events	Hometown Fair- Two personnel, 9 hours=18	1,512	
764	MGMT	CityCounc	Contract Services	Monthly Time Warner Cable	1,500	
765	MGMT	CityCounc	Departmental Supplies	Council Photos - frames and pictures.	1,500	
766	MGMT	CityCounc	Public Service Events	Contribution to Mira Costa Grad Night	1,500	
767	MGMT	CityMgr	Departmental Supplies	Community Engagement Meetings	1,500	
768	MGMT	CityMgr	Advertising	Advertising & PR, Social Ads	1,500	
769	MGMT	CityMgr	Training, Conf & Meetings	Civic Engagement Program: Graphics Coordinator Training	1,500	
770	MGMT	CityMgr	Training, Conf & Meetings	Civic Engagement Program: Marketing Coordinator Training	1,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
771	MGMT	CityClerk	Training, Conf & Meetings	Clerks Certification Training	1,500	
772	FIN	RevServ	Departmental Supplies	Local business longevity awards program - amount approved by City Council; proclamation paper, envelopes for mailing & plaques. Unknown the number of recipients per year.	1,500	
773	HR	HRAdmin	Departmental Supplies	Departmental furnitures, equipment, etc.	1,500	*
774	HR	HRAdmin	Office Supplies	Office Supplies (Office Depot, Amazon, etc.)	1,500	
775	HR	HRAdmin	Training, Conf & Meetings	CalPELRA annual conference (registration & travel expenses)	1,500	
776	PREC	PREC Admin	Departmental Supplies	Instructor appreciation supplies	1,500	
777	PREC	PREC Admin	Printing	Department business cards	1,500	
778	PREC	Arts	Printing	Concert schedules, banners and brochures	1,500	
779	POL	PolAdmin	Contract Services	Charges for Livescan fingerprinting for the public (includes Community Police Academy fingerprinting).	1,500	
780	POL	PolAdmin	Departmental Supplies	Gym Equipment and Supplies (antimicrobial wipes, gym mats, equipment)	1,500	
781	POL	PolAdmin	Departmental Supplies	Shotgun Ammunition	1,500	
782	POL	PolAdmin	Departmental Supplies	Less than lethal munitions (rubber bullets, bean bags, tear gas, flash bangs, simunitions)	1,500	
783	POL	PolAdmin	Training, Conf & Meetings	Background Investigator's Conf	1,500	
784	POL	PolAdmin	Uniforms/Safety Equipment	Uniforms/Safety Gear purchase & replacement for VAT, Police Service Volunteers, and Community Affairs	1,500	
785	POL	Investigat	Contract Services	Vehicle Impounding & Evidence Storage Fees	1,500	
786	POL	TrafficSaf	Departmental Supplies	Radio batteries & misc supplies for Traffic Bureau	1,500	
787	POL	PACS	Training, Conf & Meetings	Animal Control Training Academy: 40-hour class by National Animal Control Association on legal aspects of animal control; animal care and control skills; and Officer safety.	1,500	
788	FIRE	Fire Admin	Contract Services	NetMotion/ Commline communications licensing for CAD/MDC connectivity (shared w/ MBPD)	1,500	
789	FIRE	Fire Admin	Computer Contract Services	Kronos/Telestaff for advance programming (\$120/hr for 40 hours)	1,500	
790	FIRE	FirePrev	Uniforms/Safety Equipment	Uniforms for five part time employees	1,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
791	FIRE	FirePrev	Reference Books & Periodicals	National Fire Codes Updates	1,500	
792	FIRE	FireSupp	Training, Conf & Meetings	Emergency preparation training CSTI, (State Certifications) for disaster mitigation and planning	1,500	
793	CDEV	CDEV Admin	Warehouse Purchases	Departmental supplies including orange public notice envelopes, plain envelopes, forms, paper goods, traffic marking supplies, and rechargeable batteries.	1,500	
794	CDEV	Building	Training, Conf & Meetings	California Building Officials (CALBO) Building Code training for Building Official and Plan Check Engineers.	1,500	
795	CDEV	Building	Uniforms/Safety Equipment	Uniform shirts for Building Inspectors.	1,500	
796	CDEV	Building	Training, Conf & Meetings	California Building Officials (CALBO) or International Code Council (ICC) training for Building Inspectors. Location and date TBD.	1,500	
797	CDEV	TrafficEng	Overtime Regular Employees	Overtime for Engineering Technician to attend PPIC meetings and other evening meetings.	1,500	
798	CDEV	EnviroSust	Contract Services	CM Approved Carryforward: Green Business Expenditures - Contract Services (4/7/21)	1,500	
799	CDEV	EnviroSust	Printing	Posters, handouts and other various materials related to Environmental Programs and business cards.	1,500	
800	PWKS	CivilEng	Uniforms/Safety Equipment	Uniform Allowance Safety vest and jacket for Engineering employees	1,500	
801	PWKS	StMaint	Overtime Regular Employees	OT for Traffic Control related work	1,500	
802	PWKS	StMaint	Departmental Supplies	LED Modification in Traffic Signal Street Name Signs (LED Lights and Hardware)	1,500	*
803	CDEV	CodeEnforc	Uniforms/Safety Equipment	Uniforms shirts for Code Enforcement staff	1,495	
804	PREC	Sports	Overtime Regular Employees	Recreation Supervisor tournament coverage	1,489	
805	MGMT	CityCounc	Memberships & Dues	League of California Cities - L.A. County Division	1,450	
806	POL	PACS	Departmental Supplies	Parking Boot Replacement	1,450	
807	FIRE	FireOps	Departmental Supplies	Burlington safety testing (required testing)	1,450	
808	FIRE	Fire Admin	Contract Services	Cell Phone Fire Chief	1,440	
809	MGMT	CityTreas	Training, Conf & Meetings	CMTA Advanced Public Funds Investment Workshop held in January	1,400	
810	FIN	RevServ	Contract Services	Outsourced bill print to Infosend Systems. Includes data processing, forms for business and animal licensing, outgoing and return envelopes and taxes.	1,400	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
811	PREC	Sports	Departmental Supplies	2 Men's 16" Slo-Pitch Leagues: Balls, chalk, bases, pitching rubbers and home plates, T-shirts, trophies	1,400	*
812	PREC	Sports	Contract Services	Red-Cross Trainers: 1 x \$35/hr x 40 hrs	1,400	
813	POL	PolAdmin	Uniforms/Safety Equipment	Uniform Allowance - 1 Sergeant and 1 Officer	1,400	
814	POL	Investigat	Training, Conf & Meetings	California Narcotics Officers Association Conference	1,400	
815	FIRE	FireOps	Uniforms/Safety Equipment	Replacement of misc safety gear such as gloves, hoods, goggles, etc	1,400	
816	CDEV	Planning	Training, Conf & Meetings	American Planning Association California Chapter Conference for two Planners. Riverside, CA 9/11-9/14 2021 (Registration, transportation, lodging, per diem).	1,400	*
817	PWKS	CivilEng	Computers, Supplies & Software	Blue Beam (plan check software) (10 licenses plus maintenance and support)	1,400	
818	CDEV	Planning	Overtime Regular Employees	Administrative Clerk to perform back-up minutes secretary services for Planning Commission Meetings	1,350	
819	PREC	OlderAdult	Departmental Supplies	Annual OAP Health Fair Lunches for program participants	1,340	*
820	CDEV	Building	Uniforms/Safety Equipment	Uniform allowance: Boots per MOU	1,340	
821	MGMT	CityCounc	Contract Services	Cell Phone and Data Usage Services for City Council	1,320	
822	POL	PolAdmin	Overtime Regular Employees	Information Systems Specialist Overtime	1,300	
823	POL	PolAdmin	Training, Conf & Meetings	California Law Enforcement Association of Records Supervisors (CLEARS) Conference	1,300	
824	FIRE	Fire Admin	Memberships & Dues	LA County Fire Chiefs Assn membership and Cal Chiefs	1,300	
825	PWKS	StMaint	Overtime Special Events	Manhattan Beach Open - 2 employees	1,300	
826	FIRE	FireSupp	Overtime Sworn Employees	Fire Service Week, community risk reduction presentations, fire safety and other community education events	1,280	
827	MGMT	CityCounc	Public Service Events	December Fireworks Celebration - thank you ad in the Beach Reporter.	1,250	
828	MGMT	CityClerk	Departmental Supplies	Purchase of nameplates for new Board/Commission members and new staff members.	1,250	
829	FIN	Accounting	Training, Conf & Meetings	Audit/CAFR Training for Controller, Accounting Supervisor and 2 Accountants	1,250	*
830	HR	HRAdmin	Overtime Regular Employees	Projected Overtime	1,250	
831	POL	TrafficSaf	Departmental Supplies	Motorcycle Bluetooth Wireless Microphone Replacement	1,250	
832	POL	PACS	Training, Conf & Meetings	SPCA Animal Care Training	1,250	
833	FIRE	Fire Admin	Uniforms/Safety Equipment	Chief Officers' safety equipment (turnouts, helmets, footwear, flashlights, gloves, etc)	1,250	*
834	FIRE	Fire Admin	Uniforms/Safety Equipment	Badges, name plates, buckles, belts, collar ornaments, and uniform accessories	1,250	*
835	FIRE	FireOps	Departmental Supplies	Station Maintenance Supplies, soaps, waxes, towels, polish, etc.	1,250	
836	CDEV	Building	Reference Books & Periodicals	2019 code interpretation manuals and other code books to assist with plan review and training.	1,250	*
837	FIRE	FireEMS	Departmental Supplies	Oxygen tank refills	1,240	
838	CDEV	TrafficEng	Training, Conf & Meetings	Institute of Transportation Engineers (ITE) Annual Meeting. Palm Springs, CA 6/26-6/29, 2022 (Registration \$600, transportation \$50, lodging \$950, per diem \$200)	1,235	*
839	POL	PACS	Overtime Regular Employees	PACS Desk Admin. Clerk (incident holdover, training, meetings)	1,230	
840	FIRE	FireEMS	Contract Services	25 Hearing Tests @ \$22/each = \$600 25 TB Tests @ \$25/each = \$625	1,225	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
841	FIN	RevServ	Contract Services	Infosend - Web Portals for one time and Electronic Bill Presentment Program (EBPP) portal (support fee) \$100	1,200	
842	PREC	PREC Admin	Departmental Supplies	Registration banner replacement	1,200	
843	PREC	RecServ	Contract Services	Alarm system for Historical House at Polliwog Park	1,200	
844	PREC	RecServ	Departmental Supplies	Dry cleaning for tablecloths (6x/yearly x \$200)	1,200	
845	POL	PolAdmin	Training, Conf & Meetings	Mentoring Training	1,200	
846	POL	PolAdmin	Training, Conf & Meetings	Law Enforcement Leadership Training	1,200	
847	POL	PolAdmin	Contract Services	Federal Express/UPS charges	1,200	
848	POL	PolAdmin	Printing	Police Officer Field Notebooks	1,200	
849	POL	PolAdmin	Printing	Notice to Appear (Traffic)	1,200	
850	POL	PolAdmin	Printing	False Alarm Pamphlets, Door Hangers and Envelopes	1,200	
851	POL	Patrol	Departmental Supplies	Canine Equip replacement & repair (bite sleeves, bite sleeve covers, collars, leads)	1,200	
852	POL	TrafficSaf	Contract Services	Hosted Regional DUI Checkpoint Food Service	1,200	
853	POL	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer commercial uniform replacements	1,200	
854	POL	PACS	Departmental Supplies	Cones/Delineators	1,200	
855	FIRE	FirePrev	Uniforms/Safety Equipment	Uniform Allowance: Fire Marshal/Captain, Firefighter/Paramedic	1,200	
856	FIRE	FireOps	Uniforms/Safety Equipment	Uniform allowance: Wildland Boots per MOU	1,200	
857	FIRE	FireSupp	Contract Services	Cell phone plan for Communications Unit Leader	1,200	
858	CDEV	Building	Training, Conf & Meetings	International Code Council (ICC) Conference for One Plan Check Engineer. Location and date TBD (Registration, transportation, lodging, per diem).	1,200	*
859	CDEV	Building	Training, Conf & Meetings	Tyler Technologies Conference for Building Official and Building Services Analyst. Location and date TBD (Registration, transportation, lodging, per diem).	1,200	
860	FIN	RevServ	Overtime Regular Employees	Account Services Representative OT for ERP Module implementation	1,192	
861	PREC	Arts	Contract Services	Cell Phone charges for Supervisor	1,164	
862	FIN	Purchasing	Overtime Regular Employees	Purchasing Clerk Overtime for year end processing including purchase orders, purchasing card and invoices. Also overtime for Munis module implementation assistance.	1,155	
863	MGMT	CityCounc	Departmental Supplies	City Council/City Commission Reception	1,150	
864	POL	PolAdmin	Contract Services	Monthly service charges for Emergency Subscriber list information from telephone service providers	1,130	
865	MGMT	CityTreas	Training, Conf & Meetings	UCLA Economic Forecast: 3 @ \$375.	1,125	
866	PREC	Arts	Contract Services	Ceramics Studio Supervisor Phone Charges	1,125	
867	FIN	RevServ	Training, Conf & Meetings	Tyler Annual Conference	1,100	
868	PREC	RecServ	Training, Conf & Meetings	Customer service, office management, and administrative skill trainings and workshops.	1,100	
869	POL	PolAdmin	Training, Conf & Meetings	South Bay Medal of Valor Ceremony	1,100	
870	POL	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer safety jacket replacement	1,100	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
871	FIRE	Fire Admin	Memberships & Dues	Rotary Membership	1,100	
872	CDEV	Building	Training, Conf & Meetings	California Building Officials (CALBO) Conference for Building Official. Location and date TBD (Registration, transportation, lodging, per diem).	1,100	*
873	PREC	RecServ	Overtime Regular Employees	Overtime for employees during special activities and programming.	1,094	
874	PREC	Arts	Advertising	Ads for Concerts in the Park. 2 Full Color \$1092	1,092	*
875	PWKS	Bldg&Grnds	Contract Services	Street Sweeping, Pressure Washing - tasks outside the base contract schedule	1,085	
876	FIRE	FireOps	Departmental Supplies	Fire shelters (large) 3 @ \$350 ea.	1,080	
877	PREC	PREC Admin	Memberships & Dues	CPRS - California Park and Recreation Society (annual)	1,060	
878	PREC	Arts	Warehouse Purchases	Warehouse Purchases for arts programs and activities.	1,056	
879	FIN	RevServ	Printing	Miscellaneous printing (overnight parking, business and animal licensing brochures, rabies clinic inserts and animal license reminder postcards)	1,050	
880	POL	PolAdmin	Printing	Envelopes	1,050	
881	POL	TrafficSaf	Departmental Supplies	Laser batteries, chargers, and Holster replacement	1,050	
882	CDEV	CDEV Admin	Training, Conf & Meetings	Attendance for two Planning Commissioners at the League of California Cities Annual Planners Institute. Location and date TBD (Registration, lodging, transportation, per diem).	1,050	*
883	PREC	RecServ	Contract Services	Aquatics MC Pool FIOS	1,035	
884	FIRE	Fire Admin	Training, Conf & Meetings	Training seminars - management, legal, and work- place issues for the Fire Chief (LCW annual Employment law training)	1,025	*
885	PREC	RecServ	Recruitment Costs	Contractor fingerprinting - \$32 x 32 contractors=\$1024	1,024	
886	MGMT	CityMgr	Memberships & Dues	Civic Engagement Program: American Marketing Asso	1,020	
887	PREC	OlderAdult	Departmental Supplies	Tickets for local outings using Dial -A-Ride.	1,020	*
888	POL	PolAdmin	Background Investigations	Employee applicant credit checks (Monthly fees - Experian)	1,020	
889	FIRE	FireOps	Overtime Special Events	Open House, 3 FF/PM for 4 hrs. = 12 hrs. at he current average MOU rate.	1,008	
890	CDEV	CodeEnforc	Uniforms/Safety Equipment	Per MOU: Boots for two Code Enforcement Officers and one Residential Construction Officer.	1,005	
891	MGMT	CityCounc	Departmental Supplies	City Council badges and Council/Commission name plates.	1,000	
892	MGMT	CityCounc	Departmental Supplies	Flowers for condolences and appropriate ceremonies	1,000	
893	MGMT	CityCounc	Departmental Supplies	Beach Cities Toy Drive storage and meeting supplies	1,000	
894	MGMT	CityCounc	Training, Conf & Meetings	State of the County Address	1,000	
895	MGMT	CityMgr	Departmental Supplies	Miscellaneous items - name badges, special equipment, plaques, etc.	1,000	
896	MGMT	CityMgr	Departmental Supplies	Food/Supplies for Organizational Development Training Sessions for Employees	1,000	
897	MGMT	CityMgr	Training, Conf & Meetings	MMASC Annual Conferences, Sessions and Leadership Summits (Senior Management Analyst and Management Analyst)	1,000	
898	MGMT	CityMgr	Memberships & Dues	Civic Engagement Program: CAPIO, ICMA, MMASC Memberships	1,000	
899	MGMT	CityMgr	Computers, Supplies & Software	Civic Engagement Program: Graphic Software	1,000	
900	MGMT	CityTreas	Training, Conf & Meetings	CMTA Conference held in April	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
901	FIN	FIN Admin	Departmental Supplies	Miscellaneous Departmental Supplies (e.g., Ergonomic furniture)	1,000	
902	FIN	FIN Admin	Training, Conf & Meetings	MMASC Conference - Management Analyst	1,000	
903	FIN	RevServ	Contract Services	Utility bill 1/3 of 1 page insert (6 times per year)	1,000	
904	HR	HRAdmin	Training, Conf & Meetings	PELRA-California annual conference (registration & travel expenses)	1,000	
905	HR	HRAdmin	Training, Conf & Meetings	IPMA-HR annual conference (registration & travel expenses)	1,000	
906	HR	HRAdmin	Employee Awards & Events	CMB Merchandise, Staff Apparels, Employee annual event prizes, etc.	1,000	
907	HR	HRAdmin	Recruitment Costs	Raters Transportation. local travel and Accommodations.	1,000	
908	PREC	PREC Admin	Departmental Supplies	Department wearables	1,000	
909	PREC	PREC Admin	Office Supplies	Ink cartridges for Xerox Phaser (desktop)	1,000	
910	PREC	RecServ	Memberships & Dues	CPRS, NRPA, Recreation Supervisor, Evening Weekend Supervisors (Recreation Specialist)	1,000	
911	PREC	RecServ	Contract Services	Library and Beach Cities Outreach Services	1,000	
912	PREC	RecServ	Printing	Printing for Teen Center Flyers, program brochures, newsletters and promotional items	1,000	
913	PREC	RecServ	Training, Conf & Meetings	Working with youth and teens trainings and workshops; including risk management, customer service, team building, child safety, bridging generations.	1,000	*
914	PREC	Arts	Printing	Printing of exhibition 4 x 7 invitations (4 receptions X \$250)	1,000	
915	PREC	Arts	Departmental Supplies	food for concert staff	1,000	
916	PREC	Sports	Advertising	Banners for fields, Beach Reporter/Easy Reader ad for Six Man, Jr. 6 Man	1,000	
917	PREC	Sports	Printing	Printing for the Swimming brochure, flyers.	1,000	
918	PREC	Sports	Printing	Tennis Program Brochures	1,000	
919	POL	PolAdmin	Contract Services	Vaccinations and testing for employees and volunteers (hepatitis, covid, TB, etc.)	1,000	
920	POL	PolAdmin	Contract Services	Technical Consultant (misc admin projects & RMS consulting projects)	1,000	
921	POL	PolAdmin	Printing	Notice of Parking Violation Ticket Books	1,000	
922	POL	PolAdmin	Departmental Supplies	Handouts/supplies for Police Station Tours, Neighborhood/Community Presentations, Hometown Fair, etc.	1,000	
923	POL	PolAdmin	Departmental Supplies	Police Memorial supplies, equipment rentals, refreshments, flowers, and memorial wreaths	1,000	
924	POL	Patrol	Uniforms/Safety Equipment	Reserve Officers Safety Equipment/Uniform Replacement & New Reserve Officer Uniform Purchase	1,000	
925	POL	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer Kevlar pants	1,000	
926	FIRE	Fire Admin	Overtime Regular Employees	Overtime for IS Specialist (20%)	1,000	
927	FIRE	FireOps	Contract Services	Drafting Pit maintenance	1,000	
928	FIRE	FireOps	Departmental Supplies	Radiation & CO2 monitor repairs and service	1,000	
929	FIRE	FireSupp	Contract Services	Cell phone Battalion Chief	1,000	
930	FIRE	FireSupp	Departmental Supplies	Open House supplies	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

GENERAL FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
931	CDEV	CodeEnforc	Overtime Regular Employees	Overtime for Code Enforcement Officers to work special events, as needed.	1,000	
932	CDEV	TrafficEng	Tools & Minor Equipment	Video traffic counting equipment.	1,000	*
933	PWKS	PWKS Admin	Printing	Waste Reduction and Recycling Outreach Materials	1,000	
934	PWKS	PWKS Admin	Employee Awards & Events	Employee Recognition	1,000	
935	PWKS	CivilEng	Contract Services	Fed Ex Charges	1,000	
936	PWKS	CivilEng	Printing	Custom envelopes for notices from Engineering Division	1,000	
937	PWKS	StMaint	Uniforms/Safety Equipment	Safety harnesses for aerials; 2 @ \$500 each.	1,000	
938	PWKS	StMaint	Uniforms/Safety Equipment	Safety harness for aerial use (2 @ \$500 each)	1,000	
939	PWKS	Bldg&Grnds	Warehouse Purchases	Warehouse Purchases	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

BUILDING & OPERATIONS FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	PWKS	Bldg&Grnds	Contract Services	HVAC Maintenance Contract for All City Facilities	248,000	
2	PWKS	Bldg&Grnds	Contract Services	Janitorial Services Base Contract	221,130	
3	PWKS	Bldg&Grnds	Departmental Supplies	Building Maintenance Supplies Includes door hardware, paint, lumber, plumbing and signage	110,000	
4	FIN	Purchasing	Warehouse Inventory Purchases	Warehouse Purchases as anticipated based upon department requests which include mutt mitts for dog parks, safety gear, janitorial supplies for events and misc. field supplies.	85,000	
5	PWKS	Bldg&Grnds	Contract Services	Comm/Industrial Overhead, Sectional, and Jail Door Maintenance Contract (Includes roll-up, overhead, gate, and sliding doors)	75,000	
6	PWKS	Bldg&Grnds	Computers, Supplies & Software	CM Approved Carryforward: Security Camera Licensing (4/8/21)	50,000	
7	FIN	Purchasing	Contract Services	Multi-function copier leases City Hall: Management Services, Community Development (2), Human Resources, P&R and Finance.	45,000	
8	PWKS	Bldg&Grnds	Contract Services	Pest Control Contract	35,000	
9	PWKS	Bldg&Grnds	Departmental Supplies	Electrical Supplies	35,000	
10	PWKS	Bldg&Grnds	Contract Services	Automatic Entrance Doors Maintenance Contract (entrance, sensor, and sliding entry doors)	30,000	
11	PWKS	Bldg&Grnds	Contract Services	Elevator Maintenance and Inspection Contract	30,000	
12	FIN	Purchasing	Contract Services	Coffee Service service for City employees	29,000	
13	PWKS	Bldg&Grnds	Contract Services	Janitorial Contract Services - tasks outside the base contract schedule	28,000	
14	FIN	Purchasing	Automotive Parts	Automotive parts inventory when just-in-time (JIT) deliveries aren't sufficient.	25,000	
15	PWKS	Bldg&Grnds	Contract Services	Emergency On-Call Electrical Services	25,000	
16	PWKS	Bldg&Grnds	Contract Services	Security Access Installer	25,000	
17	PWKS	Bldg&Grnds	Warehouse Purchases	Warehouse purchases includes Janitorial Services Contract Supplies	25,000	
18	PWKS	Bldg&Grnds	Contract Services	Comm/Industrlal Overhead, Sectional, and Jail Door Maintenance Contract - tasks outside the base contract schedule	20,000	
19	PWKS	Bldg&Grnds	Contract Services	Fire Life Safety Contract Fire extinguishers, sprinklers, smoke detectors, etc.	20,000	
20	PWKS	Bldg&Grnds	Contract Services	Roof Maintenance for Select City Facilities	15,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

BUILDING & OPERATIONS FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	PWKS	Bldg&Grnds	Departmental Supplies	Ceiling Repairs	13,000	
22	FIN	Purchasing	Contract Services	Water service for City Hall, Purchasing, Police, Fire and Parks & Recreation.	10,000	
23	PWKS	Bldg&Grnds	Overtime Regular Employees	OT for Emergency Repairs	10,000	*
24	PWKS	Bldg&Grnds	Contract Services	Appliance Repair Contract for Citywide facility appliance repair	10,000	*
25	PWKS	Bldg&Grnds	Contract Services	Annual Generator Maintenance Contract	9,000	
26	PWKS	Bldg&Grnds	Departmental Supplies	Appliance Replacement Costs	9,000	
27	FIN	Purchasing	Warehouse Purchases	Paper for shared City Hall multi-function copiers.	8,000	
28	PWKS	Bldg&Grnds	Contract Services	Drain Jetting and Rooter Service Emergency and Preventative	7,500	
29	PWKS	Bldg&Grnds	Departmental Supplies	SCAQMD Permit Fees (State Mandated) Service Station: Storage and Dispensing for Generators @ PW, City Hall, Public Safety Facility, and 1 mobile unit	7,000	
30	PWKS	Bldg&Grnds	Computers, Supplies & Software	Smart CSM Subscription Fee - electrical infrastructure repository, troubleshoot, navigate, etc. for electrical	7,000	
31	PWKS	Bldg&Grnds	Departmental Supplies	Building Maintenance Tools	6,000	
32	PWKS	Bldg&Grnds	Training, Conf & Meetings	Safety and Maintenance Training and Certification	6,000	
33	PWKS	Bldg&Grnds	Contract Services	Cell Phones for 1 Supervisor and 4 Building Repair Craftspersons	5,400	
34	PWKS	Bldg&Grnds	Contract Services	Weekly Floor Mat Service provided by Uniform Contractor Services provided to City Hall, PD, FD, and PW	5,200	
35	PWKS	Bldg&Grnds	Contract Services	Window Maintenance Contract	5,000	
36	PWKS	Bldg&Grnds	Departmental Supplies	Holiday LED Lighting Replacements for City Hall and Public Safety Facility	5,000	
37	FIN	Purchasing	Contract Services	Pitney Bowes - mail machine rental, maintenance, and supplies. Installed May 2019, rental for 5 years. Quarterly billing \$900 + \$800/yr for supplies.	4,400	
38	PWKS	Bldg&Grnds	Contract Services	Street Sweeping, Pressure Washing and Porter Service Base Contract	4,350	
39	PWKS	Bldg&Grnds	Uniforms/Safety Equipment	Uniform Allowance: \$1,020 x 4 Employee(s)	4,080	
40	PWKS	Bldg&Grnds	Contract Services	Time Warner Cable for PW Yard (DOC needs - news source/weather/storm, etc.)	2,000	
41	PWKS	Bldg&Grnds	Contract Services	HVAC Maintenance Contract - tasks outside the base contract schedule	2,000	
42	PWKS	Bldg&Grnds	Contract Services	Cell phone replacements as needed	1,000	
43	PWKS	Bldg&Grnds	Uniforms/Safety Equipment	Safety harnesses for arial - 2 at \$500 each	1,000	
44	PWKS	Bldg&Grnds	Computers, Supplies & Software	AutoCAD2016 License x 1 employee	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

INFORMATION TECHNOLOGY FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	IT	IT	Computers, Supplies & Software	Software upgrades and maintenance for the enterprise to include but not limited to enterprise server backup, data security against Ransomware and other malware, utilities, diagnostics, patch management, network, network storage, network management, network switches, wireless access points, help desk, Internet filter, anti-virus, spam, email encryption, mobile device management, etc.	198,716	
2	IT	IT	Computers, Supplies & Software	Citywide replacement of the following: Desktops, Monitors, Laptops (roughly 25% annual replacement); Tablets (iPads) (roughly three (3) year replacement cycle); Multi-function Printers (roughly 6-year replacement or as needed); Miscellaneous peripherals and computer supplies.	150,014	*
3	IT	IT	Computers, Supplies & Software	Microsoft Enterprise License Agreement (ELA) and true-ups for City servers, desktops, laptops, and software: Microsoft Windows Operating System; Microsoft Office Suite (Word, Excel, PowerPoint, Outlook and Publisher); ELA includes client access licenses (CALs) for Microsoft Windows Server, Microsoft Office, Microsoft SQL Server, Microsoft Exchange Server Enterprise and Outlook Web Access.	143,048	
4	IT	IT	Computer Contract Services	ERP Implementation/Maintenance	139,247	
5	IT	IT	Computer Contract Services	Subscription and maintenance for digital presence	120,030	
6	IT	IT	Computer Equipment & Software	Citywide replacement and refresh of City network equipment i.e. servers, switches, and storage.	92,938	
7	IT	IT	Computer Contract Services	Document Scanning Service for Community Development Documents.	77,250	
8	IT	IT	Computer Contract Services	Broadcast contract services for City Council meetings, Planning Commission meetings and other city/community events	75,000	
9	IT	IT	Computers, Supplies & Software	CM Approved Budget Change: Office365 Subscription & Implementation (Year 1) (4/8/21)	75,000	
10	IT	IT	Computer Contract Services	Frontier City-wide Internet connectivity and secondary Internet services provider.	71,600	
11	IT	IT	Computers, Supplies & Software	Managed Detection Response services to aid the City overall network security;	65,947	
12	IT	IT	Contract Services	Fiber maintenance services for select City locations (supports redundant network).	65,270	
13	IT	IT	Computer Equipment & Software	CM Approved Carryforward: Core Switch Replacement (4/8/21)	65,000	
14	IT	IT	Computer Contract Services	Professional services for infrastructure, fiber, data, telecommunications, network server, audio-visual, storage and backup.	60,550	
15	IT	IT	Computer Contract Services	Professional services for network and infrastructure security assessment.	60,000	
16	IT	IT	Computers, Supplies & Software	Hardware and software upgrades and maintenance to include but not limited to OnBase Hyland, Adobe licenses and subscriptions, imaging software, etc.	56,934	
17	IT	IT	Computer Equipment & Software	CM Approved Budget Change: Storage Area Network Expansion (4/8/21)	55,000	
18	IT	IT	Computer Contract Services	CM Approved Carryforward: Document Scanning Services - Public Works Documents (4/8/21)	50,000	
19	IT	IT	Computer Contract Services	ERP Disaster Recovery Service for Munis and Eden systems	37,222	
20	IT	IT	Part Time Employee Salaries	Part-time IS Technician	36,631	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

INFORMATION TECHNOLOGY FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	IT	IT	Computer Contract Services	GIS: The 3 year Enterprise License Agreement (ELA) with Environmental Systems Research Institute (ESRI) was approved by City Council in November 2013. This platform supports enterprise-wide GIS software, integration and online services with City systems including but not limited to Permitting, Work Order Management, and Asset Management, Public Safety Systems and Document Management. Year 3 of 3; up for renewal in Nov 2022	35,000	
22	IT	IT	Computer Equipment & Software	CM Approved Budget Change: Core Switch Redundancy (4/8/21)	35,000	
23	IT	IT	ERP Implementation	CM Approved Budget Change: ERP Implementation Consultant (4/8/21)	32,854	
24	IT	IT	Computer Contract Services	ShoreTel/Mitel maintenance agreement with Packet Fusion for telephone and voicemail system.	28,631	
25	IT	IT	Computer Contract Services	CM Approved Carryforward: Document Scanning Services - HR Documents (4/8/21)	20,000	
26	IT	IT	Computers, Supplies & Software	CM Approved Budget Change: Disaster recovery infrastructure (4/8/21)	20,000	
27	IT	IT	Overtime Regular Employees	Overtime for Network Administrator, Technology Systems Engineer, and I.S. Specialists to provide routine and emergency network support and maintenance that cannot be performed during normal business hours (e.g. server and infrastructure upgrades and replacements).	19,848	
28	IT	IT	Overtime Regular Employees	Overtime for Network Administrator or I.S. Specialist to oversee broadcast contractor during broadcast and web stream of City Council and City meetings, Planning Commission meetings and other community meetings.	18,269	*
29	IT	IT	Computer Contract Services	CM Approved Budget Change: OnBase Upgrades& Enhancements (4/8/21)	18,000	
30	IT	IT	Contract Services	Smartphone and wireless connection for voice and data service plan.	11,094	
31	IT	IT	Computer Contract Services	GIS: Los Angeles Region - Imagery Acquisition Consortium (LAR-LAC). Payment for updated aerial photography.	11,000	
32	IT	IT	Contract Services	Copier lease and maintenance cost; multifunction device also used by first floor Community Development and Public Works staff.	10,300	
33	IT	IT	Computers, Supplies & Software	CM Approved Budget Change: Secondary Fiber Connection - City Hall to PD (4/8/21)	10,000	
34	IT	IT	Computer Maintenance & Repairs	Uninterruptable power supplies (UPS) for servers and infrastructure	10,000	
35	IT	IT	Computer Contract Services	GIS: Corelogic RealQuest online user account for GIS Analyst; required to provide parcel ownership information via Intranet mapping application.	9,100	
36	IT	IT	Computer Maintenance & Repairs	Desktops, printers and peripherals maintenance and upgrades	8,000	
37	IT	IT	Computer Contract Services	CM Approved Carryforward: Munis and Eden Disaster Recovery Services (4/8/21)	7,963	
38	IT	IT	Computer Contract Services	GIS: Annual Maintenance for Latitude Geographics Geocortex Essentials software; provides Intranet/Internet mapping applications for use by staff and the public.	7,700	
39	IT	IT	Training, Conf & Meetings	Enterprise-wide security awareness training.	7,700	
40	IT	IT	Training, Conf & Meetings	Department technical training to support operating systems, databases, telecommunications, infrastructure, etc.	6,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

INFORMATION TECHNOLOGY FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
41	IT	IT	Training, Conf & Meetings	Enterprise-wide Microsoft office training.	6,000	
42	IT	IT	Computer Contract Services	CM Approved Carryforward: ERP Implementation - remaining FY2020-2021 ERP related balance (4/8/21)	5,833	
43	IT	IT	Computer Contract Services	Professional services for telecommunications adds, moves and changes; most adds, moves and changes are completed by IT staff when available	5,000	*
44	IT	IT	Computers, Supplies & Software	Broadcast and City Hall Conference Rooms Audio Visual (AV) replacements, upgrades and maintenance to include but not limited to failover equipment, hardware, software and peripherals.	4,000	*
45	IT	IT	Computer Maintenance & Repairs	Outdoor wireless access points replacements (as needed)	3,834	
46	IT	IT	Training, Conf & Meetings	Security Conference for Network Administrator (supports regulations and compliance);	3,700	
47	IT	IT	Computer Contract Services	Professional services for software installations and upgrades to include but not limited to: Enterprise Resource Planning System, Microsoft SQL Servers, OnBase Hyland, Microsoft servers, etc.	3,000	*
48	IT	IT	Computers, Supplies & Software	Department print consumables i.e. fusers, drums, maintenance kits, toner.	3,000	*
49	IT	IT	Contract Services	Spectrum (formerly Time Warner) TV and Frontier (formerly Verizon) Internet services for broadcast and network testing.	2,703	
50	IT	IT	Computer Maintenance & Repairs	Minor adds, moves and changes to network infrastructure (\$650 per data add, move and change)	2,600	
51	IT	IT	Training, Conf & Meetings	Public CIO Technology Summit for IT Director and Information System Manager; includes registration and travel expense	2,500	*
52	IT	IT	Training, Conf & Meetings	GIS: ArcGIS software training for GIS Analyst to stay current with emerging technology	2,500	
53	IT	IT	Training, Conf & Meetings	Municipal Information Systems Associations of California for IT Staff;	2,400	
54	IT	IT	Computers, Supplies & Software	GIS: Supplies for Hewlett-Packard Z6200 plotter at City Hall; includes paper, ink cartridges, print heads, and other supplies as needed; based on past usage.	2,000	
55	IT	IT	Training, Conf & Meetings	Tyler Technology Users Conference for 3 IT Staff;	1,800	
56	IT	IT	Training, Conf & Meetings	GIS: Environmental Systems Research Institute (ESRI) User Conference for GIS Analyst; includes registration and travel expenses based on historical trends.	1,750	
57	IT	IT	Contract Services	GIS: Maintenance for Hellett-Packard Z6200 plotter at City Hall; includes on-site technician costs as needed.	1,500	
58	IT	IT	Training, Conf & Meetings	Environmental Systems Research Institute (ESRI) user conference for IT Director and Information Systems Manager; includes registration and travel expenses	1,300	*
59	IT	IT	Departmental Supplies	Departmental Supplies i.e. asset tags, ergonomic office items	1,000	
60	IT	IT	Office Supplies	Department office supplies	1,000	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FLEET FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	PWKS	Fleet	Vehicles	Unit #715 (200 American Lafrance Fire Engine)	984,164	
2	PWKS	Fleet	Vehicles	Unit #529 (2014 Freightliner, VAC-CON Sewer Maint.)	889,095	
3	PWKS	Fleet	Automotive Fuel	Gasoline: 55,000 gallons of 87 Octane x \$3.80	177,650	*
4	PWKS	Fleet	Vehicles	CM Approved Carryforward: Ford F250 Valve Cycle Truck (#362) (4/8/21)	167,000	
5	PWKS	Fleet	Contract Services	Off-site Automotive Repair Services	105,000	
6	PWKS	Fleet	Automotive Fuel	Gasoline: 30,000 Gallons of 89 Octane x \$3.90	99,500	*
7	PWKS	Fleet	Vehicles	Unit #182 (2014 Ford Explorer PPV, K-9)	89,395	
8	PWKS	Fleet	Vehicles	Unit #344 (2014 Chevy Tahoe PPV, Patrol)	88,545	
9	PWKS	Fleet	Departmental Supplies	Automotive Parts and Supplies	83,000	
10	PWKS	Fleet	Vehicles	Unit #310 (2012 Honda Odyssey Van, Detective)	81,986	
11	PWKS	Fleet	Vehicles	Ford Explorer Patrol (#198)	80,000	
12	PWKS	Fleet	Vehicles	Two Net New Vehicles for Code Enforcement Officers	80,000	
13	PWKS	Fleet	Vehicles	Chevrolet Tahoe PPV Supervisor (#398)	72,000	
14	PWKS	Fleet	Vehicles	Chevrolet Tahoe (#340)	70,000	
15	PWKS	Fleet	Vehicles	Chevrolet Tahoe (#341)	70,000	
16	PWKS	Fleet	Vehicles	Unit #196 (2014 Ford Explorer, PPV, Patrol)	62,351	
17	PWKS	Fleet	Computers, Supplies & Software	CM Approved Carryforward: New Fleet Management Software (4/8/21)	50,000	
18	PWKS	Fleet	Automotive Fuel	Gasoline: 13,000 gallons of Diesel Fuel x \$4.25	47,000	*
19	PWKS	Fleet	Garage Purchases	Purchase of Automotive Parts Through the City Warehouse.	30,000	
20	PWKS	Fleet	Vehicles	Net New Vehicle for Fire Inspector	30,000	
21	PWKS	Fleet	Contract Services	CM Approved Carryforward: Fleet Optimization Study (4/8/21)	20,000	
22	PWKS	Fleet	Automotive Fuel	Off-site Gasoline Stations (Chevron and Shell) Utilized when PW Yard Fueling Station is Undergoing Repairs or Testing	18,000	
23	PWKS	Fleet	Automotive Fuel	Off-site CNG Station (Clean Energy)	16,000	
24	PWKS	Fleet	Contract Services	GPS Tracking Software/Service	12,000	
25	PWKS	Fleet	Contract Services	Heavy Duty Truck Tire Installation Contract	10,000	
26	PWKS	Fleet	Contract Services	Red Carpet Car Wash	10,000	
27	PWKS	Fleet	Automotive Fuel	Engine oil for gas and diesel engines, transmission oil A.T.F. (automatic, and rear axle and mechanical transmission oil)	10,000	
28	PWKS	Fleet	Contract Services	Towing Service for City Vehicles	8,500	
29	PWKS	Fleet	Departmental Supplies	Fleet Maintenance Supplies	8,000	
30	PWKS	Fleet	Contract Services	Electronic Fueling Repair Services	7,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FLEET FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
31	PWKS	Fleet	Contract Services	State Board of Equalization. Annually Mandated Fees for CUPA Permit Fees for the Underground Storage Tanks at City Hall and PW Facilities.	6,500	
32	PWKS	Fleet	Contract Services	Fuel Tank and Dispensing System Repairs	6,000	
33	PWKS	Fleet	Computer Contract Services	Annual Fueling System Software Service Agreement	6,000	
34	PWKS	Fleet	Contract Services	CNG Fueling Station Maintenance and Repairs Contract	5,500	
35	PWKS	Fleet	Training, Conf & Meetings	Safety and Maintenance Training and Certification Includes Fleet Software Training, Trade Shows, and Alternative Fuel Vehicle Training	5,500	*
36	PWKS	Fleet	Contract Services	Annual Fuel Tank Cleaning Services	4,500	
37	PWKS	Fleet	Contract Services	Clarifier Maintenance Services	4,000	
38	PWKS	Fleet	Contract Services	Underground Storage Tank Inspection Service for Tanks at PW and City Hall	3,500	
39	PWKS	Fleet	Computer Contract Services	Annual Fleet Software System Service Agreement	3,500	
40	PWKS	Fleet	Uniforms/Safety Equipment	Uniform Allowance: \$1,020 x 3 Employee(s)	3,060	
41	PWKS	Fleet	Contract Services	Fleet Shop Equipment Maintenance and Repair Services Includes Hoists, Air Compressors and brake lathes	3,000	
42	PWKS	Fleet	Contract Services	Rental Services for Equipment that is being repaired for longer than 3 days	3,000	
43	PWKS	Fleet	Contract Services	State Board of Equalization. Annually Mandated Fees for (1) "Hazardous Waste Generator Fees" and (2) "Underground Storage Tanks"	3,000	
44	PWKS	Fleet	Automotive Fuel	Propane 1,000 Gallons x \$3.00	3,000	
45	PWKS	Fleet	Tools & Minor Equipment	Tool allowance for 3 Mechanics per the Teamsters MOU and 1 Equipment Mechanic Supervisor per MB Mid-Management Employee Association MOU	2,800	
46	PWKS	Fleet	Overtime Regular Employees	OT for weekend and evening repair of Police and Fire Dept. Emergency vehicles (P.D. Skid Pan Training)	2,500	
47	PWKS	Fleet	Contract Services	Safety Kleen Service Contract	2,200	
48	PWKS	Fleet	Contract Services	Rental Services for Acetylene and Oxygen Welding Tanks	1,500	
49	PWKS	Fleet	Contract Services	Off-site Car Detailing Services for select City vehicles	1,500	
50	PWKS	Fleet	Contract Services	DTSC EPA ID Number Renewal Fees	1,500	
51	PWKS	Fleet	Computer Contract Services	Annual Maintenance Repair Software Service Agreement (ALLDATA)	1,500	
52	PWKS	Fleet	Computer Contract Services	Annual Fleet Maintenance/Repair Scanner Software Service Agreement (Genesis Scanner)	1,000	
53	PWKS	Fleet	Printing	Operating Reporting Forms (vehicle forms)	1,000	
54	PWKS	Fleet	Uniforms/Safety Equipment	Unifirst Fleet Extras Includes Towels, Mats, and Dust Control	1,000	
55	PWKS	Fleet	Warehouse Purchases	Warehouse purchases	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

INSURANCE FUND

LINE	DEPT	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	HR	RiskMgr	Claims Paid	Self-insured Medical Bill Review (MBR) (AdminSure)	3,800,000	
2	HR	RiskMgr	Claims Paid	Projection based on historical analysis and latest trends.	750,000	
3	HR	RiskMgr	Insurance Premiums	General Liability Excess insurance premium	594,000	
4	HR	RiskMgr	Property Insurance	Property Insurance Premium (CSAC/Alliant)	414,000	
5	HR	RiskMgr	Insurance Premiums	Excess Workers Compensation Premium	284,000	
6	HR	RiskMgr	Claims Administration	Worker's Comp Claims Administration - AdminSure	225,000	
8	HR	RiskMgr	Insurance Premiums	ICRMA General Liability Assessment	146,278	
7	HR	RiskMgr	Contract Services	California Division of Workers Compensation Assessment	116,798	*
9	HR	RiskMgr	Unemployment Claims	Unemployment claims (EDD)	100,000	
10	HR	RiskMgr	Claims Administration	General & Auto Liability Claims Administration (AdminSure)	30,000	
11	HR	RiskMgr	Contract Services	MBFit Wellness Programs (Level 10, The Edge Fitness, Downtown Manhattan Beach, Eden Sirena - Yoga, etc.)	22,500	
12	HR	RiskMgr	Contract Services	Ebix - contract for Certificate of Insurance Management	15,000	
13	HR	RiskMgr	Contract Services	Injury and Illness Prevention Program	15,000	
14	HR	RiskMgr	Contract Services	Actuarial Services (Bickmore, etc.) Every 2 yrs contract term	13,500	
15	HR	RiskMgr	Training, Conf & Meetings	Risk Management & Safety Training	11,000	
16	HR	RiskMgr	Contract Services	Employee Assistance Program (MHN/CSAC)	10,440	
17	HR	RiskMgr	Contract Services	Employee Miscellaneous Medical Exams (DOT Random, DMV Physicals, Return-to-Work, Fit-for-Duty, Reasonable Suspicion, office visits, etc.)	10,000	
18	HR	RiskMgr	Contract Services	Company Nurse	10,000	
19	HR	RiskMgr	Miscellaneous Bonds/Insurance	Crime bond premium	10,000	
20	HR	RiskMgr	Insurance Premiums	Cyber Liability Premium	7,700	
21	HR	RiskMgr	Insurance Premiums	CM Approved Supplemental: Addition of Deadly Weapons Response to Liability Insurance	7,500	
22	HR	RiskMgr	Contract Services	COVID Testing - addition due to COVID	5,000	*
23	HR	RiskMgr	Contract Services	Employee Preventive Wellness (Flu shots, etc.)	5,000	
24	HR	RiskMgr	Contract Services	Emptech - contract for Unemployment Claims Administrator	4,500	
25	HR	RiskMgr	Contract Services	Staff ergonomics (Pelletier)	3,050	
26	HR	RiskMgr	Contract Services	Employee Hearing Test (Bio-Acoustal, etc.)	3,000	
27	HR	RiskMgr	Contract Services	Add Employee Hearing Test & Respirator Fit Testing	3,000	
28	HR	RiskMgr	Insurance Premiums	Special Event/Recreation Insurance (Merriwether Williams)	1,515	
29	HR	RiskMgr	Overtime Regular Employees	Overtime Regular Employees (risk)	1,250	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

MANAGEMENT SERVICES DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	CityAttny	Legal Services	Major Projects that Exceed 25 Hours of Legal Services	372,000	
2	GenFund	CityAttny	Legal Services	Legal Services Retainer	288,000	
3	GenFund	CityAttny	Legal Services	Additional Legal Services (Litigation, Ethics, Bonds, etc.)	125,000	
4	GenFund	CityMgr	Contract Services	Economic Development Partnership Agreement with Manhattan Beach Chamber of Commerce	60,000	
5	GenFund	CityClerk	Computer Contract Services	QuickCaption Closed Captioning Service for City Council meetings	50,800	
6	GenFund	CityMgr	Contract Services	Juvenile Diversion Program with Beach Cities Health District	50,000	
7	GenFund	CityClerk	Contract Services	Offsite Storage of Records	34,500	
8	GenFund	CityMgr	City Store Purchases	City Store Merchandise (Moved from Parks & Recreation)	30,000	
9	GenFund	CityClerk	Part Time Employee Salaries	Part-time Administrative Clerk II	25,449	
10	GenFund	CityAttny	Contract Services	Contract Deputy City Prosecutor	24,000	
11	GenFund	CityClerk	Computer Contract Services	Government Transparency Suite	21,000	
12	GenFund	CityCounc	Departmental Supplies	Refreshments for various City Council meetings	20,000	
13	GenFund	CityClerk	Computer Contract Services	Citywide Contract Management Solution Annual Subscription	20,000	
14	GenFund	CityCounc	Memberships & Dues	South Bay Cities Council of Governments (SBCCOG)	18,000	
15	GenFund	CityMgr	Training, Conf & Meetings	Organizational Development - All Employees and Executive Team Training and Team Building (All Hands Meeting)	16,000	
16	GenFund	CityCounc	Memberships & Dues	League of California Cities - City membership.	13,500	
17	GenFund	CityMgr	Contract Services	Civic Engagement Program: Marketing Contracts for Photography & Filming	12,000	
18	GenFund	CityCounc	Training, Conf & Meetings	Independent Cities Association - winter & summer conferences with 3-5 attendees.	10,000	
19	GenFund	CityCounc	Training, Conf & Meetings	National League of Cities Leadership Summits and Conference - 2 attendees.	10,000	
20	GenFund	CityMgr	Contract Services	Hardship Assistance Program for Tobacco Retailers	10,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

MANAGEMENT SERVICES DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	GenFund	CityMgr	Departmental Supplies	Annual Employee Breakfast	10,000	
22	GenFund	CityClerk	Computer Contract Services	Electronic/Digital Signature System	9,000	
23	GenFund	CityCounc	Public Service Events	MB Education Foundation Annual Event	8,000	
24	GenFund	CityCounc	Training, Conf & Meetings	California Contract Cities Association Annual Conference for 5 attendees (May)	7,500	
25	GenFund	CityCounc	Training, Conf & Meetings	United States Conference of Mayors (Winter and Summer Sessions and Conferences)	7,500	
26	GenFund	CityCounc	Training, Conf & Meetings	League of California Cities Annual Conference with 5 attendees (September)	7,000	
27	GenFund	CityClerk	Advertising	Proof of Publication for Ordinance Adoptions and Legal Notices in The Beach Reporter.	7,000	
28	GenFund	CityClerk	Computer Contract Services	Netfile FPPC Electronic Filing Software	6,500	
29	GenFund	CityMgr	Office Supplies	General Office Supplies for the Department (toner)	6,000	
30	GenFund	CityCounc	Public Service Events	Grades of Green	5,500	
31	GenFund	CityCounc	Public Service Events	TEDx Sponsorship	5,500	
32	GenFund	CityMgr	Contract Services	Civic Engagement Program: Crisis Communications Consultant	5,000	
33	GenFund	CityMgr	Contract Services	Civic Engagement Program: Advise & Facilitate City Logo Copyright & Use Agreement	5,000	
34	GenFund	CityClerk	Contract Services	Hyland OnBase Training for New Employees and Software Upgrades	5,000	
35	GenFund	CityClerk	Computer Contract Services	Public Records Request Tracking System Annual Subscription Services.	4,500	
36	GenFund	CityClerk	Computer Contract Services	Municipal Code Codification Services	4,450	
37	GenFund	CityTreas	Computer Contract Services	SymPro Annual Support and Maintenance Plan	4,274	
38	GenFund	CityCounc	Memberships & Dues	Southern California Assn. of Governments (SCAG)	4,100	
39	GenFund	CityCounc	Assessments & Taxes	Los Angeles Formation Commission Assessment (LAFCO)	4,000	
40	GenFund	CityClerk	Training, Conf & Meetings	City Clerks New Law and Election Seminar League of California Cities Registration	4,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

MANAGEMENT SERVICES DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
41	GenFund	CityClerk	Computer Contract Services	QuickCaption Closed Captioning Service for Planning Commission meetings	3,685	
42	GenFund	CityCounc	Memberships & Dues	National League of Cities (NLC).	3,600	
43	GenFund	CityCounc	Memberships & Dues	US Conference of Mayors	3,500	
44	GenFund	CityCounc	Memberships & Dues	California Contract Cities Association (CCCA)	3,500	
45	GenFund	CityCounc	Advertising	Misc. Advertising for City Council Projects and Promotional items	3,000	
46	GenFund	CityCounc	Training, Conf & Meetings	League of California Cities Forums (as-needed)	3,000	
47	GenFund	CityMgr	Advertising	Advertising costs for City events and initiatives.	3,000	
48	GenFund	CityCounc	Departmental Supplies	Awards & Certificates (specialty parchment paper, frames, embossed blue folders, etc.)	2,500	
49	GenFund	CityCounc	Departmental Supplies	Allotment for City Store items	2,500	
50	GenFund	CityMgr	Training, Conf & Meetings	Civic Engagement Program: Manager Conference & Trainings	2,500	
51	GenFund	CityMgr	Contract Services	Cell Phone and Data Usage services	2,400	
52	GenFund	CityMgr	Contract Services	Civic Engagement Program: Cell Phone Charges & Hot Spot	2,300	
53	GenFund	CityMgr	Office Supplies	Civic Engagement Program: Misc. Supplies	2,000	
54	GenFund	CityClerk	Contract Services	Cell phone and Data Usage Services for City Clerk, Senior Deputy City Clerk, and Deputy City Clerk	1,800	
55	GenFund	CityMgr	Memberships & Dues	ICMA Memberships	1,775	
56	GenFund	CityCounc	Advertising	Board & Commission Announcements Advertisements	1,750	
57	GenFund	CityCounc	Memberships & Dues	Independent Cities Association	1,650	
58	GenFund	CityCounc	Training, Conf & Meetings	League of California Cities Leadership Training Councilmembers (January)	1,600	
59	GenFund	CityMgr	Contract Services	Time Warner, Cable Service Shared with City Council	1,600	
60	GenFund	CityCounc	Contract Services	Monthly Time Warner Cable	1,500	
61	GenFund	CityCounc	Departmental Supplies	Council Photos - frames and pictures.	1,500	
62	GenFund	CityCounc	Public Service Events	Contribution to Mira Costa Grad Night	1,500	
63	GenFund	CityMgr	Departmental Supplies	Community Engagement Meetings	1,500	
64	GenFund	CityMgr	Advertising	Advertising & PR, Social Ads	1,500	
65	GenFund	CityMgr	Training, Conf & Meetings	Civic Engagement Program: Graphics Coordinator Training	1,500	
66	GenFund	CityMgr	Training, Conf & Meetings	Civic Engagement Program: Marketing Coordinator Training	1,500	
67	GenFund	CityClerk	Training, Conf & Meetings	Clerks Certification Training	1,500	
68	GenFund	CityCounc	Memberships & Dues	League of California Cities - L.A. County Division	1,450	
69	GenFund	CityTreas	Training, Conf & Meetings	CMTA Advanced Public Funds Investment Workshop held in January	1,400	
70	GenFund	CityCounc	Contract Services	Cell Phone and Data Usage Services for City Council	1,320	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

MANAGEMENT SERVICES DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
71	GenFund	CityCounc	Public Service Events	December Fireworks Celebration - thank you ad in the Beach Reporter.	1,250	
72	GenFund	CityClerk	Departmental Supplies	Purchase of nameplates for new Board/Commission members and new staff members.	1,250	
73	GenFund	CityCounc	Departmental Supplies	City Council/City Commission Reception	1,150	
74	GenFund	CityTreas	Training, Conf & Meetings	UCLA Economic Forecast: 3 @ \$375.	1,125	
75	GenFund	CityMgr	Memberships & Dues	Civic Engagement Program: American Marketing Asso	1,020	
76	GenFund	CityCounc	Departmental Supplies	City Council badges and Council/Commission name plates.	1,000	
77	GenFund	CityCounc	Departmental Supplies	Flowers for condolences and appropriate ceremonies	1,000	
78	GenFund	CityCounc	Departmental Supplies	Beach Cities Toy Drive storage and meeting supplies	1,000	
79	GenFund	CityCounc	Training, Conf & Meetings	State of the County Address	1,000	
80	GenFund	CityMgr	Departmental Supplies	Miscellaneous items - name badges, special equipment, plaques, etc.	1,000	
81	GenFund	CityMgr	Departmental Supplies	Food/Supplies for Organizational Development Training Sessions for Employees	1,000	
82	GenFund	CityMgr	Training, Conf & Meetings	MMASC Annual Conferences, Sessions and Leadership Summits (Senior Management Analyst and Management Analyst)	1,000	
83	GenFund	CityMgr	Memberships & Dues	Civic Engagement Program: CAPIO, ICMA, MMASC Memberships	1,000	
84	GenFund	CityMgr	Computers, Supplies & Software	Civic Engagement Program: Graphic Software	1,000	
85	GenFund	CityTreas	Training, Conf & Meetings	CMTA Conference held in April	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FINANCE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	RevServ	Computer Contract Services	Turbo Data Systems - annual processing fee based upon 45,000 citations per year	63,000	
2	GenFund	Accounting	Audit Services	Lance, Soll, and Lunghard - Interim Audit, Annual Audit, and GASB 68 Fee. Increased scope included SAS and GASB Number taken from contract pronouncements.	53,310	
3	GenFund	Accounting	Part Time Employee Salaries	Administrative Clerk I/II - A/P processing	52,575	
4	GenFund	RevServ	Part Time Employee Salaries	PT Admin Clerk to support Revenue Services and City Receptionist coverage	44,787	
5	GenFund	RevServ	Contract Services	R1/ADPI Intermedix (Vendor #36289) Ambulance Billing Services (\$3,500/month) 4.75% of total collections (Contractual)	42,000	
6	GenFund	RevServ	Computer Contract Services	Turbo Data Collection Agency (30% of amount collected from collection letter) Program nets approx. \$80,000	27,000	
7	GenFund	Purchasing	Contract Services	Services for ProcureNow for eProcurement including electronic bid distribution, online bid responses & specification writer. \$24,000 annual maintenance for unlimited users.	24,000	
8	GenFund	Purchasing	Part Time Employee Salaries	Warehouse Assistant	18,240	
9	GenFund	RevServ	Contract Services	Electronic Bill Presentment Program (EBPP) monthly processing fee and gateway maintenance	14,400	
10	GenFund	RevServ	Contract Services	Infosend bill print and mail. Avg \$1,200/mo includes envelopes and stock, includes tax for stock	14,000	
11	GenFund	RevServ	Contract Services	HDL Property Tax Audit Services (\$3,250/quarter) & CAFR Stats Package (\$800/year)	13,000	
12	GenFund	RevServ	Contract Services	Lock Box processing services contracted through Bank-Up Annual fee for the processing and deposit of mailed Utility Payments	12,000	
13	GenFund	RevServ	Computer Contract Services	Franchise Tax Board (FTB) Intercept Program Approx. 2,000 letters are sent each year. (Fee is \$2.50/letter + 15% of collections) ~ Program typically nets \$25,000 in revenue.	10,000	
14	GenFund	RevServ	Contract Services	HDL Sales Tax Audit Services (\$2,000/quarter)	8,000	
15	GenFund	RevServ	Contract Services	Armored Transport Services Replacement (\$600/month) Includes fluctuating fuel surcharges.	7,800	
16	GenFund	FIN Admin	Office Supplies	Office Depot Purchases of toner, copy machine supplies etc. All other supplies - pens paper etc.	7,000	
17	GenFund	Accounting	Contract Services	Actuary for Retirement Services Supplemental, Single Highest Year, and GASB 75 Actuarial Study. Total Comp Systems V# 35028.	7,000	
18	GenFund	Purchasing	Contract Services	Copier charges.	5,100	
19	GenFund	RevServ	Contract Services	MGT - SB90 Claims Filing Service:\$1,175/qtr	4,700	
20	GenFund	RevServ	Contract Services	Kyocera Model 6053ci annual cost - Includes monthly base lease, maintenance (including supplies), overage copies, sales tax, and property tax.	4,373	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FINANCE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	GenFund	Accounting	Contract Services	GASB 68 Reports - \$2,500 for Miscellaneous, \$1,500 for pooled plans	4,000	
22	GenFund	FIN Admin	Printing	Printing costs based on prior year actuals and enhanced community engagement initiatives: Adopted Budget (40 copies); Proposed Budget; Budget-At-A-Glance; Contingency for ad hoc printing needs.	3,800	
23	GenFund	Accounting	Audit Services	Single Audit based on contract. This is dependent on amount of federal grants. If no single audit then amount is -0-	3,690	
24	GenFund	FIN Admin	Contract Services	DAC Continuing Disclosure compliance services for City's debt issues	2,500	
25	GenFund	RevServ	Overtime Regular Employees	Account Services Representatives and Revenue Specialist Overtime for ERP module implementation	1,998	
26	GenFund	FIN Admin	Contract Services	Cell phone and Data Usage Services for Finance Director & Financial Services Manager	1,800	
27	GenFund	RevServ	Contract Services	Armored Transport Excess liability (\$150/month average) Includes occasional charge of \$2.00 per excess bag. (Contractual)	1,800	
28	GenFund	RevServ	Printing	Printing of decals; the City requires that decals be affixed to vehicles used by contractors and gardeners, etc. We charge per decal usual annual order 2000, Rydin decal \$950 (incl. Tax-Shipping); hangtags residential overnight parking \$700 (Pier, 26th St, El Porto).	1,700	
29	GenFund	RevServ	Departmental Supplies	Thermal receipts paper and ribbons for cashiering. \$313/case x 5 per annum (includes tax/shipping).	1,600	
30	GenFund	RevServ	Departmental Supplies	Local business longevity awards program - amount approved by City Council; proclamation paper, envelopes for mailing & plaques. Unknown the number of recipients per year.	1,500	
31	GenFund	RevServ	Contract Services	Outsourced bill print to Infosend Systems. Includes data processing, forms for business and animal licensing, outgoing and return envelopes and taxes.	1,400	*
32	GenFund	Accounting	Training, Conf & Meetings	Audit/CAFR Training for Controller, Accounting Supervisor and 2 Accountants	1,250	*
33	GenFund	RevServ	Contract Services	Infosend - Web Portals for one time and Electronic Bill Presentment Program (EBPP) portal (support fee) \$100	1,200	
34	GenFund	RevServ	Overtime Regular Employees	Account Services Representative OT for ERP Module implementation	1,192	
35	GenFund	Purchasing	Overtime Regular Employees	Purchasing Clerk Overtime for year end processing including purchase orders, purchasing card and invoices. Also overtime for Munis module implementation assistance.	1,155	
36	GenFund	RevServ	Training, Conf & Meetings	Tyler Annual Conference	1,100	
37	GenFund	RevServ	Printing	Miscellaneous printing (overnight parking, business and animal licensing brochures, rabies clinic inserts and animal license reminder postcards)	1,050	
38	GenFund	FIN Admin	Departmental Supplies	Miscellaneous Departmental Supplies (e.g., Ergonomic furniture)	1,000	
39	GenFund	FIN Admin	Training, Conf & Meetings	MMASC Conference - Management Analyst	1,000	
40	GenFund	RevServ	Contract Services	Utility bill 1/3 of 1 page insert (6 times per year)	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FINANCE DEPARTMENT BUILDING & OPERATIONS FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	BuildingFd	Purchasing	Warehouse Inventory Purchases	Warehouse Purchases as anticipated based upon department requests which include mutt mitts for dog parks, safety gear, janitorial supplies for events and misc. field supplies.	85,000	
2	BuildingFd	Purchasing	Contract Services	Multi-function copier leases City Hall: Management Services, Community Development (2), Human Resources, P&R and Finance.	45,000	
3	BuildingFd	Purchasing	Contract Services	Coffee Service service for City employees	29,000	
4	BuildingFd	Purchasing	Automotive Parts	Automotive parts inventory when just-in-time (JIT) deliveries aren't sufficient.	25,000	
5	BuildingFd	Purchasing	Contract Services	Water service for City Hall, Purchasing, Police, Fire and Parks & Recreation.	10,000	
6	BuildingFd	Purchasing	Warehouse Purchases	Paper for shared City Hall multi-function copiers.	8,000	
7	BuildingFd	Purchasing	Contract Services	Pitney Bowes - mail machine rental, maintenance, and supplies. Installed May 2019, rental for 5 years. Quarterly billing \$900 + \$800/yr for supplies.	4,400	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

HUMAN RESOURCES DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	HRAdmin	Legal Services	Legal services for labor negotiations	130,000	
2	GenFund	HRAdmin	Legal Services	Legal and/or consultant services for personnel-related issues which require professional counsel, investigations, etc.	80,000	
3	GenFund	HRAdmin	Contract Services	Administration Investigation and other consulting services	50,000	
4	GenFund	HRAdmin	Tuition Reimbursement	Tuition reimbursement stipulated for all city employees in accordance with related AI's and MOUs.	30,000	
5	GenFund	HRAdmin	Recruitment Costs	Recruitment Advertisements all positions (includes web-based, print, publications, etc.)	25,000	
6	GenFund	HRAdmin	Training, Conf & Meetings	Citywide Employee Trainings (Customer Services, Computer, EERC, etc.)	19,400	*
7	GenFund	HRAdmin	Recruitment Costs	Professional test development services and rentals/purchases (Donnoe, CPS, CODESP etc.)	15,000	
8	GenFund	HRAdmin	Employee Awards & Events	Employee Recognition award program, Retirement/Service Anniversary awards and Employee of the Year award.	12,500	
9	GenFund	HRAdmin	Commuter Pay	Commuter Incentive for City Employees (Rideshare)	10,000	*
10	GenFund	HRAdmin	Computer Contract Services	HRIS NEOGOV system annual maintenance fee. NEOGOV is the HR recruitment, hiring, and application tracking program.	10,000	
11	GenFund	HRAdmin	Training, Conf & Meetings	Supervisory/Management Development Training	10,000	
12	GenFund	HRAdmin	Physical/Psychological Exams	Part-time Employee Pre-Employment Physicals	9,500	
13	GenFund	HRAdmin	Physical/Psychological Exams	Full-time Employees Pre-Employment Physicals (Bayside, Westchester, Concentra, etc.) - Sworn	7,800	
14	GenFund	HRAdmin	Employee Awards & Events	MB STAR Employee Appreciation (per Management Services)	6,500	*
15	GenFund	HRAdmin	Physical/Psychological Exams	Pre-Employment Background checks/fingerprinting (DOJ/FBI) - Finance, Management Services, Community Development, Public Works and Human Resources. Cost includes subsequent arrest reports to our agency.	6,400	
16	GenFund	HRAdmin	Physical/Psychological Exams	Full-time Employees Pre-Employment Physicals (Bayside, Westchester, Concentra, etc.) - Non-Sworn	5,700	
17	GenFund	HRAdmin	Training, Conf & Meetings	LCW annual conference (registration & travel expenses)	4,500	
18	GenFund	HRAdmin	Training, Conf & Meetings	LCW-Employer Relations Consortium annual membership (training, workshop, library, webinar, and legal consulting services)	4,500	
19	GenFund	HRAdmin	Training, Conf & Meetings	Mandatory Harassment Training (ALL miscellaneous employees, supervisors, managers, new hires)	4,500	
20	GenFund	HRAdmin	Training, Conf & Meetings	MB LEAD (Employee Development Group) meetings and trainings. (transferred from Mgmt. Svcs. Dept.)	3,425	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

HUMAN RESOURCES DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	GenFund	HRAdmin	Contract Services	FSA/COBRA Administration	3,000	
22	GenFund	HRAdmin	Training, Conf & Meetings	MB CARES Employee Volunteer Group Quarterly Events (food and materials)	3,000	
23	GenFund	HRAdmin	Recruitment Costs	Raters Lunches and Breakfast snacks for rater panels	3,000	
24	GenFund	HRAdmin	Contract Services	Background investigations/checks for Executive positions	2,500	
25	GenFund	HRAdmin	Training, Conf & Meetings	Tyler/Munis annual conference (registration & travel expenses)	2,000	
26	GenFund	HRAdmin	Training, Conf & Meetings	SCPMA/CalPELRA/SPCLRC/SHRM/etc. workshops, seminars, monthly meetings, etc.	2,000	
27	GenFund	HRAdmin	Computer Contract Services	SIGMA Technical Support (Recruitment & Selection Database). Contract renewed every October.	1,767	
28	GenFund	HRAdmin	Contract Services	AT&T Mobility cellphone charges for HR Director and HR Manager (average \$65-\$70/month).	1,680	
29	GenFund	HRAdmin	Departmental Supplies	Departmental furnitures, equipment, etc.	1,500	*
30	GenFund	HRAdmin	Office Supplies	Office Supplies (Office Depot, Amazon, etc.)	1,500	
31	GenFund	HRAdmin	Training, Conf & Meetings	CalPELRA annual conference (registration & travel expenses)	1,500	
32	GenFund	HRAdmin	Overtime Regular Employees	Projected Overtime	1,250	
33	GenFund	HRAdmin	Training, Conf & Meetings	PELRA-California annual conference (registration & travel expenses)	1,000	
34	GenFund	HRAdmin	Training, Conf & Meetings	IPMA-HR annual conference (registration & travel expenses)	1,000	
35	GenFund	HRAdmin	Employee Awards & Events	CMB Merchandise, Staff Apparels, Employee annual event prizes, etc.	1,000	
36	GenFund	HRAdmin	Recruitment Costs	Raters Transportation. local travel and Accommodations.	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

HUMAN RESOURCES DEPARTMENT INSURANCE FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	InsureFd	RiskMgr	Claims Paid	Self-insured Medical Bill Review (MBR) (AdminSure)	3,800,000	
2	InsureFd	RiskMgr	Claims Paid	Projection based on historical analysis and latest trends.	750,000	
3	InsureFd	RiskMgr	Insurance Premiums	General Liability Excess insurance premium	594,000	
4	InsureFd	RiskMgr	Property Insurance	Property Insurance Premium (CSAC/Alliant)	414,000	
5	InsureFd	RiskMgr	Insurance Premiums	Excess Workers Compensation Premium	284,000	
6	InsureFd	RiskMgr	Claims Administration	Worker's Comp Claims Administration - AdminSure	225,000	
8	InsureFd	RiskMgr	Insurance Premiums	ICRMA General Liability Assessment	146,278	
7	InsureFd	RiskMgr	Contract Services	California Division of Workers Compensation Assessment	116,798	*
9	InsureFd	RiskMgr	Unemployment Claims	Unemployment claims (EDD)	100,000	
10	InsureFd	RiskMgr	Claims Administration	General & Auto Liability Claims Administration (AdminSure)	30,000	
11	InsureFd	RiskMgr	Contract Services	MBFit Wellness Programs (Level 10, The Edge Fitness, Downtown Manhattan Beach, Eden Sirena - Yoga, etc.)	22,500	
12	InsureFd	RiskMgr	Contract Services	Ebix - contract for Certificate of Insurance Management	15,000	
13	InsureFd	RiskMgr	Contract Services	Injury and Illness Prevention Program	15,000	
14	InsureFd	RiskMgr	Contract Services	Actuarial Services (Bickmore, etc.) Every 2 yrs contract term	13,500	
15	InsureFd	RiskMgr	Training, Conf & Meetings	Risk Management & Safety Training	11,000	
16	InsureFd	RiskMgr	Contract Services	Employee Assistance Program (MHN/CSAC)	10,440	
17	InsureFd	RiskMgr	Contract Services	Employee Miscellaneous Medical Exams (DOT Random, DMV Physicals, Return-to-Work, Fit-for-Duty, Reasonable Suspicion, office visits, etc.)	10,000	
18	InsureFd	RiskMgr	Contract Services	Company Nurse	10,000	
19	InsureFd	RiskMgr	Miscellaneous Bonds/Insurance	Crime bond premium	10,000	
20	InsureFd	RiskMgr	Insurance Premiums	Cyber Liability Premium	7,700	
21	InsureFd	RiskMgr	Insurance Premiums	CM Approved Supplemental: Addition of Deadly Weapons Response to Liability Insurance	7,500	
22	InsureFd	RiskMgr	Contract Services	COVID Testing - addition due to COVID	5,000	*
23	InsureFd	RiskMgr	Contract Services	Employee Preventive Wellness (Flu shots, etc.)	5,000	
24	InsureFd	RiskMgr	Contract Services	Emptech - contract for Unemployment Claims Administrator	4,500	
25	InsureFd	RiskMgr	Contract Services	Staff ergonomics (Pelletier)	3,050	
26	InsureFd	RiskMgr	Contract Services	Employee Hearing Test (Bio-Acoustal, etc.)	3,000	
27	InsureFd	RiskMgr	Contract Services	Add Employee Hearing Test & Respirator Fit Testing	3,000	
28	InsureFd	RiskMgr	Insurance Premiums	Special Event/Recreation Insurance (Merriwether Williams)	1,515	
29	InsureFd	RiskMgr	Overtime Regular Employees	Overtime Regular Employees (risk)	1,250	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	PREC Admin	Contract Services	Field, Facility and Pool Use Annual Payment per School Agreement.	860,534	
2	GenFund	RecServ	Part Time Employee Salaries	Recreation Leader I: 19,133 hours	295,414	
3	GenFund	RecServ	Contract Services	Janitorial contract services - Locations: Manhattan Heights, Annex, Marine Ave Joslyn Center, Live Oak Hall, Scout House, and Postal Annex	258,000	
4	GenFund	RecServ	Part Time Employee Salaries	Recreation Leader II: 12,369 hours	200,501	
5	GenFund	Sports	Part Time Employee Salaries	Pool Lifeguard: 10,100 hours	180,083	
6	GenFund	Sports	Contract Services	Instructor payments for Tennis and Pickleball classes and camps offered through Manhappenings	170,000	
7	GenFund	Sports	Contract Services	Independent Contractor payments for various sports and fitness classes.	108,015	*
8	GenFund	RecServ	Part Time Employee Salaries	Sr. Recreation Leader I: 4,747 hrs	92,223	
9	GenFund	Arts	Part Time Employee Salaries	Recreation Leader I: 4,680 hours	72,259	
10	GenFund	RecServ	Part Time Employee Salaries	Pool Lifeguard: 3,900 hours	69,537	
11	GenFund	RecServ	Part Time Employee Salaries	Recreation leader II: 3,999 hours	64,824	
12	GenFund	RecServ	Part Time Employee Salaries	Senior Recreation Leader: 3,288 hours	63,919	
13	GenFund	Sports	Part Time Employee Salaries	Aqualetics Staffing - seasonal aides: 4,000 hours	60,000	
14	GenFund	OlderAdult	Part Time Employee Salaries	Senior Recreation Leader II: 2,685 hours	57,950	*
15	GenFund	Arts	Part Time Employee Salaries	Recreation Leader I: 3,744 hours	57,807	
16	GenFund	Sports	Part Time Employee Salaries	Recreation Leader II: 3,458 hours	56,054	
17	GenFund	Sports	Part Time Employee Salaries	Senior Recreation Leader I: 2,730 hours	53,071	
18	GenFund	Sports	Part Time Employee Salaries	Assistant Pool Manager: 2,400 hours	44,928	
19	GenFund	OlderAdult	Part Time Employee Salaries	Recreation Leader II: 3,216 hours	43,054	*
20	GenFund	Arts	Contract Services	Stage rental x 10 concerts	40,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	GenFund	Arts	Part Time Employee Salaries	Sr. Rec Leader II - 1,664 hours	37,889	
22	GenFund	OlderAdult	Service Agency Contributions	Beach Cities Health District - Care Management for MB Seniors	37,315	
23	GenFund	RecServ	Part Time Employee Salaries	Sr. Recreation leader I: 1,820 hours	35,381	
24	GenFund	PREC Admin	Printing	Printing for quarterly (4 per year) Manhappenings Activity Guide (1500 copies per season) and City Newsletter and postcards	35,000	
25	GenFund	RecServ	Part Time Employee Salaries	Pool Manager: 1,664 hours	34,079	
26	GenFund	RecServ	Contract Services	Sports/Fields Repair, resurface, restripe, and windscreen replacement courts, fields, facility fencing, MBUSD Field Porta Potties, Field cleanings & supplemental maintenance	32,085	
27	GenFund	Sports	Part Time Employee Salaries	Aqualetics Staffing - Seasonal coordinators: 1,120 hours	31,360	
28	GenFund	Sports	Contract Services	Annual Pool Maintenance Service - maintenance costs - MBUSD will reimburse City during exclusive use as well as for shared use (maintenance and chemicals).	31,050	
29	GenFund	Arts	Contract Services	Contracted Ceramics Instructor	30,000	*
30	GenFund	Arts	Contract Services	Sound reinforcement: 10 concerts x \$3,000 per concert	30,000	
31	GenFund	Sports	Departmental Supplies	Manhattan Beach Open Volleyball tournament - LA County beach permit and gross receipts	30,000	
32	GenFund	RecServ	Contract Services	Instructor payments for Recreation Classes & Camps (Tot Time, Art, Dance, Music, Cooking, Education, Enrichment, Etc.)	29,400	*
33	GenFund	Sports	Contract Services	Street sweeping, pressure washing and porter service contract - Locations: Tennis court cleaning (Live Oak, Mira Costa, Manhattan Heights) Additional Cleanings prior to Tournament	27,738	
34	GenFund	Arts	Contract Services	Musicians and Bands x 10	27,000	
35	GenFund	Sports	Contract Services	6-person volleyball tournament: porta potties, fence rental, truck rental, food for staff, radios, officials. Jr. 6 Man officials, tournament director, trophies, shirts	25,875	
36	GenFund	Sports	Departmental Supplies	Swim Team and Jr. Guard uniforms	25,875	
37	GenFund	Sports	Contract Services	SSBRA - 7 on 7 Adult Soccer Officials	24,500	*
38	GenFund	Arts	Machinery	CM Approved Carryforward: Purchase of Ceramic Kiln once PWKS Construction is complete (4/7/21)	22,690	
39	GenFund	Sports	Contract Services	Janitorial Contract Services	22,000	
40	GenFund	Sports	Contract Services	Masters Swim Coach	21,600	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
41	GenFund	RecServ	Contract Services	Special Events: Pumpkin Race: Rentals, Entertainment \$5,000; Pier Lighting: Sound, Entertainment \$2500, Santa \$500, message boards \$600, barricades \$2,000 = \$5,600 Fireworks: barricades \$10,000	20,600	
42	GenFund	RecServ	Departmental Supplies	REC Program field trip tickets (moved from contract services	20,000	
43	GenFund	PREC Admin	Contract Services	Konica Printer Lease Contract for all Parks and Recreation printers in City Hall, Joslyn Center, MBAC and Manhattan Heights.	18,680	
44	GenFund	RecServ	Departmental Supplies	Rec Services - Facility Reservations Operational supplies for facility, field, and park reservations: tables, chairs, signage, storage bins, easels, locks, easels, locks, storage bins, camera, etc.	17,500	*
45	GenFund	PREC Admin	Office Supplies	Office Supplies for various facilities	15,000	*
46	GenFund	Sports	Departmental Supplies	Beach program materials, ie. pop-ups, camp shirts, rash guards, volleyball nets, balls, hats, arts & crafts	15,000	*
47	GenFund	Sports	Contract Services	Softball Officials	14,490	*
48	GenFund	PREC Admin	Printing	Specialized Brochures - Summer Camp Guide	14,076	
49	GenFund	Sports	Part Time Employee Salaries	Pool Assistant: 840 hours	13,616	
50	GenFund	Sports	Contract Services	Contingency court repair, resurfacing and striping at Manhattan Heights, Live Oak, and Mira Costa Tennis Courts	13,600	
51	GenFund	Sports	Contract Services	Summer Sunset Basketball League: Officials, Scorekeepers, Director	13,000	
52	GenFund	RecServ	Warehouse Purchases	Janitorial Supplies (i.e. cleaning supplies, paper products, hand soap, etc.), Maintenance Supplies (i.e. locks, chains, mutt-mitts, brooms, etc.): Joslyn Center, Scout House, Live Oak Tennis Office, Live Oak Rec Hall, Manhattan Heights, Marine Avenue, Sand Dune	12,420	
53	GenFund	OlderAdult	Contract Services	OAP Lunch Bunch Meals Tues: 50 weeks x an average of 65 people	11,000	*
54	GenFund	RecServ	Part Time Employee Salaries	Recreation Leader I Adjustment for Minimum Wage	10,524	
55	GenFund	RecServ	Contract Services	Tennis and basketball court patchwork/repairs	10,400	
56	GenFund	Volunteers	Part Time Employee Salaries	Administrative Clerk I/II: 416 hours	10,354	
57	GenFund	Sports	Departmental Supplies	Swim Team - ribbons, plaques, food for parties, etc.	10,350	
58	GenFund	RecServ	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	10,044	
59	GenFund	RecServ	Departmental Supplies	Teen Center Program Special Event Supplies, Arts and Crafts; Sports Equipment, Food and Cooking Supplies, Games, Movies, AV Equipment	10,000	
60	GenFund	RecServ	Departmental Supplies	REC Summer Program	10,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
61	GenFund	RecServ	Departmental Supplies	Teen Center Program Supplies: games, arts & crafts, sports equipment, cleaning supplies, etc.	10,000	
62	GenFund	Arts	Departmental Supplies	Ceramics - clay	10,000	*
63	GenFund	Sports	Contract Services	LA County - 10% gross receipts + \$250 application fee per class.	10,000	
64	GenFund	Sports	Departmental Supplies	Tennis Tournament	10,000	
65	GenFund	Sports	Departmental Supplies	Live Oak Tennis	10,000	
66	GenFund	OlderAdult	Contract Services	Special interest classes including Arthritis Foundation exercise class, Senior Yoga, Zumba Gold, Comedy Improv, Older Adult Art classes, Special Needs Cooking classes.	10,000	*
67	GenFund	RecServ	Contract Services	Merchants landscaping contract for Polliwog, Live Oak, Marine, Manhattan Heights	9,450	
68	GenFund	PREC Admin	Advertising	Marketing campaigns	9,000	*
69	GenFund	Arts	Departmental Supplies	ceramics equipment repair & replacement	9,000	
70	GenFund	Sports	Departmental Supplies	Sunset Basketball League: Uniforms, balls and supplies	9,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
71	GenFund	OlderAdult	Contract Services	One Older Adult Special Event Luncheon	8,446	
72	GenFund	Sports	Part Time Employee Salaries	Administrative Clerk I/II: 676 hours	8,413	*
73	GenFund	OlderAdult	Departmental Supplies	Thursday Lunch Bunch - food costs	8,360	*
74	GenFund	OlderAdult	Contract Services	Older Adult and General Public Bus Trips based on planned excursions	8,187	*
75	GenFund	RecServ	Departmental Supplies	Aquatics Pool Supplies (first aid supplies, umbrellas, rescue tubes, kick boards, whistles, etc.) & Equipment (Lifeguard tower, lane lines, lane line storage reels, etc.)	7,500	*
76	GenFund	Arts	Departmental Supplies	Supply for general operations and art exhibit installations for the MB Art Center: Paint and other materials to maintain exhibition walls, light bulbs for lighting tracking and cleaning materials.	7,500	*
77	GenFund	Sports	Contract Services	ActiveNet fee for tennis online reservation service	7,500	
78	GenFund	Sports	Contract Services	Kickball Officials	7,245	*
79	GenFund	Sports	Contract Services	Water Aerobics Instructor - \$600/month	7,200	
80	GenFund	RecServ	Part Time Employee Salaries	Admin Clerk I/II allocation (20%): 520 hours	6,472	*
81	GenFund	RecServ	Departmental Supplies	Center Supplies for Joslyn and Heights: Sports Equipment (PA systems, digital display board, furniture, fixtures, equipment, tools, audio & visual equipment)	6,300	
82	GenFund	Arts	Contract Services	Drawing and Painting	6,154	*
83	GenFund	RecServ	Contract Services	Family Camp Special programs, bouncers, activities, entertainment	6,000	
84	GenFund	RecServ	Contract Services	Rec Program: Tutoring services	6,000	
85	GenFund	RecServ	Uniforms/Safety Equipment	Rec Services Uniforms for all recreation staff members: T-Shirts, sweatshirts, jackets, collared shirts	6,000	
86	GenFund	RecServ	Overtime Regular Employees	Recreation Supervisor overtime	5,921	
87	GenFund	RecServ	Contract Services	Street sweeping, Pressure wash and porter service contract:Additional Cleaning of Facilities Prior to Rentals (Manhattan Heights Polliwog & Marine)	5,535	
88	GenFund	Sports	Departmental Supplies	Pool Equipment - pool vacuum, pool covers, pump room equipment, general pool equipment, kickboards, lounge chairs, pool toys, swim flags, clocks, rescue tubes, backboard, lifeguard tower, stop watches, storage shed, whistles, etc.	5,525	
89	GenFund	PREC Admin	Advertising	Ads for Manhappenings Five (5) full page ads with Beach Reporter 5 x \$1,092/each.	5,460	
90	GenFund	Arts	Part Time Employee Salaries	Recreation Leader II: 320 hours	5,187	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
91	GenFund	Sports	Part Time Employee Salaries	Administrative Clerk I/II allocation (16%): 416 hours	5,177	*
92	GenFund	Sports	Contract Services	Additional Field Maintenance	5,175	
93	GenFund	Sports	Departmental Supplies	Pool Supplies - lifeguard books, swimming books, pocket masks, first aid supplies, pool decorations, food for pool parties, swim prizes, sunscreen, pool signs, swim caps, etc.	5,175	
94	GenFund	Sports	Departmental Supplies	Kids Extreme ribbons, medals, t-shirts, supplies	5,175	
95	GenFund	PREC Admin	Advertising	Social Media Posts	5,000	
96	GenFund	Arts	Contract Services	Metlox Arts Programs, Joslyn Arts Programs, Library Programs	5,000	*
97	GenFund	Arts	Contract Services	Specialized Exhibition Preparations Arts Center	5,000	
98	GenFund	Arts	Contract Services	Crafts - Fieldtrips, contract services	5,000	*
99	GenFund	Arts	Contract Services	Portable Toilets	5,000	
100	GenFund	Sports	Advertising	Tennis Tournament/Operations - Social Media Advertisements (AdTaxi)/print ads	5,000	
101	GenFund	Volunteers	Contract Services	Catering and entertainment for Adult Volunteer Recognition Event (approximately 225-250 people @ approximately \$45/person). PD contributes additional funding for this purpose, paying half of event costs.	4,936	
102	GenFund	RecServ	Contract Services	Facilities Offsite storage: \$400/mo	4,800	
103	GenFund	Sports	Part Time Employee Salaries	Recreation Leader I: 300 hours	4,632	
104	GenFund	Sports	Part Time Employee Salaries	Administrative Clerk I/II allocation (14%): 364 hours	4,530	*
105	GenFund	PREC Admin	Recruitment Costs	Fingerprinting/livescan and TB testing for all Department part-time employees, instructors and volunteers.	4,520	
106	GenFund	Arts	Contract Services	Art Insurance for exhibitions	4,140	
107	GenFund	OlderAdult	Contract Services	Older Adult Health Fair costs paid to South Bay Family Healthcare	4,080	
108	GenFund	RecServ	Advertising	Special Event Newspaper ads, web ads, social media targeting	4,060	
109	GenFund	PREC Admin	Departmental Supplies	Departmental giveaways - promotional items for the public, at the front desk and department or registration events(e.g., summer camp expo). Pens, beach balls, stickers, etc.	4,000	
110	GenFund	RecServ	Contract Services	Supplemental services - Tutoring	4,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
111	GenFund	RecServ	Contract Services	REC PROGRAM: Special programs, bouncers, activities, entertainment	4,000	
112	GenFund	Sports	Training, Conf & Meetings	Aquatics Staff Trainings, workshops and certifications through such agencies as: Red Cross; So.Calif. Public Pool Operators Assn and Southern Calif Municipal Athletic Assn	4,000	
113	GenFund	Sports	Memberships & Dues	Entry fees for swim dues/meets, swim team and swim team coaches (USA Swimming \$1M liability insurance), Team Unify monthly membership	4,000	
114	GenFund	OlderAdult	Departmental Supplies	Monthly Dine 'N Discover program lunches	3,760	*
115	GenFund	Sports	Contract Services	MBO Tennis tournament referees	3,600	
116	GenFund	OlderAdult	Part Time Employee Salaries	Administrative Clerk I/II allocation (11%): 286 hours	3,559	*
117	GenFund	Arts	Advertising	Marketing supplies for art programs (newspaper/magazine ads, banners and giveaways)	3,500	
118	GenFund	Sports	Departmental Supplies	Adult Soccer League: T-Shirts , trophies, goals and net	3,500	*
119	GenFund	Sports	Contract Services	MBO Tennis tournament players	3,500	
120	GenFund	OlderAdult	Printing	Miscellaneous printing for Older Adults Program Special Events, including poetry group booklet	3,500	
121	GenFund	PREC Admin	Contract Services	Contractor for Cultural Art Commission meeting minutes and emergency coverage for other commission minutes	3,456	
122	GenFund	OlderAdult	Part Time Employee Salaries	Recreation Leader II: 400 hours	3,242	*
123	GenFund	PREC Admin	Contract Services	Music Motion Picture Licensing Fee (BMI, ASCAP, SESAC, MLPC)	3,120	
124	GenFund	RecServ	Departmental Supplies	Special Events decorations, refreshments & supplies for staff and volunteers Veterans Day, (Wreath, decorations), catering Pier Lighting (Decorations, Supplies) Pumpkin Race	3,100	
125	GenFund	PREC Admin	Overtime Regular Employees	Overtime hours as needed	3,000	
126	GenFund	PREC Admin	Computers, Supplies & Software	3 x Adobe Creative Cloud License \$1000	3,000	
127	GenFund	Sports	Contract Services	Summer Sunset Basketball League Martrys Gym Rental	3,000	
128	GenFund	Sports	Departmental Supplies	Mira Costa Tennis	3,000	
129	GenFund	Sports	Part Time Employee Salaries	Pool Lifeguard/Instructor Adjustment for Minimum Wage	2,899	
130	GenFund	Sports	Departmental Supplies	3 Co-Ed Slo-Pitch Leagues: Balls, chalk, bases, pitching rubbers and home plates, T-shirts, trophies	2,800	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
131	GenFund	Sports	Departmental Supplies	Adult Volleyball supplies (balls, nets)	2,800	*
132	GenFund	RecServ	Contract Services	AV & Sound: Additional Microphone and sound rentals for special reservations at facilities	2,784	
133	GenFund	OlderAdult	Departmental Supplies	Replacement equipment and new equipment as needed for OASIS and Older Adult programs	2,639	
134	GenFund	PREC Admin	Printing	Departmental Printing Post its, folders, public notices and individual program fliers.	2,588	
135	GenFund	Arts	Part Time Employee Salaries	Recreation Leader I Adjustment for Minimum Wage	2,574	
136	GenFund	Volunteers	Contract Services	Bus transportation for guests who attend Volunteer Recognition Event. 2 buses	2,536	
137	GenFund	RecServ	Training, Conf & Meetings	Facility and program revenue generation trainings and workshops. Trainings include risk management, playground and park safety, customer service, and building staff morale.	2,500	*
138	GenFund	RecServ	Uniforms/Safety Equipment	Aquatics Uniforms for Mira Costa Pool Staff	2,500	
139	GenFund	Arts	Advertising	Brochure on exhibition and educational offerings. Summer program brochure.	2,500	*
140	GenFund	Arts	Part Time Employee Salaries	Seasonal Program Coordinator: 100 hours	2,500	
141	GenFund	Arts	Departmental Supplies	Food for concert security	2,500	
142	GenFund	OlderAdult	Departmental Supplies	Special event supplies, refreshments and decorations for holiday parties	2,500	*
143	GenFund	OlderAdult	Advertising	Older Adult Services and Programing- Newspaper advertisements or banners as needed to promote activities, programs, workshops and monthly events. May also include promotional advertising	2,500	*
144	GenFund	Sports	Contract Services	Internet Wifi: \$200/mo	2,400	
145	GenFund	RecServ	Contract Services	Mobile Data Plans for 3 iPads or similar tablets	2,178	
146	GenFund	RecServ	Overtime Regular Employees	Recreation Coordinator OT REC Program special events	2,148	
147	GenFund	OlderAdult	Contract Services	Performer/Presenters Entertainment for Older Adult Holiday Luncheon, OAP dances, and other special events and presentations.	2,111	
148	GenFund	Sports	Departmental Supplies	Kickball - balls, t-shirts, trophies, chalk	2,100	*
149	GenFund	OlderAdult	Departmental Supplies	Supplies and Refreshments for Older Adult Programs	2,088	*
150	GenFund	Sports	Contract Services	Sparkletts water for staff and pool patrons	2,070	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
151	GenFund	Sports	Uniforms/Safety Equipment	Aquatics staff uniforms	2,070	
152	GenFund	Arts	Part Time Employee Salaries	Recreation Leader I Adjustment for Minimum Wage	2,060	
153	GenFund	Sports	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	2,006	
154	GenFund	PREC Admin	Contract Services	Parks and Rec month celebration band (\$500) and art piece mural/video (\$1500)	2,000	
155	GenFund	PREC Admin	Warehouse Purchases	Batteries, Printing Paper, Forms and Envelopes, cleaning supplies.	2,000	
156	GenFund	RecServ	Printing	Facility & Park Reservation promotional materials, reservation forms	2,000	
157	GenFund	Arts	Departmental Supplies	Exhibition Opening Receptions (food, drinks, utensils, and plates).	2,000	*
158	GenFund	Arts	Departmental Supplies	Supplies for concert event and band - water, ice, coolers, soda, etc.	2,000	
159	GenFund	Sports	Warehouse Purchases	Based on historical data	2,000	
160	GenFund	Sports	Departmental Supplies	Manhattan Heights Tennis	2,000	
161	GenFund	OlderAdult	Departmental Supplies	Senior events supplies and refreshments	2,000	*
162	GenFund	Sports	Overtime Regular Employees	Recreation Coordinator	1,990	
163	GenFund	OlderAdult	Departmental Supplies	Holiday Party giveaways and doorprizes	1,938	
164	GenFund	OlderAdult	Training, Conf & Meetings	Training for Recreation Coordinator, Recreation Manager and front line staff which may include CPRS, American Society for Aging, Department of Aging, Sensitivity Training, Teambuilding	1,887	*
165	GenFund	OlderAdult	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	1,866	
166	GenFund	RecServ	Part Time Employee Salaries	Recreation Leader II Adjustment for Minimum Wage	1,856	
167	GenFund	OlderAdult	Departmental Supplies	Older Adult Health Fair supplies, banners, decorations, giveaways	1,752	*
168	GenFund	Arts	Printing	Cultural Arts Class Brochures (500 copies x 3 times a year) for camps and classes	1,700	
169	GenFund	PREC Admin	Departmental Supplies	Pens, decals and handouts	1,650	*
170	GenFund	RecServ	Part Time Employee Salaries	Administrative Clerk I/II Allocation (5%): 130 hours	1,618	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
171	GenFund	Arts	Part Time Employee Salaries	Administrative Clerk I/II Allocation (5%): 130 hours	1,618	*
172	GenFund	OlderAdult	Departmental Supplies	Replacement technology as needed including microphones, laptops, iPads, projectors, game consoles, accessories, desktops for OASIS, apple itunes cloud storage	1,584	
173	GenFund	OlderAdult	Departmental Supplies	Senior Advisory Committee - promotional materials, advertising for the Senior Advisory Committee, equipment, publications and supplies as needed.	1,530	
174	GenFund	PREC Admin	Departmental Supplies	Instructor appreciation supplies	1,500	
175	GenFund	PREC Admin	Printing	Department business cards	1,500	
176	GenFund	Arts	Printing	Concert schedules, banners and brochures	1,500	
177	GenFund	Sports	Overtime Regular Employees	Recreation Supervisor tournament coverage	1,489	
178	GenFund	Sports	Departmental Supplies	2 Men's 16" Slo-Pitch Leagues: Balls, chalk, bases, pitching rubbers and home plates, T-shirts, trophies	1,400	*
179	GenFund	Sports	Contract Services	Red-Cross Trainers: 1 x \$35/hr x 40 hrs	1,400	
180	GenFund	OlderAdult	Departmental Supplies	Annual OAP Health Fair Lunches for program participants	1,340	*
181	GenFund	PREC Admin	Departmental Supplies	Registration banner replacement	1,200	
182	GenFund	RecServ	Contract Services	Alarm system for Historical House at Polliwog Park	1,200	
183	GenFund	RecServ	Departmental Supplies	Dry cleaning for tablecloths (6x/yearly x \$200)	1,200	
184	GenFund	Arts	Contract Services	Cell Phone charges for Supervisor	1,164	
185	GenFund	Arts	Contract Services	Ceramics Studio Supervisor Phone Charges	1,125	
186	GenFund	RecServ	Training, Conf & Meetings	Customer service, office management, and administrative skill trainings and workshops.	1,100	
187	GenFund	RecServ	Overtime Regular Employees	Overtime for employees during special activities and programming.	1,094	
188	GenFund	Arts	Advertising	Ads for Concerts in the Park. 2 Full Color \$1092	1,092	*
189	GenFund	PREC Admin	Memberships & Dues	CPRS - California Park and Recreation Society (annual)	1,060	
190	GenFund	Arts	Warehouse Purchases	Warehouse Purchases for arts programs and activities.	1,056	

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PARKS & RECREATION DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
191	GenFund	RecServ	Contract Services	Aquatics MC Pool FIOS	1,035	
192	GenFund	RecServ	Recruitment Costs	Contractor fingerprinting - \$32 x 32 contractors=\$1024	1,024	
193	GenFund	OlderAdult	Departmental Supplies	Tickets for local outings using Dial -A-Ride.	1,020	*
194	GenFund	PREC Admin	Departmental Supplies	Department wearables	1,000	
195	GenFund	PREC Admin	Office Supplies	Ink cartridges for Xerox Phaser (desktop)	1,000	
196	GenFund	RecServ	Memberships & Dues	CPRS, NRPA, Recreation Supervisor, Evening Weekend Supervisors (Recreation Specialist)	1,000	
197	GenFund	RecServ	Contract Services	Library and Beach Cities Outreach Services	1,000	
198	GenFund	RecServ	Printing	Printing for Teen Center Flyers, program brochures, newsletters and promotional items	1,000	
199	GenFund	RecServ	Training, Conf & Meetings	Working with youth and teens trainings and workshops; including risk management, customer service, team building, child safety, bridging generations.	1,000	*
200	GenFund	Arts	Printing	Printing of exhibition 4 x 7 invitations (4 receptions X \$250)	1,000	
201	GenFund	Arts	Departmental Supplies	food for concert staff	1,000	
202	GenFund	Sports	Advertising	Banners for fields, Beach Reporter/Easy Reader ad for Six Man, Jr. 6 Man	1,000	
203	GenFund	Sports	Printing	Printing for the Swimming brochure, flyers.	1,000	
204	GenFund	Sports	Printing	Tennis Program Brochures	1,000	

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POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	PolAdmin	SBRPCA Communications	SBRPCA Communications Assessment per SBRPCA Budget adopted in March 2021 plus estimate for Workload Support Hours (billed separately every quarter). (75% of Total)	1,137,477	
2	GenFund	Patrol	Overtime Sworn Employees	Shift Coverages, Training, Court Appearances, and Misc. City/Department Events (Average Ofcr/Sgt rate)	735,000	
3	GenFund	TrafficSaf	Contract Services	Crossing Guard Services Contract to provide school crossing guard services at 24 sites.	360,000	
4	GenFund	TrafficSaf	Contract Services	Security and Traffic Control Services Contract for Special Events (Grand Prix, 10K/Hometown Fair, Fireworks, 6-Man, AVP, Concerts in the Park, Pumpkin Races, Tour de Pier, etc.)	300,000	
5	GenFund	Patrol	Overtime Sworn Employees	SWAT/CNT (call outs and specialized training) and South Bay Platoon (call outs and specialized training) (Average Ofcr/Sgt rate)	245,000	
6	GenFund	PACS	Part Time Employee Salaries	Part-time Seasonal Community Service Officers for summer weekends, holidays, and major events: 8,000 hours	240,000	
7	GenFund	Patrol	Overtime Sworn Employees	Crime Suppression Details	200,000	
8	GenFund	PolAdmin	SBRPCA Communications	CM Approved Carryforward: CAD/RMS Upgrade due to project delay (4/7/21)	150,000	
9	GenFund	Patrol	Overtime Sworn Employees	High Visibility Patrol Details (footbeats, bike patrol, etc)	150,000	
10	GenFund	PolAdmin	Computer Equipment & Software	CM Approved Carryforward: Bi-Directional Amplifier/Radio Signal Booster (4/7/21)	130,000	
11	GenFund	Investigat	Overtime Sworn Employees	Detectives overtime for investigations, surveillance, court, search warrants, training	108,900	
12	GenFund	PolAdmin	Computer Contract Services	Body worn camera maintenance, storage, and autotagging	90,000	
13	GenFund	Patrol	Overtime Sworn Employees	Community Priority Enforcement Details	80,000	
14	GenFund	PolAdmin	Part Time Employee Salaries	Background Investigator(s): 2,200 hours	74,800	
15	GenFund	TrafficSaf	Overtime Sworn Employees	Traffic Enforcement and Community Priority Enforcement Details, DUI Education/Enforcement, Taxi Cab Enforcement, Pedestrian Safety Details/School Zone Enforcement (Average Motor Officer OT rate)	73,500	
16	GenFund	PolAdmin	Part Time Employee Salaries	Part-time Records Tech/Clerk/Intern: 2,300 hours	66,700	
17	GenFund	JailOps	Overtime Regular Employees	Police Services Officers (PSO) (coverage, training incident holdover): 1,000 hours	57,000	
18	GenFund	PolAdmin	Contract Services	CM Approved Budget Change: Police Station Access Control - Upgrade Police Department's exterior and interior door digital access control system (4/7/21)	49,500	
19	GenFund	PolAdmin	POST Training	Advanced Officer Training (POST requirement-24 hrs training per officer) and other mandatory training as directed by POST and Academy Training. Note: Offset by POST Reimbursement, Revenue Account 100-45132	48,000	
20	GenFund	Patrol	Overtime Special Events	Misc Special Events and Details (Wine Auction, Adult Ed. Security, Movie at the Beach, Bike Rodeo, Honor Guard Detail, Mall Holiday Parade, Santa Float, DEA Takeback, Earth Day, Trunk or Treat, Car Show, National Night Out, Concerts in the Park)	48,000	

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POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	GenFund	PolAdmin	Computer Contract Services	RMS/CAD Support and Maintenance	45,000	
22	GenFund	Patrol	Overtime Special Events	Manhattan Open (Summer)	45,000	
23	GenFund	PolAdmin	Contract Services	Department-wide Photocopier/Printer/Scanner/Fax Machine Rental, Maintenance and Usage	44,212	
24	GenFund	PolAdmin	Computer Contract Services	CM Approved Budget Change: Patrol Vehicle In-Car Video - Switch to Axon's in-car video system (4/7/21)	42,000	
25	GenFund	TrafficSaf	Overtime Sworn Employees	Motor Officers (court, training, incident holdover, coverage): 400 hours	42,000	
26	GenFund	PolAdmin	Overtime Regular Employees	Police Records Tech/Matron (coverage, holdover for incidents, training): 800 hours	40,000	
27	GenFund	PolAdmin	Contract Services	APS Contract for Alarm Permits	40,000	
28	GenFund	PACS	Overtime Regular Employees	Community Service Officer OT for traffic control, incident holdover, training, Community/Department meetings and events, shift coverage.	40,000	
29	GenFund	JailOps	Contract Services	Inmate Emergency Medical Care, Pre-booking Medical Exams, Infectious Disease Testing	36,000	
30	GenFund	Patrol	Overtime Special Events	Six Man/Surf Festival (Summer)	35,000	
31	GenFund	PolAdmin	Departmental Supplies	Handgun duty ammunition (Includes Police Academy Ammunition)	32,000	
32	GenFund	PolAdmin	Contract Services	Department-wide Cell Phone and Air Card charges	32,000	
33	GenFund	Patrol	Overtime Special Events	Holiday Fireworks (December)	32,000	
34	GenFund	PolAdmin	Contract Services	CM Approved Budget Change: Upgrade of Cellular Connectivity - Installing Cel-Fi boosters throughout the lower level of the Police Station (4/7/21)	30,000	
35	GenFund	Patrol	Overtime Special Events	Local Film Production	30,000	
36	GenFund	Patrol	Overtime Special Events	CM Approved Carryforward: OTS2020 Grant - Expenditures - Grant period ends 9/30/2021 (4/7/21)	30,000	
37	GenFund	Patrol	Overtime Sworn Employees	City Council meetings Sergeant at Arms	29,400	
38	GenFund	PolAdmin	Office Supplies	Office Supplies, including printer toner and printer supplies	28,000	
39	GenFund	Patrol	Uniforms/Safety Equipment	Uniform Allowance: Captain, 2 Lieutenants, 7 Sergeants, 29 Officers	26,600	
40	GenFund	PACS	Overtime Regular Employees	Community Services Officers OT for community/department meetings and events, incident holdover, emergency call in, court	25,000	

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POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
41	GenFund	PolAdmin	SBRPCA Communications	INSB JPA Allocation (75% of Total)	24,098	
42	GenFund	PolAdmin	Computer Equipment & Software	CM Approved Carryforward: Network Security Upgrade (4/7/21)	24,000	
43	GenFund	PolAdmin	Overtime Regular Employees	Administrative Clerk II	22,500	
44	GenFund	Patrol	Overtime Special Events	Hometown Fair (October)	21,000	
45	GenFund	Patrol	Overtime Special Events	Regional DUI Deployments	20,000	
46	GenFund	Investigat	Contract Services	ALPR Annual Hosting, Maintenance & Repairs	20,000	
47	GenFund	JailOps	Contract Services	Blood Alcohol Lab Analysis and Warrant Blood Draws	20,000	
48	GenFund	PolAdmin	Contract Services	Department Wellness Program	19,000	
49	GenFund	Investigat	Computer Contract Services	Lexus Nexis Police Investigation Database	18,500	
50	GenFund	PolAdmin	Physical/Psychological Exams	Psychological Exams & Counseling (Exams for Police Department Applicants, Fitness for Duty Exams, and Critical Incident Counseling and Debriefs)	18,000	
51	GenFund	PolAdmin	Uniforms/Safety Equipment	State/Department Mandated safety equipment issue/repair/replacement (safety vests, vest carriers, OC spray, tasers, taser cartridges, body worn cameras, digital voice recorders, flashlights, bulbs, gas mask canisters, batteries, raingear, handcuffs, leathergear, belts, holsters, regular duty vests, etc)	18,000	
52	GenFund	Investigat	Overtime Sworn Employees	Detective Sergeant	16,200	
53	GenFund	Investigat	Overtime Sworn Employees	Overtime school resource officer (2 SROs)	16,200	
54	GenFund	PACS	Computer Contract Services	Maintenance/Lease Agreement & Software Licenses for Parking Citation Handheld Ticket Writers	15,360	
55	GenFund	Patrol	Overtime Special Events	Community Police Academy: ten week session, overtime for sworn and professional staff	15,000	
56	GenFund	Patrol	Overtime Special Events	Hometown Fair 10K Run (October)	15,000	
57	GenFund	Patrol	Training, Conf & Meetings	Patrol and Reserve Officer off-site AND non-POST Training (including Range & Active Shooter Training)	14,500	
58	GenFund	Investigat	Part Time Employee Salaries	Police Intern	14,400	
59	GenFund	Patrol	Overtime Special Events	Tour de Pier (May)	14,000	
60	GenFund	Investigat	Computer Contract Services	SpidrTech Victim Communication/Notification Software License	14,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
61	GenFund	Patrol	Overtime Special Events	Holiday Pier Lighting/Open House	13,000	
62	GenFund	PolAdmin	Contract Services	Firearms Range Maintenance & Lead Decontamination Service: The range is required by the EPA to be maintained and decontaminated. This contract will provide for annual cleaning of the range and lead traps, filter replacements and annual filter housing decontamination.	12,000	
63	GenFund	PolAdmin	Training, Conf & Meetings	Non-POST Courses (Career Development for Administration, Investigations, Records, Jail, Parking, and Animal Control.) Communication, writing, productive employee, computer courses, police academy registration (college) fees.	12,000	*
64	GenFund	PolAdmin	City Funds Match	Anticipated Federal Grant matching - Bullet Proof Vest and Armor Program	12,000	
65	GenFund	Patrol	Overtime Special Events	Downtown Halloween/Pumpkin Race/Friendship Walk (October)	12,000	
66	GenFund	Patrol	Training, Conf & Meetings	Specialized Police K9 Monthly Detection Training (Explosive/Narcotics)	12,000	
67	GenFund	Investigat	Contract Services	ALPR monthly data plan: \$1,000/mo.	12,000	
68	GenFund	TrafficSaf	Overtime Sworn Employees	Traffic Lieutenant	12,000	
69	GenFund	JailOps	Departmental Supplies	Inmate Meals (Breakfast, Lunch, Dinner) - Weekly delivery by Los Angeles Sheriff's Dept	12,000	
70	GenFund	PACS	Overtime Regular Employees	Community Priority Enforcement Details (Bike Path Enforcement, Walk Your Bike at the Pier Enforcement, Park Ranger Details, etc)	12,000	
71	GenFund	TrafficSaf	Overtime Sworn Employees	Traffic Sergeant	11,600	
72	GenFund	PolAdmin	Contract Services	Sheriff's Data Network Connection	11,200	
73	GenFund	PACS	Overtime Regular Employees	DUI Checkpoints (parking enforcement, towing assistance, traffic control, etc)	10,000	
74	GenFund	PolAdmin	Computer Contract Services	Scheduling Software Annual Support/Maintenance	9,600	
75	GenFund	PolAdmin	Departmental Supplies	SWAT Ammunition	9,500	
76	GenFund	PolAdmin	Physical/Psychological Exams	Polygraph Exams (Exams for all Police Department applicants)	9,200	
77	GenFund	PolAdmin	Overtime Sworn Employees	2 Lieutenants Administration/Investigation	9,000	
78	GenFund	Patrol	Overtime Special Events	Grand Prix Bike Race (Summer)	9,000	
79	GenFund	TrafficSaf	Part Time Employee Salaries	Police Intern	9,000	
80	GenFund	PACS	Computer Contract Services	Admin Adjudication letters (charged monthly by Turbo Data)	8,800	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
81	GenFund	PACS	Contract Services	Animal Shelter Housing Fees	8,700	
82	GenFund	PolAdmin	Overtime Sworn Employees	Community Affairs Sergeant (evening/weekend meetings, events, training)	8,610	
83	GenFund	PolAdmin	Computers, Supplies & Software	Computers, software, computer supplies, server storage, card readers, memory cards, universal power supply backup power, USB drives, etc.	8,500	
84	GenFund	Investigat	Uniforms/Safety Equipment	Uniform Allowance: Sergeant, 12 Officers	8,400	
85	GenFund	Patrol	Overtime Regular Employees	Civilian OT for Support of Patrol Communications, Radio Maintenance & Digital Media	8,000	
86	GenFund	Patrol	Contract Services	Drone Support for Patrol Operations, Investigations, and Special Events	8,000	
87	GenFund	Patrol	Uniforms/Safety Equipment	SWAT/CNT Team uniform replacements & issue (Helmets, Nylon Gear, Shirts, Jackets, Pants, etc)	8,000	
88	GenFund	TrafficSaf	Contract Services	Blood Draws at DUI Checkpoints	8,000	
89	GenFund	PACS	Part Time Employee Salaries	PACS Desk/Admin Support (Clerk/Intern): 533 Hours	8,000	
90	GenFund	PolAdmin	Computer Contract Services	Everbridge/Nixle Annual Service Fee (split with Information Systems and Fire Dept.)	7,400	
91	GenFund	PolAdmin	Overtime Sworn Employees	Community Police Academy (10 weeks)	7,200	
92	GenFund	PolAdmin	Computer Contract Services	MVS (in-car video) server maintenance contract	6,500	
93	GenFund	PolAdmin	Overtime Sworn Employees	Community Affairs Officer (evening/weekend meetings, events, training)	6,300	
94	GenFund	PolAdmin	Departmental Supplies	Firearms repair and replacement (pistols, rifles shotguns, M-16, MP-5)	6,000	
95	GenFund	PolAdmin	Computer Contract Services	Access Control System Software & Licensing	6,000	
96	GenFund	PolAdmin	Computer Contract Services	LEFTA/METR Software Annual Maintenance and Hosting	6,000	
97	GenFund	Patrol	Overtime Regular Employees	Public Works OT to Provide Assistance at DUI Checkpoints and Drivers Training	6,000	
98	GenFund	Patrol	Overtime Special Events	American Martyrs 5K Run (March)	6,000	
99	GenFund	Patrol	Overtime Special Events	Little League Parade (March)	6,000	
100	GenFund	Patrol	Overtime Special Events	Grandview 5K Run (June)	6,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
101	GenFund	Patrol	Overtime Special Events	Robinson 5K (March)	6,000	
102	GenFund	Patrol	Overtime Special Events	Mira Costa Graduation (June)	6,000	
103	GenFund	Patrol	Overtime Special Events	Police Department Open House	6,000	
104	GenFund	Patrol	Overtime Special Events	Mira Costa High School Football Games	6,000	
105	GenFund	Patrol	Departmental Supplies	Patrol Equipment, Replacement, & Repair: digital cameras, camera supplies, DVD's for MVS disk publisher, Intoxilizer supplies, SWAT Van supplies, key duplication, and Police Line "Do Not Cross" tape	6,000	
106	GenFund	Investigat	Contract Services	Fingerprint Analysis	6,000	
107	GenFund	Investigat	Training, Conf & Meetings	Basic Investigations School for New Detectives	6,000	
108	GenFund	JailOps	Contract Services	Weekly Jail Linen Laundry Service	6,000	
109	GenFund	Investigat	Computer Contract Services	CLEARs Public Records Data Search	5,940	
110	GenFund	PolAdmin	Computer Contract Services	False Alarm Management Software Annual Service	5,900	
111	GenFund	PolAdmin	Departmental Supplies	Volunteer Recognition Program: Annual Volunteer Appreciation Dinner (50/50 split with Parks & Rec \$5300), Youth Volunteer Appreciation Event (split with Parks & Rec \$500)	5,800	
112	GenFund	Patrol	Training, Conf & Meetings	SWAT Training, Competitions, and California Association of Tactical Officers (CATO) Training	5,600	
113	GenFund	PACS	Contract Services	Hearing Officer - conducts administrative review of parking tickets pursuant to Vehicle Code Section 40215.	5,600	
114	GenFund	PolAdmin	Contract Services	Maintenance/repairs/service for: key card security system, traffic strip, Message boards, I.D. card printer, T 3's, Metlox office, tasers, audio visual equipment, robot, etc.	5,500	
115	GenFund	PolAdmin	Overtime Regular Employees	Property & Evidence OT	5,500	
116	GenFund	PolAdmin	Printing	Parking Citation Ticket Stock & Envelopes	5,500	
117	GenFund	Patrol	Contract Services	Mobile Video System, MDC, and Disk Publisher (MVS duplicated on disk) Maintenance and Repairs	5,500	
118	GenFund	PolAdmin	Computer Contract Services	E-Subpoena Management System (web-based) Annual Support/Maintenance	5,400	
119	GenFund	JailOps	Contract Services	Haz Mat Cleaning of Jail Cells (blood, vomit, urine)	5,250	
120	GenFund	PolAdmin	Contract Services	Lexipol Department Policy Manual Revisions and Legal Review	5,200	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
121	GenFund	PolAdmin	Departmental Supplies	Rifle ammunition	5,200	
122	GenFund	PolAdmin	Uniforms/Safety Equipment	Uniform issue for new Police Officers	5,200	
123	GenFund	Patrol	Departmental Supplies	Portable Radio Battery Replacement	5,200	
124	GenFund	Investigat	Contract Services	Sexual Assault Examinations 6 exams x \$850	5,100	
125	GenFund	PolAdmin	Legal Services	Legal services, legal training	5,000	
126	GenFund	PolAdmin	Computer Contract Services	T1 Communication line for CLETS & JDIC access.	5,000	
127	GenFund	Patrol	Overtime Regular Employees	Civilian OT for Explorer Program Meetings, Events, and Mentorship	5,000	
128	GenFund	Patrol	Training, Conf & Meetings	Crime Scene Investigators (CSI) Conf/Calif Assoc of Property & Evidence (CAPE) Conf	5,000	
129	GenFund	TrafficSaf	Uniforms/Safety Equipment	Uniform Allowance: 1 Lt., 1 Sgt., 5 Police Officers	4,900	
130	GenFund	PolAdmin	Computer Contract Services	Netmotion Network Encryption Software for Patrol Vehicles	4,800	
131	GenFund	Patrol	Contract Services	Police vehicle detailing	4,800	
132	GenFund	Patrol	Departmental Supplies	SWAT/CNT Equipment and Supplies	4,800	
133	GenFund	PolAdmin	Contract Services	Repairs to security system, room alarms, property room equipment	4,600	
134	GenFund	PolAdmin	Departmental Supplies	Evidence/Property Room Equipment/Storage/Supplies (duplicating tapes & machines, evidence envelopes, packing materials, drug drop box supplies)	4,600	
135	GenFund	Patrol	Uniforms/Safety Equipment	Special Events/Beach Patrol/Honor Guard/Bike Patrol Uniform Purchase (new hires & specialty assignments); Raingear	4,600	
136	GenFund	PolAdmin	Warehouse Purchases	Batteries, Flares, Safety Vests, Gloves, Cleaning Supplies	4,500	
137	GenFund	Patrol	Training, Conf & Meetings	K-9 Monthly South Bay Training	4,500	
138	GenFund	Investigat	Computer Contract Services	Computer & Cellular Phone Investigation Service (Cellebrite)	4,500	
139	GenFund	PolAdmin	Computer Contract Services	Puma Management Application, Software and Server Maintenance	4,400	
140	GenFund	PolAdmin	Overtime Sworn Employees	1 Sergeant Human Resources & Training	4,320	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
141	GenFund	Patrol	Contract Services	Haz Mat cleaning of police cars	4,200	
142	GenFund	Investigat	Contract Services	Monthly service charges for GPS tracking units, data plan for mobile surveillance	4,200	
143	GenFund	PolAdmin	Training, Conf & Meetings	Crime Prevention/Public Information Officer Training	4,100	
144	GenFund	PolAdmin	Training, Conf & Meetings	Social Media Training for Sgt, Ofcr, and Social Media Team	4,000	
145	GenFund	Patrol	Overtime Regular Employees	Civilian OT for Crisis Negotiations Training, SWAT role players, etc.	4,000	
146	GenFund	Patrol	Training, Conf & Meetings	Police K-9 Conf (Tuition \$1200, Lodging \$700, Meals \$200), Police K9 Competitions (\$150 x 2 trials), and Police K-9 Hosted Training (\$1600)	4,000	
147	GenFund	Investigat	Contract Services	Cell phone record/location searches, radio repair, narcotics disposal service, GPS tracker, undercover phone service	4,000	
148	GenFund	Investigat	Contract Services	Computer Forensic Investigations Services	4,000	
149	GenFund	PACS	Contract Services	Veterinarian Costs	4,000	
150	GenFund	PolAdmin	STC Training	Mandated Training Mandated Jailer Course, Jailer Update Course, Supervisor Jail Course, Supervisor Jail Update Course and Jail Manager Jail Course and Updates.~ Note: Offset by STC Reimbursement, Revenue Account 100-45131	3,850	
151	GenFund	Patrol	Contract Services	Police K-9 Veterinarian Services	3,800	
152	GenFund	PolAdmin	Training, Conf & Meetings	Computer User Group Conferences; Tiburon, RMS, CLETS	3,700	
153	GenFund	PACS	Overtime Sworn Employees	PACS Sergeant OT (community/department meetings and events, incident holdover, training)	3,660	
154	GenFund	PolAdmin	Training, Conf & Meetings	Trauma/Peer Support Team Training	3,600	
155	GenFund	PolAdmin	Computer Contract Services	Programming services, Licenses and Service Plans (Crystal Reports, ArcGIS, etc.)	3,600	
156	GenFund	Patrol	Contract Services	MDC Data Encryption & Management Software License	3,600	
157	GenFund	PACS	Uniforms/Safety Equipment	Uniform allowance per MOU agreement	3,575	
158	GenFund	PolAdmin	Contract Services	Direct TV	3,500	
159	GenFund	PolAdmin	Uniforms/Safety Equipment	Uniform Allowance: Chief of Police, Captain, 2 Lieutenants, Sergeant	3,500	
160	GenFund	PolAdmin	Departmental Supplies	Community Police Academy (10 week class introducing residents to MBPD and the criminal justice system; includes class supplies and meals for participants)	3,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
161	GenFund	Patrol	Departmental Supplies	Bike Patrol Equipment and Supplies	3,500	
162	GenFund	JailOps	Contract Services	Health Code Mandated Bi-Annual Jail Cleaning	3,400	
163	GenFund	PolAdmin	Office Supplies	Office Supplies (Other)	3,300	
164	GenFund	PolAdmin	Departmental Supplies	Specialized equipment & repair: (spotting scopes, night vision equipment, radio headsets, impact weapons, robot, eye & ear protection)	3,200	
165	GenFund	Patrol	Contract Services	Police K9 grooming, flea baths & care services	3,200	
166	GenFund	Patrol	Departmental Supplies	Canine Supplies (food, training treats, supplements, etc.)	3,200	
167	GenFund	Investigat	Departmental Supplies	Investigation Supplies & Services (surveillance/wire device maintenance, binoculars, telephone/video/voice recorder repair/replacement, DNA tests, record searches, radio batteries, autopsy reports, surveillance van supplies, cold phones and pre-paid phone cards, etc.)	3,200	
168	GenFund	PolAdmin	Contract Services	Transcription Service	3,000	
169	GenFund	PolAdmin	Uniforms/Safety Equipment	Badges & Patches	3,000	
170	GenFund	PolAdmin	Training, Conf & Meetings	California Chiefs Association Conference - Chief of Police	3,000	
171	GenFund	Investigat	Contract Services	DNA Analysis	3,000	
172	GenFund	Investigat	Computer Contract Services	Internet & cold phone fees for Internet Crimes Against Children (ICAC) Taskforce	3,000	
173	GenFund	PACS	Overtime Regular Employees	Community Service Officer Sergeant at Arms for City Council Closed Session meetings (as requested)	3,000	
174	GenFund	PACS	Contract Services	Dead animal disposal fees	3,000	
175	GenFund	PACS	Uniforms/Safety Equipment	Uniform allowance: Boots per MOU agreement	2,925	
176	GenFund	PolAdmin	Uniforms/Safety Equipment	Uniform Allowance: 1 Property Officer & 9 Police Support Techs @ \$275 ea per MOU	2,750	
177	GenFund	Patrol	Departmental Supplies	Command Post Supplies for Special Events/Critical Incident Deployment	2,750	
178	GenFund	Patrol	Training, Conf & Meetings	Crisis Negotiators Training	2,600	
179	GenFund	TrafficSaf	Training, Conf & Meetings	Non-Post Traffic related training (Motorcycle training update, Total Station training, etc.)	2,600	
180	GenFund	Investigat	Computer Contract Services	Cell Hawk Cell Phone Location Mapping Software License	2,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
181	GenFund	Investigat	Computer Contract Services	Crime Analysis Software License	2,500	
182	GenFund	Investigat	Training, Conf & Meetings	Crime Analyst Conferences & Meetings	2,500	
183	GenFund	TrafficSaf	Departmental Supplies	DUI Checkpoint / Enforcement Detail Equipment and Supplies	2,500	
184	GenFund	PACS	Uniforms/Safety Equipment	Full Time CSO Uniform and Safety Equipment purchase/replacement (uniform, raingear, safety vests, etc.)	2,500	
185	GenFund	PolAdmin	Departmental Supplies	Misc Station Supplies (safety gloves, kitchen supplies, hand soap, sanitizer gel)	2,300	
186	GenFund	PACS	Departmental Supplies	Portable radio battery/chargers and flashlights	2,300	
187	GenFund	PolAdmin	Uniforms/Safety Equipment	Boots (yearly per MOU) 1 Property Officer & 9 Police Support Techs @ \$225	2,250	
188	GenFund	PolAdmin	Contract Services	Annual Gas Mask Fitting	2,200	
189	GenFund	PolAdmin	Computer Contract Services	Administrative Management Software Annual Support/Maintenance	2,200	
190	GenFund	Investigat	Training, Conf & Meetings	Off-site training for School Resource Officers	2,200	
191	GenFund	Patrol	Uniforms/Safety Equipment	SWAT/CNT Boot Replacement	2,100	
192	GenFund	Investigat	Departmental Supplies	School Resource Officer Program Materials	2,100	
193	GenFund	PolAdmin	Overtime Regular Employees	Executive Secretary/Admin Clerk Overtime	2,000	
194	GenFund	PolAdmin	Background Investigations	Department of Justice Fingerprint card submissions for PD job applicants, applicant reimbursement costs (college transcripts, DMV records), Superior Court checks, etc.	2,000	
195	GenFund	PolAdmin	Memberships & Dues	California Police Chiefs Association (CPCA) - Chief of Police & Captain	2,000	
196	GenFund	PolAdmin	Contract Services	Professional Video Services to create Crime Prevention/Recruitment/Safety Information Videos	2,000	
197	GenFund	Patrol	Overtime Special Events	Richstone Pier to Pier (April)	2,000	
198	GenFund	Patrol	Overtime Special Events	North End Summer Stroll and Holiday Open House	2,000	
199	GenFund	Investigat	Uniforms/Safety Equipment	Detective vest carriers, raid jackets, & misc safety equipment	2,000	
200	GenFund	Investigat	Departmental Supplies	Supplies for Student Outreach Programs/Events	2,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
201	GenFund	JailOps	Contract Services	Maintenance and Repairs to Security System (audio, cameras, security doors, etc.) & Jail Facility	2,000	
202	GenFund	PACS	Overtime Regular Employees	Department Required Training	2,000	
203	GenFund	PolAdmin	Employee Awards & Events	Employee recognition programs (Officer of the Year, Professional Staff Employee of the Year, Merit Award, Quarterly Recognition Celebrations, Promotion and Retirement Ceremonies, etc.)	1,950	
204	GenFund	JailOps	Uniforms/Safety Equipment	Uniform Allowance per MOU agreement	1,925	
205	GenFund	Investigat	Training, Conf & Meetings	Specialized Training Conferences (robbery, burglary, assaults, juveniles, financial crimes, computer crimes, narcotics, crime analysis)	1,900	
206	GenFund	PolAdmin	Printing	Property/Evidence Tags	1,850	
207	GenFund	PolAdmin	Contract Services	Wellness Program Annual Health Scans	1,800	
208	GenFund	PolAdmin	Departmental Supplies	Misc Police Supplies (radio chargers and batteries, lapel pins, challenge coins, canopies, supplies for Dept-hosted meetings, cell phone supplies, etc.)	1,800	
209	GenFund	PolAdmin	Contract Services	Applicant Livescan machine maintenance/service	1,800	
210	GenFund	PolAdmin	Departmental Supplies	Supplies, equipment, handouts, & giveaways for community outreach events (Open House, Trunk or Treat, Car Show, National Night Out, etc.)	1,800	
211	GenFund	Patrol	Contract Services	Bike Patrol Maintenance	1,800	
212	GenFund	Patrol	Departmental Supplies	High Risk Safety Gloves and Antimicrobial Disinfecting Wipes for Patrol Units	1,800	
213	GenFund	Patrol	Training, Conf & Meetings	CRPOA Conf for Reserve Officers (ARPOC) (Needed to maintain active service status)	1,800	
214	GenFund	Investigat	Departmental Supplies	CSI Supplies and Equipment (evidence retrieval supplies, fingerprint dusting powder, brushes and lifting tape, CSI van, etc.)	1,800	
215	GenFund	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer Helmet and Communication System Replacement	1,800	
216	GenFund	JailOps	Departmental Supplies	Jail equipment maintenance, repair and replacement (inmate uniform laundry, food service, audio, cameras, security doors, etc.)	1,800	
217	GenFund	JailOps	Departmental Supplies	Misc. jail supplies (high-risk gloves, prisoner property bags, court transportation handcuffs, disposable toothbrushes, antimicrobial wipes, air freshener, toner for non-contract jail printer, etc)	1,800	
218	GenFund	PACS	Departmental Supplies	Animal Care and Capture Equipment (capture sticks, kennels, traps, leads, gloves) and misc. supplies not available through warehouse (kennel cleaning supplies, etc)	1,800	
219	GenFund	PACS	Uniforms/Safety Equipment	Part Time CSO uniform purchases (5 @ \$350)	1,750	
220	GenFund	PolAdmin	Departmental Supplies	Firearms range supplies/maintenance (targets, target systems, batteries) and modifications/repairs	1,700	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
221	GenFund	PolAdmin	POST Training	California Police Officers Association Annual Training Conference (2 x \$850)	1,700	
222	GenFund	PolAdmin	Computer Contract Services	Locate Plus (website yearly usage by background investigators).	1,650	
223	GenFund	PolAdmin	Uniforms/Safety Equipment	Department Employee/Volunteer ID cards & Proximity (facility) access cards	1,650	
224	GenFund	Investigat	Training, Conf & Meetings	Travel related to investigations, court subpoena appearances, witness testimony and prisoner extradition (i.e. airfare, lodging and parking)	1,650	
225	GenFund	TrafficSaf	Departmental Supplies	Traffic Collision Privacy Screen Replacement/Repair	1,650	
226	GenFund	TrafficSaf	Contract Services	Lidar (Laser) Calibration & Maintenance/Repair	1,600	
227	GenFund	TrafficSaf	Contract Services	Repairs/maintenance for message boards, radar trailers, police car speedometer checks, etc.	1,600	
228	GenFund	JailOps	Uniforms/Safety Equipment	Uniform Allowance: Boots per MOU agreement.	1,575	
229	GenFund	PolAdmin	Contract Services	Charges for Livescan fingerprinting for the public (includes Community Police Academy fingerprinting).	1,500	
230	GenFund	PolAdmin	Departmental Supplies	Gym Equipment and Supplies (antimicrobial wipes, gym mats, equipment)	1,500	
231	GenFund	PolAdmin	Departmental Supplies	Shotgun Ammunition	1,500	
232	GenFund	PolAdmin	Departmental Supplies	Less than lethal munitions (rubber bullets, bean bags, tear gas, flash bangs, simunitions)	1,500	
233	GenFund	PolAdmin	Training, Conf & Meetings	Background Investigator's Conf	1,500	
234	GenFund	PolAdmin	Uniforms/Safety Equipment	Uniforms/Safety Gear purchase & replacement for VAT, Police Service Volunteers, and Community Affairs	1,500	
235	GenFund	Investigat	Contract Services	Vehicle Impounding & Evidence Storage Fees	1,500	
236	GenFund	TrafficSaf	Departmental Supplies	Radio batteries & misc supplies for Traffic Bureau	1,500	
237	GenFund	PACS	Training, Conf & Meetings	Animal Control Training Academy: 40-hour class by National Animal Control Association on legal aspects of animal control; animal care and control skills; and Officer safety.	1,500	
238	GenFund	PACS	Departmental Supplies	Parking Boot Replacement	1,450	
239	GenFund	PolAdmin	Uniforms/Safety Equipment	Uniform Allowance - 1 Sergeant and 1 Officer	1,400	
240	GenFund	Investigat	Training, Conf & Meetings	California Narcotics Officers Association Conference	1,400	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

POLICE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
241	GenFund	PolAdmin	Overtime Regular Employees	Information Systems Specialist Overtime	1,300	
242	GenFund	PolAdmin	Training, Conf & Meetings	California Law Enforcement Association of Records Supervisors (CLEARS) Conference	1,300	
243	GenFund	TrafficSaf	Departmental Supplies	Motorcycle Bluetooth Wireless Microphone Replacement	1,250	
244	GenFund	PACS	Training, Conf & Meetings	SPCA Animal Care Training	1,250	
245	GenFund	PACS	Overtime Regular Employees	PACS Desk Admin. Clerk (incident holdover, training, meetings)	1,230	
246	GenFund	PolAdmin	Training, Conf & Meetings	Mentoring Training	1,200	
247	GenFund	PolAdmin	Training, Conf & Meetings	Law Enforcement Leadership Training	1,200	
248	GenFund	PolAdmin	Contract Services	Federal Express/UPS charges	1,200	
249	GenFund	PolAdmin	Printing	Police Officer Field Notebooks	1,200	
250	GenFund	PolAdmin	Printing	Notice to Appear (Traffic)	1,200	
251	GenFund	PolAdmin	Printing	False Alarm Pamphlets, Door Hangers and Envelopes	1,200	
252	GenFund	Patrol	Departmental Supplies	Canine Equip replacement & repair (bite sleeves, bite sleeve covers, collars, leads)	1,200	
253	GenFund	TrafficSaf	Contract Services	Hosted Regional DUI Checkpoint Food Service	1,200	
254	GenFund	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer commercial uniform replacements	1,200	
255	GenFund	PACS	Departmental Supplies	Cones/Delineators	1,200	
256	GenFund	PolAdmin	Contract Services	Monthly service charges for Emergency Subscriber list information from telephone service providers	1,130	
257	GenFund	PolAdmin	Training, Conf & Meetings	South Bay Medal of Valor Ceremony	1,100	
258	GenFund	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer safety jacket replacement	1,100	
259	GenFund	PolAdmin	Printing	Envelopes	1,050	
260	GenFund	TrafficSaf	Departmental Supplies	Laser batteries, chargers, and Holster replacement	1,050	
261	GenFund	PolAdmin	Background Investigations	Employee applicant credit checks (Monthly fees - Experian)	1,020	
262	GenFund	PolAdmin	Contract Services	Vaccinations and testing for employees and volunteers (hepatitis, covid, TB, etc.)	1,000	
263	GenFund	PolAdmin	Contract Services	Technical Consultant (misc admin projects & RMS consulting projects)	1,000	
264	GenFund	PolAdmin	Printing	Notice of Parking Violation Ticket Books	1,000	
265	GenFund	PolAdmin	Departmental Supplies	Handouts/supplies for Police Station Tours, Neighborhood/Community Presentations, Hometown Fair, etc.	1,000	
266	GenFund	PolAdmin	Departmental Supplies	Police Memorial supplies, equipment rentals, refreshments, flowers, and memorial wreaths	1,000	
267	GenFund	Patrol	Uniforms/Safety Equipment	Reserve Officers Safety Equipment/Uniform Replacement & New Reserve Officer Uniform Purchase	1,000	
268	GenFund	TrafficSaf	Uniforms/Safety Equipment	Motorcycle Officer Kevlar pants	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FIRE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	FireOps	Overtime Sworn Employees	This overtime line represents the cost to staff the fire engines when firefighters are off-duty for vacation, holiday and sick leave. The persons assigned to the fire engine account for 80% of the department line firefighters. The other 20% are assigned to paramedic ambulances. Actual accrued hours for personal leave for these employees is 10,644 (80% of 13,305 hours).	894,096	
2	GenFund	FireOps	Overtime Sworn Employees	This is for Injury on Duty (IOD) for 80% of two and a half positions at 5,824 for the entire fiscal year. This is for the firefighters on the fire engines.	391,440	
3	GenFund	Fire Admin	SBRPCA Communications	SBRPCA Communications Assessment per SBRPCA Budget adopted in March 2021 plus estimate for Workload Support Hours (billed separately every quarter). (25% of Total)	379,159	
4	GenFund	FireEMS	Overtime Sworn Employees	This overtime line represents the cost to staff the paramedic ambulance when firefighters are off-duty for vacation, holiday, sick leave. The persons assigned to the paramedic ambulance account for 20% of the department line firefighters. The other 80% are assigned to fire engines. Actual accrued hours for personal leave for these employees is 2,674 (20% of 13,370 hours).	219,268	
5	GenFund	FireEMS	Contract Services	Contract with McCormick BLS Ambulance Program	186,140	
6	GenFund	FireOps	Overtime Mutual Aid	Mutual aid overtime is reimbursed, usually by the state, at a rate submitted each year to OES plus a small administrative service and equipment hourly rate. This is estimated for 3 strike team deployments for 7 days with 4 Firefighters	169,344	
7	GenFund	FireOps	Overtime Sworn Employees	Straight time overtime to cover 1,600 hours of annually accrued general leave and work related injuries and illnesses for three Battalion Chiefs. Overtime was approved by City council to pay Battalion Chiefs time and a half (Res 16-0059)	160,352	
8	GenFund	FireOps	OT Training & Special Detail	This is discretionary overtime. Used for training, meeting, and conference attendance. We do not have 40-hour staff, so many of the projects and programs administered by sending employees on their days off or providing coverage to allow on-duty people attend mission critical assignments. We average approximately 200 hours per month.	140,784	*
9	GenFund	FireEMS	Overtime Sworn Employees	This overtime line represents the cost to staff the paramedic ambulance when firefighters are off-duty due to on the job injury. The paramedic ambulance is staffed by 20% of the line firefighters. These hours represent 20% of the total injured on duty hours for our line firefighting personnel.	95,530	
10	GenFund	Fire Admin	Overtime Sworn Employees	MOU Training OT moved to Administration so it can be monitored separately. Estimated 15 members each getting 72 hours of coverage/compensation (1,080 hours).	88,560	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FIRE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
11	GenFund	FireSupp	Part Time Employee Salaries	Part-time Emergency Services Coordinator: 1,560 hours	72,025	
12	GenFund	FireOps	Automotive Repair Services	Outsourcing of service for the Fire emergency vehicles.	69,930	*
13	GenFund	FirePrev	Overtime Cooperative Resources	This is a reimbursable account used to provide Fire Safety Officer standby at Manhattan Studios. All direct costs are billed to production companies. Reduced to 624 hours based on recent trends.	49,996	
14	GenFund	FirePrev	Contract Services	Contract Fire Plan Checks (offset w/revenue account 100-46303). All plans residential and commercial plans are sent to contractor through community development. Costs are estimated based on volume and standard applicable fees.	49,400	*
15	GenFund	FireEMS	Departmental Supplies	Supplies for Paramedic units. Not offset by patients being billed for these supplies.	44,800	
16	GenFund	Fire Admin	Part Time Employee Salaries	Part-Time Senior Management Analyst	43,779	*
17	GenFund	FireSupp	Computer Equipment & Software	CM Approved Carryforward: CAD Computer Equipment and Software (4/7/21)	41,500	
18	GenFund	FirePrev	Part Time Employee Salaries	Part-time inspector: 832 hours	34,653	
19	GenFund	FireEMS	Contract Services	Contracted EMS Medical Director (Previously provided by LA County Department of Health Services)	31,250	
20	GenFund	FireEMS	Contract Services	Contract for Nurse Educator to comply with QI Program. OT for off-duty required CE has been reduced. (Reimbursed by BCHD: partial offset).	31,100	
21	GenFund	FireEMS	OT Training & Special Detail	This is discretionary overtime. Used for training, meeting, and conference attendance. We do not have 40-hour staff, so many of the projects and programs administered by sending employees on their days off or providing coverage to allow on-duty people attend mission critical assignments. We average approximately 25 hours per month.	20,336	*
22	GenFund	FireOps	Overtime Special Events	Misc. Budget for Overtime - Special Events Coverage	18,492	
23	GenFund	FirePrev	Overtime Sworn Employees	To cover overtime for special Fire Prevention needs; training, Fire Service Day & Fire Prevention Week, One time events that may require Fire Prevention on Scene, avg 160 hrs/yr	16,798	*
24	GenFund	FireEMS	Departmental Supplies	Medications for EMS patient care	15,525	
25	GenFund	FireOps	Uniforms/Safety Equipment	3 full sets of Turnout gear	15,000	
26	GenFund	FireOps	Training, Conf & Meetings	MOU training as provided contractually. Fifteen people at \$1,200 each.	14,400	*
27	GenFund	Fire Admin	Contract Services	Peer Support Program	12,250	
28	GenFund	Fire Admin	Contract Services	Disaster Management Area Coordinator (DMAC)	12,164	
29	GenFund	Fire Admin	Contract Services	Xerox contract estimated at \$550 Xerox Printers; \$600 Xerox Copiers per month.	11,800	*
30	GenFund	FireOps	Uniforms/Safety Equipment	Uniform Allowance: Fire Battalion Chief, 6 - Fire Capt/Paramedic, 6 - Fire Engr/Paramedic, 6 - Firefighter/Paramedic	11,400	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FIRE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
31	GenFund	FireSupp	Departmental Supplies	Maintenance and replacement of portable radio and stationary communications equipment	10,000	
32	GenFund	Fire Admin	Contract Services	Physical exam program per MOU for 12 FD staff at \$800 each	9,600	
33	GenFund	FireOps	Departmental Supplies	Replacement of outdated fire hose. Brush hose, nozzles and fittings.	9,500	
34	GenFund	FireOps	Uniforms/Safety Equipment	6 sets of turnout safety gear to replace worn and damaged sets in our current inventory. 60 sets on a 10 year replacement.	9,275	*
35	GenFund	Fire Admin	Computer Contract Services	Kronos/Telestaff monthly subscription fees. Cloud based services for payroll and OT coding.	9,120	
36	GenFund	Fire Admin	Contract Services	Annual contract fee for Digital EMS, a mobile electronic patient care reporting system	9,000	
37	GenFund	Fire Admin	SBRPCA Communications	INSB JPA Allocation (75% of Total)	8,033	
38	GenFund	FireSupp	Departmental Supplies	Communications equipment purchase, replacement and repairs. Dispatching equipment and other communications need	8,000	
39	GenFund	FireSupp	Contract Services	Communications systems maintenance Station1/Station 2 costs for services and equipment. funds will be used to upgrade emergency alert notification system	7,500	
40	GenFund	FireSupp	Contract Services	Wireless Service for Mobile Units 8 at \$450 Redundant Service with Verizon to ensure regional and reliable coverage 8@450/ea	7,200	
41	GenFund	FireOps	Training, Conf & Meetings	Special Operations Training-Hazardous Materials, Ocean Rescue, Technical Rescue, Wildland	7,000	*
42	GenFund	Fire Admin	Computer Contract Services	Emergency reporting annual licensing and subscription costs	6,800	
43	GenFund	Fire Admin	Contract Services	Citywide gym equipment maintenance and repairs. Life cycle of equipment is nearing its end. Funds are for continued repairs, rising costs of maintenance and replacement of one piece of equipment through multi year replacement project.	6,000	
44	GenFund	FireEMS	Overtime Special Events	Provides coverage for paramedic services at City approved special events.	5,904	
45	GenFund	FireOps	Departmental Supplies	Replacement of small handtools on the fire apparatus that are broken or missing.	5,800	
46	GenFund	FireSupp	Departmental Supplies	CERT Supplies and equipment for preparation, EMS, disaster response	5,700	
47	GenFund	Fire Admin	Departmental Supplies	City Gym Equipment rotation schedule	5,000	*
48	GenFund	FireSupp	Contract Services	Contingency for communications contract services per trend	5,000	
49	GenFund	FireOps	Contract Services	PPE Advanced Cleaning and Inspection (60X70) NFPA annual	4,800	
50	GenFund	FireSupp	Departmental Supplies	Jr Marshal Helmets for pre-school and school public education	4,700	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FIRE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
51	GenFund	FireOps	Warehouse Purchases	Based on historical usage and dept input	4,600	*
52	GenFund	FireSupp	Departmental Supplies	APX GPS digital upgrade	4,500	
53	GenFund	Fire Admin	Contract Services	Management and Development Training increased from 25 to 50 hours	4,375	*
54	GenFund	FireOps	Departmental Supplies	Appliance replacement and Rotation- Microwaves, dishwashers, ovens, refrigerators, toasters, blenders	4,250	
55	GenFund	FireSupp	Departmental Supplies	Mobile Command Center preparation, service, electronic equipment repair and upgrades.	4,250	*
56	GenFund	FireEMS	Uniforms/Safety Equipment	Uniform Allowance: 1 - Fire Battalion Chief, 6 - Firefighter/Paramedics	4,200	
57	GenFund	FireOps	Departmental Supplies	Station Mattress Replacement. 15 total with a five year replacement	4,080	
58	GenFund	FireOps	Training, Conf & Meetings	Target Safety; provide mandated training for OSHA, DMV, and other State and Feds requirements that can not be provided in house.	4,000	
59	GenFund	FireOps	Training, Conf & Meetings	Certification training as described in the MOU. Mandated training by the department.	4,000	*
60	GenFund	FireSupp	Departmental Supplies	MDC and other hardware equipment repair and parts for all vehicles	3,900	
61	GenFund	FirePrev	Contract Services	Cell Phones for Fire Marshall, Fire Inspector, Part Time Fire Inspector.	3,600	
62	GenFund	FireOps	Contract Services	Cellular Phones BC, E21, E22	3,600	
63	GenFund	FireEMS	Contract Services	Cell Phone service for B/C phone, R21, A21	3,600	
64	GenFund	FireSupp	Departmental Supplies	Batteries for handheld radios. Apex batteries (24 @ 140). We have a cache of 48 batteries that have a two year shelf life. We will replace half this year and half next year and recommend a two year replace cycle.	3,600	
65	GenFund	FireSupp	Contract Services	Annual Service Contract for the EOC Satellite System.	3,300	
66	GenFund	FireSupp	Departmental Supplies	Emergency food, water, equipment and supplies for department facilities, vehicles, including EOC staffing and housing needs.	3,250	*
67	GenFund	FireSupp	Departmental Supplies	CPR/AED Training Materials (to include sanitation supplies)	3,200	
68	GenFund	FireEMS	Contract Services	PM quarterly maintenance of ambulance gurneys and necessary parts.	3,180	
69	GenFund	FireEMS	Contract Services	Verizon data plans to connect cardiac monitors to a server owned by Little Company of Mary and allow transmission of patient cardiac rhythms.	3,100	
70	GenFund	FireOps	Contract Services	OSHA compliance fit testing - SCBA mask, P100 masks Health Questionnaire Review 29 employees 2 masks (annual)	3,074	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FIRE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
71	GenFund	FirePrev	Training, Conf & Meetings	Fire Prevention classes including State Fire Marshall (SFM) Fire Prevention classes for full time employees (one class each)	3,000	
72	GenFund	FirePrev	Training, Conf & Meetings	Inspector Training - cost of two part time inspectors to receive Level I & Level II Certification	3,000	*
73	GenFund	FireOps	Contract Services	Personal Protective Equipment Repairs	3,000	
74	GenFund	Fire Admin	Part Time Employee Salaries	Background Investigator: 120 hours	2,883	*
75	GenFund	FirePrev	Overtime Sworn Employees	Overtime for Fire/Arson, Explosives/Fireworks, and Special Department Investigations. Estimate for one investigator, total 48 hrs.	2,880	*
76	GenFund	FireOps	Departmental Supplies	Water Rescue Equipment and replacement. Wetsuits, Fins, Rescue max Guns, flotation devices, lighting, paddle boards	2,850	
77	GenFund	FireEMS	Contract Services	Paramedic recertification fees for State license every two years (for 50%) of staff) \$210 (per paramedic) x 13.5	2,835	
78	GenFund	FireSupp	Contract Services	Satellite phone plan, used during "Area G" communications for mutual aid deployments or during a disaster when all other communication systems are down. Cost is for purchase of minutes of two Satellite phones, one for the BC vehicle and one for the Engine.	2,800	
79	GenFund	FireOps	Overtime Special Events	Six-Man Volleyball Tournament: 2 personnel, 2 days, 8 hours=32 Sunday:2 firefighter/paramedics for 6 hrs. = 12 hrs. Total 68 hrs at the current average MOU rate.	2,688	
80	GenFund	FireSupp	Overtime Sworn Employees	CERT meetings, training, instruction and program management assistance.	2,688	
81	GenFund	FireEMS	Departmental Supplies	Medical supplies for the Fire Stations such as bandages, splints, cold packs, etc.	2,590	
82	GenFund	FireEMS	Uniforms/Safety Equipment	Safety equipment for 1 Fire Battalion Chief and 6 Firefighter/Paramedics	2,540	
83	GenFund	FireOps	Contract Services	SCBA Air Compressor Maintenance, SCBA Air bottle Hydro Testing	2,500	
84	GenFund	FireOps	Departmental Supplies	Mutual Aid and Strike Team Equipment-Brush helmet lights, sleeping bags, MREs, Navigation equipment, Weather devices, Cots, tents	2,500	
85	GenFund	FireEMS	Training, Conf & Meetings	MOU training conference and meetings necessary for CFED (California EMS disaster conference, IAFC, registration and travel when applicable)	2,500	*
86	GenFund	FireSupp	Departmental Supplies	Public Service Announcements	2,500	
87	GenFund	FireSupp	Departmental Supplies	Emergency first aid and survival supply kits/cache for a major incident to be stored at both Fire Stations, Public Works and City Hall. After Initial purchase, supplies will have to be evaluated and replaced as required. Bandages, dressings, blankets, food and other vital supplies.	2,475	*
88	GenFund	Fire Admin	Computer Contract Services	contingent IT support costs for necessary support services regarding cloud based server programs.	2,400	
89	GenFund	FireOps	Uniforms/Safety Equipment	Structural Turnout Boots- 30 sets replaced every 5 years	2,400	
90	GenFund	FireSupp	Training, Conf & Meetings	Department Head and City employee training in disaster preparedness, emergency response and recovery operations. Send (2) two Department Heads to EOC operations training at California Specialized Training Institute for one week.	2,300	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FIRE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
91	GenFund	Fire Admin	Office Supplies	Office supplies (pens, pencils, desk supplies, paper, copiers, suppression sta 1 & 2 etc.)	2,200	*
92	GenFund	FireSupp	Training, Conf & Meetings	International Association Of Fire Chief's FRI (1 Battalion Chief)	2,150	
93	GenFund	FirePrev	OT Training & Special Detail	Training for Suppression staff to prepare, train, and transition into Fire Prevention. (Costs for tuition, lodging, and Travel and Certification)	2,100	*
94	GenFund	FireOps	Overtime Special Events	MB10K Race - OT 25 hours	2,100	
95	GenFund	FireOps	Contract Services	Required testing and certification of ladders used in emergency operations.	2,100	
96	GenFund	FireOps	Departmental Supplies	Chain Saw repairs and chains; roof prop supplies	2,100	
97	GenFund	FireOps	Training, Conf & Meetings	FRI (International Association of Fire Chief's Conference (1 Battalion Chief)	2,100	
98	GenFund	FireOps	Departmental Supplies	Station Recliner replacement. 9 total with a 3 year rotation	2,025	
99	GenFund	Fire Admin	Employee Awards & Events	Employee Recognition Program, FF of Year, Service Awards, New Employee Orientations Volunteer Recognition-Muster	2,000	*
100	GenFund	FireSupp	Training, Conf & Meetings	CERT on-going training is critical for our citizens and CERT personnel. This program assists with initial and ongoing training to our first responders while providing essential emergency information to our residents.	2,000	*
101	GenFund	FireOps	Uniforms/Safety Equipment	firefighter safety boots 28 sets replaced every 4 years	1,925	
102	GenFund	FireOps	Departmental Supplies	Personnel lighting-Flashlights, Box Lights, generators, scene lighting	1,850	
103	GenFund	FireOps	Uniforms/Safety Equipment	6 sets of safety clothing for USAR/wildland fires (replacement) 30 total sets every five years	1,800	
104	GenFund	FireOps	Departmental Supplies	Replacement of rope rescue equipment. Ropes, slings, hardware, bags, headgear, etc.	1,750	
105	GenFund	FireEMS	Departmental Supplies	O2 Cylinder Rentals	1,700	
106	GenFund	FireSupp	Overtime Sworn Employees	Disaster preparedness training courses, Map your Neighborhood, instructor overtime costs and Emergency Coordinator overtime costs for meetings and training.	1,680	
107	GenFund	FireSupp	Overtime Sworn Employees	Overtime coverage to send employees to specialized communication training and meetings.	1,638	*
108	GenFund	FireSupp	Departmental Supplies	Map Your Neighborhood. Tools, Equipment and resource manuals	1,550	
109	GenFund	FireOps	Departmental Supplies	Wildland Safety Hydration harnesses. 30 harnesses with a five year replacement	1,530	
110	GenFund	FireOps	Overtime Special Events	Hometown Fair- Two personnel, 9 hours=18	1,512	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

FIRE DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
111	GenFund	Fire Admin	Contract Services	NetMotion/ Commline communications licensing for CAD/MDC connectivity (shared w/ MBPD)	1,500	
112	GenFund	Fire Admin	Computer Contract Services	Kronos/Telestaff for advance programming (\$120/hr for 40 hours)	1,500	
113	GenFund	FirePrev	Uniforms/Safety Equipment	Uniforms for five part time employees	1,500	
114	GenFund	FirePrev	Reference Books & Periodicals	National Fire Codes Updates	1,500	
115	GenFund	FireSupp	Training, Conf & Meetings	Emergency preparation training CSTI, (State Certifications) for disaster mitigation and planning	1,500	
116	GenFund	FireOps	Departmental Supplies	Burlington safety testing (required testing)	1,450	
117	GenFund	Fire Admin	Contract Services	Cell Phone Fire Chief	1,440	
118	GenFund	FireOps	Uniforms/Safety Equipment	Replacement of misc safety gear such as gloves, hoods, goggles, etc	1,400	
119	GenFund	Fire Admin	Memberships & Dues	LA County Fire Chiefs Assn membership and Cal Chiefs	1,300	
120	GenFund	FireSupp	Overtime Sworn Employees	Fire Service Week, community risk reduction presentations, fire safety and other community education events	1,280	
121	GenFund	Fire Admin	Uniforms/Safety Equipment	Chief Officers' safety equipment (turnouts, helmets, footwear, flashlights, gloves, etc)	1,250	*
122	GenFund	Fire Admin	Uniforms/Safety Equipment	Badges, name plates, buckles, belts, collar ornaments, and uniform accessories	1,250	*
123	GenFund	FireOps	Departmental Supplies	Station Maintenance Supplies, soaps, waxes, towels, polish, etc.	1,250	
124	GenFund	FireEMS	Departmental Supplies	Oxygen tank refills	1,240	
125	GenFund	FireEMS	Contract Services	25 Hearing Tests @ \$22/each = \$600 25 TB Tests @ \$25/each = \$625	1,225	
126	GenFund	FirePrev	Uniforms/Safety Equipment	Uniform Allowance: Fire Marshal/Captain, Firefighter/Paramedic	1,200	
127	GenFund	FireOps	Uniforms/Safety Equipment	Uniform allowance: Wildland Boots per MOU	1,200	
128	GenFund	FireSupp	Contract Services	Cell phone plan for Communications Unit Leader	1,200	
129	GenFund	Fire Admin	Memberships & Dues	Rotary Membership	1,100	
130	GenFund	FireOps	Departmental Supplies	Fire shelters (large) 3 @ \$350 ea.	1,080	
131	GenFund	Fire Admin	Training, Conf & Meetings	Training seminars - management, legal, and work- place issues for the Fire Chief (LCW annual Employment law training)	1,025	*
132	GenFund	FireOps	Overtime Special Events	Open House, 3 FF/PM for 4 hrs. = 12 hrs. at he current average MOU rate.	1,008	
133	GenFund	Fire Admin	Overtime Regular Employees	Overtime for IS Specialist (20%)	1,000	
134	GenFund	FireOps	Contract Services	Drafting Pit maintenance	1,000	
135	GenFund	FireOps	Departmental Supplies	Radiation & CO2 monitor repairs and service	1,000	
136	GenFund	FireSupp	Contract Services	Cell phone Battalion Chief	1,000	
137	GenFund	FireSupp	Departmental Supplies	Open House supplies	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

COMMUNITY DEVELOPMENT DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	Building	Contract Services	Consultant Contract Services with VCA and Melad & Associates are utilized for on-call plan check services to assist staff with maintaining a four to six week turnaround target for Building plan check and expedited plan check review services. Plan check fees provide direct cost recovery for the plan reviews and those fees of the contract service. Expedited plan reviews are an accelerated service that can be provided for a premium fee borne by the applicant.	669,500	
2	GenFund	TrafficEng	Contract Services	Traffic Signal Maintenance - County signal maintenance contract including Opticom maintenance.	85,000	*
3	GenFund	Building	Contract Services	VCA and Melad & Associates Contract Building Inspection Services are utilized to maintain next day turnaround on inspection requests during peak times, staff vacations and sick time. Expenditures are offset by revenues the City receives through permit fees.	50,000	
4	GenFund	CDEV Admin	Computer Contract Services	Year 4 EnerGov annual maintenance fee per executed contract with Tyler Technologies.	47,856	
5	GenFund	TrafficEng	Contract Services	Caltrans signal maintenance on Sepulveda Boulevard.	25,000	*
6	GenFund	TrafficEng	Contract Services	On-Call Traffic Counting Services (volume counts, speed counts, ped counts, parking counts).	20,000	*
7	GenFund	TrafficEng	Contract Services	County signal knock downs (some costs reimbursable).	20,000	*
8	GenFund	EnviroSust	Contract Services	Consultant to assist with community outreach and educational efforts to support various Environmental Programs. Task could include community engagement and outreach on city ordinances, energy efficiencies, green building, Clean Power Alliance, climate action, water conservation, open space, zero waste plastic pollution reduction, graphic design, and other environmental initiatives, as needed.	20,000	
9	GenFund	CDEV Admin	Contract Services	AT&T mobile devices and monthly service charges for department-wide staff.	15,300	
10	GenFund	CodeEnforc	Contract Services	Host Compliance agreement for Short Term Rental compliance.	15,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

COMMUNITY DEVELOPMENT DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
11	GenFund	EnviroSust	Departmental Supplies	Environmental education materials, special event items and supplies (e.g. reusable bags, climate action education booklets, energy efficiency toolkits, seed bookmarks, event signs, window decals for businesses, reusable bags, utensil sets containers, straws and mugs).	15,000	*
12	GenFund	Planning	Part Time Employee Salaries	Administrative Intern	14,700	
13	GenFund	Planning	Contract Services	Contract Services for special projects and studies, Mall Amendments, work plan items, Code and General Plan Amendments, legally mandated requirements, and City Council directed projects.	14,500	
14	GenFund	Planning	Part Time Employee Salaries	Administrative Intern	14,000	
15	GenFund	CDEV Admin	Computer Contract Services	Year 4 of EnerGov Disaster Recovery Service fee per contract with Tyler Technologies.	10,143	
16	GenFund	Building	Printing	Printing of business cards (all Plan Check Program and Inspection Program Staff). Construction site sign blanks and printing of custom signs. Construction sign costs are fully recovered through permit sign fees.	10,000	
17	GenFund	Planning	Contract Services	Planning Commission minutes Secretary for bi-monthly meetings.	8,064	
18	GenFund	EnviroSust	Contract Services	CM Approved Carryforward: Climate Ready MB - Contract Services (4/7/21)	7,235	
19	GenFund	EnviroSust	Part Time Employee Salaries	Environmental Sustainability Intern	7,056	
20	GenFund	CDEV Admin	Computers, Supplies & Software	Qminder Software maintenance.	7,000	
21	GenFund	EnviroSust	Part Time Employee Salaries	Environmental Sustainability Intern	6,720	
22	GenFund	EnviroSust	Advertising	CM Approved Carryforward: Green Business - Advertising (4/7/21)	6,442	
23	GenFund	EnviroSust	Advertising	Community Outreach for programs such as Sea Level Rise Planning, energy efficiency, reusable bag promotion, Earth Month, Clean Power Alliance, climate action, Earth Hour, sustainable landscape classes, and polystyrene, smoking, and plastic bag ordinances.	6,000	*
24	GenFund	EnviroSust	Memberships & Dues	CA Green Business Network City membership for local businesses.	5,500	
25	GenFund	CDEV Admin	Office Supplies	Toner and parts for department-wide printers.	5,150	
26	GenFund	Planning	Overtime Regular Employees	Planners attendance at Planning Commission, City Council, and other after hours meetings. Review of special projects and maintenance of plan check and application turn around goals.	5,000	
27	GenFund	Building	Overtime Regular Employees	Overtime hours for Senior Permits Technician to maintain daily service deliverables. Duties performed outside of normal working hours to avoid disruption of services at the public counter.	5,000	
28	GenFund	Building	Overtime Regular Employees	Overtime for Building Inspectors to accommodate emergency inspection services on Fridays and weekends, as needed.	5,000	
29	GenFund	CDEV Admin	Office Supplies	Office Depot and Amazon office supplies for entire department.	3,550	*
30	GenFund	CDEV Admin	Computers, Supplies & Software	Printer metered usage (\$600) and supplies (\$2900).	3,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

COMMUNITY DEVELOPMENT DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
31	GenFund	Building	Training, Conf & Meetings	California Building Officials (CALBO) and/or International Code Council (ICC) conference for Building Inspectors. Location and date TBD.	3,200	
32	GenFund	Planning	Advertising	Planning Commission, Historic Preservation, and City Council Public Hearing notices and display ads in The Beach Reporter.	3,000	*
33	GenFund	CodeEnforc	Printing	Printing for business cards, forms, trash stickers, walkstreet notices, notice of violations, door hangers, postcards, tree signs and various printed materials.	3,000	
34	GenFund	Planning	Memberships & Dues	American Planning Association (APA) dues for Planning Manager, Three Associate Planners and One Assistant Planner.	2,600	
35	GenFund	Building	Overtime Regular Employees	Overtime for Plan Check Engineers to maintain daily service deliverables.	2,500	
36	GenFund	EnviroSust	Advertising	CM Approved Carryforward: Climate Ready MB - Advertising (4/7/21)	2,500	
37	GenFund	CDEV Admin	Computer Contract Services	Blue Beam licenses	2,000	
38	GenFund	CDEV Admin	Departmental Supplies	Meeting refreshments for Planning Commission, Parking and Public Improvements Commission, Board of Building Appeals, Contractors/Code Enforcement Meetings, various community meetings and department staff meetings.	2,000	
39	GenFund	EnviroSust	Memberships & Dues	Urban Sustainability Directors Network City membership (USDN).	1,875	
40	GenFund	EnviroSust	Memberships & Dues	Green CA Cities City membership.	1,600	
41	GenFund	CDEV Admin	Warehouse Purchases	Departmental supplies including orange public notice envelopes, plain envelopes, forms, paper goods, traffic marking supplies, and rechargeable batteries.	1,500	
42	GenFund	Building	Training, Conf & Meetings	California Building Officials (CALBO) Building Code training for Building Official and Plan Check Engineers.	1,500	
43	GenFund	Building	Uniforms/Safety Equipment	Uniform shirts for Building Inspectors.	1,500	
44	GenFund	Building	Training, Conf & Meetings	California Building Officials (CALBO) or International Code Council (ICC) training for Building Inspectors. Location and date TBD.	1,500	
45	GenFund	TrafficEng	Overtime Regular Employees	Overtime for Engineering Technician to attend PPIC meetings and other evening meetings.	1,500	
46	GenFund	EnviroSust	Contract Services	CM Approved Carryforward: Green Business Expenditures - Contract Services (4/7/21)	1,500	
47	GenFund	EnviroSust	Printing	Posters, handouts and other various materials related to Environmental Programs and business cards.	1,500	
48	GenFund	CodeEnforc	Uniforms/Safety Equipment	Uniforms shirts for Code Enforcement staff	1,495	
49	GenFund	Planning	Training, Conf & Meetings	American Planning Association California Chapter Conference for two Planners. Riverside, CA 9/11-9/14 2021 (Registration, transportation, lodging, per diem).	1,400	*
50	GenFund	Planning	Overtime Regular Employees	Administrative Clerk to perform back-up minutes secretary services for Planning Commission Meetings	1,350	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

COMMUNITY DEVELOPMENT DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
51	GenFund	Building	Uniforms/Safety Equipment	Uniform allowance: Boots per MOU	1,340	
52	GenFund	Building	Reference Books & Periodicals	2019 code interpretation manuals and other code books to assist with plan review and training.	1,250	*
53	GenFund	TrafficEng	Training, Conf & Meetings	Institute of Transportation Engineers (ITE) Annual Meeting. Palm Springs, CA 6/26-6/29, 2022 (Registration \$600, transportation \$50, lodging \$950, per diem \$200)	1,235	*
54	GenFund	Building	Training, Conf & Meetings	International Code Council (ICC) Conference for One Plan Check Engineer. Location and date TBD (Registration, transportation, lodging, per diem).	1,200	*
55	GenFund	Building	Training, Conf & Meetings	Tyler Technologies Conference for Building Official and Building Services Analyst. Location and date TBD (Registration, transportation, lodging, per diem).	1,200	
56	GenFund	Building	Training, Conf & Meetings	California Building Officials (CALBO) Conference for Building Official. Location and date TBD (Registration, transportation, lodging, per diem).	1,100	*
57	GenFund	CDEV Admin	Training, Conf & Meetings	Attendance for two Planning Commissioners at the League of California Cities Annual Planners Institute. Location and date TBD (Registration, lodging, transportation, per diem).	1,050	*
58	GenFund	CodeEnforc	Uniforms/Safety Equipment	Per MOU: Boots for two Code Enforcement Officers and one Residential Construction Officer.	1,005	
59	GenFund	CodeEnforc	Overtime Regular Employees	Overtime for Code Enforcement Officers to work special events, as needed.	1,000	
60	GenFund	TrafficEng	Tools & Minor Equipment	Video traffic counting equipment.	1,000	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	GenFund	Bldg&Grnds	Contract Services	Landscape Maintenance Base Contract - Parks Maintenance Division	318,577	*
2	GenFund	Bldg&Grnds	Contract Services	Landscape Maintenance Base Contract - School District Maintenance Division	135,500	
3	GenFund	Bldg&Grnds	Contract Services	Tree Trimming/Management Services	103,700	*
4	GenFund	StMaint	Contract Services	Landscape Maintenance Base Contract - Street Repair Division	73,000	*
5	GenFund	StMaint	Contract Services	Traffic Control Markings Contract	69,500	*
6	GenFund	StMaint	Contract Services	Tree Trimming/Management Services	64,300	*
7	GenFund	CivilEng	Contract Services	Various incidental engineering analyses as directed by City Council or in response to public's requests to address right of way issues	50,000	*
8	GenFund	StMaint	Departmental Supplies	New Regulatory Traffic Signs (STOP, ONE-WAY, YIELD, WRONG WAY, DO NOT ENTER).	45,000	
9	GenFund	StMaint	Departmental Supplies	Citywide Concrete Project Supplies - also includes transit mix concrete for large - scale, non-CIP projects	40,000	*
10	GenFund	StMaint	Departmental Supplies	Citywide Asphalt Project Supplies	40,000	*
11	GenFund	CivilEng	Part Time Employee Salaries	Part-time Management Analyst	37,766	
12	GenFund	Bldg&Grnds	Contract Services	Landscaping Maintenance Contract - tasks outside the base contract schedule	34,200	
13	GenFund	CivilEng	Contract Services	Administration of Federal and State Grants, CDBG, and DBE	25,000	
14	GenFund	StMaint	Overtime Special Events	Fireworks Festival - 12 employees	25,000	
15	GenFund	StMaint	Contract Services	Special Event Traffic Control Services Advance warning message boards, crowd control barriers, water barricades, etc. (Fire Works Event, Pier Lighting Event, HT Fair Event)	25,000	
16	GenFund	StMaint	Contract Services	Big Belly Solar Compactor Lease Contract for 7 duo compacting trash/recycling units	23,000	
17	GenFund	Bldg&Grnds	Departmental Supplies	Irrigation Supplies	21,000	
18	GenFund	StMaint	Contract Services	Cal Trans delegated maintenance agreement for sidewalk repairs (Sepulveda Blvd). All expenditures up to \$20,000 are reimbursed by Cal Trans.	20,000	
19	GenFund	StMaint	Contract Services	Holiday Decoration Services - Annual installation, maintenance, removal and storage of Downtown and North End Holiday decorations.	20,000	
20	GenFund	StMaint	Departmental Supplies	City Refuse and Recycling Container Maintenance Supplies Utilized for the City's over 500 public right-of-way trash and recycling containers	20,000	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	GenFund	StMaint	Departmental Supplies	City Refuse and Recycling Conatainer Replacement Program Replace old cans due to wear and tear	20,000	*
22	GenFund	StMaint	Overtime Regular Employees	OT for Standby and assistance with vehicle accident clean up	17,600	
23	GenFund	Bldg&Grnds	Contract Services	Annual cost to resurface Tennis and/or Basketball Courts. Locations to be determined by the Parks & Rec Department each year.	17,500	
24	GenFund	PWKS Admin	Contract Services	Lease Copiers for Administration, Utilities and Engineering. Includes maintenance, supplies and copy usage.	17,358	
25	GenFund	StMaint	Departmental Supplies	Pier Lighting/Holiday Open House	16,371	
26	GenFund	Bldg&Grnds	Contract Services	Painting as needed	16,000	
27	GenFund	PWKS Admin	Advertising	Advertising to promote waste reduction and recycling, including Composting Classes and Used Oil/Filter Recycling. Assists with meeting the goals of AB 939 and primarily funded by grants from Cal Recycle. Additional City outreach will be performed during the franchise agreement transition.	15,000	
28	GenFund	StMaint	Part Time Employee Salaries	Maintenance Worker I	15,000	
29	GenFund	StMaint	Training, Conf & Meetings	Safety and Maintenance Training and Certifications	15,000	*
30	GenFund	Bldg&Grnds	Contract Services	Sand Dune Replenishment	14,000	*
31	GenFund	StMaint	Overtime Special Events	Hometown 10K Run - 10 employees	12,000	
32	GenFund	Bldg&Grnds	Departmental Supplies	Park Furnishings	11,500	
33	GenFund	Bldg&Grnds	Contract Services	Landscape Maintenance Contract - tasks outside the base contract schedule	11,400	
34	GenFund	Bldg&Grnds	Contract Services	Street Sweeping, Pressure Washing and Porter Service Contract	10,600	
35	GenFund	Bldg&Grnds	Departmental Supplies	Electric Supplies for Parks	10,500	
36	GenFund	StMaint	Departmental Supplies	Supplies for Hometown Fair	10,034	
37	GenFund	StMaint	Departmental Supplies	Supplies for MB10k	10,034	
38	GenFund	StMaint	Warehouse Purchases	Mutt Mitts Program Supplies at various City dispensers	10,000	*
39	GenFund	StMaint	Departmental Supplies	Barricade Maintenance Supplies	10,000	*
40	GenFund	Bldg&Grnds	Contract Services	Bee Removal Services	10,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
41	GenFund	Bldg&Grnds	Departmental Supplies	Fence Maintenance Supplies	10,000	
42	GenFund	Bldg&Grnds	Departmental Supplies	Playground Supplies	10,000	
43	GenFund	Bldg&Grnds	Departmental Supplies	Tree Grate Replacement and Maintenance Supplies	10,000	
44	GenFund	StMaint	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 9.5 Employee(s)	9,690	
45	GenFund	Bldg&Grnds	Contract Services	Annual cost to resurface Tennis Courts. Locations to be determined by the Parks & Rec Department each year.	9,000	
46	GenFund	StMaint	Departmental Supplies	Supplies for Holiday Fireworks	8,098	
47	GenFund	CivilEng	Departmental Supplies	Engineering Division Supplies	8,000	*
48	GenFund	Bldg&Grnds	Departmental Supplies	Irrigation Repair Supplies	7,250	
49	GenFund	StMaint	Departmental Supplies	Grand Prix Bike race Supplies	7,024	
50	GenFund	PWKS Admin	Memberships & Dues	Los Angeles Regional Agency (LARA) Membership Renewal: For regional annual reporting (annual AB 939 report) to the Department of California Resources Recycling Recovery (Cal Recycle) and regional partnerships on solid waste issues.	6,500	
51	GenFund	StMaint	Overtime Special Events	Old Hometown Fair - 3 employees	6,100	
52	GenFund	CivilEng	Contract Services	Hardware Maintenance on Plan Scanning and Copy Machine at City Yard. This does not include any software maintenance (software maintenance is charged to 52103)	6,000	
53	GenFund	StMaint	Departmental Supplies	Street Project Hand Tools	6,000	
54	GenFund	StMaint	Departmental Supplies	Stenciling Supplies	6,000	
55	GenFund	StMaint	Contract Services	Landscape Maintenance Contract - tasks outside the base contract schedule	5,700	
56	GenFund	CivilEng	Contract Services	AT&T Cell Phone Service for 9 cell phones @ \$50 each monthly: 1 City Engineer, 1 Principal Engineer, 4 Sr. Engineers, 1 Sr. Technician and 2 PW Inspectors	5,400	
57	GenFund	StMaint	Contract Services	Cell Phone: \$450 per month x 12 months (for 9 phones) 1 Maint. Manager; 2 Maint. Supervisors; 2 MW III; 2 MW I/II; 1 Electrician; 1 Street Standby phone	5,400	
58	GenFund	Bldg&Grnds	Departmental Supplies	Electrical Supplies for MCHS Tennis Court, Begg Pool, and Begg Field	5,200	
59	GenFund	StMaint	Departmental Supplies	Striper Supplies	5,100	
60	GenFund	PWKS Admin	Contract Services	Professional Consulting: Provide assistance as needed to Sr. Management Analyst regarding the City's solid waste franchise agreement.	5,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
61	GenFund	PWKS Admin	Office Supplies	Office supplies for the Department (excluding Engineering division)	5,000	*
62	GenFund	PWKS Admin	Office Supplies	Office supplies for the Engineering Division.	5,000	*
63	GenFund	CivilEng	Training, Conf & Meetings	Professional Training and Conferences. Assuming training in person will resume post pandemic.	5,000	*
64	GenFund	StMaint	Departmental Supplies	Irrigation Repairs Supplies	5,000	
65	GenFund	CivilEng	Overtime Regular Employees	OT for weekend inspections for 1 Sr. Engineering Technician, 2 PW Inspectors and 1 Secretary	4,500	*
66	GenFund	StMaint	Overtime Special Events	Pier Lighting - 8 employees	4,100	
67	GenFund	PWKS Admin	Training, Conf & Meetings	Professional Training and Department Meetings	4,000	
68	GenFund	CivilEng	Computer Contract Services	Software Maintenance Contract for 1 Plotter-Printer (does not include hardware maintenance; charge hardware maintenance to 52101)	4,000	
69	GenFund	CivilEng	Computers, Supplies & Software	AutoCad Licenses (5 licenses in Engineering, 1 license in Facilities-Buildings/Grounds)	4,000	
70	GenFund	StMaint	Overtime Special Events	MB Grand Prix Bike Race -10 employees	4,000	
71	GenFund	StMaint	Overtime Special Events	Miscellaneous Event assistance - 2 employees	4,000	
72	GenFund	StMaint	Departmental Supplies	Street Banner Hanging Supplies	4,000	
73	GenFund	CivilEng	Computers, Supplies & Software	Miscellaneous computer supplies, including external storage up to 1 TB to provide contractors/consultants information due to size of documents, Microsoft Project for Engineers, etc.	3,750	*
74	GenFund	StMaint	Warehouse Purchases	Warehouse purchases	3,500	
75	GenFund	Bldg&Grnds	Overtime Regular Employees	OT for Parks related work	3,100	
76	GenFund	PWKS Admin	Warehouse Purchases	Warehouse purchases for copier paper, batteries and first aid supplies	3,000	
77	GenFund	CivilEng	Uniforms/Safety Equipment	Safety helmets and shoes	3,000	
78	GenFund	Bldg&Grnds	Departmental Supplies	Tree Replacement Supplies	3,000	
79	GenFund	CivilEng	Computers, Supplies & Software	Streetsaver Subscription Renewal (Pavement Management System)	2,600	
80	GenFund	PWKS Admin	Departmental Supplies	Administration Division Supplies	2,500	*

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT GENERAL FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
81	GenFund	Bldg&Grnds	Departmental Supplies	Recreational-Area Drinking Fountain Supplies (moved from 251)	2,500	
82	GenFund	StMaint	Overtime Special Events	Special Event OT	2,200	
83	GenFund	CivilEng	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 2 Employee(s)	2,040	
84	GenFund	Bldg&Grnds	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 2 Employee(s)	2,040	
85	GenFund	StMaint	Contract Services	Street Sweeping, Pressure Washing - tasks outside the base contract schedule	2,015	
86	GenFund	PWKS Admin	Departmental Supplies	Recruitment Supplies (Department wide)	2,000	*
87	GenFund	PWKS Admin	Memberships & Dues	Professional Memberships for Public Works Administrative Staff	2,000	
88	GenFund	CivilEng	Reference Books & Periodicals	Engineering Reference Materials Including: BNI Building News (Periodical), Greenbooks, ADA Booklet, MUTCD, and Highway Design Manuals	2,000	*
89	GenFund	StMaint	Overtime Special Events	6-Man Volleyball Tournament - 4 employees	2,000	
90	GenFund	StMaint	Departmental Supplies	Graffiti Removal Supplies	2,000	
91	GenFund	StMaint	Warehouse Purchases	Warehouse purchases	2,000	
92	GenFund	PWKS Admin	Contract Services	Cell phone and Data Usage Services for Department Director, Executive Assistant, & Sr. Management Analyst	1,800	
93	GenFund	CivilEng	Contract Services	Cell phone replacements as needed	1,800	
94	GenFund	StMaint	Contract Services	Cell phone replacements as needed	1,800	
95	GenFund	CivilEng	Memberships & Dues	P.E. Renewals @ \$200 each 8 Engineers: the City Engineer, Principal Engineer and 6 Senior Civil Engineers	1,600	
96	GenFund	StMaint	Uniforms/Safety Equipment	Uniform Allowance cost per Employee - \$1,020 x 1.5 Employee(s)	1,530	
97	GenFund	CivilEng	Uniforms/Safety Equipment	Uniform Allowance Safety vest and jacket for Engineering employees	1,500	
98	GenFund	StMaint	Overtime Regular Employees	OT for Traffic Control related work	1,500	
99	GenFund	StMaint	Departmental Supplies	LED Modification in Traffic Signal Street Name Signs (LED Lights and Hardware)	1,500	*
100	GenFund	CivilEng	Computers, Supplies & Software	Blue Beam (plan check software) (10 licenses plus maintenance and support)	1,400	
101	GenFund	StMaint	Overtime Special Events	Manhattan Beach Open - 2 employees	1,300	
102	GenFund	Bldg&Grnds	Contract Services	Street Sweeping, Pressure Washing - tasks outside the base contract schedule	1,085	
103	GenFund	PWKS Admin	Printing	Waste Reduction and Recycling Outreach Materials	1,000	
104	GenFund	PWKS Admin	Employee Awards & Events	Employee Recognition	1,000	
105	GenFund	CivilEng	Contract Services	Fed Ex Charges	1,000	
106	GenFund	CivilEng	Printing	Custom envelopes for notices from Engineering Division	1,000	
107	GenFund	StMaint	Uniforms/Safety Equipment	Safety harnesses for aerials; 2 @ \$500 each.	1,000	
108	GenFund	StMaint	Uniforms/Safety Equipment	Safety harness for aerial use (2 @ \$500 each)	1,000	
109	GenFund	Bldg&Grnds	Warehouse Purchases	Warehouse Purchases	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT BUILDING & OPERATIONS FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	BuildingFd	Bldg&Grnds	Contract Services	HVAC Maintenance Contract for All City Facilities	248,000	
2	BuildingFd	Bldg&Grnds	Contract Services	Janitorial Services Base Contract	221,130	
3	BuildingFd	Bldg&Grnds	Departmental Supplies	Building Maintenance Supplies Includes door hardware, paint, lumber, plumbing and signage	110,000	
4	BuildingFd	Bldg&Grnds	Contract Services	Comm/Industrial Overhead, Sectional, and Jail Door Maintenance Contract (Includes roll-up, overhead, gate, and sliding doors)	75,000	
5	BuildingFd	Bldg&Grnds	Computers, Supplies & Software	CM Approved Carryforward: Security Camera Licensing (4/8/21)	50,000	
6	BuildingFd	Bldg&Grnds	Contract Services	Pest Control Contract	35,000	
7	BuildingFd	Bldg&Grnds	Departmental Supplies	Electrical Supplies	35,000	
8	BuildingFd	Bldg&Grnds	Contract Services	Automatic Entrance Doors Maintenance Contract (entrance, sensor, and sliding entry doors)	30,000	
9	BuildingFd	Bldg&Grnds	Contract Services	Elevator Maintenance and Inspection Contract	30,000	
10	BuildingFd	Bldg&Grnds	Contract Services	Janitorial Contract Services - tasks outside the base contract schedule	28,000	
11	BuildingFd	Bldg&Grnds	Contract Services	Emergency On-Call Electrical Services	25,000	
12	BuildingFd	Bldg&Grnds	Contract Services	Security Access Installer	25,000	
13	BuildingFd	Bldg&Grnds	Warehouse Purchases	Warehouse purchases includes Janitorial Services Contract Supplies	25,000	
14	BuildingFd	Bldg&Grnds	Contract Services	Comm/Industrlal Overhead, Sectional, and Jail Door Maintenance Contract - tasks outside the base contract schedule	20,000	
15	BuildingFd	Bldg&Grnds	Contract Services	Fire Life Safety Contract Fire extinguishers, spinklers, smoke detectors, etc.	20,000	
16	BuildingFd	Bldg&Grnds	Contract Services	Roof Maintenance for Select City Facilities	15,000	
17	BuildingFd	Bldg&Grnds	Departmental Supplies	Ceiling Repairs	13,000	
18	BuildingFd	Bldg&Grnds	Overtime Regular Employees	OT for Emergency Repairs	10,000	*
19	BuildingFd	Bldg&Grnds	Contract Services	Appliance Repair Contract for Citywide facility appliance repair	10,000	*
20	BuildingFd	Bldg&Grnds	Contract Services	Annual Generator Maintenance Contract	9,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT BUILDING & OPERATIONS FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	BuildingFd	Bldg&Grnds	Departmental Supplies	Appliance Replacement Costs	9,000	
22	BuildingFd	Bldg&Grnds	Contract Services	Drain Jetting and Rooter Service Emergency and Preventative	7,500	
23	BuildingFd	Bldg&Grnds	Departmental Supplies	SCAQMD Permit Fees (State Mandated) Service Station: Storage and Dispensing for Generators @ PW, City Hall, Public Safety Facility, and 1 mobile unit	7,000	
24	BuildingFd	Bldg&Grnds	Computers, Supplies & Software	Smart CSM Subscription Fee - electrical infrastructure repository, troubleshoot, navigate, etc. for electrical	7,000	
25	BuildingFd	Bldg&Grnds	Departmental Supplies	Building Maintenance Tools	6,000	
26	BuildingFd	Bldg&Grnds	Training, Conf & Meetings	Safety and Maintenance Training and Certification	6,000	
27	BuildingFd	Bldg&Grnds	Contract Services	Cell Phones for 1 Supervisor and 4 Building Repair Craftspersons	5,400	
28	BuildingFd	Bldg&Grnds	Contract Services	Weekly Floor Mat Service provided by Uniform Contractor Services provided to City Hall, PD, FD, and PW	5,200	
29	BuildingFd	Bldg&Grnds	Contract Services	Window Maintenance Contract	5,000	
30	BuildingFd	Bldg&Grnds	Departmental Supplies	Holiday LED Lighting Replacements for City Hall and Public Safety Facility	5,000	
31	BuildingFd	Bldg&Grnds	Contract Services	Street Sweeping, Pressure Washing and Porter Service Base Contract	4,350	
32	BuildingFd	Bldg&Grnds	Uniforms/Safety Equipment	Uniform Allowance: \$1,020 x 4 Employee(s)	4,080	
33	BuildingFd	Bldg&Grnds	Contract Services	Time Warner Cable for PW Yard (DOC needs - news source/weather/storm, etc.)	2,000	
34	BuildingFd	Bldg&Grnds	Contract Services	HVAC Maintenance Contract - tasks outside the base contract schedule	2,000	
35	BuildingFd	Bldg&Grnds	Contract Services	Cell phone replacements as needed	1,000	
36	BuildingFd	Bldg&Grnds	Uniforms/Safety Equipment	Safety harnesses for arial - 2 at \$500 each	1,000	
37	BuildingFd	Bldg&Grnds	Computers, Supplies & Software	AutoCAD2016 License x 1 employee	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT FLEET FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	FleetFund	Fleet	Vehicles	Unit #715 (200 American LaFrance Fire Engine)	984,164	
2	FleetFund	Fleet	Vehicles	Unit #529 (2014 Freightliner, VAC-CON Sewer Maint.)	889,095	
3	FleetFund	Fleet	Automotive Fuel	Gasoline: 55,000 gallons of 87 Octane x \$3.80	177,650	*
4	FleetFund	Fleet	Vehicles	CM Approved Carryforward: Ford F250 Valve Cycle Truck (#362) (4/8/21)	167,000	
5	FleetFund	Fleet	Contract Services	Off-site Automotive Repair Services	105,000	
6	FleetFund	Fleet	Automotive Fuel	Gasoline: 30,000 Gallons of 89 Octane x \$3.90	99,500	*
7	FleetFund	Fleet	Vehicles	Unit #182 (2014 Ford Explorer PPV, K-9)	89,395	
8	FleetFund	Fleet	Vehicles	Unit #344 (2014 Chevy Tahoe PPV, Patrol)	88,545	
9	FleetFund	Fleet	Departmental Supplies	Automotive Parts and Supplies	83,000	
10	FleetFund	Fleet	Vehicles	Unit #310 (2012 Honda Odyssey Van, Detective)	81,986	
11	FleetFund	Fleet	Vehicles	Ford Explorer Patrol (#198)	80,000	
12	FleetFund	Fleet	Vehicles	Two Net New Vehicles for Code Enforcement Officers	80,000	
13	FleetFund	Fleet	Vehicles	Chevrolet Tahoe PPV Supervisor (#398)	72,000	
14	FleetFund	Fleet	Vehicles	Chevrolet Tahoe (#340)	70,000	
15	FleetFund	Fleet	Vehicles	Chevrolet Tahoe (#341)	70,000	
16	FleetFund	Fleet	Vehicles	Unit #196 (2014 Ford Explorer, PPV, Patrol)	62,351	
17	FleetFund	Fleet	Computers, Supplies & Software	CM Approved Carryforward: New Fleet Management Software (4/8/21)	50,000	
18	FleetFund	Fleet	Automotive Fuel	Gasoline: 13,000 gallons of Diesel Fuel x \$4.25	47,000	*
19	FleetFund	Fleet	Garage Purchases	Purchase of Automotive Parts Through the City Warehouse.	30,000	
20	FleetFund	Fleet	Vehicles	Net New Vehicle for Fire Inspector	30,000	
21	FleetFund	Fleet	Contract Services	CM Approved Carryforward: Fleet Optimization Study (4/8/21)	20,000	
22	FleetFund	Fleet	Automotive Fuel	Off-site Gasoline Stations (Chevron and Shell) Utilized when PW Yard Fueling Station is Undergoing Repairs or Testing	18,000	
23	FleetFund	Fleet	Automotive Fuel	Off-site CNG Station (Clean Energy)	16,000	
24	FleetFund	Fleet	Contract Services	GPS Tracking Software/Service	12,000	
25	FleetFund	Fleet	Contract Services	Heavy Duty Truck Tire Installation Contract	10,000	
26	FleetFund	Fleet	Contract Services	Red Carpet Car Wash	10,000	
27	FleetFund	Fleet	Automotive Fuel	Engine oil for gas and diesel engines, transmission oil A.T.F. (automatic, and rear axle and mechanical transmission oil)	10,000	
28	FleetFund	Fleet	Contract Services	Towing Service for City Vehicles	8,500	
29	FleetFund	Fleet	Departmental Supplies	Fleet Maintenance Supplies	8,000	
30	FleetFund	Fleet	Contract Services	Electronic Fueling Repair Services	7,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

PUBLIC WORKS DEPARTMENT FLEET FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
31	FleetFund	Fleet	Contract Services	State Board of Equalization. Annually Mandated Fees for CUPA Permit Fees for the Underground Storage Tanks at City Hall and PW Facilities.	6,500	
32	FleetFund	Fleet	Contract Services	Fuel Tank and Dispensing System Repairs	6,000	
33	FleetFund	Fleet	Computer Contract Services	Annual Fueling System Software Service Agreement	6,000	
34	FleetFund	Fleet	Contract Services	CNG Fueling Station Maintenance and Repairs Contract	5,500	
35	FleetFund	Fleet	Training, Conf & Meetings	Safety and Maintenance Training and Certification Includes Fleet Software Training, Trade Shows, and Alternative Fuel Vehicle Training	5,500	*
36	FleetFund	Fleet	Contract Services	Annual Fuel Tank Cleaning Services	4,500	
37	FleetFund	Fleet	Contract Services	Clarifier Maintenance Services	4,000	
38	FleetFund	Fleet	Contract Services	Underground Storage Tank Inspection Service for Tanks at PW and City Hall	3,500	
39	FleetFund	Fleet	Computer Contract Services	Annual Fleet Software System Service Agreement	3,500	
40	FleetFund	Fleet	Uniforms/Safety Equipment	Uniform Allowance: \$1,020 x 3 Employee(s)	3,060	
41	FleetFund	Fleet	Contract Services	Fleet Shop Equipment Maintenance and Repair Services Includes Hoists, Air Compressors and brake lathes	3,000	
42	FleetFund	Fleet	Contract Services	Rental Services for Equipment that is being repaired for longer than 3 days	3,000	
43	FleetFund	Fleet	Contract Services	State Board of Equalization. Annually Mandated Fees for (1) "Hazardous Waste Generator Fees" and (2) "Underground Storage Tanks"	3,000	
44	FleetFund	Fleet	Automotive Fuel	Propane 1,000 Gallons x \$3.00	3,000	
45	FleetFund	Fleet	Tools & Minor Equipment	Tool allowance for 3 Mechanics per the Teamsters MOU and 1 Equipment Mechanic Supervisor per MB Mid-Management Employee Association MOU	2,800	
46	FleetFund	Fleet	Overtime Regular Employees	OT for weekend and evening repair of Police and Fire Dept. Emergency vehicles (P.D. Skid Pan Training)	2,500	
47	FleetFund	Fleet	Contract Services	Safety Kleen Service Contract	2,200	
48	FleetFund	Fleet	Contract Services	Rental Services for Acetylene and Oxygen Welding Tanks	1,500	
49	FleetFund	Fleet	Contract Services	Off-site Car Detailing Services for select City vehicles	1,500	
50	FleetFund	Fleet	Contract Services	DTSC EPA ID Number Renewal Fees	1,500	
51	FleetFund	Fleet	Computer Contract Services	Annual Maintenance Repair Software Service Agreement (ALLDATA)	1,500	
52	FleetFund	Fleet	Computer Contract Services	Annual Fleet Maintenance/Repair Scanner Software Service Agreement (Genesis Scanner)	1,000	
53	FleetFund	Fleet	Printing	Operating Reporting Forms (vehicle forms)	1,000	
54	FleetFund	Fleet	Uniforms/Safety Equipment	Unifirst Fleet Extras Includes Towels, Mats, and Dust Control	1,000	
55	FleetFund	Fleet	Warehouse Purchases	Warehouse purchases	1,000	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

INFORMATION TECHNOLOGY DEPARTMENT INFORMATION TECHNOLOGY FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
1	ITFund	IT	Computers, Supplies & Software	Software upgrades and maintenance for the enterprise to include but not limited to enterprise server backup, data security against Ransomware and other malware, utilities, diagnostics, patch management, network, network storage, network management, network switches, wireless access points, help desk, Internet filter, anti-virus, spam, email encryption, mobile device management, etc.	198,716	
2	ITFund	IT	Computers, Supplies & Software	Citywide replacement of the following: Desktops, Monitors, Laptops (roughly 25% annual replacement); Tablets (iPads) (roughly three (3) year replacement cycle); Multi-function Printers (roughly 6-year replacement or as needed); Miscellaneous peripherals and computer supplies.	150,014	*
3	ITFund	IT	Computers, Supplies & Software	Microsoft Enterprise License Agreement (ELA) and true-ups for City servers, desktops, laptops, and software: Microsoft Windows Operating System; Microsoft Office Suite (Word, Excel, PowerPoint, Outlook and Publisher); ELA includes client access licenses (CALs) for Microsoft Windows Server, Microsoft Office, Microsoft SQL Server, Microsoft Exchange Server Enterprise and Outlook Web Access.	143,048	
4	ITFund	IT	Computer Contract Services	ERP Implementation/Maintenance	139,247	
5	ITFund	IT	Computer Contract Services	Subscription and maintenance for digital presence	120,030	
6	ITFund	IT	Computer Equipment & Software	Citywide replacement and refresh of City network equipment i.e. servers, switches, and storage.	92,938	
7	ITFund	IT	Computer Contract Services	Document Scanning Service for Community Development Documents.	77,250	
8	ITFund	IT	Computer Contract Services	Broadcast contract services for City Council meetings, Planning Commission meetings and other city/community events	75,000	
9	ITFund	IT	Computers, Supplies & Software	CM Approved Budget Change: Office365 Subscription & Implementation (Year 1) (4/8/21)	75,000	
10	ITFund	IT	Computer Contract Services	Frontier City-wide Internet connectivity and secondary Internet services provider.	71,600	
11	ITFund	IT	Computers, Supplies & Software	Managed Detection Response services to aid the City overall network security;	65,947	
12	ITFund	IT	Contract Services	Fiber maintenance services for select City locations (supports redundant network).	65,270	
13	ITFund	IT	Computer Equipment & Software	CM Approved Carryforward: Core Switch Replacement (4/8/21)	65,000	
14	ITFund	IT	Computer Contract Services	Professional services for infrastructure, fiber, data, telecommunications, network server, audio-visual, storage and backup.	60,550	
15	ITFund	IT	Computer Contract Services	Professional services for network and infrastructure security assessment.	60,000	
16	ITFund	IT	Computers, Supplies & Software	Hardware and software upgrades and maintenance to include but not limited to OnBase Hyland, Adobe licenses and subscriptions, imaging software, etc.	56,934	
17	ITFund	IT	Computer Equipment & Software	CM Approved Budget Change: Storage Area Network Expansion (4/8/21)	55,000	
18	ITFund	IT	Computer Contract Services	CM Approved Carryforward: Document Scanning Services - Public Works Documents (4/8/21)	50,000	
19	ITFund	IT	Computer Contract Services	ERP Disaster Recovery Service for Munis and Eden systems	37,222	
20	ITFund	IT	Part Time Employee Salaries	Part-time IS Technician	36,631	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

INFORMATION TECHNOLOGY DEPARTMENT INFORMATION TECHNOLOGY FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
21	ITFund	IT	Computer Contract Services	GIS: The 3 year Enterprise License Agreement (ELA) with Environmental Systems Research Institute (ESRI) was approved by City Council in November 2013. This platform supports enterprise-wide GIS software, integration and online services with City systems including but not limited to Permitting, Work Order Management, and Asset Management, Public Safety Systems and Document Management. Year 3 of 3; up for renewal in Nov 2022	35,000	
22	ITFund	IT	Computer Equipment & Software	CM Approved Budget Change: Core Switch Redundancy (4/8/21)	35,000	
23	ITFund	IT	ERP Implementation	CM Approved Budget Change: ERP Implementation Consultant (4/8/21)	32,854	
24	ITFund	IT	Computer Contract Services	ShoreTel/Mitel maintenance agreement with Packet Fusion for telephone and voicemail system.	28,631	
25	ITFund	IT	Computer Contract Services	CM Approved Carryforward: Document Scanning Services - HR Documents (4/8/21)	20,000	
26	ITFund	IT	Computers, Supplies & Software	CM Approved Budget Change: Disaster recovery infrastructure (4/8/21)	20,000	
27	ITFund	IT	Overtime Regular Employees	Overtime for Network Administrator, Technology Systems Engineer, and I.S. Specialists to provide routine and emergency network support and maintenance that cannot be performed during normal business hours (e.g. server and infrastructure upgrades and replacements).	19,848	
28	ITFund	IT	Overtime Regular Employees	Overtime for Network Administrator or I.S. Specialist to oversee broadcast contractor during broadcast and web stream of City Council and City meetings, Planning Commission meetings and other community meetings.	18,269	*
29	ITFund	IT	Computer Contract Services	CM Approved Budget Change: OnBase Upgrades& Enhancements (4/8/21)	18,000	
30	ITFund	IT	Contract Services	Smartphone and wireless connection for voice and data service plan.	11,094	
31	ITFund	IT	Computer Contract Services	GIS: Los Angeles Region - Imagery Acquisition Consortium (LAR-LAC). Payment for updated aerial photography.	11,000	
32	ITFund	IT	Contract Services	Copier lease and maintenance cost; multifunction device also used by first floor Community Development and Public Works staff.	10,300	
33	ITFund	IT	Computers, Supplies & Software	CM Approved Budget Change: Secondary Fiber Connection - City Hall to PD (4/8/21)	10,000	
34	ITFund	IT	Computer Maintenance & Repairs	Uninterruptable power supplies (UPS) for servers and infrastructure	10,000	
35	ITFund	IT	Computer Contract Services	GIS: Corelogic RealQuest online user account for GIS Analyst; required to provide parcel ownership information via Intranet mapping application.	9,100	
36	ITFund	IT	Computer Maintenance & Repairs	Desktops, printers and peripherals maintenance and upgrades	8,000	
37	ITFund	IT	Computer Contract Services	CM Approved Carryforward: Munis and Eden Disaster Recovery Services (4/8/21)	7,963	
38	ITFund	IT	Computer Contract Services	GIS: Annual Maintenance for Latitude Geographics Geocortex Essentials software; provides Intranet/Internet mapping applications for use by staff and the public.	7,700	
39	ITFund	IT	Training, Conf & Meetings	Enterprise-wide security awareness training.	7,700	
40	ITFund	IT	Training, Conf & Meetings	Department technical training to support operating systems, databases, telecommunications, infrastructure, etc.	6,500	

FY 2021-2022 Proposed Budget Controllable Cost Line Items

INFORMATION TECHNOLOGY DEPARTMENT INFORMATION TECHNOLOGY FUND

LINE	FUND	PROGRAM	OBJECT DESCRIPTION	DESCRIPTION	AMOUNT	ADJ. FY21
41	ITFund	IT	Training, Conf & Meetings	Enterprise-wide Microsoft office training.	6,000	
42	ITFund	IT	Computer Contract Services	CM Approved Carryforward: ERP Implementation - remaining FY2020-2021 ERP related balance (4/8/21)	5,833	
43	ITFund	IT	Computer Contract Services	Professional services for telecommunications adds, moves and changes; most adds, moves and changes are completed by IT staff when available	5,000	*
44	ITFund	IT	Computers, Supplies & Software	Broadcast and City Hall Conference Rooms Audio Visual (AV) replacements, upgrades and maintenance to include but not limited to failover equipment, hardware, software and peripherals.	4,000	*
45	ITFund	IT	Computer Maintenance & Repairs	Outdoor wireless access points replacements (as needed)	3,834	
46	ITFund	IT	Training, Conf & Meetings	Security Conference for Network Administrator (supports regulations and compliance);	3,700	
47	ITFund	IT	Computer Contract Services	Professional services for software installations and upgrades to include but not limited to: Enterprise Resource Planning System, Microsoft SQL Servers, OnBase Hyland, Microsoft servers, etc.	3,000	*
48	ITFund	IT	Computers, Supplies & Software	Department print consumables i.e. fusers, drums, maintenance kits, toner.	3,000	*
49	ITFund	IT	Contract Services	Spectrum (formerly Time Warner) TV and Frontier (formerly Verizon) Internet services for broadcast and network testing.	2,703	
50	ITFund	IT	Computer Maintenance & Repairs	Minor adds, moves and changes to network infrastructure (\$650 per data add, move and change)	2,600	
51	ITFund	IT	Training, Conf & Meetings	Public CIO Technology Summit for IT Director and Information System Manager; includes registration and travel expense	2,500	*
52	ITFund	IT	Training, Conf & Meetings	GIS: ArcGIS software training for GIS Analyst to stay current with emerging technology	2,500	
53	ITFund	IT	Training, Conf & Meetings	Municipal Information Systems Associations of California for IT Staff;	2,400	
54	ITFund	IT	Computers, Supplies & Software	GIS: Supplies for Hewlett-Packard Z6200 plotter at City Hall; includes paper, ink cartridges, print heads, and other supplies as needed; based on past usage.	2,000	
55	ITFund	IT	Training, Conf & Meetings	Tyler Technology Users Conference for 3 IT Staff;	1,800	
56	ITFund	IT	Training, Conf & Meetings	GIS: Environmental Systems Research Institute (ESRI) User Conference for GIS Analyst; includes registration and travel expenses based on historical trends.	1,750	
57	ITFund	IT	Contract Services	GIS: Maintenance for Hellett-Packard Z6200 plotter at City Hall; includes on-site technician costs as needed.	1,500	
58	ITFund	IT	Training, Conf & Meetings	Environmental Systems Research Institute (ESRI) user conference for IT Director and Information Systems Manager; includes registration and travel expenses	1,300	*
59	ITFund	IT	Departmental Supplies	Departmental Supplies i.e. asset tags, ergonomic office items	1,000	
60	ITFund	IT	Office Supplies	Department office supplies	1,000	*

**PARKS RECREATION PROGRAMS
PROFIT AND LOSS**

PROJECT	PROJECT TITLE	REVENUE	EXPENDITURES	NET
100-46505	ART CLASSES		10014321	
ARTC01	CERAMICS	100,000	107,099	(7,099)
ARTC02	DRAWING/PAINTING	30,000	22,500	7,500
ARTC03	CAMPS			-
ARTC04	ART EXHIBITIONS			-
ARTC05	SCULPTURE			-
ARTC06	2D ART			-
ARTC07	3D ART			-
ARTC08	STUDIO			-
ARTC99	ADMIN PAYROLL-ART CLASSES		12,683	(12,683)
ARTC99	CERAMICS COORD.		82,155	(82,155)
TOTAL		104,730	224,437	(94,437)

100-46501	RESERVATIONS		10014314	
RESV01	OUTDOOR PICNIC RENTALS	20,000	5,000	15,000
RESV02	FIELD RENTALS	200,000	85,745	114,255
RESV03	CUSTOM BANNER HANGING	9,500		9,500
RESV04	SAND DUNE RESERVATIONS	30,000	10,000	20,000
RESV05	MIRA COSTA POOL RENTALS	75,000	75,000	-
RESV06	SKATE SPOT RESERVATIONS	7,500		7,500
RESV07	OUTDOOR FITNESS RESERVATIONS			-
	INDOOR FACILITY RENTALS	30,000	20,000	10,000
RESV99	ADMIN PAYROLL-FACILITIES		62,651	(62,651)
RESV99	SR REC SUP (.33) + REC COORD (.5) + SR REC SUP (.33)		150,573	(150,573)
TOTAL		372,000	408,969	(36,969)

100-46503	YOUTH & TEEN PROGRAMS		10014313	
YTCP01	REC SPECIAL ACTIVITIES			-
YTCP02	TEEN CTR SUMMER			-
YTCP03	TEEN CTR SCHOOL YEAR	10,000	10,000	-
YTCP04	TEEN SPL ACTIVITIES	10,000	10,000	-
YTCP05	FAMILY CAMP	10,000	10,000	-
YTCP06	AFTERSCHOOL REC	300,000	200,000	100,000
YTCP07	SUPPLEMENTAL PROGRAMS			-
YTCP08	REC SUMMER	120,000	110,000	10,000
YTCP99	ADMIN PAYROLL-YOUTH/TEEN OPS		52,540	(52,540)
YTCP99	REC SUP (.5) + REC COORD (.5) + SR REC SUP (.33)		166,359	(166,359)
TOTAL		450,000	558,899	(108,899)

46503

100-46504	TENNIS		10014333	
TENS01	LIVE OAK TENNIS	142,500	120,000	22,500
TENS02	MIRA COSTA TENNIS	70,000	58,203	11,797
TENS03	MANHATTAN HEIGHTS TENNIS	6,000	2,500	3,500
TENS04	TENNIS TOURNEY	2,500	17,600	(15,100)
TENS05	TENNIS LESSONS	150,000	138,000	12,000
TENS06	SUMMER TENNIS CAMPS	30,000	25,000	5,000
TENS07	PICKLEBALL	25,000	20,000	5,000
TENS99	ADMIN PAYROLL-TENNIS OPS		35,514	(35,514)
TOTAL		426,000	416,817	9,183

PARKS RECREATION PROGRAMS

PROFIT AND LOSS

PROJECT	PROJECT TITLE	REVENUE	EXPENDITURES	NET
100-46510 OLDER ADULTS PROGRAM		10014350		
OAPS01	SWING & SWAY	2,000	1,500	500
OAPS02	SR EVENTS	20,000	15,245	4,755
OAPS03	BUS EXCURSIONS-ALL	6,000	3,000	3,000
OAPS04	BUS EXCURSIONS - OA ONLY	10,000	8,000	2,000
OAPS05	CLASSES & COMMUNITY PROGRAMS	29,475	22,000	7,475
OAPS99	ADMIN PAYROLL-OAP		27,903	(27,903)
TOTAL		67,475	77,648	(10,173)
100-46508 SWIMMING		10014332		
SWIM01	SUMMER	150,000	100,000	50,000
SWIM02	MASTERS SWIM	10,000	15,000	(5,000)
SWIM03	SWIM TEAM	125,000	85,000	40,000
SWIM04	BIRTHDAY PARTIES			-
SWIM05	FALL	35,000	29,270	5,730
SWIM06	SPRING	50,000	35,000	15,000
SWIM07	WINTER	40,000	30,000	10,000
SWIM08	POOL OPERATIONS		100,000	(100,000)
SWIM99	ADMIN PAYROLL-SWIMMING		40,587	(40,587)
	REC COORD (1) + SR REC SUP (.33)		123,983	(123,983)
TOTAL		410,000	558,840	(148,840)
100-46506 SPORT LEAGUES & TOURNAMENTS		10014330		
SPLT01	6-MAN	23,000	26,875	(3,875)
SPLT02	SLO-PITCH LEAGUES	7,500	6,000	1,500
SPLT03	MAN OPEN VB TOURNEY	50,000	30,000	20,000
SPLT04	7 ON 7 SOCCER	15,000	40,000	(25,000)
SPLT05	SUMMER SUNSET BASKETBALL LEAGUE	30,000	25,000	5,000
SPLT06	KICKBALL LEAGUE	5,000	13,350	(8,350)
SPLT07	FATHER'S DAY VB TOURNAMENT	2,000	2,000	-
SPLT08	JR 6-MAN			-
SPLT99	ADMIN PAYROLL-SPORT LEAGUES/TOURNS		7,610	(7,610)
	REC COORD (.5)		41,078	(41,078)
TOTAL		132,500	191,913	(59,413)
100-46502 ENRICHMENT CLASSES		10014312		
ENRC01	BOARD GAMES			-
ENRC02	SCIENCE	10,000	7,500	2,500
ENRC03	EDUCATION	20,000	5,400	14,600
ENRC04	VISUAL ARTS			-
ENRC05	ART FUNDAMENTALS	20,000	8,000	12,000
ENRC06	DANCE	3,500	1,700	1,800
ENRC07	THEATER ARTS	1,500	1,050	450
ENRC08	LITERARY ARTS			-
ENRC09	MUSIC	10,000	9,769	231
ENRC10	FILM			-
ENRC99	ADMIN PAYROLL-ENRCHMENT CLASSES		12,683	(12,683)
	REC SUP (.25)		27,818	(27,818)
TOTAL		65,000	73,920	(8,920)

**PARKS RECREATION PROGRAMS
PROFIT AND LOSS**

PROJECT	PROJECT TITLE	REVENUE	EXPENDITURES	NET
100-46507	SPORT & FITNESS CLASSES		10014331	
SPTC01	AQUALETICS	120,000	66,000	54,000
SPTC02	SURFING & VOLLEYBALL CAMP	50,000	35,000	15,000
SPTC03	SOCCER-BRIT WEST	25,000	20,000	5,000
SPTC04	YOUTH VOLLEYBALL	15,000	7,500	7,500
SPTC05	GOLF			-
SPTC06	ICE SPORTS	3,500	2,350	1,150
SPTC07	ADULT FITNESS	10,000	7,000	3,000
SPTC08	KARATE			-
SPTC09	STROLLER FITNESS			-
SPTC10	YOUTH GYMNASTICS			-
SPTC11	YOUTH SPORTS	30,000	20,000	10,000
SPTC12	YOGA	5,000	3,500	1,500
SPTC13	TAI CHI CHUAN			-
SPTC14	TABLE TENNIS			-
SPTC15	EXTREME SPORTS	40,000	34,428	5,572
SPTC16	ADULT VOLLEYBALL	35,000	31,500	3,500
SPTC17	LACROSSE	10,000	7,000	3,000
SPTC18	BASEBALL CAMP			-
SPTC19	BADMINTON			-
SPTC20	RUNNING			-
SPTC99	ADMIN PAYROLL-SPORT CLASSES		49,128	(49,128)
	SR REC SUP (.5)		55,636	(55,636)
TOTAL		343,500	339,042	4,459
CONC01	CONCERTS IN THE PARK	10,000	118,536	(108,536)
		2,381,205	2,969,020	(587,815)

