



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

Monday, June 28, 2021

4:00 PM

Location: Virtual – Instructions within Agenda

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Commissioner Karger

Commissioner Greenberg

Commissioner Weiner

Commissioner Doran

Commissioner McCarthy

Commissioner Turkmany

Commissioner Grampp

C. APPROVAL OF MINUTES – May 24, 2021

D. CEREMONIAL - None

E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.

F. GENERAL BUSINESS

Workplan subcommittee updates:

- El Porto Family Park
- Nature Areas & Trails
- Dog Parks & Community Parkettes
- Polliwog Park Enhancements
- Replace Sand Dune building
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore acquiring armory land
- Explore feasibility of developing aquatics facility
- PMP Project Cost Estimates; P&R Maintenance and Replacement Budgeting
- Donation Policy and Programs – add legacy gifts and donations of art to policy; Marketing

G. STAFF ITEMS

City Council recap and Parks and Recreation Department updates

H. COMMISSION ITEMS

Older Adult Program update

School District update

Student update

I. ADJOURNMENT

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Parks and Recreation Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Parks and Recreation Commission via email to both lrobb@citymb.info and mleyman@citymb.info, no later than 3:00 PM, June 28, 2021 (the day of the meeting), if you are unable to join the meeting via Zoom.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Parks and Recreation Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 3:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/93781041645>, Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 937 8104 1645.
Find your local number: <https://comb.zoom.us/j/93781041645>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Virtual – Zoom meeting
May 24, 2021
4:00 PM

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 4:01 PM.

B. ROLL CALL

Present: Chair Greenberg, Nicholson, Weiner, Turkmany, Karger, McCarthy, and Cullen
Absent: None

C. APPROVAL OF MINUTES

Commissioner Nicholson moved to approve the April 26, 2021 minutes as written.
Commissioner Karger seconded the motion. The motion passed.

Ayes: Chair Greenberg, Nicholson, Weiner, Turkmany, Karger, McCarthy, and Cullen
Nays: None
Abstain: None
Absent: None

D. CEREMONIAL

None

E. AUDIENCE PARTICIPATION (3-Minute Limit)

Chair Greenberg opened the floor to audience participation. Seeing none, the floor was closed.

F. GENERAL BUSINESS

Discussion of 2021 Workplan Items:

El Porto Family Park (Greenberg, McCarthy, Turkmany) – Chair Greenberg reported that a public outreach event is scheduled for Monday, June 14, 2021, 6:00 p.m. This will be a qualitative gathering of input from the community. Conceptual designs will be presented to the community while making it clear to the public that this is not an approved, funded project at this point. A quantitative survey is to go out in late summer around August. New designs came in at around \$200,000 for equipment and installation. This amount does not include city costs for design and 20% for ADA upgrades. Due to public contract code, a different vendor may be chosen for installation which may affect the costs.

Nature Areas and Trails – (Greenberg, McCarthy, Turkmany) Chair Greenberg stated there have been two recent volunteer clean ups at Sand Dune Park to clean up trash and clear some foliage. The plan is to open up the gates in mid-June, add signage about wilderness area and have it available as an unadvertised wilderness area for a 3-month trial period, and then evaluate. The City Risk Manager required that the area be cleaned up so that it is visible. Ernest Area, Urban Forester informed Sr. Recreation Manager (SRM) Vincent that there is a

root or weed barrier mesh in place that would be expensive to remove. She suggested that it would be best for Mr. Area to explain his concerns at the next subcommittee meeting.

Dog Parks and Community Parkettes – (Weiner) Commissioner Weiner asked for the historical materials related to dog parks, for review. He reported that the potential site at Rowell and Voorhees is not endorsed by the Manhattan Beach Unified School District (MBUSD). The sub-committee is looking into enhancing the existing dog runs. Commissioner Weiner would like to take residential sites off the table based on several informal conversations concluding that many residents want more dog runs but not anywhere near their homes. Commissioner Greenberg suggested that areas previously proposed as a dog run be considered for parkettes. Commissioner Weiner suggested that a location in the Manhattan Village Park parking lot closer to Rosecrans would be a suitable location for a dog run.

NFC Fitness Equipment – SRM Vincent reported that we are waiting for an update from engineering on whether or not the new design can be done in-house.

Polliwog Park Enhancements – (McCarthy, Karger) SRM Vincent stated that the user groups have expressed an interest in synthetic turfing Manhattan Beach Middle School (MBMS) fields, in addition to Begg Field. She is continuing conversations with user groups to determine the extent of their financial support. The estimate for the project is now at \$5,000,000. Because there are no available city engineers, the whole project would need to go out to bid for all of the engineering work. Chair Greenberg stated that there is a sense of urgency as this coincides with the Peck Reservoir project. SRM Vincent agreed and added that as part of the Peck Reservoir project, the contractor is required to restore Begg Field to its original condition so there may be some credits that would apply to the returfing project.

Sand Dune Park Building- (Nicholson) Commissioner Nicholson spoke of two options – 1) install a prefabricated building on the existing site to be used in conjunction with the existing structure, which needs updating. The cost for this is potentially \$75,000 - \$100,000. SRM Vincent did a walk through with another company that installs prefab buildings. In this case, the proposal was to eliminate the current structure and install a new prefab structure including restrooms and office space. The estimate for that is approximately \$500,000. Commissioners Turkmany and Weiner will continue with the sub-committee on Commissioner Nicholson's departure.

Commissioner Weiner is wondering when these projects will see the light of day. The commission should know if any of the projects are realistic. Director Leyman stated that the City Council will be discussing CIPs at the budget study session with a high level discussion of existing projects. He reminded the commission that city engineers are committed to projects and are at capacity through 2023/2024. It is important to package the pricing and set a priority for the projects before bringing to City Council. Funding mechanisms need to be examined and recommended. All cost estimates should be vetted through Engineering for realistic costs. Commissioner Nicholson suggested regrouping and categorizing the projects as many of the projects that were in the quick win category have turned out to be more costly and complicated than expected.

Commissioner McCarthy asked if there is a different way to move these projects forward. She added that it seems that there is a cycle of doing the work and then it goes to waste because it takes a long time to get anything done. Commissioner Weiner stated that it is important for City officials to consider where it is most important to allocate funds. The powers that be should consider what they want the City to represent in terms of how to

present itself to people and how people recreate, as well as how that will be managed in the long term. Commissioner McCarthy feel that the commission needs to look for different ways to fund instead of just going through the normal process, suggesting public/private partnerships. Director Leyman stated that an update on the workplan items is in the works, he loves the idea of presenting creative ideas and thinks that the City Council would appreciate that as well. He reminded that commission that the work that they do does not go unnoticed. He acknowledged the frustration resulting from many competing interests and needs. The City Council decides where to spend the money available and has to set the priorities. What the commission has been able to develop will set the stage for presenting parks and recreation priorities year after year.

Exploring Repurposing the Pay N Play Racquetball Courts – (Karger, Turkmany, Greenberg) Commissioner Karger reported that the lessee is planning to continue with the lease and is looking into repairing the roof. He is open to considering alternative uses including wally ball, squash, etc. He is considering an upgrade to the locks to prevent graffiti that is present now due to unlocked doors. Commissioner Karger would like to move forward with a list of repairs required, along with a timeline. According to the contract, the lessee should absorb the costs. Commissioner Karger suggested coming up with alternative activities and possibly promote the building through Manhappenings for additional revenue. Director Leyman suggested inviting a pickleball group to see if the building could be used with a modified court size. The subcommittee will meet with the lessee the week of June 7th to discuss these options. Additionally, Director Leyman had discussed a mural option which could be a Cultural Art project for students. It was confirmed that the building was built by the lessee but is owned by the City, per the terms of the existing agreement. It is the responsibility of the lessee to maintain the building to City standards. Director Leyman's discussion with the City Attorney resulted in guidance to meet with the lessee, talk through options and determine if he wants to continue with the lease. If there is resistance from the lessee regarding upgrades, there will be a dialogue with the City and there may be some resulting mandates. As there was no written notice from the City regarding delinquent payments, this is the first step.

Explore acquiring Armory land – (Greenberg, McCarthy) Director Leyman reported that the letter is due to be signed by the mayor this week. There were some minor edits and Senator Ben Allen and Assemblyman Muratsuchi will be copied as well. The letter should go out next week. The next step is to send out the letter and then wait and see what it is possible.

Exploring the feasibility of developing an aquatics center – (McCarthy, Weiner, Cullen)

Commissioner McCarthy gave the following report: Since the last meeting, the subcommittee toured Begg Pool. She praised Aquatics Manager Jesus Sandoval and his staff for keeping the pool functioning. Manager Sandoval is currently running the pool at 100% cost recovery. The facility is very behind the times and there is underutilized land that could be used more efficiently. If this site is to be used for a new aquatic center, it can be very functional if intelligently planned. For next steps, the subcommittee recommends talking with the City of Redondo Beach about partnering on the Aviation Track site and including Beach Cities Health District (BCHD) in the discussions. To determine whether the Village site and Begg sites are feasible, the subcommittee needs input from City staff. Director Leyman stated that staff can reach out to MBUSD, City of Redondo Beach and Steve Charelian. Commissioner Nicholson suggested including City of Hermosa Beach as well. Commissioner Weiner commented that the more entities that are included, the less time is available for all entities.

Commissioner Weiner asked if there are any other projects on the list that may be a candidate for a bond enabling the City to call it a park action bond instead of just a community pool bond. Director Leyman replied that it would most likely be a stand alone bond for a pool.

PMP Project Cost Estimates: P&R Maintenance and Replacement Budgeting – (Weiner, McCarthy) Commissioner Weiner reported that he is a while away from a report. As the commission gets closer to a mid-year recap, it would be a good idea to get the subcommittee chairs together.

Donation Policy and Programs – (Turkmany, Karger)

Management Analyst Robb reported that no advice has been received from the City Attorney. Director Leyman reported that Public Works is in transition right now with the Director and Maintenance Manager positions currently vacant. It has been decided that a 3rd party vendor will be hired to do tree, bench, and amenity installations. This will require some research to find the cost of the installation and we will build in maintenance costs to determine new pricing for the amenities. Bench locations will be recorded in GIS and purchases will be done online but it will take a number of months to set up. Ms. Robb reported that there are not very many benches in the city that are in need of replacement so a deeper dive will need to be done to determine where additional benches may be needed or desired. Chair Greenberg suggested the open area near Sand Dune Park.

Selection of Chair – This item was heard after Commission Items

Commissioner Greenberg moved to nominate Commissioner McCarthy as Chair and Commissioner Karger as Vice-chair. Commissioner Nicholson seconded the motion. The motion passed.

Ayes: Chair Greenberg, Nicholson, Weiner, Turkmany, Karger, and Cullen
Nays: None
Abstain: McCarthy
Absent: None

After some discussion, Commission McCarthy chose to delay her term as chair, due to previous commitments made when Commissioner Nicholson would have been next in line for chair.

Commissioner Greenberg moved to rescind his earlier motion and instead nominate Commissioner Karger as Chair and Commissioner McCarthy as Vice-chair. Commissioner Nicholson seconded the motion. The motion passed.

Ayes: Chair Greenberg, Nicholson, Weiner, Turkmany, Karger, McCarthy, and Cullen
Nays: None
Abstain: None
Absent: None

G. STAFF ITEMS

Director Leyman gave updates on recent City Council actions including the items below related to the Parks and Recreation Department.

New commissioners were appointed:

Stephen Doran – Parks and Recreation

Skylar Grampp – Parks and Recreation

Rod Spackman – Cultural Arts

Karen Tokashiki – Cultural Arts

Lauren Ryan – Cultural Arts

Aleena Parikh - Library

Special Events tentative dates:

International Surf Festival & 6-Man Tournament July 30- July 31, 2021

MBO Volleyball Tournament August 19 – August 22, 2021

Concerts in the Park – possible abbreviated series in August. In general, the current protocols require controlled access points, assigned seating and reduced attendance capacity. We are hoping that the protocols will change because the current criteria is unrealistic for the concerts.

SRM Vincent gave the following updates:

Registration is now open for summer activities.

Joslyn Community Center is beginning to open for senior programming.

Picnic pad reservations are open for small gatherings and the department is starting to reopen all parks facilities and amenities. Basketball courts are reopened.

An internal subcommittee has been formed to develop protocols in order to allow balanced use of the courts for recreation classes, private instruction, leagues and the general public.

H. COMMISSION ITEMS

Older Adult Program update – Commissioner McCarthy reported that the Senior Advisory Committee met and the Older Adults Program is gradually starting to reopen. It is estimated that 98% of the City’s adults, 65 and over, are vaccinated. Protocols still require face covers and social distancing. Staff is not allowed to ask if visitors are vaccinated. Online classes are still well attended.

Student update – Commissioner Cullen gave the following report:

Students are in the middle of AP testing and finals week in June 14-17. Last day of school is June 17th and the seniors will have a full graduation ceremony.

The Boys Varsity Soccer team beat Cathedral, the number one high school team in California. The Boys Varsity Swim Team won Bay League breaking Peninsula High’s 11 year win streak.

Students continue to get vaccinated and are ready for summer.

MBUSD update – Chair Greenberg reported that there will be graduation ceremonies for the middle school. Varsity Boys Volleyball starts their CIF run this week.

Dr. Dale, Principal of Mira Costa High School and Dr. Matthews, MBUSD Superintendent, are retiring at the end of the school year and active recruitments are underway. Several indoor sports are now running. Parents and limited spectators will be allowed to watch indoor sports.

The commission thanked both Commissioners Nicholson and Cullen for their service.

I. ADJOURNMENT

Commissioner Cullen moved to adjourn. Commissioner Nicholson seconded the motion. The motion passed.

Ayes: Greenberg, Weiner, McCarthy, Turkmany, Karger, Nicholson and Cullen

Nays: None

Abstain: None

Absent: None

The meeting was adjourned at 6:35 pm to Monday, June 28, 2021.

DRAFT

DATE: June 28, 2021

TO:

Members of the Parks and Recreation Commission

FROM:

Mark Leyman, Director of Parks and Recreation

SUBJECT:

Park and Recreation Work Plan for 2021-2022

RECOMMENDATION:

Discuss Parks and Recreation Commission Work Plan items approved by the City Council on January 4, 2021 at the City Council and Commissions joint meeting.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met with the Parks and Recreation Commission in a joint meeting on January 4, 2021 to provide direction and approve the following topics for the 2021-2022 Cultural Arts Commission Work Plan.

- El Porto Family Park
- Nature Areas & Trails
- Dog Parks & Community Parkettes
- Polliwog Park Enhancements
- Replace Sand Dune building
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore acquiring armory land
- Explore feasibility of developing aquatics facility
- PMP Project Cost Estimates; P&R Maintenance and Replacement Budgeting
- Donation Policy and Programs – add legacy gifts and donations of art to policy; Marketing

Ad-hoc committees have been assigned for each project. Committees will provide a written update prior to each commission meeting, which will be attached to the agenda monthly.

AQUATICS FACILITY EXPLORATION

Ad-hoc Committee: McCarthy, Weiner, Doran
Staff Liaisons: Mark Leyman, Jessica Vincent

PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore the feasibility of building an Aquatic Center or replacing Begg Pool in Manhattan Beach.

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATE	STATUS	TARGET DATE
Initial visit to Begg Pool			Complete	
Comments: Will likely need to revisit after discussions regarding site opportunities/constraints				
Review prior Aquatics Facility exploration documents from: <ul style="list-style-type: none"> • Griffin Consulting (2016) • Facilities Strategic Plan (2008) 	Mark		In Process	4/16/21
Comments: Received summary proposed schematic layouts. Mark researching to find full 2016 proposal.				
Review BCHD Feasibility Study dated 3/9/21 <ul style="list-style-type: none"> • Understand goals of BCHD • Understand location and users • Understand physical plans including choice of indoor pool and play areas • Understand proposed management and costs of operation 	Mark	5/16/21	Rec'd study 3/15/21 Zoom Meeting completed 4/21/21	4/30/21
Comments: Received and reviewed study. Met with Tom Bakaly, CEO of BCHD, by Zoom. Clear that although BCHD has done detailed demog. studies and draft layout for aquatics center, funding is a huge issue. They are open to partnering with MB to develop aquatics center on site or will consider assisting with funding of another site for MB such as Begg. BCHD has had no discussion with other cities yet, including concept of Redondo Aviation site. Probably worthwhile to see if Redondo has considered developing aquatics center there as part of a larger plan.				
Visit El Segundo/Wiseburn Aquatic Center <ul style="list-style-type: none"> • view site plan and parking, • develop an understanding about the 	Laurie	02/22/21	Complete	2/18/21

<p>MOU between the school district and City,</p> <ul style="list-style-type: none"> • research the total cost of the project and how it was funded, • learn about the centers programming, maintenance and operation costs 				
<p>Comments: Met with Linnea Palmer, Head of Aquatics for Parks & Rec El Segundo and with Vicente Bravo, Chief Admin. Officer and Asst. Superintendent of DaVinci High School.</p>				
<p>Arrange Meeting with Matt Wunder, Principal of DaVinci High School</p> <ul style="list-style-type: none"> • Understand who the stakeholders were and what motivated them • Understand where the funding came from and why and how much was needed • Understand what issues arose in the municipal and School District negotiations • Understand the operating agreement between the two cities • Understand who the critical people were in getting the project off the ground and completed. Who played what role; who should we talk to about what? • Understand overall what the biggest issues are that need to be considered in lifting a project like this off the ground • Understand the ongoing issues, if any, now that the pool is up and running 	Laurie	02/22/21	Complete	2/19/21
<p>Comments: Matt Wunder was involved from the beginning of the Wiseburn/El Segundo Aquatics Center project. In several conversations and one Zoom call, he provided detailed information and names of several key individuals for follow-up. He is available for further info if needed.,</p>				
<p>Conduct additional site visits:</p> <ul style="list-style-type: none"> • RBUSD • Torrance Aquatics Center • Culver City • Crespi High in San Fernando 	<p>Matt Jessica</p>	5/16/21	<p>RUHS visit completed on 3/25/21</p> <p>Torrance Aquatics visit completed 4/22/21</p>	4/30/21

Comments: Matt and Ken met onsite with RUHS swim coach 3/25/21. Pool designed specifically to needs of school and not for outside competition, cost-effectively done using Earthquake funds 10 years ago, well-controlled and limited community use of pool when school priority isn't required, ADA ramp at one end that functions well. Modest, practical, highly functional facilities.

Onsite meeting held at Torrance Aquatics on 4/22/21 with Laurie, Ken, Jessica, Jesus. Two pools designed specifically to meet needs of Redondo's 4 high school swim and WP teams. No outside use with rare competitive training exceptions. Each school has locker room, storage cage, team office. Pool in use about 5 hrs/day. Owned and operated by TUSD; bond issue financed. Completed about 3 yrs ago. ADA reqs. limited because pool is "competitive use". Excellent facilities for purpose.

Ken and Laurie planning visit to Crespi High School

<p>Review potential site options:</p> <ul style="list-style-type: none"> • Village Parking Lot • Marine Avenue Park • Current site, Begg Pool 	Jessica	6/01/21	In Process Begg Pool site visit completed 4/29/21	6/30/21
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Comments: Steve Charelian confirmed with Jessica that his ability to discuss feasibility of Village Parking Lot will not exist until June/July. Explore other alternatives? Meeting with Dawnalynn to discuss existing Begg Pool site still to be scheduled.

Completed visit to Begg Pool with Jesus on 4/29/21—Laurie, Ken, Matt, Jessica present. Impressive to see how Jesus and his staff have kept such an aging facility functioning so well. Simply amazing. Assessment made it clear that there is a lot of underutilized acreage around the existing facility and that there should be ample room to devise a functional center and better layout. Biggest issue is ingress/egress and questions about plans for Begg Fields/parking. Potentially worth having draft ideas put on paper since last attempt was 4-5 years ago.

Zoom meeting on 6/1/21 with Jessica, Ken, Laurie to discuss meetings needed regarding specific sites. Jessica to coordinate outreach to RB City Manager re: Aviation site and BCHD, meeting with Dawnalynn re: Begg, meeting with Steve Charelian re: Village site

<p>Review Architecture and Design Process with Keith Fuchigami of Gensler (Architect, Project Manager and Development Director in Sports Practice Area)</p> <ul style="list-style-type: none"> • Understand use of design firm's and aquatics consultant's specific roles • Understand method of projecting costs • Understand regulatory impact on physical layout • Understand physical considerations for both pool and support building • Understand timeframe for phases of 	Ken	3/22/21	Complete	3/12/21
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project				
<p>Comments: Zoom meeting -provided summary details of physical plant, regulatory parameters, and timeframes to be considered. Also provided names of consultants and information on recently completed aquatics centers. Strong recommendation for Aquatic Design Group of Carlsbad, CA. Keith was an excellent resource for future steps.</p>				
<p>Review Fundraising Efforts Orchestrated by Sherry Kramer, Director of Community Relations and Marketing for Continental Development Corp.</p> <ul style="list-style-type: none"> • Understand type and success of various marketing efforts undertaken to supplement bonds, State grant, and municipal funds with private donations • Understand use of special purpose corp established • Understand psychological/emotional reactions from community to aquatics center and to concept of making personal donations • Understand the type and degree of private corporate donations made. • Understand the impediments that arose which complicated fundraising • Understand the basis on which funds were accepted from various stakeholders and private entities 	Laurie	3/22/21	Complete	3/4/21
<p>Comments: Sherry Kramer was in charge of all private fundraising for Wiseburn/ES Aquatics Center. Referred to her by Matt Wunder at DaVinci. She was an excellent resource and is willing to provide more help as we go forward.</p>				
Analyze & synthesize data and draft a report on findings			In initial phase	TBD
<p>Comments: Dependent on completing site visits to other pools, discussion with BCHD, and discussions regarding Village Field and Begg Pool site constraints.</p>				
Develop cost estimates				TBD
<p>Comments: Need to pinpoint which site is preferable to begin this process. Further discussions with Gensler and with BCHD will be critical to this process.</p>				

ADDITIONAL INFORMATION

DOG RUN/PARKETTE EXPLORATION

Ad-hoc Committee: Weiner

Staff Liasons: Mark Leyman, Jessica Vincent

PROJECT SUMMARY

City Council discussed dog run/parkette exploration at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the commission will explore possible locations for additional dog runs/parkettes in the City.

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21	Complete	
Comments:				
Review historical documents from previous dog run public outreach and input	KW/LR	4/21/21	NEED TO SEE	
	KW	5/20/21	HOW CAN I GET A COPY OF THIS DOCUMENT?	
Comments: There is one????!!!				
Evaluate site with Comm Dev for ADA access	Staff/ KW	4/21/21	Site Development	
<p>Comments: Waiting for intel on MB School District Office and Pub Works on Sites. Also looking at other options (ie Expand Marine Pk, Expand Polliwog, ...)</p> <p>WE HAVE LEARNED THAT MBUSD WOULD NOT PREFER TO HAVE THE VOORHEES LAND USED FOR A FORMAL DOG PARK. IT CAN BE USED AS PASSIVE LAND FOR USES THAT ARE CURRENTLY HAPPENING...</p> <p>WE WILL BE LOOKING AT WHAT "IMPROVEMENTS" WE CAN MAKE AT THE CURRENT DORSEY, POLLIWOG AND MARINE SITES AND ALSO LOOK AT POTENTIAL FOR EXPANSION OF MARINE AND POLLIWOG.</p>				
Develop survey for parkette/dog run options				
<p>Comments: CONCLUSION...SITES LIKE 6th/AVIATION, BELL AV AND ANY OTHER POTENTIAL SITE ADJACENT TO A RESIDENCE IS NOT APPROPRIATE TO PUSH FOR. THIS IS BASED ON "WOULD YOU WANT A NOISY/POTENTIALLY SMELLY PUBLIC DOG FACILITY NEXT TO YOUR HOUSE?"</p>				
Notice surrounding residential area				
Comments:				

Provide on-site & commission meeting input options				
Compile data and develop parkette/dog run amenity/design options	KW	4/21/21		
Comments: Will provide "mock ups" of sites for NEXT month's meeting DOES ANYONE HAVE ANY SITE THAT WE SHOULD BE LOOKING AT BESIDES THE ONES WE HAVE LISTED?				
Develop cost estimates				
Comments:				
Commission community input with final recommendations developed for City Council				
Comments:				

ADDITIONAL INFORMATION

UPDATE CITY DONATION POLICY

Ad-hoc Committee: Turkmany, Karger, Weiner

Staff Liasons: Mark Leyman, Linda Robb

PROJECT SUMMARY

City Council discussed the Donation programs at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, staff will complete the outstanding Donation policy items which include developing options for the Military Wall, Art Donations and Legacy park donations. Staff will also implement the community paver program and the park amenity catalogue.

PROJECT ACTION ITEMS AND STATUS

Action item	Point Person	Update (date)	Status	Target date
Adopt and implement policy directed by CC			Complete	
Explore Legacy Donation program options – include reference in policy	Ad-hoc		In progress	
Comments: need review by City Attorney				
Update Donation Policy to include art donation guidelines	Staff			
Comments:				
Research origins of Parkettes for possible recognition	Staff			
Comments:				
Military Wall design and cost estimates	Staff		In progress	
Comments: vendor reference received, contact not yet made				
Present Military Wall to City Council	Staff			
Community Paver Program implementation and installation/ribbon cutting	Staff			
Comments:				
Park Amenity Catalog program implementation Energov/GIS	Staff	6/17/21	PW to contract with 3 rd party to install amenities. Need	

			new pricing before implementation	
Comments: Energov upgrade done, project leads do not want to add additional permits before then. Meeting scheduled to discuss new permit workflow				

ADDITIONAL INFORMATION

EL PORTO FAMILY PARK

Ad-hoc Committee: Greenberg, McCarthy, Turkmany

Staff Liasons:

PROJECT SUMMARY

City Council discussed El Porto Park at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the commission may explore upgrades to the park located on the bike path in El Porto.

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21 4/26/21	Complete	
Comments: Nate from Great Western to provide options for play equipment, benches, etc.				
Outreach to County and Coastal Commission	Staff	4/26/21		
Comments: Mark has made contact with LA County B&H asset manager				
Evaluate site with Comm Dev for ADA access	Staff			
Comments:				
Develop survey for park options				
Comments:				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options				
Develop cost estimates				
Comments:				
Commission community input with final recommendations developed for City Council	Staff			
Comments:				

ADDITIONAL INFORMATION

NFC FITNESS COURT

Ad-hoc Committee: Ad-hoc Committee: McCarthy, Karger (Staff to chair)

Staff Liasons: Mark Leyman, Linda Robb

PROJECT SUMMARY

The replacement equipment for the Mariposa Fitness station was approved on November 6, 2018. The City received a \$30,000 grant from NFC to aid in the purchase of the equipment. The MB10K has committed to a \$30,000 sponsorship of the project. Bids came in significantly over the estimated budget, primarily due to upgrades to the surrounding area to meet ADA guidelines. Staff is exploring alternate options which include relocating to Polliwog Park to replace the existing fitness equipment, and evaluating alternate locations on Veteran's Parkway. In addition to this site, the MB10K has agreed to fund the replacement of the Strand Parcourse station, which is scheduled for replacement in 2021. The original budget of \$255,000 is not sufficient due to ADA upgrade requirements. Polliwog Park location may provide cost savings. Additional allocation may be required from City Council.

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21	Complete	
Comments:				
Evaluate site with Comm Dev for ADA access	Staff	4/26/21	Completed 3/29/21	
Comments: 20% required is on construction costs only. Must do as much as possible with funds but not required to complete access.				
Engineering next steps	Staff	4/26/21 6/17/21	IN progress	
Comments: new rough estimate for Polliwog location between \$155K and \$195K need to determine whether new design can be done in-house and if Public Works can do any of the demo work to reduce costs. New RFP needs to be created and job needs to go back out to bid. Estimate 2 months to complete design if done in house (staffing) Gil Gamboa is working with IDS (firm that did the design for the first location) to update the plans to the new location.				
Develop survey for neighborhood and FOPP				
Comments:				
Notice surrounding residential area and FOPP	Staff			
Comments:				
Provide on-site & commission meeting input options				

Compile data an develop installation options including a mural on the back of the wall				
Comments:				
Commission community input with final recommendations developed for City Council	Staff			
Comments:				

ADDITIONAL INFORMATION

PAY N PLAY OPTIONS

Ad-hoc Committee: Karger, Turkmany, Greenberg

Staff Liaisons: Mark Leyman, Michael Hudak

PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore options for the Pay n Play building in Marine Ave. Park.

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21	Complete	
Comments:				
Evaluate site with Comm Dev for ADA access	Staff			
Comments:				
Review agreement with owner and evaluate options prior to renewal	Staff and ad-hoc	6/17/21	Suzanne, Mark and the Park Ranger Paul met with the David	
Comments: 5/20-Mark discussed the contract with the city attorney who recommended he now discuss with David, the leasee. 6/17-Mark, Suzanne, Paul and David met to discuss the graffiti and safety issues with the Park Ranger. Paul recommended a camera surveillance, having set hours and putting locks on the doors. David was concerned about his loss of revenue as 10% of it is coming during the late-night. We said it would be a new business model and could attract the local - residents, vs the non-locals that use it now. We mentioned his lease contract states he needs to maintain the look and condition of the building. David is now wondering if it is worth it to continue his lease. He is leaving for a 3- month vacation, during that time the Pay-N-Play committee will compile a report which list of repairs we would need completed with cost estimates for the repairs, security and door locks. We will also try to estimate the revenue he could potential receive and send to him for his review.				
Meet with owner to discuss repurposing, alternative building options	staff	5/20/21 6/15/21	Mark is discussing with owner at 5/24 mtg Suzanne and Mark met with the owner, David	

<p>Comments: 5/20- there is owner interest in repurposing. 6/15 - meeting with David, Mark and Suzanne presented use options, with a focus on ½ court pickleball. David was very enthusiastic about the new business opportunity. We discussed that we were looking for a partnership which would require replacing windows, painting and building maintenance. He said that he can't keep up with it because of the taggers that play/hangout around 2 pm in the morning. When we suggested he lock the doors, so they are not open 24 hours a day, he said he felt there would be more damage. Mark suggested camera surveillance, and David was resistant. We asked the Park Ranger, Paul to meet us and make suggestions. Our goal is to partner with David, but switch his model</p>				
Develop survey if needed	Ad-hoc		TBD	
<p>Comments:</p>				
Notice surrounding residential area	Staff			
<p>Comments:</p>				
Provide on-site & commission meeting input options	Ad-hoc		See attached sheet on discussed options. Will not move forward on until the discussion with the owner	
Compile data an develop usage options	Ad-hoc		TBD	
<p>Comments:</p>				
Develop Cost estimate	Staff and Ad-hoc		Will continue to work on to forward to the leasee	
<p>Comments:</p>				
Commission community input with final recommendations developed for City Council	Staff		TBD	
<p>Comments:</p>				

Pay N' Play -Next Use Options

Suzanne Karger

JJ Turkmany

Bruce Greenberg

- 1) Based on the observations that the facility has physical and functional deficiencies and if the building is to be used in the same form, the City will need to remedy/pay for all upgrades/updates required (KW and SK)
- 2) It is going to continue as a racquetball facility, then besides the “remedies”, a process system the City runs for operation needs to be adopted.
- 3) If the building is to remain in its “same form” and updated, it could be remodeled for other uses:
 - a. Classrooms for arts and crafts, exercise, language or indoor games such as chess, bridge and mah jong, which could open up Joslyn Center space.
 - b. After-school teen, homework club or learning center to relieve Manhattan Heights space.
 - c. Marine Park storage which would eliminate the variety of portable units and crowded conditions in the Rec building
 - d. Community rooms
- 4) The building could be torn down, if it is too costly to repair. The foot print is relatively small, but the following outdoor activities could possibly be created:
 - a. Pickleball, basketball, tennis, paddleball
 - b. Additional dogrun
 - c. Green space with seating

PMP PROJECT COSTS, MAINTENANCE, AND FUNDING

Ad-hoc Committee: Weiner, McCarthy

Staff Liaisons: Mark Leyman, Jessica Vincent

PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2020 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore options for the Pay nPlay building in Marine Ave. Park

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Develop a document listing all PMP projects including costs, maintenance and funding options	Weiner	4/21/21		
To start this "project"...we must be a bit further "down the road" on project scopes. I would suggest a portion of a PR Comm meeting be used to review all projects and all project leads report on costs/maint/funding options after they have discussed in their ad hoc groups.				
Compile data and develop funding options and a multi-year timeline	Staff and ad-hoc			
Comments:				
Develop cost estimates			Complete	
Comments:				
Provide on-site & commission meeting input options				
Comments:				
Commission community input with final recommendations developed for City Council	Staff			
Comments:				

ADDITIONAL INFORMATION

SAND DUNE BUILDING

Ad-hoc Committee: Turkmany, Weiner

Staff Liaison: Jessica Vincent

PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore the possibility of adding a prefab building

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site			Complete	
Evaluate site with Comm Dev for ADA access	Staff			
Comments:				
Develop survey for neighbors				
Comments:				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options				
Compile data and develop options				
Comments:				
Develop Cost estimates		4/26/21		
Comments: Studio Shed \$60K for workspace only, would utilize existing restrooms, cost and extent of needed upgrades unknown Other options for prefab buildings run \$250,000 - \$500,000 depending on whether the existing facility needs to be torn down				
Commission community input with final recommendations developed for City Council	Staff			

ADDITIONAL INFORMATION

WILDERNESS/NATURE TRAIL

Ad-hoc Committee: Greenberg, McCarthy, Turkmany

Staff Liaisons: Mark Leyman, Jessica Vincent

PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, The Commission will explore the possibility of adding nature trails to some of the underutilized nature areas in the City.

PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site			Complete	
Evaluate site with Comm Dev for ADA access	Staff	2/26/21		
Comments: meeting Risk manager and PD scheduled				
Develop survey for wilderness/nature trail options				
Comments:				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options				
Compile data an develop wilderness/nature trail options				
Comments:				
Develop Cost estimates				
Comments:				
Commission community input with final recommendations developed for City Council	Staff			

ADDITIONAL INFORMATION