

CITY OF MANHATTAN BEACH
MINUTES OF THE LIBRARY COMMISSION

May 10, 2021
5:00 p.m.
Virtual – Zoom meeting

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A. CALL TO ORDER

The meeting was called to order at 5:00 PM.

B. ROLL CALL

Present: Chair Windes, Jones, Schreiner, Bond, Siemak, Bailey

Absent: None

Others present: Recreation Services Manager, Jan Buike; Management Analyst, Linda Robb

C. APPROVAL OF MINUTES

Commissioner Schreiner moved to approve the April 12, 2021 minutes as written.

Commissioner Jones seconded the motion. The motion was approved.

Ayes: Windes, Jones, Schreiner, Bond, Bailey

Nays: None

Abstain: Siemak

Absent: None

D. CEREMONIAL

None

E. AUDIENCE PARTICIPATION

Chair Windes opened the floor to audience participation.

Acting Library Manager, Josh Murray gave his monthly report including the following:

Since the last meeting the library has circulated 12,635 items. The library reopened for limited in-person service on April 19. Customers are asked to wear a mask at all times, maintain 6 feet social distancing, refrain from eating or drinking, sanitize the surfaces they use, and keep their visits efficient and brief. Sidewalk service is still available. There is a public art exhibit on display called *Love Letters in Light*, in honor of Mental Health Month. Mr. Murray confirmed that the meeting rooms are not yet open

Melinda Reiter reported that the Friends of the Library (FOL) are active but not able to accept donations or have any sales yet. She believes that people are putting cash donations in the box in the sales area of the library. She added that the FOL donates books to other libraries upon request. FOL received a huge donation from Independent Book Publishers Association (IBPA) on Manhattan Beach Boulevard. IBPA receives books to review over the year. For the past three years, they have donated to the FOL.

The floor was closed to public comment.

F. GENERAL BUSINESS

Afternoon with an Author – (Schreiner, Windes) – Commissioner Schreiner reported that Jan Dennis is still the top choice for the event. Jan Dennis was honored last Tuesday night at the City Council meeting for being the longest business license holder in the City. Once a date can be secured, the rest can be planned.

East Manhattan Beach Library Services/Book Vending Machines – (Siemak, Bailey) Nothing new to report.

Late Night at the Library/ MB Poetry event – (Windes, Schreiner) - Manager Buike reported that once the Library is fully open and able to accommodate this type of event, the planning can begin. She added that the senior poetry group has been very active. Discussions have led to a more casual event so it should not be too difficult to pull together. Chair Windes suggested that it may be better to hold this event in the day due to the expenses and complications presented by Cultural Arts Acting Manager, Eilen Stewart, at the April meeting.

Library Anniversary Celebration – Mr. Murray reported that this ship may have sailed on this event due to the timing. This item was removed from the workplan

Library Appreciation Event (Bond, Jones, Schreiner)– The commission agreed that the 2021 event will take place in November, following the same template as last year.

Library Welcome Back event – Hoping to have a No Strings Attached event attached to the welcome back event. No current updates from LA County on when this can happen. Mr. Murray reported that they are concentrating on getting the libraries open first. Commissioner Schreiner asked if anyone has been turned away because of capacity limits. Mr. Murray reported that no one has been turned away.

MB Writer Awards – This item is currently tabled.

No Strings Attached – Commissioner Schreiner reiterated that the subcommittee is eager to hold this event and would love to do it as soon as allowed. The group has many books and are ready at a moments notice. Commissioner Jones suggested posting on Nextdoor to solicit donations.

Storywalk – (Bond, Jones) – Commissioner Bond reported that Storywalk has been done in all 50 states and there are no copyright issues if done correctly. There are different ways to display the books and it would be helpful if wooden display cases could be built as an Eagle Scout project. She stated that the subcommittee needs direction on if the City would like to move forward before approaching the Scouts. The project would also need funding for lumber, lamination, etc.

Considerations:

- Installation location
- Replacement schedule
- How to reach budget of approximately \$3,000 for the 1st year. The Eagle Scout would do some fundraising but it will probably not reach the entire budget.

Commissioner Windes suggested contacting former Commissioner Kunkee to see if she is still involved with the Girl Scouts. Commissioner Jones suggested holding off on the Girl Scouts for now as it may conflict. Manager Buike will contact Tim Lilligren regarding the Boy Scouts. She added that the scouts can also gather in-kind donations in

lieu of cash donations. The commission decided to pursue Polliwog Park as the future location.

Summer Reading Program – Librarian Claire Moore is organizing the virtual program which will begin with students to be honored by the commission after the Summer break.

Selection of Chair – Chair Windes nominated Commissioner Jones as Chair for the 2021/2022 term. Commissioner Bond seconded the motion. The motion passed.

Ayes: Windes, Jones, Schreiner, Bond, Siemak, Bailey
Nays: None
Abstain: None
Absent: None

Commissioner Schreiner nominated Commissioner Bond as Vice-chair for the 2021/2022 term. Commissioner Jones seconded the motion. The motion passed.

Ayes: Windes, Jones, Schreiner, Bond, Siemak, Bailey
Nays: None
Abstain: None
Absent: None

G. STAFF ITEMS

Manager Buike reported that staff had met with the County regarding the digitization of the historical items and are waiting for some responses from the County.

H. COMMISSION ITEMS

Commissioner Jones reported that she had dropped off a dozen roses to the Library staff on behalf of the Commission on the day of reopening.

Commissioner Jones suggested that the commission nominate Heidi Snively for recognition by the City Council. Ms. Snively was behind a significant fundraising event for Grand View Elementary School. Chair Windes clarified that Ms. Snively is a Library Specialist and not a librarian. Chair Windes supports honoring Heidi but would also like to include the Grand View PTA as they were also a part of the fundraising efforts. Commissioner Siemak is not familiar with Ms. Snively but supports whatever the commission decides. Commissioner Jones moved to submit a request to City Council that Heidi Snively be recognized for her fundraising efforts. Commissioner Bond seconded the motion. The motion passed.

Ayes: Windes, Jones, Schreiner, Bond, Siemak, Bailey
Nays: None
Abstain: None
Absent: None

The commissioners congratulated Commissioner Bailey for her graduation and thanked her for her service to the Commission. Commissioner Jones thanked Commissioner Windes for her leadership as chair under difficult circumstances.

Chair Windes raised the subject of the 6:00 meeting time. The commissioners agreed that they are available at 5:00 p.m. Analyst Robb will verify with the City Clerk's office if that is acceptable.

I. ADJOURNMENT

Commissioner Jones moved to adjourn the meeting. Commissioner Schreiner seconded the motion. The motion carried unopposed.

The meeting was adjourned at 6:01 PM, to June 14, 2021.