

CITY OF MANHATTAN BEACH
MINUTES OF THE LIBRARY COMMISSION

June 14, 2021
5:00 p.m.
Virtual – Zoom meeting

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 5:00 PM.

B. ROLL CALL

Present: Chair Windes, Jones, Schreiner, Bond*, Siemak, Parikh

Absent: None

* Commissioner Bond joined the meeting at 5:08 PM.

Others present: Recreation Services Manager, Jan Buike; Management Analyst, Linda Robb

C. APPROVAL OF MINUTES

Commissioner Windes moved to approve the May 10, 2021 minutes with the changes below from Chair Jones. Commissioner Schreiner seconded the motion. The motion was approved.

P.2, paragraph 5 – add Jones to Library Appreciation Event sub-committee

P.2, paragraph 9 – add Jones to Storywalk sub-committee

Ayes: Windes, Jones, Schreiner, Parikh

Nays: None

Abstain: None

Absent: Bond*

D. CEREMONIAL

Chair Jones welcomed Aleena Parikh to the Commission.

E. AUDIENCE PARTICIPATION

Chair Jones opened the floor to audience participation.

Acting Library Manager, Josh Murray gave his monthly report including the following:

The library circulated 13,978 items in May.

June 15th - Virtual program with Cowboy Ken

June 17th - Songwriting with Randy Preston

June 17th - Queer Author Panel in celebration of Pride Month

If interested in participating in virtual programs, please visit lacountylibrary.org and click on Virtual Programming to see program times and descriptions.

The floor was closed to public comment.

F. GENERAL BUSINESS

Afternoon with an Author – (Schreiner, Windes) – Commissioner Schreiner reported that the sub-committee would like to change the event from its previous structure and has created a list of roles and responsibilities. The proposed date is Friday, October 22, 2021, from 2:00-3:30. Next steps: Confirm availability of Jan Dennis, confirm participation of Urban Plates, invite new Fire Chief, Michael Lang, and make appointment with City graphic artist to develop flyer and poster. The subcommittee will request a list of attendees from Jan Dennis. Those interested will RSVP to twindes@citymb.info. The goal is to accommodate 72 people. Need sound system, nametags for attendees, certificates of appreciation for Jan Dennis and Urban Plates. Parks and Recreation will supply a beverage dispenser for water or lemonade. The sub-committee is looking for volunteers to work with The Beach Reporter, distribute flyers and posters around town, and speak to Rotary and the Historical Society. The sub-committee is requesting \$75 for tablecloths, flowers and cups. This event will be free to registered attendees. Library Manager Murray confirmed that the library multi-purpose room can accommodate 72 people and will check on date availability. Commissioner Bond volunteered to help with the PR items. Commissioner Parikh volunteered to distribute flyers and posters.

East Manhattan Beach Library Services/Book Vending Machines – (Siemak) Management Analyst Robb explained the difference between surveys done on Survey Monkey and FlashVote. The survey will be done via Survey Monkey for now as the City has not yet established a contract with FlashVote. The survey will be sent out to the commissioners for review and discussion at the next meeting. Commissioner Siemak will put together a plan of action to present at the next meeting. Commissioner Windes mentioned that prior commissioner Parikh (current Commissioner Parikh's sister) had set up a system to distribute surveys to Mira Costa students. The timing of the survey may or may not work out for students.

Late Night at the Library/ MB Poetry event – (Windes, Schreiner) - Commissioner Schreiner reported that the subcommittee needs to wait until they know the library will be open to events. The vision is for an intergenerational event in the afternoon, either at the library or the Joslyn center. No date has been set.

Library Appreciation Event – (Jones, Bond, Schreiner) – still planning on holding the event in November. Commissioner Jones will work with the Library manager to determine date.

Library Welcome Back event – Tabled

MB Writer Awards – This item is currently tabled.

No Strings Attached – (Windes, Schreiner) Commissioner Windes stated that they can't move forward with an event at the library until the County approves. The sub-committee is ready to go as soon as allowed. Ideally, it will be coordinated with a reopening event for the library but if that can't be coordinated, it will be done in coordination with the Light Gate sunset in November. Manager Murray stated that he would like to work with this subcommittee to include No Strings Attached to a possible upcoming event.

StoryWalk – (Bond, Jones) – Commissioner Bond reiterated that the StoryWalk would be at Polliwog Park. She has reached out to the Boy Scout coordinator, Tim Lilligren, to talk about how to get the work done as an Eagle Scout project. She hopes to have good news at the next meeting that a group has been secured to do the project. Commissioner

Jones recommends contacting Dave Salzman if Tim Lilligren is not available. Commissioner Windes suggests locating the StoryWalk away from the pond. She suggested the vicinity of the Rose Gazebo. Commissioners Jones and Bond will walk the area and propose some locations.

Summer Reading Program – Commissioner Windes read a report from Librarian Claire Moore regarding the Spring/Summer Discovery Program (SSDP) – Ms. Moore has sent an email to the school district. The program will use the Beanstack Tracker app to monitor progress. The library has prepared books on the summer reading lists for check out. Awards will be presented at a future Commission meeting, date to be determined.

G. STAFF ITEMS

Manager Buike reported that Don Rowe, Regional Administrator at County of Los Angeles Public Library, will be attending the July meeting.

Joslyn Center is opening up along with the small OASIS library. Henry Mitzner, retired City Controller is actively volunteering and reorganizing the OASIS library. Commissioner Jones suggested that the East Side Services survey be administered at the Joslyn center as well. Manager Buike offered for staff to administer the survey, when available.

Analyst Robb stated that the City Clerk’s office informed that if the health restrictions are lifted, the commission can go back to in-person meetings in the Council Chambers, but once the meetings go back to in-person, they will go back to 6:00 p.m.

H. COMMISSION ITEMS

Chair Jones would like to invite Melinda Reiter to speak to the commission in August to speak about the Friends of the Library.

Chair Jones hopes to leave a legacy this year. She would like to present the first ever event Library Photo Op day. A photographer would donate their services to take photos of people at the Light Gate with the library behind it. The event would be two to three hours long, with entertainment and food trucks. The event is proposed for April, 2022. Manager Murray mentioned that assignment of copyright is an issue that came up and would need to be addressed with the photographer.

I. ADJOURNMENT

Commissioner Windes moved to adjourn the meeting. Commissioner Schreiner seconded the motion. The motion carried unopposed.

The meeting was adjourned at 5:56 PM, to July 12, 2021.