



**CITY OF MANHATTAN BEACH  
CULTURAL ARTS COMMISSION MEETING**  
Monday, July 19, 2021  
6:00 PM  
Location: Virtual – Instructions within Agenda

## **A G E N D A**

**A. CALL TO ORDER**

**B. ROLL CALL**

Commissioner Marcy	Commissioner Tokashiki
Commissioner Manna	Commissioner Rubino
Commissioner Spackman	Commissioner Ryan

**C. APPROVAL OF MINUTES**

June 21, 2021

**D. CEREMONIAL**

**E. AUDIENCE PARTICIPATION (3-Minute Limit)**

The public may address the Commission regarding City business not on the agenda.

**F. GENERAL BUSINESS**

Discussion of Work Plan items:

- a) MBAC Revamp Project
- b) PR and Marketing Campaign
- c) Rainbow Crosswalk
- d) Arts Grants – General guidelines
  - a. Murals
  - b. Utility Infrastructure Beautification
  - c. Sculpture Garden
  - d. Performing Arts
  - e. Digital Wall Art
  - f. School/Education
  - g. Permanent Sculpture

**G. STAFF ITEMS**

Cultural Arts Division updates  
PATF Budget update  
City Council updates

**H. COMMISSION ITEMS**

**I. ADJOURNMENT**

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Cultural Arts Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Library Commission via email to both [estewart@citymb.info](mailto:estewart@citymb.info) and [lrobb@citymb.info](mailto:lrobb@citymb.info), no later than 5:00 PM, July 19, 2021 (the day of the meeting), if you are unable to join the meeting via Zoom.

**Zoom Meeting Instructions:** There are multiple ways to join the meeting. Please Note - the Cultural Arts Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 5:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/92330757540> , Meeting ID: 923 3075 7540  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 923 3075 7540  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 923 3075 7540.  
Find your local number: <https://comb.zoom.us/j/aByWMRmYK>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE CULTURAL ARTS COMMISSION**

June 21, 2021

Meeting by teleconference (Zoom) – in accordance with procedures on agenda  
1400 Highland Avenue  
Manhattan Beach, CA 90266

**A. CALL TO ORDER**

Chair Marcy called the meeting to order at 6:02 p.m.

**B. ROLL CALL**

Present: Manna, Spackman, Tokashiki, Rubino, Ryan, Chair Marcy

Absent: None

Staff present: Eilen Stewart, Interim Cultural Arts Manager (ICAM), Recording Secretary Rosemary Lackow.

**C. APPROVAL OF MINUTES - May 17, 2021**

It was moved and seconded (**Manna/Rubino**) to approve the minutes as submitted; the motion passed by a roll call vote 3 – 3 (ayes: **Manna, Rubino, Marcy**; abstain: **Ryan, Spackman, Tokashiki**).

**D. CEREMONIAL**

ICAM Stewart with Chair Marcy, welcomed new Commissioners Spackman, Tokashiki, and Ryan.

**E. AUDIENCE PARTICIPATION (3-Minute Limit) - None**

**F. GENERAL BUSINESS**

Each of the commissioners new and current, and **ICAM Stewart** gave brief self introductions.

**Discussion of Work Plan Items**

**ICAM Stewart** provided a broad overview covering several topics. She noted the role of the Commission is to be an advisor to the City Council – to help it make decisions regarding the administration of the Public Art Trust Fund (PATF). **ICAM Stewart** reviewed the PATF as to how money is collected, the criteria for eligible programs, and expiration deadlines. **ICAM Stewart** reported that currently the fund is at \$1.99 million with approximately \$651 thousand allocated and approximately \$1.3 million in unallocated funds; no funds are set to expire until 2023.

**ICAM Stewart** reviewed the organizational structure of city staff (City Manager, Parks and Recreation Department, and Cultural Arts Division) and reviewed the Cultural Arts Work Plan including how it is annually reviewed and adopted by the City Council. **ICAM Stewart** noted that the Work Plan serves as a guide to the Commission in implementing the various arts programs approved by the Council. Her role as the Interim Cultural Arts Manager is to oversee and guide the Commission through subcommittees, and the main purpose of tonight’s meeting is to first, educate new commissioners and then update the Work Plan committee membership. **ICAM Stewart** clarified that there is one umbrella Work Plan which is comprised of several individual projects and committees have been formed for each project.

**Chair Marcy** advised that the project tracking forms (provided with the packet) should collaboratively be updated by each committee and then emailed to both **ICAM Stewart** and **Linda Robb** one week before each monthly meeting; he is available to discuss any projects. **ICAM Stewart** encouraged that each

commissioner keep detailed notes.

**ICAM Stewart** proceeded to lead discussion of each work plan item; giving a background and updating as appropriate, after which each Commissioner stated their desired committee assignments as indicated in the following list. **ICAM Stewart** advised there should be no more than 3 commissioners on any one committee and each commissioner should be on 3-4 committees:

- a) **MBAC (Art Center) Revamp Project: Manna, Rubino, Spackman**  
Staff update: artist John Van Hamersveld has given verbal permission for City to replace the deteriorating vinyl frieze mural (designed by him) on the Art Center building in its entirety with replicated painted-on elements. Staff supports pursuing this replication solution (as opposed to e.g. decommissioning and permanent removal and possibly replacing with a new, different artwork) but the final recommendation will be up to the Commission. The committee will discuss options for the frieze and address this issue going forward.
- a) **PR and Marketing Campaign: Manna, Spackman**  
Staff input: Cultural Arts marketing must be in line with City-wide protocols for the Department of Parks and Recreation (e.g. Cultural Arts cannot have its own YouTube channel); A “Did you know” campaign has been suggested; Parks and Rec social media staff are available as a resource.
- b) **Rainbow Crosswalk: Marcy, Rubino, Ryan**  
Committee report: this project showcases inclusion and diversity of the community, and there are many opportunities for the design which the committee is working on identifying.
- c) **Arts Grants – General Guidelines: Marcy, Spackman, Tokashiki**  
Staff input: the purpose of the arts program is to streamline the development and implementation of art programs in the City by funding worthy projects as well as providing an opportunity for local artists to showcase their talent. This committee will be looking at overarching parameters and a framework for the entire group of grants programs. At the next meeting the Commission will focus on these parameters.
- d) **Arts Grants – Murals: Ryan, Tokashiki**  
Staff update: still waiting on legal information (issues relating to installation e.g. maintenance and warranty – on private commercial property).
- e) **Arts Grants - Utility Infrastructure Beautification: Marcy, Rubino**  
Staff update: most work done; awaiting the overall arts grant parameters to be finalized
- f) **Arts Grants - Sculpture Garden: Manna, Ryan, Tokashiki**  
Staff input: committee will need to consider installation challenges from lessons learned after a transition away from restrictive “pot and pole” method – for sculptures on loan to city. An example is the “Red Circle” in Polliwog Park.
- g) **Arts Grants - Performing Arts: Rubino, Spackman, Tokashiki**  
Committee update: progress has stalled due to COVID-19, but looking for possible performers and venues. Suggested venues might include, besides MBAC, the botanic garden in Polliwog Park, the sloping lawn behind the civic center library, an area by the Police Department building, and the Metlox plaza. It was noted that installation of a permanent stage in Polliwog Park is on the Parks and Recreation Department Work Plan but implementation is likely years away.
- h) **Arts grants - Digital Wall Art (City Hall): Manna, Spackman**  
Staff update/discussion: This entails installing a large digital display screen in the City Hall lobby area, on which the City could show images of its featured public art or exhibits; would also be an opportunity for artists who could apply for a grant to display a video, or some form of art imagery. Staff has met with a vendor and obtained a quote for the proposed work and is researching technical and legal issues (e.g. what type of promotion can/can’t be done). The inclusion of an audio component is an issue to be decided, but likely not to be supported for practical and technical reasons.

**i) Arts Grants - School/Education: Rubino, Ryan**

Staff input/update: the purpose is to provide a way for the schools through the PTA, boosters or teachers etc. to apply for some funds for supplies or equipment they need for art programs. Staff has met with art teachers to get an idea of what they may submit for, and staff believes that this program may likely be funneled through the teachers. The issue of eligibility (which school levels can apply) is an example of an issue the committee might look at.

**j) Arts Grants - Permanent Sculpture: Manna, Ryan, Tokashiki**

No new input – it was clarified that this program is similar to (g) but is for permanently installed sculpture.

**ICAM Stewart** advised next steps: committees should contact her to arrange a meeting to discuss status and brainstorm how to move forward and within each committee; to think about what criteria/parameters that are desired such as eligibility and any other issues that need to be vetted. One week before each public meeting the committees should collaboratively update their data sheets, and email a consolidated progress form to her.

**G. STAFF ITEMS**

**ICAM Stewart** reported:

- Cultural Arts Division updates: **ICAM Stewart** updated on re-opening developments affecting Cultural Arts including: expansion of Manhattan Beach Art Center hours to 5 days/week, expansion of classes being offered, the continuation of the ceramics showcase exhibit “Architecture of Touch” and plans to open the community exhibit “80 Years of Creating Community” on July 16. In addition, staff is planning a short (4 event) “Concerts in the Park” program for August, and, as soon as the COVID protocols allow, Public Works will be able to move the “Dragon Tail” and “Egrets” sculptures to permanent locations (MBAC and Botanical Garden, respectively);

Commissioner Rubino asked if there might be time to plan a closing event for the current MBAC exhibit; **ICAM Stewart** will look into that.

- PATF trust fund status: total in fund is a little under \$2 million, \$651 thousand is allocated and about \$1.3 million unallocated. No funds will expire until 2023.
- City Council Updates: The council has adopted its 2021/2022 budget with no significant changes.

Responding to **Chair Marcy**, **ICAM Stewart** informed that the City Council public meeting protocols have changed due to recent loosening of the statewide COVID-19 emergency order and the council meetings will no longer be held entirely by virtual/remote format. She is not sure at this time what effect that has on the Commission and the upcoming meetings, the July meeting will still be virtual via Zoom. She will look into this and keep the Commissioners informed.

**H. COMMISSION ITEMS - None**

**I. ADJOURNMENT**

At 7:58 p.m., **Chair Marcy**, seeing no objection, adjourned the meeting to July 19, 2021 at 6:00 p.m.

**DATE:** July 19, 2021

**TO:**

Members of the Cultural Arts Commission

**FROM:**

Eilen R Stewart, Interim Cultural Arts Manager

**SUBJECT:**

Cultural Arts Commission Work Plan for 2021-2022

---

**RECOMMENDATION:**

Discuss Cultural Arts Commission Work Plan items approved by the City Council on January 4, 2021 at the City Council and Commissions joint meeting.

**FISCAL IMPLICATIONS:**

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

**DISCUSSION:**

The City Council met with the Cultural Arts Commission in a joint meeting on January 4, 2021 to provide direction and approve the following topics for the 2021-2022 Cultural Arts Commission Work Plan.

- MBAC Revamp Project
- Performing Arts Campaign
- PR and Marketing Campaign
- Sculpture Garden
- Utility Box Beautification
- City Murals
- Arts Grants
- City Wide Arts Assessment
- City Hall Lobby Art
- AC Conner Exhibition
- Historical Archiving Project

Ad-hoc committees have been assigned for each project. Committees will provide a written update prior to each commission meeting, which will be attached to the agenda monthly.

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – Digital Wall Art

Ad-hoc Committee: Joe Marcy, Fred Manna

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the addition of this work plan item (pivoting from the initial City Hall Lobby Art Project and combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for awarding monetary grants to artists creating digital artwork to be displayed on the LED display wall in the City Hall Lobby (installation timeline TBD). This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Marcy Manna			
Staff met with digital display vendor to assess viability of project	Staff	04.19.21	COMPLETE	03.21.21
Comments: Staff met with digital display vendor to assess the viability of project including preliminary cost estimate, quality of available product, maintenance and installation concerns				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				

Comments:

**ADDITIONAL INFORMATION**



## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – City Murals

Ad-hoc Committee: Betsy Rubino

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the continuation of this work plan item (combining the existing Mural Program with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to award monetary grants to artists looking to create murals in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
<b>ADD NEWEST ITEMS HERE</b>				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Assign new commissioner to project	CAC		To be discussed	04.19.21
Comments: Due to the resignation of Commissioner Davis, previously assigned to this project, a new commissioner will need to be added				
Meet with staff to discuss options and opportunities for project	Rubino			
Staff reached out to City Legal Counsel to create an agreement template	Staff	03.15.19	Awaiting Legal response	
Comments: Legal Counsel is reviewing agreement template to incorporate provisions for installing murals paid for by the PATF on public and private property				
Commissioner Davis removed from project due to resignation from CAC	CAC	03.15.21	COMPLETE	
Comments: Commissioner Davis was removed from this project due to her resignation from the CAC, a new commissioner was not yet assigned to project				
<b>ADD OLDER ITEMS HERE</b>				

Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – Performing Arts

Ad-hoc Committee: Betsy Rubino

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the continuation of this work plan item (combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for Performing Arts opportunities in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
<b>ADD NEWEST ITEMS HERE</b>				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Assign new commissioner to project	CAC		To be discussed	04.19.21
Comments: Due to the resignation of Commissioner Davis, previously assigned to this project, a new commissioner will need to be added				
Meet with staff to discuss options and opportunities for project	Rubino			
Commissioner Davis removed from project due to resignation from CAC	CAC	03.15.21	COMPLETE	
Comments: Commissioner Davis was removed from this project due to her resignation from the CAC, a new commissioner was not yet assigned to project				
<b>ADD OLDER ITEMS HERE</b>				
Comments:				
<b>ADD OLDER ITEMS HERE</b>				
Comments:				

ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – Permanent Sculpture

Ad-hoc Committee: Fred Manna

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the addition of this work plan item (combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for Permanent Sculpture opportunities in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Ryan Manna			
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

#### ADDITIONAL INFORMATION

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – School/Education

Ad-hoc Committee:

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the continuation of this work plan item (combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for Education and School Grant opportunities in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Ryan Ibaraki			
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

#### ADDITIONAL INFORMATION

**CULTURAL ARTS COMMISSION WORK PLAN ITEM**

**Arts Grants – Sculpture Garden**

Ad-hoc Committee: Fred Manna

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

**PROJECT SUMMARY**

City Council approved the continuation of this work plan item (combining the existing Sculpture Garden Program with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for a temporary sculpture program. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Ryan Manna			
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

## ADDITIONAL INFORMATION



## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – Utility Infrastructure

Ad-hoc Committee: Joe Marcy

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the continuation of this work plan item (combining the existing Utility Box Program with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to award monetary grants to artists looking to create artwork for existing Utility Infrastructure including but not limited to utility boxes, fire hydrants, and/or parking meters. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEM HERE				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Marcy Ibaraki			
Preliminary discussion of concept, presentation by Marcy	Marcy Ibaraki	03.15.21	COMPLETE	04.19.21
Comments: CAC discussed presentation, advised Ad-Hoc Committee to meet with ICAM Stewart to discuss details and parameters				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				

Comments:

**ADDITIONAL INFORMATION**

**CULTURAL ARTS COMMISSION WORK PLAN ITEM**

**MBAC Revamp Project**

Ad-hoc Committee: Fred Manna, Betsy Rubino

Staff Liaison: Eilen R Stewart

**PROJECT SUMMARY**

City Council approved continuation of this work plan item at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to enhance the look and visibility of the Manhattan Beach Art Center (MBAC), to be proposed to City Council for review.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Determine feasibility to repair, replace, or decommission frieze mural	Staff	04.16.21	Awaiting reply from City Legal Counsel	
Comments: Staff has reached out to City Legal Counsel to determine what can be done to repair, replace, or decommission the John Van Hamersveld mural atop the Art Center that has fallen into disrepair after 5+ years of existence.				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**

**CULTURAL ARTS COMMISSION WORK PLAN ITEM****MBAC Revamp Project**

Ad-hoc Committee:

Staff Liaison: Eilen R Stewart

**PROJECT SUMMARY**

City Council approved continuation of this work plan item at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to increase public awareness of Cultural Arts projects and opportunities in Manhattan Beach.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Assign new commissioner to project	CAC		To be discussed	04.19.21
Comments: Due to the resignation of Commissioner Davis, previously assigned to this project, a new commissioner will need to be added				
Meet with staff to discuss options and opportunities for project	Ibaraki			
Comments:				
Staff met with Social Media team to discuss options for Social Media outreach	Staff	03.21.21	COMPLETE	
Comments: Staff met with Social Media and Marketing team for Parks and Rec to discuss options for media outreach including Instagram, FaceBook, Twitter, and other platforms; discussion also touched on reposting the Historical Society's <i>File Cabinet Fridays</i> as well as the proposed <i>Did you know?</i> campaign				
Commissioner Davis removed from project due to resignation from CAC	CAC	03.15.21	COMPLETE	
Comments: Commissioner Davis was removed from this project due to her resignation from the CAC, a new commissioner was not yet assigned to project				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				

Comments:

**ADDITIONAL INFORMATION**

**CULTURAL ARTS COMMISSION WORK PLAN ITEM**

**Rainbow Crosswalk**

Ad-hoc Committee: Joe Marcy, Betsy Rubino

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

**PROJECT SUMMARY**

City Council approved the addition of this work plan item at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for a Rainbow Crosswalk in Manhattan Beach.

**PROJECT ACTION ITEMS AND STATUS**

<b>ACTION ITEM</b>	<b>POINT PERSON</b>	<b>UPDATED</b>	<b>STATUS</b>	<b>TARGET DATE</b>
<b>ADD NEWEST ITEMS HERE</b>				
Comments:				
Staff to evaluate each proposed location for viability	Staff		In Progress	
Comments: Staff to meet with City Planning, Traffic Engineer, Public Works, and other City Departments to determine viability of each proposed crosswalk location				
Staff to notice public of potential crosswalk installation	Staff		Contingent on viability study	
Comments: Staff to conduct online survey, place ads in appropriate media, run a social media campaign, and notice residents of potential crosswalk installation; contingent on viability studies for each location				
<b>ADD OLDER ITEMS HERE</b>				
Comments:				
<b>ADD OLDER ITEMS HERE</b>				
Comments:				

**ADDITIONAL INFORMATION**