



**CITY OF MANHATTAN BEACH  
PARKS AND RECREATION COMMISSION**  
Monday, July 26, 2021  
4:00 PM  
Location: Virtual – Instructions within Agenda

**A G E N D A**

**A. CALL TO ORDER**

**B. ROLL CALL**

Commissioner Karger	Commissioner McCarthy
Commissioner Greenberg	Commissioner Turkmany
Commissioner Weiner	Commissioner Grampp
Commissioner Doran	

**C. APPROVAL OF MINUTES – June 28, 2021**

**D. CEREMONIAL - None**

**E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.**

**F. GENERAL BUSINESS**

Workplan subcommittee updates:

- El Porto Family Park
- Nature Areas & Trails
- Polliwog Park Enhancements (NFC)
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore feasibility of developing aquatics facility
- Donation Policy and Programs

**G. STAFF ITEMS**

City Council recap and Parks and Recreation Department updates

**H. COMMISSION ITEMS**

Older Adult Program update  
School District update  
Student update

**I. ADJOURNMENT**

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Parks and Recreation Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Parks and Recreation Commission via email to both [lrobb@citymb.info](mailto:lrobb@citymb.info) and [mleyman@citymb.info](mailto:mleyman@citymb.info), no later than 3:00 PM, July 26, 2021 (the day of the meeting), if you are unable to join the meeting via Zoom.

**Zoom Meeting Instructions:** There are multiple ways to join the meeting. Please Note - the Parks and Recreation Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 3:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/93781041645>, Meeting ID: 937 8104 1645  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 937 8104 1645  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 937 8104 1645.  
Find your local number: <https://comb.zoom.us/j/93781041645>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE PARKS AND RECREATION COMMISSION**

Virtual – Zoom meeting

June 28, 2021

4:00 PM

CONTENTS

**A. CALL TO ORDER**

The meeting was called to order at 4:00 PM.

**B. ROLL CALL**

Present: Chair Karger, Greenberg, Weiner, Turkmany, McCarthy, and Grampp

Absent: None

**C. APPROVAL OF MINUTES**

Commissioner Weiner moved to approve the May 24, 2021 minutes as written.

Commissioner Turkmany seconded the motion. The motion carried unopposed.

**D. CEREMONIAL**

None

**E. AUDIENCE PARTICIPATION (3-Minute Limit)**

Chair Karger opened the floor to audience participation. Seeing none, the floor was closed.

**F. GENERAL BUSINESS**

Chair Karger explained that moving forward, work plan items will not automatically appear on the agenda. Items will be added to the agenda as updated templates are received.

Discussion of 2021 Workplan Items:

**El Porto Family Park** (Greenberg, McCarthy, Turkmany) – Commissioner Greenberg reported that due to changes in staff availability, community outreach has been postponed. Three dates have been scheduled via zoom utilizing a local realtor database. The zoom meetings will consist of a maximum of 15 participants per meeting, to be held in the month of July. An update on the meetings will be given at the July meeting. The meetings are scheduled for July 13 at 10:00 a.m, July 20<sup>th</sup> at 5:00 p.m, and July 27<sup>th</sup> at 6:00 p.m. These are informal focus groups that can help shape the survey. Another round of community input is anticipated in early Fall, when things have slowed down for staff.

**Nature Areas and Trails** – (Greenberg, McCarthy, Turkmany) Chair Greenberg gave the following update: after the last walkthrough, it was concluded that additional cleanup is necessary. Commissioner Greenberg has reached out to three Scout groups that are interested in assisting with cleanup. The subcommittee anticipates doing two or three more cleanups before asking the Risk Manager to come back out to inspect and approve. The subcommittee developed alternative language for signs which has been approved by the Risk Manager. The next step is to order eight signs for the entry points. Commissioner Greenberg spoke with Mayor Hadley, who is supportive of the idea. Commissioner Turkmany added that he hopes this works out because it is a great area that kids could really enjoy. Commissioner McCarthy

stated that the subcommittee does not consider this to be a change to the park, as much as a continuation of service and clean up.

**Dog Parks and Community Parkettes** – (Weiner) Commissioner Weiner is looking at how to improve the existing dog runs. He met with Sr. Recreation Manager (SRM) Jessica Vincent and Recreation Program Manager Archie Sherman to determine what, if any, improvements can be made. At the Live Oak dog run there is fencing and shade in disrepair. The next step is to set up a walk through with Public Works to get some maintenance done. The location at 6<sup>th</sup> and Aviation will be examined for use as a parkette as soon as staff is ramped up. The Village parking area is ideal for a many different projects but is held under several lease agreements that limit access. The aquatics subcommittee will review the lot contract and work with staff to understand the details.

**Sand Dune Park Building**- (Turkmany, Weiner, Grampp) Commissioner Turkmany stated that he has not had a chance to do a deep dive into the project as he received the notes from prior Commissioner Nicholson only recently.

He stated that the estimated costs are very high and that this project may need to be a refurbishing project rather than a replacement.

Commissioner Weiner added that the project will require Public Works input and staff is not available currently.

Commissioner McCarthy suggested presenting cost to replace vs. cost to refurbish, so City Council can see their range of options.

Commissioner Weiner suggested that the commission should look at the workplan update that was presented to Council and use the dates in the document to develop timelines for each project.

**PMP Project Cost Estimates: P&R Maintenance and Replacement Budgeting** – (Weiner, McCarthy) Commissioner Weiner proposed meeting with each subcommittee lead to develop a framework, scope and cost as well as possible funding sources. He would also like to meet with Public Works and Finance. The goal is to put together a template to gather information and try to have something to present to City Council in December. The subcommittee will arrange for individual meetings with subcommittee leads in July. No attempt has been made yet to put together the costs, as the subcommittees are still in their exploratory phase. Commissioner Greenberg asked if Director Leyman had received any feedback on the work plan report that was presented to City Council. Director Leyman replied that the City Council appreciated the update but no direction or changes were received. SRM Vincent added that she has had preliminary conversations with the Public Works Engineering Division to keep them aware of the projects. There are engineering resources dedicated to existing Parks and Recreation projects. The Engineering Division would appreciate receiving a list of projects for future planning. Engineers are currently committed to projects through 2023 so any additional projects added now and in the near future, the oversight of the projects would need to be contracted out, significantly increasing the costs.

**NFC Fitness Equipment** – SRM Vincent reported that engineering is trying to determine whether the design can be done in-house or needs to go back out to bid. She should have an update next meeting.

**Exploring Repurposing the Pay N Play Racquetball Courts** – (Karger, Turkmany, Greenberg) Chair Karger reported that pickleball players who came to evaluate the site determined that it is not suitable for use for pickleball. As a result, that revenue option can

not be presented to the lessee. Director Leyman met with the City Attorney and maintenance requirement options will be presented to the lessee. Ultimately, the lessee will need to decide if he would like to make the improvements. Commissioner Greenberg pointed out that it is the 28<sup>th</sup> of June and according to the lease agreement, the lessee has until June 30<sup>th</sup> to notify the City if he would like to continue. Commissioner Greenberg believes that the lessee should be held to the June 30<sup>th</sup> deadline. If he is not going to exercise his option, the City needs time to plan what will happen with the facility before the lease ends. Director Leyman will be drafting a letter to be sent to the lessee, for the City Attorney's review and edits. Commissioner Greenberg added that a July 30<sup>th</sup> deadline for the lessee to state his intention should be included in the letter.

**Explore acquiring Armory land** – (Greenberg, McCarthy) Commissioner Greenberg reported that the letter had gone out and a supportive response from one of our assembly members had been received, but nothing has been received from the National Guard.

**Exploring the feasibility of developing an aquatics center** – (McCarthy, Weiner, Doran) Commissioner McCarthy gave the following report: SRM Vincent is working on securing meetings with Finance Director Charelian, Manhattan Beach Unified School District, City of Redondo Beach and Beach Cities Health District. Chair Karger acknowledged the subcommittee for all the work they have done. SRM Vincent has been in touch with the City of Redondo Beach and their Deputy City Manager is talking with their City Council to see if there is interest in developing an exploratory committee for an aquatics facility.

**Donation Policy and Programs** – (Turkmany, Karger)

Commissioner Turkmany has been gathering legacy donation templates to customize, for review by the City Attorney.

## G. STAFF ITEMS

Director Leyman informed the commission that SRM Vincent, Graphic Artist Kristin Yamauchi and Social Media Coordinator Jojo Cortez will be moving to Management Services so Parks and Recreation will be going through some major changes. Management is taking this opportunity to examine the existing department structure and how to best transition. He reiterated that this will add to the staffing challenges for some time. The transition is expected to occur in September.

Special Events tentative dates:

International Surf Festival & 6-Man Tournament July 30- July 31, 2021

MBO Volleyball Tournament August 19 – August 22, 2021

Concerts in the Park – There will be four concerts in August.

SRM Vincent gave the following updates:

Registration is now open for summer activities.

Registration has opened for the 6-Man Volleyball Tournament, July 30<sup>th</sup> and 31<sup>st</sup>.

The Manhattan Beach Open Volleyball Tournament will be held August 19<sup>th</sup> – 22<sup>nd</sup>.

The Joslyn Center has reopened for limited in-person programs.

Park and picnic reservations for groups have also reopened

Staff continues to meet with the pickleball and racquet sports subcommittee to develop a balanced program.

July is Parks and Rec month and we'll be kicking off with a community art exhibition at the Art Center. The department is also celebrating its 80<sup>th</sup> birthday.

**H. COMMISSION ITEMS**

Older Adult Program update – Commissioner McCarthy reported that the Senior Advisory Committee met but it was before protocols were relaxed so there will be a better update next month. 99% of senior residents are vaccinated. Dial a Ride is struggling with 2 drivers retiring and vehicles that need replacing.

MBUSD update – Commissioner Greenberg reported that the Principal position at Mira Costa High School has been filled and the District Superintendent position is still open.

Student update – Commissioner Grampp had no updates at this time as school is out for the summer.

**I. ADJOURNMENT**

Commissioner Greenberg moved to adjourn. Commissioner Turkmany, seeing no opposition, the meeting was adjourned at 5:11PM to Monday, July 26, 2021.

DRAFT

**DATE:** July 26, 2021

**TO:**

Members of the Parks and Recreation Commission

**FROM:**

Mark Leyman, Director of Parks and Recreation

**SUBJECT:**

Park and Recreation Work Plan for 2021-2022

---

**RECOMMENDATION:**

Discuss Parks and Recreation Commission Work Plan items approved by the City Council on January 4, 2021 at the City Council and Commissions joint meeting.

**FISCAL IMPLICATIONS:**

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

**DISCUSSION:**

The City Council met with the Parks and Recreation Commission in a joint meeting on January 4, 2021 to provide direction and approve the following topics for the 2021-2022 Cultural Arts Commission Work Plan.

- El Porto Family Park
- Nature Areas & Trails
- Dog Parks & Community Parkettes
- Polliwog Park Enhancements
- Replace Sand Dune building
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore acquiring armory land
- Explore feasibility of developing aquatics facility
- PMP Project Cost Estimates; P&R Maintenance and Replacement Budgeting
- Donation Policy and Programs – add legacy gifts and donations of art to policy; Marketing

Ad-hoc committees have been assigned for each project. Committees will provide a written update prior to each commission meeting, which will be attached to the agenda monthly.

## AQUATICS FACILITY EXPLORATION

Ad-hoc Committee: McCarthy, Weiner, Doran  
Staff Liaisons: Mark Leyman, Jessica Vincent

### PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore the feasibility of building an Aquatic Center or replacing Begg Pool in Manhattan Beach.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATE	STATUS	TARGET DATE
<b>Initial visit to Begg Pool</b>			Complete	
Comments: Will likely need to revisit after discussions regarding site opportunities/constraints				
<b>Review prior Aquatics Facility exploration documents from:</b> <ul style="list-style-type: none"><li>Griffin Consulting (2016)</li><li>Facilities Strategic Plan (2008)</li></ul>	Mark		In Process	4/16/21
Comments: Received summary proposed schematic layouts. Mark researching to find full 2016 proposal.				
<b>Review BCHD Feasibility Study dated 3/9/21</b> <ul style="list-style-type: none"><li>Understand goals of BCHD</li><li>Understand location and users</li><li>Understand physical plans including choice of indoor pool and play areas</li><li>Understand proposed management and costs of operation</li></ul>	Mark	5/16/21	Rec'd study 3/15/21 Zoom Meeting completed 4/21/21	4/30/21
Comments: Received and reviewed study.  Met with Tom Bakaly, CEO of BCHD, by Zoom. Clear that although BCHD has done detailed demog. studies and draft layout for aquatics center, funding is a huge issue. They are open to partnering with MB to develop aquatics center on site or will consider assisting with funding of another site for MB such as Begg. BCHD has had no discussion with other cities yet, including concept of Redondo Aviation site. Probably worthwhile to see if Redondo has considered developing aquatics center there as part of a larger plan.				
<b>Visit El Segundo/Wiseburn Aquatic Center</b>	Laurie	02/22/21	Complete	2/18/21



<ul style="list-style-type: none"> <li>• view site plan and parking,</li> <li>• develop an understanding about the MOU between the school district and City,</li> <li>• research the total cost of the project and how it was funded,</li> <li>• learn about the centers programming, maintenance and operation costs</li> </ul>				
<p>Comments: Met with Linnea Palmer, Head of Aquatics for Parks &amp; Rec El Segundo and with Vicente Bravo, Chief Admin. Officer and Asst. Superintendent of DaVinci High School.</p>				
<p><b>Arrange Meeting with Matt Wunder, Principal of DaVinci High School</b></p> <ul style="list-style-type: none"> <li>• Understand who the stakeholders were and what motivated them</li> <li>• Understand where the funding came from and why and how much was needed</li> <li>• Understand what issues arose in the municipal and School District negotiations</li> <li>• Understand the operating agreement between the two cities</li> <li>• Understand who the critical people were in getting the project off the ground and completed. Who played what role; who should we talk to about what?</li> <li>• Understand overall what the biggest issues are that need to be considered in lifting a project like this off the ground</li> <li>• Understand the ongoing issues, if any, now that the pool is up and running</li> </ul>	Laurie	02/22/21	Complete	2/19/21
<p>Comments: Matt Wunder was involved from the beginning of the Wiseburn/El Segundo Aquatics Center project. In several conversations and one Zoom call, he provided detailed information and names of several key individuals for follow-up. He is available for further info if needed.,</p>				
<p><b>Conduct additional site visits:</b></p> <ul style="list-style-type: none"> <li>• RBUSD</li> <li>• Torrance Aquatics Center</li> </ul>	<p>Matt Jessica</p>	5/16/21	RUHS visit completed on 3/25/21	4/30/21

<ul style="list-style-type: none"> <li>• Culver City</li> <li>• Crespi High in San Fernando</li> </ul>			Torrance Aquatics visit completed 4/22/21	
<p>Comments: MC and KW met onsite with RUHS swim coach 3/25/21. Pool designed specifically to needs of school and not for outside competition, cost-effectively done using Earthquake funds 10 years ago, well-controlled and limited community use of pool when school priority isn't required, ADA ramp at one end that functions well. Modest, practical, highly functional facilities.</p> <p>Onsite meeting held at Torrance Aquatics on 4/22/21 with LM, KW, JV, JS. Two pools designed specifically to meet needs of Redondo's 4 high school swim and WP teams. No outside use with rare competitive training exceptions. Each school has locker room, storage cage, team office. Pool in use about 5 hrs/day. Owned and operated by TUSD; bond issue financed. Completed about 3 yrs ago. ADA reqs. limited because pool is "competitive use". Excellent facilities for purpose.</p>				
<p><b>Review potential site options:</b></p> <ul style="list-style-type: none"> <li>• Village Parking Lot</li> <li>• Marine Avenue Park</li> <li>• Current site, Begg Pool</li> <li>• Redondo Aviation site</li> </ul>	Jessica	7/22/21	<p>In Process</p> <p>Begg Pool site visit completed 4/29/21</p> <p>Aviation site visit scheduled for 7/27/21</p>	7/31/21
<p>Comments: Steve Charelian confirmed with Jessica that his ability to discuss feasibility of Village Parking Lot will not exist until June/July. Explore other alternatives? Meeting with Dawnalynn to discuss existing Begg Pool site still to be scheduled.</p> <p>Completed visit to Begg Pool with Jesus on 4/29/21—LM, KW, MC, JV present. Impressive to see how Jesus and his staff have kept such an aging facility functioning so well. Simply amazing. Assessment made it clear that there is a lot of underutilized acreage around the existing facility and that there should be ample room to devise a functional center and better layout. Biggest issue is ingress/egress and questions about plans for Begg Fields/parking. Potentially worth having draft ideas put on paper since last attempt was 4-5 years ago.</p> <p>Zoom meeting on 6/1/21 with JV, KW, LM to discuss meetings needed regarding specific sites. Jessica to coordinate outreach to RB City Manager re: Aviation site and BCHD, meeting with Dawnalynn re: Begg, meeting with Steve Charelian re: Village site</p> <p>Received copies of Village parking and use contracts from Jessica on 6/15/21 pertaining to apartments, MBCC, Mall use at site.</p> <p>Zoom meeting on 7/13/21 with JV, KW, SD, LM to review need to reach Charelian re: Village site and new RB Director Harding re: RB Aviation site. Learned that MBUSD won't discuss Begg directly with our sub-committee; claim need direction from Council. Plan to arrange lunch/meeting with Gensler regarding rough costs and schematics.</p> <p>Received copy of report on RB Aviation potential pool site from Jessica 7/20/21. LM, JV, KW and SD scheduled to visit site 7/27/21 to understand physical space better.</p>				
<p><b>Review Architecture and Design Process with Keith Fuchigami of Gensler (Architect, Project</b></p>	Ken	3/22/21	Complete	3/12/21

<p><b>Manager and Development Director in Sports Practice Area)</b></p> <ul style="list-style-type: none"> <li>• Understand use of design firm's and aquatics consultant's specific roles</li> <li>• Understand method of projecting costs</li> <li>• Understand regulatory impact on physical layout</li> <li>• Understand physical considerations for both pool and support building</li> <li>• Understand timeframe for phases of project</li> </ul>				
<p>Comments: Zoom meeting -provided summary details of physical plant, regulatory parameters, and timeframes to be considered. Also provided names of consultants and information on recently completed aquatics centers. Strong recommendation for Aquatic Design Group of Carlsbad, CA. Keith was an excellent resource for future steps.</p>				
<p><b>Review Fundraising Efforts Orchestrated by Sherry Kramer, Director of Community Relations and Marketing for Continental Development Corp.</b></p> <ul style="list-style-type: none"> <li>• Understand type and success of various marketing efforts undertaken to supplement bonds, State grant, and municipal funds with private donations</li> <li>• Understand use of special purpose corp established</li> <li>• Understand psychological/emotional reactions from community to aquatics center and to concept of making personal donations</li> <li>• Understand the type and degree of private corporate donations made.</li> <li>• Understand the impediments that arose which complicated fundraising</li> <li>• Understand the basis on which funds were accepted from various stakeholders and private</li> </ul>	Laurie	3/22/21	Complete	3/4/21

entities				
Comments: Sherry Kramer was in charge of all private fundraising for Wiseburn/ES Aquatics Center. Referred to her by Matt Wunder at DaVinci. She was an excellent resource and is willing to provide more help as we go forward.				
<b>Analyze &amp; synthesize data and draft a report on findings</b>			In initial phase	TBD
Comments: Dependent on completing site visits to other pools, discussion with BCHD, and discussions regarding Village Field and Begg Pool site constraints.				
<b>Develop cost estimates</b>				TBD
Comments: Need to pinpoint which site is preferable to begin this process. Further discussions with Gensler and with BCHD will be critical to this process.				

**ADDITIONAL INFORMATION**

**Zoom Meetings completed on 7/6, 7/13, and in-person meeting scheduled for 7/29/21 to bring new Aquatics Committee member and new P&R Commissioner, Stephen Doran, up to speed on the activities of the Committee. All summary docs of site visits and Zoom calls to date sent to him on 7/1/21 by email.**

## UPDATE CITY DONATION POLICY

Ad-hoc Committee: Turkmany, Karger, Weiner

Staff Liasons: Mark Leyman, Linda Robb

### PROJECT SUMMARY

City Council discussed the Donation programs at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, staff will complete the outstanding Donation policy items which include developing options for the Military Wall, Art Donations and Legacy park donations. Staff will also implement the community paver program and the park amenity catalogue.

### PROJECT ACTION ITEMS AND STATUS

Action item	Point Person	Update (date)	Status	Target date
Adopt and implement policy directed by CC			Complete	
Explore Legacy Donation program options – include reference in policy	Ad-hoc		In progress	
Comments: need review by City Attorney				
Update Donation Policy to include art donation guidelines	Staff			
Comments:				
Research origins of Parkettes for possible recognition	Staff			
Comments:				
Military Wall design and cost estimates	Staff		In progress	
Comments: vendor reference received, contact not yet made				
Present Military Wall to City Council	Staff			
Community Paver Program implementation and installation/ribbon cutting	Staff			
Comments:				
Park Amenity Catalog program implementation Energov/GIS	Staff	6/17/21	PW to contract with 3 <sup>rd</sup> party to install amenities. Need	

		7/23/21	new pricing before implementation	
<p>Comments: Energov upgrade done, project leads do not want to add additional permits before then. Meeting scheduled to discuss new permit workflow</p> <p>Purchasing is bidding out third party purchase and installation of benches per Public Works' request. This should expedite installation once the contract is in place.</p>				

ADDITIONAL INFORMATION

## EL PORTO FAMILY PARK

Ad-hoc Committee: Greenberg, McCarthy, Turkmany

Staff Liasons:

### PROJECT SUMMARY

City Council discussed El Porto Park at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the commission may explore upgrades to the park located on the bike path in El Porto.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21 4/26/21	Complete	
Comments: Nate from Great Western to provide options for play equipment, benches, etc.				
Outreach to County and Coastal Commission	Staff	4/26/21		
Comments: Mark has made contact with LA County B&H asset manager				
Evaluate site with Comm Dev for ADA access	Staff			
Comments:				
Develop survey and begin community outreach for park options		7/22/21		
<ul style="list-style-type: none"><li>• Comments: Scheduled 3 community outreach meetings, focused on the residents of El Porto, to be conducted via Zoom</li><li>• Drafted and revised invitation email to attend El Porto community outreach meetings</li><li>• Distributed the invitation to ~250 households (~50%) in El Porto via local realtor, Bob Siever</li><li>• Conducted one community outreach meeting (7/20). Additional meeting upcoming 7/27 and 8/2</li></ul>				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options				
Develop cost estimates				
Comments:				

Commission community input with final recommendations developed for City Council	Staff			
Comments:				

## ADDITIONAL INFORMATION

### Next Steps

- Ad hoc committee to compile and synthesize notes and findings from the community input meetings. These findings will be shared in our report and be used to shape additional qualitative and quantitative research to be conducted on the topic
- City Staff coordinating community outreach meeting Aug 18, targeting input from broader MB community
- The input from these meetings will shape the quantitative survey to be conducted in the early fall



## NFC FITNESS COURT

Ad-hoc Committee: Ad-hoc Committee: McCarthy, Karger (Staff to chair)

Staff Liasons: Mark Leyman, Linda Robb

### PROJECT SUMMARY

The replacement equipment for the Mariposa Fitness station was approved on November 6, 2018. The City received a \$30,000 grant from NFC to aid in the purchase of the equipment. The MB10K has committed to a \$30,000 sponsorship of the project. Bids came in significantly over the estimated budget, primarily due to upgrades to the surrounding area to meet ADA guidelines. Staff is exploring alternate options which include relocating to Polliwog Park to replace the existing fitness equipment, and evaluating alternate locations on Veteran's Parkway. In addition to this site, the MB10K has agreed to fund the replacement of the Strand Parcourse station, which is scheduled for replacement in 2021. The original budget of \$255,000 is not sufficient due to ADA upgrade requirements. Polliwog Park location may provide cost savings. Additional allocation may be required from City Council.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21	Complete	
Comments:				
Evaluate site with Comm Dev for ADA access	Staff	4/26/21	Completed 3/29/21	
Comments: 20% required is on construction costs only. Must do as much as possible with funds but not required to complete access.				
Engineering next steps	Staff	4/26/21 6/17/21 7/23/21	IN progress	
Comments: new rough estimate for Polliwog location between \$155K and \$195K need to determine whether new design can be done in-house and if Public Works can do any of the demo work to reduce costs. New RFP needs to be created and job needs to go back out to bid. Estimate 2 months to complete design if done in house (staffing)  Gil Gamboa is working with IDS (firm that did the design for the first location) to update the plans to the new location.  <a href="#">Design services will cost an additional \$15,965 pushing the original contract over \$50K, triggering the need for City Council approval. Engineer, Gil Gamboa is preparing a staff report.</a>				
Develop survey for neighborhood and FOPP				
Comments:				
Notice surrounding residential area and FOPP	Staff			

Comments:				
Provide on-site & commission meeting input options				
Compile data an develop installation options including a mural on the back of the wall				
Comments:				
Commission community input with final recommendations developed for City Council	Staff			
Comments:				

**ADDITIONAL INFORMATION**

## PAY N PLAY OPTIONS

Ad-hoc Committee: Karger, Turkmany, Greenberg

Staff Liaisons: Mark Leyman, Michael Hudak

### PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore options for the Pay n Play building in Marine Ave. Park.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21	Complete	
Comments:				
Evaluate site with Comm Dev for ADA access	Staff			
Comments:				
Review agreement with owner and evaluate options prior to renewal	Staff and ad-hoc		Complete	
Comments:				
Meet with owner to discuss repurposing, alternative building options	staff			
Comments:				
Develop survey if needed	Ad-hoc			
Comments:				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options	Ad-hoc		See attached sheet on discussed options	
Compile data and develop usage options	Ad-hoc			
Comments:				
Develop Cost estimate	Staff and Ad-hoc			

Comments:				
Commission community input with final recommendations developed for City Council	Staff			
Comments:				

## WILDERNESS/NATURE TRAIL

Ad-hoc Committee: Greenberg, McCarthy, Turkmany

Staff Liaisons: Mark Leyman, Jessica Vincent

### PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, The Commission will explore the possibility of adding nature trails to some of the underutilized nature areas in the City.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site			Complete	
Evaluate site with Comm Dev for ADA access	Staff	7/22/21		
Comments: meeting Risk manager and PD scheduled				
<ul style="list-style-type: none"><li>• Met with the Mayor to provide project update. Mayor fully supports the project.</li><li>• Ad hoc committee chair has been coordinating with scout troops to schedule additional park cleanup sessions</li><li>• Provided a detailed progress update to the City's Risk Manager.</li><li>• Provided proposed language to the City's Risk Manager for new signage to be posted at each of the park's 8 entrance gates: "This is an unmaintained wilderness area. Park users are advised to stay on designated paths."</li><li>• The City's Risk Manager approved the proposed language.</li><li>• The ad hoc committee has requested that the 8 signs be ordered so that they can be posted when park cleanup is complete.</li></ul>				
Develop survey for wilderness/nature trail options				
Comments:				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options				
Compile data an develop wilderness/nature trail options				
Comments:				

Develop Cost estimates				
Comments:				
Commission community input with final recommendations developed for City Council	Staff			

**ADDITIONAL INFORMATION**

**Next Steps:**

- P&R staff to order new signs for each of 8 entrance gates
- Confirm park cleanup dates with scout troops. Conduct thorough cleanup.
- Conduct final walkthrough with City's Risk Manager
- Open the lower gates for trial period
- Monitor