

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, August 3, 2021**

**6:00 PM**

**Zoom Meeting**



#### **ELECTED OFFICIALS**

**Mayor** Suzanne Hadley

**Mayor Pro Tem** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**Councilmember** Joe Franklin

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Erick Lee

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contributes to good city government.*

*By participating in City Council meetings virtually, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Pursuant to Governor Newsom's executive orders issued in response to the COVID-19 pandemic, the City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, August 3, 2021 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at (310) 802-5030.

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item F (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, July 28, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of Certificates of Recognition to Jill Lamkin, Executive Director of the Downtown Business and Professional Association, and Kelly Stroman, CEO of the Manhattan Beach Chamber of Commerce, for Their Support of Local Businesses During the COVID-19 Pandemic.

[21-0240](#)

**PRESENT**

**Attachments:** [Certificates of Recognition - Jill Lamkin and Kelly Stroman](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Order No. N-09-21, The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, August 3, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

### IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

### ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

**Direct URL:** <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933-7620-0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

**Phone Number:** (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter \*9 on the phone's dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

## 2. Presentation on Manhattan Village Mall Update.

**G. COVID-19**

3. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

**H. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

4. City Council Minutes: [21-0123](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of July 20, 2021
- b) City Council Regular Meeting Minutes of July 20, 2021  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes of July 20, 2021](#)  
[City Council Regular Meeting Minutes of July 20, 2021](#)

5. Financial Reports: [21-0156](#)

- a) Schedule of Demands July 8, 2021, and July 15, 2021
- b) Investment Portfolio for the Month Ending June 30, 2021
- c) Preliminary Month End Report for June 30, 2021  
(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands for July 8, 2021 and July 15, 2021](#)  
[Investment Portfolio for the Month Ending June 30, 2021](#)  
[Preliminary Month End Report for June 30, 2021](#)

6. Consideration of a Resolution Declaring Intention to Provide for Annual [21-0052](#)

Levy and Collection of Assessments for the Downtown Business Improvement District and Setting a Public Hearing for September 9, 2021  
(Finance Director Charelian).

- a) **ADOPT RESOLUTION NO. 21-0059**
- b) **SCHEDULE PUBLIC HEARING DATE TO CONSIDER  
ASSESSMENTS ON SEPTEMBER 9, 2021**

**Attachments:** [Resolution No. 21-0059](#)  
[BID Letter to City Council Approve Resolution](#)  
[DMBBID Business Improvement and Activity Plan 2021-22](#)

7. Consideration of a Resolution Designating the Official Representative and Alternate Representative to the South Bay Regional Public Communications Authority's Executive Committee (Public Works Director Lee).

[21-0216](#)

**ADOPT RESOLUTION NO. 21-0068**

**Attachments:** [Resolution No. 21-0068](#)

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**J. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**K. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Acceptance of American Rescue Plan Act (ARPA) Funds (Finance Director Charelian).

[21-0208](#)

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Compliance and Reporting Guidance - Department of Treasury](#)

**9.** Consideration of the Following for Fire Station No. 2 Project: [21-0220](#)

- A. A Resolution Awarding an Agreement to Monet Construction, Inc. for \$7,445,000 for Construction of the Fire Station No. 2 Replacement Project (Project); Approving the Plans and Specifications for the Project; Authorizing the City Manager to Approve Additional Work if Necessary, for up to \$744,500; and Authorizing the City Manager to Decline the Additive Bid Items Related to Establishing a Temporary Fire Station if Necessary;
  - B. A Resolution Awarding an Agreement to Griffin Structures, Inc. for \$848,550 for Inspection and Construction Management on the Project;
  - C. A Resolution Awarding an Agreement to Leighton Consulting, Inc. for \$51,000 for Geotechnical/Material Testing and Special Inspection Services on the Project;
  - D. A Resolution Authorizing the City Manager to Enter Into Agreements with Westnet Inc., for up to \$147,000, for Installing Alerting Systems on the Project; and
  - E. Authorizing the City Manager to Purchase Miscellaneous Furniture, Fixtures and Equipment up to \$100,000 for Construction of the Fire Station No. 2 Replacement Project; and
  - F. Transfer funds from the General Fund to the CIP Fund and Appropriate to the Fire Station No. 2 Construction Project in the Same Amount that City Council Dedicates to the Project and Reduce Debt Issuance, if Applicable (Public Works Director Lee).
- a) **ADOPT RESOLUTION NOS. 21-0064, 21-0065, 21-0066 AND 21-0067**
  - b) **AUTHORIZE**
  - c) **APPROPRIATE FUNDS**

**Attachments:** [Resolution No. 21-0064](#)  
[Agreement - Monet Construction, Inc.](#)  
[Resolution No. 21-0065](#)  
[Agreement - Griffin Structures, Inc.](#)  
[Resolution No. 21-0066](#)  
[Agreement - Leighton Consulting, Inc.](#)  
[Resolution No. 21-0067](#)  
[Plans and Specifications \(Web-Links Provided\)](#)  
[Budget Expenditure Summary Report](#)  
[PowerPoint Presentation](#)

10. Consideration of Subcommittee Recommendations to the City Banner Policy and Introducing an Ordinance Amending Manhattan Beach Municipal Code Chapter 9.60 - Banners in the Public Right-of-Way (Parks and Recreation Director Leyman). [21-0212](#)  
**INTRODUCE ORDINANCE NO. 21-0007**  
***Attachments:*** [Draft Ordinance No. 21-0007](#)  
[Current Banner Policy](#)  
[Banner Summary](#)  
[PowerPoint Presentation](#)
11. Discuss and Provide Direction on Potential Additional Water Runoff Reduction Measures in the City for New Commercial and Residential Construction (Community Development Director Tai). [21-0108](#)  
**DISCUSS AND PROVIDE DIRECTION**  
***Attachments:*** [Ordinance No. 15-0004](#)
12. Discuss and Provide Direction on Potential Regulatory Actions that Increase Energy Efficiency of Buildings (Community Development Director Tai). [21-0016](#)  
**DISCUSS AND PROVIDE DIRECTION**  
***Attachments:*** [References and Resources](#)

## L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

## M. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

## N. CITY MANAGER REPORT

## O. CITY ATTORNEY REPORT



## P. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

13. Agenda Forecast (City Clerk Tamura). [21-0235](#)

**INFORMATION ITEM ONLY**

14. Commission Minutes: [21-0236](#)

This Item Contains Minutes of the following City Commission and Subcommittee Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of April 22, 2021 (Community Development Director Tai)
- b) Cultural Arts Commission Meeting Minutes of May 17, 2021 (Parks and Recreation Director Leyman)
- c) Planning Commission Meeting Minutes of June 9, 2021 (Community Development Director Tai)
- d) Cultural Arts Commission Meeting Minutes of June 21, 2021 (Parks and Recreation Director Leyman)
- e) Parks and Recreation Commission Meeting Minutes of June 28, 2021 (Parks and Recreation Director Leyman)
- f) Finance Subcommittee Action Meeting Minutes of July 16, 2021 (Finance Director Charelian).

**INFORMATION ITEM ONLY**

**Attachments:** [Parking and Public Improvements Commission Meeting Minutes of April 22, 2021](#)  
[Cultural Arts Commission Meeting Minutes of May 17, 2021](#)  
[Planning Commission Meeting Minutes of June 9, 2021](#)  
[Cultural Arts Commission Meeting Minutes of June 21, 2021](#)  
[Parks and Recreation Commission Meeting Minutes of June 28, 2021](#)  
[Finance Subcommittee Action Meeting Minutes of July 16, 2021](#)

15. Recent Planning Commission Quasi-Judicial Decisions: [21-0237](#)

Proposed Use Permit and Tentative Parcel Map for a new 79,772 square-foot assisted living facility at 250-400 N. Sepulveda Boulevard; and certification of the Final Environmental Impact Report, prepared in accordance with the California Environmental Quality Act (CEQA). (Sunrise Development, Inc.) (Community Development Director Tai).

**INFORMATION ITEM ONLY**

## Q. CLOSED SESSION

## R. ADJOURNMENT

## S. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

August 24, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled)  
September 9, 2021 - Thursday -- 6:00 PM - City Council Meeting (Reorganization) (Rescheduled)  
September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

August 9, 2021 - Monday - 5:00 PM - Library Commission Meeting  
August 11, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
August 16, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
August 25, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
August 23, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
August 26, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
September 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
September 13, 2021 - Monday - 5:00 PM - Library Commission Meeting  
September 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
September 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
September 23, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
September 27, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
October 11, 2021 - Monday - 5:00 PM - Library Commission Meeting  
October 13, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 18, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting  
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 25, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting  
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 23, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*September 6, 2021 - Monday - Labor Day*

*October 11, 2021 – Monday – Columbus Day*

*November 11, 2021 – Thursday – Veterans Day*

*November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday*

*December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)*

*December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)*

*January 17, 2022 – Monday – Martin Luther King Day*

*February 21, 2022 - Monday - Presidents Day*

*May 30, 2022 – Monday – Memorial Day*

*July 4, 2022 - Monday - Independence Day*