

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## **AMENDED AGENDA**

### **City Council Regular Meeting**

**Regular Meeting**  
**Tuesday, August 24, 2021**  
**6:00 PM**  
**Zoom Meeting**



#### **ELECTED OFFICIALS**

**Mayor** Suzanne Hadley  
**Mayor Pro Tem** Hildy Stern  
**Councilmember** Steve Napolitano  
**Councilmember** Richard Montgomery  
**Councilmember** Joe Franklin  
**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe  
**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Erick Lee

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contributes to good city government.*

*By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Pursuant to Governor Newsom's executive orders issued in response to the COVID-19 pandemic, the City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, August 24, 2021 (the day of the meeting), via:*

- 1) eComment at <http://www.cityymb.info/ecomment>;
- 2) email to [cityclerk@cityymb.info](mailto:cityclerk@cityymb.info); or
- 3) telephone message recorded at (310) 802-5030.

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item F (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.cityymb.info](http://www.cityymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this amended notice/agenda was posted on Thursday, August 19, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Hunter Williams, CEO of Brushed and Finalist at the Young Entrepreneurs Academy 13th Annual Saunders Scholars National Competition. [21-0247](#)

**PRESENT**

Attachments: [Certificate of Recognition - Hunter Williams](#)

2. Presentation of Certificates of Recognition to the Following Mira Costa High School Sports Teams for Winning Several Championships in the 2020-2021 School Year: Girls Beach Volleyball - Interscholastic Beach Volleyball League (IBVL) Championship and State Championship; Boys Soccer - CIF Division 1 Southern Section Championship and Southern California Regional Championship; and Boys Volleyball - CIF Division 1 Southern Section Championship and Southern California Regional Championship. [21-0053](#)

**PRESENT**

Attachments: [Certificates of Recognition - MCHS Championship Winners](#)

3. Presentation of Certificates of Recognition to the Members of MB CERT for Being Awarded "Volunteer of the Year" by the LA County Board of Supervisors. [21-0188](#)

**PRESENT**

Attachments: [Certificate of Recognition - MB CERT](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;  
(b) remove items from the consent calendar for individual consideration; or  
(c) rearrange the order of the agenda.

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Order No. N-09-21, The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, August 24, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

### ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

**Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933-7620-0363**

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

**Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363**

During the meeting you will need to enter \*9 on the phone's dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

## UPDATES AND PRESENTATIONS:

4. Housing Element Introduction (Community Development Director Tai).

**Attachments:** [PowerPoint Presentation](#)

**G. COVID-19**

5. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

**H. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

6. City Council Minutes: [21-0196](#)  
This Item Contains Minutes of the Following City Council Meeting(s):  
a) City Council Adjourned Regular Meeting Minutes of August 3, 2021  
b) City Council Regular Meeting Minutes of August 3, 2021  
(City Clerk Tamura).  
**APPROVE**  
  
**Attachments:** [City Council Adjourned Regular Meeting Minutes of August 3, 2021](#)  
[City Council Regular Meeting Minutes of August 3, 2021](#)
7. Financial Reports: [21-0255](#)  
Schedule of Demands for July 22, 2021, and July 29, 2021 (Finance Director Charelion).  
**ACCEPT REPORT AND DEMANDS**  
  
**Attachments:** [Schedule of Demands for July 22, 2021 and July 29, 2021](#)
8. Consideration of a Resolution Approving an Amendment to the Existing Agreement with Richards, Watson & Gershon to Increase the Monthly Retainer, Increase Billing Rates on Certain Matters, and Establish a Cost-of-Living Adjustment Procedure (City Manager Moe). [21-0265](#)  
**ADOPT RESOLUTION NO. 21-0074**  
  
**Attachments:** [Resolution No. 21-0074](#)  
[Amendment No. 4 - Richards, Watson & Gershon](#)
9. Consideration of a Resolution Awarding RFP No. 1254-21 to Sea Clear Pools Inc. for a Three-Year Contract for Pool Maintenance and Repair Services in an Amount Not-to-Exceed \$30,000 Annually (Parks and Recreation Director Leyman). [21-0231](#)  
**ADOPT RESOLUTION NO. 21-0069**  
  
**Attachments:** [Resolution No. 21-0069](#)  
[Agreement - Sea Clear Pools Inc.](#)

10. Second Reading and Adoption of an Ordinance Amending Manhattan Beach Municipal Code Chapter 9.60 Banners in the Public Right-of-Way and Approval of Amended Banner Policy (Parks and Recreation Director Leyman). [21-0253](#)
- a) **ADOPT ORDINANCE NO. 21-0007**
- b) **APPROVE AMENDMENTS TO BANNER POLICY**
- Attachments:** [Ordinance No. 21-0007](#)  
[Updated Banner Policy](#)
11. Consideration of a Resolution Approving a Professional Services Agreement with KOA Corporation for Engineering Design Services in the Amount of \$178,687 for the Marine Avenue at Cedar Avenue Traffic Signal and Intersection Improvements Project, and Authorizing the City Manager to Execute the Professional Services Agreement (Public Works Director Lee). [21-0228](#)
- ADOPT RESOLUTION NO. 21-0071**
- Attachments:** [Resolution No 21-0071](#)  
[Agreement - KOA Corporation](#)  
[Budget and Expenditures Summary](#)
12. Consideration of a Resolution Approving a Professional Services Agreement with Iteris, Inc. for Engineering Design Services in the Amount of \$89,775 for the Four Crosswalk Improvements Along Valley Drive and Ardmore Avenue Near Live Oak Park Project; Authorize the City Manager to Execute the Agreement (Public Works Director Lee). [21-0227](#)
- APPROVE RESOLUTION NO. 21-0072**
- Attachments:** [Resolution No. 21-0072](#)  
[Agreement - Iteris, Inc.](#)  
[Staff Report - February 4, 2020](#)  
[Budget and Expenditures Summary](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

13. Outdoor Dining and Business Use in the Public Right-of-Way: [21-0246](#)
- a) Consideration of an Extension of the September 7, 2021 Expiration Date for Temporary Encroachment Permits Issued Under COVID-19 Emergency Orders;
  - b) Discussion of Fees Pertaining to Use of Public Right-of-Way for Street Dining and Business Use Authorized Under COVID-19 Emergency Orders;
  - c) Discussion of a Work Plan Item to Consider Possible Long-Term Use of the Public Right-of-Way for Outdoor Dining and Business Use (Community Development Director Tai).

### **DISCUSS AND PROVIDE DIRECTION**

Attachments: [Outdoor Street Dining/Business Use Permit Fees and Cost List \(August 4, 2021\)](#)  
[Gensler Manhattan Beach Outdoor Dining Study \(April 29, 2021\)](#)  
[PowerPoint Presentation](#)

14. Consideration of Alternatives Related to Constructing a Temporary Fire Station as Part of the Fire Station No. 2 Replacement Project (Public Works Director Lee). [21-0241](#)

### **DISCUSS AND PROVIDE DIRECTION**

Attachments: [Fire Station No. 2 Survey](#)  
[Survey Results \(August 16, 2021 at Noon\)](#)  
[PowerPoint Presentation](#)

15. Consideration of Request by Mayor Pro Tem Stern to Place a Peace Pole in the Public Right-of-Way in Recognition of the United Nations International Day of Peace (City Manager Moe). [21-0266](#)

### **DISCUSS AND PROVIDE DIRECTION**

## L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

## M. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

## N. CITY MANAGER REPORT

**O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

16. Agenda Forecast (City Clerk Tamura). [21-0234](#)  
**INFORMATION ITEM ONLY**

17. Commission Minutes: [21-0262](#)  
This Item Contains the Planning Commission Meeting Minutes of August 11, 2021 (Cancelled) (Community Development Director Tai).  
**INFORMATION ITEM ONLY**

Attachments: [Planning Commission Meeting Minutes of August 11, 2021 \(Cancelled\)](#)

**Q. CLOSED SESSION****R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*September 9, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization) (Rescheduled)*

*September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting*

*December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting*



**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

August 25, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
August 26, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
September 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
September 13, 2021 - Monday - 5:00 PM - Library Commission Meeting  
September 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
September 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
September 23, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
September 27, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
October 11, 2021 - Monday - 5:00 PM - Library Commission Meeting  
October 13, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 18, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting  
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 25, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission (Rescheduled to December 2, 2021 Due to Thanksgiving Holiday)  
December 2, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission (Rescheduled from November 25, 2021 and December 23, 2021)  
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting  
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 23, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission (Rescheduled to December 2, 2021 Due to Christmas Holiday)  
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

September 6, 2021 - Monday - Labor Day  
October 11, 2021 - Monday - Columbus Day  
November 11, 2021 - Thursday - Veterans Day  
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday  
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)  
December 31, 2021 - Friday - New Years Day Observed (Saturday, January 1, 2022)  
January 17, 2022 - Monday - Martin Luther King Day  
February 21, 2022 - Monday - Presidents Day  
May 30, 2022 - Monday - Memorial Day  
July 4, 2022 - Monday - Independence Day