

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Thursday, September 9, 2021

6:00 PM

Zoom Meeting



ELECTED OFFICIALS

Mayor Suzanne Hadley

Mayor Pro Tem Hildy Stern

Councilmember Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

By participating in City Council meetings virtually, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Pursuant to Governor Newsom's executive orders issued in response to the COVID-19 pandemic, the City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, September 9, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item F (Public Comments).

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, September 2, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. REORGANIZATION

1. City Council Reorganization:
 - a) Public Comments on Reorganization
 - b) Recognition of Outgoing Mayor Hadley
 - c) Selection of Mayor
 - d) Selection of Mayor Pro Tem
(City Clerk Tamura).**APPROVE**

[21-0180](#)

F. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION

IV. GENERAL BUSINESS

2. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian). [CIC-9](#)
ELECT A NEW PRESIDENT AND VICE PRESIDENT

G. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATIONS AND RECONVENE CITY COUNCIL MEETING**H. CEREMONIAL CALENDAR**

3. Presentation of Certificates of Recognition to the Manhattan Beach Rotary Club for Their Support of the Community Throughout the COVID-19 Pandemic. [21-0204](#)
PRESENT

Attachments: [Certificate of Recognition - Manhattan Beach Rotary](#)

I. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

J. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Order No. N-09-21, The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, September 9, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933-7620-0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

K. COVID-19

4. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

L. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

5. City Council Minutes: [21-0206](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of August 24, 2021

b) City Council Regular Meeting Minutes of August 24, 2021

(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of August 24, 2021](#)

[City Council Regular Meeting Minutes of August 24, 2021](#)

6. Financial Reports: [21-0260](#)

a) Schedule of Demands August 5, 2021, August 12, 2021 and August 19, 2021

b) Investment Portfolio for the Month Ending July 31, 2021

c) Month End Report for July 31, 2021

(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for August 5, August 12, and August 19, 2021](#)

[Investment Portfolio for the Month Ending July 31, 2021](#)

[Month End Report for July 31, 2021](#)

7. Consider Designating a Voting Delegate and Alternates to the 2021 [21-0117](#)

League of California Cities Annual Conference; Authorize the Delegate and Alternates Voting Authority on Proposed Resolution(s) Being Considered at the Conference (City Clerk Tamura).

a) APPROVE VOTING DELEGATE AND ALTERNATES

b) AUTHORIZE VOTING AUTHORITY

Attachments: [Designation of Voting Delegate/Alternates Form](#)

[2021 Annual League of California Cities Conference Resolutions Packet](#)

8. Consideration of Ratification of an Agreement with DropFusion IV, LLC for Onsite COVID-19 Testing in the Amount of \$100,000 and Appropriate \$100,000 from the General Fund (Human Resources Director Jenkins). [21-0275](#)
- a) **ADOPT RESOLUTION NO. 21-0077**
 - b) **RATIFY AGREEMENT FOR ONSITE COVID-19 TESTING**
 - c) **APPROPRIATE FUNDS**

Attachments: [Resolution No. 21-0077](#)
[Agreement - DropFusion IV, LLC.](#)

M. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

N. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

9. Conduct Public Hearing for Consideration of Adopting Resolutions Regarding Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2021-2022 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Assessments Collected Through July 31, 2021 (Finance Director Charelian). [21-0203](#)
- a) **CONDUCT PUBLIC HEARING**
 - b) **ADOPT RESOLUTION NOS. 21-0075 AND 21-0076**
 - c) **RATIFY BOARD**
 - d) **AUTHORIZE THE DISBURSEMENT OF ASSESSMENTS COLLECTED THROUGH JULY 31, 2021**

Attachments: [Resolution No. 21-0075](#)
[Resolution No. 21-0076](#)
[Agreement – DMBBID/DMBBPA \(2021-2022\)](#)
[BID Advisory Board of Directors to be Ratified \(FY 2021-2022\)](#)
[Business Improvement Budget & Activity Plan \(July 2021\)](#)

O. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

10. Request by Councilmember Hadley and Councilmember Montgomery to Discuss Establishing a Dedicated Homeless Outreach Housing Navigator and Reserving Beds for Manhattan Beach (City Manager Moe). [21-0280](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [South Bay Beach Cities Homelessness Project Report - July 2021](#)
[City of Redondo Beach Report on Housing Navigator Classification](#)
[SHARE! Collaborative Housing Information](#)
[City of Redondo Beach Report on Leasing Private Units from SWAMI International](#)

11. Discuss and Provide Direction on Potential Additional Water Runoff Reduction Measures in the City for New Commercial and Residential Construction (Continued from the August 3, 2021, City Council Meeting) (Community Development Director Tai). [21-0259](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Ordinance No. 15-0004](#)
[PowerPoint Presentation](#)

12. Update on Upcoming Clean Power Alliance (CPA) Default Rate Change to 100% Green Power and Associated Outreach Schedule (Community Development Director Tai). [21-0281](#)
RECEIVE AND FILE

Attachments: [CPA Member Agency Participation and Default](#)
[CPA Member Agency Default Choices](#)
[CPA Outreach Timeline](#)
[Outreach Examples](#)

P. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

13. City Council AB 1234 Reports.
14. Consider Request by Councilmember Napolitano and Councilmember Hadley to Discuss Prohibiting Timeshares (City Manager Moe). [21-0279](#)
DISCUSS AND PROVIDE DIRECTION

Q. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

R. CITY MANAGER REPORT**S. CITY ATTORNEY REPORT****T. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

15. Agenda Forecast (City Clerk Tamura). [21-0217](#)
INFORMATION ITEM ONLY

16. Commission Minutes: [21-0282](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Planning Commission Meeting Minutes of August 25, 2021 (Cancelled)
(Community Development Director Tai).
INFORMATION ITEM ONLY

Attachments: [Planning Commission Meeting Minutes of August 25, 2021 \(Cancelled\)](#)

U. CLOSED SESSION**V. ADJOURNMENT**

Adjourning in Memory of Former Parks and Recreation Commissioner Sue Allard.

W. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
January 3, 2022 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting
January 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 19, 2022 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission meeting
February 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
February 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 26, 2022 - Tuesday -- TBD - Boards and Commissions Interviews
May 3, 2022 - Tuesday -- 6:00 PM - City Council Meeting
May 17, 2022 - Tuesday -- 6:00 PM - City Council Meeting
June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting
November 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
November 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
December 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
December 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 13, 2021 - Monday - 5:00 PM - Library Commission Meeting
September 15, 2021 - Wednesday -- 3:00 PM - Planning Commission Meeting (Special Meeting)
September 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
September 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
September 23, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission
September 27, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
October 11, 2021 - Monday - 5:00 PM - Library Commission Meeting
October 13, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
October 18, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 25, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission (Rescheduled to December 2, 2021 Due to Thanksgiving Holiday)
December 2, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission (Rescheduled from November 25, 2021 and December 23, 2021)
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 23, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission (Rescheduled to December 2, 2021 Due to Christmas Holiday)
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

X. CITY OFFICES CLOSED**CITY HOLIDAYS:**

October 11, 2021 – Monday – Columbus Day
November 11, 2021 – Thursday – Veterans Day
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)
December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)
January 17, 2022 – Monday – Martin Luther King Day
February 21, 2022 - Monday - Presidents Day
May 30, 2022 – Monday – Memorial Day
July 4, 2022 - Monday - Independence Day
September 5, 2022 - Monday - Labor Day