

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, September 21, 2021

6:00 PM

Zoom Meeting



ELECTED OFFICIALS

Mayor Hildy Stern

Mayor Pro Tem Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

Councilmember Suzanne Hadley

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

By participating in City Council meetings virtually, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Pursuant to Governor Newsom's executive orders issued in response to the COVID-19 pandemic, the City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, September 21, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;*
- 2) email to cityclerk@citymb.info; or*
- 3) telephone message recorded at (310) 802-5030.*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting. Instructions are provided on Section F (Public Comments).

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, September 15, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring September 21, 2021, as the International Day of Peace.

[21-0286](#)

PRESENT

Attachments: [Proclamation - International Day of Peace](#)

2. Presentation of Certificates of Recognition In Honor Of Mayor Stern's Kindness Initiative to Karen Wooldridge and Donna Barney for Their Peace Initiative, stand4peace.

[21-0251](#)

PRESENT

Attachments: [Certificate of Recognition - Kindness Initiative](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;
(b) remove items from the consent calendar for individual consideration; or
(c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Order No. N-09-21, The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, September 21, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>.

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933-7620-0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. COVID-19

3. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

I. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

4. City Council Minutes: [21-0101](#)
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Regular Meeting Minutes of September 9, 2021
b) City Council Adjourned Regular Meeting Minutes of September 13, 2021
(City Clerk Tamura).
APPROVE

Attachments: [City Council Regular Meeting Minutes of September 9, 2021](#)
[City Council Adjourned Regular Meeting Minutes of September 13, 2021](#)
5. Financial Reports: [21-0264](#)
Schedule of Demands for August 26, 2021, and September 2, 2021
(Finance Director Charelian).
ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for August 26, 2021 and September 2, 2021](#)
6. Consideration of the Approval of City Council Assignments (City Clerk Tamura). [21-0248](#)
APPROVE

Attachments: [Proposed Revision to the City Council Assignments \(Redline Version\)](#)
[City Council Assignments & Committee Descriptions](#)
7. Consideration of a Resolution Approving a Sub-Recipient Agreement with Los Angeles County Regarding the State Homeland Security Program and Authorizing Acceptance of a Grant in the Amount of \$51,789 for the Purchase of Equipment to Enhance Regional Communication Capabilities (Police Chief Abell). [21-0232](#)
a) ADOPT RESOLUTION NO. 21-0070
b) APPROPRIATE FUNDS

Attachments: [Resolution No. 21-0070](#)
[Agreement – 2019 State Homeland Security Grant](#)

8. Consideration of a Resolution Accepting the State of California Office of Traffic Safety Selective Traffic Enforcement Program (STEP) Grant in the Amount of \$50,000 (Police Chief Abell). [21-0292](#)
a) ADOPT RESOLUTION NO. 21-0080
b) APPROPRIATE FUNDS
Attachments: [Resolution No. 21-0080](#)
[Agreement - California Office of Traffic Safety](#)
9. Update on Police Recruitment and Information Regarding Police Officer Recruitment Incentive Programs (Human Resources Director Jenkins and Police Chief Derrick Abell). [21-0298](#)
RECEIVE AND FILE
Attachments: [Police Recruitment Incentives Comparison](#)
10. Consideration of a Resolution Approving Amendment No. 2 in the Amount of \$172,046 to Onward Engineering's Existing Professional Services Agreement for Additional Design and Right-Of-Way Services for the Manhattan Beach Boulevard and Sepulveda Boulevard Intersection Improvement Project (Public Works Director Lee). [21-0229](#)
ADOPT RESOLUTION NO. 21-0082
Attachments: [Resolution No. 21-0082](#)
[Amendment No. 2 - Onward Engineering](#)
[Agreement and Amendment No. 1 – Onward Engineering \(2017 and 2020\)](#)
[Budget & Expenditures Summary](#)
11. Consideration of a Resolution Approving an Agreement with Honeywell International, Inc. for Citywide HVAC Maintenance, Repair and Replacement Services (Public Works Director Lee). [21-0191](#)
ADOPT RESOLUTION NO. 21-0084
Attachments: [Resolution No. 21-0084](#)
[Agreement - Honeywell International, Inc.](#)
[RFP No. 1258-21](#)

12. Consideration of the Following for Cycle 1 Water Infrastructure Improvement Project: [21-0269](#)

- a) A Resolution Awarding a Construction Agreement to Stephen Doreck Equipment Rentals, Inc. for the Cycle 1 Water Infrastructure Improvement Project for \$2,210,484.30; Approving the Plans and Specifications for the Project; and Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$221,048;and
- b) A Resolution Approving an Inspection Services Agreement with Onward Engineering, Inc. in the Amount of \$204,930 (Public Works Director Lee).

ADOPT RESOLUTION NOS. 21-0085 AND 21-0086

Attachments: [Resolution No. 21-0085](#)
[Agreement - Stephen Doreck Equipment Rental, Inc.](#)
[Resolution No. 21-0086](#)
[Agreement - Onward Engineering, Inc.](#)
[Plans and Specifications \(Web-Link Provided\)](#)
[Budget and Expenditures Summary](#)
[Location Map](#)

J. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

K. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

L. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

- 13.** Update on the City's Homelessness Initiatives Including: [21-0289](#)
- A) A Cost Estimate for Contracting with the City of Redondo Beach for Homeless Court and Prosecution Services;
 - B) Possible Engagement with Los Angeles County to Develop a Regional County-Run Homeless Court;
 - C) Grant Applications with the South Bay Cities Council of Governments (SBCCOG) for Measure H Grant Funding for Homeless Services;
 - D) Amendment No. 2 to an Agreement with Los Angeles County for an Additional \$14,519 of Grant Funds for Homeless Services Provided by Measure H; and
 - E) Appropriate the Amount of \$14,519 (City Manager Moe).
- a) **DISCUSS AND PROVIDE DIRECTION**
 - b) **ADOPT RESOLUTION NO. 21-0087 APPROVING AMENDMENT NO. 2**
 - c) **APPROPRIATE FUNDS**
- Attachments: [Resolution No. 21-0087](#)
[Amendment No. 2 – Los Angeles County](#)
[Staff Report - July 20, 2021](#)
[SBCCOG Grant Application - South Bay Outreach and Housing Services](#)
[SBCCOG Grant Application - South Bay Housing Court](#)
- 14.** Consideration of a Fee for the Use of Temporary Street Encroachment Areas of the Public Right-of-Way (PROW) for COVID-19 Purposes (Community Development Director Tai). [21-0287](#)
- APPROVE**
- Attachments: [Outdoor Street Dining/Business Use Permit Fees and Cost List](#)
- 15.** Consideration of Licensing the City of Manhattan Beach Logo (Parks and Recreation Director Leyman). [21-0219](#)
- APPROVE LICENSE AGREEMENT TEMPLATE**
- Attachments: [License Agreement](#)
- 16.** Discussion of the 6th Cycle Housing Element Update (Community Development Director Tai). [21-0288](#)
- DISCUSS AND PROVIDE INPUT**
- Attachments: [Project Timeline](#)

17. Request by Councilmember Montgomery and Mayor Pro Tem Napolitano to Discuss Implementing a Mandatory COVID-19 Vaccination Policy for City Employees (Human Resources Director Jenkins). [21-0297](#)
DISCUSS AND PROVIDE DIRECTION

M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

N. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

O. CITY MANAGER REPORT

P. CITY ATTORNEY REPORT

Q. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

18. Agenda Forecast (City Clerk Tamura). [21-0239](#)
INFORMATION ITEM ONLY
19. Commission Minutes: [21-0250](#)
This Item Contains the Following Commission Minutes:
a) Library Commission Meeting Minutes of July 12, 2021 (Parks and Recreation Director Leyman)
b) Planning Commission Action Meeting Minutes of July 14, 2021 (Community Development Director Tai)
c) Library Commission Meeting Minutes of August 9, 2021 (Parks and Recreation Director Leyman).
INFORMATION ITEM ONLY

Attachments: [Library Commission Meeting Minutes of July 12, 2021](#)
[Planning Commission Action Meeting Minutes of July 14, 2021](#)
[Library Commission Meeting Minutes of August 9, 2021](#)

R. CLOSED SESSION

S. ADJOURNMENT

T. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
January 3, 2022 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting
January 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 19, 2022 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission meeting
February 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
February 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 26, 2022 - Tuesday -- TBD - Boards and Commissions Interviews
May 3, 2022 - Tuesday -- 6:00 PM - City Council Meeting
May 17, 2022 - Tuesday -- 6:00 PM - City Council Meeting
June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
September 23, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission
September 27, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
October 11, 2021 - Monday - 5:00 PM - Library Commission Meeting
October 13, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
October 18, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 25, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Thanksgiving Holiday)
December 2, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled from November 25, 2021 and December 23, 2021)
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 23, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Christmas Holiday)
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

U. CITY OFFICES CLOSED**CITY HOLIDAYS:**

October 11, 2021 – Monday – Columbus Day
November 11, 2021 – Thursday – Veterans Day
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)
December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)
January 17, 2022 – Monday – Martin Luther King Day
February 21, 2022 - Monday - Presidents Day
May 30, 2022 – Monday – Memorial Day
July 4, 2022 - Monday - Independence Day
September 5, 2022 - Monday - Labor Day