



**CITY OF MANHATTAN BEACH  
PARKS AND RECREATION COMMISSION  
Monday, September 27, 2021  
4:00 PM  
Location: Virtual – Instructions within Agenda**

**A G E N D A**

**A. CALL TO ORDER**

**B. ROLL CALL**

Commissioner Karger	Commissioner McCarthy
Commissioner Greenberg	Commissioner Turkmany
Commissioner Weiner	Commissioner Grampp
Commissioner Doran	

**C. APPROVAL OF MINUTES – August 23, 2021**

**D. CEREMONIAL - None**

**E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.**

**F. GENERAL BUSINESS**

Workplan subcommittee updates:

- El Porto Family Park
- Nature Areas & Trails
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore feasibility of developing aquatics facility
- Dog Runs/Parkettes
- Donation Policy and Programs

**G. STAFF ITEMS**

City Council recap and Parks and Recreation Department updates

**H. COMMISSION ITEMS**

Older Adult Program update  
School District update  
Student update

**I. ADJOURNMENT**

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Parks and Recreation Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Parks and Recreation Commission via email to both [lrobb@citymb.info](mailto:lrobb@citymb.info) and [mleyman@citymb.info](mailto:mleyman@citymb.info), no later than 3:00 PM, September 27, 2021 (the day of the meeting), if you are unable to join the meeting via Zoom.

**Zoom Meeting Instructions:** There are multiple ways to join the meeting. Please Note - the Parks and Recreation Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 3:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/93781041645>, Meeting ID: 937 8104 1645  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 937 8104 1645  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 937 8104 1645.  
Find your local number: <https://comb.zoom.us/j/93781041645>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE PARKS AND RECREATION COMMISSION**

Virtual – Zoom meeting

August 23, 2021

4:00 PM

CONTENTS

**A. CALL TO ORDER**

The meeting was called to order at 4:00 PM.

**B. ROLL CALL**

Present: Chair Karger, Greenberg, Weiner, Turkmany, Doran, McCarthy\*

Absent: Grampp

\*Commissioner McCarthy joined the meeting at 4:17 pm.

**C. APPROVAL OF MINUTES**

Commissioner Turkmany moved to approve the July 26, 2021 minutes as written.

Commissioner Greenberg seconded the motion. The motion carried.

Ayes: Chair Karger, Greenberg, Weiner, Turkmany, Doran

Nays: none

Abstain: none

Absent: McCarthy, Grampp

**D. CEREMONIAL**

None

**E. AUDIENCE PARTICIPATION (3-Minute Limit)**

Chair Karger opened the floor to audience participation, seeing none the floor was closed.

**F. GENERAL BUSINESS**

Discussion of 2021 Workplan Items:

**El Porto Family Park** (Greenberg, McCarthy, Turkmany) – Commissioner Greenberg recapped the community input meeting held at the proposed park site. There were about 20-25 residents in attendance and 15-20 email responses were received. There were many different opinions ranging from “don’t do anything” to “provide a small play structure” to “put in a dog park”. One consistent concern was that enhancing the area with additional seating may make it an area for the homeless population frequent. Commissioner Turkmany was a little surprised that there was not more positive feedback. He added that his one-on-one conversations at the meeting were valuable and successful in conveying the nature of the project vs. the perception of the project. The next step is to prepare a broad-based quantitative survey based on some of the community input.

**Nature Areas and Trails** – (Greenberg, McCarthy, Turkmany) Commissioner Greenberg gave the following update: A Scout cleanup was held on August 21<sup>st</sup>. Commissioner McCarthy was there to represent the commission and Michael Hudak. There were five adults

and seven to eight 12-13 year olds who all did their best. The Evening/Weekend supervisor took over when Commissioner McCarthy had to leave. Next step is to reassess and determine if more clean ups are needed or if it is ready to go.

**Exploring Repurposing the Pay N Play Racquetball Courts** – (Karger, Turkmany, Greenberg) Chair Karger reported that this item is in the hands of the City Manager and City Attorney.

**Polliwog Park Enhancements** – Director Leyman reported that Public Works is moving forward with an amendment to the National Fitness Court design. The project appears to be within budget but needs to go back to City Council due to the new amount.

**Polliwog Playground Replacement** – Construction bids are now being accepted and will go to City Council for approval on September 9<sup>th</sup>, to award the contract. If awarded, construction is scheduled for October, 2021 through April 2022.

**Dog Runs/Parkettes** – Commissioner Weiner would like to set up site visits with Public Works to get feedback on the current proposed dog run sites. Senior Recreation Manager (SRM) Vincent reported that she would work on arranging the walk throughs. She added that some upgrades have been made to the Live Oak dog run.

**Exploring the feasibility of developing an aquatics center** – (McCarthy, Weiner, Doran) Commissioner McCarthy gave the following report: the sub-committee met to bring Commissioner Doran completely up to speed and later that day met at the Aviation Track site. IN the space between behind the gym, there is a giant square of unoccupied grass where the pool used to be. On August 16<sup>th</sup>, the subcommittee met to discuss roughing out a presentation for the joint meeting with City Council. They discussed creating a template for presenting all the projects to City Council, with the idea that each subcommittee present for 5 minutes. The sub-committee will try to arrange a meeting with Gensler to come look at the various sites and possibly prepare some rough templates. The sub-committee found that the last bond issue was in 2016, which coincides with the last presentation on the feasibility of an aquatic center. At that time, the residents approved roughly \$145 million worth of bond issues so asking for more for a pool was not realistic.

**Donation Policy and Programs** – (Turkmany, Karger)

Chair Karger shared that the City of Santa Barbara's Parks and Recreation department has a relationship with a non-profit organization called the Parks and Recreation Community (PARC) that is similar to the Manhattan Beach Education Foundation's relationship to the Manhattan Beach Unified School District. PARC has a protocol set up to receive donations from organizations to fund projects. All donations to the Parks and Recreation department are funneled through PARC. Monetary donations are received and used to fund projects. The City of Santa Barbara does not have a donation policy like ours. There is no tree and bench program.

Commissioner Turkmany was approached by the South Bay Parkland Conservancy. This organization looks for and enhance open spaces and was alerted by the post card sent out for the community input meeting. Chair Karger and Commissioner Weiner plan to attend their board meeting to try and get more information on the organization. They are currently working on a restoration of Wilderness Park in Redondo Beach. Information on the organization can be found at [SouthBayParks.org](http://SouthBayParks.org)

Chair Karger would like to talk to the board members of PARC and then follow up with the

Parks & Recreation Director at the City of Santa Barbara to talk about how the system works. Commissioner Turkmany added that this is a different way to get projects funded. The organization does the fundraising. Commissioner Greenberg mentioned that with a foundation, there is always overhead, staffing, etc. which always comes with costs.

## G. STAFF ITEMS

Director Leyman informed the commission that he will have Polliwog Park Playground Replacement cost estimates this week and will be able to share soon.

Banner Policy 2<sup>nd</sup> reading of the ordinance will be on August 24th. The new policy proposes to limit banners to events that are free and open to the public, no more than 3 banners per event, and a 14 day display period.

Senior Recreation Manager (SRM) Vincent gave the following updates:  
Summer programs are wrapping up.

The MBO Volleyball tournament was much smaller this year with reduced bleacher seating. The hope is to expand again for the 2022 event.

The 6-Man Volleyball tournament occurred with 74 teams.

The third of four Concerts in the Park happened on Sunday, August 22<sup>nd</sup>, the last concert of the season will be held on Sunday, August 29.

Overall, the number of attendees for programs is very similar to 2019, so the numbers are bouncing back. People seem to be excited to be back. Fall programs have surpassed 2019 numbers. The department is having staffing challenges.

The department is completing maintenance of picnic benches. Tennis Courts scheduled to be resurfaced. Staff is working to clean up the dog runs. Basketball hoops at Bruce's Beach are scheduled to be replaced this week.

Staff is continuing to review tennis court usage at Mira Costa.

Pickleball is still in high demand. SRM Vincent is hopeful that she will be able to provide an update on modifications to the program and resurfacing of courts at the next meeting.

## H. COMMISSION ITEMS

Older Adult Program update – Commissioner McCarthy reported that the August Senior Advisory Committee meeting was cancelled so there is no update.

District update – Commissioner Greenberg reported that school starts on Wednesday and the new Superintendent is in place. Commissioner Greenberg plans to speak with the District regarding resident, Leyton Pace's concerns regarding the soccer field construction at Grand View Elementary.

## I. ADJOURNMENT

Commissioner Greenberg moved to adjourn. Commissioner Turkmany seconded the motion. Seeing no opposition, the meeting was adjourned at 4:57 PM to Monday, September 27, 2021.

Ayes: Chair Karger, Greenberg, Weiner, McCarthy, Turkmany and Doran  
Nays: none

Abstain: none  
Absent: Grampp

DRAFT

**DATE:** August 23, 2021

**TO:**

Members of the Parks and Recreation Commission

**FROM:**

Mark Leyman, Director of Parks and Recreation

**SUBJECT:**

Park and Recreation Work Plan for 2021-2022

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**RECOMMENDATION:**

Discuss Parks and Recreation Commission Work Plan items approved by the City Council on January 4, 2021 at the City Council and Commissions joint meeting.

**FISCAL IMPLICATIONS:**

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

**DISCUSSION:**

The City Council met with the Parks and Recreation Commission in a joint meeting on January 4, 2021 to provide direction and approve the following topics for the 2021-2022 Cultural Arts Commission Work Plan.

- El Porto Family Park
- Nature Areas & Trails
- Dog Parks & Community Parkettes
- Polliwog Park Enhancements
- Replace Sand Dune building
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore acquiring armory land
- Explore feasibility of developing aquatics facility
- PMP Project Cost Estimates; P&R Maintenance and Replacement Budgeting
- Donation Policy and Programs – add legacy gifts and donations of art to policy; Marketing

Ad-hoc committees have been assigned for each project. Committees will provide a written update prior to each commission meeting, which will be attached to the agenda monthly.

## AQUATICS FACILITY EXPLORATION

Ad-hoc Committee: McCarthy, Weiner, Doran  
Staff Liaisons: Mark Leyman, Jessica Vincent

### PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the Commission will explore the feasibility of building an Aquatic Center or replacing Begg Pool in Manhattan Beach.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATE	STATUS	TARGET DATE
<b>Initial visit to Begg Pool</b>			Complete	
Comments: Will likely need to revisit after discussions regarding site opportunities/constraints				
<b>Review prior Aquatics Facility exploration documents from:</b> <ul style="list-style-type: none"><li>Griffin Consulting (2016)</li><li>Facilities Strategic Plan (2008)</li></ul>	Mark		In Process	4/16/21
Comments: Received summary proposed schematic layouts. Mark researching to find full 2016 proposal.				
<b>Review BCHD Feasibility Study dated 3/9/21</b> <ul style="list-style-type: none"><li>Understand goals of BCHD</li><li>Understand location and users</li><li>Understand physical plans including choice of indoor pool and play areas</li><li>Understand proposed management and costs of operation</li></ul>	Mark	5/16/21	Rec'd study 3/15/21 Zoom Meeting completed 4/21/21	4/30/21
Comments: Received and reviewed study.  Met with Tom Bakaly, CEO of BCHD, by Zoom. Clear that although BCHD has done detailed demog. studies and draft layout for aquatics center, funding is a huge issue. They are open to partnering with MB to develop aquatics center on site or will consider assisting with funding of another site for MB such as Begg. BCHD has had no discussion with other cities yet, including concept of Redondo Aviation site. Probably worthwhile to see if Redondo has considered developing aquatics center there as part of a larger plan.				
<b>Visit El Segundo/Wiseburn Aquatic Center</b>	Laurie	02/22/21	Complete	2/18/21



<ul style="list-style-type: none"> <li>• view site plan and parking,</li> <li>• develop an understanding about the MOU between the school district and City,</li> <li>• research the total cost of the project and how it was funded,</li> <li>• learn about the centers programming, maintenance and operation costs</li> </ul>				
<p>Comments: Met with Linnea Palmer, Head of Aquatics for Parks &amp; Rec El Segundo and with Vicente Bravo, Chief Admin. Officer and Asst. Superintendent of DaVinci High School.</p>				
<p><b>Arrange Meeting with Matt Wunder, Principal of DaVinci High School</b></p> <ul style="list-style-type: none"> <li>• Understand who the stakeholders were and what motivated them</li> <li>• Understand where the funding came from and why and how much was needed</li> <li>• Understand what issues arose in the municipal and School District negotiations</li> <li>• Understand the operating agreement between the two cities</li> <li>• Understand who the critical people were in getting the project off the ground and completed. Who played what role; who should we talk to about what?</li> <li>• Understand overall what the biggest issues are that need to be considered in lifting a project like this off the ground</li> <li>• Understand the ongoing issues, if any, now that the pool is up and running</li> </ul>	Laurie	02/22/21	Complete	2/19/21
<p>Comments: Matt Wunder was involved from the beginning of the Wiseburn/El Segundo Aquatics Center project. In several conversations and one Zoom call, he provided detailed information and names of several key individuals for follow-up. He is available for further info if needed.,</p>				
<p><b>Conduct additional site visits:</b></p> <ul style="list-style-type: none"> <li>• RBUSD</li> <li>• Torrance Aquatics Center</li> </ul>	<p>Matt Jessica</p>	5/16/21	RUHS visit completed on 3/25/21	4/30/21

<ul style="list-style-type: none"> <li>• Culver City</li> <li>• Crespi High in San Fernando</li> </ul>			Torrance Aquatics visit completed 4/22/21	
<p>Comments: MC and KW met onsite with RUHS swim coach 3/25/21. Pool designed specifically to needs of school and not for outside competition, cost-effectively done using Earthquake funds 10 years ago, well-controlled and limited community use of pool when school priority isn't required, ADA ramp at one end that functions well. Modest, practical, highly functional facilities.</p> <p>Onsite meeting held at Torrance Aquatics on 4/22/21 with LM, KW, JV, JS. Two pools designed specifically to meet needs of Redondo's 4 high school swim and WP teams. No outside use with rare competitive training exceptions. Each school has locker room, storage cage, team office. Pool in use about 5 hrs/day. Owned and operated by TUSD; bond issue financed. Completed about 3 yrs ago. ADA reqs. limited because pool is "competitive use". Excellent facilities for purpose.</p>				
<p><b>Review potential site options:</b></p> <ul style="list-style-type: none"> <li>• Village Parking Lot</li> <li>• Marine Avenue Park</li> <li>• Current site, Begg Pool</li> <li>• Redondo Aviation site</li> </ul>	Jessica	8/19//21	<p>In Process</p> <p>Begg Pool site visit completed 4/29/21</p> <p>Aviation site visit scheduled for 7/27/21</p>	8/31//21
<p>Comments: Steve Charelian confirmed with Jessica that his ability to discuss feasibility of Village Parking Lot will not exist until June/July. Explore other alternatives? Meeting with Dawnalynn to discuss existing Begg Pool site still to be scheduled.</p> <p>Completed visit to Begg Pool with Jesus on 4/29/21—LM, KW, MC, JV present. Impressive to see how Jesus and his staff have kept such an aging facility functioning so well. Simply amazing. Assessment made it clear that there is a lot of underutilized acreage around the existing facility and that there should be ample room to devise a functional center and better layout. Biggest issue is ingress/egress and questions about plans for Begg Fields/parking. Potentially worth having draft ideas put on paper since last attempt was 4-5 years ago.</p> <p>Zoom meeting on 6/1/21 with JV, KW, LM to discuss meetings needed regarding specific sites. Jessica to coordinate outreach to RB City Manager re: Aviation site and BCHD, meeting with Dawnalynn re: Begg, meeting with Steve Charelian re: Village site</p> <p>Received copies of Village parking and use contracts from Jessica on 6/15/21 pertaining to apartments, MBCC, Mall use at site.</p> <p>Zoom meeting on 7/13/21 with JV, KW, SD, LM to review need to reach Charelian re: Village site and new RB Director Harding re: RB Aviation site. Learned that MBUSD won't discuss Begg directly with our sub-committee; claim need direction from Council. Plan to arrange lunch/meeting with Gensler regarding rough costs and schematics.</p> <p>Received copy of report on RB Aviation potential pool site from Jessica 7/20/21.</p> <p>LM, JV, KW and SD visited Avaittion site 7/27/21 to understand physical space better. Located behind Aviation gym. Large relatively flat area where old pool was located, supposedly covered over.</p>				

<p><b>Review Architecture and Design Process with Keith Fuchigami of Gensler (Architect, Project Manager and Development Director in Sports Practice Area)</b></p> <ul style="list-style-type: none"> <li>• Understand use of design firm's and aquatics consultant's specific roles</li> <li>• Understand method of projecting costs</li> <li>• Understand regulatory impact on physical layout</li> <li>• Understand physical considerations for both pool and support building</li> <li>• Understand timeframe for phases of project</li> </ul>	Ken	3/22/21	Complete	3/12/21
<p>Comments: Zoom meeting -provided summary details of physical plant, regulatory parameters, and timeframes to be considered. Also provided names of consultants and information on recently completed aquatics centers. Strong recommendation for Aquatic Design Group of Carlsbad, CA. Keith was an excellent resource for future steps.</p>				
<p><b>Review Fundraising Efforts Orchestrated by Sherry Kramer, Director of Community Relations and Marketing for Continental Development Corp.</b></p> <ul style="list-style-type: none"> <li>• Understand type and success of various marketing efforts undertaken to supplement bonds, State grant, and municipal funds with private donations</li> <li>• Understand use of special purpose corp established</li> <li>• Understand psychological/emotional reactions from community to aquatics center and to concept of making personal donations</li> <li>• Understand the type and degree of private corporate donations made.</li> <li>• Understand the impediments that arose which complicated fundraising</li> </ul>	Laurie	3/22/21	Complete	3/4/21

<ul style="list-style-type: none"> <li>Understand the basis on which funds were accepted from various stakeholders and private entities</li> </ul>				
<p>Comments: Sherry Kramer was in charge of all private fundraising for Wiseburn/ES Aquatics Center. Referred to her by Matt Wunder at DaVinci. She was an excellent resource and is willing to provide more help as we go forward.</p>				
<b>Analyze &amp; synthesize data and draft a report on findings</b>		8/19/21	In initial phase	1/31/22
<p>Comments: Dependent on completing site visits to other pools, discussion with BCHD, and discussions regarding Village Field and Begg Pool site constraints.</p> <p>Meeting 8/16/21 in person-ML, JV, KW, LM, SD- to discuss strategy for eventual presentation to Council. Rough template for general P&amp;R presentation drafted and rough ideas for flow of Aquatics portion of it conceptualized. Sites discussed, pool requirements discussed, and need for an in-person meeting with Gensler pool architect identified; plan to schedule it in the next month.</p>				
<b>Develop cost estimates</b>				TBD
<p>Comments: Need to pinpoint which site is preferable to begin this process. Further discussions with Gensler and with BCHD will be critical to this process.</p>				

**ADDITIONAL INFORMATION**

**Zoom Meetings completed on 7/6, 7/13, and in-person meeting completed on 7/29/21 to bring new Aquatics Committee member and new P&R Commissioner, Stephen Doran, up to speed on the activities of the Committee. All summary docs of site visits and Zoom calls to date sent to him on 7/1/21 by email.**

## DOG RUN/PARKETTE EXPLORATION

Ad-hoc Committee: Weiner

Staff Liasons: Mark Leyman, Jessica Vincent

### PROJECT SUMMARY

City Council discussed dog run/parkette exploration at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the commission will explore possible locations for additional dog runs/parkettes in the City.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21	Complete	
Comments:				
Review historical documents from previous dog run public outreach and input	KW/LR	4/21/21	NEED TO SEE	
	KW	5/20/21	HOW CAN I GET A COPY OF THIS DOCUMENT?	
Comments: There is one????!!				
Evaluate site with Comm Dev for ADA access	Staff/ KW	4/21/21  8/19/21	Site Development	
Comments: Waiting for intel on MB School District Office and Pub Works on Sites. Also looking at other options (ie Expand Marine Pk, Expand Polliwog, ...)  WE HAVE LEARNED THAT MBUSD WOULD <b>NOT</b> PREFER TO HAVE THE VOORHEES LAND USED FOR A FORMAL DOG PARK. IT CAN BE USED AS PASSIVE LAND FOR USES THAT ARE CURRENTLY HAPPENING... WE WILL BE LOOKING AT WHAT "IMPROVEMENTS" WE CAN MAKE AT THE CURRENT DORSEY, POLLIWOG AND MARINE SITES AND ALSO LOOK AT POTENTIAL FOR EXPANSION OF MARINE AND POLLIWOG.  8/19 - Waiting for Public Works to assist in renovations of the existing sites.  Still looking for an input on possible additional sites (Bell Ave, El Porto??)				
Develop survey for parkette/dog run options				
Comments: CONCLUSION...SITES LIKE 6th/AVIATION, BELL AV AND ANY OTHER POTENTIAL SITE ADJACENT TO A RESIDENCE IS <b>NOT</b> APPROPRIATE TO PUSH FOR. THIS IS BASED ON "WOULD YOU WANT A NOISY/POTENTIALLY SMELLY PUBLIC DOG FACILITY NEXT TO YOUR HOUSE?"				
Notice surrounding residential area				

Comments:				
Provide on-site & commission meeting input options				
Compile data and develop parkette/dog run amenity/design options	KW	4/21/21		
Comments: Will provide "mock ups" of sites for NEXT month's meeting DOES ANYONE HAVE ANY SITE THAT WE SHOULD BE LOOKING AT BESIDES THE ONES WE HAVE LISTED?				
Develop cost estimates				
Comments:				
Commission community input with final recommendations developed for City Council				
Comments:				

**ADDITIONAL INFORMATION**

## UPDATE CITY DONATION POLICY

Ad-hoc Committee: Turkmany, Karger, Weiner

Staff Liasons: Mark Leyman, Linda Robb

### PROJECT SUMMARY

City Council discussed the Donation programs at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, staff will complete the outstanding Donation policy items which include developing options for the Military Wall, Art Donations and Legacy park donations. Staff will also implement the community paver program and the park amenity catalogue.

### PROJECT ACTION ITEMS AND STATUS

Action item	Point Person	Update (date)	Status	Target date
Adopt and implement policy directed by CC			Complete	
Explore Legacy Donation program options – include reference in policy	Ad-hoc		In progress	
Comments: need review by City Attorney				
Update Donation Policy to include art donation guidelines	Staff			
Comments:				
Research origins of Parkettes for possible recognition	Staff			
Comments:				
Military Wall design and cost estimates	Staff		In progress	
Comments: vendor reference received, contact not yet made				
Present Military Wall to City Council	Staff			
Community Paver Program implementation and installation/ribbon cutting	Staff			
Comments:				
Park Amenity Catalog program implementation Energov/GIS	Staff	6/17/21	PW to contract with 3 <sup>rd</sup> party to install amenities. Need	

		7/23/21	new pricing before implementation	
<p>Comments: Energov upgrade done, project leads do not want to add additional permits before then. Meeting scheduled to discuss new permit workflow</p> <p>Purchasing is bidding out third party purchase and installation of benches per Public Works' request. This should expedite installation once the contract is in place.</p>				

ADDITIONAL INFORMATION

**On 8/20/2021 Spoke with the Director of Parks and Recreation to discuss their foundation funding from a 501 C3 call PARC. It was founded in the 70's and currently works as a fundraising arm of Parks and Recreation for specific projects approved by the City as well as a way to funnel all Parks and Recreation donations.**



## EL PORTO FAMILY PARK

Ad-hoc Committee: Greenberg, McCarthy, Turkmany

Staff Liasons:

### PROJECT SUMMARY

City Council discussed El Porto Park at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, the commission may explore upgrades to the park located on the bike path in El Porto.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site	Ad-hoc	3/22/21 4/26/21	Complete	
Comments: Nate from Great Western to provide options for play equipment, benches, etc.				
Outreach to County and Coastal Commission	Staff	4/26/21		
Comments: Mark has made contact with LA County B&H asset manager				
Evaluate site with Comm Dev for ADA access	Staff			
Comments:				
Develop survey and begin community outreach for park options		7/22/21 8/20/21		
<ul style="list-style-type: none"><li>• Comments: Scheduled 3 community outreach meetings, focused on the residents of El Porto, to be conducted via Zoom</li><li>• Drafted and revised invitation email to attend El Porto community outreach meetings</li><li>• Distributed the invitation to ~250 households (~50%) in El Porto via local realtor, Bob Siever</li><li>• Conducted one community outreach meeting (7/20). Additional meeting upcoming 7/27 and 8/2</li><li>• On-site community outreach held 8/18/21, approximately 25 attendees and 15 emails</li></ul>				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options				
Develop cost estimates				
Comments:				

Commission community input with final recommendations developed for City Council	Staff			
Comments:				

## ADDITIONAL INFORMATION

### Next Steps

- Ad hoc committee to compile and synthesize notes and findings from the community input meetings. These findings will be shared in our report and be used to shape additional qualitative and quantitative research to be conducted on the topic
- City Staff coordinating community outreach meeting Aug 18, targeting input from broader MB community
- The input from these meetings will shape the quantitative survey to be conducted in the early fall

## WILDERNESS/NATURE TRAIL

Ad-hoc Committee: Greenberg, McCarthy, Turkmany

Staff Liaisons: Mark Leyman, Jessica Vincent

### PROJECT SUMMARY

City Council approved this addition to the work plan at the January 4, 2021 Joint Council/Commission meeting. Based upon City Council direction, The Commission will explore the possibility of adding nature trails to some of the underutilized nature areas in the City.

### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Visit site			Complete	
Evaluate site with Comm Dev for ADA access	Staff	7/22/21 8/20/21		
Comments: meeting Risk manager and PD scheduled				
<ul style="list-style-type: none"><li>Met with the Mayor to provide project update. Mayor fully supports the project.</li><li>Ad hoc committee chair has been coordinating with scout troops to schedule additional park cleanup sessions</li><li>Provided a detailed progress update to the City's Risk Manager.</li><li>Provided proposed language to the City's Risk Manager for new signage to be posted at each of the park's 8 entrance gates: "This is an unmaintained wilderness area. Park users are advised to stay on designated paths."</li><li>The City's Risk Manager approved the proposed language.</li><li>The ad hoc committee has requested that the 8 signs be ordered so that they can be posted when park cleanup is complete.</li><li><b>Additional clean up scheduled for 8/21</b></li></ul>				
Develop survey for wilderness/nature trail options				
Comments:				
Notice surrounding residential area	Staff			
Comments:				
Provide on-site & commission meeting input options				
Compile data an develop wilderness/nature trail options				
Comments:				

Develop Cost estimates				
Comments:				
Commission community input with final recommendations developed for City Council	Staff			

**ADDITIONAL INFORMATION**

**Next Steps:**

- P&R staff to order new signs for each of 8 entrance gates
- Confirm park cleanup dates with scout troops. Conduct thorough cleanup.
- Conduct final walkthrough with City's Risk Manager
- Open the lower gates for trial period
- Monitor