



**CITY OF MANHATTAN BEACH  
CULTURAL ARTS COMMISSION MEETING  
Monday, October 18, 2021  
6:00 PM  
Location: Virtual – Instructions within Agenda**

**A G E N D A**

**A. CALL TO ORDER**

**B. ROLL CALL**

Commissioner Marcy	Commissioner Tokashiki
Commissioner Manna	Commissioner Rubino
Commissioner Spackman	Commissioner Ryan

**C. APPROVAL OF MINUTES**

August 30, 2021

**D. CEREMONIAL**

**E. AUDIENCE PARTICIPATION (3-Minute Limit)**

The public may address the Commission regarding City business not on the agenda.

**F. GENERAL BUSINESS**

1. Discussion of Work Plan items:
  - a. MBAC Revamp Project
  - b. PR and Marketing Campaign
  - c. Rainbow Crosswalk
  - d. Arts Grants – General guidelines
  - e. Murals
  - f. Utility Infrastructure Beautification
  - g. Sculpture Garden
  - h. Performing Arts
  - i. Digital Wall Art
  - j. School/Education
  - k. Permanent Sculpture

**G. STAFF ITEMS**

Cultural Arts Division updates  
PATF Budget update  
City Council updates

**H. COMMISSION ITEMS**

**I. ADJOURNMENT**

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Cultural Arts Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Library Commission via email to both [estewart@citymb.info](mailto:estewart@citymb.info) and [lrobb@citymb.info](mailto:lrobb@citymb.info), no later than 5:00 PM, October 18, 2021 (the day of the meeting), if you are unable to join the meeting via Zoom.

**Zoom Meeting Instructions:** There are multiple ways to join the meeting. Please Note - the Cultural Arts Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 5:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/92330757540> , Meeting ID: 923 3075 7540  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 923 3075 7540  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 923 3075 7540.  
Find your local number: <https://comb.zoom.us/u/aByWMRmYK>. Upon calling in, you will be “muted” until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to “rename” participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE CULTURAL ARTS COMMISSION**

August 30, 2021

Meeting by teleconference (Zoom) – in accordance with procedures on agenda  
1400 Highland Avenue  
Manhattan Beach, CA 90266

**A. CALL TO ORDER**

Chair Marcy called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Present: Manna, Ryan, Spackman, Tokashiki (until 7:10 pm), Rubino, Chair Marcy

Absent: None

Staff present: Eilen Stewart, Cultural Arts Manager (CAM), Linda Robb, Parks and Recreation Management Analyst, Rosemary Lackow, Recording Secretary.

**C. APPROVAL OF MINUTES - July 19, 2021**

It was moved and seconded (**Rubino/Manna**) to approve the minutes as submitted; the motion passed by a roll call vote 6 – 0 (Ayes: Manna, Rubino, Ryan, Spackman, Tokashiki, Chair Marcy)

**D. CEREMONIAL – None**

**E. AUDIENCE PARTICIPATION (3-Minute Limit) – None**

**F. GENERAL BUSINESS**

**Discussion of Work Plan Items**

a) **MBAC (Art Center) Revamp:** Manna, Rubino, Spackman

**Comm. Rubino** reported that the committee is looking into a digital “artistic” type of large digital sign at the front of the building. **CAM Stewart** clarified that, in order to use Public Art Trust Fund allocation, the lead on the design/project needs to be an artist – who would design the sign structure as a qualifying expression of “art” that incorporates a sign as an incidental element. Sign companies may however still be a good resource – for a recommendation for an artist or for budgeting purposes.

**CAM Stewart** updated that staff is planning is to seek approval from Council in October for allocation of trust funds for the repair (re-painting) of the Van Hamersveld frieze as has been discussed in prior meetings.

In discussion that followed, it was agreed that the Commission would have a more robust discussion regarding the CAC’s position on this at the next meeting.

In a brief discussion regarding communication protocols, **CAM Stewart** advised the commissioners against soliciting input from the City Council directly. Commission recommendations as well as possible options will be identified in the staff report to the City Council. **Chair Marcy** reminded the commissioners to monitor and respond to emails as soon as possible, no later than within 72 hours.

b) **PR and Marketing Campaign:** Manna, Spackman

**Commissioner Manna** stated there was nothing significant to report. **CAM Stewart** advised the Committee to arrange a meeting with her to discuss, including the project objectives.

c) **Rainbow Crosswalk:** Marcy, Rubino, Ryan

**CAM Stewart** advised that staff will be taking the Commission recommendation to the City Council in October. It was confirmed that the Commission's preferred location is MBB at Peck Avenue and as an alternative, MBB at Morningside in downtown.

d) **Arts Grants – General Guidelines:** Spackman, Marcy, Tokashiki

**Commissioner Spackman** walked the Commission through, and solicited input and discussion regarding a draft of general guidelines for grant applicants. He highlighted some elements he feels deserve more discussion such as eligibility, funding categories, time limits (to complete), and a "score sheet". The Commission proceeded to review and comment on the document, section by section as follows:

Purpose/Contact/Overview sections: **CAM Stewart** noted that the city website domain has changed from @citymb.info to @manhattanbeach.gov and staff will update on the draft document.

Eligibility/Requirements:

- 5<sup>th</sup> bullet (arts organizations partnering with schools): **Commissioner Rubino** expressed concern about the wording that does not allow a school to be the applicant; **Commissioner Spackman** noted the intent of this is to ensure that the project will be carried out. **CAM Stewart** suggested that this is an issue that could be subject to modification on a case-by-case basis.
- 9<sup>th</sup> bullet: It was noted that as drafted, exclusions for participating include city staff and current CAC members to potential conflict of interest. After detailed discussion it was agreed that staff would a "catch-all" category of entities that would be excluded from participating – such as "any city organization that reports to the city council....".

*At 7:10 p.m. Commissioner Tokashiki's connection was lost and she was unable to continue participating.*

COVID-19 Compliance: It was discussed and agreed that flexibility was important and this provision could be an addendum; staff will ask the city risk manager and legal staff to review.

Funding Categories: As currently drafted, disbursements for all projects would be done 80% / 20%. **CAM Stewart** noted that the city typically disburses funds in a 50%/50% split instead. Discussion followed. **Commissioner Spackman** opined that giving only 50% at the approval may be a significant hurdle for an artist/performer and suggested that the initial disbursement should be substantial with subsequent disbursements tied to the degree of project completion and a less amount held until project completion. **Commissioner Manna** agreed with having disbursements tied to completion and suggested that perhaps the intervals and amounts can be negotiated. **CAM Stewart** noted that staff and City legal Counsel has leaned towards 50/50 and recommends that if negotiated, then this must be signed off by the city's legal staff and will be outlined in the contract.

**Commissioner Spackman** suggested that perhaps a funding category can be carved out that addresses small budget projects, e.g., requesting \$5,000 or less. **CAM Stewart** noted that all participants, regardless of the grant amount, will be required to enter into a contract.

**Commissioner Rubino** suggested that this section be more generalized to be flexible in its application.

**Commissioner Manna** raised a concern that perhaps penalties should be set if the project time frame is exceeded. **CAM Stewart** noted that the contract itself will address penalties for non-performance which would cover the situation described. The city would have options, such as cancellation or amendment, depending on the degree of completion.

**CAM Stewart** suggested and it was agreed that for the next meeting, each committee member should look at and suggest funding disbursement amounts for each of its project categories.

**Commissioner Rubino** again noted she thought the guidelines should be more generalized compared to the application and contract documents.

Score Sheets: **Commissioner Rubino** questioned whether each grant should have its own score sheet and perhaps this should not be specified in the guidelines. **Chair Marcy** suggested that the Commission continue its discussion on this at the next meeting.

- e) **Arts Grants – Murals:** Ryan, Tokashiki.  
Nothing new reported.
- f) **Arts Grants – Utility Infrastructure Beautification:** Marcy, Rubino.  
Noting new reported. CAM Stewart suggested that an idea that sewer manholes be included in items potentially beautified should be carefully considered as it will be very costly and difficult to execute.
- g) **Arts Grants - Sculpture Garden:** Manna, Ryan, Tokashiki.  
Nothing new reported.
- h) **Arts Grants - Performing Arts:** Rubino, Spackman, Tokashiki  
Noting new reported.
- i) **Arts Grants - Digital Wall Art (City Hall):** Manna, Spackman.  
**CAM Stewart** reported that staff will be taking this item to the City Council in October – but only for budget purposes. The content of what will be displayed will not be reviewed or decided at this time.
- j) **Arts Grants - School/Education:** Rubino, Ryan.  
Nothing new reported.
- k) **Arts Grants - Permanent Sculpture:** Manna, Ryan, Tokashiki.  
Nothing new reported.

#### **G. STAFF ITEMS**

**CAM Stewart** reported:

- PATF (trust fund) status: no change since last meeting: total is approximately \$2.1 million including \$1 million allocated and about \$1.1 million unallocated; no funds will expire until 2023.
- Cultural Arts Division: The *Annual Community Exhibition: 80 Years of Creating Community* will continue until September 12<sup>th</sup>. Planning is underway for the next exhibit which will be brought by Homeira Goldstein's Time4Art organization. The ceramics program continues to be well supported by the community; classes at the Art Center are being restructured.
- City Council updates: as noted, the staff report going to the City Council in October will include requests for allocations for four projects that will involve the CAC: The MBAC Van Hamersveld

frieze repainting; installation of a Rainbow crosswalk; the City Hall digital wall art (for budget only), and a permanent stage at Polliwog Park.

- **CAM Stewart** went over a project proposal template that each Committee can follow in preparing for their report/proposal for each of their work plan projects.

**H. COMMISSION ITEMS**

- **Chair Marcy** reminded the Commissioners to pick up their name badges from City Hall.
- **Commissioner Rubino** mentioned she had received an invitation for a community event on Thursday September 9<sup>th</sup>.

**I. ADJOURNMENT**

At 8:04 P.M, Chair Marcy, seeing no objection, adjourned the meeting to September 20, 2021 at 6:00 p.m.

DRAFT

**DATE:** October 18, 2021

**TO:**

Members of the Cultural Arts Commission

**FROM:**

Eilen R Stewart, Cultural Arts Manager

**SUBJECT:**

Cultural Arts Commission Work Plan for 2021-2022

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**RECOMMENDATION:**

Discuss Cultural Arts Commission Work Plan items approved by the City Council on January 4, 2021 at the City Council and Commissions joint meeting.

**FISCAL IMPLICATIONS:**

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

**DISCUSSION:**

The City Council met with the Cultural Arts Commission in a joint meeting on January 4, 2021 to provide direction and approve the following topics for the 2021-2022 Cultural Arts Commission Work Plan.

- MBAC Revamp Project
- PR and Marketing Campaign
- Rainbow Crosswalk
- Arts Grants
  - Sculpture Garden
  - Utility Infrastructure Beautification
  - City Murals
  - Performing Arts Campaign
  - City Digital Wall Art
  - Permanent Sculpture
  - School/Education
- City Wide Arts Assessment – on hold per City Council
- Historical Archiving Project – staff led, no CAC involvement needed at this time

Ad-hoc committees have been assigned for each project. Committees will provide a written update prior to each commission meeting, which will be attached to the agenda monthly.

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – Digital Wall Art

Ad-hoc Committee: Joe Marcy, Fred Manna

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the addition of this work plan item (pivoting from the initial City Hall Lobby Art Project and combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for awarding monetary grants to artists creating digital artwork to be displayed on the LED display wall in the City Hall Lobby (installation timeline TBD). This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
<b>ADD NEWEST ITEMS HERE</b>				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Marcy Manna			
Staff met with digital display vendor to assess viability of project	Staff	04.19.21	COMPLETE	03.21.21
Comments: Staff met with digital display vendor to assess the viability of project including preliminary cost estimate, quality of available product, maintenance and installation concerns				
<b>ADD OLDER ITEMS HERE</b>				
Comments:				
<b>ADD OLDER ITEMS HERE</b>				
Comments:				
<b>ADD OLDER ITEMS HERE</b>				



Comments:

**ADDITIONAL INFORMATION**

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – City Murals

Ad-hoc Committee: Betsy Rubino

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the continuation of this work plan item (combining the existing Mural Program with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to award monetary grants to artists looking to create murals in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
<b>ADD NEWEST ITEMS HERE</b>				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Assign new commissioner to project	CAC		To be discussed	04.19.21
Comments: Due to the resignation of Commissioner Davis, previously assigned to this project, a new commissioner will need to be added				
Meet with staff to discuss options and opportunities for project	Rubino			
Staff reached out to City Legal Counsel to create an agreement template	Staff	03.15.19	Awaiting Legal response	
Comments: Legal Counsel is reviewing agreement template to incorporate provisions for installing murals paid for by the PATF on public and private property				
Commissioner Davis removed from project due to resignation from CAC	CAC	03.15.21	COMPLETE	
Comments: Commissioner Davis was removed from this project due to her resignation from the CAC, a new commissioner was not yet assigned to project				
<b>ADD OLDER ITEMS HERE</b>				

Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – Performing Arts

Ad-hoc Committee: Betsy Rubino

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the continuation of this work plan item (combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for Performing Arts opportunities in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Rough draft is completed and in revisions	Rubino	9.14.21	Will be ready for commission review by target date	10.18.21
Commissioners Tokashiki and Rubino met twice to create a working draft for the Performing Arts Grant Application.	Rubino		In revisions	
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Assign new commissioner to project	CAC		To be discussed	04.19.21
Comments: Due to the resignation of Commissioner Davis, previously assigned to this project, a new commissioner will need to be added				
Meet with staff to discuss options and opportunities for project	Rubino			
Commissioner Davis removed from project due to resignation from CAC	CAC	03.15.21	COMPLETE	
Comments: Commissioner Davis was removed from this project due to her resignation from the CAC, a new commissioner was not yet assigned to project				
<b>ADD OLDER ITEMS HERE</b>				
Comments:				
<b>ADD OLDER ITEMS HERE</b>				

Comments:				
ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**

**CULTURAL ARTS COMMISSION WORK PLAN  
ITEM**

**Arts Grants – Permanent Sculpture**

Ad-hoc Committee: Fred Manna

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

**PROJECT SUMMARY**

City Council approved the addition of this work plan item (combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for Permanent Sculpture opportunities in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATE D	STATUS	TARGET DATE
<p><b>NEWEST ITEMS HERE; Commissioners Manna and Tokashiki met on 8/3 to bring commissioner Tokashiki current on the status of the Sculpture Garden program.</b></p>	Manna Tokashiki	8/25/21		
<p>Comments: We were unable to contact commissioner Ryan to attend our meeting.</p>				
<p>Discuss general guidelines for grant application, qualifications, etc.</p>	CAC		To be discussed	04.19.21
<p>Comments:</p>				
<p>Meet with staff to discuss options and opportunities for project</p>	Ryan Manna			
<p><b>ADD OLDER ITEMS HERE</b></p>				
<p>Comments:</p>				
<p><b>ADD OLDER ITEMS HERE</b></p>				
<p>Comments:</p>				
<p><b>ADD OLDER ITEMS HERE</b></p>				
<p>Comments:</p>				

## ADDITIONAL INFORMATION

**CULTURAL ARTS COMMISSION WORK PLAN  
ITEM**

**Arts Grants – School/Education**

Ad-hoc Committee:

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

**PROJECT SUMMARY**

City Council approved the continuation of this work plan item (combining it with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options for Education and School Grant opportunities in Manhattan Beach. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATE D	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Reach out via short survey to the MB Public and Private Schools to gage support/needs	Rubino		In progress	
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Ryan Ibaraki			
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**



**CULTURAL ARTS COMMISSION WORK PLAN  
ITEM**

**Arts Grants – Sculpture Garden**

Ad-hoc Committee: Fred Manna

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

**PROJECT SUMMARY**

City Council approved the continuation of this work plan item (combining the existing Sculpture Garden Program with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for a temporary sculpture program. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATE D	STATUS	TARGET DATE
<p><b>ADD NEWEST ITEMS HERE:</b> Commissioners Manna and Tokashiki met on 8/3 to bring commissioner Tokashiki current on the status of the Sculpture Garden program.</p>	Manna Tokashiki	8/25/21		
<p>Comments: We were unable to contact commissioner Ryan to join us.</p>				
<p>Discuss general guidelines for grant application, qualifications, etc.</p>	CAC		To be discussed	04.19.21
<p>Comments:</p>				
<p>Meet with staff to discuss options and opportunities for project</p>	Ryan Manna			
<p> </p>				
<p> </p>				
<p>Comments:</p>				
<p> </p>				
<p>Comments:</p>				
<p> </p>				
<p>Comments:</p>				

Comments:				

**ADDITIONAL INFORMATION**

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Arts Grants – Utility Infrastructure

Ad-hoc Committee: Joe Marcy

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the continuation of this work plan item (combining the existing Utility Box Program with the Arts Grants Program) at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to award monetary grants to artists looking to create artwork for existing Utility Infrastructure including but not limited to utility boxes, fire hydrants, and/or parking meters. This project is part of the Arts Grants umbrella and will follow similar guidelines as the rest of Arts Grants.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEM HERE				
Comments:				
Discuss general guidelines for grant application, qualifications, etc.	CAC		To be discussed	04.19.21
Comments:				
Meet with staff to discuss options and opportunities for project	Marcy Ibaraki			
Preliminary discussion of concept, presentation by Marcy	Marcy Ibaraki	03.15.21	COMPLETE	04.19.21
Comments: CAC discussed presentation, advised Ad-Hoc Committee to meet with ICAM Stewart to discuss details and parameters				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				

Comments:

**ADDITIONAL INFORMATION**

**CULTURAL ARTS COMMISSION WORK PLAN ITEM****MBAC Revamp Project**

Ad-hoc Committee: Fred Manna, Betsy Rubino

Staff Liaison: Eilen R Stewart

**PROJECT SUMMARY**

City Council approved continuation of this work plan item at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to enhance the look and visibility of the Manhattan Beach Art Center (MBAC), to be proposed to City Council for review.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Received clarification of sign parameters for compliance with the Trust. Will continue collecting estimates and information.	Rubino	9.15.21	Research will be completed and ready for presentation by Target date	10.18.21
Research various types of frontage signs and sign companies.	Rubino	8-25-21	In process	10.18.21
Comments: New committee met and discussed the current 3-phase plan and chose to proceed with 2.1 Signage. Members will research sign companies and reach out to City Council members to determine their support of an electronic marquee and thoughts around the frontage sign.				
Determine feasibility to repair, replace, or decommission frieze mural	Staff	04.16.21	Awaiting reply from City Legal Counsel	
Comments: Staff has reached out to City Legal Counsel to determine what can be done to repair, replace, or decommission the John Van Hamersveld mural atop the Art Center that has fallen into disrepair after 5+ years of existence.				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### MBAC Revamp Project

Ad-hoc Committee:

Staff Liaison: Eilen R Stewart

#### PROJECT SUMMARY

City Council approved continuation of this work plan item at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to increase public awareness of Cultural Arts projects and opportunities in Manhattan Beach.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Assign new commissioner to project	CAC		To be discussed	04.19.21
Comments: Due to the resignation of Commissioner Davis, previously assigned to this project, a new commissioner will need to be added				
Meet with staff to discuss options and opportunities for project	Ibaraki			
Comments:				
Staff met with Social Media team to discuss options for Social Media outreach	Staff	03.21.21	COMPLETE	
Comments: Staff met with Social Media and Marketing team for Parks and Rec to discuss options for media outreach including Instagram, FaceBook, Twitter, and other platforms; discussion also touched on reposting the Historical Society's <i>File Cabinet Fridays</i> as well as the proposed <i>Did you know?</i> campaign				
Commissioner Davis removed from project due to resignation from CAC	CAC	03.15.21	COMPLETE	
Comments: Commissioner Davis was removed from this project due to her resignation from the CAC, a new commissioner was not yet assigned to project				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				

Comments:

**ADDITIONAL INFORMATION**



**CULTURAL ARTS COMMISSION WORK PLAN ITEM**

**Rainbow Crosswalk**

Ad-hoc Committee: Joe Marcy, Betsy Rubino

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

**PROJECT SUMMARY**

City Council approved the addition of this work plan item at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for a Rainbow Crosswalk in Manhattan Beach.

**PROJECT ACTION ITEMS AND STATUS**

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
ADD NEWEST ITEMS HERE				
Comments:				
Staff to evaluate each proposed location for viability	Staff		In Progress	
Comments: Staff to meet with City Planning, Traffic Engineer, Public Works, and other City Departments to determine viability of each proposed crosswalk location				
Staff to notice public of potential crosswalk installation	Staff		Contingent on viability study	
Comments: Staff to conduct online survey, place ads in appropriate media, run a social media campaign, and notice residents of potential crosswalk installation; contingent on viability studies for each location				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

**ADDITIONAL INFORMATION**

## CULTURAL ARTS COMMISSION WORK PLAN ITEM

### Rainbow Crosswalk

Ad-hoc Committee: Joe Marcy, Betsy Rubino

Staff Liaison: Interim Cultural Arts Manager (ICAM) Eilen R Stewart

#### PROJECT SUMMARY

City Council approved the addition of this work plan item at the January 4, 2021 joint Council/Commission meeting. Commission is to evaluate and propose options to for a Rainbow Crosswalk in Manhattan Beach.

#### PROJECT ACTION ITEMS AND STATUS

ACTION ITEM	POINT PERSON	UPDATED	STATUS	TARGET DATE
Staff report is being prepared and will go to Council in October	Marcy/Rubino	9.14.21	In Progress	10.18.21
Comments:				
Staff to evaluate each proposed location for viability	Staff		In Progress	
Comments: Staff to meet with City Planning, Traffic Engineer, Public Works, and other City Departments to determine viability of each proposed crosswalk location				
Staff to notice public of potential crosswalk installation	Staff		Contingent on viability study	
Comments: Staff to conduct online survey, place ads in appropriate media, run a social media campaign, and notice residents of potential crosswalk installation; contingent on viability studies for each location				
ADD OLDER ITEMS HERE				
Comments:				
ADD OLDER ITEMS HERE				
Comments:				

#### ADDITIONAL INFORMATION