

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, November 16, 2021

6:00 PM

Zoom Meeting



ELECTED OFFICIALS

Mayor Hildy Stern

Mayor Pro Tem Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

Councilmember Suzanne Hadley

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

*The City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than **5:30 PM, November 16, 2021** (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to cityclerk@manhattanbeach.gov or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item G (Public Comments).

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, November 10, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Recognition in Honor of Mayor Stern's Kindness Initiative to the Residents of Palm Avenue for Providing Meals to Manhattan Beach First Responders During the COVID-19 Pandemic.

[21-0341](#)

PRESENT

Attachments: [Ceremonial - Kindness Initiative - Palm Ave. Residents](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than **5:30 PM, November 16, 2021** (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to cityclerk@manhattanbeach.gov or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the “raise hand” feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk’s Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the “raise hand” button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone’s dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public’s use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City’s use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. COVID- 19

2. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

I. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [21-0167](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Special Meeting Minutes of October 28, 2021
- b) City Council Adjourned Regular Meeting Minutes of November 2, 2021
- c) City Council Regular Meeting Minutes of November 2, 2021
- d) City Council Adjourned Regular Meeting Minutes of November 9, 2021
(City Clerk Tamura).

APPROVE

Attachments: [City Council Special Meeting Minutes of October 28, 2021](#)
[City Council Adjourned Regular Meeting Minutes of November 2, 2021](#)
[City Council Regular Meeting Minutes for November 2, 2021](#)
[City Council Adjourned Regular Meeting Minutes of November 9, 2021](#)

4. Financial Reports: [21-0350](#)

- a) Schedule of Demands October 21, 2021, and October 28, 2021
- b) Investment Portfolio for the Month Ending September 30, 2021
- c) Month End Report for September 30, 2021
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for October 21, 2021, and October 28, 2021](#)
[Investment Portfolio for the Month Ending September 30, 2021](#)
[Month End Report for September 30, 2021](#)

5. City Council Reconsideration of the Circumstances of the Declared [21-0371](#)

COVID-19 Emergency to Facilitate Remote Attendance at Public Meetings by Councilmembers and Other City Legislators Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow).

ACCEPT STAFF RECOMMENDATION

6. Consideration of City Council Assignments Appointing Mayor Stern and [21-0375](#)

Councilmember Montgomery to the Bruce's Beach Plaque Subcommittee (City Clerk Tamura).

APPROVE

Attachments: [Proposed Revision to the City Council Assignments \(Redline Version\)](#)
[Committee Descriptions](#)

7. Consideration to Award Bid No. 1260-22 to Winner Chevrolet, Inc. for the Budgeted Purchase of Five Patrol Vehicles and One K-9 Vehicle including Upfitting in the Amount of \$431,579.48 (Finance Director Charelian). [21-0344](#)
APPROVE
Attachments: [Approved Upfitting List for Six Police Pursuit Vehicles](#)
8. Fee Waiver Request Associated with Holiday Fireworks (Parks and Recreation Director Leyman). [21-0368](#)
A) APPROVE
B) ALLOCATE FUNDS
Attachments: [Fee Waiver Summary](#)
9. Consideration of a Resolution Approving an Agreement with Variable Speed Solutions Inc. for the Purchase and Installation of a Variable Frequency Drive for Well 11A at a Cost Not-to-Exceed \$101,791.40 (Public Works Director Lee). [21-0274](#)
A) ADOPT RESOLUTION NO. 21-0101
B) APPROPRIATE FUNDS
Attachments: [Resolution No. 21-0101](#)
[Agreement - Variable Speed Solutions, Inc.](#)
[Quote Analysis/Proposal](#)
10. Consideration of a Resolution Approving an Agreement with Willdan Engineering for \$78,720 for Public Works Inspection Services for the Engineering Division (Public Works Director Lee). [21-0340](#)
ADOPT RESOLUTION NO. 21-0105
Attachments: [Resolution No. 21-0105](#)
[Agreement - Willdan Engineering](#)

J. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

K. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

L. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. Update on Homelessness Initiatives and Consideration of Resolutions Awarding Agreements to the Following Regarding the City's Homelessness Initiatives: [21-0325](#)

- a) Harbor Interfaith Services in the Amount of \$66,390 to Provide Dedicated Housing Navigation/Case Management Services; and
- b) Emotional Health Association (doing business as SHARE! Self Help and Recovery Exchange) in the Amount of \$19,320 to Provide Housing Placement Services (City Manager Moe).

A) ADOPT RESOLUTION NOS. 21-0102 AND 21-0103

B) APPROPRIATE FUNDS

Attachments: [Resolution No. 21-0102](#)
[Agreement - Harbor Interfaith Services](#)
[Resolution No. 21-0103](#)
[Agreement - Emotional Health Association \(SHARE!\)](#)
[Homeless Count Flyer](#)

12. Proposal From The South Bay Boardriders Club to Donate a Catalina Classic Commemorative Statue (Parks and Recreation Director Leyman). [21-0376](#)

A) DISCUSS AND PROVIDE DIRECTION

B) ADOPT RESOLUTION NO. 21-0106

Attachments: [Resolution No. 21-0106](#)
[MOU - South Bay Boardrider's Club](#)
[Catalina Classic Statue Drawing and Plan](#)
[Catalina Classic Budget](#)
[Survey Postcard and Results](#)
[PowerPoint Presentation](#)

13. Consideration of a Resolution Approving the Issuance of Refunding Certificates of Participation Not-to-Exceed \$8.0 Million to Refinance Outstanding Metlox and Water/Wastewater Certificates of Participation and Related Documents (Finance Director Charelian). [21-0333](#)
ADOPT RESOLUTION NO. 21-0104

Attachments: [Resolution No. 21-0104](#)
[CIC Resolution No. CIC-11](#)
[Trust Agreement](#)
[Site and Facilities Lease](#)
[Lease Agreement](#)
[Escrow Agreement](#)
[Certificates Purchase Contract](#)
[Official Statement](#)
[Assignment Agreement](#)
[Continuing Disclosure Certificate](#)
[Good Faith Estimates](#)

M. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION

IV. GENERAL BUSINESS

14. Consideration of a Resolution of the Capital Improvements Corporation Approving the Issuance of Refunding Certificates of Participation Not to Exceed \$8.0 Million to Refinance Outstanding Certificates of Participation and Related Documents (Finance Director/CFO Charelian). [CIC-10](#)
ADOPT RESOLUTION NO. CIC-11

Attachments: [Resolution No. CIC-11](#)

N. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING

O. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

15. City Council AB 1234 Reports.
16. Consideration of Eviction Protections During the COVID-19 Pandemic [21-0380](#)
(City Attorney Barrow).
DISCUSS AND PROVIDE DIRECTION
17. Consider Request by Councilmember Hadley and Councilmember [21-0337](#)
Montgomery to Discuss Converting the Sustainability Task Force to a
Commission (City Manager Moe).
DISCUSS AND PROVIDE DIRECTION

P. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

Q. CITY MANAGER REPORT**R. CITY ATTORNEY REPORT****S. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

18. Agenda Forecast (City Clerk Tamura). [21-0342](#)
INFORMATION ITEM ONLY
19. Finance Subcommittee Action Meeting Minutes of October 18, 2021 [21-0273](#)
(Finance Director Charelian).
INFORMATION ITEM ONLY

Attachments: [Finance Subcommittee Action Meeting Minutes of October 18, 2021](#)

T. CLOSED SESSION**U. ADJOURNMENT**

V. FUTURE MEETINGS

CITY COUNCIL MEETINGS

December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
January 3, 2022 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting (Rescheduled to January 11, 2022)
January 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Cancelled)
January 11, 2022 - Tuesday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting (Rescheduled From January 3, 2022)
January 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 19, 2022 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting
February 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
February 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 8, 2022 - Tuesday -- 6:00 PM - Work Plan Meeting (Police/Fire Conference Room)
March 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 26, 2022 - Tuesday -- TBD - Boards and Commissions Interviews
May 3, 2022 - Tuesday -- 6:00 PM - City Council Meeting
May 10, 2022 - Tuesday -- 6:00 PM - Budget Study Session
May 17, 2022 - Tuesday -- 6:00 PM - City Council Meeting
May 24, 2022 - Tuesday -- 6:00 PM - Budget Study Session
June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 25, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Thanksgiving Holiday)
December 2, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled from November 25, 2021 and December 23, 2021)
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 23, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Christmas Holiday)
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

W. CITY OFFICES CLOSED**CITY HOLIDAYS:**

November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday

December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)

December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)

January 17, 2022 – Monday – Martin Luther King Day

February 21, 2022 - Monday - Presidents Day

May 30, 2022 – Monday – Memorial Day

July 4, 2022 - Monday - Independence Day

September 5, 2022 - Monday - Labor Day

October 10, 2022 – Monday – Columbus Day

November 11, 2022 – Friday – Veterans Day