

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE LIBRARY COMMISSION**

October 12, 2021  
5:00 p.m.  
Virtual – Zoom meeting

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**A. CALL TO ORDER**

The meeting was called to order at 5:00 PM.

**B. ROLL CALL**

Present: Chair Jones, Windes, Schreiner, Parikh and Bond

Absent: Siemak

Others present: Recreation Services Manager, Jan Buike; Management Analyst, Linda Robb

**C. APPROVAL OF MINUTES**

Commissioner Windes moved to approve the September 13, 2021 minutes with the following changes.

P. 2, paragraph 2 – correct typo “Directory” to “Director”

P. 3, paragraph 5 – correct spelling to read “Zislis”

Commissioner Bond seconded the motion. The motion passed.

Ayes: Windes, Jones, Schreiner, Bond, Parikh

Nays: None

Abstain: None

Absent: Siemak

**D. CEREMONIAL**

None

**E. AUDIENCE PARTICIPATION**

Acting Library Manager, Josh Murray gave his monthly report including the following:

In the month of September, the library circulated 17,678 items, including 5,869 holds, making the Manhattan Beach library one of the highest circulating branches in the LA County Library system.

Manager Murray announced that Smartypants Storytime will return for children ages 3-5 years. This will be the first in-person program since early 2020. Preregistration is required at [www.lacountylibrary.org](http://www.lacountylibrary.org)

Community members are encouraged to register for the library’s many virtual programs: at [lacountylibrary.org/virtual-programming](http://lacountylibrary.org/virtual-programming)

Commissioner Schreiner asked if the meditation will be brought back soon. Manager

Murray stated that reopening will be in phases starting with programs for the youngest patrons and eventually leading to adult programming.

Commissioner Bond inquired about the study rooms opening. Manager Murray stated that they are still closed and will be closed until word is received from the County that they can open.

## **F. GENERAL BUSINESS**

**Afternoon with an Author** – (Schreiner, Windes) Commissioner Schreiner reported that author Jan Dennis would like to wait until the event can be held indoors at the library. Commissioner Windes estimates that there will be about 60 people in attendance and currently there can only be 24 people in the room. The event is in a holding pattern until the room can accommodate a higher capacity some time in 2022.

**MB Poetry event** – (Windes, Schreiner) - Commissioner Schreiner reported that they are not ready to move forward until the Joslyn Center can be reserved. This event is tabled until 2022.

**East Manhattan Beach Library Services/Book Vending Machines** – (Siemak) No update

**Library Appreciation Event** – (Jones, Bond, Schreiner) – Commissioner Jones reported work is in progress to create the invitations, posters and bookmarks. Manager Buike will confirm budget availability, estimated at \$400. This amount includes food, drinks, printing, decorations, and enough bookmarks to cover a few different events.

**No Strings Attached** – (Windes, Schreiner) Commissioner Windes reported that for the November 14<sup>th</sup> Light Gate event, the subcommittee will be using tables from the library. They will be sorting through their donated books at the library on Friday, November 12<sup>th</sup> and will then need to store them at City Hall. A Parks and Recreation building attendant will be there to open the doors to access the books on Sunday, November 14<sup>th</sup>. Commissioner Windes requested for commissioners to arrive by 4:00 on Sunday if they would like to help out at the event.

**Story Adventure (alternative name to be decided)** – (Bond, Jones) – Commissioner Bond reported that the initial timeline called for the ribbon cutting in May 2022. The initial Eagle Scout candidate did not work out and she has met with another, named Henry, who seems very eager to do the project. Manager Buike will give input on City requirements for the project. The current plan is to have 15 structures showcasing the book pages. The location is planned in the area of the Braille Trail in Polliwog Park. Chair Jones added that the subcommittee is working on a sustainment plan that will create a process to ensure that the project survives as the commission changes hands. It was decided that the project will be called Story Adventure.

**Spring/Summer Reading Program (Teen Library Update)** – Commissioner Windes reported that Librarian Claire Moore has created a Post It Book Club. There are weekly prompts on a poster in the teen room and teens can answer the question on a post it note. Ms. Moore is also working with the City’s Teen Center program to offer Adult 101 classes at the Teen Center. The first Teen 101 class offered was called ‘Moving Out on Your Own.’”

## **G. STAFF ITEMS**

Manager Buike informed the commission that the Pumpkin Race will be held on October 24th. The commission decided that they will be racing a pumpkin.

Manager Buike added that there will be a flu shot clinic on October 20<sup>th</sup>. Pfizer COVID-19 boosters will also be offered to those over 65 years of age, have a chronic disease, or who otherwise qualify.

#### **H. COMMISSION ITEMS**

Chair Jones would like for the commissioners to think of ways that Michael Zislis may support Library Commission activities. Manager Murray suggested that the Summer Discovery reading program may be an opportunity for sponsorship. Chair Jones asked the commissioners to send her their ideas. Manager Buike suggested sponsorship of Story Adventure, if necessary. Chair Jones mentioned that the Friends of the Library is also interested in supporting that project.

Commissioner Schreiner asked if Late Night at the Library could ever become a Commission responsibility. Manager Buike stated that this event was always a department staff responsibility so it is not likely.

Chair Jones requested that commissioners start thinking about commission goals for 2022/2023 to discuss at the November meeting in preparation for the joint City Council meeting in January.

#### **I. ADJOURNMENT**

Commissioner Windes moved to adjourn the meeting. Commissioner Schreiner seconded the motion. The motion carried unopposed.

The meeting was adjourned at 6:17 PM, to Monday, November 8, 2021.