



CITY OF MANHATTAN BEACH CITY HALL

1400 Highland Avenue, Manhattan Beach, CA 90266

WEBSITE: www.citymb.info • **PHONE:** (310) 802-5000

TO: Honorable Mayor and Members of the City Council

FROM: Mark Leyman, Parks and Recreation Director

MEETING: City Council Adjourned Regular Meeting, January 11, 2022

SUBJECT: Agenda Item No. 1 – Review and Update on Annual Commission Work Plans for the Library Commission, Cultural Arts Commission and Parks and Recreation Commission

DATE: January 7, 2022

SUPPLEMENTAL ATTACHMENT

- PowerPoint Presentation

JOINT CITY COUNCIL / COMMISSION WORK PLAN MEETING

TUESDAY, JANUARY 11, 2022

LIBRARY COMMISSION

CULTURAL ARTS COMMISSION

PARKS AND RECREATION COMMISSION





LIBRARY COMMISSION

WORK PLAN ITEMS



COMMISSIONERS

<u>Commissioner</u>	<u>Term</u>
Janet Jones (Chair)	5/31/24
Stefanie Bond	5/31/22
Tracey Windes	5/31/22
Bob Siemak	5/31/22
Roberta Schreiner	5/31/23
Aleena Parikh (Student Rep)	5/31/22



LIBRARY COMMISSION WORK PLAN ITEMS

- Afternoon with an Author
- East Manhattan Beach Library Services
- Library Poetry Event
- Library Appreciation Event
- No Strings Attached
- Spring/Summer Reading Program/Teen Librarian Update

New Work Plan Items

- Story Adventure
- Photo Op Event
- Entertainment Series



AFTERNOON WITH AN AUTHOR

Overview

- Afternoon with an Author is intended to be an annual event featuring a local author. Local historian Jan Dennis will be discussing her latest book on The Manhattan Beach Fire Department at the next event

Estimated Costs per event

- Estimated cost is approximately \$100 (miscellaneous expenses). Urban Plates will be donating the food.

Status of project – ongoing since 2018

- The 2020-2021 event was postponed due to COVID

Next Steps

- Ongoing, no further action needed



EAST MB LIBRARY SERVICES

Overview

- Evaluating additional services to be provided on the east side.

Status of project – ongoing

- The Commission is developing a survey to determine the need for east side library services.
- The survey was due to be distributed in March 2020. Due to COVID, the commission decided to wait until the library reopened, feeling that the results of the survey may be skewed if library services were limited due to the lockdown.

Next Steps

- Reevaluate the survey and distribute to the community
- Possible utilization of Library Surplus funds for east side service.



LIBRARY POETRY EVENT

Overview

- This intergenerational event is designed to bring together Mira Costa students and the Older Adult Poetry Circle. It will feature poetry recitations and readings

Estimated Costs per event – approximately \$100

Status of project – ongoing

- Scheduled to take place when the Library Meeting Room is available

Next Steps

- Contacting Shannon Vaughn (MCHS English Teacher) and Older Adult Poetry Circle point of contact. Date and time TBD



LIBRARY APPRECIATION EVENT(S)

Overview

- The Library Appreciation Event annually honors the 20 library staff members by providing lunch as thanks for their year's work

Status of Project – ongoing

- The 2021 event was held November 16th at the library and is planned to occur in November, 2022

Estimated Costs per event

- \$1,000 – Includes, food, invitations, decorations, bookmarks, etc.

Next Steps

- Continue to hold the event annually
- Consider adding additional smaller event in May



NO STRINGS ATTACHED

Overview

- No Strings Attached is an ongoing program held in conjunction with the Light Gate sunsets and other local events as requested. Books are organized and offered to guests free of charge.

Status of project – ongoing

Three successful events were held in 2021:

- Beatles tribute band event – August 10, 2021
- Light Gate Sunset – November 14, 2021
- North MB Holiday Stroll – December 3, 2021



NO STRINGS ATTACHED

Estimated Costs per event (4-5 events per year)

- \$200 – Includes treats for booth, supplies, banner and lighting

Future of work plan item

- Include funding allocation in FY 2022-2023 budget

Next Steps

- Commission to continue collecting donated books
- Work with City and Library staff to coordinate logistics
- Plan Valentine's Day event at the library 2/14/2022



Overview

- Recognizes the outstanding achievers in the Library's Spring/Summer Discovery Program. The Library conducts the program and selects outstanding participants to be recognized by the Commission. This item has been combined with a monthly update from the Teen Librarian.

Estimated Costs

- None

Status of Project

- Ongoing

Next Steps

- Continue to work with the Teen Librarian on events



NEW WORK PLAN ITEMS FOR 2022

- Story Adventure
- Photo Op Event
- Entertainment Series



STORY ADVENTURE

Overview

- Story Adventure is a pilot program that places pages of a book along a path that encourages children to read. The pages are enclosed in weather proof cases and children read the book by going to each case along the path. The books will be changed once a quarter, facilitated by a Commissioner and the Student Library Commissioner.

Status of Project

- Eagle Scout to construct cases - estimated *May 2022*
- Cases to be installed along the Braille Trail in Polliwog Park



STORY ADVENTURE

Estimated Costs

- The Eagle Scout will fund the materials and construction of the cases

Next Steps

- Work with the City & Eagle Scout on design & placement
- Work with MB Librarian to select books
- Council approval of project



PHOTO OP EVENT

Overview

- The Library Photo Op Event would be held annually on a Saturday in April and would offer free professional photos of residents to be taken at the Light Gate Sculpture with the library as the backdrop. The purpose of the event is to focus attention on the library and all its offerings.

Rationale/Benefit

- To assist in reminding patrons and potential patrons that the library is “open for business” and welcomes their presence.

Estimated Costs of Event

- \$2,100 – Includes photographer, food, entertainment and signage
Potential sponsorship to cover costs of the event

Next Steps

- Council direction



ENTERTAINMENT SERIES

Overview

- The Library Entertainment Series would be held up to 4 times per year and would present an array of entertainment from professional speakers (authors, experts) to dance companies to musicians. Most events would be held outdoors behind the library (seating capacity: 200). Various events would be aimed at adults, teens or children.

Rationale/Benefit

- Provide a high-end entertainment series to residents of all ages. The purpose of the series is to make the library the cultural showpiece of the South Bay.



ENTERTAINMENT SERIES

Suggested Speakers/Performers/Experts:

- Beatles expert and author Scott Freiman
- Magician and teen motivational speaker Trent Lockwood
- Bestselling Authors TBD

Estimated Cost

- \$35,000 – Includes speakers, performers, advertising, graphics and signage.
- Sponsorships for the series may be possible.

Next Steps

- Council Direction





CULTURAL ARTS COMMISSION

WORK PLAN ITEMS



COMMISSIONERS

<u>Commissioner</u>	<u>Term</u>
Joe Marcy (Chair)	5/21/23
Betsy Rubino	5/31/23
Fred Manna	5/31/22
Rod Spackman	5/31/24
Karen Tokashiki	5/31/25
Lauren Ryan (Student Rep)	5/31/22



CULTURAL ARTS COMMISSION WORK PLAN ITEMS

- Rainbow Crosswalk
- MBAC Revitalization
- Art Grant
 - Digital Wall
 - Murals
 - Utility Beautification
 - Performing Arts
 - Sculpture Garden
 - Permanent Sculpture
- School/Education
- PR and Marketing Campaign (item to be removed)



RAINBOW CROSSWALK

Overview & Background

- Install a rainbow crosswalk in MB to celebrate diversity

Project Status

Two locations approved:

- The Strand and MBB
- Polliwog Park path
- \$20,000 authorized



Next Steps

- Return with design options for CAC and CC
- Develop options for Polliwog placement and possible collaboration with the community
- Goal to have in place by Diversity Week 2022



MBAC REVITALIZATION

Overview & Background

- Revitalize MBAC to address maintenance and aesthetics
 - 3-Phase plan approved in 2020

Project Status

- JVH Frieze repair approved
- LMB proposing additional mural
- Researching options for exterior signage replacement

Next Steps

- Staff will return for approval and allocation of other phases of this plan as they are developed



ART GRANT – DIGITAL WALL

Overview & Background

- Provide artwork in the City Hall Lobby
- Install digital LED display with wall upgrades
- Award monetary Grants to artists creating content
- \$150,000 has been allocated from PATF for digital display and wall improvements



Project Status

- Staff is working to install LED display

Next Steps

- Staff will return for Art Grant approval and allocation of funds once the program is developed



ART GRANT – MURALS

Overview & Background

- Install murals on private property to augment existing public locations

Fiscal Implications

- Staff will return for allocation of funds once the program and template are developed

Project Status

- Staff is working with Legal to develop a template and create the grant parameters

Next Steps

- Return to Council for direction



ART GRANT – UTILITY BEAUTIFICATION

Overview & Background

- Multiple wrapped utility boxes installed successfully
- Develop monetary grants to vinyl wrap additional utilities including: boxes, parking meters, fire hydrants

Project Status

- Staff is working to finalize details of an expanded program

Fiscal Implications

- Staff will return for allocation of funds and final approval of program

Next Steps

- Proceed with program as stated



ART GRANT – PERFORMING ARTS

Overview & Background

- Identify new opportunities for performing arts

Fiscal Implications

- Staff will return for final allocation

Project Status

- CAC is working on a performing arts pilot grant
- Staff recommends more work be done prior to launching pilot program
- Increase funding for Shakespeare to assure programming

Next Steps

- CAC recommends launching performing arts pilot grant program (\$500)
- CAC and staff recommend allocating additional funds for Shakespeare in the Park (\$10,000)



ART GRANT – SCULPTURE GARDEN

Overview & Background

- Sculptures from previous cycle still up

Project Status

- Sculpture locations, parameters, and installation requirements need to be adjusted before relaunching program
- *Circles* sculpture well received in Polliwog park

Fiscal Implications

- Staff will return for allocation of funds should a decision to purchase *Circles* be made

Next Steps

- Possible purchase of *Circles* sculpture for permanent installation in Polliwog Park (\$19,000)



ART GRANT – PERMANENT SCULPTURE

Overview & Background

- Allow a clear path for installation of permanent sculptures in the city

Project Status

- Research into this grant is pending

Fiscal Implications

- None at this point

Next Steps

- Implement as resources permit



ART GRANT – SCHOOL/EDUCATION

Overview & Background

- Allocate funds for students, teachers, and arts organizations to complete projects

Fiscal Implications

- None at this time

Project Status

- Staff met with MBMS and Mira Costa teachers to assess needs and possibilities

Next Steps

- Implement as resources permit



PR & MARKETING CAMPAIGN

Overview & Background

- Create a PR & Marketing campaign focusing on Cultural Arts

Project Status

- CAC determined no need for additional PR & Marketing
- Remove project from the Work Plan





PARKS AND RECREATION COMMISSION

WORK PLAN ITEMS



COMMISSIONERS

<u>Commissioner</u>	<u>Term</u>
Suzanne Karger (Chair)	5/31/22
Bruce Greenberg	5/31/23
Ken Weiner	5/31/23
Stephen Doran	5/31/24
Laurie McCarthy	5/31/24
J.J. Turkmany	5/31/22
Skylar Grampp (Student Rep)	5/31/22



PARKS AND RECREATION COMMISSION WORK PLAN ITEMS

- El Porto Family Park
- Nature Areas and Trails
- Dog Parks and Community Parkettes
- Sand Dune Building
- Explore Repurposing Pay N Play
- Explore Acquiring Armory Land
- Explore Aquatics Facility
- Park Master Plan
- Donation Policy

New Items

- Develop Options for Historical Red House
- Explore Lighted Beach Volleyball Courts



EL PORTO FAMILY PARK

Overview

- Explore development of plot of land on the sand at the north end of El Porto

Background

- El Porto residents have expressed interest in development of a park on this site.
- Ad hoc committee formed for preliminary brainstorming, background research



EL PORTO FAMILY PARK

Preliminary Ideas

- Re-develop the two non-contiguous areas:
 - South Section for “active play” with a few pieces of playground equipment
 - North Section would be a passive park with some picnic tables
- Keep some of the ice plants around the perimeter
- Install low fencing to (a) keep dogs out of the playground area, (b) keep children from running onto the bike path, (c) not obstruct views
- Benches around play area



EL PORTO FAMILY PARK

Summary of Outreach

- Met with a vendor to develop conceptual designs and preliminary cost proposals
- Conducted community outreach forums with El Porto residents (July/August 2021)
- Conducted on-site community outreach forum; August 2021

Next Steps

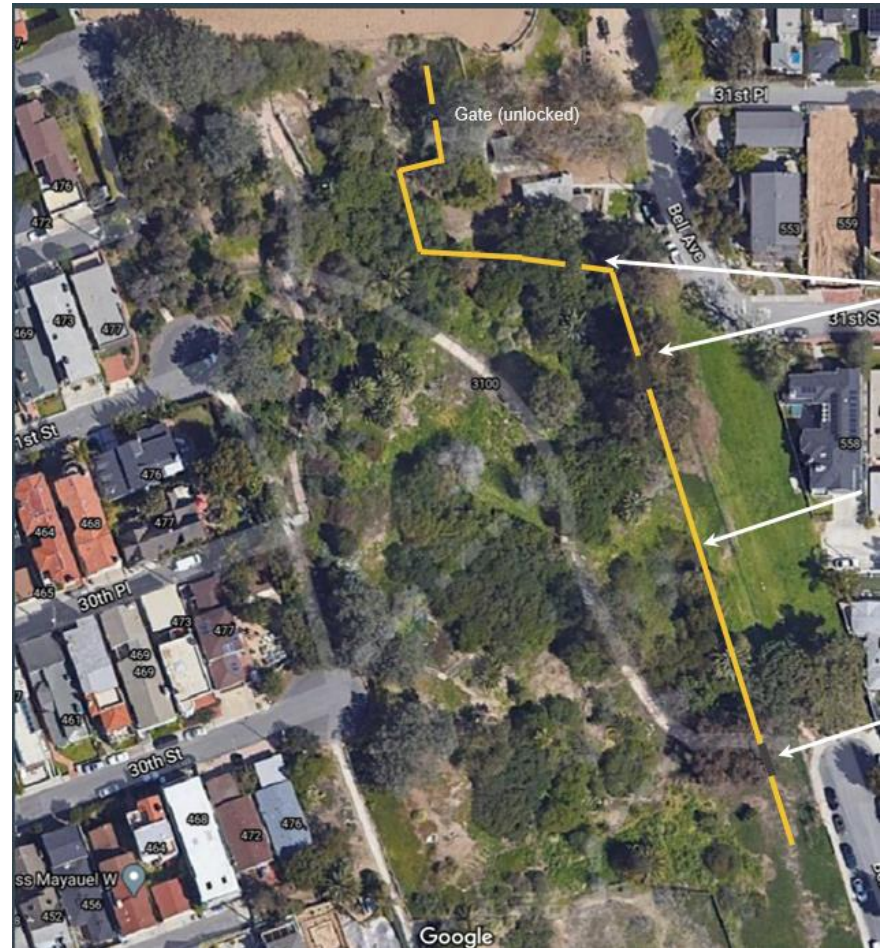
- Community survey
- Develop plans, budget
- Recommendations and proposal to City Council



NATURE AREAS AND TRAILS

Overview

As part of the Parks Master Plan, the community identified nature trails as a top priority. As such, the Commission deemed the inaccessible wilderness/nature areas south of Sand Dune Park as an optimal area for exploration and enjoyment.



NATURE AREAS AND TRAILS

Due Diligence

- Conducted park cleanup
- Met with City's Risk Manager, MBPD, ADA expert, and Urban Forester
- Opened 2 locked gates daily during parks hours
- Removed signage stating: "Keep Out. No Trail"
- Added signage stating: "Unmaintained nature area. Enjoy at your own risk. Parents should supervise children at all times."

Next Steps

- Evaluate 6-month Pilot Project (Nov. 2021)
- Continue to explore options for nature areas at Sand Dune park
- Develop a long-term landscape and trail plan, providing community outreach and cost estimates, returning for further Council direction.



DOG PARKS AND COMMUNITY PARKETTES

Overview

- Evaluate the condition of current dog parks and community parkettes. Determine feasibility of adding park space to provide expanded opportunities for recreation

Background

- PR Commission toured City parks to evaluate sites, review possibilities for expansion and/or improvement, and assess the potential for new parkette development

Due Diligence and Stakeholders

- The Commission held “town hall” meetings, conducted surveys, and talked to homeowners
- Both concepts received great interest



DOG PARKS AND COMMUNITY PARKETTES

Current State of the Project

Dog parks at Polliwog Park, Marine Park and Live Oak/Dorsey Park were visited and reviewed for the following:

- Fencing, gates, lighting
 - comfort and sun protection in the form of seating and shade cloth
 - proper signage, and water supply for dogs and owners.
-
- The city has two parkettes: one located on 8th Street and the other on Larsson St. Both of these sites are used and enjoyed predominantly by toddlers.
 - We are constantly looking for any new sites that might become available for dog run or parkette development



DOG PARKS AND COMMUNITY PARKETTES

6th and Aviation



MBUSD Admin Building



Bell and 26th St.



Status of Project

- *Dog Parks* - The evaluation of existing dog parks has generated a “to do” list to enhance the areas, including lighting, seating, shade, and fencing.
- *Expanding Recreation Space* - An exploratory effort was made to find new land for additional dog runs and community parkettes.



DOG PARKS AND COMMUNITY PARKETTES

Conclusion

- Manhattan Beach has minimal open space. Therefore, it is important to make the best of what we currently have.
- It was clear that people did not want a dog park residing next to their properties
- The school district did not want to consider using their property for a dog park behind their admin building
- Future opportunities may exist if new non-resident adjacent sites develop (i.e. El Porto Park, Sand Dune expansion, a partnership with Redondo at Aviation site)
- Recommendation: Improve and maintain the current dog parks

Next Steps

- Commission to develop list of parkette and dog park enhancements for Council to consider during the budget process.
- Continue to explore and identify future sites.



POLLWOG PARK ENHANCEMENTS

The following projects were identified in the Parks Master Plan and are currently staff driven:

National Fitness Court (NFC)

- Bids for Veteran's Parkway (Mariposa) location came in far over budget. Polliwog Park location is being considered. School District consulted, public outreach to be done in January, 2022

Lower Playground Replacement

- Commission assisted with public outreach to choose designs. Scheduled to complete Summer 2022

Other Projects

- Community garden and synthetic turf explored at Begg site
- Begg field upgrades
- Polliwog Pavilion
- Installation of new benches and pour in place surfacing

Next Steps

- Staff will bring future Polliwog Park projects to Council for further direction



SAND DUNE BUILDING

Overview

- Replace current building and other improvements near the restroom and picnic gazebo. Include parking refurbishments, curb ramps, and installation of travel paths to address ADA guidelines.

Project Costs

- Building replacement approximately \$1.2 Million

Stakeholders

- Staff and park visitors

Summary of Due Diligence

- Estimates completed

Next Steps

- Cost estimates for these capital improvement projects will be presented to Council during the budget process



EXPLORE REPURPOSING PAY-N-PLAY

Overview

- Reduced popularity of racquetball
- Explore options to repurpose the land and/or building for higher-value recreation activities and building improvements and repurposing for broader community appeal

Background

- The lease agreement expired at the end of 2021

Stakeholders

- To maximize recreational space as identified in the Park Master Plan, repurpose this space for greater usage



EXPLORE REPURPOSING PAY-N-PLAY

Options

- Classrooms for arts and crafts, exercise, language or indoor games
- After-school teen, homework club or learning center
- Community rooms
- Marine Park storage
- If the building is removed, repurposing could include pickleball, tennis, basketball, paddle ball, dog run, green space, etc.

Next Steps

- Staff is currently reviewing a request by the operator to allow him to continue operating
- Await final disposition of existing lease
- The Commission may explore repurposing options in the future
- Fiscal implication to be determined



EXPLORE ACQUIRING ARMORY LAND

Overview

- Ad-hoc subcommittee formed to explore acquiring armory land adjacent to City Yard
- 4.4 acres used as storage facility and as a National Guard training post

Background

- 1948: MB City Council voted to give 11.4 acres of land to the California National Guard
- 1963: National Guard returned six acres to the City
- 1970: City gained one additional acre from the National Guard when the two sides redrew the property line.
- 1989: National Guard considered selling some of its Southern California properties, including the Manhattan Beach armory, to raise money to modernize other facilities

Current State

- Contacted local armory leadership
- Sent letter from Mayor Hadley to Major General David S. Baldwin, Adjutant General of California
- Letter mailed by City
- No response from armory leadership to date

Next Steps

- Staff to proactively pursue acquiring armory property
- Involve state elected officials to assist in inquiry



EXPLORE AQUATICS FACILITY

Overview

The Aquatics sub-committee was formed to:

- Assess the current status of recreational aquatic facilities
- Explore alternatives to meet increasing demand from the community for water time

Background

- Top “wish list” priority from Parks Master Plan, budget, online community surveys and community forums
- Begg and MCHS (limited use) pools are the only public swimming facilities
- Aging facility, Inadequate for community needs
- Alternative water recreation locations: Bay Club, MCHS pool, Badminton Club, ocean



AQUATICS DUE DILIGENCE / PROGRAMMING NEEDS

On-Site Tours

- Begg Pool
- El Segundo/Wiseburn Aquatics Center
- Redondo Beach High School Aquatics
- Torrance Aquatics Center
- Former Aviation High School site
- Alondra Park Splash Pad
- Manhattan Village/Parkview Site

Meetings held with:

- DaVinci/Wiseburn Aquatics Center
- Continental Development
- BCHD
- Gensler (followed by on-site tours)



CURRENT STATE OF BEGG POOL

- Begg Pool constructed in late 1940s
- Owned by MBUSD, operated by Parks and Recreation
- Last renovation in 2011-12
- Locker room, equipment room, pool/pool deck deteriorating
- Facility is at the end of its useful life



CONCLUSION

- Community demand far exceeds availability at Begg/MCHS
- Programming at Begg is in high demand - 100% utilization year round for a variety of programming needs
- The needs of the MB community at large cannot be met by a small, deteriorating single pool at Begg and the very limited availability at the MCHS pool
- A new aquatics facility and/or a renovation of the Begg site would be a huge benefit to the MB community



AQUATIC FACILITY RENOVATION OR REPLACEMENT OPTIONS

- Renovate existing Begg Pool site
- Replace at Manhattan Village site

Begg Site



Manhattan Village site



POSSIBILITIES- BEGG

Renovate or Replace Begg pool

- Use by MBMS and youth/summer/family programs.
- Significant cost savings to renovate vs develop new facility
 - If renovated, existing pool to remain; all surrounding buildings and infrastructure to be replaced.
- Potential site for community splash pad
- Location already exists and is central to MB
- Site previously and recently evaluated
- Problematic site issues include grade/slope, parking, surrounding residences, transition school site
- Land is underused and existing buildings are poorly positioned on the land



POSSIBILITIES– MANHATTAN VILLAGE

Construct a new aquatics facility at the Manhattan Village site

- Site is large with limited density and residential impact
- Excellent vehicle ingress/egress, limited traffic issues
- Use by youth swim teams, water polo, masters, senior programs, and lap swim
- Amenities to include: “wet” classroom, admin offices, bathrooms/showers/lockers ,limited bleachers, timing scoreboard, grass area, operational equipment room, team equipment storage, lane lines, possible pool covers
- Site factors include: mall and Bay Club parking contracts, senior villas, soccer field shared parking, traffic, noise



FISCAL IMPLICATIONS / COUNCIL DIRECTION

Fiscal Implications

- Manhattan Village - Current estimated project cost - \$17 Million
- Begg Pool - Renovation cost \$3.5-4 Million - New Build - \$25 Million

Next Steps

- Commission to continue exploration of this Work Plan item
- Recommend joint committee with Council representative and community members
- Community outreach
- Renovate Begg Pool or New Aquatic Facility
- Evaluate location, design and funding



PARK MASTER PLAN

Background

- The Park Master Plan was created by staff to provide a roadmap for park projects for the next ten years

Status

- Park Master Plan was approved by Council on December 1, 2020
- The Parks Master Plan provides a plan of action for meeting the needs for parks, programs and facilities

Next Steps

- Annual project list for Council consideration
- Provide cost estimates for short-term, mid-range and long-term capital projects
- Maintenance and replacement schedule
- Funding options



DONATION POLICY

Overview

- The Donation Policy was approved by the City Council to consist of an amenity catalog, including tree and bench donations, a paver program to be installed in front of the Post Office at 15th and Valley, and a Military Recognition Wall to complement the existing Veterans Memorial.

Background

- At the January 4, 2021 Joint Commission meeting, in addition to implementing the programs above, the Commission was instructed to explore a legacy donation program.



DONATION POLICY

Current State

- Donation programs being evaluated

Programs

- Park Amenity/Tree and Bench Donation Program
- Community Pavers
- Military Wall

Further exploration

- Investigate legacy and art donations
- Investigate non-profit park funding alternatives
- Return to Council in May with Military wall and community paver program updates



DONATION POLICY

Next Steps

- The current Donation Policy and associated programs need to be reevaluated and updated for further Council direction.

Request Approval

- Commission to review Donation policy programs and develop options for legacy gifts, nonprofit exploration.
- In addition, return with Military wall and community paver program updates.



NEW WORK PLAN ITEMS FOR 2022

Develop Options for Historical Red House

- This is currently a City Council Parks and Recreation Department Work Plan item. If Council directs staff to look at options for a building, the Parks and Recreation and Library Commissions could assist with developing options for east side library service and historical museum space.

Lighted Beach Volleyball Courts on the south side of the Pier

- This item was identified in the Park Master Plan. The Commission identified this as a priority item in 2022 and would like to explore lighting options for evening beach volleyball use.



THANK YOU CITY COUNCIL

WORK PLANS ESTABLISHED FOR 2022

LIBRARY COMMISSION

CULTURAL ARTS COMMISSION

PARKS AND RECREATION COMMISSION

