

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, February 15, 2022**

**6:00 PM**

**Zoom Meeting**



#### **ELECTED OFFICIALS**

**Mayor** Hildy Stern

**Mayor Pro Tem** Steve Napolitano

**Councilmember** Richard Montgomery

**Councilmember** Joe Franklin

**Councilmember** Suzanne Hadley

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Interim Police Chief** Derrick Abell

**Public Works Director** Erick Lee

---

#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*The City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than **5:30 PM, February 15, 2022** (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or
- 3) telephone message recorded at **(310) 802-5030**.

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item G (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 9, 2022, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of Certificates of Recognition in Honor of Mayor Stern's Kindness Initiative to Betsey Keely and Jill Lamkin for Co-Founding "Downtown MB Feeds the Heroes," Which Helped to Support Local Restaurants and Donated Meals to Front-line Hospital Workers.

[22-0066](#)

**(Estimated Time: 5 Min.)**

**PRESENT**

**Attachments:** [Kindness Initiative - Betsey Keely & Jill Lamkin](#)

2. Presentation of a Certificate of Recognition in Honor of Mayor Stern's Kindness Initiative to Cedric "Beastie" Jones, Founder of BMoved, for His Support for Inner City Youth.

[22-0113](#)

**(Estimated Time: 5 Min.)**

**PRESENT**

**Attachments:** [Kindness Initiative - Cedric \(Beastie\) Jones](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*  
*(b) remove items from the consent calendar for individual consideration; or*  
*(c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than **5:30 PM, February 15, 2022** (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

### **NOON PUBLIC PARTICIPATION**

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

**Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363**

During the meeting you will need to enter \*9 on the phone's dial pad to "raise your hand" at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

### **Update/Presentations:**

3. Climate Ready Manhattan Beach Update on Climate Action & Adaptation Plan and Sea Level Rise LCP-LUP Amendment (Community Development Director Tai).  
(Estimated Time: 5 Min.)

4. Update on Fire Station No. 2 Reconstruction Project (Public Works Director Lee and Fire Chief Lang).  
(Estimated Time: 5 Min.)

## H. COVID-19

5. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.  
(Estimated Time: 5 Min.)

## I. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

6. City Council Minutes: [22-0077](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of February 1, 2022
  - b) City Council Adjourned Regular Meeting Minutes of February 4, 2022
  - c) City Council Special Meeting Minutes of February 4, 2022
- (City Clerk Tamura).

### APPROVE

Attachments: [City Council Regular Meeting Minutes of February 1, 2022](#)  
[City Council Adjourned Regular Meeting Minutes of February 4, 2022](#)  
[City Council Special Meeting Minutes of February 4, 2022](#)

7. Financial Reports: [22-0067](#)

- a) Schedule of Demands January 20, 2022, January 27, 2022, and February 3, 2022
  - b) Investment Portfolio for the Month Ending December 31, 2021
  - c) Month End Report for December 31, 2021
- (Finance Director Charelion).

### ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for January 20, 2022, January 27, 2022 and February 3, 2022](#)  
[Investment Portfolio for the Month Ending December 31, 2021](#)  
[Month End Report for December 31, 2021](#)

8. Consideration of a Resolution Approving a Memorandum of Understanding Between the City of Manhattan Beach and Teamsters Local 911 (Human Resources Director Jenkins). [22-0105](#)  
**ADOPT RESOLUTION NO. 22-0019**  
**Attachments:** [Resolution No. 22-0019](#)  
[Memorandum of Understanding - Teamsters Local 911 \(Final Version\)](#)  
[Memorandum of Understanding - Teamsters Local 911 \(Strikethrough Version\)](#)
9. Consideration of a Resolution Approving a Memorandum Of Understanding with Clean Power Alliance for the Power Ready Program to Install Solar and Battery Storage at a Critical Community Facility (Community Development Director Tai and Public Works Director Lee). [22-0060](#)  
**ADOPT RESOLUTION NO. 22-0021**  
**Attachments:** [Resolution No. 22-0021](#)  
[Memorandum of Understanding - Clean Power Alliance](#)
10. Alleviation Report for Interim Zoning Ordinance to Clarify Provisions for the Preservation of Historic Resources in the City's Existing Historical Preservation Ordinance (Community Development Director Tai). [22-0100](#)  
**ISSUE ALLEVIATION MEASURES REPORT**  
**Attachments:** [Government Code Section 65858](#)
11. Consideration of a Resolution Approving a Professional Design Services Agreement with CWE for the 28th Street Stormwater Infiltration Project - Phase 1 for \$1,236,050; and Authorizing the City Manager to Execute the Agreement (Public Works Director Lee). [22-0026](#)  
**ADOPT RESOLUTION NO. 22-0022**  
**Attachments:** [Resolution No. 22-0022](#)  
[Agreement - CWE](#)  
[Location Map](#)
12. Consideration of a Purchase of Water Meter Supplies from Armorcast Products Company, Inc. in the Amount of \$478,258 (Public Works Director Lee). [22-0019](#)  
**A) REJECT ALL BIDS**  
**B) WAIVE FORMAL BIDDING**  
**C) AUTHORIZE PURCHASE**  
**Attachments:** [Armorcast Products Company, Inc. Quote](#)

## J. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**K. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

13. Conduct Public Hearing Renewing the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2022-2023 (Finance Director Charelian). [22-0032](#)  
(Estimated Time: 15 Min.)  
**A) CONDUCT PUBLIC HEARING**  
**B) ADOPT RESOLUTION NO. 22-0023**  
**C) CONSIDER THE PROPOSED 2022 ACTIVITY PLAN**

**Attachments:** [Resolution No. 22-0023](#)  
[2022 Annual Budget and Activity Plan](#)

**L. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

14. Consideration of Community Opinion Survey Findings (City Manager Moe). [22-0096](#)  
(Estimated Time: 30 Min.)  
**DISCUSS AND PROVIDE DIRECTION**
15. Fiscal Year 2021-2022 Mid-Year Budget Report and Fiscal Year 2022-2023 Budget Development Calendar (Finance Director Charelian). [22-0033](#)  
(Estimated Time: 45 Min.)  
**A) RECEIVE REPORT**  
**B) APPROPRIATE FUNDS**  
**C) APPROVE STAFFING ADJUSTMENTS**

**Attachments:** [Community Opinion Survey Final Report](#)  
[PowerPoint Presentation \(TrueNorth Research\)](#)  
[Fiscal Year 2021-2022 General Fund Summary](#)  
[Fiscal Year 2022-2023 Budget Calendar](#)  
[Position Vacancy Report](#)

16. Discussion of the Role and Future of the Sustainability Task Force (Community Development Director Tai). [22-0059](#)

(Estimated Time: 1 Hr.)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [2008 STF Members](#)  
[2011 STF Members](#)  
[2018 STF Members](#)  
[2018 STF Application](#)  
[Staff Report –January 31, 2018](#)  
[Minutes –January 31, 2018](#)  
[Staff Report –April 3, 2018](#)  
[Minutes –April 3, 2018](#)  
[PowerPoint Presentation](#)

**M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

17. AB 1234 Reports. (Estimated Time: 5 Min.)

18. Consider Request by Councilmember Montgomery and Mayor Stern Regarding Lights Placed Above Walk Streets (Continued from the January 18, 2022, City Council Meeting) (Community Development Director Tai). [22-0075](#)

(Estimated Time: 5 Min.)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Manhattan Beach Municipal Code Chapter 7.36 - Private Use of the Public Right-of-Way](#)

19. Consider Request by Councilmember Hadley and Councilmember Franklin to Discuss Occupancy Limits for Businesses in the COVID-19 Outdoor Dining and Business Use Program (City Manager Moe). [22-0099](#)

(Estimated Time: 15 Min.)

**DISCUSS AND PROVIDE DIRECTION**

**N. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**O. CITY MANAGER REPORT**

**P. CITY ATTORNEY REPORT**



**Q. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 20.** Agenda Forecast (City Clerk Tamura). [22-0068](#)  
**INFORMATION ITEM ONLY**
- 21.** Commission Minutes: [22-0097](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Planning Commission Meeting Minutes of January 26, 2022 (Cancelled)  
(Community Development Director Tai)  
b) Parking and Public Improvements Commission Meeting Minutes of  
January 27, 2022 (Cancelled) (Community Development Director Tai).  
**INFORMATION ITEM ONLY**  
  
**Attachments:** [Planning Commission Meeting Minutes of January 26, 2022 \(Cancelled\)](#)  
[Parking and Public Improvements Commission Meeting Minutes of  
January 27, 2022 \(Cancelled\)](#)
- 22.** Recent Planning Commission Quasi-Judicial Decisions: [22-0104](#)  
Consideration of a Use Permit to Upgrade an Existing Alcohol License  
from Allowing Off-Sale Beer and Wine to Allow Off-Sale Beer, Wine and  
Distilled Spirits in Conjunction with the Operation of an Existing  
Convenience Store (7-Eleven) at 1221 Artesia Boulevard, Suite 101, and  
Associated Environmental Determination in Accordance with the California  
Environmental Quality Act. (Community Development Director Tai).  
**INFORMATION ITEM ONLY**

**R. CLOSED SESSION****S. ADJOURNMENT**

**T. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*March 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 8, 2022 - Tuesday -- 6:00 PM - Work Plan Meeting*  
*March 10, 2022 - Thursday -- 6:00 PM - Study Session : Bruce' Beach Plaque*  
*March 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 26, 2022 - Tuesday -- TBD - Boards and Commissions Interviews*  
*May 3, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 10, 2022 - Tuesday -- 6:00 PM - Budget Study Session*  
*May 17, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 24, 2022 - Tuesday -- 6:00 PM - Budget Study Session*  
*June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

February 21, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting (Cancelled)  
February 23, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
February 24, 2022 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
February 28, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 9, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
March 14, 2022 - Monday - 5:00 PM - Library Commission Meeting  
March 21, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
March 23, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
March 24, 2022 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
March 28, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
April 11, 2022 - Monday - 5:00 PM - Library Commission Meeting  
April 13, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
April 18, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
April 25, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
April 27, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
April 28, 2022 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
May 9, 2022 - Monday - 5:00 PM - Library Commission Meeting  
May 11, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
May 16, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
May 23, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
May 25, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
May 26, 2022 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
June 8, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting  
June 13, 2022 - Monday - 5:00 PM - Library Commission Meeting  
June 20, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting

**U. CITY OFFICES CLOSED****CITY HOLIDAYS:**

February 21, 2022 - Monday - Presidents Day  
May 30, 2022 – Monday – Memorial Day  
July 4, 2022 - Monday - Independence Day  
September 5, 2022 - Monday - Labor Day  
October 10, 2022 – Monday – Columbus Day  
November 11, 2022 – Friday – Veterans Day  
November 24-25, 2022 - Thursday & Friday - Thanksgiving Holiday  
December 26, 2022 - Monday - Christmas Day Observed (Sunday, December 25, 2022)  
January 2, 2023 – Monday – New Years Day Observed (Sunday, January 1, 2023)  
January 16, 2023 – Monday – Martin Luther King Day