



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

Monday, April 25, 2022

4:00 PM

Location: Virtual – Instructions within Agenda

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Commissioner Karger	Commissioner McCarthy
Commissioner Greenberg	Commissioner Turkmany
Commissioner Weiner	Commissioner Grampp
Commissioner Doran	

C. APPROVAL OF MINUTES – March 28, 2022

D. CEREMONIAL - None

E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.

F. GENERAL BUSINESS

2022 Workplan Item updates

- El Porto Family Park
- Sand Dune Park Master Plan (Nature Areas and Trails, Building)
- Dog Parks and Community Parkettes
- Repurposing Pay N Play
- Explore Aquatics Facility
- Donation Policy and Programs – Mission Statement and Bylaws

G. STAFF ITEMS

City Council recap and Parks and Recreation Department updates

H. COMMISSION ITEMS

Older Adult Program update
School District update
Student update

I. ADJOURNMENT

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Parks and Recreation Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Parks and Recreation Commission via email to both lrobb@citymb.info and mleyman@citymb.info, no later than 3:00 PM, April 25, 2022 (the day of the meeting), if you are unable to join the meeting via Zoom.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Parks and Recreation Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 3:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/93781041645>, Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 937 8104 1645.
Find your local number: <https://comb.zoom.us/j/93781041645>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

Monday, March 28, 2022

4:00 PM

Location: Virtual – Zoom meeting

MINUTES

A. CALL TO ORDER at 4:03 pm

B. ROLL CALL

Commissioner Karger

Commissioner Greenberg

Commissioner Weiner

Commissioner Doran

Commissioner McCarthy

Commissioner Turkmany

Commissioner Grampp

Present: Greenberg, Doran, Weiner, Leyman, Karger, Grampp, McCarthy

Absent: None

C. APPROVAL OF MINUTES – February 28, 2022

Commissioner Greenberg moved to approve minutes.

Commissioner Weiner seconded the motion. The motion passed.

Ayes: Greenberg, Doran, Weiner, Leyman, Karger, Grampp, McCarthy

Nays: none

Abstain: none

Absent: none

D. CEREMONIAL - None

E. AUDIENCE PARTICIPATION (3-Minute Limit) -

Lee Barr, resident - the homeless count was held and is approximately the same total (approx. 5-6) people as last year. The official count will be out soon.

F. GENERAL BUSINESS

2022 Workplan Item updates

El Porto Family Park

Director Leyman reached out to LA County Beaches and Harbors regarding installing a swing set, as directed by the City Council. Assistant to the City Manager, George Gabriel, is working with deputies of the County Supervisor to see if they are willing to pay for the amenities.

Commissioner Weiner asked if this is part of the park's plan.

Commissioner Karger asked if it is about landscaping and Director Leyman explained that for now, it is just the swing set.

Commissioner Greenberg asks that Director Leyman remind the City Council members that there is a bias on low-profile playground equipment, nothing that obstructs views or

occupies too much square footage, there is also already a swing set near the park.

Director Leyman reiterated that there will be a conversation with the Supervisor's office and will be asking about both the swing set and the maintenance of the park. There may be funding opportunities from the county. He is waiting to hear what comes out of the conversation with the Supervisor's office regarding that park site. More discussion about funding and design elements is needed to find out if they are willing to move forward.

Sand Dune Park Master Plan (Nature Areas and Trails, Building)

The recreation supervisor and Public Works supervisors will be a part of the committee to put together the plan.

Commissioner Greenberg is heading up the ad hoc committee and moving forward with the direction from project recreation supervisor, Michael Hudak, as well as representatives in Public Works. Both supervisors, Bobby Dobson and Ernest Area will a part of that committee.

Commissioner Greenberg will schedule a meeting for the ad hoc committee and move forward.

Dog Parks and Community Parkettes

Commissioner Weiner is trying to get a meeting with Public Works for the dog runs that need shade coverings, and also to look at upgrades to the dog parks, specifically Polliwog dog park.

Director Leyman will set up the meeting with Public Works. However, he had a tour with the Public Works director a while ago and looked at what needed to be fixed such as maintenance and landscaping. More funding will be needed to assist with these projects.

Repurposing Pay N Play

Chair Karger had no updates but noted that the City Attorney has confirmed that building is owned by the City and the legal team is actively working on the matter.

Explore Aquatics Facility

Commissioner McCarthy was happy to report the sub-committee have now been approved for a statistically valid survey administered by True North. She is hopeful that a combination of 501C3 and some momentum from other things going on in the surrounding communities, private and public partnerships, and the school board will result in the project moving forward.

Commissioner Greenberg asked the City Manager mentioned possible investment in the Begg Pool at the State of the City presentation. Director Leyman stated that the community survey results will help the City Council make funding decisions on Begg Pool. Commissioner McCarthy was not pleased that Begg Pool was lumped in with basic city services in the prioritization question of the survey.

Donation Policy and Programs – Mission Statement and Bylaws

Chair Karger stated that a rough draft of the mission statement and bylaws has been prepared. A project approval process is being developed. The project would start with a review of current work plan items. The commission would then recommend items that could use additional funding to complement City funding. City Council would then vote to approve the recommendation which would then go to the Foundation. The Foundation would determine how to fundraise for the project.

The Foundation would act as a receptacle for monetary donations and have its own unique menu of options for different projects that need funding.

Chair Karger has spoken with a number of community members and most are very positive and supportive about it. She's going to have a meeting with Julie McGinty who has been through this process with the Senior and Scout Community Center. Chair Karger will also meet with Hillary Mahan, Executive Director of the Manhattan Beach Education Foundation.

Commissioner Weiner added that the city doesn't have any concentrated or organized donation center for anything and wondered if this will be a niche program for parks. Chair Karger stated that the commission should just focus on the Parks and Rec aspect for now and once that is set up, expansion can be discussed.

Director Leyman noted that the Foundation could help fund some of the smaller dollar items. Commissioner Turkmany suggested a sample project presenting the Foundation.

Chair Karger requested the commissioners to send notes on the document they received with suggestions and how to make this more meaningful.

G. STAFF ITEMS

City Council recap and Parks and Recreation Department updates – Director Leyman

A community input meeting will be held at the proposed site of the National Fitness Court at Polliwog Park on March 30th at 6:00PM. Residents within 1000 feet of the site were noticed. .

A community informational meeting for the Senior Scout Community Center, will be held on April 20th at 6:00PM. The meeting will be led by architect Louis Tomaro, and staff will be there in a supportive role. Residents within 1000 feet of Joslyn Center will be noticed.

The lower Polliwog Park playground is expected to be complete in August, 2022. Supply chain issues have delayed delivery of equipment. The engineers and Public Works are pushing as hard as possible to meet or exceed that timeline.

Pickleball courts – staff is gathering cost estimates for resurfacing and installation of poles, nets and fencing for four pickleball courts and Manhattan Beach Middle School. The courts will be public when school is not in session, after school, weekends, and summer.

Council restored \$600,000 to the Public Works budget for parks and facilities deferred maintenance.

Staffing updates

Director Leyman reported that Sr. Recreation Manager Melissa McCollum has joined the team. She has been a resident of Manhattan Beach for over 20 years, is a great leader, team player, former library manager for Manhattan Beach Library, and served as well as director of library services and Recreation and Parks for the City of El Segundo.

Her list of responsibilities include registration, recreation services, aquatics, special activity classes, park operations, and facility operations.

Other updates: Recreation Coordinator, Robbie Hoag as accepted a new position in central California and has given his two-week notice. Department Secretary Marcella Calloway has retired. Their spots have yet to be filled and the department is in transition so the next few months will be challenging.

Commissioner Weiner asked about emailed questions from the public to the commissioners. Director Leyman stated that the protocol is for Director Leyman to work directly with the chair, follow up on the email and BCC commissioners on the response. This is a relatively new process developed through the City Manager's office.

Commissioner Weiner inquired about the Concerts in the Park series. Director Leyman stated there will be a full ten concert series and the line up is being finalized. Staff is working to confirm the Satin Dollz for the Salute to the Troops. Sr. Mgmt. Analyst Robb will work with Kristin Yamauchi to create new designs for the challenge coin.

H. COMMISSION ITEMS

Older Adult Program update - The Senior Advisory Committee – Commissioner McCarthy

The Older Adults Program is still very cautious about in-person activities, but are moving forward.

24 people attended the panel on Dementia Disorders. Beach Cities Health District and Cal State Fullerton helped to provide the panel.

Staff have been working with the Traffic Engineer for safe pick-up and drop-off locations at the Manhattan Village Mall.

The next Dine and Discover topic will be the 1952 Memorandum of Understanding regarding the Boy Scouts in the City.

Personalized bricks for the Scout House, to commemorate families, are still available for a donation of \$250. .

School District update – Commissioner Greenberg

Commissioner Greenberg had no updates and has not yet met with the new superintendent.

Student update – Commissioner Grampp

Spring formal sold out (1000 tickets). The annual scholar quiz is in progress. The Model UN team completed their travel season and was highly awarded.

Spring break begins April 4.

I. ADJOURNMENT

Commissioner Turkmany moved to adjourn the meeting at 5:05pm.

Commissioner Greenberg seconded the motion. The motion passed.

Ayes: Greenberg, Doran, Weiner, Leyman, Karger, Grampp, McCarthy 7

Nays: none

Abstain: none

Absent: none

DATE: April 25, 2022

TO:

Members of the Parks and Recreation Commission

FROM:

Mark Leyman, Parks and Recreation Director

SUBJECT:

Parks and Recreation Commission Work Plan for 2022-2023

RECOMMENDATION:

Discuss Parks and Recreation Work Plan items approved by the City Council at the joint City Council meeting on January 11, 2022.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met with the Parks and Recreation Commission in a joint meeting on January 11, 2022 to provide direction and approve the following topics for the 2022 Parks and Recreation Commission Work Plan.

- El Porto Family Park
- Sand Dune Park Master Plan (Nature Areas & Trails, building)
- Dog Parks & Community Parkettes
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore Aquatics Facility
- Donation Policy and Programs

Ad-hoc committees will provide updates monthly.