



**CITY OF MANHATTAN BEACH
CULTURAL ARTS COMMISSION MEETING
Monday, May 16, 2022
6:00 PM
Location: Virtual – Instructions within Agenda**

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Commissioner Marcy Commissioner Tokashiki
Commissioner Manna Commissioner Rubino
Commissioner Spackman

C. APPROVAL OF MINUTES

April 18, 2022

D. CEREMONIAL

E. AUDIENCE PARTICIPATION (3-Minute Limit)

The public may address the Commission regarding City business not on the agenda.

F. GENERAL BUSINESS

1. Discussion of 2022 Work Plan items:

- a) Rainbow Crosswalk
- b) MBAC Revamp Project
- c) Art Grant – Utility Beautification
- d) Art Grant – Murals
- e) Art Grant – Digital Wall Art
- f) Art Grant – Performing Arts
- g) Art Grant – Sculpture Garden
- h) Art Grant – Permanent Sculpture
- i) Art Grant – School/Education

2. Selection of 2022-2023 Chair and Vice-Chair

G. STAFF ITEMS

Cultural Arts Division updates

PATF Budget update
City Council updates

H. COMMISSION ITEMS

I. ADJOURNMENT

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Cultural Arts Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Library Commission via email to both estewart@citymb.info and lrobb@citymb.info, no later than 5:00 PM, May 16, 2022 (the day of the meeting), if you are unable to join the meeting via Zoom.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Cultural Arts Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 5:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/92330757540> , Meeting ID: 923 3075 7540
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 923 3075 7540
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 923 3075 7540.
Find your local number: <https://comb.zoom.us/j/aByWMMRmYK>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

CITY OF MANHATTAN BEACH
MINUTES OF THE CULTURAL ARTS COMMISSION

April 18, 2022

Meeting by teleconference (Zoom) – in accordance with procedures on agenda
1400 Highland Avenue
Manhattan Beach, CA 90266

A. CALL TO ORDER

Vice Chair Rubino called the meeting to order at 6:01 p.m.

B. ROLL CALL

Present: Manna, Spackman, Tokashiki, Vice Chair Rubino

Absent: Chair Marcy

Staff present: Eilen Stewart, Cultural Arts Manager (CAM), Linda Wood, Melissa McCollum, Senior Recreation Manager.

C. APPROVAL OF MINUTES - March 21, 2021

It was moved and seconded (Tokashiki/Manna) to approve with one change: Page 1 meeting roll call, add Vice Chair Rubino as being present. The motion carried 4-1 (Chair Marcy absent) by roll call vote.

ROLL CALL:

AYES: Manna, Spackman, Tokashiki, Vice Chair Rubino

NOES: None

ABSENT: Chair Marcy

ABSTAIN: None

D. CEREMONIAL – None

E. AUDIENCE PARTICIPATION (3-Minute Limit) – **Melissa McCollum, new Senior Recreation Manager, introduced herself; the Commission welcomed her and congratulated her on her new position.**

F. GENERAL BUSINESS

1. Discussion of 2022 Work Plan items

a. Rainbow Crosswalk: CAM Stewart reported progress: staff has done outreach on the Polliwog Park location and tomorrow - April 19th - staff will present the Polliwog location topic to the City Council which will both decide on a park rainbow treatment and allocate funding (\$13k). The requested funding is based on the assumption that the treatment will be installed by community volunteers coordinated by staff. At the same time, Council will be asked to increase the funding for the MBB/Strand rainbow crosswalk.

Commissioner Tokashiki inquired as to whether a crosswalk application at Highland at Poncho's restaurant, which needs repair, is representative of the type of installation for the downtown rainbow crosswalk; CAM Stewart noted that all types of applications that are placed on the pavement will have a certain shelf-life and at some time require repair; she believes the one at Poncho's has been in place for about 10 years and therefore repair is not unexpected at this time. Although in the past installations like the Poncho's crosswalk did not have a planned maintenance schedule when originally approved, staff is recognizing that there may be a need to develop such for future installations.

b. MBAC Revamp Project: Staff's focus has been on assisting Leadership Manhattan in its mural project at the rear wall, the first phase scheduled to occur on April 30th. There will be a ceremony

commemorating the project launch. The city has power washed the wall in advance which will help make the paint adhere to the surface. All Commissioners are invited to attend and participate.

c. **Art Grant – Utility Beautification:** CAM Stewart reported that a contract to reinstall artwork on three downtown locations has been approved (as well as the artwork).

d. **Art Grant – Murals:** CAM Stewart noted that, while the template is undergoing legal review, the Committee can still work on what content is to be put into it.

e. **Art Grant – Digital Wall Art:** staff is working with Public Works to determine what refurbishment is needed on the wall.

f. **Art Grant – Performing Arts:** Vice Chair Rubino noted that no significant progress has been made – a draft is ready for legal review and discussion with CAM Stewart.

g. **Art Grant – Sculpture Garden** (temporary works): no new information.

h. **Art Grant – Permanent Sculpture:** no new information

i. **Art Grant – School Education:** no change (on work plan, but not a priority at this time).

G. STAFF ITEMS

CAM Stewart reported:

- **The Rainbow Crosswalk** project, as noted, will be on the City Council agenda on April 19 and much effort has been made to see this project through to installation in a timely fashion.
- **MBAC exhibits:** opening of ceramics showcase “Out of the Mold” is scheduled for May 13th. An exciting aspect is that the new “Glaze Lab” will make its debut at the opening and all attendees will be able to participate in the lab.
- **Other City Council items:** 1) on April 19, the City Council will be also considering the request by the MB Education Foundation to install a donor recognition mosaic on a wall in the Metlox plaza just south of the City Hall. This will include a request to allocate some funds from the Public Art Trust Fund. Commissioners can provide input as interested citizens but not as a Commission representative. CAM Stewart clarified that the process being followed by the MBEF is the same as that followed for the Leadership Manhattan mural project; 2) May 17th a report of the historic archiving project will be presented to City Council.
- **Public Arts Trust Fund:** No significant change: total \$2.2 million; of which 1.2 is unallocated; no expiration until December 2023. **CAM Stewart** emphasized that to prevent expiration, the funds will need to be allocated by City Council by this date, not spent. In order to get to a point of allocation, work plan items must be sufficiently developed. A brief discussion followed in which the Commission expressed some concern that this is something that they perhaps should start thinking about. Commissioner Manna inquired as to the status of the Burton written inquiry regarding whether the PATF can be used to repair the pier roundhouse. **CAM Stewart** responded that a letter was written to Mr. Burton by Chair Marcy and that all Commissioners were copied; In researching, staff found that because this is not something that is on the Work Plan, it cannot be set as an agenda item for discussion. Commissioner Spackman noted that he feels it is not clear why this is the case as there was no action requested, except to discuss how to respond to the inquiry and he asked if this could be further clarified. CAM Stewart noted that the copy of the letter was distributed to the Commissioners on a “list serve” through the city email system. CAM Stewart will be happy to forward the letter if the Commissioners cannot find it in their city email.

H. COMMISSION ITEMS

- **Vice Chair Rubino** invited all to attend the Leadership Manhattan wall mural event on April 30th.

- **Commissioner Tokashiki** noted that she received the letter to Mr. Burton from the Chair and wondered whether a follow-up letter might be needed as to the determination of whether the roundhouse can be repaired with PATF funding.

I. ADJOURNMENT

At 6:49 P.M, with no objection, **Vice Chair Rubino** adjourned the meeting to May 16, 2022 at 6:00 p.m.

DRAFT

DATE: May 16, 2022

TO:

Members of the Cultural Arts Commission

FROM:

Eilen R Stewart, Cultural Arts Manager

SUBJECT:

Cultural Arts Commission Work Plan for 2022

RECOMMENDATION:

Discuss Cultural Arts Commission Work Plan items approved by the City Council on January 11, 2022 at the City Council and Commissions joint meeting.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met with the Cultural Arts Commission in a joint meeting on January 11, 2022 to provide direction and approve the following topics for the 2022 Cultural Arts Commission Work Plan.

- Rainbow Crosswalk
- MBAC Revamp
- Art Grant - Utility Beautification
- Art Grant - Murals
- Art Grant – Digital Art
- Art Grant - Performing Arts
- Art Grant - Sculpture Garden
- Art Grant – Permanent Sculpture
- Art Grant - School/Education

Ad-hoc committees will be assigned for each project. Committees will provide a written update prior to each commission meeting, which will be attached to the agenda monthly.

CITY OF MANHATTAN BEACH

MEMORANDUM

TO: Cultural Arts Commission

FROM: Eilen Stewart, Cultural Arts Manager

DATE: May 16, 2022

SUBJECT: Selection of 2022/2023 Cultural Arts Commission Chair

Annually, the Cultural Arts Commission is required to select a Chair and Vice Chair for the Commission. The Commission Chair is a one year term (June to May) and is rotated amongst the Commissioners in order of their seniority on the Commission. Commissioner Rubino would be next in line to serve as Chair followed by Commissioner Spackman.