



Fee #	Category	Description	Additional Information	FY 2021-2022 Fee	FY 2022-2023 Fee	FY 2023-2024 Fee	FY 2024-2025 Fee	Special Condition
CITY CLERK								
20-001	Initiative Petition Processing	A formal notice of intent to circulate an initiative petition for a municipal measure. [California Election Code Section - 9202(b)]		\$200	\$200	\$200	\$200	Set by Statute
20-002	Candidate Processing	Process a candidate for office in the City not to exceed \$25. [California Election Code Section - 10228]		\$25	\$25	\$25	\$25	Set by Statute
20-003	Candidate Statement	Process a candidate statement for publication electronically or in voter guide per California Election Code Section 13307.	Bi-Annual (10 or less)	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Set by Statute
20-004	Reproduction Service	Making a copy of a City document upon request. [Per City Resolution 6302]	Regular Copies	\$0.10	\$0.10	\$0.10	\$0.10	Set by Resolution
20-005			Election Documents	\$0.10	\$0.10	\$0.10	\$0.10	Set by Resolution
20-006	Archive Retrieval	Based upon request, retrieve an archived document per box pickup, delivery, and re-file in storage. Direct cost to cover contractor costs		Actual Cost	Actual Cost	Actual Cost	Actual Cost	
20-007	Copy Service	Making a copy of an audiotape, CD, DVD, or PDF file.	Tape / CD / DVD / PDF	\$8	\$8	\$8	\$8	
20-008	Lobbyist Registration	Process registration for lobbyist.		\$30	\$30	\$30	\$30	



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FINANCE FEES								
20-009	Return Check & Insufficient Funds Fee	Re-processing of checks or other payments due to insufficient funds. <i>[California Civil Code Section 1719]</i>	First Check	\$25	\$25	\$25	\$25	Set by Statute
20-010			Subsequent Check	\$35	\$35	\$35	\$35	Set by Statute
20-011	Business License Identification Decal	Issue a decal when a business license requires the use of a vehicle on request.		\$5	\$5	\$5	\$5	
20-012	Custom License Listing Request	Providing a unique listing of customized business and animal licensing information.	Custom	\$40	\$41	\$42	\$42	
20-013			Existing	\$25	\$26	\$26	\$27	
20-014	Dog Licenses	Licensing of animals within the City Limits. - 50% discount for seniors 62+ with income under \$10,000. - No Charge for handicapped, disabled or seeing eye dogs. - Late Penalty of 20% per month not to exceed 100%.	Spayed / Neutered	\$21	\$22	\$22	\$23	
20-016			All Others	\$48	\$50	\$50	\$51	
20-017			Duplicate Tag	\$4	\$4	\$4	\$4	



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PARKS AND RECREATION FEES (NON-PROGRAM / ACTIVITY RELATED)								
20-018	Banner Installation	Hanging a banner across the public right-of-way at the request of a private party.	Sepulveda Blvd.	\$372	\$387	\$394	\$399	
20-019			All Other	\$325	\$338	\$344	\$349	
20-020	Special Events Application	Processing a request for a special event within the City.	Pass-through (only City access no repeat or legacy changes)	\$662	\$677	\$686	\$692	
20-021			Repeat or Legacy (with no major changes)	\$977	\$1,002	\$1,016	\$1,026	
20-022			New (or with major changes)	\$1,417	\$1,456	\$1,478	\$1,495	
20-023	Film Permits - Application	Review an application for a motion picture or still photography, which takes place in the City.	Motion Picture	\$528	\$539	\$545	\$550	
20-024			Still Photography	\$208	\$213	\$216	\$218	



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POLICE FEES								
20-025	Amplified Sound Permit	Reviewing a Request to use amplified sound in a non-commercial area.		\$183	\$190	\$193	\$196	
20-026	Retail Firearm Permit	Review of a request to sell firearms within the City	New	\$944	\$983	\$1,000	\$1,013	
20-027		Renewal of a request to sell firearms within the City.	Renewal	\$242	\$251	\$256	\$259	
20-028	Block Party Permit	Review an application for a block party. <i>Set by Council policy</i>		\$50	\$50	\$50	\$50	Set by Council Policy
20-029	Weapons Discharge Permit	Review an application for a weapons discharge permit within the City.		\$603	\$622	\$630	\$637	
COMMUNITY AFFAIRS								
20-030	Alarm System Permit	Registration of new property alarms within the City.	New	\$57	\$59	\$60	\$61	
20-031		Annual renewal of Alarm System Permits already registered within the City.	Renewal	\$29	\$30	\$30	\$30	
20-032	Alarm School	As-needed class providing education and best practices for alarm system users who have had		\$91	\$94	\$95	\$96	
TECHNICAL SUPPORT								
20-033	Fingerprint Card / Live Scan	Fingerprint a person on a card or process a live scan fingerprint. This is the City's charge in addition to any DOJ fees.		\$23	\$24	\$24	\$25	
20-034	Digital Reproduction	audio recording upon request.	Audio	\$96	\$98	\$100	\$101	
20-035		Providing a police video recording upon request.	Video	\$213	\$219	\$222	\$225	
20-036	Police Record Clearance Letter	Research and prepare clearance letter for individuals requesting the service.		\$56	\$58	\$59	\$60	

NOTE: ALL OTHER FEES NOT DEFINED IN THIS TABLE ARE BASED ON FULLY BURDENED RATES AND ARE EXECUTED AT THE DISCRETION OF THE CITY MANAGER



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20-037	Police Photos - Film & Digital	Providing copies of police photographs on request.	Per Photo / Page	\$6	\$6	\$6	\$6	
20-038		Providing copies of police photographs on a CD upon request.	Per CD	\$13	\$13	\$13	\$13	
20-039	Data Research and Release	Research and compilation of data in police records upon request.		\$119	\$123	\$124	\$126	
20-040	Special Business - DOJ Check	Processing an individual who is involved in the operation of certain special businesses, which involves checking that individual against the DOJ's records.		\$1,159	\$1,201	\$1,221	\$1,236	
20-041	Police Reports	Producing a copy of a police report upon request. <i>[Per City Resolution 6302]</i>	Per Page	\$0.10	\$0.10	\$0.10	\$0.10	Set by Resolution



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JAIL OPERATIONS								
20-042	Booking Fee	Process an individual under arrest for booking. *Plus additional County Fees		\$266	\$275	\$279	\$282	
PARKING								
20-043	Impound Vehicle Release	Collection and release of vehicles impounded by the City.	Lot Release (at tow-yard)	\$137	\$142	\$144	\$146	
20-044		Collection and field release of vehicles impounded by the City.	Field Release (on-street)	\$54	\$56	\$57	\$58	
20-045	Vehicle Inspection / Correction	Inspect vehicle and sign-off citation for correctable violation.		\$27	\$28	\$28	\$29	
20-046	Boot Removal	Installation and removal of a parking boot, due to non-payment of 5 or more parking citations.		\$183	\$189	\$192	\$194	
20-047	Handicap Violation Waiver Admin Fee	Processing of repeated handicap violation waivers for citations issued to individuals with a handicapped placard. No charge for the first waiver.		\$32	\$33	\$33	\$33	
ANIMAL SERVICES								
20-048	Animal Relinquishment	Pick up of dead animals for relinquishment on request.	Dead	\$118	\$122	\$123	\$125	
20-049		Pick up of live animals for relinquishment on request.	Live Animal	\$236	\$243	\$247	\$250	
20-050	Animal Quarantine Inspection	Inspection of a home and re-checks when an animal is required to be quarantined.		\$295	\$304	\$309	\$312	



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FIRE										
			Businesses							
20-051	Fire Code Annual Permits / State Mandated Fire Inspections	Review, inspect and issue an annual permit based on the business operation as defined by the California Fire Code, Section 105.6, and occupancy classifications as determined by the California State Fire Marshal	0-2,000 SF	\$232	\$232	\$232	\$232			
20-052			2,000-10,000 SF	\$349	\$349	\$349	\$349			
20-053			10,000+ SF	\$465	\$465	\$465	\$465			
20-054			Complex Building	Actual Cost	Actual Cost	Actual Cost	Actual Cost			
					Multi-Family Units					
20-055					3-10 units	\$232	\$232	\$232	\$232	
20-056					11-20 units	\$349	\$349	\$349	\$349	
20-057					20+ units	\$465	\$465	\$465	\$465	
20-063					High Rise	\$813	\$813	\$813	\$813	
20-061				Issue a fire code permit for a soundstage involving a major review and inspection. (Per Soundstage) [Current fees collected by agreement.]	Soundstage	\$6,667	\$6,667	\$6,667	\$6,667	Set by Agreement



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20-058	Fire, Temporary Permit	Review, inspect, and issue a permit for an event that will have one or more operational permits as defined by the California Fire Code, Section 105.6	Minor Event	\$290	\$290	\$290	\$290	
20-059		Review, inspect and issue a permit for an event that consumes the time and resources of the fire department, based on the judgement of the Fire Marshal	Major Event	\$560	\$560	\$560	\$560	
20-060	Fire, Temporary Permit (continued)	Review, inspect and issue a permit for an individual operation under the California Fire Code, Section 105.6 with specific start and end times	One Time Permit	\$290	\$290	\$290	\$290	
		A temporary permit may require a Fire Safety Officer to stand by during the course of the permit, as determined by the Fire Marshal. Staffing by the Fire Department for a major event	City Staff support Costs at Fully Burdened Rate/hour	Actual Cost	Actual Cost	Actual Cost	Actual Cost	



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20-062	Fire Re-Inspection	Reinspection of an Annual Business Inspection or Temporary Permit **Per hour		\$232	\$232	\$232	\$232	
20-064	Fire Annual Business Inspection	Providing an annual fire and life safety inspection of a business with the City.	0-2,000 SF	\$220	\$220	\$220	\$220	
20-065			2,000-10,000 SF	\$335	\$335	\$335	\$335	
20-066			10,000+ SF	\$451	\$451	\$451	\$451	
20-067			Complex Building	Actual Cost	Actual Cost	Actual Cost	Actual Cost	
20-068	Fire Residential Sprinkler	Review a plan and inspect a residential fire sprinkler system for conformity with fire code requirements.	Plan Check	\$482	\$487	\$489	\$491	
20-069			Inspection	\$307	\$311	\$313	\$315	
20-070	Fire Commercial Sprinkler	Review a plan and inspect a commercial fire sprinkler system for conformity with fire code requirements.	Plan Check	\$482	\$487	\$489	\$491	
20-071			Inspection:					
20-072			1-50 heads	\$365	\$369	\$371	\$373	
20-073			51-100 heads	\$597	\$602	\$604	\$605	
20-074			101+ heads	\$829	\$834	\$836	\$838	
20-075	Fire Alarm System	Review a plan and inspect a fire alarm system for conformity with fire code requirements.	Plan Check	\$482	\$487	\$489	\$491	
20-076			Inspection:					
20-077			0-2,000 SF	\$307	\$311	\$313	\$315	
			2,000-10,000 SF	\$423	\$427	\$429	\$431	
			10,000+ SF	\$655	\$660	\$662	\$663	



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20-078	Fire Protection System	Review a plan and inspect a fire protection system for conformity with fire code requirements, including items such as Hood / Suppression, Medical Gas System, Underground Fire Service Line, Underground Storage Tank, Above Ground Storage Tank, Private Fire Hydrant, etc.	Plan Check	\$504	\$509	\$511	\$513	
20-079			Inspection	\$539	\$544	\$546	\$547	
20-080	Fire Solar System - Variance Review	Review of solar system for variance from fire code. Variance may not be granted. Cost applies regardless of outcome	Per review request	\$140	\$140	\$140	\$140	
20-081	Fire Expedited Review	Request to process plan check in an expedited manner (includes 2 rechecks).	Per request	\$687	\$692	\$694	\$696	
20-082	Fire Revision	Revision after a permit has been issued.	Revision - per revision	Actual Cost	Actual Cost	Actual Cost	Actual Cost	



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20-083	Ambulance Transport	Ambulance transport with advanced life support. <i>[Per Resolution 6262]</i>	ALS	Current LA County Rate	Current LA County Rate	Current LA County Rate	Current LA County Rate	Set by Resolution
20-084		Ambulance transport with basic life support. <i>[Per Resolution 6262]</i>	BLS (Service provided by McCormick Ambulance)	Current LA County Rate	Current LA County Rate	Current LA County Rate	Current LA County Rate	Set by Resolution



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PUBLIC WORKS FEES								
ADMINISTRATIVE								
20-320	Barricade Rental	Assist residents with the daily rental of barricades without and with flasher, 8ft. In length, delineators, 18 inch cones and temporary no parking cardboard signs for block parties. This permit includes two 8' Street Closure Barricades.	Block Party Package	\$36	\$42	\$42	\$43	
20-321		Assist residents with the daily rental of delineators, 18 inch cones and temporary no parking cardboard signs for moving purposes.	Moving Package - Standard	\$40	\$44	\$45	\$45	
20-322		*Includes the price of the delineators and signs.	Moving Package - Deluxe	\$51	\$55	\$56	\$56	



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CIVIL ENGINEERING								
20-323	Final Tract Map Review	Reviewing the final tract map to determine extent to which it complies with appropriate code requirements. **Map Copy Deposit of \$500	Application	\$852	\$886	\$906	\$921	
20-324	New / Relocate Utility Pole	Review a request for a new or relocated utility pole.	Standard	\$2,397	\$2,422	\$2,470	\$2,508	
20-325		Review a request for a new or relocated utility pole requiring PPIC review.	PPIC Review	\$3,001	\$3,048	\$3,110	\$3,157	
20-326	Online Bid and Proposal Service Fee for Capital Projects and (Public Construction)	Service fee associated with setting up, loading digital plans, specifications and other bidding documents on-line to facilitate bid submittal online by contractors.	Simple Projects (Under \$100k)	\$60	\$62	\$64	\$65	
20-327			Moderately Complex Projects (\$100k-\$500k)	\$81	\$84	\$85	\$87	
20-328			Complex Projects (Greater than \$500k)	\$100	\$104	\$106	\$107	



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TREES								
20-330	Tree Permit - Private Property	Remove, replace, or protect a tree on private property under the terms of the Tree Ordinance.	Dead / Dying Tree	\$100	\$100	\$100	\$100	Policy
20-331			Removal / Replacement	\$100	\$100	\$100	\$100	Policy
20-332			Protection	\$100	\$100	\$100	\$100	Policy
20-333			Removal in Public Right-of-Way	\$100	\$100	\$100	\$100	Policy
20-334	Tree Trimming Permit	Review and inspect tree trimming request.	Private Property	\$83	\$87	\$89	\$91	
20-335			In Public ROW	\$138	\$145	\$148	\$150	



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UTILITIES								
20-336	Low Impact Development (formerly Commercial SUSMP Review)	Review of a commercial stormwater mitigation plan for compliance with national and local stormwater standards.		\$846	\$880	\$899	\$915	
20-337	Temporary Water Meter Rental	Install or move a temporary 3" fire hydrant meter at a construction site. **Meter deposit of \$1,500 required.	Installation	\$241	\$248	\$251	\$254	
20-338			Move	\$145	\$149	\$151	\$152	
20-339	Water Meter Test	Field or bench calibration of a water meter upon a request by a resident or business. **Charges are refundable if meter is running fast.	5/8' - 1" meter	\$355	\$363	\$367	\$371	
20-340			1.5"+ meter	\$433	\$446	\$452	\$456	
20-341	Water Service Turn-On	Turning on water service after water service has been turned off to a residence or business for contractor to work on water system or for non-payment of water bill. **\$15 collection for payment in the field.	Monday - Thursday 8:00 am - 4:30 pm	\$154	\$159	\$161	\$162	
20-342			***5% Penalty on unpaid water bills (per Resolution 5726).	Afterhours, weekends, or holidays	\$369	\$370	\$370	\$370



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20-343	Water Meter Installation Inspection	Installation of new water meter upon request	3/4" - 1" meter	\$96	\$99	\$101	\$102	
20-344		**Material costs not included	1" - 2" meter	\$164	\$169	\$171	\$173	
20-345			Greater than 2" meter	Actual Cost	Actual Cost	Actual Cost	Actual Cost	
20-346	F.O.G. & Clean Bay Restaurant Inspections	Annual inspection of kitchen equipment/fixtures and Best Management Practices for	Initial Inspection	\$193	\$194	\$195	\$195	
20-347			Follow-up Inspection	\$139	\$139	\$140	\$140	
20-348	Clean Bay Restaurant Inspection for Stormwater Permit Compliance	Annual inspection of kitchen equipment / fixtures and best management practices for compliance with stormwater regulation compliance. **Plus additional County Fees		\$221	\$223	\$224	\$225	
20-349	Waste Management Plan	Review & processing of the plan and weight tickets for any demolition or remodel over \$100,000 in value for its waste management impact.		\$280	\$286	\$290	\$293	

*NOTE: Fiscal Year 2022-2023 applies to July 1, 2022 through June 30, 2023.