



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

Monday, June 27, 2022

4:00 PM

Location: Virtual – Instructions within Agenda

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Commissioner Allen

Commissioner McCarthy

Commissioner Greenberg

Commissioner Windes

Commissioner Weiner

Commissioner Serota

Commissioner Doran

C. APPROVAL OF MINUTES – May 23, 2022

D. CEREMONIAL – Welcome to New Commissioners

E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.

F. GENERAL BUSINESS

1. 2022 Workplan Item updates

- El Porto Family Park
- Sand Dune Park Master Plan (Nature Areas and Trails, Building)
- Dog Parks and Community Parkettes
- Repurposing Pay N Play
- Explore Aquatics Facility
- Donation Policy and Programs

G. STAFF ITEMS

Public Works Sand Dune Park updates

City Council recap and Parks and Recreation Department updates

H. COMMISSION ITEMS

Older Adult Program update

School District update

Student update

I. ADJOURNMENT

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Parks and Recreation Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Parks and Recreation Commission via email to both lrobb@citymb.info and mleyman@citymb.info, no later than 3:00 PM, June 24, 2022 (the day of the meeting), if you are unable to join the meeting via Zoom.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Parks and Recreation Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 3:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/93781041645>, Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 937 8104 1645.
Find your local number: <https://comb.zoom.us/j/93781041645>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

Monday, May 23, 2022

4:00 PM

Location: Virtual – Instructions within Agenda

MINUTES

A. CALL TO ORDER 4:00 pm

B. ROLL CALL

Commissioner Karger Commissioner McCarthy
Commissioner Greenberg Commissioner Turkmany
Commissioner Weiner Commissioner Grampp
Commissioner Doran

Present: Greenberg, McCarthy, Weiner, Doran, Grampp

Absent: Karger, Turkmany

C. APPROVAL OF MINUTES – April 25, 2022

Commissioner Wiener moved to adopt the minutes as written. Commissioner Doran seconded the motion. The motion passed.

Ayes: Greenberg, McCarthy, Weiner, Doran, Grampp

Nays: None

Absent: Karger, Turkmany

D. CEREMONIAL – Director Leyman thanked Commissioner Grampp for his service as the student representative wished him well in the future.

Director Leyman reported that Commissioner Karger is moving on to the Cultural Arts Commission and will continue her work supporting the 501c3 non-profit initiative.

Director Leyman read a farewell statement from Commissioner Turkmany and expressed his appreciation for both Commissioners Karger and Turkmany.

E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.

None

F. GENERAL BUSINESS

1. 2022 Workplan Item updates

• **El Porto Family Park** - Commissioner Greenberg had no updates as this is presently a staff item. Director Leyman reached out to follow up with the County Supervisor's office but has not heard back. He will follow up again this week. This item will remain on the commission work plan until direction is received from the Supervisor's office.

• **Sand Dune Park Master Plan** (Nature Areas and Trails, Building) Commissioner Greenberg reported that the project is on hold until the end of summer while Public Works completes their planned work on the park. Director Leyman will follow up with Public Works for a timeline. He and Maintenance Manager, Sean Roberts met with an Eagle Scout

candidate who has proposed a project for the north end of the trails. This work will need to be done before any contractors are brought in by Public Works. Commissioner McCarthy asked about the restrooms at Sand Dune Park and Director Leyman stated that the restrooms and building will be a longer term project and will be part of a prioritized list of projects based on a comprehensive assessment of all parks and facilities. Commissioner Greenberg added that in the meantime, the bathrooms will be pressure washed and painted during this fiscal year.

- **Dog Parks and Community Parkettes** - Commissioner Weiner met with Parks and Rec and Public Works and the focus will be on the Live Oak and Polliwog Park dog runs, and getting the upgrades that people have been requesting. At Live Oak, Public Works will look into fixing and repainting the fences, changing out the windscreens, and installing a shade structure. They will remove the bulletin boards, fix the water sources and make sure the lighting is functioning correctly.

Commissioner Weiner reported that the Polliwog Park dog run is in good shape and is heavily used. The option here might be to make the footprint larger by moving the storage containers to the west of the dog run, which could add an additional 1200 square feet.

- **Repurposing Pay N Play** – Director Leyman reported that the City Attorney is still working with the operator so the timeline has been extended. He hopes that the City will take over the property next month. It is unknown at this time if the City will have access to the equipment that turns the lights on. Once the operation is in the hands of the City, we'll be able to assess what can be done operationally, and the commission can revisit repurposing options. Director Leyman added that in the short term, the public should be able to use the facility much in the same way they use it now, while the mid and long range goals are reviewed. Commissioner Greenberg would like for the subcommittee to meet and revisit repurposing options to present to the City Council as soon as possible.

- **Explore Aquatics Facility** -

Commissioner McCarthy is still trying to arrange a meeting with True North to set up a statistically valid survey. She would like to meet the week of June 9th before summer schedules kick in.

- **Donation Policy and Programs** – Mission Statement and Bylaws

Commissioner Weiner reported that the subcommittee had met on May 15th and discussed the direction of the project. It was decided that it is not ready and shouldn't be presented to City Council until after the FY 22-23 budget is approved. The subject of bringing in a nonprofit consultant was raised, in order to advise on the establishment of a nonprofit. As two commissioners on the subcommittee are terming out, he would like to have incoming commissioner Russ Allen on the subcommittee, with the third seat as a rotating seat filled by other commissioners as needed.

2. Selection of Chair and Vice-Chair for 2022-2023

Commissioner Weiner nominated Commissioner McCarthy to serve as Chair, and Commissioner Doran to serve as Vice-Chair for the 2022-2023 term. Commissioner Greenberg seconded the motion. The motion passed.

Ayes: Greenberg, McCarthy, Weiner, Doran, Grampp

Nays: None

Absent: Karger, Turkmany

G. STAFF ITEMS

SMA Robb reported that the risk manager had agreed to allow a flyover at the Salute to the Troops. She will contact the Tiger Squadron to see if they are available for the July 3rd show and check costs on the additional insurance that will be necessary. If they are available, the funds for the challenge coins will be used. The color guard has not yet been secured.

Director Leyman reported that the new ceramics exhibition is open at the art center. The opening event also served to kick off the new Glaze Lab program, which will allow customers to paint preformed pieces which will then be fired in the kiln.

The Family Camp Out was held on May 21st, at Manhattan Heights Park. Approximately 80 families participated.

The Library Commission hosted Afternoon with an Author on May 13th, with Jan Dennis.

The Older Adults Health Fair was held on May 20th, offering health screening, COVID vaccines and a variety of other services.

Director Leyman informed the commission of City Council actions since the previous meeting including approval of the MBEF Donor Appreciation Wall and the Scout House MOU.

The Polliwog Park Playground Replacement project is scheduled to start demolition in June with the playground portion completed in early October with project completion in early November. Playground equipment has been shipped from the Czech Republic.

Commissioner Weiner asked about the Historical Red House. Director Leyman replied that this will be a joint project for the Parks and Rec and Library Commissions. The historical collection is being digitized so we are waiting to see if the County will allow the use of the Library Surplus funds to pay for the digitization. Options for east side library services are also being considered.

Commissioner Weiner asked that updates on programs be sent in between meetings so the commissioners may stay informed. Staff will pass on relevant updates.

H. COMMISSION ITEMS

Older Adult Program update - Commissioner McCarthy reported that the Senior Advisory Committee was canceled so there is no update.

School District update - no update

Student update - Commissioner Grampp – The school year is wrapping up. Students are currently doing state testing. Prom and finals are coming up. Unfortunately, the Beauty of Beast production was canceled due to a COVID outbreak.

I. ADJOURNMENT

Commissioner Grampp moved to adjourn. Commissioner Weiner seconded the motion. The motion passed.

Ayes: Greenberg, McCarthy, Weiner, Doran, Grampp

Nays: None

Absent: Karger, Turkmany

Meeting adjourned at 5:08 pm.

DATE: June 27, 2022

TO:

Members of the Parks and Recreation Commission

FROM:

Mark Leyman, Parks and Recreation Director

SUBJECT:

Parks and Recreation Commission Work Plan for 2022-2023

RECOMMENDATION:

Discuss Parks and Recreation Work Plan items approved by the City Council at the joint City Council meeting on January 11, 2022.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met with the Parks and Recreation Commission in a joint meeting on January 11, 2022 to provide direction and approve the following topics for the 2022 Parks and Recreation Commission Work Plan.

- El Porto Family Park
- Sand Dune Park Master Plan (Nature Areas & Trails, building)
- Dog Parks & Community Parkettes
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore Aquatics Facility
- Donation Policy and Programs

Ad-hoc committees will provide updates monthly.