



**CITY OF MANHATTAN BEACH
CULTURAL ARTS COMMISSION MEETING
Monday, July 18, 2022
6:00 PM
Location: Virtual – Instructions within Agenda**

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Commissioner Marcy	Commissioner Tokashiki
Commissioner Karger	Commissioner Rubino
Commissioner Spackman	Commissioner Attam

C. APPROVAL OF MINUTES

May 16, 2022
June 20, 2022

D. CEREMONIAL

E. AUDIENCE PARTICIPATION (3-Minute Limit)

The public may address the Commission regarding City business not on the agenda.

F. GENERAL BUSINESS

1. Work Plan Item updates
 - a. MBAC Revamp Project
 - b. Other work plan items
2. Future allocations of PATF funds discussion

G. STAFF ITEMS

Cultural Arts Division updates
PATF Budget update
City Council updates

H. COMMISSION ITEMS

I. ADJOURNMENT

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Cultural Arts Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Library Commission via email to both estewart@citymb.info and lrobb@citymb.info, no later than 5:00 PM, July 18, 2022 (the day of the meeting), if you are unable to join the meeting via Zoom.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Cultural Arts Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 5:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/92330757540> , Meeting ID: 923 3075 7540
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 923 3075 7540
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 923 3075 7540.
Find your local number: <https://comb.zoom.us/j/aByWMRmYK>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

CITY OF MANHATTAN BEACH
MINUTES OF THE CULTURAL ARTS COMMISSION

May 16, 2022

Meeting by teleconference (Zoom) – in accordance with procedures on agenda
1400 Highland Avenue
Manhattan Beach, CA 90266

A. CALL TO ORDER

Chair Marcy called the meeting to order at 6:11 p.m.

B. ROLL CALL

Present: Manna, Spackman, Tokashiki, Vice Chair Rubino, Chair Marcy

Absent: None

Staff present: Mark Leyman, Parks and Recreation Director, Linda Robb, Parks and Recreation Senior Management Analyst, Rosemary Lackow, Recording Secretary.

C. APPROVAL OF MINUTES – April 18, 2022

It was moved and seconded (Manna/Rubino) to approve as submitted. The motion carried 4-1 by roll call vote.

ROLL CALL:

AYES: Manna, Spackman, Tokashiki, Vice Chair Rubino

NOES: None

ABSENT: None

ABSTAIN: Chair Marcy

D. CEREMONIAL – None

E. AUDIENCE PARTICIPATION (3-Minute Limit) – None

F. GENERAL BUSINESS

1. Discussion of 2022 Work Plan items

- a. Rainbow Crosswalk:** Director Leyman reported: the downtown crosswalk near the pier will be installed next week, and staff is working with an artist to establish a timeline for the park gazebo crosswalk; will let Commission know if a ribbon-cutting ceremony is planned.
- b. MBAC Revamp Project:** Vice Chair Rubino reported that the Leadership Manhattan Beach (LMB) mural at the Art Center was very successful and, except for some touch-up the project is completed and looks great. The installation was a true community event with about 200 participants. Commissioner Manna, who participated, complimented LMB on the project's success.
- c. Art Grant – Utility Beautification:** no new information to report.
- d. Art Grant – Murals:** no new information to report.
- e. Art Grant – Digital Wall Art:** Director Leyman indicated staff is still working with Public Works to develop a timeline for the installation of the display – no new information at this time.
- f. Art Grant – Performing Arts:** Vice Chair Rubino noted that she expects the committee may need to meet with CAM Stewart to rework the draft document. Commissioner Tokashiki noted that the Shakespeare in the Park program has received funding for this summer's program.

- g. **Art Grant – Sculpture Garden** (temporary works): no new information.
- h. **Art Grant – Permanent Sculpture:** Director Leyman reported that the “Red Circle” sculpture by C.J. Rench is still in the process of being purchased by the City but currently staff is waiting for some information on costs from the artist due to some changes needed for the permanent piece.
- i. **Art Grant – School Education:** no new information to report; while still in the Work Plan, it was clarified that this program has been deemed to be a lower priority at this time.

2. Selection of 2022-2023 Chair and Vice Chair

Chair Marcy called for a motion; it was moved and seconded (Tokashiki/Manna) that Commissioner Rubino be appointed Chair and Commisisoner Spackman, Vice Chair for the 2022-23 term.

ROLL CALL:

AYES: Manna, Spackman, Tokashiki, Vice Chair Rubino, Chair Marcy

NOES: None

ABSENT: None

ABSTAIN: None

Senior Analyst Robb explained the rule for rotation of the Chair/Vice Chair positions: selection is by seniority by date appointed, and in the event that two commissioners were appointed on the same date, the Commissioner with the higher seat number has seniority. In the case of Commissioners Spackman and Tokashiki, both appointed June 1, 2021, but Commissioner Spackman (seat 3) has seniority because Commissioner Tokashiki serves as seat 4.

Commissioner Rubino expressed her appreciation for being selected to serve as Chair and also for Chair Marcy’s chairmanship.

G. STAFF ITEMS

Director Leyman/Sr. Analyst Robb reported:

- **MBAC exhibition “Out of the Mold”** opening, held last Friday, was well attended, including the majority of the CAC Commissioners, the event was successful and the new Glaze Lab is now open.
- **MBEF Donor Wall:** the City Council will have a second discussion on this project at tomorrow’s meeting (May 17). The Council countinued its review due to some concerns.
- **Scout House project:** City Council will review the MOU agreement between the City, the Friends of the Senior and Scout Community Center, and MB Property Owners at tomorrow’s meeting. The MOU will spell out the use of the center for the various users. Director Leyman stated he will be happy to share details with any interested Commissioners, but a significant issue was that the cost of construction has recently significantly increased, necessitating increasing the city funding.
- **Public Arts Trust Fund:** a report was not available.
- **New CAC members:** Suzanne Karger will replace Commissioner Manna and the student commissioner will be Riya Attam.

Director Leyman expressed appreciation for Chair Marcy’s excellent leadership as Chair over the past year as well as for Commissioner Fred Manna’s six years of service on this and prior Parks and Recreation Commission, and these expressions were echoed by Commisisoners Rubino, Tokashiki and Spackman.

H. COMMISSION ITEMS

Chair Marcy thanked Commissioner Manna for his service, noting he will be sorely missed and all Commissioners joined with personal gratitude and comments. Commissioner Manna thanked all, commenting that he enjoyed his service and will be looking forward to seeing improvements at the Art Center come to fruition. He has been asked to lead another “Art Walk” and Commissioner Tokashiki noted that she would be very interested in attending and/or assisting if needed.

I. ADJOURNMENT

At 6:39 P.M, with no objection, Chair Marcy adjourned the meeting to June 20, 2022 at 6:00 p.m.

DRAFT

CITY OF MANHATTAN BEACH
MINUTES OF THE CULTURAL ARTS COMMISSION

June 20, 2022

Meeting by teleconference (Zoom) – in accordance with procedures on agenda
1400 Highland Avenue
Manhattan Beach, CA 90266

A. CALL TO ORDER

Chair Rubino called the meeting to order at 6:01 p.m.

B. ROLL CALL

Present: Tokashiki, Karger, Vice Chair Spackman, Chair Rubino

Absent: Marcy, Attam

Staff present: Linda Robb, Parks and Recreation Senior Management Analyst, Eilen Stewart, Cultural Arts Manager, Rosemary Lackow, Recording Secretary.

Analyst Robb noted that Commissioner Attam, being the student rep, is allowed to miss summer meetings (June, July, August) without counting against her attendance record.

C. APPROVAL OF MINUTES – May 18, 2022

Noting that Commissioner Marcy is absent, and there are only three Commissioners present who were at the May meeting (not a quorum) Chair Rubino noted that the May minutes would be held over to the July meeting agenda. There being no objections, it was so ordered.

D. CEREMONIAL

Chair Rubino welcomed new Commissioner Karger, who introduced herself, noting that she has served two terms (six years) on the Parks and Recreation Commission and is looking forward to learning about projects and working on the subcommittees.

E. AUDIENCE PARTICIPATION (3-Minute Limit) – None

F. GENERAL BUSINESS

1. Reprioritization of Work Plan items

CAM Stewart noted that the current thinking is that instead of trying to advance several programs of a very robust Work Plan, the Commission might more efficiently concentrate its efforts and work as one big team on one or just a few selected projects. Commissioners Karger and Tokashiki endorsed this concept and Commissioner Spackman agreed, as long as the Commission doesn't limit its projects too much.

Discussion proceeded on prioritizing projects. The Commission came to a consensus that the highest priority would be the MB Art Center signage, in varying forms (e.g., main identification sign, wayfinding and perhaps a front wall mural) and the next priority time permitting, would be the mural art grant and/or utility beautification art grant. It was noted that the mural art program pertains to murals on highly visible private properties using public funds.

Chair Rubino stated she will email to the entire Commission, the MBAC Revamp PowerPoint presentation,

updated with status of each project element and asked that each Commissioner provide input to her as to what they think could be done to accomplish the project goal: to have better, clearer or more visible signage bring attention to the center. It was also agreed that, moving forward, the Commission will develop a list of actionable items, or steps that need to be taken to accomplish the signage improvements and the Commission could assign priority to these.

Chair Rubino stated that she will compile everyone's ideas and present at the next meeting at which time new Ad Hoc committees will be formed which will carry out various portions of the MBAC improvement plan.

2. Work Plan Items Updates

No new information was provided for any other work plan items (other than MBAC Revamp, Mural Grants and Utility Beautification) as discussed for prioritization purposes.

G. STAFF ITEMS

Cultural Arts Manager Stewart reported:

- The Bo Bridges mural on the south facing wall of City Hall has a new timeline due to supply chain issues – now will be completed in 6-8 months.
- Exhibitions: 1) MBAC exhibit “Out of the Mold” still going on; 2) Staff is prepping for the next exhibition, the Annual Community Exhibition which opens in July.
- Council update: The Council approved the MBEF Donor Wall in the Metlox Plaza; staff is working on an MOU (fully funded by MBEF).
- Public Arts Trust Fund: currently 2.2 million, 1 million allocated; 1.1 unallocated. Earliest expiration will be in 2023. Projects are in the works, so at this time, staff not concerned.

H. COMMISSION ITEMS

Chair Rubino expressed appreciation for the Public Works Department for the installation of the Rainbow Crosswalk and complimented CAM Stewart on the graphic design and all who were involved in organizing a beautiful unveiling ceremony.

I. ADJOURNMENT

CAM Stewart noted that the CAC will continue conducting meetings via Zoom format until further notice. At 7:08 p.m. with no objection, Chair Rubino adjourned the meeting to July 18, 2022 at 6:00 p.m., via Zoom.

DATE: July 18, 2022

TO:

Members of the Cultural Arts Commission

FROM:

Eilen R Stewart, Cultural Arts Manager

SUBJECT:

Cultural Arts Commission Work Plan for 2022

RECOMMENDATION:

Discuss Cultural Arts Commission Work Plan items approved by the City Council on January 11, 2022 at the City Council and Commissions joint meeting.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met with the Cultural Arts Commission in a joint meeting on January 11, 2022 to provide direction and approve the following topics for the 2022 Cultural Arts Commission Work Plan.

- Rainbow Crosswalk
- MBAC Revamp
- Art Grant - Utility Beautification
- Art Grant - Murals
- Art Grant – Digital Art
- Art Grant - Performing Arts
- Art Grant - Sculpture Garden
- Art Grant – Permanent Sculpture
- Art Grant - School/Education

Ad-hoc committees will be assigned for each project. Committees will provide a written update prior to each commission meeting, which will be attached to the agenda monthly.

DATE: July 18, 2022

TO:

Members of the Cultural Arts Commission

FROM:

Eilen R Stewart, Cultural Arts Manager

SUBJECT:

Public Arts Trust Fund Allocation of Expiring Funds

RECOMMENDATION:

Discuss possible projects eligible for allocation of Public Arts Trust Fund moneys due to expire in December of 2023.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The Public Arts Trust Fund currently has a balance of \$2.2M with \$1.1M unallocated funds. There are \$300,000 of funds expiring in December of 2023 if not allocated to a project.

Staff recommends that the Cultural Arts Commission discuss and propose possible items to which funds could be allocated before the expiration date.

Possible projects to consider include but are not limited to:

- MBAC Revamp items including main sign
- Citywide assessment of art collection
- Contracted conservation plan based on the assessment of City's art collection
- Permanent stage and pavilion in Polliwog Park