



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

Monday, July 25, 2022

4:00 PM

Location: Virtual – Instructions within Agenda

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Commissioner Allen

Commissioner McCarthy

Commissioner Greenberg

Commissioner Windes

Commissioner Weiner

Commissioner Serota

Commissioner Doran

C. APPROVAL OF MINUTES – June 27, 2022

D. CEREMONIAL – Welcome to New Commissioners

E. AUDIENCE PARTICIPATION (3-Minute Limit) - The public may address the Commission regarding City business not on the agenda.

F. GENERAL BUSINESS

1. 2022 Workplan Item updates

- El Porto Family Park
- Sand Dune Park Master Plan (Nature Areas and Trails, Building)
- Dog Parks and Community Parkettes
- Repurposing Pay N Play
- Explore Aquatics Facility
- Donation Policy and Programs

G. STAFF ITEMS

City Council recap and Parks and Recreation Department updates

H. COMMISSION ITEMS

Older Adult Program update

School District update

Student update

I. ADJOURNMENT

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the Parks and Recreation Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Parks and Recreation Commission via email to both lrobb@citymb.info and mleyman@citymb.info, no later than 3:00 PM, July 25, 2022 (the day of the meeting), if you are unable to join the meeting via Zoom.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Parks and Recreation Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 3:45 p.m. in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/93781041645>, Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 937 8104 1645
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 937 8104 1645.
Find your local number: <https://comb.zoom.us/j/93781041645>. Upon calling in, you will be "muted" until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it's your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to "rename" participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH
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Monday, June 27, 2022

4:00 PM

Location: Virtual – Instructions within Agenda

MINUTES

A. CALL TO ORDER 4:00 pm

B. ROLL CALL

Commissioner Allen Commissioner McCarthy

Commissioner Greenberg Commissioner Windes

Commissioner Weiner Commissioner Serota

Commissioner Doran

Present: Allen, Greenberg, Weiner, Doran, McCarthy, Windes, Serota

Others Present: Director Leyman, Sr. Management Analyst (SMA) Robb, Sr. Recreation Manager McCollum

C. APPROVAL OF MINUTES – May 23, 2022

Commissioner Doran moved to approve the minutes with the following correction:

P. 1 C. Approval of minutes – correct Wiener to Weiner

Commissioner Weiner seconded the motion. The motion passed.

Ayes: Allen, Greenberg, Weiner, Doran, McCarthy, Windes, Serota

Nays: None

Absent: None

D. CEREMONIAL – Commissioner McCarthy welcomed new commissioners Tracey Windes, Russ Allen and Race Serota.

E. AUDIENCE PARTICIPATION (3-Minute Limit) - None

F. GENERAL BUSINESS

1. 2022 Workplan Item updates

• **El Porto Family Park** – (Greenberg, McCarthy, Allen) Director Leyman reported that he has been in contact with County Supervisor Holly Mitchell's office and spoken to some members of her team. Supervisor Mitchell has referred this item to the Director of Beaches and Harbors and the County Property Administrators Lead. Director Leyman has shared all of the information previously compiled by the commission along with the City Council request for a swing set. He has a follow up meeting scheduled with Beaches and Harbors and the property division, and will give an update at the next commission meeting.

• **Sand Dune Park Master Plan, including Nature Areas/Trails and Building** (Greenberg, McCarthy, Windes) Commissioner Greenberg reported that earlier in the year, the City Council reinstated previous park maintenance budget levels and allocated one-time additional funds to address deferred maintenance. He and Commissioner McCarthy walked through Sand Dune park to see the progress that Public Works has made and encouraged the commissioners to see all the good work that has been done. The subcommittee will now be working to put together a plan for public outreach to determine what the public wants for

this park in the future, in order to create a Sand Dune Park Master Plan.

- **Dog Parks and Community Parkettes** (Weiner) Commissioner Weiner reported that Public Works has ordered shade cloth for the seating area and are working on fencing at the Live Oak Dog Run . He added that there is potential for expanding the Polliwog Park Dog Run west into the Begg parking lot. This could add approximately 1200 sq. ft. to the usable area. Cost estimates are being explored. Director Leyman shared that he had reached out to the school district to discuss the large storage trailer that would need to be moved to accommodate the expansion.

- **Repurposing Pay N Play** – (Windes, Greenberg, Allen) Commissioner Windes reported that the subcommittee met with Director Leyman to discuss next steps and will meet again on June 30th at the Pay N Play to look at the structure and discuss usage ideas. Director Leyman reported that staff is working with the City Attorney to determine a transition date. Commissioner McCarthy thanked former commissioner Karger for the work she did on the subcommittee.

- **Explore Aquatics Facility** – (McCarthy, Weiner, Doran) - Commissioner McCarthy reported that the subcommittee is working with True North and met to discuss background to assist True North in creating the community survey. She added that Redondo Beach is looking at possible sites for an aquatics center and is looking for partners. The City of Redondo Beach have reached out to Beach Cities Health District and to some of our council members to explore partnership possibilities. Our Councilmembers have asked Commissioner McCarthy to reach out and get a dialogue going regarding a partnership for a larger aquatic center.

- **Donation Policy and Programs** (Weiner, McCarthy, Allen) – Commissioner Weiner reported he is going to take a step back from the extensive work that the previous subcommittee members have done. The next step is to meet with City staff who are involved with donations to explore the process and benefit to the donors. The subcommittee will meet with the City Treasurer and Finance Director to explore how the City handles donations. The subcommittee will also meet with representatives from non-profit organizations to explore how to build a nonprofit. The goal is to have a comprehensive report that will give City Council the answers to all of their questions. This cannot be accomplished in the next few months, but the subcommittee hopes to present within a year.

Commissioner McCarthy feels that a 501c3 could transform what happens in Manhattan Beach and give a lot more latitude and speed to the timing of many projects. She believes that there are many people who would like to leave some sort of legacy gift to the City but have never really had an avenue to do so.

Commissioner Weiner will explore whether or not the City itself is considered a 501c3 type organization, before forming a new 501c3.

Commissioner Weiner asked how the Military Wall fits into the donation process. Director Leyman stated that it should be considered a separate item from the Donation Policy.

Director Leyman does not feel that new projects should be added to the commission work plan right now as there is not enough bandwidth to handle additional projects. Public Works is working diligently to complete deferred park maintenance projects. Director Leyman will bring a timeline on when a comprehensive project list can be delivered.

G. STAFF ITEMS

Public Works Maintenance Manager Roberts gave a summary of the work that has been done at Sand Dune Park, which included tree pruning and removal. This was in preparation

for new landscaping that will include new trees and plants, jute mesh for slope stabilization and decomposed granite ground cover. Commissioner Greenberg mentioned that public outreach has been put on hold until this work is complete and anticipates that it will start back around the end of September. Commissioner Weiner asked about a potential Eagle Scout project at Sand Dune Park. Director Leyman stated that the base of the Dune at the eastern corner has been identified as the Eagle Scout project and will include removing a lot of landscaping for cleanup and replanting of the area. This project was scheduled for May, 2022 and staff is awaiting updates from the Eagle Scout candidate.

Director Leyman summarized recent City Council actions and gave the following department updates:

The department reorganization was approved and the department will be recruiting for three full time positions, Older Adult Coordinator, Cultural Arts Coordinator and a Recreation Supervisor.

He has been working with Human Resources on part-time salary compensation rates and classifications. New salary ranges will make the City more competitive with other agencies and make it easier to hire and retain employees.

Polliwog Park Playground replacement is still on schedule for November completion.

The pickleball court resurfacing of 6 courts at MBMS is moving forward.

Dial-a-Ride drop off locations have been established at Manhattan Village Mall to aid our older adults.

The Beau Bridges mural at City Hall is moving forward after some structural challenges. The goal for installation is March 2023.

SMA Robb reported that the Salute to the Troops will feature the Satin Dollz and the Redondo Union High School ROTC for the Honor Guard. There will be no flyover this year but will try again for next year.

H. COMMISSION ITEMS

Older Adult Program update - Commissioner McCarthy reported that the Senior Advisory Committee did not meet due to quorum issues. She added that the Older Adults program will benefit from the new compensation rates and hopes that the Older Adults Program Coordinator is hired soon.

School District update – Commissioner Greenberg reported that school is out and a graduation ceremony was held followed by a Strand Walk and photo op.

Student update - Commissioner Serota reported that students are currently focused on summer school.

I. ADJOURNMENT

Commissioner Windes moved to adjourn. Commissioner Dorn seconded the motion. The motion passed. The meeting adjourned at 5:30 pm.

Ayes: Allen, Greenberg, Weiner, Doran, McCarthy, Windes, Serota

Nays: None

Abstain: None

Absent: None

DATE: July 25, 2022

TO:

Members of the Parks and Recreation Commission

FROM:

Mark Leyman, Parks and Recreation Director

SUBJECT:

Parks and Recreation Commission Work Plan for 2022-2023

RECOMMENDATION:

Discuss Parks and Recreation Work Plan items approved by the City Council at the joint City Council meeting on January 11, 2022.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

The City Council met with the Parks and Recreation Commission in a joint meeting on January 11, 2022 to provide direction and approve the following topics for the 2022 Parks and Recreation Commission Work Plan.

- El Porto Family Park
- Sand Dune Park Master Plan (Nature Areas & Trails, building)
- Dog Parks & Community Parkettes
- Explore repurposing Pay'n'Play Racquetball Land/Building
- Explore Aquatics Facility
- Donation Policy and Programs

Ad-hoc committees will provide updates monthly.