

**CITY OF MANHATTAN BEACH  
PARKING AND PUBLIC IMPROVEMENTS COMMISSION  
DRAFT MINUTES OF A REGULAR MEETING  
August 25, 2022**

**A. CALL TO ORDER:**

The regular meeting of the Parking and Public Improvements Commission of the City of Manhattan Beach, California was held in hybrid format (Zoom Call and in person at City Hall, 1400 Highland Avenue, Manhattan Beach, CA 90266) on August 25, 2022 at the hour of 6:04pm.

**B. PLEDGE TO FLAG**

**C. ROLL CALL**

Present: Commissioners D’Amico, DaGiau, Apostol, and Chair Paralusz  
Absent: Kirschenbaum  
Staff Present: Erik Zandvliet, Traffic Engineer  
Carrie Tai, AICP, Director of Community Development  
Clerks: Fel Cortez, Agenda Host

**D. APPROVAL OF MINUTES**

08/25/22-1 Regular Meeting – April 28, 2022

**MOTION:** It was moved and seconded (**Apostol/D’Amico**) to approve the minutes without corrections.

**AYES:** D’Amico, DaGiau, Apostol, Chair Paralusz  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Kirschenbaum

08/25/22-2 Regular Meeting – July 28, 2022

**MOTION:** It was moved and seconded (**Apostol/D’Amico**) to approve the minutes without corrections.

**AYES:** D’Amico, DaGiau, Apostol, Chair Paralusz  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Kirschenbaum

**E. AUDIENCE PARTICIPATION (3-minute Limit)**

**Chair Paralusz** opened Audience Participation.

There were no speakers.

**Chair Paralusz** closed audience participation.

**F. GENERAL BUSINESS**

08/25/22-3 Continued Item - Selection of a Representative and Alternate for the Outdoor Dining and Business Use Task Force

**Director Tai** summarized the staff report presented at the July 28, 2022 Parking and Public Improvements Commission meeting. In Fall of 2021, the City Council requested that staff add a long-term Work Plan item to study the feasibility of long-term outdoor dining not only in the Public Right-Of-Way, but also on private property. On July 5, 2022, the City Council directed staff to convene a task force to help guide this Work Plan item. The task force will have 15 members; seat number 2 is for a representative from the Parking and Public Improvements Commission. Per **Acting Chair Kirschenbaum's** suggestion, this item was deferred to the August 25, 2022 Parking and Public Improvements Commission meeting due to the absence of 2 of the 5 sitting commission members.

**Chair Paralusz** opened discussion.

**Vice Chair Kirschenbaum** joined the meeting.

**Commissioner DaGiau** asked if a chairperson of the Outdoor Dining and Business Use Task Force has been selected and if so, by whom. **Director Tai** responded that a chairperson has not been selected and anticipates the task force will self-select a chair when they meet.

**Vice Chair Kirschenbaum** asked if the alternate is meant to attend the meetings as well. **Director Tai** responded that the alternate is welcome to attend the meetings to remain informed of the task force progress. If they miss a meeting, they are responsible for reviewing the meeting summary in the case they are required to attend the following meeting.

**Chair Paralusz** asked staff how to proceed with this item since there were no further questions from commissioners. **Director Tai** responded that several commissioners expressed interest for the position; Commissioners D'Amico and DaGiau. **Chair Paralusz** expressed interest at the previous meeting, however removed herself from consideration.

**Chair Paralusz** asked the commissioners for their thoughts on how the commission should go about selecting the primary representative and the alternate for the task force.

**Commissioner Kirschenbaum** suggested that the selection be based on seniority.

**Commissioner D'Amico** disagreed and stated that the task force should be approached with "fresh eyes" and would like to be considered as the primary representative.

**Chair Paralusz** suggested that the commissioners vote on the primary representative and asked Commissioner DaGiau to give his reasons for wanting to be chosen.

**Commissioner DaGiau** stated the representative should be picked from a hat.

**Commissioner D'Amico** stated he supported the representative being picked from a hat.

**Chair Paralusz** asked the other commissioners if this process would suffice.

**Commissioner Apostol** stated he is in support of this process.

**Vice Chair Kirschenbaum** concurred.

**Chair Paralusz** voted to pick from a hat.

**Agenda Host Fel Cortez** prepared name slips and picked Commissioner DaGiau's name from a hat. Commissioner DaGiau was chosen and will represent the Parking and Public Improvements Commission as the representative for the Outdoor Dining and Business Use Task Force, with Commissioner D'Amico as the alternate.

**Director Tai** stated all meeting communications will be sent to both representatives and alternates and thanked Commissioners DaGiau and D'Amico for their willingness to serve.

## **G. OTHER ITEMS**

08/25/22-4 Annual Parking Fund Summary

**Traffic Engineer Zandvliet** summarized the parking fund income and expenses.

**Commissioner DaGiau** asked if Metlox Parking Garage is the only lot that uses a central pay station. **Traffic Engineer Zandvliet** confirmed that it is. **Commissioner DaGiau** asked if there were plans to bring this system to other parking lots. **Traffic Engineer Zandvliet** stated that the City is exploring this possibility.

**Commissioner Kirschenbaum** asked if there is somewhere that the reserves are noted for each of the parking lots. **Traffic Engineer Zandvliet** stated that the reserve numbers would be available in the City's budget documents.

08/25/22-5 Staff Updates

**Traffic Engineer Zandvliet** provided the following staff updates:

- Sepulveda Bridge
- Mall Improvements
- AVP Event
- Hometown Fair
- Fireworks Event
- Pier Lighting

08/25/22-6 Commissioner Items

**Chair Paralusz** asked about the status of the left-turn signal at Peck Avenue and Manhattan Beach Boulevard. **Traffic Engineer Zandvliet** stated the construction documents are finished and the design is out to bid. **Traffic Engineer Zandvliet** further stated that the signal poles would take about a year to be fabricated. In the meantime, the roadway modifications would be constructed prior to the pole installation.

**Commissioner DaGiau** asked for the status on the repainting of the pier railings. **Traffic Engineer Zandvliet** did not have this information but would ask Public Works for an update.

## **H. ADJOURNMENT**

The meeting was adjourned at 6:39p.m. to the Parking and Public Improvements Commission Regular Meeting on September 22, 2022 at 6:00p.m. at the City Hall Council Chambers (1400 Highland Ave. Manhattan Beach, CA 90266) and via ZOOM Call.

---

**KATHLEEN PARALUSZ**  
Chair

---

**FEL CORTEZ**  
Recording Secretary

ATTEST:

---

**ERIK ZANDVLIET**  
Traffic Engineer