

## City Council Regular Meeting

### Regular Meeting

**Tuesday, February 7, 2023**

**6:00 PM**

**City Council Chambers and Zoom**



#### **ELECTED OFFICIALS**

**Mayor** Steve Napolitano

**Mayor Pro Tem** Richard Montgomery

**Councilmember** Joe Franklin

**Councilmember** Amy Howorth

**Councilmember** David Lesser

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Rachel Johnson

**Public Works Director** Erick Lee

**Acting Community Development Director** Talyn Mirzakhanian

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*The City continues to offer an opportunity to participate in Council meetings via Zoom. The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, February 7, 2023 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or
- 3) telephone message recorded at (310) 802-5030.

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item G (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 1, 2023, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

*Alessia Osterling, Manhattan Beach Middle School*

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, February 7, 2023 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

### IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

### NOON PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

**Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363**

During the meeting you will need to enter \*9 on the phone's dial pad to "raise your hand" at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom.

## H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [23-0033](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting and Joint City Council and Parks and Recreation Commission, Cultural Arts Commission, and Library Commission Minutes of January 9, 2023
  - b) City Council Adjourned Regular Meeting Minutes of January 12, 2023
  - c) City Council Regular Meeting Minutes of January 17, 2023
  - d) City Council Adjourned Regular Meeting and Joint City Council and Planning Commission and Parking and Public Improvements Commission Minutes of January 18, 2023
  - e) City Council Adjourned Regular Meeting (Highrose) Minutes of January 19, 2023
- (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting and Joint City Council and Parks and Recreation Commission, Cultural Arts Commission, and Library Commission Minutes of January 9, 2023](#)  
[City Council Adjourned Regular Meeting Minutes of January 12, 2023](#)  
[City Council Regular Meeting Minutes of January 17, 2023](#)  
[City Council Adjourned Regular Meeting and Joint City Council and Planning Commission and Parking and Public Improvements Commission Minutes of January 18, 2023](#)  
[City Council Adjourned Regular Meeting \(Highrose\) Minutes of January 19, 2023](#)

2. Financial Reports: [23-0023](#)

Schedule of Demands January 5, 2023 and January 12, 2023 (Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands January 5, 2023 and January 12, 2023](#)

3. Quarterly Update on the City's Homelessness Initiatives (City Manager Moe). [23-0068](#)

**RECEIVE REPORT**

**Attachments:** [Manhattan Beach Outreach Program Outcomes](#)  
[Beach Cities Outreach Program Outcomes](#)  
[Manhattan Beach Trespassing and Authorization Form](#)  
[Homeless Response Decision Tree](#)

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4. Consideration of Adopting Urgency Ordinance No. 23-0005-U Amending Ordinance No. 20-0012-U, as Subsequently Amended, to Rescind Commercial Eviction Regulations (City Attorney Barrow). [23-0058](#)  
**ADOPT URGENCY ORDINANCE NO. 23-0005-U**  
**Attachments:** [Urgency Ordinance No. 23-0005-U](#)  
[Urgency Ordinance Nos. 20-0012-U, 20-0016-U, and 20-0018-U](#)  
[Ordinance No. 22-0001](#)
5. Consider Awarding Bid No. 1287-23 to Fairway Ford for the Purchase of One Ford F-550 Truck Chassis for the Public Works Department in the Amount of \$53,116 and Appropriate \$85,000 from the Fleet Management Fund (Finance Director Charelian). [23-0040](#)  
**A) APPROVE**  
**B) APPROPRIATE FUNDS**  
**Attachments:** [Bid No. 1287-23 Comparison](#)
6. Consider Awarding Bid No. 1281-23 to Bay City Electric Works for the Purchase of One Budgeted 100 kW Portable Generator for the Public Works Department in the Amount of \$86,381.27 (Finance Director Charelian). [23-0041](#)  
**APPROVE**  
**Attachments:** [Bid No. 1281-23 Comparison](#)
7. Consideration of a Resolution Approving a Three-year General Services Agreement with Waterline Technologies, Inc. for Water Treatment Disinfection Products and Services at a Cost Not-to-Exceed \$900,000 (Public Works Director Lee). [23-0024](#)  
**ADOPT RESOLUTION NO. 23-0015**  
**Attachments:** [Resolution No. 23-0015](#)  
[Agreement - Waterline Technologies, Inc.](#)
8. Formally Accept as Complete the Cycle 2 Sewer Infrastructure Improvement Project Constructed by Vasilj, Inc.; Authorize Filing of a Notice of Completion with the Los Angeles County Recorder; and Release Retention for \$80,676.26 (Public Works Director Lee). [23-0009](#)  
**ACCEPT AND AUTHORIZE**  
**Attachments:** [Location Map](#)

9. Consideration of a Resolution Approving the Citywide Americans with Disabilities Act Ramp Improvement Project and Authorizing an Application to the Los Angeles County Metropolitan Transportation Authority for Federal Transit Administration Section 5310 Grant Funding (Public Works Director Lee).

[23-0053](#)**ADOPT RESOLUTION NO. 23-0016**

**Attachments:** [Resolution No. 23-0016](#)  
[ADA Ramp Improvement Locations](#)

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**J. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**K. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Consideration of Police Department Staffing Levels and Authorization to Increase Permanent Staffing by Seven Additional Police Officers, One Police Support Supervisor, One Civilian Background Investigator, and Consideration of Enhanced Recruitment Incentives (Police Chief Johnson and Human Resources Director Jenkins).

[23-0089](#)

**(Estimated Time: 45 Mins.)**

**A) APPROVE****B) DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Cost Associated with Request](#)  
[Summary of Current and Proposed Staffing](#)  
[Current Vacancy Rates and Available Recruitment Incentives](#)  
[Example of Range of Bonus Amounts](#)

11. Consideration of Aquatics Center Survey Summary Report and Authorization for a Request for Proposals for Begg Pool Architectural and Consultant Services, including Schematic Design and Cost Estimates (Parks and Recreation Director Leyman).

[23-0064](#)

**(Estimated Time: 1 Hr.)**

**A) ACCEPT SURVEY****B) DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Aquatics Center Survey Summary Report](#)  
[PowerPoint Presentation \(TrueNorth Research\)](#)

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT****O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 12. Agenda Forecast (City Clerk Tamura).  
INFORMATION ITEM ONLY**

[23-0059](#)



**13. Commission Minutes:**[23-0065](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Planning Commission Meeting Minutes of August 10, 2022 (Acting Community Development Director Mirzakhania)
- b) Planning Commission Meeting Minutes of August 24, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- c) Planning Commission Meeting Minutes of September 14, 2022 (Acting Community Development Director Mirzakhania)
- d) Planning Commission Meeting Minutes of September 28, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- e) Planning Commission Meeting Minutes of October 12, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- f) Planning Commission Meeting Minutes of October 26, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- g) Planning Commission Meeting Minutes of November 9, 2022 (Acting Community Development Director Mirzakhania)
- h) Planning Commission Meeting Minutes of November 23, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- i) Parks and Recreation Commission Meeting Minutes of November 28, 2022 (Parks and Recreation Director Leyman)
- j) Planning Commission Meeting Minutes of December 28, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- k) Planning Commission Meeting Minutes of January 11, 2023 (Cancelled) (Acting Community Development Director Mirzakhania)

**INFORMATION ITEM ONLY**

- Attachments:**
- [Planning Commission Meeting Minutes of August 10, 2022](#)
  - [Planning Commission Meeting Minutes of August 24, 2022 \(Cancelled\)](#)
  - [Planning Commission Meeting Minutes of September 14, 2022](#)
  - [Planning Commission Meeting Minutes of September 28, 2022 \(Cancelled\)](#)
  - [Planning Commission Meeting Minutes of October 12, 2022 \(Cancelled\)](#)
  - [Planning Commission Meeting Minutes of October 26, 2022 \(Cancelled\)](#)
  - [Planning Commission Meeting Minutes of November 9, 2022](#)
  - [Planning Commission Meeting Minutes of November 23, 2022 \(Cancelled\)](#)
  - [Parks and Recreation Commission Meeting Minutes of November 28, 2022](#)
  - [Planning Commission Meeting Minutes of December 28, 2022 \(Cancelled\)](#)
  - [Planning Commission Meeting Minutes of January 11, 2023 \(Cancelled\)](#)

**Q. CLOSED SESSION**

**R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

February 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
March 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
March 14, 2023 - Tuesday -- 6:00 PM - Adjourned Regular Meeting (Work Plan Meeting)  
March 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
April 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
April 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
April 25, 2023 - Tuesday -- TBD -- Boards and Commissions Interviews  
May 2, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
May 9, 2023 - Tuesday -- 6:00 PM - Budget Study Session  
May 16, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
May 23, 2023 - Tuesday -- 6:00 PM - Budget Study Session  
June 6, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
June 20, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
July 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
July 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
August 1, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
August 15, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
September 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
September 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
October 3, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
October 17, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
November 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
November 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
December 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting  
December 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

February 8, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting  
February 13, 2023 - Monday - 4:00 PM - Library Commission Meeting  
February 20, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
February 22, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting  
February 23, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
February 27, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
March 8, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting  
March 13, 2023 - Monday - 4:00 PM - Library Commission Meeting  
March 20, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
March 22, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting  
March 23, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
March 27, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
April 10, 2023 - Monday - 4:00 PM - Library Commission Meeting  
April 12, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting  
April 17, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
April 24, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
April 26, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting  
April 27, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*February 20, 2023 - Monday - Presidents Day*

*May 29, 2023 – Monday – Memorial Day*

*July 4, 2023 - Tuesday - Independence Day*

*September 4, 2023 - Monday - Labor Day*

*October 9, 2023 – Monday – Columbus Day*

*November 10, 2023 – Friday – Veterans Day (Observance of November 11, 2023)*

*November 23-24, 2023 - Thursday & Friday - Thanksgiving Holiday*

*December 25, 2023 - Monday - Christmas Day Observed*

*January 1, 2024 – Monday – New Years Day Observed*

*January 15, 2024 – Monday – Martin Luther King Day*