

City Council Regular Meeting

Regular Meeting

Tuesday, February 21, 2023

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Steve Napolitano

Mayor Pro Tem Richard Montgomery

Councilmember Joe Franklin

Councilmember Amy Howorth

Councilmember David Lesser

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Public Works Director Erick Lee

Acting Community Development Director Talyn Mirzakhonian

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

*The City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than **12:00 PM, February 21, 2023** (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to cityclerk@manhattanbeach.gov or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item G (Public Comments).

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 15, 2023, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Molly Keane, American Martyrs

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than **12:00 PM, February 21, 2023** (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to cityclerk@manhattanbeach.gov or
- 3) telephone message recorded at **(310) 802-5030**.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

NOON PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad to "raise your hand" at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [23-0093](#)
This Item Contains the City Council Regular Meeting Minutes of February 7, 2023 (City Clerk Tamura).
APPROVE

Attachments: [City Council Regular Meeting Minutes of February 7, 2023](#)

2. Financial Reports: [23-0081](#)
 - a) Schedule of Demands January 20, 2023, and January 27, 2023
 - b) Investment Portfolio for the Month Ending December 31, 2022
 - c) Month End Report for December 31, 2022
(Finance Director Charelian).**ACCEPT REPORTS AND DEMANDS**

Attachments: [Schedule of Demands January 20, 2023 and January 27, 2023](#)
[Investment Portfolio December 2022](#)
[Month End Report December 2022](#)

3. Presentation of a Proclamation Declaring the Month of February 2023, as Black History Month. [23-0103](#)
PROCLAIM

4. Consider Awarding Bid No. 1292-23 to Penske Chevrolet for the Purchase of One Budgeted Chevrolet Tahoe for the Fire Department in the Amount of \$72,513.78 (Finance Director Charelian). [23-0073](#)
APPROVE

Attachments: [Bid No. 1292-23 Comparison for Chevrolet Tahoe](#)

5. Consider Awarding Bid No. 1288-23 to Dana Safety Supply, Inc. for the Purchase of Three Budgeted Wanco Message Boards for the Public Works Department in the Amount of \$58,239.87 (Finance Director Charelian). [23-0074](#)
APPROVE

Attachments: [Bid No. 1288-23 Comparison for Wanco Message Boards](#)

6. Consideration of a Resolution Approving Police Officer Recruitment and Referral Bonuses (Human Resources Director Jenkins and Police Chief Rachel Johnson). [23-0100](#)
ADOPT RESOLUTION NO. 23-0021
Attachments: [Resolution No. 23-0021](#)
[Comparison of Current Vacancy Rates and Recruitment Incentives](#)
[Example of Range Bonus Amounts](#)
7. Consideration of a Resolution Rejecting All Bids Received for the Cycle 2 Street Resurfacing Project (Public Works Director Lee). [23-0050](#)
ADOPT RESOLUTION NO. 23-0018
Attachments: [Resolution No. 23-0018](#)
[Revised Location Map](#)
8. Consideration of the Preliminary Design Concept for the Manhattan Beach Boulevard Eastbound Left-Turn Improvement at Aviation Boulevard Project (Public Works Director Lee). [23-0070](#)
APPROVE
Attachments: [Budget and Expenditures Summary Report](#)
[Preliminary Design Concept](#)
9. Consideration of a Resolution Approving Amendment No. 3 to the Funding Agreement with the Los Angeles County Metropolitan Transportation Authority for Additional Measure R Grant Funds for the Manhattan Beach Boulevard and Sepulveda Boulevard Intersection Improvement Project in the Amount of \$1,066,000 and Appropriating \$1,066,000 from the Proposition C Fund (Public Works Director Lee). [23-0071](#)
A) ADOPT RESOLUTION NO. 23-0019
B) APPROPRIATE FUNDS
Attachments: [Resolution No 23-0019](#)
[Amendment No. 3 - Los Angeles County Metropolitan Transportation Authority Measure R Funding Agreement and Amendment Nos. 1 - 2- Los Angeles County Metropolitan Transportation Authority Measure R Funding Budget and Expenditures Summary](#)
[Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

10. Conduct Public Hearing Renewing the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2023-2024 (City Manager Moe).

[23-0044](#)

(Estimated Time: 15 Mins.)

- A) CONDUCT PUBLIC HEARING
- B) ADOPT RESOLUTION NO. 23-0020
- C) RATIFY 2023 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS
- D) CONSIDER THE PROPOSED 2023 ACTIVITY PLAN

Attachments: [Resolution No. 23-0020](#)
[2023 Annual Budget and Activity Plan](#)
[North MB BID Bylaws](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. Consideration of Request for Proposal (RFP) for the Bruce's Beach Public Art Project as Recommended by the Art in Public Places Committee (APPC) and the Cultural Arts Commission (CAC); Allocation of an Additional \$15,000 from the Public Arts Trust Fund for the Construction of Maquettes and Travel Reimbursement for Five Semi-Finalists (Parks and Recreation Director Leyman).

[23-0088](#)

(Estimated Time: 30 Mins.)

- A) APPROVE
- B) ALLOCATE FUNDS

Attachments: [Draft Request for Proposal \(RFP\)](#)
[Sample Artist Agreement](#)
[PowerPoint Presentation](#)

12. Six Month Review and Update on the City's Current Coyote Management Approach and Consideration of Draft Coyote Management and Response Plan (City Manager Moe). [23-0090](#)
(Estimated Time: 45 Mins.)
DISCUSS AND PROVIDE DIRECTION
- Attachments:** [Draft Coyote Management and Response Plan](#)
[Coyote Observations Data](#)
[Coyote Observations Map](#)
[Manhattan Beach Coyote Survey: Humane Wildlife Control, Inc. \(August 5, 2022\)](#)
[PowerPoint Presentation](#)
13. Consideration of Special Event Legacy Status for Tour de Pier and Catalina Classic, and Consideration of a New Special Event Application for Los Angeles (LA) Chargers Draft Event (Parks and Recreation Director Leyman). [23-0067](#)
(Estimated Time: 45 Mins.)
A) DISCUSS AND PROVIDE DIRECTION
B) APPROVE
- Attachments:** [Letter - Catalina Classic Legacy Status Request](#)
[Permit - Los Angeles Chargers Draft Event](#)
[Special Event Policy \(2018\)](#)
[PowerPoint Presentation \(Tour de Pier\)](#)
[PowerPoint Presentation \(Los Angeles Chargers\)](#)
14. Consideration of Developing Fees to Recover Costs Related to Electric Vehicle Charging at City Facilities (Public Works Director Lee). [23-0031](#)
(Estimated Time: 15 Mins.)
DISCUSS AND PROVIDE DIRECTION

15. Fiscal Year 2022-2023 Mid-Year Budget Report, Including Funding Appropriations and Staffing Adjustments; Proposed Implementation of Voter Approved Measure A Increasing Transient Occupancy Tax to 14%; and Fiscal Year 2023-2024 Budget Development Calendar (Finance Director Charelian). [23-0069](#)
- (Estimated Time: 45 Mins.)
- A) RECEIVE REPORT
B) APPROPRIATE FUNDS
C) APPROVE STAFFING ADJUSTMENTS
D) AUTHORIZE STAFF TO DRAFT ORDINANCE IMPLEMENTING VOTER APPROVED MEASURE A THAT APPROVED AN INCREASE IN THE TRANSIENT OCCUPANCY TAX TO 14%

Attachments: [Fiscal Year 2022-2023 General Fund Summary](#)
[Revised Five Year Forecast](#)
[Fiscal Year 2023-2024 Budget Timeline](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

16. City Council AB 1234 Reports. [23-0101](#)
RECEIVE AND FILE
17. Consider Request by Councilmember Howorth and Mayor Pro Tem Montgomery to Discuss a Local Transportation Grant Opportunity (City Manager Moe). [23-0097](#)
(Estimated Time: 15 Mins.)
DISCUSS AND PROVIDE DIRECTION
18. Consider Request by Councilmember Franklin and Mayor Pro Tem Montgomery to Discuss a Meeting with the Los Angeles County District Attorney's Office (City Manager Moe). [23-0098](#)
(Estimated Time: 15 Mins.)
DISCUSS AND PROVIDE DIRECTION

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

19. Agenda Forecast (City Clerk Tamura).
INFORMATION ITEM ONLY

[23-0077](#)

Q. CLOSED SESSION

**I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN
CLOSED SESSION**

II. RECESS INTO CLOSED SESSION

III. RECONVENE INTO OPEN SESSION

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)**

Title: City Manager

IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION

R. ADJOURNMENT

Adjourning in memory of Manhattan Beach Resident, Employee, and Volunteer Bob Woods.

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

March 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting
March 14, 2023 - Tuesday -- 6:00 PM - Adjourned Regular Meeting (Work Plan Meeting)
March 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
April 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting
April 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting
April 25, 2023 - Tuesday -- TBD -- Boards and Commissions Interviews
May 2, 2023 - Tuesday -- 6:00 PM - City Council Meeting
May 9, 2023 - Tuesday -- 6:00 PM - Budget Study Session
May 16, 2023 - Tuesday -- 6:00 PM - City Council Meeting
May 23, 2023 - Tuesday -- 6:00 PM - Budget Study Session
June 6, 2023 - Tuesday -- 6:00 PM - City Council Meeting
June 20, 2023 - Tuesday -- 6:00 PM - City Council Meeting
July 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting
July 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 1, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 15, 2023 - Tuesday -- 6:00 PM - City Council Meeting
September 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
September 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 3, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 17, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

February 22, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
February 23, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
February 27, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 8, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
March 13, 2023 - Monday - 4:00 PM - Library Commission Meeting
March 20, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
March 22, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
March 23, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
March 27, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
April 10, 2023 - Monday - 4:00 PM - Library Commission Meeting
April 12, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
April 17, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
April 24, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
April 26, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
April 27, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 29, 2023 – Monday – Memorial Day

July 4, 2023 - Tuesday - Independence Day

September 4, 2023 - Monday - Labor Day

October 9, 2023 – Monday – Columbus Day

November 10, 2023 – Friday – Veterans Day (Observance of November 11, 2023)

November 23-24, 2023 - Thursday & Friday - Thanksgiving Holiday

December 25, 2023 - Monday - Christmas Day Observed

January 1, 2024 – Monday – New Years Day Observed

January 15, 2024 – Monday – Martin Luther King Day

February 19, 2024 - Monday - Presidents Day